

100

MEMO

To: Mount Joy Borough Council
Rapho Township Supervisors
East Donegal Township Supervisors
Mount Joy Township Supervisors

From: Philip A Colvin
Fire Chief, FDMJ

Ref: Novemer 2017 Incident Summary Report

Date: December 28, 2017

Attached is the November 2017 Monthly Incident Summary Report.

Notable Incidents or Events:

1. Mount Joy Borough – 81 E Main St – Trash can in Bathroom.
2. Rt 283 – Vehicle Fire

Fire Department Mount Joy Alarm Summary Report

11/1/2017 through 11/30/2017

Alarms

Number of Alarms: 31 First Due: 24 Mutual Aid: 7
Total Time in Service: 12:56

Personnel

Fire Fighters: 219 Junior Fire Fighters: 25 Fire Police 10 Total: 257
Total Personnel Manhours: 82:53 Average Manpower Per Alarm: 8.29

Estimated Fire Loss

Property Endangered: \$386,000.00 Property Lost: \$3,575.00 Property Saved: \$382,425.00

Apparatus

Duty Chief Vehicle	6	Duty Officer Vehicle	5	Engine 7-5-1	16
Engine 7-5-2	15	Squad 75	1	Traffic 75	1
Truck 7-5	15				

Municipal Response (First Due)

East Donegal Township	2	Mount Joy Borough	10	Rapho Township	12
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Municipal Response (Mutual Aid)

Columbia Borough	2
East Donegal Township	2
East Hempfield Township	2
Marietta Borough	1

Alarm Type (First Due)

Accident, potential accident, Other	1	Alarm system activation, no fire - unintentional	1
Alarm system sounded due to malfunction	1	Authorized controlled burning	1
Building fire	1	Dispatched & cancelled en route	1
EMS call, excluding vehicle accident with injury	3	False alarm or false call, Other	1
Gas leak (natural gas or LPG)	1	Medical assist, assist EMS crew	3
Motor vehicle accident with injuries	4	Outside rubbish fire, Other	1
Passenger vehicle fire	1	Rescue, EMS incident, other	1
Smoke detector activation, no fire - unintentional	2	Smoke scare, odor of smoke	1



10-10

Borough Report for Jan.2018

12/28/18

This report will be a brief the Board of directors did not meet in December due to the Holiday.

Organization-

End of the year accreditation and reviews are being done all this month.

State wide Managers meeting will be held on Feb. 13th

Memberships were updated for circulation

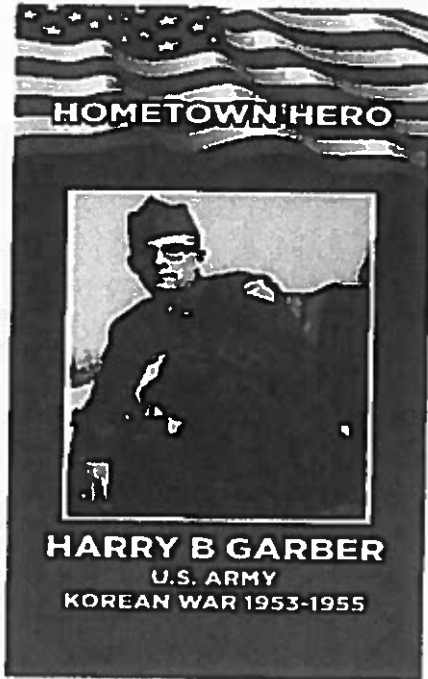
Economic Development

- 1) 84 E Main Street is rented
- 2) Berkshire Hathaway will be relocating into what was the Floral Designs old space
- 3) I have an appointment to show 51 E main on Jan. 4th we have another business negotiating for that space as well.
- 4) The pop-up shop has closed. We have two businesses interested in leasing business space.

Design

- 1) The banners went up with the help of Columbia Borough, Hawthorn Electric and Hertzler electric we are working on scheduling to take them down.

Preview of summer banners Mount Joy will be added to the top! Our goal would be to introduce these banners by memorial weekend.



*This is your
limited-time oppor-
tunity to purchase a
hometown Heroes
banner*

Each banner is \$200 please print a sep-
arate invoice per banner

Payment is due by

April 2, 2018

Payment Method _____

Billing Information

Name _____

Address _____

City _____ state _____ Zip _____

Email _____

Telephone # _____

Heroes Info

Name _____

Branch of service _____ yrs _____

Main Street Mount Joy

55 E. Main Street • 717.653.4227 • msmj@msmj.comcustbiz.net

www.mainstreetmountjoy.com



Jim Roberts WEST MAIN AUTO	First Citizens Community Bank	Janice R. Johnson DMD Edward C. Kassab DMD	Mayer's Furniture Store	The Country Store
Hummer's Meats & Cheese	G Kay Service Inc.	Keystone Pet Place	Senator Ryan Aument <small>State Representative of York County</small>	The Hess Agency
Barton's Body Shop Inc.	Greg Salcido Insurance Agency Inc.	Melhorn Manor	Pit Stop Hobbies	Tudley's Place & Stame Run Italian Restaurant
Bethelie Hatheway Homeside Realty	Doc's Keystone Family Restaurant	Mount Joy Borough Authority	Roots Beer Distributor	Top of the Line Roofing, LLC.
Borough of Mount Joy	Harvey's Main St. BBQ	Mount Joy Chamber of Commerce	Sheets Funeral Home	Trinity Lutheran Church
Buch Funeral Home, Inc.	Hearing & Ear Care Center	Mount Joy Church of God	State Representative Doree Hibernia H <small>State Representative of York County</small>	Two Cousins Mount Joy
Donagel Animal Hospital	HOFFER'S CONCRETE	Mount Joy Convenience & Smoke Shop	STEWARDSHIP ADVISORS, LLC.	Wegman Construction
Eberole Brothers Construction, Inc.	In Honor of Vera E. Albert	Mount Joy Family Restaurant	The Bake Shoppe at Country Table	Babe's Brewery

Banners Also included Breneman Electric, Hertzler electric

Promotions-

- 1) New calendars will be released after board approval
- 2) Wine and chocolate planning is under way
- 3) Wrap up meeting for Winterfest Date TBD
- 4) 44 businesses participated in Winterfest with two major sponsors Members first Penn State Hershey. Union Community was an event sponsor

Respectfully Submitted,

Kimberly Brewer, Executive Director

Main Street Mount Joy



MAIN STREET MOUNT JOY Wants YOU to JOIN OUR TEAM

INTRODUCING OUR PARTNERSHIP PROGRAM!

4 PARTNER LEVELS

BRONZE : \$200/year

Listed/linked on our Website
Free 4th Friday Booths

**GOLD
\$500/year**

**ALL BRONZE AND
SILVER BENEFITS PLUS**
Minor sponsor of
1 MSMJ event/year
(you pick)

SILVER : \$300/year

**ALL BRONZE BENEFITS
PLUS**
Logo on website

Platinum : \$1500/year
**ALL BRONZE/SILVER/GOLD
BENEFITS PLUS**
Major sponsor of 1 MSMJ
event/year (you pick)

BENEFITS TO ALL PARTNERS
Opportunity to share your in-
formation these ways:

On our Facebook page 5,000+
reached/week
Web site promotions
143,000+ visits/year
in the MSMJ Office and
using our display windows

Group Advertising Discounts

Business Consulting

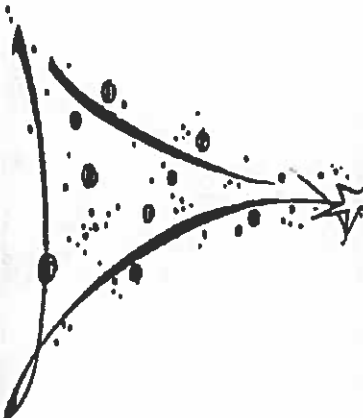
**Business to community
opportunities**

WHY HAVE A PARTNERSHIP PROGRAM?

Main Street Mount Joy's commitment to the Economic well being of its independent businesses who chose to partner with us and work our program are given a unique opportunity. Please contact us today to learn more about our program.

Lets Grow Together!

Mount Joy



MOUNT JOY AREA MEMORABILIA
WINTERFEST

HOSTING THIS YEAR'S EVENT

Elsa

The Grinch

Buddy the Elf

Ralphie

from the Christmas Story

Be sure to say hello to our hosts
as they stroll along Main Street.

Merry Christmas From Main Street Mount Joy and the Winterfest Committee!

Stop by the Main street Tent and purchase binky light up merchandise and I Heart Mount Joy Memorabilia benefits go to MSMJI!

Please stop by and visit our downtown Business that will be open for you tonight.

Mayita's Boutique 87 East Main

Main street Pop Up Shop 51 E Main

Sloan's Pharmacy and Gift Shop

Pies Galore 76 E Main

See you at the Christmas Tree at 7pm for the tree lighting with your Host Mayor Tim Bradley and Ronnie Ramone

The CHILDREN'S TRAIN RIDE is donated by Rocky Acre Farm Bed and Breakfast.

FREE RIDES start in front of Sloan's Pharmacy at 4:30. The last ride leaves at 6:15.

Evening Entertainment

4:00 PM Santa Arrives

4:05-4:10 PM Mary Mother of The Church Children's Choir. Under the Direction Of Meagan Caterbone

4:15- 4:45 PM Donegal High School Rhythm Singer

4:45 to 5:00 PM Announcements

5:00-5:10 PM St. Mark's Bells In The Tower

5:10--5:40 PM Johnny Presto Lounge Act with Stan Tucker

5:40- 6:10 PM Sandy Heisey

6:10- 6:40 PM Sweet Life

SPECIAL THANKS TO MELORN TRUCKING FOR THE STAGING AREA AT DELTA STREET

Drop off for toys for tots at Photography by Barry 55 E main

Fill a Cruiser donations will be taken across from the MJPD on Main

RESTROOMS AND COOKIES ARE LOCATED AT

Mount Joy Church of God, First Presbyterian Church, Aspire Community Center, St. Mark's United Methodist Church and at the pop-up at 57 E. Main Street.

Bube's Brewery	H. E.R. Essentials Doterra	Mount Joy Historical Society
Community Food Bank	Highlands of Donegal	Navy Club
Details Salon	Joy's Tavern	Penn State Health
Donegal Braves Football & Cheer-leading	Kassab & Johnson Family Dentistry	Reach Student Ministry
Dutch Country Hand-Rolled Soft Pretzels	Lancaster County CTC (Mount Joy)	Rosie's Tavola
Elizabethtown Young Marines	LulaRoe Caitlin Barton	Rotary Club of Mount Joy
Eyeland Optical Mount Joy	Main Street Mount Joy	Sigan's Pharmacy
Families United Network, Inc.	Make-A-Wish Foundation	The Bake Shoppe at Country Table
Florin Church of the Brethren	Members 1st	Tiffany Green Papparazzi Accessories
Glossbrenner United Methodist Church	MilanoF-Schock Library	Top of the Line Roofing
Harvey's Main Street B-B-Q	Milton Grove, UMC	Two Cousin's Pizza
	Mount Joy Borough	Watering Trough
	Mount Joy Church of God	Woodland All American Jerky Co.

FOOD VENDORS

- Bube's Brewery - Bar B Q
- Country Table Bake Shop -
- Dutch Country Soft Pretzels - Soft Pretzels
- Highlands Of Donegal - Burgers
- Harvey's Main Street Bar B Q - Sausage
- Joy's Tavern - Crab Mac and Cheese
- Two Cousins - Pizza
- Cullinary students at CTC -
- Rosie's - Soup
- Rotary French Fry Wagon - French Fries
- Watering Trough - Soup

**MERRY CHRISTMAS FROM
MAIN STREET MOUNT JOY**

SPONSORED BY

Tree Lighting at 7pm



PennState Health
Milton S. Hershey
Medical Center

1st MEMBERS 1st
FEDERAL CREDIT UNION

Crafts for the kids at the following locations

**Crafter Hours 206 E Main street &
Art By Heather Lindsey 67 E Main**



First Citizens Community Bank
Kassab & Johnson Family Dentistry

Eye land Optical
Bring this coupon for a \$29 eye exam! One per customer, please.



MILANOF-SCHOCK LIBRARY
1184 Anderson Ferry Road, Mount Joy, PA 17552
Tel: 717.653.1510 Fax: 717.653.4030
www.mslibrary.org

Serving East Donegal Township, Marietta Borough,
Mount Joy Borough, Mount Joy Township and Rapho Township

Named **BEST SMALL LIBRARY IN AMERICA** by the Gates Foundation & Library Journal

November 2017

Compiled by Barbara Basile, Executive Director

Contributors: Nancy Behney, Amy McCombs, Susan Craine, Jan Betty, Kirstin Rhoades, & Carrie Whitlock

November 2017 Statistics	2017	2017 YTD	2016	2016 YTD	2015
TOTAL CIRCULATION	13,978	172,300	14,092	169,637	14,276
Overdrive	696	8993	645	7,182	NA
NEW PATRONS	146	936	70	864	58
PATRON COUNT	6,648	77,033	7,740	67,008	6,406
DVD RENTALS	247	3423	247	2,761	235
COMPUTER LOG-INS	556	7279	664	6151	
WIRELESS ACCESS	422	4554	433	4,440	
NOTARY		43			5
PASSPORTS	84	1,127	8	61	
Community Room Rentals	3	29	84	891	84
Volunteer Hours	169	1,795.25	181	1736	
	<u>Programs</u>	<u>Children</u>	<u>Teens</u>	<u>Adults</u>	
Youth Services	23	315	18	247	
Teen programs	1	0	7	2	
Offsite	3	580	380	112	
SRP sign-ups total		1359			
1000 Books Participants		212			
Adult Programs	10			145	

Executive Summary

November was Extra-Ordinarily busy! Buddy Holly kicked off the month and Charlie Brown finished it. Somewhere in the middle, we did several promotional events; hosted multiple outreach activities; and lead the Donegal area coalition on cold weather services. (The start-up group we hope will transform into the Donegal HUB).

The highlight of the month was Lancaster County Foundation's Day of Extra Giving. To bring extra people into the library, and honor Nancy Behney upon her retirement, we hosted *Extra-Ordinary Options*. The event included a special lunch and a showcase of services. This was an all-team effort. we all chipped in to create displays and coordinated participation from all the groups who routinely meet in the library.

Personnel (Barbara et al)

- Amy worked on components of her new job including Gift Works, Passport agent training, Toshiba print center, and began developing the 2018 Adult program calendar.
- Carrie and Susan passed their annual passport recertification tests.

- Staff training from LSLC: Stephanie Zimmerman for YAMMER, Jan Betty attended a Teen Services training, and Rachel Gable's Circulation desk training.

Community Relations (*Barbara et al*)

- Attended a Chamber meetings, several Rotary meetings, Friends of the Library meeting, Mount Joy Borough meeting.
- Attended Etown and Donegal HUB meetings
- Kirstin and Barbara held ribbon cutting for the Friends to renamed *Gift and Book Nook*
- Extra-Ordinary Give Day lunch for Nancy was very well received. Lots of happy folks.

Youth Services (*Jan*)

- Visited the Donegal Intermediate School's Fall Assembly (Wrote an interactive story based on their theme)
- Attended the Kid Lit Conference in Hershey and met the author of the Dork Diaries
- Library System Youth Educational Services held Summer Reading Program planning retreat
- Visited the Kindergarten classes at Donegal Primary School and Discovery Corner Preschool
- *1000 Books before Kindergarten* completion party for 13
- 2nd annual *Charlie Brown Thanksgiving* with toast, jelly beans, pretzels and popcorn!

Facility (*Barbara*)

- Replaced and relocated old hot water heater.
- Lawn folks ran over one of our spotlights. They will pay to replace the fixture.
- Bricks in the road-side sign were caulked. Banner posts for the lawn were installed
- Met with WB Mason representative to see if they could decrease our office supply expenses.

Public Relations/Promotions (*Kirstin*)

- CONSTANT CONTACT E-NEWS – Dec 2017 Newsletter: Sent to 2290 people;.
- SOCIAL MEDIA: 20+ Facebook postings
 - Twitter and Instagram – promoted programs and educational resources.
- 3 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- POSTERS – 20
- LOBBY TV – keep Library events, news, and programs up-to-date
- EXTRA-GIVE/Extraordinary Options promotion
 - Updated/printed bookmarks.
 - Created posters
 - Social media updates throughout the month and day.
 - Created brochure of all of our user groups, programs, and services. Brochure will now be included in the *New Patron Packet*.
- WEBSITE - Updated Nov programs, added 3 News articles to web site, made changes as needed.
- MISC
 - Calendars; printed as posters and hung in lobby and kids' area.
 - "Miss Jan Read to Me" bookmarks for kindergarten
 - Friends Holiday Gift Sale: Created street sign sandwich board; printed bookmarks as needed; printed and hung signs for inner-library promotion
 - Created "Pronunciator" promotion poster for Passport room.

Finance/Fundraising (*Nancy/Barbara*)

- Extra-ordinary Options: Merchandiser ran a front page article on November 15th. The ExtraGive total for 2016 was \$11,885.00. This year adding the checks and cash to the online total comes to \$12,596.
- The Friends held their craft and gift sale.



Have you heard...?

The Library is
opening on

Fridays

Begins: Friday, January 5

10-5 PM

Mount Joy Borough

Zoning & Code Department

REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: December 2017

Re: December 2017 Zoning, Code and Planning Report

UPDATES

- Rotary Park trail and sidewalk connection- No new updates.
- 950 Square Street- Preliminary/Final Plan to be on Planning Commission January 10, 2018, for final recommendations.
- Laurel Harvest Labs – 279 S. Barbara Street. No new updates.
- 2017 Annual reports will be provided in February.

REPORT

- Met with contractor at 212 N. Market Avenue to observe and discuss concerns.
- Met with property owner and contractor to deliver Temporary 60-day Certificate of Use and Occupancy at 303 S. Market Street. The owners are finally residing in their home since the fire in March 2017.
- Spoke with Bill Swiernik, David Miller Associates, Inc. regarding the Janus School' interest in placing a crosswalk across Lefever Road.
- Responded and provided information to Helen with Family Fireworks. information on the requirements for the sale of fireworks in the Borough.
- Spoke with Randy with Florin Hill maintenance regarding the outage of street light lamps on W. Main Street in front of commercial spaces. Also spoke with Dennis Nissley. The street lights are not in working condition. Further research and contact with PPL needs to be made.
- Conference call with Joseph Kenneff, Zoning Hearing Board Solicitor regarding upcoming agenda item.
- Discussed temporary sidewalk closure procedures with owner at 705 W. Main Street.

- Researched and reviewed the Otto Township Swimming Pool Feasibility Study as it may be something the Lions Club Pool can look into doing. This study was financed in part by a grant from the Community Conservation Partnership Program, under the administration of the PA Department of Conservation and Natural Resources, Bureau of Recreation and Conservation.
- Revised fee schedules, forms and applications for website and public in 2018.
- Revised website pages to add 2018 dates and made necessary changes for 2018.
- Fulfilled two (2) right to know law requests (30 minutes).
- Conference calls with two agents from Berkshire Hathaway regarding 228 E. Main Street and 301 W. Donegal Street.
- Drafted notes from Lions Club Pool closing meeting as requested.
- Prepared all 2018 Annual Rental Letters and Invoices for mailing on 1/2/18.
- Reviewed and responded to potential new business requests via email. Reviewed and provided information on signage requirements for Robert Putt Studio at 84 E. Main Street.
- Drafted January 2018 Planning Commission Agenda and prepared packets for Commission.
- Completed annual Zoning Hearing Board and Planning Commission reports.
- Received 92 rental inspection reports and invoice from CCIS. Entered and reset 4-year inspections into system.
- Reviewed and discussed ARRO comments with Engineer for 950 Square Street. Reviewed Borough Solicitor comment letter.

MEETINGS

- Attended staff meetings.
- Attended Borough Council meeting.
- Attended Mount Joy Train Station bi-weekly meetings.
- Met with staff and Florin Church of The Brethren to discuss curb and sidewalk installation and options.
- Met with Lions Club pool operating board and staff to discuss Lions Club Pool closing.
- Attended Zoning Hearing Board meeting.
- Met with Jay Greider and MJBA to discuss potential property owner project.

TRAINING

MOUNT JOY BOROUGH-Violations: " 12/1/2017 - 12/31/2017

Fire
Open

Total number of Open Fire Violations: 1

Property
Closed

Total number of Closed Property Violations: 2

Open

Total number of Open Property Violations: 7

Zoning
Open

Total number of Open Zoning Violations: 3

13

MOUNT JOY BOROUGH-MultiSelect Permits App Date: 12/1/2017 - 12/31/2017

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Building						
Com-Alterations						
Pending						
170871	12/21/2017		LEEMAR ET AL	410 S ANGLE ST	Interior Alterations	\$110.00
Total Com-Alterations 1						\$110.00
Res-Alterations						
Active						
170863	12/4/2017	12/11/2017	BRANHAM JOSH AND JENN	233 MARIETTA AVE	Interior Alterations	\$180.00
170861	12/1/2017	12/11/2017	PROCTOR KYLE S	739 HILL ST	Alterations	\$180.00
Pending						
170868	12/15/2017		LAPP JONAS	29 NEW HAVEN ST	Renovations	\$380.00
Total Res-Alterations 3						\$740.00
Total Building 4						\$850.00
Mechanical						
Res Alt.						
Active						
170862	12/1/2017	12/11/2017	TIERNEY MATTHEW S	1047 WOOD ST	Oil to gas	\$60.00
Pending						
170869	12/19/2017		BEATS SHAUN & TRACIE	363 LOCUST LN	Heat pump to new gas furnace	\$60.00
Total Res Alt. 2						\$120.00
Total Mechanical 2						\$120.00
ROW						
new service						
Active						
170867	12/15/2017	1/29/2018	TIERNEY MATTHEW S	1047 WOOD ST	New gas service	
Total new service 1						\$0.00
Total ROW 1						\$0.00
Total Permits: 7						\$970.00

BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	\$ 2,548.00	\$2,413.00	\$ 2,045.00	\$ 3,636.00	\$ 2,484.00	\$ 450.00	\$ 792.00
FEBRUARY	\$ 2,802.00	\$1,347.00	\$ 1,684.00	\$ 340.00	\$ 614.00	\$ 1,500.00	\$ 1,256.00
MARCH	\$ 2,687.00	\$1,670.00	\$ 3,174.00	\$ 3,658.00	\$ 3,508.00	\$ 1,268.00	\$ 4,532.00
APRIL	\$ 2,693.00	\$2,354.00	\$ 7,230.00	\$ 3,532.00	\$ 3,529.00	\$ 930.00	\$ 1,190.00
MAY	\$ 4,914.00	\$3,168.00	\$ 2,708.00	\$ 4,450.00	\$ 7,030.00	\$ 3,501.00	\$ 5,312.00
JUNE	\$ 5,026.00	\$4,741.00	\$ 6,226.00	\$ 1,920.00	\$ 4,166.00	\$ 4,185.00	\$ 1,324.00
JULY	\$ 1,012.00	\$3,175.00	\$ 4,097.00	\$ 3,230.00	\$ 3,178.00	\$ 9,363.00	\$ 3,650.00
AUGUST	\$ 7,084.00	\$1,844.00	\$ 4,007.00	\$ 780.00	\$ 2,048.00	\$ 3,633.00	\$ 2,186.00
SEPTEMBER	\$ 5,693.00	\$4,791.00	\$ 2,002.00	\$ 3,346.00	\$ 2,205.00	\$ 1,020.00	\$ 2,162.00
OCTOBER	\$ 1,724.00	\$ 789.00	\$ 3,216.00	\$ 1,724.00	\$ 2,694.00	\$ 4,255.00	\$ 4,030.00
NOVEMBER	\$ 1,646.00	\$1,678.00	\$ 2,248.00	\$ 9,024.00	\$ 3,002.00	\$ 1,120.00	\$ 6,478.00
DECEMBER	\$ 2,393.54	\$2,699.00	\$ 1,047.00	\$ 1,822.00	\$ 1,808.00	\$1,923.00	\$ 970.00
TOTALS	\$40,222.54 (budgeted \$47,000)	\$30,669.00 (budgeted \$40,000.00)	\$ 39,684.00 (Budgeted \$ 40,000)	\$ 37,462.00.00 (Budgeted \$ 50,000)	(\$ 36,266.00 Budgeted \$30,000)	(\$ 33,148.00 Budgeted \$30,000)	(\$33,882.00 Budgeted \$30,000)

MOUNT JOY BOROUGH-ROW Permits App Date: 12/1/2017 - 12/31/2017

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
ROW						
new service						
Active						
170867	12/15/2017	1/29/2018	TIERNEY MATTHEW S	1047 WOOD ST	New gas service	\$50.00
Total new service 1						\$50.00
Total ROW 1						\$50.00
Total Permits: 1						\$50.00

STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY				\$ 50.00	\$ 50.00
FEBRUARY				\$100.00	X
MARCH				\$450.00	\$ 50.00
APRIL				\$ 50.00	\$100.00
MAY				\$ 50.00	X
JUNE				\$100.00	\$150.00
JULY				\$150.00	\$100.00
AUGUST				\$ -	\$ 50.00
SEPTEMBER				\$ -	\$ 50.00
OCTOBER				\$ -	\$150.00
NOVEMBER				\$ 50.00	X
DECEMBER				\$100.00	\$ 50.00
TOTALS	\$1,550.00	\$2,500.00	\$600.00	(\$1,100.00 Budgeted \$1,000.00)	(\$750.00 Budgeted \$1,000.00)



**BOROUGH OF MOUNT JOY
STORMWATER MANAGEMENT REPORT**

TO: Mount Joy Borough Council

FROM: Dave Salley, Stormwater Enforcement Officer

DATE: December 27, 2017

RE: Stormwater Management Report for December 2017

Stormwater/Public Works:

Pavement Maintenance Plan- Performed inspections and reviewed current conditions of Borough streets. Assembling a pavement maintenance plan which will include an inventory of roads, current conditions, recommended maintenances, and estimated cost for repairs.

Winterfest Preparation

Fulfilled 2 Right to Know Law Request

PA One Call responses

Final infiltration basin inspections at SM Johns Construction, LLC

Activities Attended:

Meeting with Florin Church of the Brethren

Lancaster County Conservation District Dirt, Gravel, & Low Volume Workshop

Public Works Committee Meeting

Staff Meetings

Stormwater Team Meeting

Health Care Meeting

Council Meeting



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Sam Sulkosky, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: December 27, 2017

RE: Public Works Department Activities for December 2017

Following is a list of activities for the Public Works Department for December 2017:

- Parks – Tree and shrubbery maintenance
- Parks – Leaf cleanup in parks
- Parks – planning for upgrades at Gateway Park
- PW – Leaf collection through December 13.
- PW – Assist with Winterfest preparation
- PW/Parks – Salt streets and clear sidewalks for two snow events
- Streets – Evaluate street conditions for planning purposes
- Streets – Project planning
- Meet with PPL about pole relocations on North Plum St.
- Meet with property owners on North Plum St. to discuss sidewalk/path options
- Signs – Replacement and repairs as needed
- Compost Site - Grind drop off pile and haul mulch products
- Attend Borough Council meeting and Public Works meeting
- Attend bi-weekly Train Station meeting
- Attend various staff meeting
- Attend Laurel Harvest Labs community meeting
- Attend meeting with Lion’s Club Pool Committee
- Attend Dirt and Gravel & Low Volume Roads workshop

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: John Leaman

December 2017 Authority Administrator Report

1. Water Plant Project:

- Backfilling and compaction testing has started with the underground tanks in the water plant.
- Stone driveway at Well House and PPL pole location are complete
- Excavation for Well House foundation and under slab pipe is complete
- Work has started on water main from the directional bore to the Well House

2. Authority staff met with a PA DOT representative to discuss the final restoration requirements for the Marietta Avenue Water Main Project. The Authority will be required to complete final restoration to the intersections of School & Locust Lanes next spring. The work area paralleling Marietta Avenue will be monitored over the winter and repaired if settlement of the blacktop occurs. This work area will be incorporated in PA DOT's Project and will not require final restoration.

3. Authority staff completed the installation of the final hydrant markers in December. All the hydrants have a marker consistent with the color coding of the hydrants which reflects different flow ratings for the fire department.

4. A water main break was repaired on December 24th on Martin Avenue.



**BOROUGH OF MOUNT JOY
MEMORANDUM**

TO: Public

FROM Samuel Sulkosky, Borough Manager

DATE: December 29, 2017

RE: January 2, 2018, Manager's Report

Administration:

- PLGIT – Current PLGIT yield as of 12/28/2017 is 1.32%
- Update Flexible Spending Accounts
 - Had multiple insurance enrollment meetings.
 - Held employee health insurance meeting.

Mount Joy Train Station:

- Update.

Marietta Avenue Pedestrian Project:

- Borough costs for water line relocation was about \$34,000 which was under budget expectation of \$43,000. Estimate of cost if bidding \$125,000 +

Other Items of Note:

- Public Works Committee meeting.
- Special Council meeting.
- County Manager's meeting.
- Trout, Ebersole and Groff annual business meeting.
- Revised Capital Budget for 2018 was adopted.
- Zoning Hearing Board – Variance of §270-46 to permit commercial use and six unrelated individuals was denied by the ZHB.
- Councilor-elect Fahndrich meeti

Personnel:

Late additions:

**Borough of Mount Joy
Lancaster County, Pennsylvania**

Resolution No. 1-18

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, REDUCING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR THE YEAR 2017.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that Resolution No. 1-18, in accordance with pension regulations, it is resolved and enacted as follows:

The governing body of the municipality eliminates employee pension contributions on an annual basis for the calendar year 2017.

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 2nd day of January, 2018.

ATTEST:

(Assistant) Borough Secretary

Borough Council (Vice) President

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 2-18

**A RESOLUTION OF MOUNT JOY BOROUGH COUNCIL ADOPTING A
CODE OF CONDUCT FOR ELECTED OFFICIALS.**

WHEREAS, Borough Council desires to promote and demand the highest standards of conduct from its elected officials; and

WHEREAS, the Legislature has enacted statutes governing the conduct of public officials and employees including, but not limited to, the Public Officials and Employees Ethics Act; and

WHEREAS, the Borough Council desires to encourage members of Council to go beyond such standards and to treat citizens, Borough employees, and other elected and appointed officials in a manner which shows respect and encourages public participation; and

WHEREAS, Borough Council has prepared and desires to adopt a Code of Conduct for Elected Officials.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Mount Joy Borough Council hereby adopts the Borough of Mount Joy Code of Conduct for Elected Officials attached hereto as Exhibit A and incorporated herein as a code of conduct for the elected officials of this Borough.

Section 2. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 3. This Resolution shall take effect and be in force immediately.

DULY ADOPTED this 2 day of January, 2018, by
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful
session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania
ORDINANCE NO. 1-18

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO REVISE REGULATIONS GOVERNING WEIGHT LIMITS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of the Borough of Mount Joy, Chapter 255, Vehicles and Traffic, Article III, Restrictions on Size, Weight and Type of Vehicle and Load, §255-47, Vehicle Weight Limits, shall be amended by adding the following restriction in alphabetical order:

<u>Street or Bridge</u>	<u>Type</u>	<u>Maximum Gross Weight (Tons)</u>
North Market Avenue between Main Street and Hill Street	All Trucks	13 Tons (26,000 pounds)

Section 2. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this 2 day of January, 2018, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____

Secretary

By: _____

Council President

[BOROUGH SEAL]

Examined and approved as an Ordinance this 2 Day of January, 2018

By: _____

Mayor

BOROUGH OF MOUNT JOY POLICE DEPARTMENT

Maurice M Williams Jr
Chief of Police

21 East Main Street
Mount Joy, PA 17552

APPLICATION FOR SPECIAL EXEMPTION FROM NOISE CONTROL ORDINANCE

NAME OF ORGANIZATION/BUSINESS: *Mount Joy Cyclones*

ADDRESS: *33 Frank St, Mount Joy, PA 17552*

RESPONSIBLE PERSON: *Joshua Deering*

EMAIL: *psu1rules@yahoo.com*

PHONE NUMBER: *717-492-0085*

DATE(S) OF ACTIVITY: *3/24/18, 4/7/18, 4/21/18, 5/14/18, 6/2/18, 6/16/18, 6/23/18*

DESCRIPTION OF ACTIVITY: *Football @ 275 Lakeside Crossing (Park)*

REASON FOR WHICH A SPECIAL EXEMPTION IS SOUGHT: *DJ to play Natl Anthem + music before game and half time*
Events not specified in the Mount Joy Borough Noise Control Ordinance as exempt require an exemption issued by the Mount Joy Borough Council.

SIGNATURE: *Joshua Deering* DATE: *12/18/17*

RETURN APPLICATION TO:
MOUNT JOY BOROUGH POLICE DEPARTMENT, CHIEF OF POLICE, 21 E MAIN ST,
MOUNT JOY, PA 17552

EMAIL: williamm@police.co.lancaster.pa.us FAX: 717-653-0062

FOR POLICE DEPARTMENT USE ONLY

- APPLICATION GRANTED
- APPLICATION GRANTED WITH THE FOLLOWING CONDITIONS:

Should any neighbors complain of excessive noise, an Officer will be dispatched requesting that the noise level be lowered. Non-compliance could result in termination of the activity and denial of any future exemption.

- APPLICATION DENIED, REASON FOR DENIAL:

SIGNATURE: _____ DATE: _____

MAURICE M WILLIAMS, JR CHIEF OF POLICE

This decision may be appealed to the Borough of Mount Joy Council. All appeals shall be filed through the Mount Joy Borough Police Department at least 45 days prior to the event.



January 2018



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 OFFICE CLOSED	2 Authority 4 PM Council 7 PM	3	4	5	6 13 Christmas Tree Collection
7	8 Public Works 6:30 PM Civil Service Com. 5 PM	9	10 Plan. Com 7 PM	11	12	
14	15	16 Authority 4 PM	17	18	19	20
21	22 Public Safety 6:30 PM	23	24	25 Admin / Finance 6:30 PM	26	27
28	29	30	31			