



Borough of Mount Joy
Public Works Committee
Meeting Minutes January 16, 2023
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Ginder, Councilor Haigh, Councilor Ruschke, Mayor Bradley

STAFF PRESENT: Public Works Director Dennis Nissley, Borough Manager Mark Pugliese, Parks Superintendent Barry Geltmacher

OTHERS PRESENT: Josh Deering, Ned Sterling, Dominic Castaldi

I APPROVAL OF JANUARY 16, 2023 PUBLIC WORKS COMMITTEE MEETING AGENDA: Thee Committee approved the agenda and then on a motion by Ruschke to amend the agenda Councilor Haigh suggested the following items be added, Handicap ramps on Pinkerton Rd, S. Jacob St basin under Stormwater. Add Executive Session to discuss the Manheim Street stormwater swale. The Mayor asked to add a topic regarding an Eagle Scout project

II HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

- 1 Ned Sterling said that he may have comments at the later Citizen Concern period related to Bradys Alley and the downtown street tree replacement

III APPROVAL OF MINUTES from the December 12, 2022, meeting. Approved on a motion by Ruschke and second by Haigh to approve the minutes

IV ITEMS OF BUSINESS

1. Eagle Scout Project presentation: Mayor Bradley reported that a scout is proposing a Harold Billow Memorial at Memorial Park and provided a preliminary sketch of the project and is anticipating that this will be brought before Borough Council in the future.
2. Stormwater
 - A. Old Market Street/Manheim Street Drainage Swale
 - 1) The Committee entered executive session to discuss this matter
 - 2) The Committee came out of executive session. Haigh made a motion seconded by Ruschke to recommend to Council that the Borough should conduct the survey needed for the repair of the Manheim Street swale and provide this information to the property owners that are required to repair the swale. motion passed unanimously.
 - B. 5-year Stormwater plan
 - 1) Nissley reviewed an outline provided for projects in the next 5 years. Haigh asked that engineering costs be separated out and that a 10% contingency be added to estimated costs.
 - C. Stormwater Ordinance
 - 1) Haigh asked about the status of ordinance updates and changes, Pugliese stated that the Solicitor has them to process.
 - D. S. Jacob St. Basin

- 1) Haigh is responding to questions from Councilor Eichler regarding the type of basin and how it should be maintained
- 2) Pugliese reported that there may be several items that have not received final approval on the Cresco project

3. Parks

A. Hiring for open position

- 1) Nissley reported that there are no prospects for the position at this time.

B. Parks Advisory Board

- 1) Pugliese reported that the Board could be established through a Resolution by Council. The Committee agreed to proceed with a resolution

4. Emerald Necklace Plan

- A. Nissley provided a design sketch of this from a former group. The Committee discussed the overall plan for trails and connections.

5. Streets and Alley

A. Pinkerton Rd project

- 1) ROW acquisition
 - a) The Committee discussed the process of acquiring ROW, Nissley stated that the Solicitor is working on legal documents to move this forward.
- 2) Review Change Orders
 - a) Haigh raised some questions regarding the change orders for the project
- 3) Handicap Ramps
 - a) Haigh raised some questions about the handicap ramps and whether they comply with design standards.
 - b) A concern was raised about the curb radius at the northeast corner of School Lane.
- 4) The Committee discussed the placement of the street in the ROW, Nissley explained that the street could not be centered in the ROW due to the location of the sewer main. A question was brought up regarding asphalt sidewalk and whether it needs to be the same on both sides of the street.

B. Bradys Alley project

- 1) Nissley provided a Professional Services Agreement from ARRO to prepare a Drainage Analysis and a stormwater management investigation and application for Dirt, Gravel and Low Volume Road Grant. Haigh asked if this included any roadway design.
- 2) The Committee directed staff to proceed with additional RFP's for this project.

C. Downtown street tree replacement

- 1) Nissley reported that the contractor informed him he would be placing a PA One Call for some of the trees.

D. 5-year Street and Alley Plan

- 1) 2023-2024 Street and Alley Projects
 - a) Committee asked for the plan to designate the type of work to be done and add 10% contingency for FDR and 5% for overlays, and 6% inflation.
 - b) The Committee directed staff to move forward with bidding for Wood Street

E. Cresco Lab sinkhole and stormwater basin

- 1) No response has been received from Cresco about the sinkhole.
- 2) The basin was discussed in item 2.D.
- 3) A discussion ensued regarding the assessed value of the property.

6. Design Engineers for Street and Stormwater Projects

- A. A proposal from Rettew Associates was reviewed and discussed. The Committee is in favor of using Rettew to design any street projects beginning in 2024. There was discussion about how staff should move forward with selecting an engineer for street projects. Does Council want to see RFP's for all major projects?

7. Public Works/Parks Annual Report

- A. The Committee asked that Public Works provide an annual report to highlight the projects and accomplishments that have been done.

8. Grants update

- A. Grant Program Public Awareness - See item 7.A.
- B. DCNR Community Conservation Partnership Program (C2P2) Little Chiques Park Master Site Development Plan (MSDP)
 - 1) Nissley reported that the scope of work needs to be reviewed and a study group will need to be assembled in the near future.
- C. Streambank Project
 - 1) Plan is completed, staff is seeking funding to move forward with construction. Current applications have not been approved and staff will look at re-applying in 2023.
- D. Flood Mitigation Grant for Borough basin modifications
 - 1) Work is completed, awaiting proper vegetation and E&S removal
- E. DEP 902 grant for compost equipment
 - 1) Awaiting delivery of a skid loader
- F. DCED MTF grant for pedestrian safety
 - 1) Awaiting HOP approvals from PennDOT
- G. DCED Heritage grant
 - 1) Awaiting a letter to proceed with the project
- H. Reserves HOA – Clean Water Implementation, Small Grant
 - 1) One additional bid required begin work
- I. ARPA PA Small Water and Sewer Program Grant Application
 - 1) Application was submitted in mid-December 2022

V HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual. - None

VI ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

- 1. Haigh provided pictures of areas in Arbor Rose where UGI did work in the sidewalks and have not repaired the concrete.
- 2. Haigh asked about an asphalt patch in the sidewalk on Charter Lane.
- 3. Haigh commented on the inlets on Pinkerton Rd that are under the sidewalk and have a large opening and is a safety concern. Nissley responded that they will need to be built as designed.
- 4. Nissley informed the Committee that the shrubbery along E. Main Street at the ship area needs to be replaced. The Committee agreed that staff can proceed and decide on the proper replacement shrubs.

VII ADJOURN: Meeting adjourned at 9:08 PM