



**Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
January 25, 2018**

Members present: Chairman Youngerman, Councilor Reese and Councilor Glessner.

Others present: Borough Manager Samuel Sulkosky.

Chairman Youngerman called the meeting to order at 6:30 PM.

Chairman Youngerman announced that no Executive Sessions were held.

On a MOTION by Reese and second by Glessner, the agenda for the January 25, 2018 meeting was approved.
Motion carries unanimously.

Public Input Period: None

Motion made by Glessner, seconded by Youngerman to remove from the table the Minutes of the November 16, 2017 Administration & Finance Committee meeting. Motion carried with Reese abstaining.

Motion by Glessner, seconded by Youngerman to approve of the Minutes of the November 16, 2017 Administration & Finance Committee meeting. Motion carried with Reese abstaining.

Motion by Reese, seconded by Youngerman to approve of the Minutes of the December 28, 2017 Administration & Finance Committee meeting. Motion carried with Glessner abstaining.

Administration, Budget, and Finance:

Reapportionment discussion was held. Sulkosky referred to documentation provided to the Committee which included a legal opinion from the Borough's Solicitor and three models redrawing the ward boundaries. Councilor Reese questioned the motivation behind the reason for reapportionment. The entire Committee participated in a lengthy discussion concerning at large or redrawn lines. Discussion of reapportionment will be placed on the Council agenda with a 15-minute time limit.

Borough facilities update include Manager reporting visiting a local property that may soon be available.

Committee discussed Resolution No. 2-17, the Code of Conduct, Section 8 applicable state law was added. A discussion about a provision possibly censure be included. Sulkosky pointed out that the Code of Conduct included all Borough elected officials.

Resolution No. 5-18 appointing Northwest Savings Bank was discussed, Committee recommended to Council.

Committee discussed Resolution No's 6-18 and 7-18 to trade in 2002 Chevrolet Tahoe for a new 21018 Public Works Truck with plow for a total cost of \$34,000. The Committee recommended to full Council. Glessner asked the reason for the Police Department to have a pickup truck.

Manager's Report:

Manager Sulkosky reviewed the report with the Committee. Items covered included:

1. PLGIT transfers were made.
2. Health Insurance update.
3. Employee Benefit meetings were held.
4. Meetings attended update.
5. Discussion about Lions Club Pool.
6. Sulkosky and the Committee had a discussion about the PSAB PCN Exploring Pennsylvania Boroughs.

Land Development, Zoning & Codes:

1. Codes Report.
2. Discussion about a Preliminary/Final Land Development Plan for Square Deal 950 for a proposed building expansion, off-street parking and stormwater facilities located on their property at 950 Square Street, Mount Joy. A second action will be required for Stormwater management plans.
3. Consider a waiver of Section 232.7.C from the CTD Group, requesting to post a cash escrow in the amount of \$1,000.00, rather than a bond or letter of credit for a street opening permit at 540 Clay Alley, Mount Joy, PA.
4. Consider letter from UGI to establish an annual escrow for street opening permits in the amount of \$2,000 in accordance with Section 232.7(B).

Project Updates:

Marietta Avenue: Manager Sulkosky provided an update on the Marietta Avenue Project including final cost of about \$28,000.

Jacob Street Bridge Removal Project: Awaiting reimbursement agreements from PennDOT.

Public Input Period: None

Executive Session: Moved into executive session at 7:48 pm. Committee came out of executive session at 8:12 pm. Personnel issues were discussed. No decisions were made.

Other items:

- No other items for discussion.

Adjournment:

On a motion by Glessner, seconded by Reese, all in favor, the meeting was adjourned at 8:13 pm.

Submitted by: Samuel Sulkosky, Borough Manager/Secretary