



Borough of Mount Joy
Public Works Committee
Meeting Minutes for October 10, 2016
Meeting time: 6:30 PM

MEMBERS PRESENT: Councilor Seidel, Councilor Millar, Councilor Ginder

The meeting was called to order by Councilor Seidel at 6:31 PM

OTHERS PRESENT: Dennis Nissley, Public Works Director; David Salley Stormwater Officer; Councilor Youngerman

I. APPROVAL OF October 10, 2016 PUBLIC WORKS MEETING AGENDA

A motion was made, seconded, and passed to approve the agenda.

II. HEARING OF ANY CITIZEN CONCERNS

No concerns from citizens at this time

III. APPROVAL OF MINUTES from the September 19, 2016 meeting.

A motion was made, seconded, and passed to approve the minutes as submitted

IV. ITEMS OF BUSINESS

1. Storm Water

- A. MS4 2018 Permit Renewal- Nissley reported that Mount Joy Borough is moving forward with ARRO Engineering adding required additions to the current mapping, drawing of the sewer sheds.
- B. Chiques Creek Re-envisioned Project- Nissley and Salley reported on working in tandem with ARRO and Chiques Creek Watershed Alliance moving forward with mapping and obtaining our TMDL. Salley reported that ARRO has about 80% of the sewer sheds marked out on our current mapping. Millar asked when we will receive it completed. Nissley reported that ARRO should have it delivered in the next couple of weeks. ARRO and the borough will have to sit down and review ARRO's mapping. Seidel asked if we were going to push off any projects for MS4 due to changes in the upcoming MS4 permit. Nissley stated our main focus for 2017 will be stormwater maintenance pertaining to inlets and storm pipes.

2. Parks

- A. Grandview Park Swale Improvements Project- Nissley and Salley reported on the current project. Salley reported that they were working on the grading and rain garden
- B. Borough Park Rest Rooms- Nissley reported that we do not have numbers to report for a new restroom. Details about new bathrooms were discussed. Siedel gave a local business card for a potential new lock system.

3. Equipment/Facilities

- A. New Truck Purchase- Nissley stated about purchasing a new pick up truck for public works and that we would not be getting rid of a current vehicle. Nissley also stated that it would not affect general fund but we would budget half from Highway Aid Fund and half from Refuse Fund, \$30,000 purchase. Siedel stated that we should set aside money that go to capital fund for future vehicle purchases.
- B. New XMark mower- Nissley reported that we have a 2008 XMark mower is at a point where it has the best trade-in value. The new XMark mower is \$10,970.90 and we have a trade -in value of \$3,000. For a net cost of around \$8,000. This would show up in the general fund as a transfer to capital. The 2016 John Deere mower payment of \$4810.00 and \$12,500.00 for future roof replacement at Florin Station will be in the general budget as a transfer to capital fund.

4. Budget

A. General Fund Budget-

- 1) Item 434.000 Street Lighting-moved to general fund \$120,000
- 2) Item 435.600 Reconstruction of Sidewalk and Crosswalks-\$135,000 was budgeted this year for Marietta Ave. We used the \$120,000 in highway aid to offset. We are going to transfer to 2017 to cover pre construction costs which cannot be paid from the Highway Aid Fund.
- 3) Item 433.022-Street Marking- \$14,000 for completion of line painting on Main St.
- 4) Item 433.360- Traffic Signal Utilities- In highway aid last year, \$8,000 for electricity for traffic signals in general fund
- 5) Item 446.370- Stormwater Facility Maintenance and Repairs- \$21,000 piping projects and infrastructure.
- 6) Item 446.450- Contracted Services- Significantly less because of the removal of Rotary Park swale project.
- 7) Item 438.600- Street & Alley Maintenance-This category in 2016, had \$40,000 for Union School Road paving repairs. (\$20,000 was withheld from Farhat Excavating and we budgeted \$20,000 for Union School Road paving repairs.)
- 8) Item 446.313- Engineering- \$25,000 for next year, services as needed.
- 9) Seidel stated adding 3% wage increase to budget. Nissley added that he will talk to Scott Hershey about adding that in. Seidel asked about performance reviews. Nissley reported that performance reviews will be continued on an annual basis. In 2016 there was an attempt to get wages to meet the suggested rates from a wage survey of other municipalities. Employee reviews can be used to continue this process.
- 10) Item 430.174-Training- \$1,500 this is for fees for pesticide licenses, cdl, webinars, safety, and certifications. Also taking advantage free LTAP classes.
- 11) Item 454.174-Training- \$1,000 CPSI (Parks Inspector) training renewal. Councilors asked if it would be beneficial to have another trained inspector
- 12) Adding new bathrooms into the budget. Additional conversations with Scott Hershey to add that in the 454.600 Reconstruction/Major Projects. Siedel suggested to add \$80,000 to budget for the new bathroom
- 13) Funds that were budgeted in 2016 for oil separator and new drains for the Florin station will be carried over to 2017

5. Compost Site

- ##### A. Fee Schedule-Research of local municipalities and how we compare. Nissley proposed keeping the same fee schedule. Seidel stated to check with local businesses about mulch needs.

6. Streets and Alleys

A. Review 2016 Street Projects

- 1) West Henry St & Bridge Blvd. has been completed. Some minor details are being discussed between Darrell Becker from ARRO and the contractor.

B. Future Street Projects

- 1) S. Plum St- On the schedule to be completed in 2017. Test holes have been performed to investigate what is under the street. Built in 2 different phases, the first phase has no base under street but has four foot sidewalks, the second phase has base under the street but has three foot sidewalks and under Borough ordinance may need to be changed to four feet. The Committee discussed options for the residents such as grandfathering or sidewalk extensions

C. Union School Road Resurfacing

- 1) PennDOT milled and repaved the road, waiting for line painting. The Borough purchased the asphalt for repaving.

7. Marietta Avenue Paving and Pedestrian connection
 - A. Met with PennDOT on site to review the project and ARRO is incorporating PennDOT's comments into the plan.
8. Jacob Street bridge removal
 - A. Waiting for Amtrak signature copies
9. Rail Enhancements Project Phase II
 - A. Nothing new to report
10. Signalization Project
 - A. Telco won bid for the signalization project.

V. HEARING OF ANY CITIZEN CONCERNS

1. Councilor Youngerman expressed concerns for the Rail Enhancement Project

VI. ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

1. Councilor Ginder asked about the crosswalk at Main St. and Marietta Ave., Nissley stated that he met with Chief Williams and the Chief explained that he has an intern working on that project.
2. Millar asked if the Jacob Street Bridge gets inspected periodically and Nissley stated yes it gets inspected every year.
3. Nissley stated he checked in with other municipalities about how they hang banners over the street and he stated that other municipalities use a bucket truck to hang banners.

VII. ADJOURN

The meeting was adjourned by Councilor Seidel at 7:39 PM