



**Borough of Mount Joy**  
**Public Works Committee**  
**Meeting Minutes for October 8, 2018**  
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Deering, Councilor Ginder, and Councilor Millar

STAFF/MAYOR PRESENT: Public Works Director Dennis Nissley, Borough Manager Samuel Sulkosky, Parks Superintendent Brian Brubaker, and Mayor Bradley

OTHERS PRESENT: Ken Ober, Andy Ober, Reann Schatz, Bob Ruschke, Beth Brejule, Joyce Stabler, Peg Hamm, Shelley and Larry Derr, Bruce Haigh, Michael Zettlemoyer, Dave Schell, Brian Youngerman

The meeting was called to order by Councilor Deering at 6:30 PM.

I. APPROVAL OF OCTOBER 8, 2018 PUBLIC WORKS MEETING AGENDA - approved as submitted

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual. - None

III. APPROVAL OF MINUTES from the September 17, 2018 meeting. – approved as submitted

IV. ITEMS OF BUSINESS

1. Storm Water

A. BMP projects update – Nissley reported on repairs that need to be completed on the two stormwater projects, Pink Alley Basin and Rotary Park Swale. Nissley reported that some items at Rotary Park, like check dams and plants will not be completed till spring. DEP has been consulted about possible funding to do repairs from the storm damage. Nissley reported that staff had met with the Stehman's at 310 School Lane and did not find any concerns related to storm water other than the high water table. Staff did advise the Stehman's that the trench they dug needs to have a silt sock to prevent sediment from flowing to the street. Staff met with Amtrak representatives about pipe connections in the Amtrak right-of-way and possible obstruction in the pipe, adjacent to the borough basin. Staff is reviewing the plans related to the borough basin and gathering information and will then have it reviewed by the engineers involved.

2. Parks – Nissley reported that Little Chiques Park is finally drying up, and when it does the grass will be restored and picnic tables will be maintained as necessary

A. Eagle Scout Project – Michael Zettlemoyer reported on his eagle scout project to install a gaga pit at Borough Park in the area of the old tennis courts. Materials will be metal brackets and pressure treated yellow pine to be assembled on site with 15 volunteers.

Approximately 24 feet diameter. Placement of the pit will allow for placement of a new pavilion, it will not be permanently attached and can be moved.

B. Gateway Park Sign – trees have been trimmed, and light should be completed soon.

3. Budget – The Committee reviewed the draft budget and Nissley responded to questions. Nissley reported he is waiting for cost estimates for Marietta Avenue cost that the Borough may still be responsible for related to utility adjustments. Wages will be added by the next meeting. The first budget meeting is on November 1. Nissley is to send budget to the Committee after Admin and Finance Committee has suggested rates for wages. Nissley and Sulkosky responded to questions regarding, wages, overtime, training, Main Street revitalization costs.

#### 4. Facilities

A. Borough Office Generator – Quotes were presented at a previous meeting, the recommendation is to replace the unit because of the age and unavailability of parts for the existing generator. The age of the generator was discussed. Are there FEMA grants available to pay for the generator? Per Mayor Bradley look at disaster mitigation from PEMA. Mayor Bradley asked if the generator quoted allowed for expansion of the building. Nissley will forward the quote and any information about it to the Committee. Dave Schell suggested he could send the specs to USDA community revitalization department for possible funding option. This item should be budgeted for in Capital.

#### 5. Equipment

A. Resolution to sell excess equipment on Municibid - Nissley reported about some equipment that Public Works would like to sell because it is not needed or used. The Committee voted to present this resolution to Council.

#### 6. Streets and Alleys

A. Paving Schedule and Curb and Sidewalk discussion – Nissley presented some cost estimates for the installation of curbs and sidewalks on N. Angle Street. Street reconstruction costs are estimated at approximately \$40/sq yd. Total estimated cost for curb and sidewalk that is needed would be \$165,800. Councilor Deering requested this information to see how this would impact the street plan if these costs were rolled into the projects. Councilor Milar suggested that the information presented at the September meeting should be moved to Council. Mayor Bradley addressed the Official map as a piece of this discussion that should be addressed. He suggested that the Public Works Committee should make recommendations to the Planning Commission about possible changes to the official map. Sulkosky reported that changes to the official map need to be submitted to the county

planning commission with a 45 day review period and then be recorded when approved, along with other requirements. The Mayor suggested an overlay GIS program could be used to show important areas to have sidewalks. The Committee entertained the Mayor's views and recommendations for changes to the official map. The Mayor pointed out areas that are not planned to be completed and suggested they should be removed from the map. The Committee worked on a list of suggestions to pass on to the Planning Commission. Councilor Deering compiled a list of recommendations that were discussed. Mayor Bradley asked what the plan will be to adopt a criteria based policy. Councilor Millar suggested that Council should discuss and come up with criteria. Councilor Deering suggested that all aspects and sides of the discussion be considered when making recommendations. Sulkosky suggested that whatever is presented to Council, should be close to a finished product.

7. Public Works hiring and wage discussion – The Committee discussed increasing the labor wages for the Public Works Maintenance Technician position, and providing incentives for pay increases for employees in the Public Works department. Committee moved to change rates to \$15.50/hr starting rate, \$.50/hr for CDL, \$.50/hr for Pesticide, & \$1.00/hr for LTAP Road Scholar completion
8. Marietta Avenue Paving and Pedestrian Project – Nothing new to report, ARRO is reviewing outstanding costs. ROW acquisition process is underway
9. Jacob Street bridge removal – Reimbursement agreement being reviewed by solicitor. Resolution will go to Council for agreement
10. Rail Enhancements Project Phase II – Nothing new to report. On schedule. Question was raised about sweeping the streets at the project

V. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

1. Bruce Haigh 504 Rose Petal Lane, referenced deferred maintenance plan, and suggested that Committee know what those costs are for the budget process and push for what is needed for street program. Reported on Lancaster County Clean Water Partnership public planning meeting.
2. Larry Derr 715 Terrace Ave. Committee is losing sight of needing to change the ordinance and Committee should put criteria together.
3. Beth Brejule 550 N. Angle St. a lot of talk about where, discuss the how to pay for it.
4. Peg Hamm 755 Terrace Ave. questions about map, committee, traffic counts, Who is saying we need a walkable community?
5. Dave Schell MSMJ manager, responded that the National Historical Preservation Trust says we should have walkable communities

6. Ken Ober 621 Water Street – check daily counts, traffic is high on Sunday because of people going to church.

7. Larry Derr Consider generator size according to need

VI. ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

VII. ADJOURN at 9:13 PM