

## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2020	NEW CASES September 2020	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	1			1
Assault	1			1
Assist Other Agency	0			0
Burglaries	36		(5)	36
Criminal Mischief / Vandalism	5			5
Child & Family Offense (Abuse)	3	2	2	3
Death Investigation	2	1		3
Drug Offense	0			0
Harassment by Communication	0			0
Fraud (Forgery, Id Theft, etc.)	20			20
Receiving Stolen Property	1			1
Robbery	8			8
Suspicious Activity	0	1	1	0
Theft	41	2	(6)	43
Trespass	0			0
Miscellaneous	2			2
Threat to Official	1			1
Sex Offense				
Adult	1			1
Juvenile	4	1	2	3
<b>TOTAL OPEN CASES</b>	<b>126</b>	<b>7</b>	<b>5</b>	<b>128</b>
New Cases Assigned	7	MTH		
Closed Cases*	50	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	0	MTH		

\*cold cases are marked in ( )



# **MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
0430	AGGRAVATED ASSAULT /OTHER	1
0613	THEFT SHOPLIFTING	2
0619	THEFT ALL OTHERS	8
0710	MOTOR VEHICLE THEFT	1
0800	SIMPLE ASSAULT	2
1130	FRAUD ALL OTHERS	3
1440	CRIMINAL MISCHIEF ALL	3
1711	SEX OFFENSE ALL OTHERS	1
1810	DRUG POSSESSION OFFENSE	7
2020	FAMILY OFF-CHILD ABUSE	3
2040	FAMILY OFFENSES - DOMESTIC	7
2111	DUI-ALCOHOL/UNDER INFL	3
2450	NOISE COMPLAINT	7
2485	ALARM ALL OTHERS	1
2619	PFA/ICC VIOLATION	2
2640	MUN ORD VIOLATIONS	3
2654	DISTURBANCE	11
2656	THREATS	1
2657	HARASSMENT	4
2660	TRESPASSING	1
2664	STALKING	1



# **MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
2665	FIREWORKS	2
2911	RUNAWAY-INCORRIG-MALE	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2
4018	STREET LIGHTS-OUT/REPAIRS	1
4021	SUSPICIOUS ACTIVITY	22
4022	SUSPICIOUS PERSON	1
4026	DOWN-WIRES / POLES /TREES / LIMBS	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	5
4100	ALARMS (FIRE ALARMS)	2
4510	UNATTENDED DEATHS	1
5004	FOUND ARTICLES	8
5008	LOST ARTICLES	2
5504	ANIMAL BITES	1
5510	ANIMAL COMPLAINTS ALL	9
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	11
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	4
6303	TRAFFIC OFFENSE ALL OTHER	25
6305	SELECTIVE ENFORCEMENT TRAFFIC	23
6310	TRAFFIC ENFORCE / STOP	95
6335	TRAFFIC HAZARD	1



# **MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
6336	DISABLED MV	2
6510	PARKING ENFORCEMENT	4
6511	PARKING VIOLATION COMPLAINT	19
6602	ABANDONED IMPOUND/TOWAWAY	1
6612	SIGNALS SIGNS OUT	1
7002	BUILDING CHECK	26
7008	MEDICAL ASSISTANCE	53
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	17
7025	EMOTIONALLY DISTURBED PERSON (EDP)	5
7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	22
7506	ASSISTING-OTHER AGENCIES	1
7522	ASSISTING OTHER OFFICER	1
8010	WARRANTS-LOCAL	3
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	1
9003	COMMUNITY POLICING	2
9008	COURT	24
9012	OTHER MAINTENANCE	1
9016	LOCAL ADMIN USE	1



**MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
9020	POLICE INFORMATION	38
9021	TRAINING	5
9025	FIELD CONTACT INFORMATION	8
9028	FINGERPRINT	2
9029	CIVIL MATTER	1
9030	SPECIAL DETAIL ASSIGNMENT	14
9034	REPOSSESSION	1
9052	PFA INFORMATION	1
911	911 HANG UP / CHK WELFARE	2
9112	FOOT PATROL	3
9115	FOLLOW UP	87
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	4
9989	CALL BY PHONE	2
9999	NON-CAT DATA	7
<b>Grand Total</b>		<b>667</b>

# Citation Output By Charge

Starting Issue Date 9/1/2020

to Ending Issue Date 9/30/2020

Charge	Total
1301 A - DR UNREGIST VEH	3
1332 B1 - OBSCURED PLATES - PREVENT READING AT REASONABLE DI	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	1
4303 - GENERAL LIGHTING REQUIREMENTS	3
4702 F - EMISSION INSPECTION REQUIRED	1
4703 A - OPERAT VEH W/O VALID INSPECT	4
255.66 - VEHICLES AND TRAFFIC - PARKING TIME LIMITS	2
1301 - 1301 A - Dr Unregist Veh	4
1371 - 1371 A - Veh Reg Suspended	1
1501 - 1501 A - Driving W/O A License	4
1503 - 1503 C2 - Jr Lic-Ee Req'd To Have Aff 11pm - 5am	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	8
1543 - 1543 B1i - Drg Lic Sus/Rev Purs to Sec 3802/1547B1	1
1621 - 1621 A - Texting While Driving - Prohibition	1
1786 - 1786 F - Oper Veh W/O Req'd Financ Resp	1
3111 - 3111 A - Obedience to Traffic-Control Devices	6
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	1
3112 - 3112 A3II - Illegal Turn	1
3309 - 3309 1 - Disregard Traffic Lane (Single)	1
3323 - 3323 B - Duties At Stop Sign	7
3334 - 3334 A - Turning Movements And Required Signals	3
3353 - 3353 A1X - Illegal Park Where Official Signs Prohibit	1
3361 - 3361 - Driving at Safe Speed	4
3362 - -	1
3714 - 3714 A - Careless Driving	2
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	2
4303 - 4303 B - No Rear Lights	2
4581 - 4581 A1.1 - Restraint Systems - Child Booster Seat	1
4581 - 4581 A1i - Safety Restraints - child under 4 years	1
4581 - 4581 A1ii - Safety Restraints - child under 2 years	2
4581 - 4581 A2I - Fail to use safety belt - driver and vehicle occupant	1
4581 - 4581 A2II - Fail to use safety belt - driver and front seat occupant	6
4703 - 4703 A - Operat Veh W/O Valid Inspect	4
4703 - 4703 H1 - Op. Vehicle W/O Cert. of Inspection	2
4706 - 4706 C5 - Evidence Of Emission Inspection	2
<b>Total:</b>	<b>86</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Criminal Charges by Charge Type

Starting Issue Date 9/1/2020

to Ending Issue Date 9/30/2020

Charge Type: ARREST

Charge	Total
1543 B1III - DRG LIC SUS/REV PURS TO SEC 3802/1547B1-3RD OR SUB	3
2709.1 A2 - STALKING - REPEATEDLY COMM. TO CAUSE FEAR	1
3334 A - TURNING MVMTS & RQR'D SIGNALS	1
3362 A3-12 - EXCEED MAX SPEED LIM ESTB BY 12 MPH	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	2
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	2
3802 D2 - DUI - INFLUENCE OF DRUG OR COMB OF DRUGS	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
3929 A1 - RETAIL THEFT	1
4581 A2I - FAIL TO USE SAFETY BELT - DRIVER AND VEHICLE OCCUP	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
4952 A3 - INTIM WIT/VICT-WITHHOLD INFORMATION	1
6301 A1 - CORRUPTION OF MINORS	1
780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	2
780-113 A31I - POSSESSION OF SMALL AMOUNT OF MARIJUANA	1
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	3
<b>Total:</b>	<b>23</b>

**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
459 305 A 2 - CONFINEMENT AND HOUSING COLLAR AND CHAIN	1
459-502 A1 III - DANGEROUS DOG ATTACK HUMAN WOUT PROVOCATION	1
5503 A4 - DISORDER CONDUCT	1
<b>Total:</b>	<b>5</b>



## New Detective Cases

	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	17	11	0	6	6	7	5	3	4
February	17	4	8	12	6	9	5	3	7
March	17	5	6	11	6	8	7	7	6
April	5	8	4	5	8	6	6	4	6
May	34	7	1	13	2	3	14	5	7
June	13	8	3	10	2	7	3	10	5
July	7	10	5	8	3	20	12	4	9
August	7	8	4	10	12	7	3	3	6
September	13	10	1	6	4	6	4	3	7
October	9	9	11	6	13	7	6	6	
November	9	9	7	4	10	7	4	10	
December	10	4	12	6	10	9	4	3	

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED SEPTEMBER 2020**

	331.120	Borough Tickets (Other)	\$350.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$300.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$60.00
331.11	331.120	Clerk of Court Disbursement	\$1,309.05
331.11	331.120	Magisterial Court Disbursement	\$2,173.80
	410.183	SERT Reimbursement	\$528.17
331.11		York County DUI Reimbursement	\$486.28
<b>TOTAL Sept 2020</b>			<b>\$5,207.30</b>
<i>Total Sept 2019</i>			<i>\$3,051.36</i>

Submitted by: \_\_\_\_\_



Received by: \_\_\_\_\_

D. Ward

# Police Activity Statistics 2020

	Citation Charges	Criminal Charges	Deposits	Incidents	Total Inc YTD	Total Inc Prev YTD
Jan	53	27	\$0.00	574	574	547
Feb	33	11	\$5,107.90	559	1133	1062
Mar	26	11	\$3,412.52	486	1619	1626
Apr	8	13	\$2,492.27	357	1976	2185
May	24	24	\$2,792.69	553	2529	2862
June	43	14	\$1,692.13	700	3229	3322
July	25	39	\$5,440.84	668	3897	4015
Aug	48	24	\$5,959.42	718	4615	4701
Sept	86	28	\$5,207.30	667	5282	5415
Oct						
Nov						
Dec						
TOTAL						



55 East Main Street : Mount Joy, PA 17552 : 717.653.4227  
 mainstreetmountjoy.com : msmj@msmj.comcastbiz.net

## MOUNT JOY BOROUGH COUNCIL REPORT FOR OCTOBER 2020 ACTIVITIES

We have been working one-on-one with several businesses downtown during this difficult time. We are also continuing with the regular Zoom / Webinars through Recovery Lancaster, PA Downtown Center and other groups.

- October's 4<sup>th</sup> Friday was Downtown Trick or Treat and it was crazy! We are estimating 900 kids and 1400 adults downtown. For the most part, they walked one direction on each side of the street, wore masks and used social distancing methods.
- Worked with a business to invest in downtown by purchasing a building.
- Working with a business to move into the building they purchased.
- Working with a business to potentially rent the 2<sup>nd</sup> floor of a downtown building.
- Provided business advice to local businesses on expanding product offerings.
- Worked with downtown business to develop their own products – providing ideas and research.
- Provided marketing data to downtown business to expand customer base. Included business names, addresses, contact people, # employees and yearly gross business income.
- Provided research data to local non-profit downtown in reference to potential growth market for their services.
- Putting up 19 Hometown Hero Banners this month. Next order will be in March 2021.
- Worked with several businesses on Façade Grant applications and looking forward to seeing projects being completed.
- Started planning for Winterfest and the new location for 2020's event.
- Started planning for a potential new Mount Joy large-scale event in 2021 (June or August).

Special recognition goes to Nancy @ The Olde Square Inn for receiving one of 67 national grants through Main Street America. She was one of 2 PA businesses to receive a grant. This grant will allow her to expand her business model that Main Street Mount Joy has been helping her with over the last several months. She received national and state press regarding this grant award.

While there are no downtown businesses that have closed during the COVID pandemic, the longer this goes on, the greater the chance of it happening.

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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Mount Joy Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: October 2020

Re: October 2020 Zoning, Code and Planning Report

### UPDATES

### REPORT

- Reviewed zoning for potential renovation at 250 W. Main Street rear and provided response.
- Reviewed zoning for potential renovation at 5 S. Barbara Street and provided response.
- Provided zoning and building code response for possible pool installation at 303 Marietta Avenue.
- Provided zoning and land development response for possible fence installation at 206 Alden Street.
- Provided zoning and land development response to 708 Arbor Rose Avenue as it relates to plantings in an easement.
- Provided zoning and permit procedures for fence installation at 178 N. Market Street
- Spoke with contractor in detail and, provided information on zoning and permit process to replace exterior stairs to second floor unit at 29 W. Donegal Street.
- Spoke with gentlemen interested in information on our rental program.
- Conference call with Speedwell construction regarding permit submission to install showers within existing building at 1010 W. Main Street.
- Spoke with interested party regarding potential tax office use and apartment at 115 E. Main Street.
- Reviewed site plan for 812 Taylor Avenue as it relates to possible plantings in an easement.
- Drafted September 2020 Zoning Hearing Board minutes.
- Prepared Zoning Hearing Board Agenda for in-person public meeting on November 18, 2020; prepared public notice and posted public notice; prepared and sent legal

advertisement. (This meeting practice social distancing guidelines and all participants and public will be required to wear a mask.)

- Conference call with potential new business/owner of 170 New Haven Street. Special Exception would be required. No application received to date.

### **MEETINGS**

- 10/5 -Attended Council Meeting (virtual)
- 10/5 -Met with contractor and developer at The Lakes to discuss sidewalk installation on vacant lots in Phase 1.
- 10/15 – Attended Laurel Harvest site meeting.
- 10/20- Staff meeting
- 10/20- Attended Sketch Plan staff meeting with developer and engineer for The Gatesburg Road Development Project (Old Shoe Factory) 240 W. Main Street.
- 10/21- Met with owner of 208 E. Main Street Rear on site to discuss mail and package delivery issues and possible signage addition.
- 10/22 – Attended Administration and Finance Committee meeting (virtual)

### **TRAINING**

MOUNT JOY BOROUGH Inspections by STACIE GIBBS: 10/1/2020 - 10/27/2020

OCTOBER 2020 RENTAL INSPECTIONS

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
206 W MAIN ST APT 1 - Tenant - Property	4507255300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
2A-10B:C Fire Extinguisher 10-year lithiums needed			
206 W MAIN ST APT 2 - Tenant - Property	4507255300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
2A-10B:C Fire Extinguisher 10-year lithiums needed			
206 W MAIN ST APT 3 - Tenant - Property	4507255300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
2A-10B:C Fire Extinguisher 10-year lithiums needed			
206 W MAIN ST APT 4 - Tenant - Property	4507255300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
2A-10B:C Fire Extinguisher 10-year lithiums needed			
255 MARIETTA AVE A - Tenant - Property	4503839500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
Min 2A-10B:C fire ext required repair large crack in living room ceiling			
255 MARIETTA AVE B - Tenant - Property	4503839500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
Install the backup batteries in the hardwire smokes			
8 PINKERTON RD - Tenant - Property	4503839500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
Min 2A-10B:C fire ext needed			
905 W. MAIN ST. A - Tenant - Property	4504261300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2020
Min 2A-10B:C fire ext; 10-year lithium in each bedroom			
905 W. MAIN ST. B - Tenant - Property	4504261300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2020
Min 2A-10B:C fire extinguisher			
118 NORTH ALY - Tenant - Property	4507101500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2020
221 MOUNT JOY ST - Tenant - Property	4501825000000		

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
221 MOUNT JOY ST - Tenant - Property	4501825000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/5/2020
68 W DONEGAL ST - Tenant - Property	4502137600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/7/2020
2A-10B:C fire ext; 10-year lithium smokes			
64 W DONEGAL ST - Tenant - Property	4502137600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/7/2020
2A-10B:C fire ext; 10-year lithium smokes			
66 W DONEGAL ST - Tenant - Property	4502137600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/7/2020
2A-10B:C fire ext; 10-year lithium smokes repair peeling paint and cracks in dining and living room			
715 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
723 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
721 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
713 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
711 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
709 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
719 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
717 SQUARE STREET - Tenant - Property	4500391300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/15/2020
318 N BARBARA ST APT B - Tenant - Property	4502597200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2020
318 N BARBARA ST APT A - Tenant - Property	4502597200000		



Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp	Fee	Inspector	Date
<b>Tenant - Property</b>				
318 N BARBARA ST APT A - Tenant - Property			4502597200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	10/22/2020
10-year lithium in master bedroom				
<b>200 N MELHORN DR - Tenant - Property</b>				
200 N MELHORN DR - Tenant - Property			4502298010070	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	10/23/2020
Crack in patio needs repaired				
2A-10B:C fire extinguisher				
<b>349 W MAIN ST - Tenant - Property</b>				
349 W MAIN ST - Tenant - Property			4503051200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	10/22/2020
One 10 year smoke was not operating tenant said it was beeping a few months ago. He will replace.				
Total Inspections: 26				

**MOUNT JOY BOROUGH-Violations: " 10/1/2020 - 10/27/2020**

**OCTOBER 2020 CODE REPORT**

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Fire  
Open

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Total number of Open Fire Violations: 1

Property  
Closed

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Total number of Closed Property Violations: 2

Open

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Total number of Open Property Violations: 13

Trees/Bushes  
Closed

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Total number of Closed Trees/Bushes Violations: 1

Zoning  
Closed

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Total number of Closed Zoning Violations: 2

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# MOUNT JOY BOROUGH-MultiSelect Permits App Date: 10/1/2020 - 10/27/2020

## OCTOBER 2020 ZONING & CONSTRUCTION PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Com-Alterations</b>						
<b>Active</b>						
200797	10/8/2020	10/13/2020	ASD BROTHERS REALTY LLC	905 W. MAIN ST.	Install new windows	\$65.00
<b>Total Com-Alterations 1</b>						<b>\$65.00</b>
<b>Com-Building</b>						
<b>Pending</b>						
200796	10/7/2020		150 NEW STREET PARTNERS	28 S JACOB STREET	New Permanent Commercial Building	\$20,115.00
<b>Total Com-Building 1</b>						<b>\$20,115.00</b>
<b>Com-Renovations</b>						
<b>Active</b>						
200800	10/8/2020	10/22/2020	SR HOLDINGS OF MOUNT JOY LLC	1010 W MAIN ST	Fit out for shower facility	\$1,151.00
200798	10/8/2020	10/13/2020	MASON AND MICHELLE BRANDT	536 DONEGAL SPRINGS RD	Screen in porch, new patio and sidewalk	\$65.00
<b>Total Com-Renovations 2</b>						<b>\$1,216.00</b>
<b>Res-Deck Stairs</b>						
<b>Pending</b>						
200811	10/15/2020		BRANDT JAY M BRANDT JOYCE E	29 W DONEGAL ST	Remove exterior statirs and replace	\$65.00
<b>Total Res-Deck Stairs 1</b>						<b>\$65.00</b>
<b>Res-Renovations</b>						
<b>Active</b>						
200801	10/8/2020	10/13/2020	PRIME HOME INVESTMENTS	584 W MAIN ST	Renovations	\$425.00
<b>Pending</b>						
200818	10/27/2020		WENDY HUFFMAN	215 LAKESIDE XING	Renovations	
<b>Total Res-Renovations 2</b>						<b>\$425.00</b>
<b>roof</b>						
<b>Pending</b>						
200815	10/21/2020		STEVEN AND COURTNEY COCHRAN	449 S PLUM ST	Roof over patio	\$65.00
<b>Total roof 1</b>						<b>\$65.00</b>
<b>Total Building 8</b>						<b>\$21,951.00</b>
<b>Zoning</b>						
<b>container</b>						
<b>Active</b>						
200793	10/7/2020	10/7/2020	RAJKOVIC CAROL A	537 DONEGAL SPRINGS RD R	Place 200 sf storage container	\$40.00
<b>Total container 1</b>						<b>\$40.00</b>
<b>Deck</b>						
<b>Active</b>						
200809	10/15/2020	10/15/2020	KNISS JAMES M	447 S PLUM ST	Remove concrete pad and install deck	\$40.00
<b>Total Deck 1</b>						<b>\$40.00</b>
<b>Fence</b>						
<b>Active</b>						
200814	10/19/2020	10/19/2020	OBOR DEREK	206 ALDEN ST	Install fence	\$40.00
200813	10/19/2020	10/19/2020	LINDHOLM CAM AND JENNIFER MRAZ	271 PARK AVE	Install fence	\$40.00
200812	10/15/2020	10/15/2020	KLINE MEGAN L	178 N MARKET ST	Install fence	\$40.00
<b>Total Fence 3</b>						<b>\$120.00</b>
<b>Patio</b>						
<b>Active</b>						
200791	10/7/2020	10/7/2020	ELIZABETH CHEVER AND JOHN LESNIAK	620 WOOD ST	Patio install	\$40.00
200789	10/5/2020	10/5/2020	MELHORN J MICHAEL MELHORN WENDY	828 W MAIN ST	Install new hardscape patio with fire pit	\$40.00
<b>Total Patio 2</b>						<b>\$80.00</b>
<b>Shed</b>						

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Zoning</b>						
<b>Shed</b>						
<b>Active</b>						
200786	10/1/2020	10/1/2020	REESE THOMAS G & LAURIE A	515 DONEGAL SPRINGS RD	Install new shed	\$40.00
200807	10/15/2020	10/15/2020	RAMBLER CORBY AND GARY	221 DELTA ST	Remove shed and install new shed	\$40.00
200787	10/1/2020	10/1/2020	NAUMAN JUSTIN NAUMAN REBECCA	258 MARIETTA AVE	Install shed	\$40.00
<b>Total Shed 3</b>						<b>\$120.00</b>
<b>Total Zoning 10</b>						<b>\$400.00</b>
<hr/>						
<b>Total Permits: 18</b>						<b>\$22,351.00</b>

# BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2016	2017	2018	2019	2020
JANUARY	\$ 450.00	\$ 792.00	\$ 496.00	\$ 645.00	\$ 4,874.00
FEBRUARY	\$ 1,500.00	\$ 1,196.00	\$ 837.00	\$ 375.00	\$ 525.00
MARCH	\$ 1,268.00	\$ 4,532.00	\$ 3,729.00	\$ 1,293.00	\$ 4,212.00
APRIL	\$ 930.00	\$ 1,190.00	\$ 2,980.80	\$ 3,160.00	\$ 631.00
MAY	\$ 3,501.00	\$ 5,312.00	\$ 7,371.00	\$ 1,910.00	\$ 967.00
JUNE	\$ 4,185.00	\$ 1,324.00	\$ 1,295.00	\$ 3,058.00	\$ 4,025.00
JULY	\$ 9,363.00	\$ 3,650.00	\$ 10,276.00	\$ 1,905.00	\$ 987.00
AUGUST	\$ 3,633.00	\$ 1,996.00	\$ 4,237.00	\$ 5,645.00	\$ 2,324.00
SEPTEMBER	\$ 1,020.00	\$ 2,046.00	\$ 2,273.00	\$ 3,752.00	\$ 2,457.00
OCTOBER	\$ 4,255.00	\$ 4,030.00	\$ 6,431.10	\$ 1,714.00	\$ 22,351.00
NOVEMBER	\$ 1,120.00	\$ 6,478.00	\$ 2,027.00	\$ 1,994.00	
DECEMBER	\$ 1,923.00	\$ 1,370.00	\$ 593.68	\$ 859.00	
TOTALS	(\$ 33,148.00 Budgeted \$30,000)	(\$33,916.00 Budgeted \$30,000)	(\$42,546.58 Budgeted \$35,000)	(\$26,310.00 Budgeted \$35,000)	(\$43,353.00 Budgeted- \$25,000)

# MOUNT JOY BOROUGH-StormWater Permits App Date: 10/1/2020 - 10/27/2020

## OCTOBER 2020 STORMWATER PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>StormWater</b>						
<b>Exemption</b>						
<b>Active</b>						
200810	10/15/2020	10/15/2020	KNISS JAMES M	447 S PLUM ST	Remove concrete pation and install deck	\$50.00
200808	10/15/2020	10/15/2020	RAMBLER CORBY AND GARY	221 DELTA ST	Remove shed and install new shed	\$50.00
200803	10/9/2020	10/22/2020	SR HOLDINGS OF MOUNT JOY LLC	1010 W MAIN ST	New sidewalk to storage building	\$50.00
200802	10/8/2020	10/13/2020	PRIME HOME INVESTMENTS	584 W MAIN ST	Expand Driveway	\$50.00
200799	10/8/2020	10/13/2020	MASON AND MICHELLE BRANDT	536 DONEGAL SPRINGS RD	New patio and sidewalk	\$50.00
200792	10/7/2020	10/7/2020	ELIZABETH CHEVER AND JOHN LESNIAK	620 WOOD ST	Patio Install	\$50.00
200790	10/5/2020	10/5/2020	MELHORN J MICHAEL MELHORN WENDY	828 W MAIN ST	Install new hardscape patio with fire pit	\$50.00
200788	10/1/2020	10/1/2020	NAUMAN JUSTIN NAUMAN REBECCA	258 MARIETTA AVE	Install shed	\$50.00
<b>Total Exemption 8</b>						<b>\$400.00</b>
<b>Small Project</b>						
<b>Active</b>						
200805	10/14/2020	10/14/2020	PENWAY CONSTRUCTION	1078 DONEGAL SPRINGS RD	New single family home	\$175.00
200794	10/7/2020	10/7/2020	NEWCOMER JAMES	618 UNION SCHOOL RD	Install trench drain and stormwater pipes	
<b>Total Small Project 2</b>						<b>\$175.00</b>
<b>Total StormWater 10</b>						<b>\$575.00</b>
<b>Total Permits: 10</b>						<b>\$575.00</b>

# STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019	2020
JANUARY	X	X	X	\$ 100.00	\$ 50.00
FEBRUARY	\$50.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 225.00
MARCH	\$300.00	\$ 250.00	\$ 325.00	\$ 325.00	\$ 600.00
APRIL	\$400.00	\$ 250.00	\$ 200.00	\$ 500.00	\$ 100.00
MAY	\$550.00	\$ 300.00	\$ 350.00	\$ 450.00	\$ 300.00
JUNE	\$550.00	\$ 300.00	\$ 250.00	\$ 525.00	\$ 675.00
JULY	\$375.00	\$ 350.00	\$ 375.00	\$ 400.00	\$ 300.00
AUGUST	\$325.00	\$ 400.00	\$ 150.00	\$ 425.00	\$ 300.00
SEPTEMBER	\$500.00	\$ 300.00	\$ 50.00	\$ 250.00	\$ 475.00
OCTOBER	\$675.00	\$ 275.00	\$ 200.00	\$ 50.00	\$ 575.00
NOVEMBER	\$250.00	\$ 100.00	\$ 50.00	X	
DECEMBER	\$100.00	X	\$ 50.00	\$ 100.00	
TOTALS	(\$4,025.00 Budget \$2,500.00)	( \$2,625.00 Budget \$2,500.00)	(\$2,100.00 Budgeted \$2,500.00)	(\$3,325.00 Budgeted \$2,000.00)	(\$ 3,600.00 Budgeted- \$2,000)

MOUNT JOY BOROUGH-Rental Permits App Date: 10/1/2020 - 10/27/2020

OCTOBER RENTAL LICENSE REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2020 Residential Rental</b>						
Pending						
200817	10/23/2020		MUSSER HAROLD Z MUSSEY JUDITH ANN	626 DONEGAL SPRINGS RD	626 DONEGAL SPRINGS ROAD	
200806	10/14/2020		HOFFER MARVIN AND ANN	405 MUSSEY RD	405 MUSSEY ROAD	
200804	10/13/2020		STOTLER DAVID W STOTLER RACHAEL E	530 SCHOOL LN	530 SCHOOL LANE	
Total 2020 Residential Rental 3						\$0.00
Total Rental 3						\$0.00
Total Permits: 3						\$0.00



# RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019	2020
JANUARY	\$ 700.00	\$ 7,600.00	\$ 23,600.00	\$ 32,100.00	\$ 33,500.00
FEBRUARY	\$25,850.00	\$26,800.00	\$ 29,650.00	\$ 18,375.00	\$ 14,620.00
MARCH	\$31,750.00	\$31,350.00	\$ 14,250.00	\$ 17,650.00	\$ 19,200.00
APRIL	\$ 3,500.00	\$ 2,900.00	\$ 1,050.00	\$ 450.00	\$ 1,350.00
MAY	\$ 3,850.00	\$ 50.00	\$ 150.00	\$ 50.00	\$ 200.00
JUNE	\$ 750.00	\$ 50.00	\$ 100.00	\$ 150.00	X
JULY	\$ 500.00	\$ 100.00	\$ 150.00	\$ 100.00	\$ 200.00
AUGUST	\$ 50.00	\$ 250.00	\$ 400.00	\$ 250.00	\$ 100.00
SEPTEMBER	\$ 150.00	\$ 150.00	\$ 200.00	\$ 50.00	\$ 100.00
OCTOBER	\$ 200.00	\$ 50.00	\$ 100.00	\$ 100.00	X
NOVEMBER	\$ 100.00	X	X	X	
DECEMBER			X	\$ 50.00	
TOTALS	\$67,400.00 (Budgeted \$62,000.00)	\$69,300.00 (Budgeted \$65,000.00)	\$69,700+ \$725 late fees = \$70,425 (Budgeted \$68,000)	\$69,325.00 + \$900.00= \$70,225 late fees (Budgeted \$70,000)	(\$69,270.00 + \$750.00 late fees= \$70,020 (Budgeted- \$70,000)

**STREET OPENING PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>JANUARY</b>	\$ 50.00	\$ 50.00	\$ 375.00	\$ 300.00	\$ 75.00
<b>FEBRUARY</b>	\$100.00	X	\$ 75.00	\$ 150.00	X
<b>MARCH</b>	\$450.00	\$ 50.00	\$ 130.00	X	\$ 150.00
<b>APRIL</b>	\$ 50.00	\$100.00	X	\$ 75.00	X
<b>MAY</b>	\$ 50.00	X	\$ 225.00	\$ 220.00	X
<b>JUNE</b>	\$100.00	\$150.00	\$ 75.00	\$ 75.00	X
<b>JULY</b>	\$150.00	\$100.00	\$ 150.00	\$ 75.00	X
<b>AUGUST</b>	\$ -	\$ 50.00	\$ 300.00	\$ 75.00	\$ 75.00
<b>SEPTEMBER</b>	\$ -	\$ 50.00	\$ 150.00	\$ 75.00	X
<b>OCTOBER</b>	\$ -	\$150.00	\$ 75.00	\$ 450.00	X
<b>NOVEMBER</b>	\$ 50.00	X	\$ 300.00	\$ 450.00	
<b>DECEMBER</b>	\$100.00	\$ 50.00	\$ 225.00	\$ 300.00	
<b>TOTALS</b>	(\$1,100.00 Budgeted	(\$750.00 Budgeted	(\$2,080.00 Budgeted	(\$2,245.00 Budgeted	(\$300.00 Budgeted -
	\$1,000.00)	\$1,000.00)	\$1,000)	\$1,300)	\$1,500



## **BOROUGH OF MOUNT JOY STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Stormwater Enforcement Officer

**DATE:** October 28, 2020

**RE:** Stormwater Management Report for October 2020

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### **Stormwater/Public Works:**

- Jet Vac Florin Hill stormwater inlet and pipes along Reagan St
- Model 2022 Stormwater Ordinance
- Recycle Bin pick-up
- Phone conference with NFWF liaison for Rotary Park bioswale project
- Penn State Green Stormwater Infrastructure webinar
- DCNR Recreation for All webinar
- Lancaster County Cleanwater Partners Lunch & Learn Miniseries webinar
- Meeting of stormwater issue on Hayley Alley with Charter Homes
- Pinkerton Rd construction meeting with ARRO and the Authority
- Gerberich Payne Show Company meeting with property owner and DC Gohn
- Capital budget meetings with Dennis, Casey, and Jill
- Putting the "Green" in Green Infrastructure webinar
- Sustainable Systems webinar
- Planning and Designing Cost-Effective Green Streets: Case Studies and Lessons Learned webinar
- PCCA 2019 Building Code Official Update- BCO online training
- Funding and Economic Development: Elevating Outdoor Recreation webinar
- PCCA Dealing with Devastation: How to Effectively Plan for Your Response- BCO online training
- PCCA When are UCC Permits Not Required? – BCO online training
- Borough owned Stormwater BMP clean-up
- Public Works staff meeting
- Staff meetings
- Council meeting
- A&F Committee meeting
- PW Committee meeting



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Casey Kraus, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** October 28, 2020

**RE:** Public Works Department Activities for October 2020

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Following is a list of activities for the Public Works Department for October 2020:

- Parks – Mowing
- Parks – Weed spraying
- Parks - Spraying Spotted Lantern Flies
- Parks – Facilities inspections
- PW – Vehicle and equipment maintenance
- PW – Perform maintenance work on Codes vehicle.
- Streets – Crack sealing streets
- Streets – Prep Oak Alley for paving
- Streets – Pave Williams Alley and a portion of Oak Alley
- Meet with ARRO and Borough Authority to discuss Pinkerton Road project
- Stormwater – Clean stormwater inlets and inspect facilities after rain events
- Leaf Collection – Prepare equipment and begin early collection
- Signs – Repair and replacement as needed
- Compost Site – Screen compost material
- Compost Site – Oversee the construction of new gate equipment and fences
- Compost Site – Continue to staff compost site during open times of Monday 3 PM to 6 PM and Saturday 9 AM to 12:00 PM.
- Complete the sale of pick up truck on Municibid for \$6255.00
- Attend virtual Borough Council meeting
- Attend virtual Public Works Committee meeting
- Attend staff meetings
- Meet with Metzler Home Builders and Desmond representative to discuss sidewalk work on Farmington Lane.
- Attend on-site meeting to review street grades at Laurel Harvest project
- Attend virtual sessions of Roadway Management Conference
- Meet with homeowner and developer to discuss stormwater concerns at Haley Alley
- Attend meeting concerning development of Gerberich-Payne shoe factory property.
- Attend Skype meeting with PennDOT representatives to discuss maintenance agreement.

To: Mount Joy Borough Councilors, Borough Manager Kraus & Mayor Bradley

From: Joseph Ardini

October 2020 Authority Administrator Report

1. Water Distribution Hydrant Flushing: Authority staff completed flushing of section B & C of the distribution system which consisted of 135 hydrants.
2. AT&T completed their work on the Lumber Street standpipe. A final inspection was conducted on the water tank with no issues found.
3. Clarifier/Thickener Project:
  - Sandblasting & painting of clarifier bridge #2 was completed.
  - New mechanicals were installed within the clarifier.
  - Clarifier #3 handrail was relocated and reattached.
4. Springville Road waterline replacement:
  - All customers have been connected to the new watermain.
  - Authority staff has completed trench restoration on all of Cedar Lane and 50% of Springville Road.

**MOUNT JOY BOROUGH**  
21 EAST MAIN STREET  
MOUNT JOY, PENNSYLVANIA 17552



*From the Office of:*  
Mount Joy Borough Interim Borough  
Manager  
Charles M. Kraus, III

INCORPORATED 1851

TELEPHONE (717) 653-2300  
FAX (717) 653-6680  
E-MAIL:  
[casey@mountjoypa.org](mailto:casey@mountjoypa.org)

**October Manager's report to Borough Council for the November 2, 2020 meeting**

- Attend PW committee meeting
- Attend Admin and Finance committee meeting
- Attend PS committee meeting
- Work on numerous action items as directed by committees
- Work with Jill on 2021 budget
- Review 2021 various health insurance plans and quotes
- Prepare health insurance plan comparisons for A/F committee
- Held Skype meeting with Elizabeth Bonini and Steve Panko from PennDOT and Dennis Nissley to discuss status of the agreement pertaining to the train station parking lots
- Combined comments from various letters and communications into one all-encompassing 15-point letter to PennDOT in hopes of facilitating a final agreement on the train station mutually agreeable to both parties
- Held a staff meeting
- Directed by Admin and Finance committee to get definitive answers on property lines, ROW boundaries, and maintenance of areas in question at the entrance to Little Chiques Park and neighboring properties; and authorized to utilize whatever professionals needed to accomplish this task
- Collaborated with A/F committee to prepare a draft amendment to Chapter 40-Manager of the MJB Code of ordinances to present to Council
- Continue side by side comparison of sections of the PA Borough Code, MJB Code, Borough Job Description, and the MJB Employee Handbook and amendments to make certain there are no conflicts among the documents pertaining to the Borough Manager's position
- Met with Chief Goshen regarding a personnel issue

Council meets the first Monday of each month at 7 pm.

# memo

**Company name**

To: A/F Committee  
From: Mike Reese  
CC:  
Date: 10/24/2020  
Re: Stipend for borough office staff

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Our part time front desk receptionist, Jean Lull, has been off work since May 5, 2020. Her elderly mother has terminal cancer and was given 2 to 4 weeks to live in May. Casey spoke with Jean on Monday. Her mother is approaching the end of her life rapidly, especially in the past 5 days.

Borough office staff, Jill and Lisa, have been pulling double duty since May. They must cover the customer window while keeping up with their regular duties. They have, in my opinion, gone over and above expectations to keep the office running smoothly. Authority employee, Lindsey Edgell has stepped in to help pick up the slack as well.

Jean's hourly rate of pay is \$15.80, and she worked 28 hours per week for a weekly amount of \$442.40. The borough saved \$17,487.20 by not having to pay Jean. Line item 01.400.142 balance remaining in budget to date.

Therefore, I am recommending a one-time stipend in the amount of \$1,500 each to Jill and Lisa to compensate them for their extra work and remaining in the office during the height of the COVID-19 pandemic. Since Lindsey is employed by the authority, I suggest the borough recommend to the authority they consider the same or similar stipend for Lindsey.



55 East Main Street : Mount Joy, PA 17552 : 717.653.4227  
mainstreetmountjoy.com : info@mainstreetmountjoy.com

11-a

Mount Joy Borough Public Safety Committee,

Main Street Mount Joy would like to request closure of streets and one Borough-owned property for Winterfest on December 05, 2020 (2pm – 7pm). We would request closure from 12pm (noon) until 9pm on December 05.

In reference to the highlighted map below, the yellow shaded areas would be our street closure request.



- Delta Street from Main Street to Henry Street
- Henry Street (Delta Street to Market Street AND Market Street to right before back of West Main Auto)
- Closure of Mount Joy Borough Municipal Parking lot accessed from Henry Street
- Closure of Appletree Alley behind St Mark's property (*this would only be used as an alternate location*).
- In addition to the street closure requests, we would like the option of hanging a banner across DELTA Street using the two light poles on either side of Delta.

MSMJ would like to request usage of the AMTRAK parking lot for the event, if available. This would allow us more square footage to socially distance the event. We would also like to request use of the PennDOT parking lot, if available (former R&R Automotive property).

Main Street Mount Joy would take care of hanging (and removing of) "No Parking" signs in this area at minimum 48 hours before closure.

MSMJ anticipates people walking along Main Street at the same time visiting our shops and restaurants. We will not be having a tree lighting ceremony this year. Our event time will be extended to allow people more time to browse and visit the event. We will be encouraging mask wearing and social distancing.

Dave Schell, Executive Director

Main Street Mount Joy is committed to enhancing the economic, social and cultural quality of downtown Mount Joy.  
Main Street Mount Joy is a Nationally Accredited Main Street Program.





# November 2020



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Council 7 PM  Compost Site 3 PM-6 PM	3  WOODY WASTE PICK-UP	4 Authority 4 PM	5 Council Budget Mtg 6:30 PM	6	7 Compost Site 9 AM-12 PM
8	9 Public Works 6:30 PM  Compost Site 3 PM-6 PM	10 Council Budget Mtg 6:30 PM	11 Authority Finance 5 PM  Plan. Comm. 7 PM	12	13	14 Compost Site 9 AM-12 PM
15	16  Compost Site 3 PM-6 PM	17 Council Budget Mtg 6:30 PM Authority 4 PM  WOODY WASTE PICK-UP	18 ZHB 7 PM	19 Admin. Fin 6:30 PM	20	21 Compost Site 9 AM-12 PM
22	23 Civil Service Com 5:30 PM (as needed) Public Safety 6:30 PM	24	25	26  OFFICE CLOSED	27 OFFICE CLOSED	28
29	30  WOODY WASTE PICK-UP					