

**Mount Joy Borough Council Meeting  
Agenda  
7:00 PM, Monday, December 5, 2022**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions –
- 6) Consider a motion to approve the December 5, 2022, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Penn State Health Life Lion save presentation.
- 9) Reports
  - a. Mayor
  - b. Police Chief
  - c. Fire Department Mount Joy
  - d. PSH Life Lion LLC.
  - e. Northwest EMS Report
  - f. EMA
  - g. Library
  - h. Planning, Zoning, & Code Enforcement
  - i. Stormwater, Planning & Grants Coordinator.
  - j. Public Works Department
  - k. Borough Authority Manager
  - l. Assistant Borough Manager/Finance Officer
  - m. Borough Manager
- 10) Approval of Minutes of the Regular Borough Council Meeting held on November 7, 2022.
- 11) Approval of Budget Meeting Minutes – Not yet available
- 12) Building Ad Hoc Committee
  - a. Updates Josh Deering
  - b. Consider a motion to authorize the Borough Manager to sign AIA Document G802-2017 for CRA dated November 21,2022.

If you are a person requiring accommodations to participate, please  
contact Borough staff to discuss how we may best accommodate your  
needs.

21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680 • [Borough@mountjoypa.org](mailto:Borough@mountjoypa.org) • [www.mountjoyborough.com](http://www.mountjoyborough.com)



13) Administration and Finance Committee

- a. Consider a motion to approve the Refuse Contract with GFL and authorize Council President and Borough Manager to ratify contract documents.
- b. Consider a motion to appoint J. Michael Melhorn to a 5-year term on the Mount Joy Borough Authority Board from January 1, 2023, to December 31, 2027.
- c. Consider a motion to approve the 2023 General Fund Budget.
- d. Consider a motion to adopt **Ordinance 07-2022**, an ordinance to levy taxes at a rate of 4.20 mills upon all real property within the Borough for general borough purposes for the year 2023.
- e. Consider a motion to adopt the 2023 Refuse Fund Budget.
- f. Consider a motion to adopt the 2023 Capital Fund Budget.
- g. Consider a motion to adopt the 2023 Highway Aid Fund Budget.
- h. Consider a motion to adopt **Resolution 2022-14**, a resolution restating annual service charges for Borough refuse and recycling rates for the calendar year 2023 as required annually under the Municipal Waste and Recycling Ordinance.
- i. Consider a motion to adopt **Resolution 2022-15**, a resolution to set meeting dates, times, and locations for Council, Authority, Boards, Committees and Commissions for 2023 as well as authorizing the advertisement of said meetings,
- j. Consider a motion to adopt **Resolution 2022-16**, a resolution reducing employee contributions to the police pension plan for the year 2023.
- k. Consider a motion to adopt **Resolution 2022-17**, a resolution to establish and amend fees to be charged for the year 2023.
- l. Consider a motion to adopt **Resolution No. 2022-18**, a resolution appointing Robert R. Jerman as the Vacancy Board Chairperson and the County of Lancaster as the Tax Collector.
- m. Consider a motion to authorize the purchase of an “administrative vehicle”, a 2022 Ford Escape from Whitmoyer Ford, Inc. at a PA Government contract cost of \$26,900.00 from “Cares Act” offset funds.
- n. Consider a motion to reduce the financial security for Fox Chapel Publishing, 950 Square Street, Mount Joy in the amount of \$99,399.35 based upon review of the Borough Engineer, leaving a balance of \$32,802.50.
- o. Consider a motion permitting the President or Vice President of Council be authorized to execute the proposed **Deed of Easement** from the Borough to the Commonwealth of Pennsylvania, Department of Transportation for the subsurface drainage facility in the right-of-way of Henry Street after the Borough is provided with a signed copy of the Right-of-Way Plan prepared by the Department.



- p. Consider a motion to appoint Duane J. Brady, Jr. as the Mount Joy Borough Planning, Zoning, and Codes Administrator as well as the Borough's Building Codes Officer effective December 12, 2022.

14) Public Safety Committee

- a. Consider a motion to adopt position description for Emergency Management Coordinator as well as advertise on the Borough website for the volunteer position.
- b. Discussion – US Postal delivery on Birchland Ave.

15) Public Works Committee

- a. Consider a motion to adopt **Resolution 2022-13**, a resolution authorizing the submittal of a grant application to the Commonwealth Financing Authority under the COVID-19 ARPA Small Water and Sewer Program in the amount of \$497,351.70.
- b. Consider a motion to form a Parks and Recreation Advisory Board and to seek volunteers for said advisory board.

16) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.

17) Any other matter proper to come before Council.

18) Authorization to pay bills.

19) Meetings and dates of importance, see the green calendar.

20) Executive Session if needed.

21) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, January 9, 2023.



# Police Activity Statistics

## 2022

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	18	19	566	566	589
Feb	19	35	503	1,069	1,118
Mar	46	32	585	1,654	1,792
Apr	35	19	686	2,340	2,555
May	46	13	636	2,976	3,296
June	56	28	629	3,605	4,034
July	24	27	665	4,270	4,804
Aug	39	35	674	4,944	5,526
Sept	64	47	712	5,656	6,221
Oct	58	31	721	6,377	6,933
Nov					7,495
Dec					8,018
<b>TOTAL</b>					



# New Detective Cases-October 2022

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	0	6	6	7	5	3	4	2	2
February	8	12	6	9	5	3	7	2	0
March	6	11	6	8	7	7	6	2	8
April	4	5	8	6	6	4	6	3	5
May	1	13	2	3	14	5	7	2	2
June	3	10	2	7	3	10	5	5	1
July	5	8	3	20	12	4	9	4	4
August	4	10	12	7	3	3	6	5	2
September	1	6	4	6	4	3	7	5	7
October	11	6	13	7	6	6	9	5	6
November	7	4	10	7	4	10	1	6	
December	12	6	10	9	4	3	5	2	

Active Cases	6
Cases at District Attorney's Office	7
Inactive Cases	0





# MOUNT JOY POLICE DEPARTMENT

Calls for Service  
Year 2022 October

Code	Call for Service	Totals
0510	BURGLARY	1
0619	THEFT ALL OTHERS	9
0800	SIMPLE ASSAULT	1
1110	BAD CHECKS	1
1130	FRAUD ALL OTHERS	3
1440	CRIMINAL MISCHIEF ALL	12
1510	WEAPONS	1
1711	SEX OFFENSE ALL OTHERS	2
1810	DRUG POSSESSION OFFENSE	1
2020	FAMILY OFF-CHILD ABUSE	2
2040	FAMILY OFFENSES - DOMESTIC	10
2111	DUI-ALCOHOL/UNDER INFL	2
2310	PUBLIC INTOXICATION / DRUNKENNESS	1
2450	NOISE COMPLAINT	2
2485	ALARM ALL OTHERS	1
2619	PFA/ICC VIOLATION	1
2640	MUN ORD VIOLATIONS	3
2646	OBSTRUCTION OF JUSTICE	1
2654	DISTURBANCE	3
2657	HARASSMENT	2
2660	TRESPASSING	1
2665	FIREWORKS	1



2811	CURFEW-MALE	1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4018	STREET LIGHTS-OUT/REPAIRS	10
4021	SUSPICIOUS ACTIVITY	23
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	3
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	5
4100	ALARMS (FIRE ALARMS)	2
4101	FIRES (ALL WORKING FIRES)	1
4510	UNATTENDED DEATHS	1
5004	FOUND ARTICLES	4
5008	LOST ARTICLES	1
5010	MISSING PERSON	2
5506	LOST / FOUND / STRAY ANIMALS	1
5510	ANIMAL COMPLAINTS ALL	6
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	5
6015	REPORTABLE MV CRASH HIT & RUN	4
6016	NON REPORTABLE MV CRASH	4
6303	TRAFFIC OFFENSE ALL OTHER	7
6305	SELECTIVE ENFORCEMENT TRAFFIC	9
6308	TRAFFIC MV COMPLAINT	1
6310	TRAFFIC ENFORCE / STOP	54
6335	TRAFFIC HAZARD	1
6336	DISABLED MV	4
6511	PARKING VIOLATION COMPLAINT	16
6602	ABANDONED IMPOUND/TOWAWAY	1



6608	ESCORTS	1
6612	SIGNALS SIGNS OUT	4
7002	BUILDING CHECK	86
7008	MEDICAL ASSISTANCE	67
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	16
7025	EMOTIONALLY DISTURBED PERSON (EDP)	5
7502	ASSISTING-FIRE DEPT	1
7504	ASSISTING-OTHER POLICE DP	23
7506	ASSISTING-OTHER AGENCIES	1
8010	WARRANTS-LOCAL	9
9002	ADMINISTRATIVE DUTIES	2
9005	M.V. PURSUITS	1
9008	COURT	10
9020	POLICE INFORMATION	37
9021	TRAINING	10
9025	FIELD CONTACT INFORMATION	1
9028	FINGERPRINT	2
9029	CIVIL MATTER	1
9030	SPECIAL DETAIL ASSIGNMENT	4
9052	PFA INFORMATION	1
9112	FOOT PATROL	11
9115	FOLLOW UP	142
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	11
9982	SEX OFFENDER REGISTRATION	1
9989	CALL BY PHONE	25



9999

NON-CAT DATA

8

Grand Total

721



# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Citation Output By Charge

Starting Issue Date 10/1/2022 to Ending Issue Date 10/31/2022

Charge	Total
1301 A - DR UNREGIST VEH	1
4107 - UNLAWFUL ACTIVITIES	1
4703 A - OPERAT VEH W/O VALID INSPECT	2
4706 C5 - EVIDENCE OF EMISSION INSPECTION	1
1301 - 1301 A - Dr Unregist Veh	2
1312 - 1312 - Notice Of Change Of Name Or Address	1
1515 - 1515 B - Identification Card	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	2
3111 - 3111 A - Obedience to Traffic-Control Devices	2
3362 - -	2
3367 - 3367 B - Illegal Racing	2
3714 - 3714 A - Careless Driving	2
4581 - 4581 A1.1 - Restraint Systems - Child Booster Seat	1
4702 - 4702 F - Emission Inspection Required	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	3
1301 A - DR UNREGIST VEH	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	15
3112 A3I - STEADY RED SIGNAL	1
3309 1 - DISREGARD TRAFFIC LANE (SINGLE)	4
3310 A - FOLLOW TOO CLOSELY	1
3316 A - PROHIBITING TEXT-BASED COMMUNICATIONS	4
3323 B - DUTIES AT STOP SIGN	1
3334 A - TURNING MVMTS & RQR'D SIGNALS	1
3542 A - FAIL TO YIELD RT OF WAY TO PED	1
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	4
4302 A1 - PERIOD FOR REQUIRING LIGHTED LAMPS	1
<b>Total:</b>	<b>58</b>



# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Criminal Charges by Charge Type

Starting Issue Date 10/1/2022 to Ending Issue Date 10/31/2022

### Charge Type: ARREST

Charge	Total
1501 A - DRIVING W/O A LICENSE	1
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	1
2701 A1 - PA TITLE 18, SECTION CS-2701 (A)(1): SIMPLE ASSAULT. DV	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	3
2702 A1 - AGGRAVATED ASSAULT	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A5 - HARASSMENT - COMM. REPEATEDLY IN ANONYMOUS MANNER	1
2718 A - STRANGULATION	1
2903 A - FALSE IMPRISONMENT	1
3304 A1 - CRIM MISCH/DMG PROP INTENT, RECKLESS, OR NEGLIG	1
3304 A5* - CRIMINAL MISCHIEF - DAMAGE PROPERTY - COURT CASE	2
3362 A3-18 - PA TITLE 75, SECTION VC-3362(A)(3): MAXIMUM SPEED LIMITS.	1
3714 A - CARELESS DRIVING	1
3743 A - ACCIDENT INVOLV DAMAGE ATTENDED VEHICLE/PROP	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 A1 - PA TITLE 75, SECTION VC-3802 (A)(1): DRIVING UNDER THE INFLUENCE OF ALCOHOL OR CONTROLLED SUBSTANCE. GENERAL IMPAIRMENT.	1
3802 B - DRIVING UNDER THE INFLUENCE-ALC - .10% TO .16%	1
3802 B - PA TITLE 75, SECTION VC-3802 (B): DRIVING UNDER THE INFLUENCE OF ALCOHOL OR CONTROLLED SUBSTANCE. HIGH RATE OF ALCOHOL.	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	2
4304 A - ENDANGERING WELFARE OF CHILDREN	1
4906 B1 - FALSE REPORTS - REPORTED OFFENSE DID NOT OCCUR	1
4952 A1 - INTIM WIT/VICT-REFRAIN FROM REPORT	2
5101 - PA TITLE 18, SECTION CS-5101: OBSTRUCTING ADMINISTRATION OF LAW OR OTHER GOVERNMENTAL FUNCTION.	1
6113 A - ARREST FOR VIOLATION OF ORDER	1
<b>Total:</b>	<b>30</b>



**Charge Type: COMPLAINT**

**Charge**

**Total**

2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.

1

**Total:**

1



9c

## **FDMJ Monthly Incident Report Summary**

**October 2022**

Responded to **45 alarms** for the month of October 2022 - **447 total alarms** for year as of 10/31/22

Time in service for month: **38 hours and 37 minutes**

Average manpower per incident: **9 members per call for month** - (6a-4p 30 calls/6 members per call) - **response time** - 4 min & 39 sec and **arrival time** - 9 min & 31 sec. (w/FP calls)

Total Man-hours: **276 hours & 26 minutes**

**Calls by Municipality First Due:** **34** first due alarms - **11** mutual aid alarms

- Mount Joy Borough - 15
- Rapho Township - 12
- Mount Joy Township - 3
- East Donegal Township - 4

### **Apparatus used:**

- Engine 75-1 - 17
- Engine 75-2 - 18
- Truck 75 - 10
- Squad 75-1 - 4
- Traffic 75 - 5
- POV - 9 (fire police)
- Duty Chief Vehicle - 16
- Duty Officer Vehicle - 3

**Property pre-incident value:** \$ 0.00

**Property fire loss:** \$ 0.00

**Property post incident saved:** \$0.00

2022 FDMJ responds to a call every 16 hours & 19 min

**Total Training hours of** 36 members trained for 321 hours & 15 min

**Fire Prevention Details** - 2 fire prevention details - educated approx. 1,000 students between Donegal primary school and Kraybill elementary school in October. Also installed smoke detectors in MJB for elderly resident.

**Community Service Details for the month** - FDMJ participated in 4 public service details, 2 parades, 2 work details and Fire police assisted with 4 community service events.

**Notable First Due Calls:** - none for the month



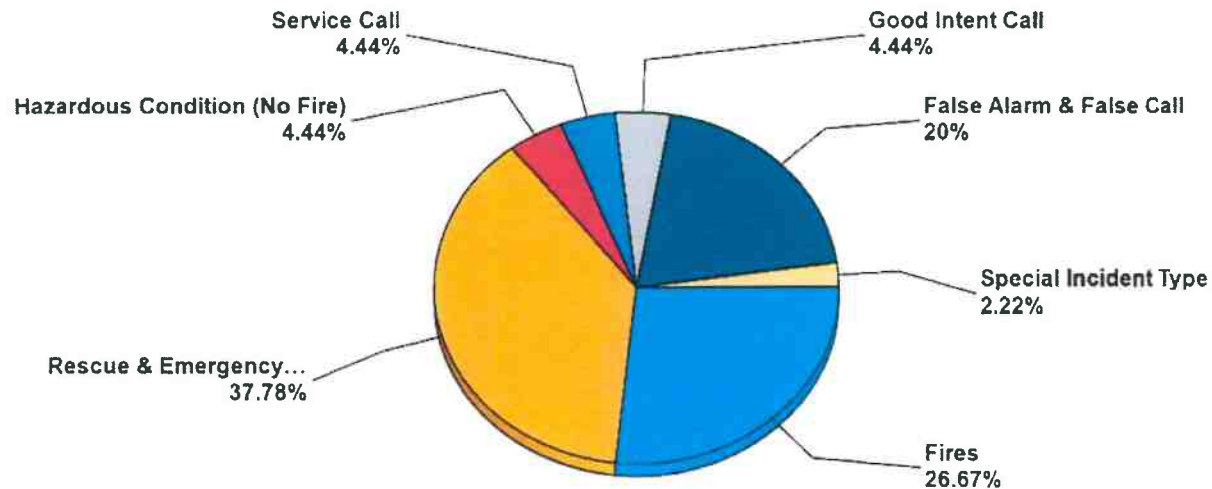
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:18:10 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	26.67%
Rescue & Emergency Medical Service	17	37.78%
Hazardous Condition (No Fire)	2	4.44%
Service Call	2	4.44%
Good Intent Call	2	4.44%
False Alarm & False Call	9	20%
Special Incident Type	1	2.22%
TOTAL	45	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	9	20%
113 - Cooking fire, confined to container	1	2.22%
142 - Brush or brush-and-grass mixture fire	1	2.22%
151 - Outside rubbish, trash or waste fire	1	2.22%
311 - Medical assist, assist EMS crew	6	13.33%
322 - Motor vehicle accident with injuries	6	13.33%
324 - Motor vehicle accident with no injuries.	3	6.67%
352 - Extrication of victim(s) from vehicle	1	2.22%
353 - Removal of victim(s) from stalled elevator	1	2.22%
412 - Gas leak (natural gas or LPG)	2	4.44%
511 - Lock-out	1	2.22%
551 - Assist police or other governmental agency	1	2.22%
611 - Dispatched & cancelled en route	1	2.22%
631 - Authorized controlled burning	1	2.22%
735 - Alarm system sounded due to malfunction	5	11.11%
743 - Smoke detector activation, no fire - unintentional	2	4.44%
745 - Alarm system activation, no fire - unintentional	2	4.44%
900 - Special type of incident, other	1	2.22%
<b>TOTAL INCIDENTS:</b>	<b>45</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:16:34 PM

## Incident Statistics

Zone(s): All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		17	
FIRE		28	
TOTAL		45	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		13	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
8		17.78	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:07:47	0:10:32	
AVERAGE FOR ALL CALLS		0:09:31	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:03:37	0:05:09	
AVERAGE FOR ALL CALLS		0:04:39	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		51:27	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



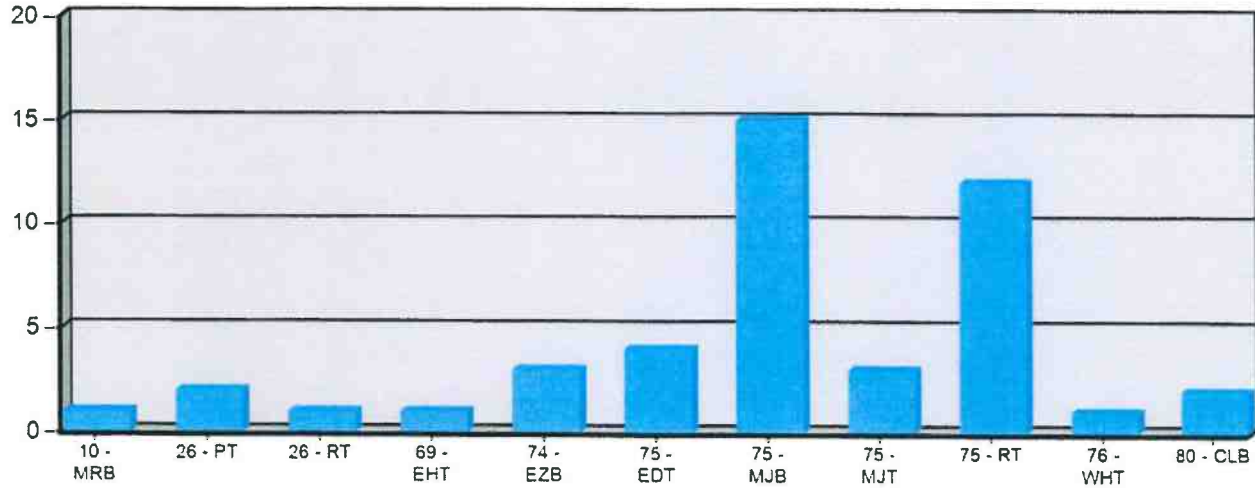
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:16:01 PM

## Incident Count per Zone for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



ZONE	# INCIDENTS
10 - MRB - 10 Marietta Borough	1
26 - PT - 26 Penn Township	2
26 - RT - 26 Rapho Township	1
69 - EHT - 69 East Hempfield Township	1
74 - EZB - 74 Elizabethtown Borough	3
75 - EDT - 75 East Donegal Township	4
75 - MJB - 75 Mount Joy Borough	15
75 - MJT - 75 Mount Joy Township	3
75 - RT - 75 Rapho Township	12
76 - WHT - 76 West Hempfield Township	1
80 - CLB - 80 Columbia Borough	2
TOTAL:	45

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



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# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:22:16 PM

## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 10/01/2022 | End Date: 10/31/2022

ZONE	INCIDENT COUNT	MAN-HOURS
10 - MRB - 10 Marietta Borough	1	0:00
26 - PT - 26 Penn Township	2	5:07
26 - RT - 26 Rapho Township	1	0:22
69 - EHT - 69 East Hempfield Township	1	9:41
74 - EZB - 74 Elizabethtown Borough	3	39:35
75 - EDT - 75 East Donegal Township	4	42:48
75 - MJB - 75 Mount Joy Borough	15	61:25
75 - MJT - 75 Mount Joy Township	3	10:05
75 - RT - 75 Rapho Township	12	104:15
76 - WHT - 76 West Hempfield Township	1	0:00
80 - CLB - 80 Columbia Borough	2	3:25
<b>TOTAL</b>	<b>45</b>	<b>276:43</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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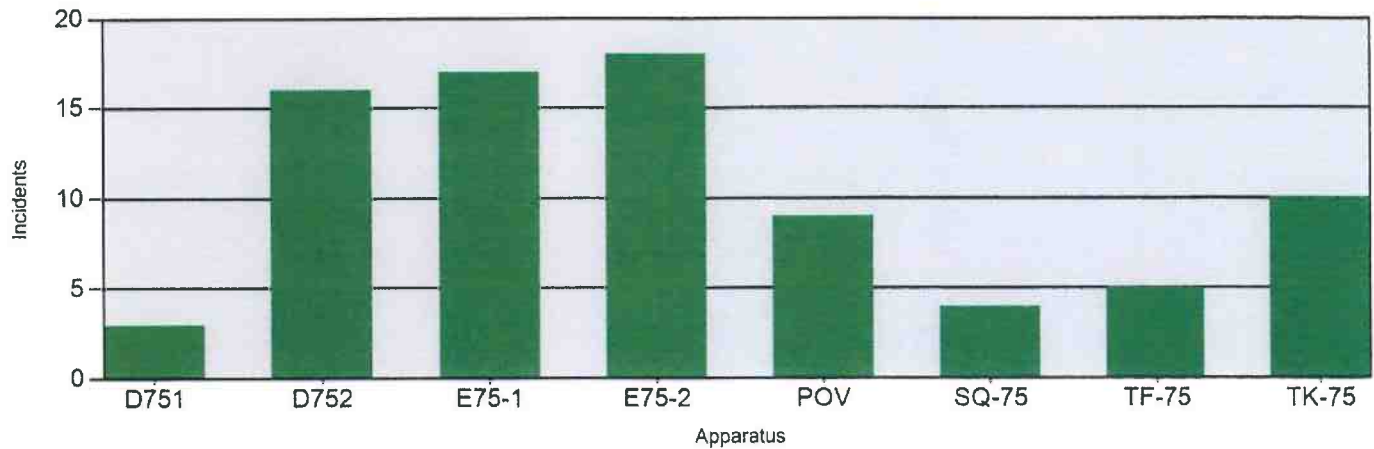
# Fire Department Mount Joy

Mount Joy, PA

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## Incident Count per Apparatus for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



APPARATUS	# of INCIDENTS
D751	3
D752	16
E75-1	17
E75-2	18
POV	9
SQ-75	4
TF-75	5
TK-75	10

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.  
Only REVIEWED incidents included.



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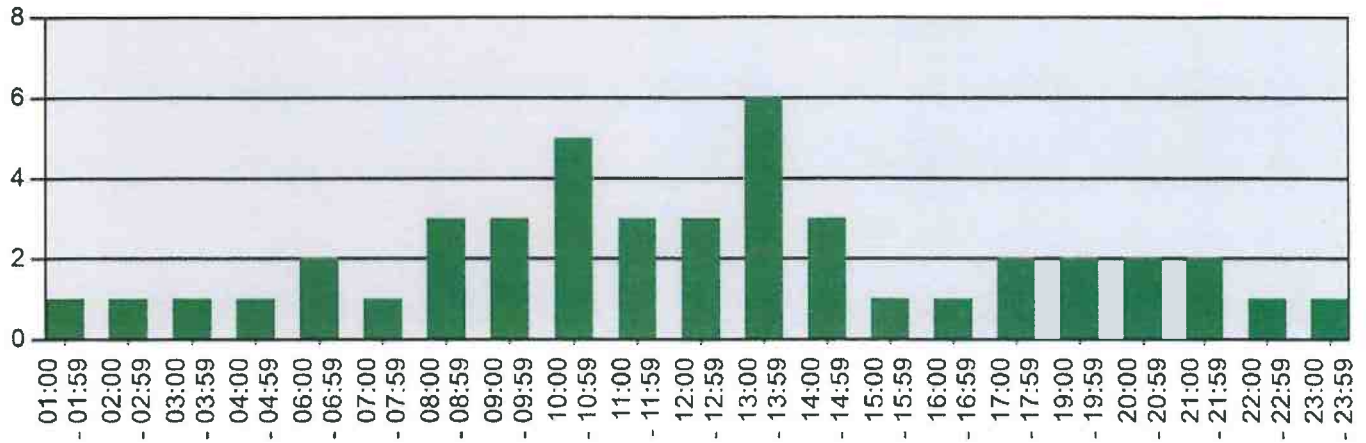
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:23:09 PM

## Incidents by Hour for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



Hour	# of CALLS
01:00 - 01:59	1
02:00 - 02:59	1
03:00 - 03:59	1
04:00 - 04:59	1
06:00 - 06:59	2
07:00 - 07:59	1
08:00 - 08:59	3
09:00 - 09:59	3
10:00 - 10:59	5
11:00 - 11:59	3
12:00 - 12:59	3
13:00 - 13:59	6
14:00 - 14:59	3
15:00 - 15:59	1
16:00 - 16:59	1
17:00 - 17:59	2
19:00 - 19:59	2
20:00 - 20:59	2
21:00 - 21:59	2
22:00 - 22:59	1
23:00 - 23:59	1

Only REVIEWED incidents included



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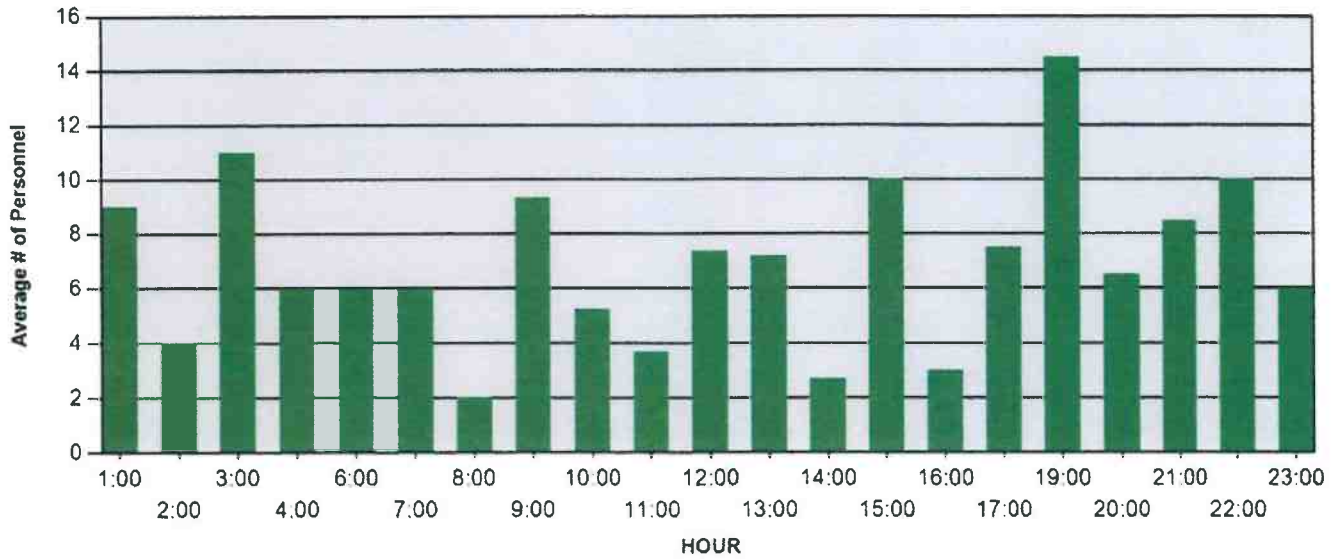
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:23:34 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



HOUR	AVG. # PERSONNEL
01:00 - 01:59	9.00
02:00 - 02:59	4.00
03:00 - 03:59	11.00
04:00 - 04:59	6.00
06:00 - 06:59	6.00
07:00 - 07:59	6.00
08:00 - 08:59	2.00
09:00 - 09:59	9.33
10:00 - 10:59	5.20
11:00 - 11:59	3.67
12:00 - 12:59	7.33
13:00 - 13:59	7.17
14:00 - 14:59	2.67
15:00 - 15:59	10.00
16:00 - 16:59	3.00
17:00 - 17:59	7.50
19:00 - 19:59	14.50
20:00 - 20:59	6.50
21:00 - 21:59	8.50
22:00 - 22:59	10.00
23:00 - 23:59	6.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.





# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2022 1:22:41 PM

## Losses for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022

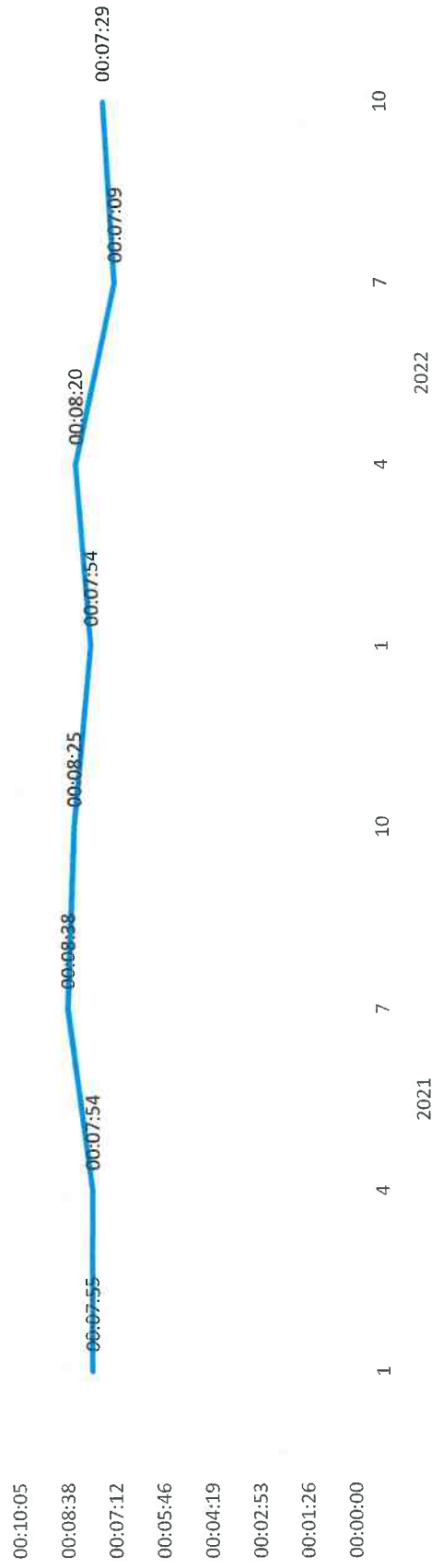
TOTAL INCIDENTS		TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS		
INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total	

Only REVIEWED incidents included



# Penn State Health Life Lion, LLC October 2021 - October 2022

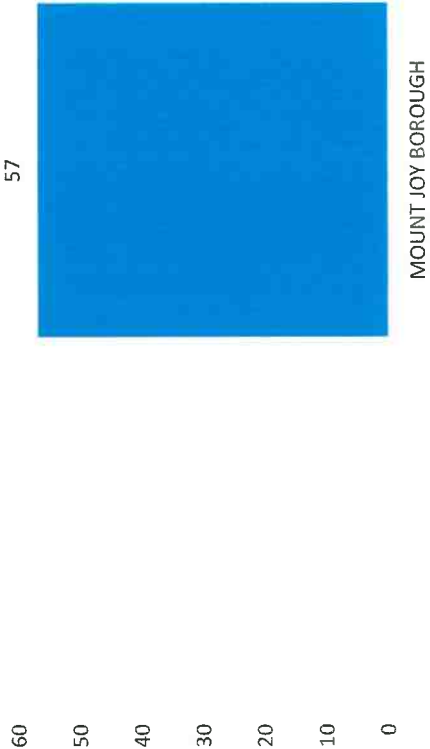
Response Time (Dispatch to OnScene)



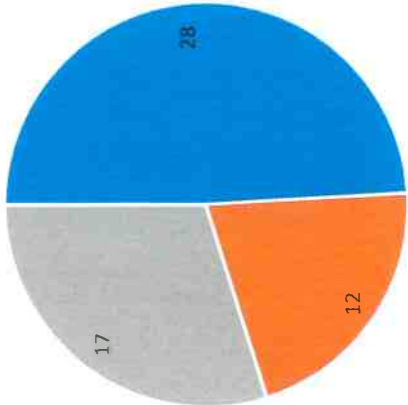


# Penn State Health Life Lion, LLC October 2022

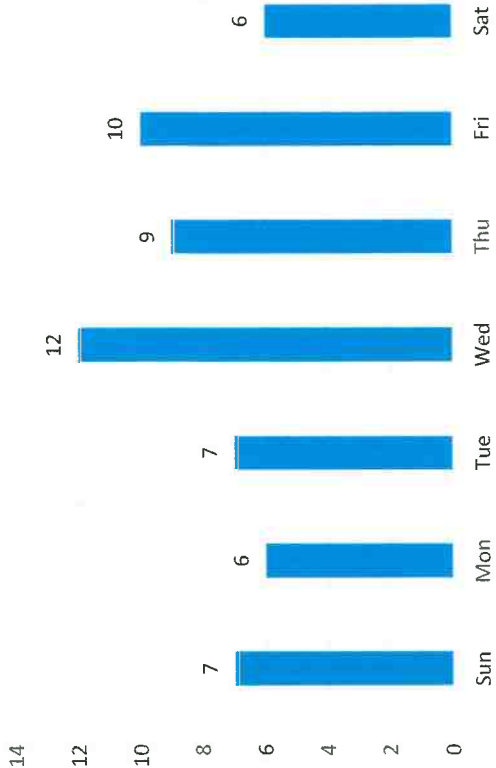
Total Calls by Municipality



Total Calls by Priority



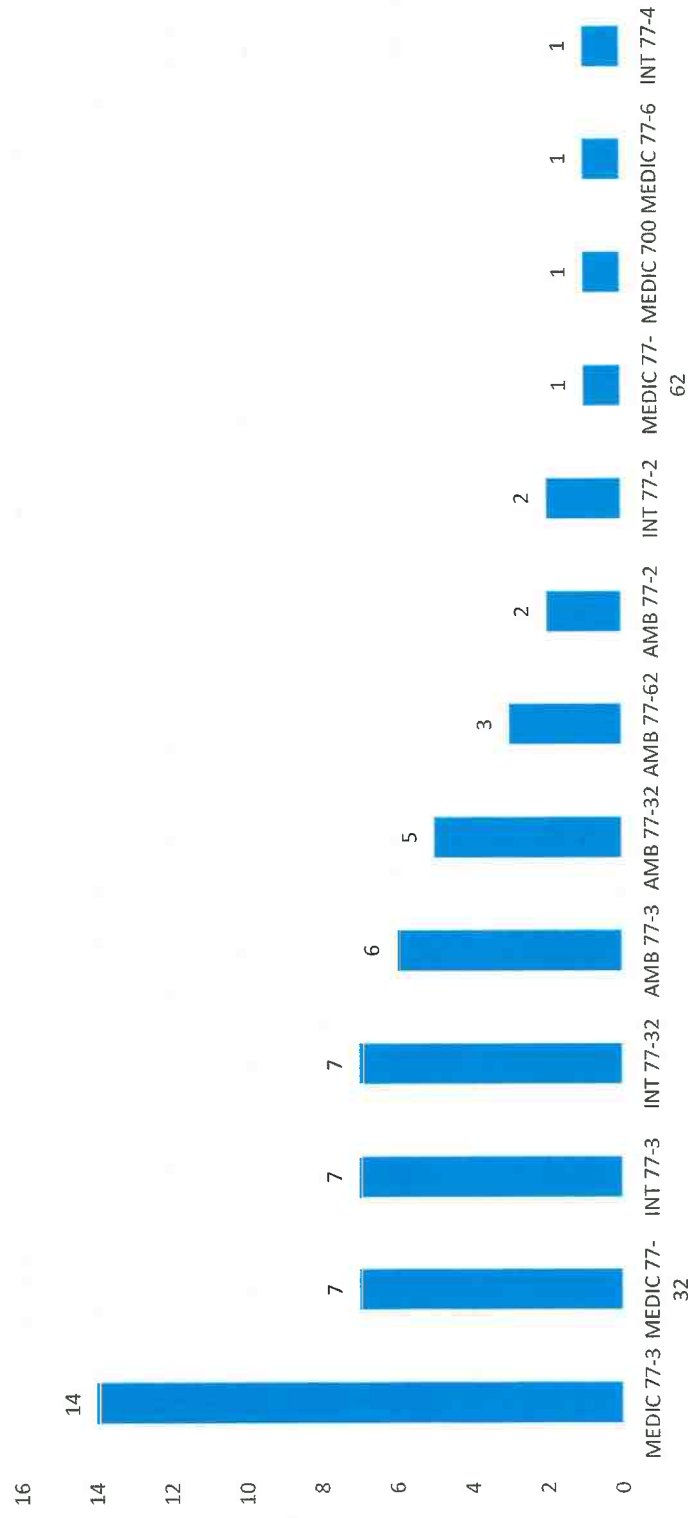
Total Calls by Day of the Week





# Penn State Health Life Lion, LLC October 2022

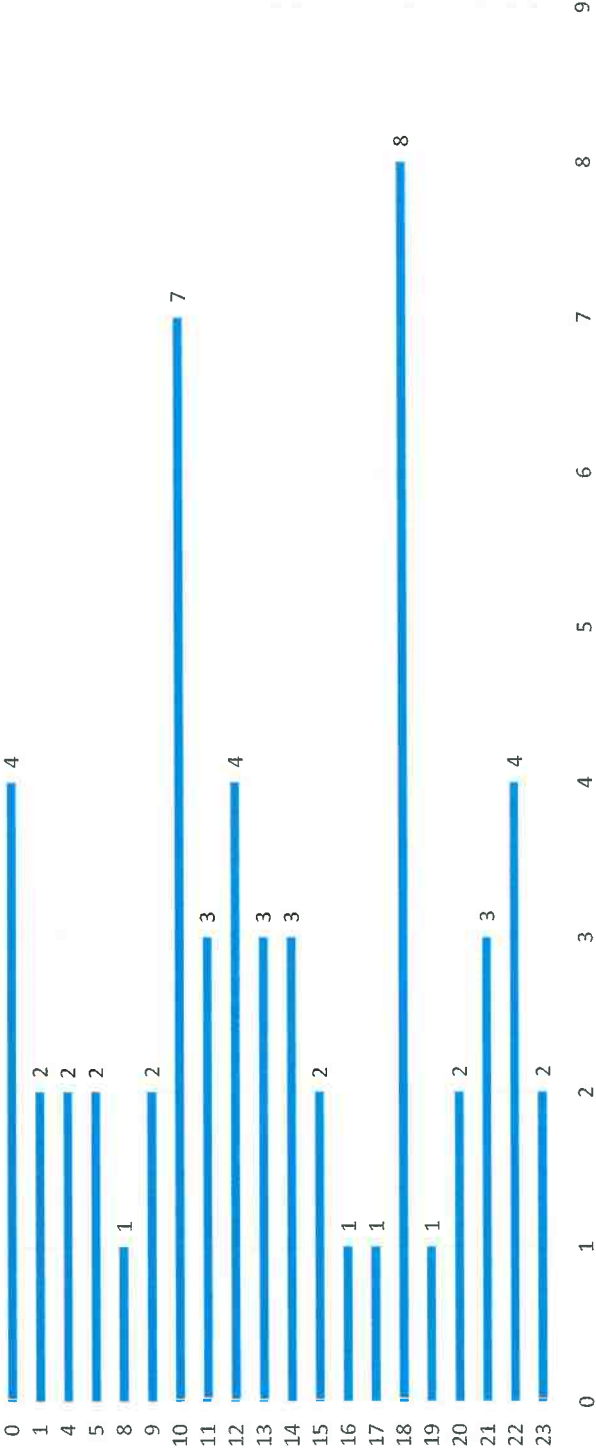
## Total Calls by First Unit Dispatched





Penn State Health Life Lion, LLC  
October 2022

Total Calls by Hour





## **Mount Joy Unit Responding to another Agencies Municipality-October 2022-17**

### **East Donegal Township**

77-3 10/03/2022 @ 12:32 Class 1 Breathing problem

77-32 10/05/2022 @ 19:12 Class 1 Breathing problem

77-3 10/13/2022 @ 13:55 Class 1 Heart problem

77-3 10/31/2022 @ 07:13 Class 1 Breathing problem

### **Mount Joy Township**

77-3 10/22/2022 @ 15:41 Class 1 Sick person

77-3 10/25/2022 @ 06:22 Class 1 Uncon person

77-32 10/26/2022 @ 22:47 Class 1 Breathing problem/Responded for 9 minutes, the canceled

10/29/2022 @ 02:11 Class 1 Sick person

### **Elizabethtown Borough**

77-32 10/02/2022 @ 03:06 Class 3 Fall

77-32 10/20/2022 @ 22:07 Class 2 Person down

### **Rapho Township**

77-32 10/04/2022 @ 13:10 Class 3 Sick person

77-32 10/06/2022 @ 01:56 Class 1 Psychiatric

77-3 10/19/2022 @ 15:06 Class 1 Chest pain

### **West Donegal Township**

77-32 10/14/2022 @ 00:46 Class 1 Difficulty breathing

77-32 10/16/2022 @ 19:39 Class 1I Diabetic

77-3 10/24/2022 @ 13:53/Responded for 5 minutes, then canceled

77-3 10/24/2022 # 13:53 Class 3 Sick person/Responded for 5 minutes, then canceled

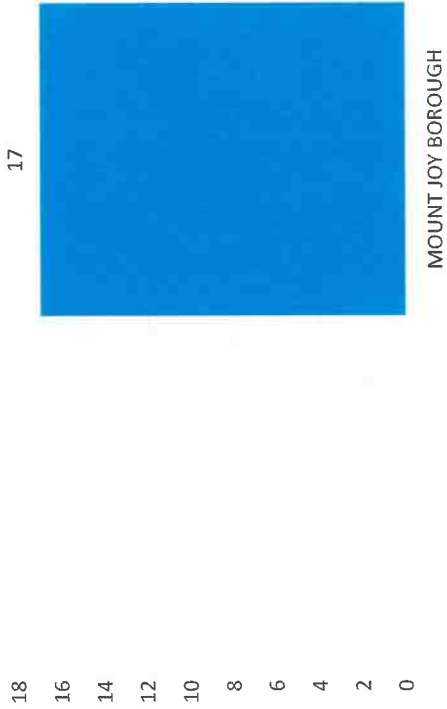
77-32 10/28/2022 @ 01:52 Class 1 Sick person

77-3 10/30/2022 @ 09:12 Class 1 Fall

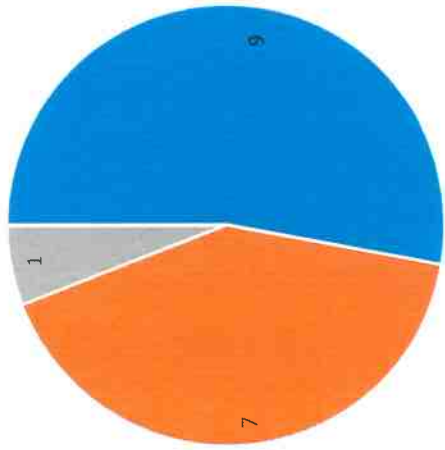


Penn State Health Life Lion, LLC  
Covered Incidents  
October 2022

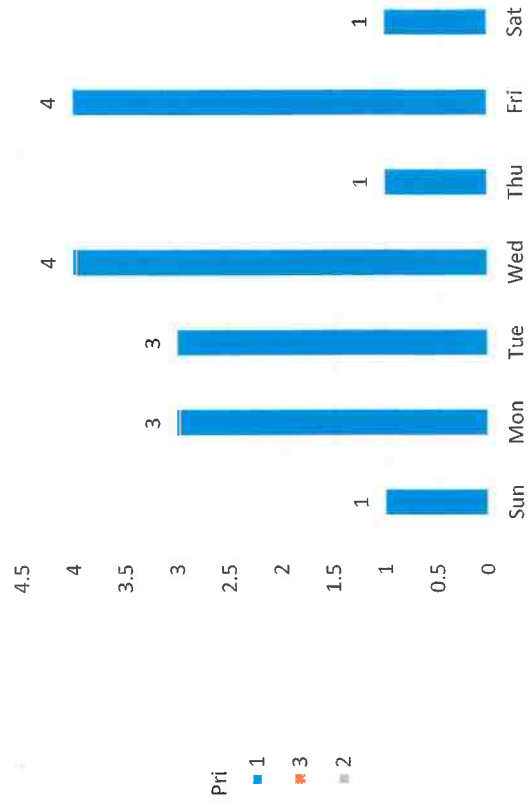
Total Calls by Municipality



Total Calls by Pri



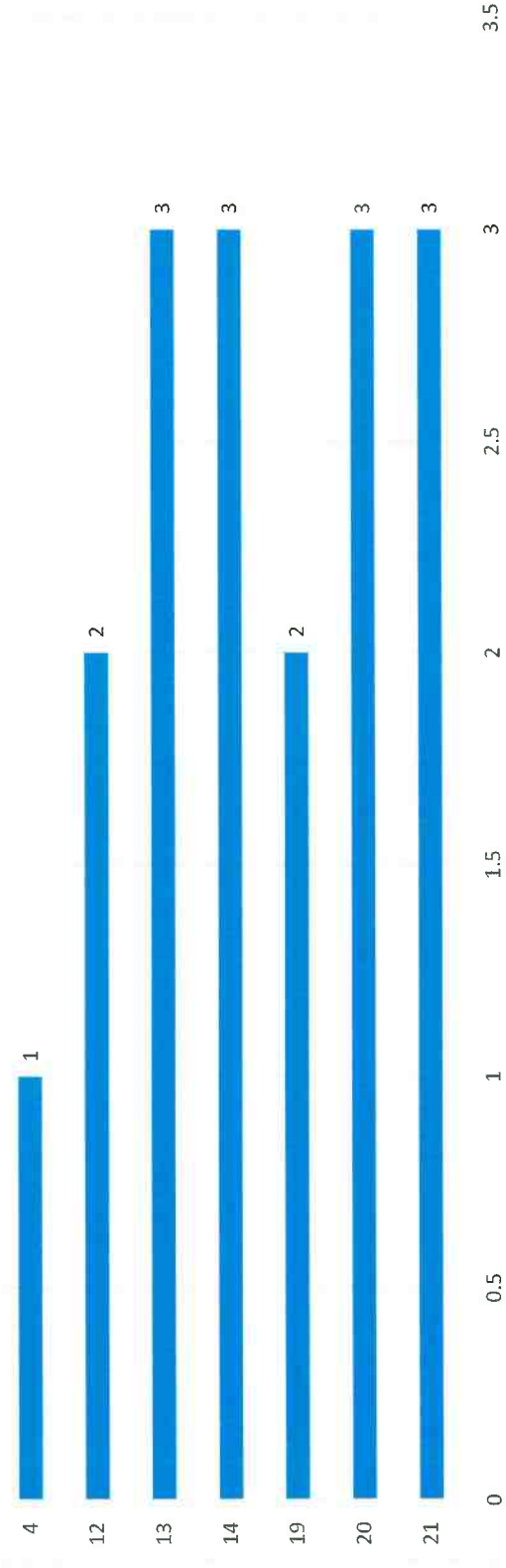
Total Calls by Day of the Week



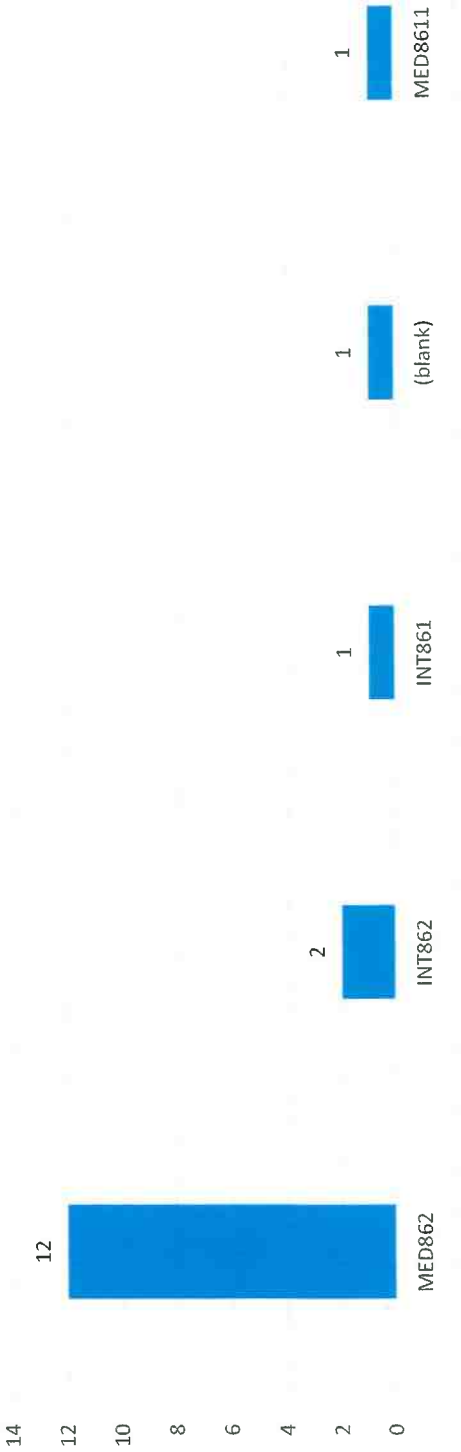


Penn State Health Life Lion, LLC  
Covered Incidents  
October 2022

Total Calls by Hour



Total Calls by First Unit Dispatched





## Mount Joy Borough Missed Calls October 2022-17

10/01/2022 @ 11:03 Class 3 Sick person 86-2

77-3 10/01/2022 @ 10:45 Class 1 Breathing problem Mt Joy Township

10/04/2022 @ 12:51 Class 1 Stroke 86-2

77-3 10/04/2022 @ 12:37 On an EMS Activity due to a North West ambulance backing into the Mt Joy ambulance at Hershey medical Center

10/05/2022 @ 17:37 Class 1 Breathing problem 86-2

77-3 10/05/2022 @ 15:30 Class 1 Chest pain Mount Joy Borough

10/10/2022 @ 11:01 Class 3 Sick person 86-2

77-3 10/10/2022 @ 10:06 Class 2 Unknown EMS/Person Down Mount Joy Borough

10/10/2022 @ 21:03 Class 2 Unknown EMS/Person down 86-1

77-32 10/10/2022 @ 20:36 Class 3 Sick person Columbia Borough

10/11/2022 @ 02:45 Class 1 Difficulty breathing 86-2

77-32 10/11/2022 @ 01:44 – On a Routine Transfer

10/13/2022 @ 20:04 Class 1 Seizure 86-2

77-32 10/13/2022 @ 19:07 Routine transfer

10/14/2022 @ 19:43 Class 3 Fall 86-2

77-32 10/14/2022 @ 18:52 Class 1 Sick person Mount Joy Township

10/16/2022 @ 20:01 Class 3 Fire 86-2

77-32 10/16/2022 @ 19:39 Class 1 Diabetic West Donegal Township (Masonic Village

10/17/2022 @ 13:51 Class 3 Fall 86-2

77-3 10/17/2022 @ 13:23 Class 1 Overdose Columbia Borough

10/19/2022 @ 11:52 Class 1 Sick person 86-2

77-3 10/19/2022 @ 11:45 Class 1 Breathing problem Mount Joy Borough

10/19/2022 @ 18:45 Class 3 Sick person 86-2

77-32 10/19/2022 @ 1800 Routine Transfer

10/21/2022 @ 13:55 Class 1 Overdose 86-2

10/21/2022 @ 13:07 Routine Transport- Transfer from HMC to Lancaster-Crew just transported a 911 patient to HMC.



10/21/2022 @ 19:30 Class 3 Unconscious person 86-11

77-32 10/21/2022 @ 18:28 Class 3 Sick person Columbia Borough

10/25/2022 @ 12:11 Class 1 Vehicle accident 86-11

77-3 10/25/2022 @ 11:13 Class 1 Difficulty breathing Mount Joy Borough

10/26/2022 @ 12:40 Class 1 Chest pain 86-2

77-3 10/26/2022 @ 11:07 Class 1 Hemorrhage Rapho Township

10/28/2022 @ 17:51 Class 1 Hemorrhage 86-2

77-3 10/28/2022 @ 17:15 Class 1 Sick person Rapho Township



## Unit Assigned Transports-October 2022

### Keller Ave

77-1-1

### West Hempfield

77-2-15

77-22-4

### Mount Joy

77-3-6

77-32-16

### Woodcrest (East Hempfield)

77-4-10

77-42-25

### Columbia

77-6-7

77-62-11

### East Hempfield (Rhorerstown Rd & Columbia Ave)

77-7-12

### Float Trucks

77-5-1

### York (Hellam, Hallam & Wrightsville)

Y41-0





## MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

[www.mslibrary.org](http://www.mslibrary.org)

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

**November 2022** - Compiled by Joseph McIlhenney, Executive Director

Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

Oct 1-31, 2022 Statistics	2022	2021	2020	2019	2018
TOTAL CIRCULATION	<b>14,075</b>	12,389	13,852	15,990	15,062
YTD CIRCULATION	<b>152,202</b>	148,000	102,314	162,990	161,263
OVERDRIVE & E-formats	<b>1,338</b>	1,227	1,473	994	901
NEW PATRONS	<b>51</b>	90	25	117	60
YTD NEW PATRONS	<b>763</b>	596	357	830	782
PATRON COUNT	<b>5,094</b>	4,317	3,764	6,100	6,657
YTD PATRON COUNT	<b>53,240</b>	42,157	31,750	65,656	70,414
PASSPORTS	<b>87</b>	54	28	76	52
YTD PASSPORTS	<b>872</b>	736	498	1,055	1,094
WIFI USERS	<b>319</b>	260	267	492	X
PC USERS	<b>232</b>	300	257	540	X

Hoopla!	Oct 22	Sept 22	Aug 22
Number of Hoopla items used	<b>175</b>	169	155

ITEMS SOLD IN LOBBY	<b>\$719.57</b>
YTD TOTAL \$	<b>\$8,480.66</b>
TOTAL \$ ADDED DONATIONS	<b>\$296.00</b>
TOTAL \$ DONATIONS as PRIZES	<b>\$258.00</b>
TOTAL	<b>\$0</b>

### Executive Summary

- MSL celebrated **Patron Appreciation Week** Oct 10 – 21. Held contests and raffled off baskets.
- **Food Truck Thursday** ended for the season on Oct 27
- MSL's "**Fall Into Reading**" youth reading challenge started Oct 20 runs through Nov 26
- Program "**Ghost Stories and Tales of the Unknown in Lancaster County**" presented by Adam Zurn of Uncharted Lancaster on Oct 19 was well attended.
- MSL celebrated **National Friends of the Library Week** Oct 17 – 21
- The month's long **Book of Secrets Adventure** program awarded the grand prize on Oct 1
- More recently, the library served as a **polling place** on Nov 8. The Bake Sale by the Friends of the Library went very well [sold out by early afternoon] and On My Grind Coffee was here 9am-1pm.



### ***PROGRAMMING / CLUBS / PROCTORS NUMBERS***

<b>ADULT Programs</b>	<b>Programs</b>	<b>Participants</b>	<b>Programs YTD</b>	<b>Participants YTD</b>
<b>In-Library Programs</b>	3	99	17	540
<b>Club Meetings/Participant</b>	7	57	63	498
<b>YOUTH Programs</b>	<b>Programs</b>	<b>Participants</b>	<b>Programs YTD</b>	<b>Participants YTD</b>
<b>In-Library Programs</b>	21	384	172	4,460
<b>Virtual Videos</b>	0	0	7	1,714
<b>Off-site Programs</b>	2	4,816	4	5,683

<b>Volunteer</b>	<b>Month Total</b>	<b>2022 YTD Totals</b>		
<b>Volunteer Hours</b>	78.25	824.0		

#### **Joseph**

- Attended **Mount Joy Borough Council** meeting on Oct 3
- Met with Joe to get bank/check signatures squared away Oct 5
- Met briefly with Steve to get Audit and 990 for 2021 signed and finalized Oct 5
- Attended **Friends Group** meeting on Oct 10
- Attended **Mount Joy Chamber** meeting Oct 12
- Attended a “**Introducing Benchmark: Library Metrics and Trends**” at LSLC offices on Oct 13
- Met with **Mark Walton for a Fire System Assessment** of the building on Oct 13
- Presented a **2023 Budget request at Mount Joy Township Board of Supervisors** on Oct 17
- Presented a **2023 Budget request at East Donegal Board of Supervisors** Budget workshop Oct 18
- Was invited to speak at a **Senior Outreach Services meeting at Paramount Senior Living** on Oct 18
- Submitted **Plan for State Aid** to LSLC offices on Oct 24
- Met with **Mark Walton for a Fire System Proposal** on Oct 27
- Met with **MSL Building Committee** on Nov 1

#### **Community/Service Point (Susan)**

- Continuing to weed out items that have not circulated
- Welcomed Morgan back to library staff
- Met with possible new volunteers
- Met with Friends members regarding selling their items in the Display Niche

#### **Youth Services (Jan)**

- **Storytimes** continue to grow and my Ukrainian family continues to attend
- **Read to the Kindergarten classes at Kraybill School** for the first time since COVID. It was great...they'd like to have me back to read there again and possibly other classes as well.
- **Attended the downtown Fall Fest** for the first time this year. It was crazy. We handed out almost 1000 bookmarks with smarties taped to them (“Be Smart...Read” and our library info). It's thought that there were about 3000 people in attendance.
- **Read for the Record** was another big hit this year with over 40 DHS athletes reading to the students at Donegal Intermediate and Donegal Primary Schools. Over 2000 folks participated.
- **Homeschool activities went well**, with some new families in the mix. November brings the start of a 6 week conversational Spanish class for them as well.
- Our “**Fall into Reading**” **Challenge** began this month and runs through November. We're doing it raffle style this year, with each completion earning a book and a raffle ticket.



### Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
  - Nov 2022 Enews: sent to 3423 contacts, 1275 opens (40%), 67 clicks (2.1%), 2 unsubscribe
- **SOCIAL MEDIA:**
  - Facebook – Total Page Followers 2,388 (24 new); 15,077 reached; 4,221 engagements; Posted 95 Stories with 451 opens; Created 4 Events. Most popular post – Miss Jan and Emily Pappalardo from High School 1.4K reach and 70 engagements
  - Instagram – 944 followers (30 new!)
  - Created/posted fliers for special programs
- 3 Press Releases - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
  - 3,732 website entrances; 7,787 page views

These are the highest view counts: 958 page views of calendar; 304 Family Story Time, 196 “Ghost Stories” program

- Created 3 new banners for the home page
- Updated programs for November.
- **MISC**
  - Worked with Food Trucks: communicated about parking, times, etc. Set up for them every Thursday afternoon, put away cones afterwards, put out signs
  - Added more photos to our Google page.
  - Continued gathering books for sale in lobby, which made over \$719 in October

### Volunteers/Programming/Fundraising (Kim)

- **Annual Patron Appeal 2022**
  - As of October 31: \$36,451.38
- **Patron Appreciation**
  - Had hundreds of entries into the 3 games.
  - Winner of the candy jar guessed it exactly!
  - Winners of the Grand Prizes were thrilled with them.
- **Adult Programs**
  - Continuing to get better attendance with each program, especially with the Senior population.
- Working on 2023 programs.
- **Honor a Veteran passive program.**
  - Set up the display on October 31.
  - If you have a veteran in your life, you can submit an Honor Card on our Web site.  
<https://forms.gle/7mwXZhQTVZ1gxJ7D8>
- **Fundraising**
  - **Legacy Bricks:**
    - Bricks ordered as of October 31: 39 of 392. We’re at 10%!
    - Planning to promote the bricks as an excellent holiday gift.
    - Created an “A Gift for You” notecard for buyers to use as a presentation piece.
  - **ExtraOrdinary Give: Friday, November 18, 2022**
    - Please share the EG info with all of your friends and relatives. Let’s beat our 2021 total of \$19,505.00! (2020 total was \$23,426)





**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Mark Pugliese, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** November 30, 2022

**RE:** Public Works Department Activities for November 2022

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Following is a list of activities for the Public Works Department for November 2022:

- Parks – Leaf cleanup
- Parks – Mowing/Maintenance of wildflower meadow
- Parks – Maintenance of equipment and facilities
- PW – Miscellaneous pot hole repair
- PW – Leaf Collection
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Monitor the facility use
- Compost Site – Grind raw materials.
- Compost Site – Screen compost
- Inspected numerous curb and sidewalk repairs and installations on Wood Street and Charter Lane.

**Projects:**

- Pinkerton Road project – ARRO is monitoring and documenting daily progress. Curb ramp installation, existing pavement milling and removal, new stone base installation. Encountered some soft areas that needed to be reinforced with geo mesh and additional stone.
- Curb and sidewalk repairs have been underway by homeowners on Charter Lane in preparation for planned 2023 street project. Most of the necessary repairs have been completed.
- Wood Street curb and sidewalk repairs are underway by homeowners in preparation for 2023 street project.
- Manheim Street swale – The property owner has been notified regarding the requirement to remove sediment that has accumulated and is restricting the water and will not allow proper to drainage from the borough easement at the Old Market Street culvert. Staff is researching whether some unused funds from the NFWF Rotary Park Swale grant could be used to repair the swale on private property where the homeowner is ultimately responsible for maintenance.

**Meetings:**

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Borough budget meetings
- Attend Building Ad-hoc Committee meeting



- Meet with contractors and monitor street projects.
- Attend Staff meetings
- PW/Parks Supervisors scheduling and planning meetings to discuss ongoing projects and planning for future projects, budget planning
- Participate in interviews for Codes and Zoning position
- PW/Parks staff attended a safety webinar hosted by Benecon
- PW/Parks staff participated in a Public Works MS4 Training session hosted by East Donegal Township.
- Attended a meeting with representative from David Miller Associates regarding additions to Janus School.



To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

November 2022 Authority Administrator Report

1. Staff completed hydrant flushing for the year, also made repairs to any hydrants that had operational issues.
2. Staff continues with the residential water meter replacement program.
3. Authority board adopted a new handbook that pertains to Authority employees only.
4. Authority will be applying for two grants through the DCED, ARRO will be assisting with the submissions.
5. Authority staff assisted the contractor performing the work on Pinkerton Road with replacement of the manhole frames and covers within the work area.
6. Authority staff continued review and involvement on the following projects:
  - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
  - Cornerstone Lot W-1 (Rapho Township) – review of submittals. Scheduling of the work needed on Cornerstone Drive was provided by the contractor for review.
  - Rapho Industrial Park sewerage (Rapho Township) – Blasting was completed on a section of proposed sewer main. Contractor began removal of rock for sanitary sewer main installation.
  - 1540 Strickler Road (Rapho Township) – continuing.



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To: Borough Council  
From: Jill Frey – Assistant Borough Manager/Finance Officer  
Date: 11/30/2022

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Included with this report, you will find the following items:

Account Balance Reports – This is a report of the reserves in our four major operating funds as of **November 30, 2022**.

Note for General Fund - You will see a sub-section for the General Fund that **excludes** the CARES Act and ARPA money, both received and spent. It is recommended to keep those items out of the normal operating fund balance. As of January 1, 2023, the remaining allocated ARPA funds will be moved to Capital Fund.

#### CARES Act and ARPA Committed Funds Report

Budget Reports through 11/30/22:

General Fund - Our over-all revenues are at 101.3% and our over-all expenses are at 91.78%. We received \$ 210,719.05 for Earned Income Tax (EIT) this month, as anticipated. Total EIT collected for 2022 thus far is 103.81%.

Refuse Fund – Our over-all revenues are at 100.76% and our over-all expenses are at 92.57%.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

*Jill Frey*  
Assistant Borough Manager/Finance Officer





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**MOUNT JOY BOROUGH  
DECEMBER MONTHLY REPORT  
MEMORANDUM**

**TO:** Councilors & Mayor

**FROM:** Mark G. Pugliese I, Borough Manager

**DATE:** December 1, 2022

**RE:** Manager's Report

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*The month of November has been a challenging one. Not only did we have to complete the budget, attend committee meetings, me being out of the office due to COVID, throw in the Thanksgiving holiday, down a full-time BCO, and as you know, we needed to deal with the tragic loss of Cody Lyons. I believe that Cody was working at a level greater than what I had expected as a new employee. To be honest, there were times that I had to try to keep up with him. Cody was a good addition to our staff, and I feel he had a great future here. I will miss his energy and his attention to detail. But we all know that life is full of bump and curves along the road, and we cannot take each day for granted. My thoughts and prayers are with Cody's family, especially his daughter.*

1. I have processed five (5) **Right-To-Know Requests** for the month of November. One of them will be very extensive and I have had to file the 30-day extension.
2. I have attended the Council Meeting, Public Works Committee Meeting, Administration & Finance Public Safety Committee Meeting, two budget meetings, and the Chamber of Commerce Meeting. I also attended various video conference meetings throughout the month.
3. Reference to the **Ground Ambulance Service Agreement** with PSH Life Lion LLC, no updates.
4. **Community Guide/Map** we have received the draft and reviewing it for any changes.
5. Reference to **BMP 107/Melhorn Basin**, Meeting was held on October 26, 2022. Melhorn representatives have indicated that they had taken some preliminary measurements showing that they are not far off from the original as built plans. They also commented about silt and vegetation build-up at the unnamed tributary that leads to the AMTRAKs pipe under the railroad tracks. (See item 6 below) We went on site and observed the issues that Melhorn's showed picture of how this area backs-up and floods their retention pond. Outcome is that Melhorn was asked to have their engineer complete measurements to determine compliance with original plans. Borough will work towards resolution with AMTRAK. No updates.
6. **AMTRAK**-. I had a meeting scheduled with AMTRAK on 10/25 reference to 2 of their underground pipes and some washouts along Sassafra Alley and a bridge structure. Cody, Dennis and I waited but the representative failed to show. I will be following up on this. No updates.
7. Reference to **BMP 125/Borough Basin**. Kinsley complete punch list, waiting on vegetation and final calculations review by ARRO.
8. Reference to **Brady's Alley**, Budgeted to 2023.
9. **Building Ad Hoc Committee** – I was unable to attend the November meeting, nor have I read any minutes. I do know that there is a new request that was discussed regarding some additional costs as related to K & W Engineering. This is on the agenda.
10. **Train Station Deed/Parking**. PennDOT has submitted a "Quitclaim" document to the borough Solicitor and after several amendments, the document will be before you to take action at the Borough Council Meeting. I would note that this only gives them the area underground by the storage tanks ...subsurface. It does not give



them control of the surface which includes parking spots on West Henry St. No updates on paid parking or Borough's responsibilities at the train station.

11. **Rt 772 Re-Route** No updates however, it should be noted that a virtual meeting was held with the traffic engineer that is currently doing the work on the Crossings at Chiques. Council had requested several intersections be included with the Traffic Impact Study for the Crossing at Chiques. Several of the intersections that would be needed for the re-route are included. When the study is complete, we can review to see if the information is acceptable to PennDOT for the relocation of Rt 772.
12. **Grants**
  - a. **DCED Multimodal Transportation Fund Grant** – I was able to obtain the second and final easement for the pedestrian yield signs w/RRFB. These were forwarded to Josele who recorded them as required. Additionally, ARRO has applied for the HOP, and we are waiting on PennDOT for this. The next step following receiving the HOP will be to put the project out for bid. No additional updates.
  - b. **Smart Growth Transportation Grant** – We have been waiting for final payment for several months. I was able to make contact with our contact at PennDOT, she had asked that I submit a new invoice. This was completed but as of this report we have not received any reimbursement. I will continue to work on getting final payment. No updates at this time.
  - c. **902 Recycling Grant** – Public Works has purchased the equipment, waiting on reimbursements.
  - d. **DCED/DCNR C2P2 Grant**- We received notification on April 6, 2022, that we have been awarded this grant. These funds are to be used for the Master Plan for Little Chiques Park and will be available at the beginning of 2023.
  - e. **NFWF 2022 Grant**- Submitted
  - f. **Kunkle Field/Park Heritage Grant** – Received official word that we have received this grant in the amount of \$650,000.00 to make upgrades to Borough Park/Kunkle Field. I have completed and submitted necessary paperwork. We received the final letter of approval. We will receive 90% of the grant upfront and then the remainder when the work is completed
  - g. **Watershed Restoration Grant**- Submitted
  - h. **Growing Greener Grant** – Submitted
  - i. **RACP Grant** – Submitted. LNP did a story on grantee approved and Mount Joy Borough was listed as being awarded \$3 million. I attempted to access the grantee list on the website but was not given access. So the question would be did we receive an additional \$3 million for a total of \$5,483,000 or did the Borough just approved for an additional \$517,000 bringing our total award to \$3,000,000.
13. **Schatz v. Borough of Mount Joy**. I provided 2 boxes of documents for the insurance attorney to review and copy those that are pertinent to the law suite to provide to the plaintiff's attorney. Per the attorney, Plaintiff's attorney has not supplied any documents that the insurance company has requested. Additionally, see Item 17.
14. **SHENTEL** – I had forwarded the documents to Josele for review in reference to initiating talks with SHENTEL/Cohen Group. She advised that they are standard documents and she saw no issues with signing them. She further related that she has been reviewing these and franchise agreements for other municipalities. No updates.
15. **Refuse Collection Agreement** – Bids were opened on October 26, 2022. Low bid was GFL, the current contractor. Solicitor reviewed documents and contract is ready for approval.
16. **Compost Site** Received notification from Mount Joy Township that they wish to continue the practice of using the compost site. I did contact them and advised of the price increase.
17. **Florin Hills Infiltration Basin "D"** – As I had previously mentioned, LCCD is attempting to set up meeting with Charter Homes. This meeting was also to include PA DEP and Borough staff. I received an email from LCCD indicating that they had incorrectly included the Borough in the invitation to this meeting since it is an "enforcement meeting." I asked that I be kept in the loop of their discussions. I further advised that I was disappointed in this decision as that meant that I will need to set up separate meetings with them and DEP thus duplicating everyone's effort when it could be addressed in one meeting. That being said, I will need to set up meetings with LCCD, Borough Staff and our Borough Engineer, as well as trying to set up a meeting or video conference with PA DEP. Final note on this is the above-mentioned meeting with LCCD, DEP and Charter Homes did not take place yet.



Additionally, as a follow up to the memorandum from Mr. Haigh, WHEI, I have been in contact with the Borough Solicitor and the Borough Engineer. I received a response from the Solicitor indicating that the Commonwealth Supreme Court has made several rulings in what would trigger the requirement to complete a Land Development Plan and the facts in this case would not meet the minimum requirements. She is therefore recommending that the Borough not request a new land development plan from Charter Homes. I am waiting for a response from the Borough Engineer. I received a response from ARRO on a point by point basis and this has been forwarded to the majority of Council.

18. Reference to **Ordinances**, I am still waiting on Josele to complete the language for the ordinance regarding parking permits, no truck and limited truck traffic, Budget Ordinance and I have yet to submit the changes for the Stormwater Ordinance hoping that she can get caught up. Budget ordinance is before you at the December meeting.
19. **Budget** -As mentioned above, the Borough Solicitor will be preparing and advertising the ordinance for the 2023 Budget viewing and set the tax rate for 2023. This has all been accomplished.
20. **Codes/Zoning** – I have received 5 applications for Codes/Zoning Administrator. Interviews were conducted. Our first choice declined the position indicating that they were taking their life in a different direction. I then made a Conditional Offer of Employment to another applicant and he has accepted the position. This appointment will be an agenda item for the next Council meeting.
21. **Administrative Vehicle** – *To be honest with Council, I was ready to drop this but with the tragic loss of our Stormwater and Grants Coordinator, I realized that accident do happen and they can have some very tragic outcomes. As I have said previously, I don't want to put the Borough in a situation where a decision needs to be made whether an individual is at work or on personal business. Nor do I want to open the Borough up to any civil litigation.* I provided some numbers to the Admin & Finance Committee at their October meeting as to what local dealerships had in stock or smaller vehicle such as the Ford Escape or Chevy Equinox with mileage in the 80,000 range. Prices came in around \$15,000 to \$20,000. Committee discussed that this vehicle would be a second administrative vehicle for all of Borough staff and elected officials should they be attending a meeting or training outside of the Borough. The Committee asked that I follow-up on 2 things. One, does COSTAR apply to used vehicle? Per Rick McCord at Whitmoyer Fleet Department, the answer is no. However, he mentioned that he could offer municipality a lower price than what he can do with the public. Example was a Jeep 4wd Laredo advertised at \$19,998 would be \$17,998. Second, question is can the Borough lease a vehicle (IF ONE WERE TO BE AVAILABLE). Rick indicated that a municipal lease can be done. On an Escape it would be approx. \$8,500.00 once per year for 4 years. This information was presented to Admin & Finance Committee, and I was asked to see what the cost would be for a similar vehicle on CoStars pricing. I have provided Council with figures, and this is on the agenda for Decembers Council meeting. We would be able to utilize Cares Act Off-set funds for this purchase.
22. **Microphones in Council Chambers** – I have been in contact with EdgeUp and we have set up a conference call for Tuesday, December 6. They have been suggesting new mics and of course I believe that we shouldn't have to pay labor and the monies used to purchase the current microphones should be applies to the new microphones. I will keep you posted.

This completes my report from the month of November. As always, please let me know if there are any questions or comments.

End of Report



# **AIA** Document G802™ – 2017

## **Amendment to the Professional Services Agreement**

<b>PROJECT:</b> <i>(name and address)</i> New Facility - Mount Joy Police Department and Administration Building	<b>AGREEMENT INFORMATION:</b> Date: 6-1-2022	<b>AMENDMENT INFORMATION:</b> Amendment Number: 3271 - Civil K&W ASA 1  Date: 11-21-2022
<b>OWNER:</b> <i>(name and address)</i> Borough of Mount Joy 21 East Main Street Mount Joy, PA 17552	<b>ARCHITECT:</b> <i>(name and address)</i> Crabtree, Rohrbaugh & Associates 401 East Winding Hill Road Mechanicsburg, PA 17055	

The Owner and Architect amend the Agreement as follows:  
 Additional civil engineering services to perform a topographic survey of a portion of the subject property described in the attached Kurowski & Wilson, LLC's (K&W) ASA 1 dated October 28, 2022 for scope only.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

\$7,980

Schedule Adjustment:

### **SIGNATURES:**

Crabtree, Rohrbaugh & Associates	Borough of Mount Joy
<b>ARCHITECT</b> <i>(Firm name)</i>	<b>OWNER</b> <i>(Firm name)</i>
<b>SIGNATURE</b> J. Brian Haines, AIA Director of Contracts	<b>SIGNATURE</b>
<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>
<b>DATE</b>	<b>DATE</b>





## DESIGNING ENVIRONMENTS

2201 North Front Street, Suite 200 :: Harrisburg, PA 17110

717.635.2835 :: [www.kandwengineers.com](http://www.kandwengineers.com)

### ADDITIONAL SERVICES AUTHORIZATION (ASA) #1

**Project:** New Mount Joy Borough Administration/Police Department Facility  
**Date:** October 28, 2022  
**Client:** Crabtree, Rohrbaugh & Associates (CRA – Attn: Todd Vukmanic)  
**K&W Project Number:** 2003.072

This supplemental authorization is issued as an amendment to the Agreement and attached Exhibits dated May 10, 2022 between Kurowski & Wilson LLC (K&W) and Crabtree, Rohrbaugh & Associates (CRA). The Scope of Work, General Provisions, and all other requirements, conditions, fees, exclusions, billing rates, reimbursable expense costs, etc. contained in the aforementioned Agreement shall continue to apply unless specifically noted to change within the scope of this Authorization.

#### **I. REASON FOR ADDITIONAL SERVICES**

K&W understands that the project may move to the northeast corner of the park property and will require additional topographic survey data in that area (not included in the original survey scope / fee).

#### **II. SCOPE OF BASIC SERVICES**

Based upon the above general description and in accordance with the discussions via text messages and emails dated October 17, 2022, K&W proposes the following scope of services:

##### **A. Topographic Survey**

K&W will perform a topographic survey of a portion of the subject property described above (refer to Exhibit A for approximate limits) as follows:

##### **1. Field Survey**

- a. Field topographic survey of the remaining park property to locate readily visible existing surface features such as buildings, roadways, paving and pavement markings, curbing, sidewalks, light standards, utility poles, fencing, signs, landscaped areas, individual trees in open areas, and edges of wooded areas.
- b. Utility locations will be located generally as outlined by Quality Level "C" of CI/ASCE 38-02, which essentially includes survey of visible utility facilities (manholes, valve boxes, etc.) and correlating that data with existing utility records as available.

##### **2. Survey Base Mapping**

- a. Previously prepared survey by K&W will be updated to include information obtained as noted above.

#### **III. PROPOSAL ASSUMPTIONS**

The following assumptions have been made in the preparation of this proposal.

- A. K&W will have free and clear access to all areas of the site required to perform survey services.
- B. There are no significant weather events, ice/snow accumulation, etc. at the scheduled time of the field survey.

#### **IV. VALUE ADDED SERVICES**

K&W understands that projects change and therefore the scope of work can change. In order to ensure clarity of the services being provided, we have identified some of the common work items that may be required if the scope of this project changes (these are not included in the Scope of Basic Services and fees outlined in this proposal). K&W will provide these services for an additional fee if requested.

- A. Replacing missing property corner markers and/or preparation of any legal descriptions.
- B. Any other design, permitting, etc services of any kind.
- C. Re-establishing lost or obliterated survey control.



## V. COMPENSATION FOR BASIC SERVICES

We propose to complete the work described above for a lump sum fee of Seven-Thousand Nine-Hundred Eighty Dollars and No Cents (\$7,980.00) plus reimbursable expenses as identified on previously provided Exhibit C.

**Authorization:** In order to indicate your acceptance of these additional services and to authorize K&W to proceed with the work, please sign below and return one (1) copy to our office.

Initiated By: \_\_\_\_\_

J. Marc Kurowski, PE – President & CEO

10/28/2022

Date

Accepted By: \_\_\_\_\_

Authorized Client Representative – Printed Name

Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# EXHIBIT A

APPROXIMATE LIMITS OF  
ADDITIONAL TOPOGRAPHIC  
SURVEY

AREA OF EXISTING SURVEY  
PREVIOUSLY PREPARED BY K&W





MUNICIPAL COLLECTION CONTRACT BID SUMMARYMunicipality: Mount Joy BoroughDate: October 26, 2022Time: 10:00 AM

HAULER NAME	BID AMOUNT (UF)			
	BASE BID	ALTERNATE 1	ALTERNATE 2	ALTERNATE 3
Goods Disposal	Unit Fee 229.00			
GFL	Unit Fee 209.88			
Penn Waste	NO BID			
Republic Services	NO BID			
Waste Management	NO BID			



## **LANCASTER COUNTY CONTRACT COLLECTION PROGRAM BIDDERS LIST**

The following is a list of companies that either: (1) hold contracts in Lancaster County; (2) expressed interest in bidding; or (3) may have the resources to bid on Municipal Contracts.

Mr. John Harmon  
A.J. Blosenski, Inc.  
PO Box 392  
Elverson, PA 19520  
Phone: (610) 942-2707 ext. 253  
Fax: (610) 942-2495  
[Johnharmon@ajblosenski.com](mailto:Johnharmon@ajblosenski.com)

Mr. Robert M. Kline  
River Valley Disposal  
100 Deascenti Drive  
Columbia, PA 17512  
Phone: (717) 684-3147  
Fax: (717) 681-0210  
[info@rivervalleydisposal.com](mailto:info@rivervalleydisposal.com)

Mr. Andrew Casey  
Eagle Disposal  
PO Box 288  
East Earl, PA 17519  
Phone: (717) 380-7121  
Fax: (717) 355-0381  
[andrew@eagledisposal.net](mailto:andrew@eagledisposal.net)

Mr. Andy Warntz  
Republic Services  
3730 Sandhurst Drive  
York, PA 17406  
Phone: (717) 779-2546  
Fax: (717) 764-1944  
[awarntz@republicservices.com](mailto:awarntz@republicservices.com)

Mr. Sam Augustine  
Solid Waste Services, Inc.  
d/b/a JP Mascaro & Sons  
2650 Audubon Road  
Audubon, PA 19403  
Phone: (267) 933-6034  
[Sam.augustine@jpmascaro.com](mailto:Sam.augustine@jpmascaro.com)

Mr. Brian Fuhrman  
Waste Management, Inc.  
4300 Industrial Park Road  
Camp Hill, PA 17011  
[bfuhrman@wm.com](mailto:bfuhrman@wm.com)

Mr. Chez Morton  
GFL Environmental  
230 Obie Road  
Newmanstown, PA, 17073  
Phone: (800) 207-6618 Ext. 11018  
Mobile: (484) 638-4510  
[chez.morton@gflenv.com](mailto:chez.morton@gflenv.com)

Mr. Doug Key  
Noble Environmental  
6820 Wertzville Road  
Enola, PA 17025  
Phone: (717) 552-6270  
[dkey@nobleenviro.com](mailto:dkey@nobleenviro.com)

Mr. Joel Washok  
Penn Waste, Inc.  
PO Box 3066  
York, PA 17402  
Phone: (717) 718-3203  
Cell: (717) 916-0043  
[jwashok@pennwaste.com](mailto:jwashok@pennwaste.com)

Mr. Richard Reisinger  
Environmental Recovery Corp.  
1076 Old Manheim Pike  
Lancaster, PA 17601  
Phone: (717) 393-2627  
Fax: (717) 393-6514  
[rreisinger@ercofpa.com](mailto:rreisinger@ercofpa.com)



**LANCASTER COUNTY CONTRACT COLLECTION PROGRAM BIDDERS LIST**

Mr. Steve Ebersole  
X/S Transport, Inc.  
5556 Ridge Road  
Elizabethtown, PA 17022  
Phone: (717) 648-0858  
Fax: (717) 367-5692  
[steve.xswaste@comcast.net](mailto:steve.xswaste@comcast.net)

Mr. Glen Hess  
Commercial & Routing Manager  
Good's Disposal Service  
4361 Oregon Pike  
Ephrata, PA 17522  
Office Phone: 717-859-1879 ext 231  
Cell Phone: 717-449-9352  
Fax 717-859-3770  
[Ghess@goodsdisposalservice.com](mailto:Ghess@goodsdisposalservice.com)

Mr. Mike Eckman  
Residential Manager  
Good's Disposal Service  
4361 Oregon Pike  
Ephrata, PA 17522  
Office Phone: 717-859-1879  
[meckman@goodsdisposalservice.com](mailto:meckman@goodsdisposalservice.com)

William Cauler  
Cauler Containers  
1201 B Lancaster Pike  
Quarryville, PA 17566  
Phone: (717) 806-0991  
[c2c@frontier.com](mailto:c2c@frontier.com)

Reams Disposal  
[ream@reamsdisposal.net](mailto:ream@reamsdisposal.net)  
Lisa  
Phone: 484-722-8247



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**MOUNT JOY BOROUGH AUTHORITY**

P.O. Box 25  
MOUNT JOY, PENNSYLVANIA 17552



From the Office of:  
**Joseph M. Ardini**  
Authority Administrator/Manager

INCORPORATED 1948

TELEPHONE (717) 653-5938  
FAX (717) 653-6680  
E-MAIL: [joe@mountjoyva.org](mailto:joe@mountjoyva.org)

November 15, 2022

Mr. Mark Puglisi, Borough Manager  
Mount Joy Borough Council  
21 East Main Street  
Mount Joy, PA 17552

RE: Mount Joy Borough Authority Board 5-Year Term from January 1, 2022, to December 31, 2027

Dear Mark, Administration Committee & Councilors,

The current 5-year term of J. Michael Melhorn will expire at the end of December 2022, an advertisement for this position is currently posted seeking letters of interest, resumes or statement of qualifications on the Mount Joy Borough website under the Public Vacancy Notices tab.

As of this dated letter, I have received one (1) written correspondence from the public with letters of interest for the term as presented. Current Authority Secretary, J. Michael Melhorn has expressed interest in serving another 5-year term on the Mount Joy Borough Authority Board.

As Manager for the Authority, I respectfully request that Mount Joy Borough Administration Committee and Mount Joy Borough Council consider reappointing J. Michael Melhorn into another 5-year term.

Thank you for your time and efforts as councilors in representing the borough residents.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Joe Ardini', with a stylized flourish at the end.

Joseph M. Ardini



October 19, 2022

Mount Joy Borough Authority  
Mr. Joseph Ardini  
Authority Administrator/Manager  
21 East Main Street  
Mount Joy, PA 17552

RE: Expiration of Mount Joy Borough Authority 5-Year Term Ending January 1, 2023

Dear Mr. Ardini,

As you are aware, the current unexpired 5-year term that I was appointed to will expire on January 1, 2023.

During my time serving as a board member, it had become apparent to me that at the beginning of my tenure, I did not fully understand or know the operations, personnel or role the Authority plays in the safe distribution, collection or processing of drinking water and sewage disposal. Over this past year and a half, I have come to understand the Authority's operations and appreciate the opportunity to serve the community and customers.

Please accept this letter as my formal application/letter of interest to continue serving as a member of the Mount Joy Borough Authority. I understand the commitment a 5-year term entails, I also believe that I can continue to serve the community in this role.

Respectfully,

A handwritten signature in dark ink, appearing to read "J. Michael Melhorn". The signature is fluid and cursive, with the first name "J." and last name "Melhorn" clearly distinguishable.

J. Michael Melhorn  
612 W. Main Street  
Mount Joy, PA 17552





# **Mount Joy Borough 2023 Proposed Budget**



# General Fund





	<b>Borough of Mount Joy</b>	
	<b>01. GENERAL FUND</b>	<b>2023</b>
<b>ACCT. NO.</b>	<b>LINE ITEM</b>	<b>DRAFT</b>
<b>301</b>	<b>REAL PROPERTY TAXES</b>	
301.001	Transfer from Fund Balance	\$ 682,111.55
301.100	Real Estate Taxes - Current Year	\$ 2,437,803.07
301.400	Real Estate Taxes - Delinquent	\$ 35,000.00
	<b>SUBTOTAL</b>	<b>\$ 3,154,914.62</b>
<b>310</b>	<b>LOCAL TAX ENABLING ACT (511) TAXES</b>	
310.100	Real Estate Transfer Taxes	\$ 170,000.00
310.210	Earned Income Taxes - Current Year	\$ 1,250,000.00
310.510	LST Collection	\$ 145,000.00
	<b>SUBTOTAL</b>	<b>\$ 1,565,000.00</b>
<b>320</b>	<b>LICENSES AND PERMITS</b>	
321.251	DOG SEIZURE FEES	\$ -
321.310	Bicycle - Storage	\$ -
321.600	Business and Mercantile Licenses	\$ -
321.800	Cable Television Franchise	\$ 129,000.00
	<b>SUBTOTAL</b>	<b>\$ 129,000.00</b>
<b>330</b>	<b>FINES &amp; FORFEITS</b>	
331.110	Motor Vehicle Violations - Traffic Violations	\$ 16,000.00
331.120	Ordinance/Criminal Violations - Non-Traffic Violations	\$ 8,500.00
331.130	State Police Reimbursements (Only State Police Fines Here)	\$ 1,500.00
	<b>SUBTOTAL</b>	<b>\$ 26,000.00</b>
<b>340</b>	<b>INTEREST &amp; RENTS</b>	
341.000	Interest Earnings	\$ 300.00
341.001	PLIGIT GF Interest Earnings	\$ 70,000.00
341.200	LIEN PAYOFFS	\$ -
342.100	Park Pavilion Rental	\$ 3,000.00
342.200	Building Rental	\$ 110.00
342.300	Florin Building Rental	\$ 110.00
	<b>SUBTOTAL</b>	<b>\$ 73,520.00</b>
<b>350</b>	<b>INTERGOVERNMENTAL REVENUES</b>	
351.000	DOJ Grant	\$ -
354.000	PEMA/FEMA Grant	\$ -
354.030	Snow Removal Contract	\$ 23,000.00
354.090	Misc. Grants	\$ -
354.410	Township Parks Reimbursement	\$ -
355.010	Public Utility Realty Tax	\$ 4,000.00
355.080	Liquid & Malt Beverage Refunds	\$ 1,650.00
355.120	Pension- State Allocation	\$ 196,840.00
355.130	Volunteer Fire Co. Relief	\$ 40,000.00
357.010	General Government/Local Grants (Sert Reimbursements Only)	\$ 1,500.00
357.090	BUPA/AggressiveDriver/DUI Grants	\$ 7,500.00
	<b>SUBTOTAL</b>	<b>\$ 274,490.00</b>
<b>360</b>	<b>CONSTRUCTION PERMITS / FEES / LICENSE</b>	
361.300	Zoning Fees & Plan Submittals	\$ 5,000.00
361.305	Property Maintenance Reimbursement	\$ -
361.306	Street Opening Permits	\$ 2,000.00
361.320	Fees - Engineering/Legal Review Reimbursements	\$ 1,000.00
361.330	Construction/Building Permits	\$ 30,000.00
361.331	Stormwater Permits	\$ 2,500.00



	<b>01. GENERAL FUND</b>	<b>2023</b>
<b>ACCT. NO.</b>	<b>LINE ITEM</b>	<b>DRAFT</b>
361.340	Apartment License Fees	\$ 72,000.00
	SUBTOTAL	\$ 112,500.00
<b>360</b>	<b><u>DEPARTMENTAL EARNINGS</u></b>	
362.100	Police Services - Accidents & Alarms	\$ 18,000.00
	SUBTOTAL	\$ 18,000.00
<b>380</b>	<b><u>MISCELLANEOUS REVENUE / REIMBURSEMENT</u></b>	
380.010	Misc. Revenue Receipts/Donations	\$ -
380.011	Rotary Park Vending Machines	\$ -
380.012	Misc. Reimbursements	\$ 800.00
383.001	Sidewalk Assessments	\$ -
387.000	Fees-In-Lieu of Taxes	\$ 8,100.00
387.012	Lakes Phase 2 Services Contract	\$ -
	SUBTOTAL	\$ 8,900.00
<b>389-390</b>	<b><u>MISCELLANEOUS REVENUE / REIMBURSEMENTS</u></b>	
391.010	Sale of Property & Supplies	\$ -
391.020	Sale of PW Property & Supplies	\$ -
	SUBTOTAL	\$ -
392.013	Authority Utility Reimbursement	\$ 9,000.00
392.015	Authority Maintenance Reimbursement	\$ 5,500.00
392.270	Transfer from Refuse Fund	\$ 250,000.00
	SUBTOTAL	\$ 264,500.00
395.001	Refund of Prior Years Expenditures	\$ 15,000.00
	SUBTOTAL	\$ 15,000.00
	<b>Total Receipts &amp; Balance</b>	<b>\$ 5,641,824.62</b>
<b>EXPENDITURES</b>		
	<b><u>GENERAL GOVERNMENT</u></b>	
<b>400</b>	<b><u>GENERAL GOVERNMENT - ADMINISTRATION</u></b>	
400.111	Salaries of Councilpersons	\$ 4,980.00
400.116	Salary of Mayor	\$ 840.00
400.142	Receptionist Wages	\$ 30,190.78
400.142	Receptionist Bonuses	\$ 591.98
400.143	Administrative Assistant Wages	\$ 42,432.00
400.143	Administrative Assistant Bonus	\$ 832.00
400.174	Training	\$ 1,200.00
400.179	Tuition Reimbursement	\$ 1,400.00
400.183	Overtime Wages	\$ 250.00
400.200	Materials & Supplies	\$ 4,500.00
400.238	Uniforms / Clothing Allowance	\$ 425.00
400.300	General Expense	\$ 7,000.00
400.310	Banking Service Charges	\$ 50.00
400.311	Auditing Services	\$ 44,000.00
400.313	Admin Engineering - Engineering/Architect	\$ 5,000.00
400.321	Phone Communication Service	\$ 6,460.00
400.330	Vehicle Operating Expense	\$ 500.00
400.340	Advertising and Printing	\$ 1,800.00
400.375	Equipment Maintenance & Repair	\$ 500.00
400.420	Dues/Subscriptions/Conventions	\$ 4,460.00
400.450	Contracted Services	\$ 34,500.00
400.540	Lakes Phase 2 - Services Contributions	\$ -
400.750	Minor Equipment Purchase/Rental	\$ 800.00



	01. GENERAL FUND	2023
ACCT. NO.	LINE ITEM	DRAFT
401.121	Salary of Manager	\$ 92,000.00
402.114	Salary of Treasurer	\$ 500.00
402.130	Assistant Borough Manager	\$ 70,500.00
404.314	Borough Legal Services	\$ 12,000.00
404.316	Reimbursable Legal Services	\$ -
	SUBTOTAL	\$ 367,711.76
<b>403</b>	<b>GENERAL GOVERNMENT - TAX COLLECTION</b>	
403.300	EIT Collection Fees	\$ 22,000.00
403.302	Real Estate Delinquent Tax Collection Fees	\$ 2,500.00
403.303	Real Estate Transfer Tax Collection Fees	\$ 4,750.00
403.305	LST Collection Fees	\$ 3,900.00
403.450	County Tax Collection Fees	\$ 4,425.00
403.900	Real Estate Tax Appeals	\$ -
	SUBTOTAL	\$ 37,575.00
<b>409</b>	<b>GENERAL GOVERNMENT - MUNICIPAL BUILDING</b>	
409.111	Maintenance Employee Wages	\$ 5,410.08
409.111	Maintenance Employee Bonus	\$ 106.08
409.200	Materials & Supplies	\$ 5,000.00
409.360	Utilities (Gas & Electric)	\$ 12,000.00
409.370	Maintenance & Repairs	\$ 12,900.00
409.371	Building Purchase	\$ -
409.372	Rail Enhancements Maintenance and Repairs	\$ 2,000.00
	SUBTOTAL	\$ 37,416.16
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 442,702.92</b>
	<b>PUBLIC SAFETY</b>	
<b>410</b>	<b>PROTECTION TO PERSONS &amp; PROPERTY - POLICE</b>	
410.122	Salary of Chief	\$ 103,000.00
410.130	Salary of Patrol Officers	\$ 1,013,431.00
410.135	PT Patrol Officers Wages	\$ 15,000.00
410.137	PT Clerks Wages	\$ 27,520.00
410.137	PT Clerks Bonus	\$ 520.00
410.140	FT Administrative Assistant Wages	\$ 42,432.00
410.140	FT Administrative Assistant Bonus	\$ 832.00
410.174	Training Expense	\$ 25,000.00
410.179	Tuition Reimbursement	\$ 5,000.00
410.182	Longevity Pay	\$ 10,800.00
410.183	Overtime Wages	\$ 60,000.00
410.200	Materials & Supplies	\$ 6,000.00
410.238	Uniforms	\$ 16,500.00
410.300	General Expense	\$ 11,000.00
410.301	General Expense Civil Service Commission	\$ 500.00
410.314	Legal Fees	\$ 25,000.00
410.315	Legal Fees Civil Service Commission	\$ 1,500.00
410.321	Phone Communication Expense	\$ 18,000.00
410.326	Vehicle Equipment Maintenance & Repair/Radio Repair	\$ 9,000.00
410.330	Vehicle Operating Expense	\$ 23,000.00
410.336	Vehicle Purchase/Lease	\$ -
410.340	Advertising	\$ 500.00
410.370	Vehicle Maintenance/Repair	\$ 8,500.00



	01. GENERAL FUND	2023
ACCT. NO.	LINE ITEM	DRAFT
410.420	Dues and Subscriptions	\$ 500.00
410.450	Contracted Services	\$ 51,000.00
410.470	Building Maintenance and Repair	\$ -
410.491	Dog Housing	\$ 500.00
410.500	Drug Task Force Contribution	\$ 8,500.00
410.750	Minor Equipment Purchase/Rental	\$ 30,000.00
	SUBTOTAL	\$ 1,513,535.00
<b>411</b>	<b>PROTECTION TO PERSONS &amp; PROPERTY - FIRE</b>	
411.174	Fire Department Mount Joy Training Expenses	\$ 6,000.00
411.500	Contribution to Fire Department Mount Joy	\$ 69,225.00
411.520	Contribution to Fire Police	\$ 4,000.00
411.550	Volunteer Fire Relief Association	\$ 40,000.00
411.740	Fire Department Mount Joy Major Equipment Contribution	\$ 73,485.00
	SUBTOTAL	\$ 192,710.00
<b>415</b>	<b>EMERGENCY MANAGEMENT I</b>	
415.000	Emergency Management	\$ 2,000.00
	SUBTOTAL	\$ 2,000.00
	<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 1,708,245.00</b>
<b>415</b>	<b>EMERGENCY MANAGEMENT II</b>	
415.530	COVID-19 Expense	\$ 1,000.00
	SUBTOTAL	\$ 1,000.00
	<b>TOTAL EMERGENCY MANAGEMENT II</b>	<b>\$ 1,000.00</b>
	<b>ZONING / PLANNING DEPARTMENT</b>	
<b>414</b>	<b>PLANNING, ZONING &amp; CODES COMPLIANCE</b>	
414.102	Salary of Sewage Enforcement Officer	\$ -
414.120	Salaries of Zoning Hearing Board	\$ 600.00
414.130	Salary of Code/Zoning Enforcement Officer	\$ 60,850.00
414.174	Training	\$ 500.00
414.200	Materials & Supplies	\$ 4,000.00
414.300	General Expense	\$ 1,200.00
414.313	Engineering Review Fees	\$ 750.00
414.314	Legal Expenses	\$ 5,000.00
414.316	Reimbursable Engineering/Legal Review Fees	\$ 250.00
414.321	Communications/Tablet	\$ 360.00
414.330	Vehicle Operating Expense	\$ 500.00
414.340	Advertising & Printing	\$ 2,000.00
414.370	Vehicle Maintenance Expense	\$ 250.00
414.420	Dues and Subscriptions	\$ 400.00
414.450	Contracted Services	\$ 4,045.00
414.451	Building Permit Training Fees	\$ 500.00
414.460	Property Maintenance	\$ 1,000.00
414.470	Apartment Inspection Fees	\$ 2,000.00
414.750	Minor Equipment Purchase/Rental	\$ 500.00
	SUBTOTAL	\$ 84,705.00
	<b>TOTAL ZONING / PLANNING DEPARTMENT</b>	<b>\$ 84,705.00</b>
	<b>PUBLIC WORKS</b>	
<b>430</b>	<b>HIGHWAYS - GENERAL</b>	



	<b>01. GENERAL FUND</b>	<b>2023</b>
<b>ACCT. NO.</b>	<b>LINE ITEM</b>	<b>DRAFT</b>
430.122	Salary of Public Works Director	\$ 70,500.00
430.130	PW Laborer Wages	\$ 212,530.24
430.130	PW Laborer Bonuses	\$ 3,047.20
430.174	Training	\$ 4,650.00
430.183	Overtime Wages	\$ 7,000.00
430.200	Materials & Supplies	\$ 6,300.00
430.238	Uniforms	\$ 2,800.00
430.300	General Expense	\$ 1,680.00
430.313	Engineering	\$ 131,000.00
430.314	Legal Services	\$ 3,000.00
430.321	Phone Communication Expense	\$ 2,200.00
430.326	Radio Communication Expense	\$ 600.00
430.330	Vehicle Operating Expense	\$ 23,000.00
430.340	Advertising	\$ 3,800.00
430.360	Utilities (Gas & Electric)	\$ 9,200.00
430.370	Vehicle Maintenance & Repair	\$ 6,000.00
430.375	Equipment Maintenance & Repair	\$ 6,300.00
430.470	Building Maintenance & Repair	\$ 4,000.00
430.750	Minor Equipment Purchase/Rental	\$ 3,200.00
431.000	Street Sweeping	\$ 6,500.00
434.000	Street Lighting	\$ 125,000.00
435.600	Reconstruction of Sidewalk and Crosswalks	\$ 91,000.00
435.601	Reconstruction/Repair of Sidewalks-Main St. Revitalization Area	\$ 1,000.00
	<b>SUBTOTAL</b>	<b>\$ 724,307.44</b>
<b>432</b>	<b>HIGHWAY MAINTENANCE - SNOW &amp; ICE REMOVAL</b>	
432.200	Materials & Supplies	\$ 20,000.00
432.375	Equipment Maintenance & Repairs	\$ 2,000.00
432.450	Contracted Services	\$ 4,500.00
432.750	Minor Equipment Purchase/Rental	\$ 500.00
	<b>SUBTOTAL</b>	<b>\$ 27,000.00</b>
<b>433</b>	<b>HIGHWAY MAINTENANCE - TRAFFIC CONTROL</b>	
433.000	Street Signs	\$ 3,700.00
433.022	Street Painting/Marking	\$ 9,000.00
433.360	Traffic Signal Utilities	\$ 5,000.00
433.370	Signals Maintenance & Repair	\$ 4,000.00
433.375	Equipment Maintenance & Repair	\$ 500.00
433.750	Minor Equipment Purchase/Rental	\$ 1,500.00
	<b>SUBTOTAL</b>	<b>\$ 23,700.00</b>
<b>438</b>	<b>HIGHWAY MAINTENANCE - TO HIGHWAYS AND BRIDGES</b>	
438.200	Materials & Supplies	\$ 11,600.00
438.600	Street & Alley Maintenance	\$ 10,000.00
	<b>SUBTOTAL</b>	<b>\$ 21,600.00</b>
<b>446</b>	<b>STORMWATER MANAGEMENT/PROJECTS/GRANT</b>	
446.130	Salary of SW/Projects/Grant Coordinator	\$ 61,200.00
446.130	SW/Projects/Grant Coordinator- Bonus	\$ 900.00
446.174	Training	\$ 800.00
446.200	Materials & Supplies	\$ 700.00
446.313	Engineering	\$ 65,000.00
446.314	Legal Services	\$ 2,000.00
446.321	Phone/Data Plan	\$ 2,000.00



	<b>01. GENERAL FUND</b>	<b>2023</b>
<b>ACCT. NO.</b>	<b>LINE ITEM</b>	<b>DRAFT</b>
446.370	BMP Facility Maintenance and Repair	\$ 5,600.00
446.371	Infrastructure Maintenance and Repair	\$ 11,000.00
446.420	Dues and Subscriptions	\$ 1,500.00
446.450	Contracted Services	\$ 8,000.00
	<b>SUBTOTAL</b>	\$ 158,700.00
	<b>TOTAL PUBLIC WORKS</b>	<b>\$ 955,307.44</b>
	<b>PARKS DEPARTMENT - CULTURE &amp; RECREATION</b>	
<b>451</b>	<b>PARKS DEPARTMENT SHOP</b>	
451.100	Florin Station	\$ 11,060.00
	<b>SUBTOTAL</b>	\$ 11,060.00
<b>454</b>	<b>PARKS &amp; PLAYGROUNDS</b>	\$ -
454.122	Parks Supervisor Wages	\$ 62,038.08
454.122	Parks Supervisor Bonus	\$ 1,094.08
454.130	Parks Laborer Wages	\$ 92,816.00
454.130	Parks Laborer Bonuses	\$ 546.00
454.174	Training	\$ 8,000.00
454.183	Overtime	\$ 3,000.00
454.200	Materials & Supplies	\$ 6,000.00
454.238	Uniforms	\$ 2,000.00
454.300	General Expense	\$ 1,500.00
454.321	Phone Expense	\$ 1,200.00
454.330	Vehicle Operating Expense	\$ 13,200.00
454.340	Advertising	\$ 500.00
454.360	Utilities (Electric)	\$ 5,000.00
454.370	Maintenance & Repair	\$ 2,000.00
454.375	Equipment Maintenance & Repair	\$ 6,500.00
454.400	Tree Maintenance & Replacement	\$ 9,000.00
454.450	Contracted Services	\$ 8,800.00
454.600	Reconstruction/Major Repairs	\$ 6,000.00
454.750	Minor Equipment Purchase/Rental	\$ 3,000.00
	<b>SUBTOTAL</b>	\$ 232,194.16
<b>455</b>	<b>SHADE TREES</b>	
455.000	Shade Trees	\$ 500.00
455.370	Street Tree Maintenance	\$ 1,000.00
	<b>SUBTOTAL</b>	\$ 1,500.00
	<b>SUBTOTAL PARKS ONLY</b>	<b>\$ 244,754.16</b>
<b>456</b>	<b>LIBRARY / OTHER ORGANIZATIONS</b>	
456.370	Mount Joy Historical Society Contribution	\$ 3,500.00
456.371	Mount Joy Food Bank Contribution	\$ 4,750.00
456.500	Milanoff Schock Library Contribution	\$ 44,000.00
	<b>SUBTOTAL</b>	\$ 52,250.00
	<b>TOTAL CULTURE &amp; RECREATION</b>	<b>\$ 297,004.16</b>
	<b>DEBT SERVICE, INSURANCES &amp; CAPITAL PLANNING</b>	
<b>471</b>	<b>DEBT SERVICE</b>	
471.100	General Obligation Notes	\$ -
471.200	TAN Reimbursement	\$ -
472.100	General Obligation Interest	\$ -
	<b>SUBTOTAL</b>	\$ -



	<b>01. GENERAL FUND</b>	<b>2023</b>
<b>ACCT. NO.</b>	<b>LINE ITEM</b>	<b>DRAFT</b>
<b>486</b>	<b>INSURANCE</b>	
486.352	Casualty, Liability, Bonds	\$ 75,200.00
486.354	Workers Compensation	\$ 107,821.00
	<b>SUBTOTAL</b>	<b>\$ 183,021.00</b>
<b>487</b>	<b>EMPLOYEE BENEFITS</b>	
487.153	Disability Insurance	\$ 4,800.00
487.155	Self Insured Medical Payments	\$ 34,440.00
487.156	Hospitalization Major Medical	\$ 679,100.00
487.158	Life Insurance	\$ 2,412.00
487.160	Pension	\$ 289,475.00
487.161	Employer Taxes	\$ 156,000.00
487.162	Unemployment Insurance	\$ 9,500.00
487.163	Vision/Dental Reimbursement Benefit	\$ 14,900.00
489.000	Miscellaneous Expenses	\$ -
491.000	Refund of Prior Year Revenue	\$ -
	<b>SUBTOTAL</b>	<b>\$ 1,190,627.00</b>
<b>492</b>	<b>CAPITAL PLANNING</b>	
492.100	Transfer to Capital Reserve	\$ 779,212.10
	<b>SUBTOTAL</b>	<b>\$ 779,212.10</b>
	<b>TOTAL DEBT, INSURANCE &amp; CAPITAL PLANNING</b>	<b>\$ 2,152,860.10</b>
	<b>TOTAL REVENUES</b>	<b>\$ 5,641,824.62</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 5,641,824.62</b>
	<b>UNAPPROPRIATED BALANCE</b>	<b>\$ -</b>



# Capital Fund





	<b>Mount Joy Borough</b>	<b>2023</b>
	<b>30. CAPITAL FUND</b>	<b>DRAFT</b>
<b>ACCT</b>	<b>DESCRIPTION</b>	
	<b>BEGINNING BALANCE</b>	<b>\$ 823,008.01</b>
	<b>TRANSFERS/GRANTS/INTEREST</b>	
341.000	NW INTEREST EARNINGS	\$ 300.00
341.001	PLIGIT INTEREST EARNINGS	\$ 12,000.00
392.156	MEDICAL INSURANCE - General Transfer	\$ -
392.160	EARLY RETIREMENT / PENSION - General Transfer	\$ -
	<b>ADMINISTRATION</b>	
392.400	OFFICE EQUIPMENT - General Transfer	\$ 9,000.00
392.400	OFFICE EQUIPMENT - General Transfer	\$ 11,140.00
392.409	MUNICIPAL BUILDINGS - General Transfer	\$ 43,118.40
392.409	MUNICIPAL BUILDINGS - ARPA Funds	\$ 199,924.33
	<b>POLICE DEPARTMENT</b>	
392.410	POLICE DEPARTMENT - General Transfer	\$ 11,500.00
380.743	POLICE DEPARTMENT - Contributions/Receipts	\$ -
380.747	POLICE DEPARTMENT - Grants	\$ -
380.747	POLICE DEPARTMENT - Grants	\$ -
	<b>PUBLIC WORKS</b>	
392.427	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Refuse Transfer	\$ 30,000.00
380.615	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Grants (902 Grant)	\$ 208,693.00
392.430	HIGHWAY EQUIPMENT/GENERAL - General Transfer - Equipment	\$ -
392.201	HIGHWAY EQUIPMENT/GENERAL - Refuse Transfer - Equipment	\$ 30,000.00
380.614	HIGHWAY EQUIPMENT/GENERAL - Grants	\$ -
392.433	TRAFFIC CONTROL - General Transfer	\$ -
380.433	TRAFFIC CONTROL - Contributions/Receipts	\$ -
380.616	TRAFFIC CONTROL - Grants (ARLE) PedSignalProject-CrosswalkSignals	\$ 219,060.00
380.616	TRAFFIC CONTROL - Grants (DCED-MTF) MultiModuleFund (PedFlashingLightsForCrosswalks/BusShelters)	\$ 576,681.00
392.438	STREETS & BRIDGES - General Transfer	\$ 611,953.70
380.438	STREETS & BRIDGES - Contributions/Receipts	\$ -
380.618	STREETS & BRIDGES - Grants - Complete Streets (37,440+1,250)	\$ -
380.619	STREETS & BRIDGES - ARPA - 2022 Budget (Pinkerton Rd SW)	\$ -
380.619	STREETS & BRIDGES - ARPA - 2022 Budget (Manheim St Project)	\$ 84,815.03
380.619	STREETS & BRIDGES - ARPA - 4/4/22CouncilMtgApproved - (N Angle SW)	\$ -
380.619	STREETS & BRIDGES - ARPA - 4/4/22CouncilMtgApproved - (PinkertonRdOverBudget)	\$ 71,017.00
	<b>STORMWATER</b>	
392.446	SW MANAGEMENT - General Transfer	\$ 30,000.00
380.612	SW MANAGEMENT - NFWF Stream Bank Restoration Grant (SWG) (SmallWatershedGrant)	\$ -
380.612	SW MANAGEMENT - NFWF Pa LGI - Rotary Park Grant	\$ 8,600.00
380.612	SW MANAGEMENT - Matching Grant for NFWF (SWG) to cover what Stream Bank Restoration Grant did not cover; hoping to get it in 2022, but did not get it	\$ -
380.614	SW MANAGEMENT - Borough Basin Grant (DCED)	\$ 89,870.00



	<b>PARKS</b>	
392.454	PARKS - General Transfer	\$ 25,000.00
392.454	PARKS - General Transfer - C2P2Match - MasterSiteDevelopPlan	\$ 37,500.00
380.454	PARKS - Contribution/Receipts	\$ 5,000.00
380.454	PARKS - Contribution/Receipts	\$ 20,000.00
380.613	PARKS - Grants - C2P2-MasterSiteDevelopPlan	\$ 37,500.00
380.613	PARKS - Grants	\$ -
	<b>TOTAL TRANSFERS/GRANTS/INTEREST RECEIVED</b>	<b>\$ 2,372,672.46</b>
	<b>EXPENDITURES</b>	
	<b>Mount Joy Borough</b>	<b>2023</b>
	<b>30. CAPITAL FUND</b>	<b>DRAFT</b>
<b>ACCT</b>	<b>DESCRIPTION</b>	
400.156	MEDICAL INSURANCE - Expenditures	\$ -
487.160	EARLY RETIREMENT / PENSION - Expenditures	\$ -
	<b>ADMINISTRATION</b>	
400.701	OFFICE EQUIPMENT - Expenditures	\$ (9,000.00)
400.701	OFFICE EQUIPMENT - Expenditures	\$ (11,140.00)
400.600	MUNICIPAL BUILDINGS - Expenditures	\$ (300,000.00)
400.600	MUNICIPAL BUILDINGS - Expenditures	
400.600	MUNICIPAL BUILDINGS - Expenditures	
400.600	MUNICIPAL BUILDINGS - Expenditures	
	<b>POLICE DEPARTMENT</b>	
410.743	POLICE DEPARTMENT - Expenditures	\$ (51,000.00)
410.743	POLICE DEPARTMENT - Expenditures	\$ (10,000.00)
410.743	POLICE DEPARTMENT - Expenditures	\$ (15,000.00)
410.743	POLICE DEPARTMENT - Expenditures	\$ (3,000.00)
	<b>PUBLIC WORKS</b>	
427.373	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Expenditures	\$ -
427.615	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Grant Expenditures	\$ (75,500.00)
427.615	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Grant Expenditures	\$ -
430.373	HIGHWAY EQUIPMENT/GENERAL - Expenditures	\$ -
430.373	HIGHWAY EQUIPMENT/GENERAL - Expenditures	\$ (8,000.00)
433.600	TRAFFIC CONTROL - Expenditures	\$ -
433.616	TRAFFIC CONTROL - Grant Expenditures (ARLE) Pedestrian Signal Upgrades	\$ (27,000.00)
433.616	TRAFFIC CONTROL - Grant Expenditures (DCED-MTF) MultiModuleFund (PedFlashingLightsForCrosswalks/BusShelters)	\$ (567,349.69)
438.600	STREETS & BRIDGES - Expenditures (RemainOfNAngle&Pinkerton)	\$ (229,530.00)
438.600	STREETS & BRIDGES - Expenditures	\$ (611,953.70)
438.600	STREETS & BRIDGES - Expenditures - Alley Paving (2022SassafrasAlleyOnly)	\$ -
438.601	STREETS & BRIDGES - Grant Expenditures (Complete Streets)	\$ -
438.619	STREETS & BRIDGES - ARPA - 2022 Budget (Pinkerton Rd SW-\$400,000)	\$ -
438.619	STREETS & BRIDGES - ARPA - 2022 Budget (Manheim St Project-\$159,000)	\$ (84,815.03)
438.619	STREETS & BRIDGES - ARPA - 4/4/22 Council (N Angle SW-\$12,880.16)	\$ -
438.619	STREETS & BRIDGES - ARPA - 4/4/22 Council (Pinkerton Over Budget-\$71,017)	\$ (71,017.00)



	<b>STORMWATER</b>	
446.600	SW MANAGEMENT - Expenditures - Construct & Maintenance	\$ -
446.664	SW MANAGEMENT - Engineering & Design	\$ -
446.612	SW MANAGEMENT - Grant Expenditures - NFWF Stream Bank Restoration (SWG)	\$ -
446.612	SW MANAGEMENT - Grant Expenditures - SmallWatershedGrant	
446.613	SW MANAGEMENT - Grant Expenditures (NFWF Pa LGI) Rotary Swale	\$ -
446.614	SW MANAGEMENT - Grant Expenditures (BMP 125 - Detention Basin Modification)	\$ (94,200.00)
	<b>PARKS</b>	
454.600	PARKS - Expenditures - 1575 John Deere	\$ (16,000.00)
454.600	PARKS - Expenditures - 1025R Tractor	\$ (45,000.00)
454.600	PARKS - Expenditures - Florin Station Repair	\$ -
454.613	PARKS - Grants - C2P2 - MasterSiteDevelopPlan	\$ (75,000.00)
454.613	PARKS - Grants	\$ -
	<b>TOTAL EXPENDITURES</b>	<b>\$ (2,304,505.42)</b>
	<b>ENDING BALANCE</b>	<b>\$ 891,175.05</b>
	<b>Mount Joy Borough</b>	<b>2023</b>
	<b>30. CAPITAL FUND</b>	<b>DRAFT</b>
<b>ACCT</b>	<b>DESCRIPTION</b>	
	<b>FUND BALANCES</b>	
	ANNUAL INTEREST EARNED CURRENT YEAR	\$ 12,300.00
279.156	MEDICAL INSURANCE - Fund Balance	\$ -
279.160	EARLY RETIREMENT / PENSION - Fund Balance	\$ -
	<b>ADMINISTRATION</b>	
279.400	OFFICE EQUIPMENT - Fund Balance	\$ 6,975.42
279.409	MUNICIPAL BUILDINGS - Fund Balance	\$ 262,561.49
	<b>POLICE DEPARTMENT</b>	
279.410	POLICE DEPARTMENT - Fund Balance	\$ 96.91
	<b>PUBLIC WORKS</b>	
279.427	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Fund Balance	\$ 19,028.00
279.430	HIGHWAY EQUIPMENT/GENERAL - Fund Balance	\$ 74,085.00
279.433	TRAFFIC CONTROL - Fund Balance	\$ 1,752.39
279.438	STREETS & BRIDGES - Fund Balance	\$ 521,348.69
	<b>STORMWATER</b>	
279.446	STORMWATER MANAGEMENT - Fund Balance	\$ (11,252.74)
	<b>PARKS</b>	
279.454	PARKS - Fund Balance	\$ (2,520.57)
	<b>TOTAL FUND BALANCES</b>	<b>\$ 884,374.59</b>



# Refuse Fund





	04. REFUSE / RECYCLING FUND	2023
ACCT. NO.	LINE ITEM	DRAFT
<b>REVENUES</b>		
<b>341</b>	<b><u>INTEREST EARNINGS</u></b>	
<b>301.001.</b>	<b>Fund Balance</b>	\$ 193,449
341.000	Interest Earnings	\$ 300
341.001	PLIGIT Interest Earnings	\$ 5,000
341.200	Lien Payoffs	\$ 2,500
	<b>SUBTOTAL</b>	<b>\$ 201,249</b>
<b>364</b>	<b><u>SANITATION</u></b>	
364.301	Collection - Domestic	\$ 913,872
364.302	Collection - Commercial	\$ 18,582
364.303	Collection - Bulk Waste - Trash Tags Sold	\$ 8,000
364.304	Collection- Woody Waste	\$ 76,674
364.305	PADEP Grant (904)	\$ 13,818
364.306	LCSWMA Rebate	\$ 25,000
364.308	Kraft Bags	\$ 1,000
364.307	Commercial - Compost Material	\$ 9,000
364.309	Other Municipal - Compost Material	\$ 4,830
364.310	Compost Material Delivery and Disposal Charges	\$ 1,500
364.311	Refuse Final Fee	\$ 1,500
364.312	Key Fobs	\$ 15,000
	<b>SUBTOTAL</b>	<b>\$ 1,088,776</b>
<b>380</b>	<b><u>OTHER REVENUES</u></b>	
380.010	Misc Revenue	\$ -
380.340	Newsletter Ads	\$ 250
	<b>SUBTOTAL</b>	<b>\$ 250</b>
	<b>TOTAL CASH &amp; RECEIPTS</b>	<b>\$ 1,290,275</b>
<b>EXPENDITURES</b>		
<b>400</b>	<b><u>SOLID WASTE COLLECTION &amp; DISPOSAL</u></b>	
400.310	Banking Service Charges	\$ 30
	<b>SUBTOTAL</b>	<b>\$ 30</b>
<b>427</b>	<b><u>SOLID WASTE COLLECTION &amp; DISPOSAL</u></b>	
427.200	Materials & Supplies	\$ -
427.300	General Expense	\$ 500
427.314	Legal Services	\$ 1,000
427.325	Postage	\$ 100
427.340	Advertising and Printing	\$ 2,500
427.370	Vehicle / Equip Maintenance & Repairs	\$ 2,500
427.470	Facility Maintenance and Repair	\$ 1,000
427.450	Tipping Fees	\$ 302,400
427.453	Woody Waste Disposal (Kraft Bags)	\$ 3,000
427.454	Compost Site	\$ 3,000
427.458	Grinding	\$ 22,500
427.455	Collection	\$ 621,245
427.456	Billing	\$ 7,000
427.457	Refuse Service Reimbursements	\$ 500
427.700	Newsletter	\$ 10,000
427.750	Minor Equipment Purchase	\$ 500
427.900	Recycling Bins	\$ 2,500
427.999	Emergency Expenditures	\$ -
	<b>SUBTOTAL</b>	<b>\$ 980,245</b>
<b>492</b>	<b><u>TRANSFERS</u></b>	
492.010	Transfer to General Fund	\$ 250,000
492.200	Transfer to Capital Fund (Leaf Coll/Compost/DumpTk)	\$ 30,000
492.201	Transfer to Capital Fund (Dump Truck)	\$ 30,000
	<b>SUBTOTAL</b>	<b>\$ 310,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,290,275</b>
	<b>TOTAL REVENUES (under)/over</b>	<b>\$ 1,290,275</b>
	<b>TOTAL EXPENDITURES (under)/over</b>	<b>\$ 1,290,275</b>
	<b>UNAPPROPRIATED BALANCE</b>	<b>\$ -</b>



# Highway Aid





BOROUGH OF MOUNT JOY		
HIGHWAY AID FUND		
2023		
REVENUES		2023 DRAFT
100.000	NW Cash Forward	\$ 35,093.00
120.000	PLIGIT Cash Forward	\$ -
109.000	Certificate of Deposit	\$ -
341.000	NW Interest Earnings	\$ 150.00
341.001	PLIGIT Interest Earnings	\$ 3,600.00
355.050	Liquid Fuels Allocation	\$ 210,699.49
	<b>Total Revenue</b>	<b>\$ 249,542.49</b>
279.740	Equipment Allocation Fund Balance	\$ 220,755.00
	20% of Allocation	\$ 42,139.90
	Equipment Allocation Purchase	\$ -
	<b>Equipment Fund Balance</b>	<b>\$ 262,894.90</b>
EXPENDITURES		
ADMINISTRATION		
400.310	Banking Fees	\$ -
	<b>Total Expenditures</b>	<b>\$ -</b>
PUBLIC WORKS		
430.740	Equipment Allocation Purchases	\$ -
433.360	Traffic Signal Utilities	\$ -
433.740	Preemption / LEDS	\$ -
434.000	Street Lighting	\$ -
	<b>Total Expenditures</b>	<b>\$ -</b>
HIGHWAY MAINTENANCE & REPAIRS		
438.000	Highway Maintenance & Repairs	\$ -
438.310	General Maintenance Expense	\$ -
438.313	Engineering	\$ -
438.315	Microsurfacing	\$ -
438.600	Resurfacing Streets	\$ -
		\$ -
438.601	Bridge Reconstruction	\$ -
	<b>Total Expenditures</b>	<b>\$ -</b>
HIGHWAY CONSTRUCTION & REBUILDING		
439.000	Projects	
	Wood St. Project	\$ 200,000
	N. Angle St. Project	\$ -
	N. Angle St. ADA Ramps	\$ -
	Pinkerton Rd. - changed to N. Angle St.	\$ -
	Pinkerton Rd. ADA Ramps	\$ -
	ADA Ramps Project	\$ -
	<b>Total Expenditures</b>	<b>\$ 200,000.00</b>
	<b>TOTAL REVENUES</b>	<b>\$ 249,542</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 200,000</b>
	<b>UNAPPROPRIATED BALANCE</b>	<b>\$ 49,542.49</b>



**BOROUGH OF MOUNT JOY**

Lancaster County, Pennsylvania

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**ORDINANCE NO. 07-2022**

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AN ORDINANCE OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, TO LEVY TAXES UPON ALL TAXABLE REAL PROPERTY WITHIN THE BOROUGH FOR GENERAL BOROUGH PURPOSES FOR THE YEAR 2023.

WHEREAS, the Borough Code, 8 Pa. C.S. §101 et seq., authorizes Borough Council to levy certain taxes upon real property; and

WHEREAS, Section 1302(a) of the Borough Code, 8 Pa. C.S. §1302(a), permits Borough Council to levy taxes upon all real property within the Borough made taxable for Borough purposes, as ascertained by the last adjusted valuation for county purposes, at the rate specified in this Ordinance.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, hereby levies an annual tax for general Borough purposes upon all taxable real property within the Borough and establishes the millage rate at 4.20 mills based on an assessment ratio of 100 percent of assessed value for the year 2023. The tax rate expressed in dollars and cents shall be \$0.420 on each one hundred (\$100.00) dollars of assessed valuation of taxable property.

Section 2. All taxes imposed under this Ordinance paid by April 30, 2023, shall be subject to a two (2%) per cent discount. All taxes imposed under this Ordinance which are not paid in full by July 1, 2023, shall be subject to a flat ten (10%) percent penalty. Notwithstanding the foregoing, Council may change such time periods by resolution, if a change is authorized by the Legislature or a Declaration of Emergency by the Governor.

Section 3. The provisions of this Ordinance are severable, and if any section, sentence, clause, part or provision hereof shall be held to be illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of Borough Council that this Ordinance would have been adopted if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.



Section 4. All Ordinances or part of Ordinances inconsistent herewith are hereby repealed.

Section 5. This Ordinance shall take effect January 1, 2023.

DULY ORDAINED AND ENACTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor



## CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Borough of Mount Joy, Lancaster County, Pennsylvania ("Borough") certify that: The foregoing is a true and correct copy of an Ordinance of Borough Council of the Borough which duly was enacted by affirmative vote of a majority of the members of Borough Council of the Borough of Mount Joy at a meeting duly held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; and was examined and approved by the Mayor; such Ordinance has been duly recorded in the Ordinance Book of the Borough; such Ordinance has been duly published as required by law; and such Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that Borough Council of the Borough of Mount Joy met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. §701 et seq., as amended, by advertising the date of said meeting, by posting prominently a notice of said meeting at the principal office of the Borough of Mount Joy or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting prior to enacting such Ordinance.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough of Mount Joy, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Assistant) Secretary

[BOROUGH SEAL]



WILLIAM C. CROSSWELL  
ANTHONY P. SCHIMANECK  
JOSELE CLEARY  
ROBERT E. SISCO  
JASON M. HESS

LAW OFFICES  
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GEORGE J. MORGAN  
(1971 - 2021)

November 17, 2022

**VIA E-MAIL**

LNP Media Group, Inc.  
8 West King Street  
P. O. Box 1328  
Lancaster, PA 17608-1328

Re: Tax Levy Ordinance/Mount Joy Borough  
Our File No. 16724

Dear Sir or Madam:

Please publish the following legal notice in the Tuesday, November 22, 2022, edition of **LNP**. Thereafter, please send the proof of publication for the advertisement and your invoice directly to the following person:

Mark G. Pugliese I, Borough Manager  
Mount Joy Borough  
21 East Main Street  
Mount Joy, PA 17552  
(717) 653-2300

I am also attaching a pdf version of the full text of the proposed Ordinance to which the enclosed legal notice relates as required by the Borough Code. The full text of the proposed Ordinance should be available for public inspection by anyone who cares to do so. If you have any questions, please contact me.

Very truly yours,

Josele Cleary

JC:sle  
MUNI\16724(21b)\221116\2\71

Attachments

cc: Mount Joy Borough (w/enclosures)



Notice is hereby given that the 2023 proposed budget of Mount Joy Borough is available for public inspection at the Mount Joy Borough Municipal Building, 21 East Main Street. Mount Joy, Pennsylvania, Mondays through Fridays from 7:00 a.m. until 4:00 p.m. The final budget will be considered for adoption at the Mount Joy Borough Council meeting on Monday, December 5, 2022, at 7:00 p.m., at the Mount Joy Borough Municipal Building, 21 East Main Street. Mount Joy, Pennsylvania, at which Borough Council shall also consider, and, if appropriate, at that meeting or at a subsequent public meeting held within 60 days of the date of publication of this advertisement, shall enact an ordinance, the caption of which is as follows:

AN ORDINANCE OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, TO LEVY TAXES UPON ALL TAXABLE REAL PROPERTY WITHIN THE BOROUGH FOR GENERAL BOROUGH PURPOSES FOR THE YEAR 2023.

The proposed ordinance may be summarized as follows. Sections 1 and 2 impose the 2023 real estate tax at the rate of 4.20 mills on each dollar of assessed valuation on all real property within Mount Joy Borough subject to taxation. Sections 3, 4, and 5 provide for severability of any invalid provisions, repeal inconsistent ordinances, and set forth the effective date. A copy of the proposed ordinance may be examined without charge at the offices of this newspaper and at the Mount Joy Borough Municipal Building, at the above address during the above hours. A copy of the proposed ordinance may be obtained for the cost of reproduction at the Mount Joy Borough Municipal Building during the above hours.

MORGAN, HALLGREN, CROSSWELL &  
KANE, P.C.  
Mount Joy Borough Solicitor



**Borough of Mount Joy**  
Lancaster County, Pennsylvania

**Resolution No. 2022-14**

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, RESTATING ANNUAL SERVICE CHARGES FOR BOROUGH REFUSE COLLECTION SERVICES FOR CALENDAR YEAR 2023.

WHEREAS, Borough Council has enacted a Municipal Waste Collection and Recycling Ordinance, which establishes a comprehensive planning and regulatory framework for the storage, collection, transportation, processing and disposal of solid waste in the Borough of Mount Joy; and,

WHEREAS, the Borough Code of Ordinances authorizes Council to fix and assess an annual service charge for Borough refuse collection services against each residential unit, regardless of occupancy, and also each nonresidential unit using Borough refuse collection services; and,

WHEREAS, the Borough Council desires to offer a discount of \$5.00 for payment of the entire year's charges by January 31, 2023.

WHEREAS, all Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Residential Service Charge Per Unit	
Includes \$298.00 residential plus \$26.00 Woody Waste	\$342.00
\$5.00 discount if paid by January 31, 2023	\$319.00
Nonresidential, Retail, Commercial Service Charge Per Unit	
Includes \$326.00 service plus \$26.00 Woody Waste	\$352.00
\$5.00 discount if paid by January 31, 2022	\$347.00
Woody waste/compost site access key fob purchase for residents of East Donegal and other municipalities per year.	\$30.00
Per ton tipping fee for Mount Joy Township and other municipalities.	\$35.00

DULY ADOPTED this 5th day of December 2022, by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]



**Borough of Mount Joy**  
Lancaster County, Pennsylvania  
**Resolution No: 2022-15**

The following meetings will be held from January 1, 2023, through December 31, 2023 in Council Chambers of the Borough Municipal Building, 21 East Main Street, Mount Joy, PA:

**Mount Joy Borough Council**

First Monday at 7 PM  
Except January 9 and September 11  
Except November 6 at 6 PM

**Council Administration and Finance Committee**

Fourth Thursday at 6:30 PM  
Except November 16

**Council Public Safety Committee**

Fourth Monday at 6:30 PM  
Except December 18

**Civil Service Commission**

Fourth Monday at 5:30 PM as needed  
Except December 18

**Council Public Works Committee**

Second Monday at 6:30 PM  
Except January 16 and September 18

**Mount Joy Borough Council & Mount Joy Community Foundation**

January 27 at 6:30 PM

**Trick or Treat**

October 31 from 6:PM to 8 PM  
Borough Manager may set alternative date due to inclement weather or other unforeseen factors

**Mount Joy Borough Authority**

First Tuesday at 4 PM  
Third Tuesday at 4 PM  
Except July 5, November 8 at 4 PM

**Authority Finance Committee**

March 1 at 4 PM  
March 22 at 4 PM  
July 12 at 4 PM  
November 15 at 4 PM

**Authority Administration Committee**

February 28 at 4 PM  
June 27 at 4 PM  
October 24 at 4 PM

**Planning Commission**

Second Wednesday at 7 PM

**Zoning Hearing Board**

Fourth Wednesday at 7 PM  
Except November 15

**Mount Joy Borough Council Budget Meetings**

November 2, 14, & 16 at 6:30 PM

**Building Ad-Hoc Committee**

Third Monday at 5:30 PM  
Except February 13 and December 11

DULY ADOPTED this 5th day of December 2022, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President Borough Council

SEAL



# Borough of Mount Joy

Lancaster County, Pennsylvania

## Resolution No. 2022-16

### **A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, REDUCING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR THE YEAR 2023.**

WHEREAS: Act 600 previously provided for the elimination / reduction of members' contributions if certain criteria were met, and

WHEREAS: Act 30 amended Act 600 by eliminating certain criteria for the elimination/reduction of contributions, and

WHEREAS: The only criteria for the elimination/reduction of contributions according to Act 30 is:

Any reduction or elimination of contributions shall be authorized on an annual basis by resolution or ordinance, and;

WHEREAS: the Borough of Mount Joy has reviewed the criteria and approves the reduction of member's contributions by the Police Pension Plan members to zero for the year 2023.

NOW, THEREFORE, BE IT RESOLVED, that Borough of Mount Joy does hereby ratify and affirm the elimination of members' contributions to the Police Pension Plan by its members for 2023.

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 5th day of December 2022.

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]



**BOROUGH OF MOUNT JOY**  
**Lancaster County, Pennsylvania**

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**RESOLUTION NO. 2022-17**

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A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, RESTABLISHING AND AMENDING FEES TO BE CHARGED IN CONNECTION WITH, THE ADMINISTRATION OF THE STORM WATER MANAGEMENT ORDINANCE, THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, THE ZONING ORDINANCE, THE MOUNT JOY BOROUGH PROPERTY MAINTENANCE CODE, FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLABLE MATERIALS, FOR VARIOUS SUPPLIES AND MATERIALS RELATED TO THE BOROUGH'S RECYCLING PROGRAM, AND FOR THE FILING OF OTHER APPLICATIONS, PERMITS, LICENSES, COPYING AND OTHER ADMINISTRATIVE FEES.

WHEREAS, the Borough incurs costs in the administration of its Property Maintenance Ordinance, Storm Water Management Ordinance, Subdivision and Land Development Ordinance, Zoning Ordinance, Street and Sidewalk Ordinance; and

WHEREAS, the Borough incurs costs for providing supplies for the disposal of recyclable materials; and

WHEREAS, Borough Council believes that it is desirable to establish fees in order to recover the costs incurred by the Borough in the processing of applications, conduct of hearings, administration of construction and developments, and in providing supplies for the disposal of recyclable materials and in processing those recyclable materials to produce saleable products.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:



**Section 1. Fees Related to the Permits and/or Requests under the Zoning Ordinance and Uniform Construction Code.**

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Zoning Ordinance or Uniform Construction Code:

Residential Permit - based on Fair Market Value. Includes: Principal Use or Structure Addition or Change, Sign, Demolition, Electrical, Mechanical, Plumbing.

<u>FMV (Fair Market Value)</u>		<u>Fee</u>
\$0.00 to \$10,000.00	=	\$65.00
\$10,001.00 and Over	=	\$65.00 base plus \$4.00 fee per \$1,000.00 FMV or portion thereof

Residential Construction Permit Administration  
Cancellation Fee (if refund is required): \$20.00

Residential Administrative Fee: \$40.00

Includes: Use Review (with issuance of Certificate of Occupancy, if applicable), Requests for Letter of Conformity or Nonconformity, Written Zoning Determination, Temporary Permit, Permit Time Extension, Preliminary Opinion.

Residential Accessory Use Permit: \$40.00

Including but not limited to: Accessory Fences, Sheds, Gazebos, Barns, Garages, Structures, Swimming Pools, Demolition of Accessory Structure. (under 1,000 square feet)

Nonresidential Permit - based on Fair Market Value. Includes: Principal Use or Structure Addition or Change, New Principal Signs, Demolition, Electrical, Mechanical, Plumbing, Fireworks Display.

<u>FMV (Fair Market Value)</u>		<u>Fee</u>
\$0.00 to \$10,000.00	=	\$115.00
\$10,001.00 and Over	=	\$115.00 base plus \$4.00 fee per \$1000.00 FMV or portion thereof

Nonresidential Construction Permit Administration  
Cancellation Fee (if a refund is required): \$30.00

Nonresidential Administrative Fee: \$60.00



Includes: Use Review or Change (with issuance of Certificate of Occupancy, if applicable), Occupancy Change, Requests for Letter of Conformity or Nonconformity, Written Zoning Determination, Temporary Permit, Permit Time Extension, Preliminary Opinion, Principal Sign in Central Business District.

Nonresidential Accessory Use Permit: \$50.00

Including but not limited to: Accessory Fences, Sheds, Barns, Demolition of Accessory Structure. (under 1,000 square feet)

Failure to obtain Zoning Permit  
or Construction Permit: \$ Double the permit fee

### **Section 2. Education and Training Fee.**

The Borough of Mount Joy shall assess a state code official's education and training fund fee of \$4.50 on each construction or building permit issued under the authority of the Uniform Construction Code.

### **Section 3. Uniform Construction Code Plan Review and Inspections.**

An applicant for a permit under the Uniform Construction Code Ordinance shall pay all fees which the Borough's third-party agency construction code official imposes for plan reviews and required inspections. Such fees shall be established by the third-party agency and shall be paid to the third-party agency. The Borough Building Code Officer shall not issue a certificate of occupancy under the Uniform Construction Code until the third-party agency confirms to the Borough that the applicant has paid all plan review and inspection fees.

### **Section 4. Uniform Construction Code Appeals.**

Any appeal or hearing under the Mount Joy Uniform Construction Code to the Joint Appeals Board formed by Mount Joy Borough, Rapho Township, Manheim Borough and Penn Township shall be accompanied by a fee in the amount of \$600.00. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Borough entirely by the person or entity requiring a hearing. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such an appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases the party requesting the original transcript shall bear the cost thereof.



## **Section 5. Zoning Hearing Board Fees**

Application fee for Zoning Hearing Board Applications and Appeals. The application fee for a hearing before the Mount Joy Borough Zoning Hearing Board upon application for special exceptions or variances or upon appeals from the determination or order of the Zoning Officer or the Borough Engineers provided by Section 909.1 (a) of the Pennsylvania Municipalities Planning Code shall be seven hundred dollars (\$700.00) which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead, compensation of Zoning Hearing Board members, and advertising costs. In the event that the hearing(s) on such appeals or application shall exceed five (5) hours, an additional fee of five hundred dollars (\$500.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing(s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting for the number of hearing hours in excess of five (5) hours which has been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

## **Section 6. Other Hearing Fees.**

A. Application Fee for Conditional Use Applications. The application fee for a hearing before the Borough Council upon applications for conditional uses shall be two thousand dollars (\$2,000.00) which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead, compensation of the Secretary and advertising costs if the hearing(s) on such appeals or application shall exceed five (5) hours, an additional fee of six hundred dollars (\$600.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing(s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting for the number of hearing hours in excess of five (5) hours which has been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

B. Challenges to the Validity of the Zoning Ordinance or Map. The minimum fee for a hearing on a petition for a curative amendment to the Zoning Ordinance or Map which had been submitted to the Borough Council for a hearing before the Zoning Hearing Board challenging the procedural or substantive validity of the Zoning Ordinance or Map shall be two thousand dollars (\$2,000.00). In the event that the hearing(s) on such petition or challenge shall exceed five (5) hours, an additional fee of six hundred dollars (\$600.00) shall be assessed against the petitioner or challenger for each hour or part of thereof in excess of five (5) hours until the hearing(s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an



invoice from the Borough setting forth the number of hearing costs in excess of five (5) hours which had been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

C. Petition for Amendment to the Zoning Ordinance or Map. The fee for the hearing and related costs on a petition to amend the Zoning Ordinance or Map before the Borough Council of the Borough of Mount Joy shall be three thousand dollars (\$3,000.00).

D. Continuances. In the event an applicant, appellant, challenger, or petitioner requests a continuance after a hearing has been advertised, the Borough reserves the right to assess a fee, not to exceed six hundred dollars (\$600.00), to defray the costs occasioned by the continuance in addition to the other fees set forth in this resolution.

E. Other Hearings. The fee for liquor license and other similar kinds of hearings and related costs shall be six hundred dollars (\$600.00).

F. Application Fee for Petition to Vacate Public Right-of-Ways. The application fee for a petition to be reviewed before the Borough Council shall be two hundred (\$200.00) dollars which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead and compensation of the Secretary. The Petition shall be brought before Borough Council for review and Borough Council will give preliminary comments. Applicant is required to provide a legal description of right-of-way to be vacated and a site plan of right-of-way to be vacated. Application shall then be reviewed for comments and recommendations by Borough Planning Commission and a public hearing must then be held by Borough Council on the proposed vacating of the right-of-way. An ordinance shall then be adopted by Borough Council for actual vacating of the right-of-way.

Escrow Account. At the time of the application, the applicant will establish an escrow account with the Borough. This account will be utilized to pay all reasonable and necessary Borough engineering costs for review of said application, legal fees for public hearing and ordinance preparation and advertising costs.

Petition to Vacate Public Right of Ways Escrow Deposit: \$3,000.00

#### **Section 7. Fees Related to Permits under the Mount Joy Borough Property Maintenance Code.**

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Property Maintenance Code:

Motor Vehicle Storage Permit Application Fee - \$80.00

The annual Apartment License Fee of \$50.00 shall be paid per dwelling unit and shall be considered to have been paid on time if received within 90 days of the billing. The annual license period shall run from January 1<sup>st</sup> through December 31<sup>st</sup> of each year.

Rental License Late Fee - \$25.00



Apartment Re-inspection Fee - \$75.00

There shall be no fee for the initial re-inspection of an apartment, scheduled at the outset of this program, provided that the owner has made the necessary modifications. However, should the owner fail to make the necessary corrections, a fee shall be due for each subsequent inspection until all necessary corrections have been completed to the satisfaction of the Code Officer.

<u>Subject</u>	<u>Fee</u>
Quick Ticket Violation	
1. First Offense	\$ 75.00
2. Second Offense	\$150.00
3. Third Offense	\$225.00
4. Fourth and Subsequent Offenses	\$300.00

**Section 8. Appeal Fees from Decisions of the Code Official under the Property Maintenance Code, or from any Disruptive Conduct Report.**

Each appeal to Borough Council from a decision of the Code Official in the administration of the Property Maintenance Code or from the issuance of a Disruptive Conduct Report issued by a police officer under Chapter 9 of the Property Maintenance Code shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$200.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all cases, the party requesting the original transcript shall bear the cost thereof.

**Section 9. Subdivision and Land Development fees**

**A. Basic Subdivision, Land Development, Improvement Construction Plan or Lot**

**Add-on Fees:**

- (a) Residential.....\$150.00
- (b) Non-Residential.....\$250.00
- (c) Lot Add-on (also called reverse subdivision).....\$200.00
- (d) Waiver request to defer plan approval to an adjoining municipality.....\$100.00
- (e) Waiver request of subdivision and land development plan processing\$150.00

**B. Additional Fees**

- (a) Residential .....\$15.00 per lot (1-5 lots or units of occupancy)
- (b) Residential.....\$11.00 per lot (6-20 lots or units of occupancy)
- (c) Residential.....\$6.50 per lot (21 or more units of occupancy)
- (d) Non-residential \$10.00 per acre (or fraction thereof) & \$10 per 1000 sf of building
- (e) Sketch Plan Review.....\$100.00
- (f) Improvement Construction Plan.....\$100.00



- (g) Waiver request of specific ordinance requirement.....\$50.00 each

#### **Section 10. Storm Water Management Permit Application Filing Fees.**

Fees shall be imposed for the filing of applications for a stormwater exemption, a stormwater small project, and a stormwater management site plan. The amount of the above-mentioned fees shall be as follows:

##### **A. Stormwater Management Permit Fees:**

- (a) Stormwater Exemption.....\$ 50.00  
(b) Stormwater Small Project.....\$175.00  
(c) Stormwater Management (SWM) Site Plan.....\$250.00

The filing fee shall be used to reimburse the Borough for its administrative expenses in connection with the processing of the application, including but not limited to receipt, transmittal and storage of plans and reports, postage, similar expenses.

#### **Section 11. Subdivision, Land Development and/or SWM Site Plan Escrow Accounts.**

When submitting a subdivision plan, land development plan, stormwater management plan and/or an application for a SWM Site Plan, applicants shall be required to establish with the Borough, an escrow account in accordance with the following schedule:

##### **A. Escrow Accounts**

- (a) Residential subdivision, land development and/or SWM site plans (1-5 lots or units of occupancy).....\$2,000.00  
(b) Residential subdivision, land development and/or SWM site plans (6-20 lots or units of occupancy).....\$ 5,000.00  
(c) Residential subdivision, land development and/or SWM site plans (21 or more lots or units of occupancy).....\$10,000.00  
(d) Non-residential subdivision, land development and/or SWM site plans  
.....\$7,500.00  
(e) Sketch Plan.....\$2,000.00  
(f) Lot Add-on Plan.....\$2,000.00  
(g) Waiver for deferring plan approval to adjoining municipalities..... \$1,000.00  
(h) Waiver request of a specific ordinance requirement..... \$500.00  
(i) Waiver request of subdivision and land development plan processing  
.....\$1,500.00

##### **B. When filing an application for a stormwater exemption or a stormwater small project, no escrow account shall be required to be established with the Borough**



## **Section 12. Appeal Under the Stormwater Management Ordinance.**

Each appeal to Borough Council from any determination, decision, or action of the enforcement office or Borough Engineer in the administration and enforcement of the Stormwater Management Ordinance shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$200.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

## **Section 13. Fee Payable at Time of Application or Appeal.**

No applications, appeal, request for hearing, or another matter shall be considered complete unless the required fee is included and, where applicable, the required escrow is posted. The filing of the application, appeal, and/or request for hearing or other matter shall be considered an implied agreement to pay all fees imposed by this Resolution.

## **Section 14. Reimbursement for Plan and Document Review Expenses.**

Applicants shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's professional consultants, including but not limited to the Borough Engineer and the Borough Solicitor, for the review and any report or reports to the Borough on an applicant's application, plans, supporting data, proposed agreements relating to the maintenance of improvements or open space, financial security, and similar matters if any, in connection with subdivisions and land developments, public street plans and storm water management applications. Such review fees shall be the actual fees charged by the Borough Engineer, Borough Solicitor or other professional consultant for the services performed. The present fee schedule of the Borough Engineer is attached hereto as Exhibit "A," and the present fee schedule of the Borough Solicitor is attached hereto as Exhibit "B," both of which are incorporated herein. Such schedules shall be revised from time to time to reflect the changes in the rates charged to the Borough by the Borough Engineer, Borough Solicitor, or such other professional consultant. The filing of a plan or application under any Borough Ordinance and/or Section 1737 of the Borough Code shall constitute an implied agreement by the applicant to pay such expenses.

## **Section 15. Reimbursement for Inspection of Improvements when such Inspection is Performed by the Borough Engineer or other Professional Consultant.**

Developers shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's professional consultants or the Borough Engineer for inspection of the improvements required to be constructed under the Mount Joy Borough Stormwater Management Ordinance, including but not limited to improvements proposed to be dedicated to the Borough or the Borough Zoning Ordinance and any report or reports to the Borough thereon. Such inspection fees shall be the actual fees charged by the Borough Engineer or other professional consultant for the services performed. The



present fee schedule of the Borough Engineer is attached hereto as Exhibit "A" and incorporated herein. Such schedule shall be revised from time to time to reflect changes in the rates charged to the Borough by the Borough Engineer.

**Section 16. Resolution of Subdivision, Land Development and/or Stormwater Management Fee and Escrow Dispute.**

Disputes will be governed by the procedures in the Municipal Planning Code (MCP) Section 503 (1) and Section 510(g).

**Section 17. Recording Fees**

Any costs related to the reduction of final plans for the purpose of recording the same with the Recorder of Deeds in and for the County of Lancaster, shall be paid by the applicant.

**Section 18. Miscellaneous Fees.**

Copy of Zoning Ordinance w/ Map	\$ 40.00
Copy of Zoning Ordinance	\$ 30.00
Copy of Zoning Map Black & White	\$ 15.00
Copy of Zoning Map Color	\$ 25.00
Copy of Subdivision & Land Development Ordinance	\$ 25.00
Copy of Stormwater Management Ordinance	\$ 25.00
Copy of Mount Joy Borough Code	\$110.00
Copy of Mount Joy Borough Budget	\$ 20.00
Copies (no color copies will be provided)	\$ .30 per side
Official Map Black & White Only	\$ 20.00

Copies for Open Records Request - Fee will be in accordance with the price set forth in the office of Open Records fee schedule.

**Section 19. Other Permits, Licenses, and/or Administrative Fees.**

Temporary Street or Sidewalk Obstruction Permit	\$ 70.00
Permit to Open and Excavate a Borough Street (includes one inspection)	\$ 75.00
Additional Inspection Relating to the Opening and Excavating of a Brough Street	\$ 20.00
Memorial Park Refundable Wedding Deposit	\$100.00
Refundable Key Deposit (park sheds, gazebo, pavilion electric box)	\$ 10.00
Refuse/Recycling Final	\$ 10.00



Return Deposit Item and NSF	\$ 30.00
Bicycle/Pedacycle License New, Replacement or Transfer	\$ 6.00
Pavilion and Parks Rental	\$ 25.00
Pavilion Rental with Electric	\$ 40.00
Peddling or Soliciting License Fee	\$ 50.00
Renew of Peddling or Soliciting License	\$ 10.00

#### **Section 20. Additional Refuse Tags Fees**

A. Oversized item tag	\$ 5.00 each
B. Extra bag tag	\$ 3.00 each
C. Grass tags	\$ 2.00 each
D. White Goods tag	\$12.00 each
E. Tire tag	\$ 3.00 each
F. Woody Waste bags	\$ 0.50 each

#### **Section 21. Various Supplies and Materials Fees Related to Recycling Program**

A. Delivery charge	\$20
B. Key Fob for Borough residents	\$10 annually
C. Key Fob for East Donegal Township residents	\$30 annually
D. Key Fob for Commercial/Hauler Borough or Township	\$350 annually per vehicle
E. Sale of compost or mulch to commercial vendors	\$10 per cubic yard
F. Other Municipality Tipping Fee (per ton)	\$35 per ton

#### **Section 22. Appeals Under Local Agency Law**

Every request for a hearing under the Local Agency Law, 2 Pa.C.S. §551 et seq., for which the Borough has not established a specific fee by other resolution or ordinance, shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$300.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

#### **Section 23. Repeals and Reaffirmation of Other Fees**



established by this Resolution. All Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

**Section 24. Return Fees**

No part of any fee established by this Resolution or any prior resolution establishing fees is refundable.

**Section 25. Reservation of Rights**

Borough Council reserves the right to revise the fees in this Resolution at any time by resolution.

**Section 26. Severability**

In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provision, sections, sentences, clauses, or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall remain in full force and effect.

**Section 27. Effective Date**

This Resolution shall take effect and be in force on January 1, 2023.

DULY ADOPTED this 5<sup>th</sup> day of December 2022, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

ATTEST: \_\_\_\_\_  
(Assistant) Secretary

BY: \_\_\_\_\_  
(Vice) President Borough Council

[BOROUGH SEAL]



**BOROUGH OF MOUNT JOY**  
**Lancaster County, Pennsylvania**  
**RESOLUTION NO. 2022-18**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY,  
LANCASTER COUNTY, PENNSYLVANIA, APPOINTING AND/OR REAPPOINTING  
MEMBERS OF VARIOUS BOARDS, COMMISSIONS AND POSITIONS WITHIN THE  
BOROUGH ORGANIZATION.

WHEREAS, the Borough of Mount Joy has appointed persons to various positions whose terms expire  
as of the January 1, 2023;

WHEREAS, Borough Council acknowledges the expiration of these terms;

WHEREAS, Borough Council desires to appoint persons/firms to fill the positions which will expire;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mount Joy, Lancaster  
County, Pennsylvania, as follows:

The Council of the Borough of Mount Joy appoints or reappoints, as the case may be, the following  
individuals and firms to the positions for the terms as presented hereinafter:

Vacancy Board Chairperson	Robert R. Jerman	1 Year	Term expires 1/1/2024
Tax Collector	County of Lancaster	1 year	Term expires 1/1/2024

DULY ADOPTED this 5th day of December 2022, by the Borough Council of the Borough of  
Mount Joy in lawful session duly assembled.

Attest: \_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Council (Vice) President

[BOROUGH SEAL]



Prepared for:  
**Mr. Mark Pugliese I**  
**BOROUGH OF MOUNT JOY**  
21 East Main Street  
Mount Joy, PA 17552  
Office: 717-653-2300



## Mount Joy Borough

Established 1851 in Lancaster County, PA

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### 2022 Escape 4dr AWD SE (U9G)

VIN: 1FMCU9G67NUB33091 | Price Level: 235 | Stock No: F3091

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### Client Proposal

Prepared by:  
Richard K. McCord  
Office: 717-653-7080  
Email: [rmccord@whitmoyerautogroup.com](mailto:rmccord@whitmoyerautogroup.com)  
Quote ID: 111722-2  
Date: 11/17/2022



WHITMOYER FORD, INC. | 1001 East Main Street, Mount Joy, Pennsylvania, 17552-9333  
Office: 717-653-7080 | Fax: 717-653-7090



**Prepared for: Mr. Mark Pugliese I**

Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333



**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

**Mr. Mark Pugliese I**

**BOROUGH OF MOUNT JOY**

21 East Main Street

Mount Joy, PA 17552

Office: 717-653-2300

**Re: Quote ID 111722-2 11/17/2022**

Dear Mr. Pugliese I,

Following is our proposal to furnish and deliver one (1) "new and unused" 2022 Escape 4dr AWD SE. Please review and contact our office if you have any questions.

Your total cost to purchase, as per the COSTARS-026-E22-1904 Purchasing Agreement, is \$26,900.00. This price does reflect all new vehicle prep, initial PA state inspection, title, and municipal registration. Vehicle will be filled with fuel, washed, and delivered to your location.

This vehicle is in stock and subject to prior sales.

Thank you for your time and the opportunity to earn your business.

Sincerely,

**Richard K. McCord**

Fleet Sales Manager

717-653-7080

rmccord@whitmoyerautogroup.com



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## Prepared for: Mr. Mark Pugliese I

Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333



## 2022 Escape 4dr AWD SE (U9G)

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

## Selected Equip & Specs

### Dimensions

• Conventional Capacity: 2,000 lbs. • GCWR: 6,830 lbs. • Vehicle body length: 181" • Vehicle body width: 74" • Vehicle body height: 66" • Wheelbase: 107" • Front track: 62" • Rear track: 62" • Vehicle turning radius: 19' • Interior cargo volume: 38 cu.ft. • Interior cargo volume with seats folded: 65 cu.ft. • Max interior cargo volume: 65 cu.ft. • Total passenger volume: 104.0 cu.ft. • Headroom first-row: 40.0" • Headroom second-row: 39.3" • Leg room first-row: 42.4" • Leg room second-row: 40.7" • Shoulder room first-row: 57.6" • Shoulder room second-row: 56.0" • Hip room first-row: 55.2" • Hip room second-row: 53.3"

### Powertrain

• EcoBoost 1.5L I-3 port/direct injection, DOHC, Ti-VCT variable valve control, intercooled turbo, engine with 181HP • Engine cylinders: I-3 • Spark ignition system • Horsepower: 181 HP@6000 RPM • Torque: 190 lb.-ft.@3000 RPM • Radiator • Auto stop-start engine • Driver selectable drivetrain mode • 8-speed automatic • Automatic full-time AWD • All-wheel drive • Recommended fuel: premium unleaded • Easy Fuel capless fuel filler • Torque Vectoring Control brake actuated limited slip differential • All-speed ABS and driveline traction control • Permanent locking hub control

### Fuel Economy and Emissions

• Fuel economy (city/highway/combined): 26 mpg/31 mpg/28 mpg • Fuel economy city: 26 mpg • Fuel economy highway: 31 mpg • Gasoline secondary fuel type • Fuel economy combined: 28 mpg • LEV3-SULEV30 emissions

### Suspension and Handling

• Standard ride suspension • Gas-pressurized front shock absorbers • Gas-pressurized rear shock absorbers

### Driveability

• 4-wheel disc brakes • Front ventilated disc brakes • 4-wheel antilock (ABS) brakes • Four channel ABS brakes • Electronic parking brake • Ford Co-Pilot360 - Post Collision Braking automatic post-collision braking system • Brake assist system • Hill start assist • Independent front suspension • Strut front suspension • Front anti-roll bar • Front coil springs • Independent rear suspension • Short and long arm rear suspension • Rear anti-roll bar • Speed sensitive power steering • Electric power-assist steering system • Rack-pinion steering • Driver selectable steering effort • 2-wheel steering system

### Body Exterior

• 4 doors • Clearcoat paint • Monotone paint • Black bodyside cladding • Black wheel well trim • Chrome side window trim • Body-coloured door handles • Body-coloured front bumper • Metal-look front bumper rub strip • Black front bumper insert • Black rear bumper • Metal-look rear bumper rub strip • Black grille with chrome surround • Body-colored door mirrors • Standard style side mirrors • Conventional left rear passenger door • Conventional right rear passenger door • Liftgate rear cargo door • Active grille shutters • P225/65RH17 AS BSW front and rear tires • 17 x 7-inch front and rear silver aluminum wheels

### Convenience

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



**Prepared for: Mr. Mark Pugliese I**

Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333

**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

**Selected Equip & Specs (cont'd)**

• Power door locks with 2 stage unlocking • Keyfob activated door locks • All-in-one remote fob and ignition key • Auto-locking doors • Intelligent Access smart key with hands-free access and push button start • Valet key • Power tailgate/rear door lock • Cruise control with steering wheel mounted controls • FordPass Connect smart device engine start control • Day/Night rearview mirror • Power first-row windows • Full floor console • Driver foot rest • Fixed interval rear windshield wipers • Rear window defroster • Fixed rear windshield • Standard glove box • Front beverage holders • Rear beverage holders • 7 beverage holders • 1 seatback storage pocket • Driver and passenger door bins • Rear door bins • Retained accessory power • PRND in IP • Trip computer • Over the air updates

**Comfort**

• Manual climate control • Cabin air filter • Rear under seat climate control ducts • Cloth headliner material • Full headliner coverage • Full carpet floor covering • Full floor coverage • Carpet front and rear floor mats • Cloth rear seat upholstery • Carpet rear seatback upholstery • Manual tilting steering wheel • Manual telescopic steering wheel • Urethane steering wheel

**Seats and Trim**

• Seating capacity: 5 • Bucket front seats • Driver seat with 6-way directional controls • Front passenger seat with 4-way directional controls • Height adjustable front seat head restraints • Manual front seat head restraint control • Front seat center armrest • Manual reclining driver seat • Manual height adjustable driver seat • Manual driver seat fore/aft control • Manual reclining passenger seat • Manual passenger seat fore/aft control • Fixed rear seats • Split-bench rear seat • Rear seats with manual fore and aft • Height adjustable rear seat head restraints • Cloth front seat upholstery • Metal-look console insert

**Entertainment Features**

• 2 total number of 1st row displays • 8 inch primary LCD display • Primary monitor touchscreen • SiriusXM AM/FM/Satellite radio • Seek scan • Radio data system (RDS) • SYNC 3 external memory control • Internet radio capability • 3 month satellite trial subscription • Speakers number: 6 • Standard grade speakers • Steering wheel mounted audio controls • SYNC 3 voice activated audio controls • Speed sensitive volume • Bluetooth wireless audio streaming • Integrated roof audio antenna

**Lighting, Visibility and Instrumentation**

• Metal-look and piano black instrument panel insert • Analog instrumentation display • Trip odometer • In-radio display clock • Compass • Exterior temperature display • Vehicle systems monitor • SmartGauge with EcoGuide ECO feedback display gauge • Gauge cluster display size (inches): 4.20 • Tachometer • Engine/electric motor temperature gauge • Deep tinted windows • Projector beam headlights • Halogen headlights • Autolamp auto on/off headlight control • Multiple enclosed headlights • Delay-off headlights • Ford Co-Pilot360 - Auto High Beam auto high-beam headlights • DRL preference setting • Variable intermittent front windshield wipers • Speed sensitive wipers • Front reading lights • Illuminated entry • Rear reading lights • Illuminated ignition switch • Variable instrument panel light • Daytime running lights • High mounted center stop light • Remote activated perimeter approach lighting • LED brake lights • Fade interior courtesy lights

**Technology and Telematics**

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**Prepared for: Mr. Mark Pugliese I**

Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333

**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

**Selected Equip & Specs (cont'd)**

- SYNC 3 911 Assist emergency SOS system via mobile device • Bluetooth handsfree wireless device connectivity • AppLink/Apple CarPlay and Android Auto smart device mirroring • FordPass Connect 4G mobile hotspot internet access • 4 USB ports

**Safety and Security**

- Driver front impact airbag • Seat mounted side impact driver airbag • Safety Canopy System curtain first and second-row overhead airbags • Passenger front impact airbag • Seat mounted side impact front passenger airbag • Personal Safety System airbag occupancy sensor • Driver side knee airbag • 7 airbags • Rear seat center 3-point seatbelt • Front height adjustable seatbelts • Front seatbelt pretensioners • 2 seatbelt pre-tensioners • SecuriLock immobilizer • Remote panic alarm • Vehicle tracker • Lane Keeping Alert • Ford Co-Pilot360 - BLIS (Blind Spot Information System) • Ford Co-Pilot360 - Pre-Collision Assist with Automatic Emergency Braking (AEB) forward collision mitigation • Ford Co-Pilot360 - Cross-Traffic Alert collision warning • Ford Co-Pilot360 - Pre-Collision Assist with Pedestrian Detection • Ford Co-Pilot360 - Driver Alert • MyKey restricted driving mode • Rear mounted camera • AdvanceTrac w/Roll Stability Control electronic stability control system with anti-roll • Manual rear child safety door locks

**Dimensions****General Weights**

Curb weight 3,474 lbs.

**Trailer Weights**

Conventional capacity 2,000 lbs. GCWR 6,830 lbs.

**Off Road**

Min ground clearance 7.3"

**Exterior Measurements**

Vehicle body length	181"	Vehicle body width	74"
Vehicle body height	66"	Wheelbase	107"
Front track	62"	Rear track	62"
Vehicle turning radius	19'		

**Interior Measurements**

Interior cargo volume	38 cu.ft.	Max interior cargo volume	65 cu.ft.
Interior cargo area height	35 "	Interior cargo length	69 "
Interior cargo area min width	41 "	Interior cargo area max width	57 "
Interior cargo volume with seats folded	65 cu.ft.	Length to rear seat	38 "

**Interior Volume**

Total passenger volume 104.0 cu.ft.

**Headroom**

Headroom first-row 40.0" Headroom second-row 39.3"

**Legroom**

Leg room first-row 42.4" Leg room second-row 40.7"

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Borough Manager, BOROUGH OF MOUNT JOY

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11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333

**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

**As Configured Vehicle**

Code	Description	MSRP
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**Base Vehicle**

U9G	Base Vehicle Price (U9G)	\$29,345.00
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**Packages**

200A	<b>Equipment Group 200A</b> <i>Includes:</i> <ul style="list-style-type: none"> <li>- Engine: 1.5L EcoBoost <i>Includes auto start-stop technology.</i></li> <li>- Transmission: 8-Speed Automatic</li> <li>- 3.81 Axle Ratio</li> <li>- GVWR: TBD</li> <li>- Tires: 225/65R17 AS BSW</li> <li>- Wheels: 17" Shadow Silver-Painted Aluminum</li> <li>- Unique Cloth Front Bucket Seats <i>Includes 6-way manual driver (fore/aft, up/down, recline) and 4-way manual front passenger (fore/aft with manual recline).</i></li> <li>- Radio: AM/FM Stereo <i>Includes 6 speakers, speed compensated volume and SiriusXM radio with a 3 month prepaid subscription. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc.</i></li> <li>- SYNC 3 Communications &amp; Entertainment System <i>Includes enhanced voice recognition communications and entertainment system, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple CarPlay and Android Auto compatibility and 2 smart-charging USB ports.</i></li> <li>- FordPass Connect <i>Includes 4G LTE Wi-Fi hotspot that connects up to 10 devices (includes a wireless data trial that begins upon AT&amp;T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford). Remote start with specific time scheduling, lock and unlock, locate parked vehicle and check vehicle status (the FordPass App and complimentary connected services are required for remote features (see FordPass terms for details). Connected services and features depend on compatible AT&amp;T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services exclude Wi-Fi hotspot).</i></li> </ul>	N/C
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**Powertrain**

996	Engine: 1.5L EcoBoost <i>Includes auto start-stop technology.</i>	Included
448	Transmission: 8-Speed Automatic	Included
STDAX	3.81 Axle Ratio	Included
STDGV	GVWR: TBD	Included

**Wheels & Tires**

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**Prepared for: Mr. Mark Pugliese I**

Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333

**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
STDTR	Tires: 225/65R17 AS BSW	Included
STDWL	Wheels: 17" Shadow Silver-Painted Aluminum	Included
51Q	Mini Spare Wheel Replaces tire inflator and sealant kit. <i>Includes mini spare tire, wheel nut wrench and jack.</i>	\$110.00

**Seats & Seat Trim**

4	Unique Cloth Front Bucket Seats <i>Includes 6-way manual driver (fore/aft, up/down, recline) and 4-way manual front passenger (fore/aft with manual recline).</i>	Included
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**Other Options**

PAINT	Monotone Paint Application	STD
106WB	106" Wheelbase	STD
STDRD	Radio: AM/FM Stereo SiriusXM service is not available in Alaska and Hawaii. <i>Includes 6 speakers, speed compensated volume and SiriusXM radio with a 3 month prepaid subscription. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc.</i> <i>Includes:</i> - SYNC 3 Communications & Entertainment System <i>Includes enhanced voice recognition communications and entertainment system, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple CarPlay and Android Auto compatibility and 2 smart-charging USB ports.</i> - FordPass Connect <i>Includes 4G LTE Wi-Fi hotspot that connects up to 10 devices (includes a wireless data trial that begins upon AT&amp;T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford). Remote start with specific time scheduling, lock and unlock, locate parked vehicle and check vehicle status (the FordPass App and complimentary connected services are required for remote features (see FordPass terms for details). Connected services and features depend on compatible AT&amp;T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services exclude Wi-Fi hotspot).</i>	Included
153	Front License Plate Bracket <i>Standard in states requiring two license plates and optional to all others.</i>	N/C

**Emissions**

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Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333

**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
425	50-State Emissions System	STD
<b>Exterior Color</b>		
M7_05	Carbonized Gray Metallic	N/C
<b>Interior Color</b>		
4H_01	Dark Earth Gray w/Unique Cloth Front Bucket Seats	N/C
SUBTOTAL		\$29,455.00
Destination Charge		\$1,245.00
TOTAL		\$30,700.00

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**Prepared for: Mr. Mark Pugliese I**

Borough Manager, BOROUGH OF MOUNT JOY

Prepared by: Richard K. McCord

11/17/2022

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333



**2022 Escape 4dr AWD SE (U9G)**

Price Level: 235 | Stock No: F3091 | VIN: 1FMCU9G67NUB33091 | Quote ID: 111722-2

## Pricing Summary - Single Vehicle

**MSRP**

*Vehicle Pricing*

Base Vehicle Price	\$29,345.00
Options	\$110.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,245.00
<b>Subtotal</b>	<b>\$30,700.00</b>

*Discount Adjustments*

Discount Adjustments as per COSTARS-026-E22-194	-\$3,800.00
<b>Total</b>	<b>\$26,900.00</b>

Customer Signature

Acceptance Date



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13 m2



## 2017 Ford Explorer XLT

Stock: 4181A

Mileage: 47,667



Sale Price

**\$25,900**



## 2019 Chevrolet Trax LT

Stock: 4422A

Mileage: 42,876



Sale Price

**\$18,900**





**Wissler**  
MOTORS INC. **CERTIFIED**  
PRE-OWNED



## 2021 Ford EcoSport SE

Stock: 4433A

Mileage: 1,200



Sale Price

**\$24,500**



**Wissler**  
MOTORS INC. **CERTIFIED**  
PRE-OWNED



## 2018 Ford Escape Titanium

Stock: 4222A

Mileage: 30,206



Sale Price

**\$25,000**





**Wissler** MOTORS INC. **CERTIFIED** PRE-OWNED



## 2020 Chevrolet Trax LT

Stock: 4441A

Mileage: 14,919



SHOW ME THE **CARFAX**

Sale Price

**\$22,900**



**Wissler** MOTORS INC. **CERTIFIED** PRE-OWNED



## 2020 Ford Escape S

Stock: 4297A

Mileage: 16,090

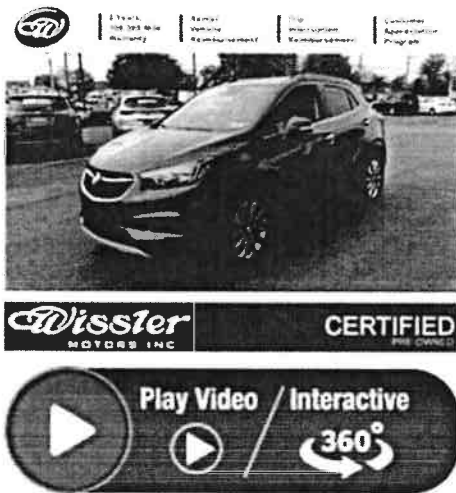


**CARFAX** **TOWNER** **FAIR VALUE**

Sale Price

**\$24,000**





## 2018 Buick Encore Preferred

Stock: 4311A

Mileage: 63,474



SHOW ME THE  
CARFAX  
OWNER

Sale Price

**\$17,900**



## 2019 Ford EcoSport SE

Stock: 4363A

Mileage: 33,412



SHOW ME THE  
CARFAX  
OWNER

Sale Price

**\$20,900**



## 2018 Ford Escape SE 4WD SUV

Compare ☐



Photo Property of Whitmoyer Auto Group

Engine: 1.5L 4 Cylinder  
Transmission: 6 Spd Automatic  
Miles: 68,392  
Exterior: Magnetic Metallic  
Interior: Charcoal Black  
Stock #: P1513B  
VIN #: 1FMCU9GD3JUA60312  
[7 Photos](#)

Avg Market Price ~~\$24,525~~

My Savings \$5,527

Whitmoyer Price  
**\$18,998**



HONDURU AUTO.COM

NOBODY BEATS OUR DEAL!  
2001 S Market St, Elizabeth, PA 15022

2014 Jeep

### Cherokee Trailhawk 4x4 SUV

3.2L V-6 cyl Engine  
4WD 9-Speed Shifttable Automatic

- Anvil Clear Coat Exterior
- Brown Interior

Stock #: 22B050A

Model Code: KLJH74

1C4JMBSE7EW269761

Internet Price **\$18,954**



HONDURU AUTO.COM

NOBODY BEATS OUR DEAL!  
2001 S Market St, Elizabeth, PA 15022

2011 Jeep

### Wrangler Sport SUV

3.8L V-6 cyl Engine  
6-Speed Manual

- Deep Cherry Red Crystal Pearlcoat Exterior
- Black Interior

Stock #: 22B040C

Model Code: JKJL72

1J4AA2D11BL588308

110,838 miles

15/19 mpg City/Hwy

Internet Price **\$16,155**





## 2015 Chevrolet Equinox

AWD 4dr LT w/2LT SUV

Compare ☐



Engine: 2.4L 4 Cylinder  
Transmission: 6 Spd  
Automatic  
Miles: 85,126  
Exterior: Champagne Silver  
Metallic  
Interior: Jet Black  
Stock #: G3555A  
VIN #: 2GNFLGEK0F6229662  
[31 Photos](#)

Avg Market Price **\$18,975**

My Savings **\$1,677**

Whitmoyer Price **\$17,298**



## 2019 Chevrolet Equinox

AWD 4dr LT w/2FL SUV

Compare ☐



Engine: 1.5L 4 Cylinder  
Transmission: 6 Spd  
Automatic  
Miles: 48,518  
Exterior: Mosaic Black Metallic  
Interior: jet black  
Stock #: GP8695  
VIN #: 2GNAXTEV8K6288695  
[29 Photos](#)

Avg Market Price **\$25,675**

My Savings **\$3,377**

Whitmoyer Price  
**\$22,298**







13n  
ARRO Consulting, Inc.  
Corporate Headquarters  
108 West Airport Road  
Lititz, PA 17543  
P: (717) 569-7021

November 2, 2022

Via Electronic Mail

Mark Pugliese ([manager@mountjoyva.org](mailto:manager@mountjoyva.org))  
Borough Manager  
Borough of Mount Joy  
21 East Main Street  
Mount Joy, PA 17552

RE: Escrow Reduction Request  
950 Square Street Land Development  
ARRO # 10863.47

Dear Mark:

ARRO Consulting, Inc. (ARRO) reviewed the following information in accordance with Mount Joy Borough's Stormwater Management Ordinance and As-Built Requirements:

1. ARRO Review Response Letter for 950 Square Street as prepared by David Miller Associates, Inc., dated October 25, 2022.
2. Escrow Reduction Request Calculations for 950 Square Street as prepared by David Miller Associates, Inc., dated October 25, 2022.
3. 950 Square Street Stormwater Record Plan Set as prepared by David Miller Associates Inc, dated September 23, 2023.
4. 950 Square Street Stormwater Record Plan Analysis as prepared by David Miller Associates Inc, dated September 27, 2022.

After reviewing additional documentation and upon discussions with the applicant's architect, we offer the following comments:

1. The as-built plans indicate that the berm of the stormwater facility was not constructed to the design height or width. The berm is below 388 while it was designed to have a height of 388.25. The berm shall be corrected to the design height and width.

**The Applicant has indicated that site work to correct the berm per the approved design shall commence in Spring 2023.**

2. The emergency spillway was reduced from 50 feet to 20 feet. The spillway shall be corrected to the design width, unless the applicant's engineer routes the flows

[www.arroconsulting.com](http://www.arroconsulting.com)



through the emergency spillway to confirm it has capacity and freeboard in accordance with the ordinance.

**The Applicant has indicated that site work to correct the spillway per the approved design shall commence in Spring 2023.**

3. A site visit was conducted on October 26, 2022 to verify the completion of site improvements. The following items were noted:
  - Proposed tree plantings along South Apple Alley and within the parking lot were not present:
    - 2x Gleditsia Triancanthos Inermis 'Skyline' (Thornless Honeylocust 'Skyline')
      - The contractor shall indicate the type and location of proposed trees to be planted in accordance with §240-55.G.
  - The As-Built plan does not accurately show the gravel drive, paving and alleyway between the existing and new buildings in the rear of the property.
4. Financial security reduction of the 10% construction contingency will not be considered until the project is complete. This is consistent with the PA Municipalities Planning Code requirements.
5. The Applicant has requested financial security reduction in the amount of \$10,886.00 for erosion and sediment control items.

Financial security reduction for all erosion and sediment controls will not be considered until project completion and final site stabilization. Therefore, ARRO recommends that all financial security for erosion and sediment control be retained.
6. The Applicant has requested financial security reduction in the amount of \$86,535.00 for stormwater management items.

As the stormwater facility has not been constructed in compliance with the approved design, ARRO recommends that 5% of the remaining stormwater management escrow balance be retained until site work to correct the stormwater facility has been completed and final as-builts have been received. Therefore, ARRO recommends release of financial security in the amount of \$82,208.25.
7. The Applicant has requested financial security reduction in the amount of \$13,700.00 for miscellaneous items including tree plantings, paving and work completed on South Apple Alley. Field observation of the site has indicated that the proposed tree



Mark Pugliese, Manager  
Borough of Mount Joy  
November 2, 2022  
Page 3

plantings are not present. Therefore, ARRO recommends release of financial security in the amount of \$12,500.00.

**The total financial security reduction, minus contingencies, that ARRO finds acceptable for this request is \$99,399.35.** The remaining financial security is \$32,802.50 for improvements which includes the full 10% construction contingency of \$12,018.35. **The total financial security to be retained is \$32,802.50.**

If you have any questions, please contact me at 717.560.6074 or [Michael.Bingham@arroconsulting.com](mailto:Michael.Bingham@arroconsulting.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Bingham", followed by a long horizontal flourish line.

Michael J. Bingham, P.E.  
Vice President & Office Manager

MJB: slk

c: Jill Frey, Assistant Borough Manager – Borough of Mount Joy (via email)  
James Boyer – David Miller Associates



**Prepared By:** Commonwealth of Pennsylvania  
2140 Herr St.  
Harrisburg, PA 17103-1625



**Return To:** Commonwealth of Pennsylvania  
2140 Herr St.  
Harrisburg, PA 17103-1625

**Site Location:** W. Henry St.

RW-316 (11/21)

ROW OFFICE PROJ. NO.	080546
COUNTY	Lancaster
S.R. - SECTION	MJRR-STA
MUNICIPALITY	Borough of Mount Joy
PARCEL NO.	33A
CLAIM NO.	3601097000
CLAIMANT	Borough of Mount Joy

## DEED (QUITCLAIM)

THIS INDENTURE, made by Borough of Mount Joy owner(s) of property affected by the construction or improvement of the above-mentioned State Route, its heirs, executors, administrators, successors, and/or assigns, hereinafter, whether singular or plural, called the GRANTOR, and the Commonwealth of Pennsylvania, Department of Transportation, hereinafter called the COMMONWEALTH,

### WITNESSETH:

WHEREAS the COMMONWEALTH intends to record a plan in the Recorder of Deeds Office of the aforesaid County indicating its authorization to condemn property for the above highway from the aforesaid property; and

WHEREAS the parties hereto have agreed that, in lieu of condemnation, the GRANTOR will remise, release, and quitclaim to the COMMONWEALTH the property or portion thereof required by the COMMONWEALTH,

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the GRANTOR does hereby remise, release and quitclaim to the COMMONWEALTH

☐ the premises described by metes and bounds in exhibit "A".

☒ that portion of the aforesaid premises designated as a subsurface drainage easement on the plot plan attached hereto and made a part hereof and as set forth below.



BEING a portion of the same property shown on official borough map recorded at 2013-0210-J on September 23, 2013 in the Lancaster County Recorder of Deeds Office. This conveyance contains 0.254 acres (11,063 square feet) for a subsurface drainage easement and is identified on COMMONWEALTH plans as Parcel 33A, together with the subsurface improvements, and the GRANTOR remises, releases and quitclaims the subsurface drainage easement hereby conveyed.

The GRANTOR does further remise, release, quitclaim and forever discharge the COMMONWEALTH or any agency or political subdivision thereof or its or their employees or representatives of and from all suits, damages, claims and demands which the GRANTOR might otherwise have been entitled to assert under the provisions of the Eminent Domain Code, 26 Pa.C.S. § 101 et seq., for or on account of this conveyance and any injury to or destruction of the aforesaid property of the GRANTOR through or by reason of the aforesaid highway construction or improvement, except damages, if any, under Section 710 (Limited Reimbursement of Appraisal, Attorney and Engineering Fees) and Section 711 (Payment on Account of Increased Mortgage Costs) of the Eminent Domain Code; provided, however, that if relocation of a residence or business or farm operation is involved, this release shall likewise not apply to damages, if any, under Section 902 (Moving Expenses) and/or Section 903 and/or 904 (Replacement Housing) of the Eminent Domain Code.

### **Certificate of Residence**

I hereby certify the Grantee's precise residence to be:

2140 Herr St.  
Harrisburg, PA 17103-1625

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Agent for the Commonwealth of Pennsylvania  
Department of Transportation



The GRANTOR has executed or caused to be executed these presents, intending to be legally bound thereby.

**INDIVIDUALS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**ENTITIES\***

GRANTOR:

Borough of Mount Joy  
 (Name of Entity)

BY: \_\_\_\_\_

BY: \_\_\_\_\_

\* Use this block for a corporation, partnership, LLC, government entity, school district, church, trust, club, association, POA, attorney-in-fact, executor, administrator or any other entity. See R/W Manual Section 3.06.

**INDIVIDUAL**

STATE OF PENNSYLVANIA  
 COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
 before me, \_\_\_\_\_,  
 the undersigned officer, personally appeared

\_\_\_\_\_, known to me  
 (or satisfactorily proven) to be the person(s) whose  
 name(s) \_\_\_\_\_ subscribed to the within instrument,  
 and acknowledged that \_\_\_\_\_ executed the  
 instrument for the purposes contained in it.

In witness whereof, I hereto set my hand and official  
 seal.

\_\_\_\_\_  
 \_\_\_\_\_  
 [Signature]  
 [Title]

[Seal]

**ENTITY**

STATE OF PENNSYLVANIA  
 COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
 before me, \_\_\_\_\_, the undersigned  
 officer, personally appeared \_\_\_\_\_

\_\_\_\_\_, who acknowledged \_\_\_\_\_ self  
 to be the \_\_\_\_\_ [title] of  
 \_\_\_\_\_ [name of entity],  
 and that as such \_\_\_\_\_

\_\_\_\_\_, [title], being authorized to do so,  
 executed the foregoing instrument for the purposes  
 contained in it by signing on behalf of the entity as

\_\_\_\_\_, [title].

In witness whereof, I hereto set my hand and official seal.

\_\_\_\_\_  
 \_\_\_\_\_  
 [Signature]  
 [Title]

[Seal]



RW-316 (11/21)

3601097000  
Claim Number

Borough of Mount Joy  
Claimant

\_\_\_\_\_  
Date

Page 4 of 4

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
For Chief Counsel

\_\_\_\_\_  
Deputy General Counsel

\_\_\_\_\_  
Deputy Attorney General

*This space intentionally left blank.*



GENERAL NOTES

THE LEGAL RIGHT-OF-WAY ON WEST HENRY STREET, FORMERLY 30.00 FEET WIDE, WAS ACQUIRED BY THE COMMONWEALTH OF PENNSYLVANIA IN 1968 (NAV088). THE RIGHT-OF-WAY IS VARIABLE IN WIDTH BASED ON RECORD DEED SOURCES, RECORDED SUBDIVISION PLANS AND OLD RAILROAD VALUATION PARCEL MAPS. THE RIGHT-OF-WAY FOR THIS PROJECT SHALL BE 100.00 FEET WIDE, AS SHOWN ON THE ATTACHED MAPS. THE RIGHT-OF-WAY FOR THIS PROJECT SHALL BE 100.00 FEET WIDE, AS SHOWN ON THE ATTACHED MAPS. THE RIGHT-OF-WAY FOR THIS PROJECT SHALL BE 100.00 FEET WIDE, AS SHOWN ON THE ATTACHED MAPS.

ALL REQUIRED RIGHT-OF-WAY FOR THIS PROJECT SHALL BE ACQUIRED IN FEE SIMPLE UNLESS OTHERWISE NOTED. IF THE RIGHT-OF-WAY IS ACQUIRED IN FEE SIMPLE UNLESS OTHERWISE NOTED, THE LESSOR ESTATE OR INTEREST NOTED ON THE PLAN SHEET.

PRIVATE PROPERTY LINES ARE PLOTTED FROM THE DEED OF RECORD, RECORDED SUBDIVISION OR LOT PLANS, EXISTING TOPOGRAPHICAL MAPS AND FIELD SURVEY DATA. THE PROFESSIONAL LAND SURVEYOR RESPONSIBLE FOR THE PROJECT.

THE HALF CIRCLED NUMBER 50' INDICATES A SCALED DIMENSION

VERTICAL CONTROL IS BASED ON THE NORTH AMERICAN VERTICAL DATUM 1988 (NAV088).

THERE ARE NO NAVIGABLE STREAMS ON THIS PROJECT.

THE FILING OF THIS PLAN IS NOT A CONDEMNATION OF THE PROPERTIES DESIGNATED THEREIN AND DOES NOT IN ANY MANNER WHATSOEVER RESTRICT THE USE OR DISPOSAL THEREOF FOR ONLY ONE YEAR FROM THE DATE OF THE SECRETARY'S SIGNATURE. INITIALLY AUTHORIZING ACQUISITION OR SUBSEQUENTLY REVISING THE PLAN OR REAUTHORIZING ACQUISITION THEREUNDER.

SUBSURFACE DRAINAGE EASEMENT - AN EASEMENT, INCLUDING ACCESS AND EGRESS, FOR THE PURPOSES OF INSPECTION, MAINTENANCE, REPAIR, RECONSTRUCTION AND ALTERATION OF HIGHWAY DRAINAGE FACILITIES. THE EASEMENT SHALL NOT PREVENT THE NECESSARY FLOW OF WATER, HOWEVER, NO PIPE OR DITCH MAY BE CONNECTED TO THE DEPARTMENT'S SUBSURFACE FACILITIES WITHOUT ADVANCED WRITTEN APPROVAL OF THE DEPARTMENT.

UTILITIES ARE PLOTTED FROM FIELD EVIDENCE OF LIMITED UTILITY LOCATIONS AND FROM INTERNATIONAL HAS NOT SURVEYED UNDERGROUND UTILITIES.

WORKING PREPARED BASED ON MOUNT JOY RAIL ENHANCEMENT PROJECT PHASE 1, DATED JUNE 18, 2015, WITH SUPPLEMENTAL SURVEY DATA PROVIDED BY MICHAEL BAKER INTERNATIONAL IN JULY OF 2022 FOR THIS RIGHT-OF-WAY PLAN.

DISTRICT	COUNTY	TOWNSHIP	BOROUGH	ROUTE	SECTION	TOTAL SHEETS
8-0	LANCASTER		MOUNT JOY	STA R/W		2

MPMS NO 64830

COMMONWEALTH OF PENNSYLVANIA



DEPARTMENT OF TRANSPORTATION

DRAWINGS AUTHORIZING ACQUISITION

RIGHT-OF-WAY

FOR

TRAIN STATION MJRR SECTION STA R/W  
IN LANCASTER COUNTY

REFERENCED ALONG WEST HENRY STREET SURVEY AND R/W BASELINE  
FROM STA 101+60.00 TO STA 105+30.00 LENGTH 370.00 FT 0.070 MI

THIS PLAN PREPARED PURSUANT TO SECTION 2003(e) OF THE ADMINISTRATIVE CODE AS AMENDED, 71 P.S. SECTION 513(e), AND SECTION 302(b)(3) OF THE EMINENT DOMAIN CODE, 26 Pa.C.S., SECTION 302(b)(3).

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF DAUPHIN SS  
BEFORE ME, A NOTARY PUBLIC, PERSONALLY CAME  
MICHAEL BAKER INTERNATIONAL  
443 N. MARKET STREET, SUITE 100  
HARRISBURG, PA 17102-1700  
SATISFACTORILY PROVEN TO BE THE PERSON OR  
PERSONS AUTHORIZED BY WRITTEN DELEGATION  
TO AFFIX THE FACSIMILE SIGNATURE OF  
YASSMIN GRAMIAN, P.E., SECRETARY  
OF TRANSPORTATION, AUTHORIZING  
ACQUISITION OF RIGHT-OF-WAY BY THE DEPARTMENT  
OF TRANSPORTATION, AND AS SUCH AUTHORIZED  
REPRESENTATIVE ACKNOWLEDGED THE WITHIN PLAN,  
CAPER'S SUBDIVISION, IS BEING FILED IN THE  
OFFICE OF THE DEPARTMENT OF TRANSPORTATION AND  
DESIRED THAT THE SAME BE RECORDED AS SUCH.  
WITNESS MY HAND AND NOTARIAL SEAL  
IN BOOK PAGE  
LANCASTER COUNTY, PA  
RECORDED IN THE OFFICE FOR THE  
RECORDING OF DEEDS, ETC. IN  
WITNESS MY HAND AND SEAL OF OFFICE  
DATE  
RECORDER

RECOMMENDED DATE: PROJECT MANAGER  
RECOMMENDED DATE: DISTRICT EXECUTIVE  
RECOMMENDED DATE: DEPUTY SECRETARY  
APPROVED DATE: SECRETARY OF TRANSPORTATION  
ON BEHALF OF THE GOVERNOR  
AS WELL AS THE SECRETARY  
DATE: 11-11-2022  
DATE: 11-11-2022  
DATE: 11-11-2022  
DATE: 11-11-2022







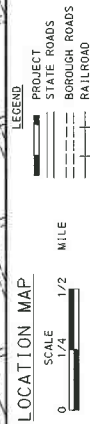
WEST HENRY ST STA 101+60.00 TO STA 105+30.00 = 370.00 FT = 0.070 MI

**NONE**

## PENNSYLVANIA STATE PLANE COORDINATE SYSTEM (NAD 83 - PA SOUTH ZONE)

NOTE: FOUR (4) PLACE COORDINATES ARE USED FOR COMPUTATIONAL PURPOSES

ONLY AND DO NOT IMPLY A PRECISION BEYOND TWO (2) PLACES.



PROPERTY PLANNING PREPARED BASED ON MONTHLY RAIL ENHANCEMENT PROJECTS - PHASE I DATED JUNE 18, 2015 WITH SUPPLEMENTAL SURVEY DATA PROVIDED BY MICHAEL BAKER INTERNATIONAL IN JULY OF THIS YEAR. THIS PROPERTY PLANT PLAN IS NOT TO BE SUBSTITUTED AS A BOUNDARY SURVEY.

GRANTOR(S) _____		ACRE _____		RIGHT OF WAY _____		ACRE _____		SF _____	
INSTRUMENT NO. 2013-0210-J		DEED		CALCULATED		SUBSURFACE		11063	
DATE OF RECORD _____		DATE OF DEED _____		LEGAL R/W _____		EASEMENT		0.254	
DATE OF REVERSION _____		LEGAL R/W _____		EFFECTIVE _____		TOTAL REQ'D R/W _____			
TAX STAMPS _____		TOTAL RESIDUE _____		TOTAL RESIDUE _____		VERIFICATION DATE _____			
PIN _____									



## Mount Joy Borough Position Description

TITLE: EMERGENCY MANAGEMENT COORDINATOR

### GENERAL SUMMARY:

Under General Direction; provide leadership and direction for public safety; organize and provide strategic and administrative direction for emergency services which are responsive to community needs; foster cooperative working relationships within the larger community and with regional, intergovernmental, regulatory and other agencies, various public and private groups and the public to be served.

In accordance with PA Title 35, an Emergency Management Coordinator (EMC) is appointed by the Governor upon the recommendation of the Mount Joy Borough Council. The coordinator shall be competent and capable of exerting leadership, planning, training and effecting coordination among operating agencies of government and controlling coordinated operations. The most important responsibility of the EMC is to coordinate disaster response efforts during the first 24 to 72 hours after any emergency. The EMC has a major role to play in helping the community and residents achieve the proper level of preparedness, response, recovery and mitigation activities for whatever may affect the Borough. The EMC must create interest, motivate and involve the community in these activities and keep elected officials informed and involved with these preparations. The EMC should use the resources available at county and state levels and within the community to assist with these responsibilities.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Prepares and maintains an Emergency Operations Plan (EOP) for the Borough subject to the direction of the elected officials; reviews and updates as required. Develop and keep current emergency response checklists appropriate for the emergency needs and resources of the community.
2. Maintains coordination with the county Emergency Management Agency (EMA), and provides prompt information in emergencies, as available.
3. Coordinate with the county EMA, and in coordination with Police, Fire and Emergency Medical services, identifies hazards and vulnerabilities that may affect the Borough; recommends mitigation measures to reduce disaster effects; participates in the County Hazard Mitigation efforts and assists in pre-disaster mitigation planning and grant submission efforts.



4. Identifies resources within the Borough that can be used to respond to a major emergency or disaster situation and requests needed resources from the county EMA when needed.
5. Develop, maintain, and organize personnel, equipment and tools to work in the Borough emergency operations center (EOC) when activated.
6. Mobilize and manage the municipal EOC and act as the Command function within the Incident Command System (ICS) structure in the EOC during an emergency/disaster when appropriate and as directed by the Mount Joy Borough Council.
7. Compiles cost figures for the conduct of emergency operations and recommends budgetary allocations for annual costs.
8. Attend training, workshops and seminars provided by county and other sources to maintain skills and currency in emergency management and emergency response planning and procedures.
9. Have current appropriate plans, procedures, guidance, and laws issued by the county, PEMA, and the Commonwealth available within the EOC. Have knowledge of the federal and state required plans for the Borough's jurisdiction and coordinate with all applicable agencies dealing with emergencies at dams, chemical plants, schools, day care operations, hospitals, nursing home facilities and special events.
10. Provide prompt and accurate information regarding Borough disasters and emergencies to the appropriate Borough, county, Commonwealth officials and the general public.
11. Participate in all tests, drills and exercises, including remedial drills and exercises that pertain to the Borough, as scheduled by the county or Commonwealth.
12. Participate in the integrated flood warning systems program as applicable for the Borough.
13. Develop mutual aid agreements, as applicable, with adjacent municipalities with coordination from the officials from Mount Joy Borough.
14. Recommend to Borough officials the declaration of disaster emergencies when needed and send the signed disaster declaration to the county EMA when declared.



15. Conduct damage reporting/assessment and expeditiously, when possible, within 24-hours of a disaster, provide the information to the county emergency management coordinator or the county EOC if activated.
16. Respond to the location of a disaster as requested by Borough officials or the county emergency management coordinator.
17. Attain Basic and Advanced certification in accordance with PEMA Directive 2003-5 and Title 35.
18. Work with Borough officials to comply with the six components of the National Incident Management System (NIMS).
19. Other duties as assigned by municipal elected officials.

#### POSITION SPECIFICATIONS:

##### Education and Experience Requirements:

Any combination of education and experience which indicates possession of the skills, knowledge and abilities listed below. Must possess and maintain a valid Pennsylvania driver's license and a satisfactory driving record.

##### Knowledge:

- Comprehensive knowledge of PA Emergency Management laws and requirements
- Comprehensive knowledge of National Incident Management Systems operating procedures

##### Skills and abilities:

- Ability to cultivate positive internal and external working relationships
- Ability to remain calm and manage complex situations while adapting to changing circumstances
- Ability to follow through in the completion of identified goals and objectives
- Ability to develop and maintain a positive and collaborative atmosphere among various emergency service providers and resources
- Ability to facilitate long range planning within a collaborative framework.



- Ability to encourage and enhance community relationships

Physical Requirements and Working Conditions: This is a Volunteer position in Mount Joy Borough. Performance of the administrative and organizational duties of this position will usually be undertaken in a private office like environment but also requires the ability to operate a motor vehicle in order to respond to an emergency scene or to open the EOC. These duties could require extended time or call back in emergency situations. Attendance at the Borough's Public Safety Committee meetings will be expected. Occasionally could involve exposure to difficult circumstances, including exposure to potentially dangerous situations and all-weather conditions.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed by a person appointed to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required to perform in this position.

REPORTS TO:	Mount Joy Borough Council
FLSA STATUS:	Volunteer / Exempt
DATE:	December 5, 2022





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**BOROUGH OF MOUNT JOY**  
21 EAST MAIN STREET  
MOUNT JOY, PENNSYLVANIA 17552  
**INCORPORATED 1851**

From the Office of:  
**Mark G. Pugliese I**  
Borough Manager/Secretary

TELEPHONE (717) 653-2300  
FAX (717) 653-6680  
E-MAIL: [manager@mountjoy.org](mailto:manager@mountjoy.org)

October 21, 2022

COPY

Residents  
Birchland Avenue  
Mount joy, PA 17552

*Reference: U.S. Postal Service Requirement of Mailboxes*

Dear Resident,

I have recently become aware of the fact that the U.S. Postal Service, Mount Joy, is requiring new homeowners on Birchland Avenue to install street side mailboxes along the odd number side of the street. This would require new homeowners on the odd numbered side of the street to install mailboxes on their neighbor's lawn on the even side of the street, within the Borough's right-of-way, across the street from their home. Mailboxes would need to be installed in accordance with the Postal Service's guidelines.

I have spoken with Post Office staff advising that Birchland Avenue is not an exempt street by ordinance for curbs and sidewalks and that I am not sure if there would be enough footage in the easement to maintain a grassy area between the curbs and sidewalks and that residents may be required to remove the mailboxes and there may not be adequate space in the easement to replace the mailboxes. I was advised that at that time, the residents would be required to purchase a group mailbox. I would note that Birchland Ave is not on the list for repaving in the near future, possibly 5 years out.

While I thought that it was important to advise you of the Postal Services requirements the decision to require mailboxes was not one made by Borough Council but by the Postal Service. All questions may be directed to the Post Office at 717.653.4231.

Regards,

  
Mark G. Pugliese I  
Borough Manager

COPY: Elected Officials  
File









## PRELIMINARY OPINION OF PROBABLE PROJECT COST

Date: 12/1/2019 (Revised 2/12/2020, 10/31/2022)	Computed By: Ian Quinlan
Project Number: 7713.19	Checked By: Darrell Becker (2/12/2020)
Project Name: Mount Joy Borough	Jamey Hogarth (11/18/2022)
Storm Sewer Replacement	
H2O PA Water Supply, Sanitary Sewer & Storm Water Grant	

Item No.	Description	Qty.	Unit	Unit Price	Total Cost
<b>Locust Ln</b>					
1	Mobilization/Demobilization	1	Each	\$2,250.00	\$2,250.00
2	30" Storm Sewer	724	L.F.	\$42.50	\$30,770.00
3	15" Storm Sewer	165	L.F.	\$17.95	\$2,961.75
4	36" Storm Sewer	377	L.F.	\$60.00	\$22,620.00
5	48" Storm Sewer; 34X58 Box Storm Sewer replaced with 48"	326	L.F.	\$86.67	\$28,254.42
6	12" Storm Sewer	164	L.F.	\$12.80	\$2,099.20
7	Excavation	1,756	C.Y.	\$12.65	\$22,213.40
8	Stone Fill & Compaction	1,756	C.Y.	\$60.00	\$105,360.00
9	Trenching	1	L.S.	\$10,404.64	\$10,404.64
10	Pavement Restoration	1,171	S.Y.	\$15.00	\$17,560.00
11	Engineering Design (note: this is a cost opinion only and not a formal proposal)	1	L.S.	\$36,674.01	\$36,674.01
<b>School Ln</b>					
12	Mobilization/Demobilization	1	Each	\$2,250.00	\$2,250.00
13	18" Storm Sewer	383	L.F.	\$28.00	\$10,724.00
14	30" Storm Sewer; 28x20 Box Storm Sewer replaced with 30"	322	L.F.	\$50.72	\$16,331.84
15	48" Storm Sewer; 50 X 32 Box Storm Sewer replaced with 48"	191	L.F.	\$86.67	\$16,553.97
16	Trenching	1	L.S.	\$5,233.18	\$5,233.18
17	Excavation	896	C.Y.	\$12.65	\$11,334.40
18	Stone Fill & Compaction	896	C.Y.	\$60.00	\$53,760.00
19	Pavement Restoration	597	S.Y.	\$15.00	\$8,960.00
20	Engineering Design (note: this is a cost opinion only and not a formal proposal)	1	L.S.	\$18,772.11	\$18,772.11
	Subtotal				\$425,086.92
	Construction Contingency (5%)				\$21,254.35
	Engineering (10%)				\$42,508.69
	Administrative (2%)				\$8,501.74
	<b>TOTAL</b>				<b>\$497,351.70</b>



November 12, 2022

Subject: Borough of Mount Joy Parks and Recreation Advisory Board.

Public Works Committee Members  
Mayor Bradley  
Borough Manager  
Public Works Department Manager  
Parks Department Manager:

At the Public Works Committee meeting on October 10, 2022, we discussed why Committee Chairman Mary Ginder withdrew the establishment of the Advisory Board from the October 3, 2022, Borough Council meeting. I explained that the "Board" would be **Advisory** only and neither a Decision Maker nor an Operator. I committed to providing the Public Works Committee at the November 14, 2022, meeting a list of functions and specific tasks that the Parks and Recreation Advisory Board would be pursuing.

1. Act as a Public Input conduit where/when required for Grant Applications (Borough Manager's suggestion)
2. Perform a Needs (not Wants)/Requirement/Assessment for individual types and quantity of Athletic Fields in the Borough.
3. Assist Parks Department Manager in developing a Five-Year Master Plan. This would include a statement of purpose for each individual Borough park and a Master Plan for each individual Borough park. For example, West View Park is a "Neighborhood Park".
4. Coordinate with local Non-Profits and Homeowners Associations to establish a "Sponsor" for each individual Borough park.
5. Based upon the diversity of technical knowledge of the individual Advisory Board members provide input to the Public Works Committee.
6. Research Grant opportunities.
7. Research how other local Boroughs and Municipalities operate and fund their Parks and Recreation Department.
8. Assist Parks Department Manager in selection of types of playground equipment for each individual Borough park.

Respectfully submitted

  
Bruce W. Haigh LTC (Ret)

Borough Council West Ward

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610 698-7697



# December 2022



Sun

Mon

Tue

Wed

Thu

Fri

Sat

				1	2	3
4	5 Council 7 PM	6 Authority 4 PM	7	8	9	10
11	12 Public Works 6:30 PM	13	14 Plan. Comm. 7 PM	15	16	17
18	19 Civil Service Comm. 5:30 PM (as needed) Public Safety 6:30 PM	20 Authority 4 PM	21	22 Admin / Finance 6:30 PM	23 OFFICE CLOSED	24 CHRISTMAS EVE
25 Merry Christmas	26 OFFICE CLOSED	27	28 ZHB 7 PM	29	30	31 new years eve