

**Mount Joy Borough  
Council Meeting Agenda  
7:00 PM, Monday, December 6, 2021**

1. Call to Order
2. Roll Call—Councilors, Castaldi, Deering, Eichler, Fahndrich, Ginder, Reese, Ruschke, Youngerman, President Hall and Mayor Bradley
3. Invocation
4. Pledge of Allegiance
5. Announcement of Executive Sessions – There will be an Executive Session at the end of the to discuss the Police Collective Bargaining Agreement as well as a legal matter.
6. Consider a motion to approve the November 1, 2021, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. Reports
  - a. Mayor
  - b. Police Chief
  - c. Fire Department Mount Joy
  - d. PSH Life Lion LLC
  - e. EMA
  - f. Main Street Mount Joy
  - g. Library
  - h. Code Officer
  - i. Stormwater Officer
  - j. Public Works Department
  - k. Borough Authority Manager
  - l. Assistant Borough Manager/Financial Officer
  - m. Borough Manager
9. Approval of Minutes of the Regular Borough Council Meeting held on November 1, 2021.
10. Approval of Minutes of the Council Special Budget Meeting held on November 9, 2021.
11. Approval of Minutes of the Council Special Budget Meeting held on November 16, 2021.
12. Presentation by Rettew Associates on Proposed Stormwater Project for Little Chiques.
13. Administration and Finance Committee
  - a. Acknowledge receipt of revised 2022 Minimum Municipal Obligation for Police Pension Plan and Non-Uniform Pension Plan along with the 2021 Actuarial Valuation Report for the Police Retirement Plan.
  - b. Consider a motion to adopt Resolution No. 16-21 to set the meeting dates, times and locations for Council, Authority, Boards, Commissions and Committees for 2022 as well as authorizing the advertisement of said meetings,
  - c. Consider a motion to adopt Resolution No. 17-21, Council appointments to various Boards, Commissions, Authority, Committees as well as individuals and firms to specified positions.
  - d. Any further discussion by Council on the proposed 2022 Budgets.

If you are a person requiring accommodations to participate, please contact  
Borough staff to discuss how we may best accommodate your needs.  
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680 • [Borough@mountjoypa.org](mailto:Borough@mountjoypa.org) • [www.mountjoyborough.com](http://www.mountjoyborough.com)

- i. Consider a motion to rename line item 01.410.500 of the General Fund Budget from "Drug Task Force" to "Drug Interdiction" as requested by Public Safety Committee.
  - ii. Consider a motion to amend Capital Fund Budget, line item 380.616 ARLE Grant revenue of \$219,000 and line item 433.616 ARLE Grant expenditure of \$219,000.
  - iii. Consider a motion to amend Capital Fund Budget, line item 380.616, Multimodal Transportation Fund (MTF) Grant revenue of \$606,387 and line item 433.616, Multimodal Transportation Fund (MTF) expenditure of \$606,387.
  - iv. Consider a motion to amend Capital Fund Budget, line item 380.612, Growing Greener SW Grant revenue of \$65,000 and line item 446.612, Growing Greener SW Grant expenditure of \$65,000.
- e. Consider a motion to approve the 2022 General Fund Budget.
- f. Consider a motion to approve the 2022 Refuse Fund Budget.
- g. Consider a motion to approve the 2022 Capital Fund Budget.
- h. Consider a motion to approve the 2022 Highway Aid Fund Budget.
- i. Consider a motion to adopt Resolution No. 18-21, establishing the 2022 refuse and recycling rates as required annually under the Municipal Waste and Recycling Ordinance.
- j. Consider a motion to adopt Resolution No. 19-21, establishing the 2022 fee schedule.
- k. Consider a motion to adopt Resolution No. 20-21, setting the 2022 tax rate at 3.98 mills. *(NOTE: No proposed tax increase for 2022.)*
- l. Consider a motion to authorize the release of the remaining \$8,500 of financial security for the Lakes at Donegal Springs Phase 2 in satisfaction of the Deferred Improvements Agreement.
- 14. Public Safety Committee
- 15. Public Works Committee
  - a. Consider a motion to include the curb construction on Pinkerton Rd in the project bidding and assess each property owner for the lineal foot cost for their property.
- 16. Building Ad-Hoc Committee
- 17. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
- 18. Any other matter proper to come before Council.
- 19. Authorization to pay bills.
- 20. Meetings and dates of importance, see the green calendar.
- 21. Executive Session – If needed.
- 22. Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, January 3, 2022. Note that this will also be the 2022 Reorganization Meeting

## **FDMJ Monthly Incident Report Summary**

**October 2021**

Responded to **44 alarms** for the month of October 2021 – **449 total alarms** for year as of 10/31/21

Time in service for month: **16 hours and 53 minutes**

Average manpower per incident: **8 members per call for month - (6a-4p 17 calls/5 members per call)**

Total Man-hours: **137 hours & 30 minutes**

**Calls by Municipality First Due: 30 first due alarms – 14 mutual aid alarms**

- Mount Joy Borough - 15
- Rapho Township - 8
- Mount Joy Township - 6
- East Donegal Township – 1

### **Apparatus used**

- Engine 75-1 -18
- Engine 75-2 - 12
- Truck 75 - 14
- Squad 75-1 - 1
- Traffic 75 - 1
- Duty Chief Vehicle - 15
- Duty Officer Vehicle – 14

**Property pre-incident value: \$ 0.00**

**Property fire loss: \$ 0.00**

**Property post incident saved: \$ 0.00**

2021 FDMJ responds to a call every 16 hours & 25 min

**Total Training hours of 24 members trained for 292 hours & 30 min**

**Fire Prevention Details – 2 fire prevention events for the month – Donegal Primary school 850 students and kraybill Mennonite School – 150 students total of 1,000 students presented.**

**Community Service Details for the month – 1 stand by for Manheim Farm show, LCBC trunk or treat, 1 smoke detector detail for elderly resident, 2 duty crews and fire police assisted with the Manhiem Farm show parade, the Elizabethtown High School homecoming parade and 1 Donegal High School football game.**

**Notable First Due Calls: - None first due**

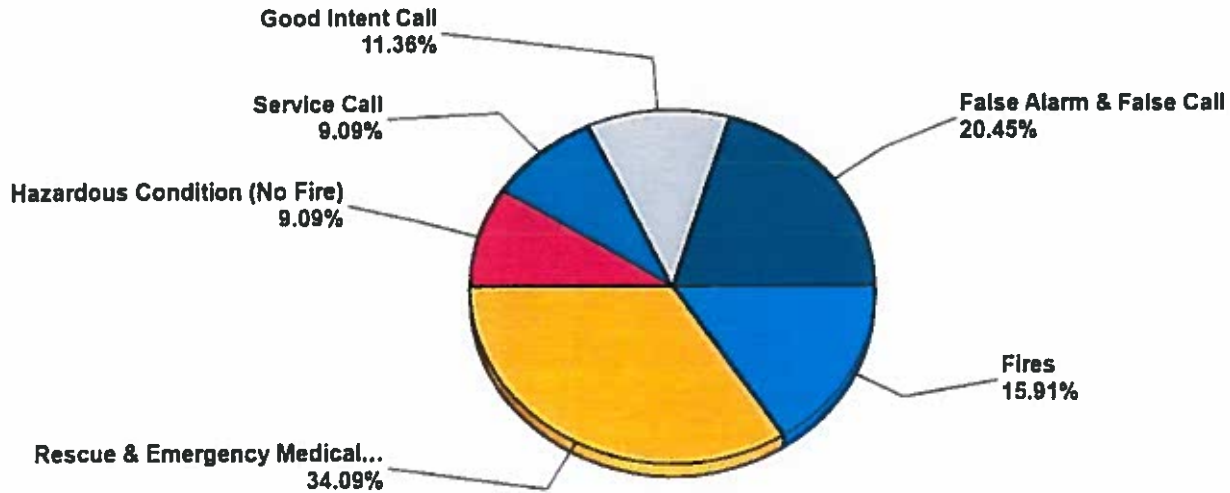
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:19:33 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	15.91%
Rescue & Emergency Medical Service	15	34.09%
Hazardous Condition (No Fire)	4	9.09%
Service Call	4	9.09%
Good Intent Call	5	11.36%
False Alarm & False Call	9	20.45%
TOTAL	44	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	6	13.64%
150 - Outside rubbish fire, other	1	2.27%
311 - Medical assist, assist EMS crew	2	4.55%
322 - Motor vehicle accident with injuries	10	22.73%
324 - Motor vehicle accident with no injuries.	2	4.55%
351 - Extrication of victim(s) from building/structure	1	2.27%
412 - Gas leak (natural gas or LPG)	4	9.09%
511 - Lock-out	2	4.55%
553 - Public service	1	2.27%
571 - Cover assignment, standby, moveup	1	2.27%
622 - No incident found on arrival at dispatch address	1	2.27%
651 - Smoke scare, odor of smoke	3	6.82%
671 - HazMat release investigation w/no HazMat	1	2.27%
733 - Smoke detector activation due to malfunction	1	2.27%
735 - Alarm system sounded due to malfunction	1	2.27%
741 - Sprinkler activation, no fire - unintentional	1	2.27%
743 - Smoke detector activation, no fire - unintentional	2	4.55%
745 - Alarm system activation, no fire - unintentional	4	9.09%
<b>TOTAL INCIDENTS:</b>	<b>44</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:18:53 PM

## Incident Statistics

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		15	
FIRE		29	
TOTAL		44	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
GO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		14	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:52	0:09:31	
AVERAGE FOR ALL CALLS		0:09:27	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:10	0:04:58	
AVERAGE FOR ALL CALLS		0:04:41	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		23:01	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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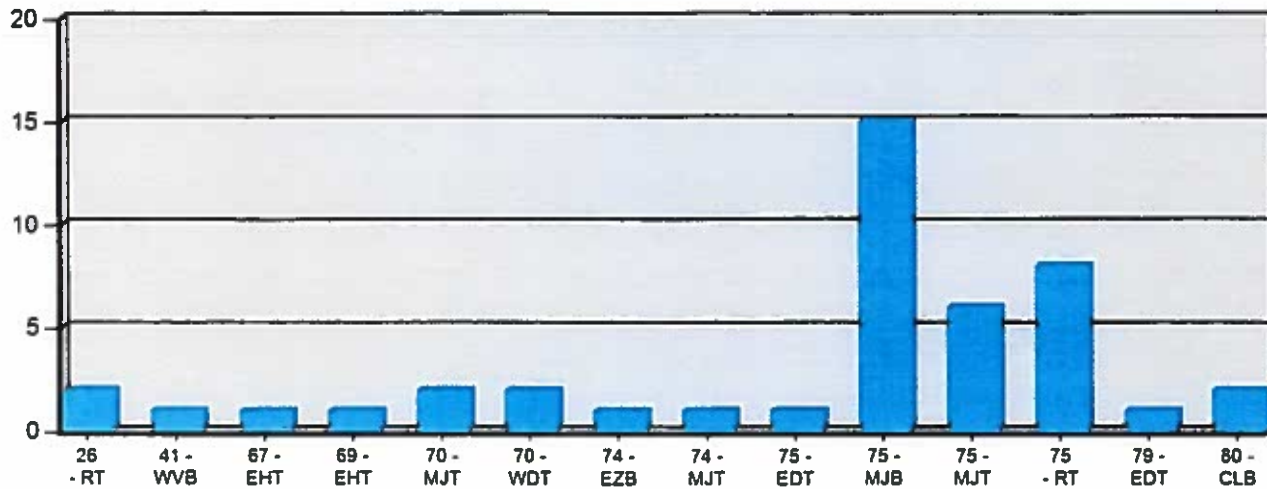
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:18:21 PM

## Incident Count per Zone for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



ZONE	# INCIDENTS
26 - RT - 26 Rapho Township	2
41 - WVB - 41 Wrightsville Borough (York)	1
67 - EHT - 67 East Hempfield Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	2
70 - WDT - 70 West Donegal Township	2
74 - EZB - 74 Elizabethtown Borough	1
74 - MJT - 74 Mount Joy Township	1
75 - EDT - 75 East Donegal Township	1
75 - MJB - 75 Mount Joy Borough	15
75 - MJT - 75 Mount Joy Township	6
75 - RT - 75 Rapho Township	8
79 - EDT - 79 East Donegal Township	1
80 - CLB - 80 Columbia Borough	2
TOTAL:	44

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



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# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:22:17 PM

## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 10/01/2021 | End Date: 10/31/2021

ZONE	INCIDENT COUNT	MAN-HOURS
26 - RT - 26 Rapho Township	2	0:43
41 - WVB - 41 Wrightsville Borough (York)	1	18:19
67 - EHT - 67 East Hempfield Township	1	17:43
69 - EHT - 69 East Hempfield Township	1	0:31
70 - MJT - 70 Mount Joy Township	2	8:02
70 - WDT - 70 West Donegal Township	2	2:30
74 - EZB - 74 Elizabethtown Borough	1	0:22
74 - MJT - 74 Mount Joy Township	1	1:60
75 - EDT - 75 East Donegal Township	1	3:05
75 - MJB - 75 Mount Joy Borough	15	34:57
75 - MJT - 75 Mount Joy Township	6	15:39
75 - RT - 75 Rapho Township	8	31:19
79 - EDT - 79 East Donegal Township	1	0:01
80 - CLB - 80 Columbia Borough	2	2:40
<b>TOTAL</b>	<b>44</b>	<b>137:50</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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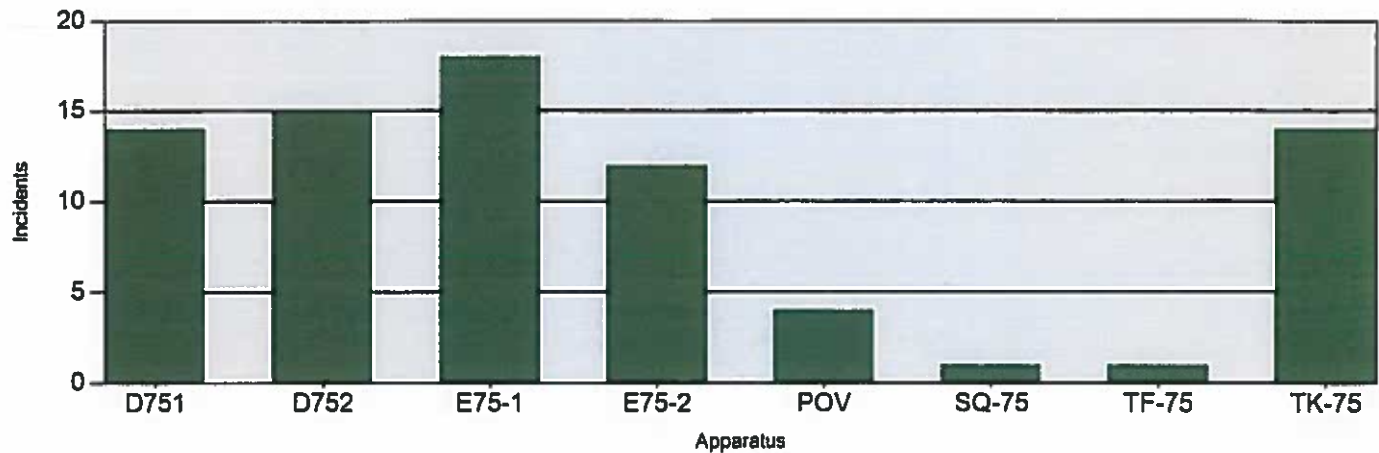
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:21:47 PM

## Incident Count per Apparatus for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



APPARATUS	# of INCIDENTS
D751	14
D752	15
E75-1	18
E75-2	12
POV	4
SQ-75	1
TF-75	1
TK-75	14

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.  
Only REVIEWED incidents included.



## Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:22:59 PM

### Losses for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
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INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
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Only REVIEWED incidents included



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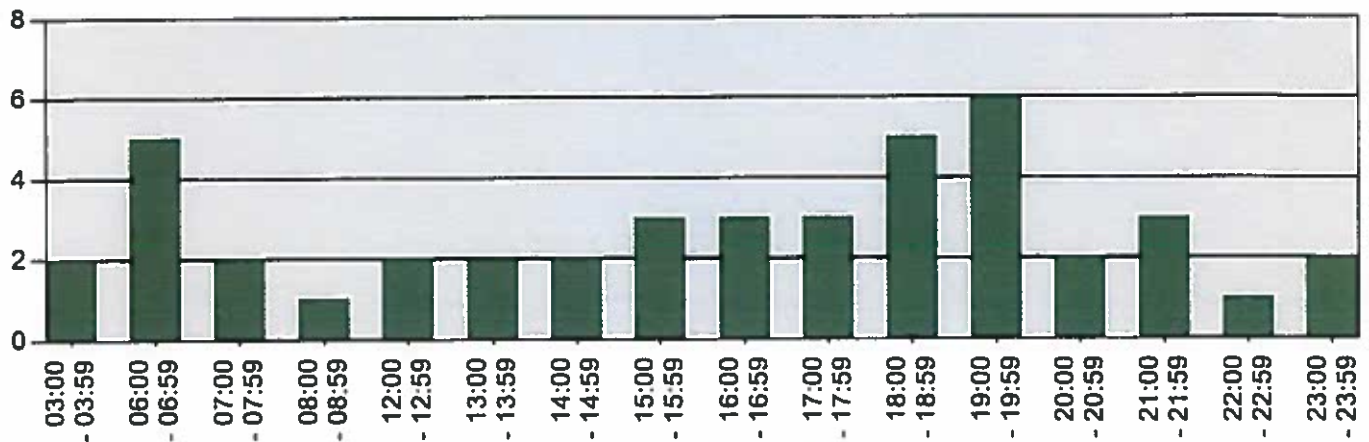
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:23:19 PM

## Incidents by Hour for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



Hour	# of Calls
03:00 - 03:59	2
06:00 - 06:59	5
07:00 - 07:59	2
08:00 - 08:59	1
12:00 - 12:59	2
13:00 - 13:59	2
14:00 - 14:59	2
15:00 - 15:59	3
16:00 - 16:59	3
17:00 - 17:59	3
18:00 - 18:59	5
19:00 - 19:59	6
20:00 - 20:59	2
21:00 - 21:59	3
22:00 - 22:59	1
23:00 - 23:59	2

Only REVIEWED incidents included



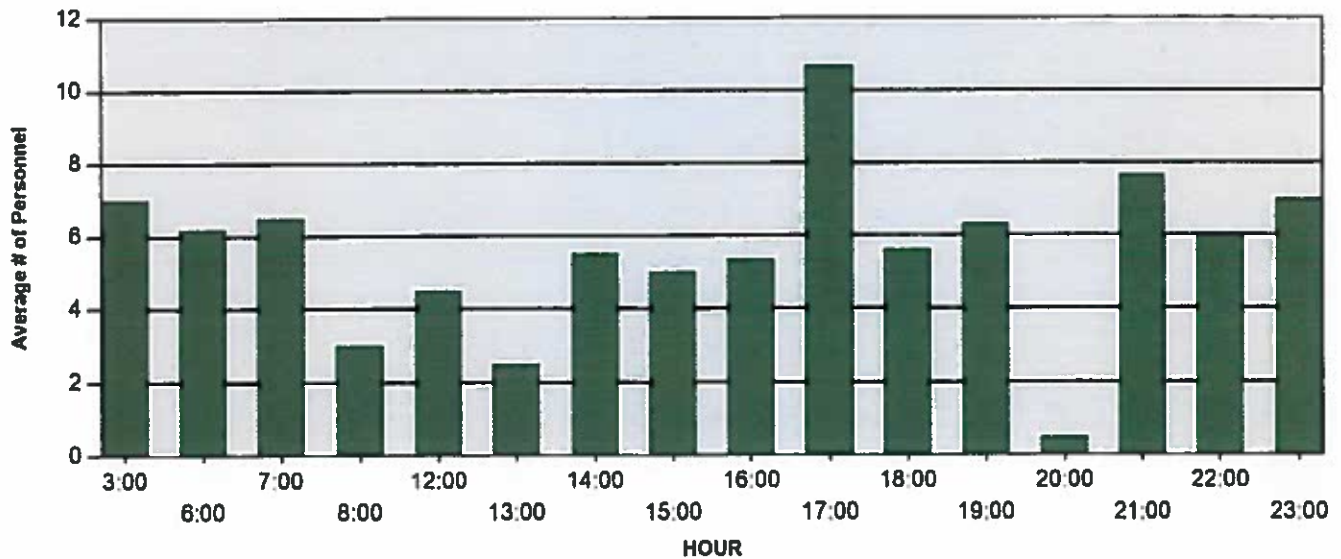
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 11/8/2021 6:23:41 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



Hour	Avg. # Personnel
03:00 - 03:59	7.00
06:00 - 06:59	6.20
07:00 - 07:59	6.50
08:00 - 08:59	3.00
12:00 - 12:59	4.50
13:00 - 13:59	2.50
14:00 - 14:59	5.50
15:00 - 15:59	5.00
16:00 - 16:59	5.33
17:00 - 17:59	10.67
18:00 - 18:59	5.60
19:00 - 19:59	6.33
20:00 - 20:59	0.50
21:00 - 21:59	7.67
22:00 - 22:59	6.00
23:00 - 23:59	7.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2021	NEW CASES October 2021	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	2			2
Assault	2			2
Assist Other Agency	0			0
Burglaries	36	1	(5)	37
Criminal Mischief / Vandalism	5			5
Child & Family Offense (Abuse)	2	1		3
Death Investigation	2	1	1	2
Drug Offense	0			0
Harassment by Communication	0			0
Fraud (Forgery, Id Theft, etc.)	17			17
Receiving Stolen Property	1			1
Robbery	8			8
Suspicious Activity	0			0
Theft	41		(6)	41
Trespass	0			0
Miscellaneous	3			3
Threat to Official	1			1
Sex Offense				
Adult	0			0
Juvenile	0	2	1	1
<b>TOTAL OPEN CASES</b>	<b>120</b>	<b>5</b>	<b>2</b>	<b>123</b>
New Cases Assigned	5 MTH			
Closed Cases*	45 YTD			
Warrants Served	0 MTH			
Surveillance Hours Conducted**	3 MTH			

\*cold cases are marked in ( )



# **MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**October 2021**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
0210	RAPE BY FORCE	1
0440	AGGRAVATED ASSAULT/HANDS AND FEET	1
0510	BURGLARY	2
0614	THEFT FROM VEHICLE (INSIDE)	1
0619	THEFT ALL OTHERS	1
0800	SIMPLE ASSAULT	2
1130	FRAUD ALL OTHERS	7
1440	CRIMINAL MISCHIEF ALL	5
1510	WEAPONS	1
1711	SEX OFFENSE ALL OTHERS	2
1810	DRUG POSSESSION OFFENSE	1
2020	FAMILY OFF-CHILD ABUSE	2
2040	FAMILY OFFENSES - DOMESTIC	7
2111	DUI-ALCOHOL/UNDER INFL	2
2310	PUBLIC INTOXICATION / DRUNKENESS	1
2410	FIGHT	1
2450	NOISE COMPLAINT	6
2619	PFA/ICC VIOLATION	4
2640	MUN ORD VIOLATIONS	2
2654	DISTURBANCE	5
2656	THREATS	1





# **MOUNT JOY POLICE DEPARTMENT**

## **Calls for Service**

**October 2021**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
2657	HARASSMENT	9
2660	TRESPASSING	2
2664	STALKING	1
2665	FIREWORKS	3
2689		1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	2
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4018	STREET LIGHTS-OUT/REPAIRS	1
4021	SUSPICIOUS ACTIVITY	29
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	19
4100	ALARMS (FIRE ALARMS)	1
4101	FIRES (ALL WORKING FIRES)	1
4506	SUICIDES	1
5004	FOUND ARTICLES	5
5008	LOST ARTICLES	2
5010	MISSING PERSON	1
5504	ANIMAL BITES	1
5510	ANIMAL COMPLAINTS ALL	7
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	10
6015	REPORTABLE MV CRASH HIT & RUN	3
6016	NON REPORTABLE MV CRASH	2



# **MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**October 2021**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
6303	TRAFFIC OFFENSE ALL OTHER	9
6305	SELECTIVE ENFORCEMENT TRAFFIC	4
6310	TRAFFIC ENFORCE / STOP	87
6336	DISABLED MV	3
6511	PARKING VIOLATION COMPLAINT	27
6615	TRAFFIC COUNTER DEPLOYMENT / RADAR SIGN	1
7002	BUILDING CHECK	34
7008	MEDICAL ASSISTANCE	62
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	13
7015	ASSIST CITIZEN	29
7025	EMOTIONALLY DISTURBED PERSON (EDP)	4
7502	ASSISTING-FIRE DEPT	4
7504	ASSISTING-OTHER POLICE DP	30
8010	WARRANTS-LOCAL	2
9002	ADMINISTRATIVE DUTIES	8
9008	COURT	25
9011	MISC MAINTENANCE RADIOS ETC	1
9020	POLICE INFORMATION	46
9021	TRAINING	1
9025	FIELD CONTACT INFORMATION	8
9028	FINGERPRINT	2



**MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**October 2021**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
9029	CIVIL MATTER	4
9030	SPECIAL DETAIL ASSIGNMENT	7
9068	COMMUNITY RELATIONS ACTIVITY	1
911	911 HANG UP / CHK WELFARE	1
9112	FOOT PATROL	9
9115	FOLLOW UP	112
9137	EVIDENCE DUTIES	2
9192	VEHICLE MAINTENANCE	4
9989	CALL BY PHONE	6
9999	NON-CAT DATA	7
<b>Grand Total</b>		<b>712</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

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## Citation Output By Charge

Starting Issue Date 10/1/2021 to Ending Issue Date 10/31/2021

Charge	Total
1301 A - DR UNREGIST VEH	3
4303 B - NO REAR LIGHTS	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
1301 - 1301 A - Dr Unregist Veh	3
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	4
1786 - 1786 A - Required Financial Responsibility	1
3111 - 3111 A - Obedience to Traffic-Control Devices	4
3303 - 3303 A1 - Improper Pass	1
3309 - 3309 1 - Disregard Traffic Lane (Single)	2
3323 - 3323 B - Duties At Stop Sign	1
3334 - 3334 A - Turning Movements And Required Signals	1
3353 - 3353 A1I - Illegal Park Stand Double	1
3354 - 3354 A - Park Impropr Two Way Highways	2
3361 - 3361 - Driving at Safe Speed	1
3362 - -	3
3714 - 3714 A - Careless Driving	1
3736 - 3736 A - Reckless Driving	1
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	2
3362 A3-10 - EXCEED MAX SPEED LIM ESTB BY 10 MPH	2
<b>Total:</b>	<b>37</b>

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# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Criminal Charges by Charge Type

Starting Issue Date 10/1/2021 to Ending Issue Date 10/31/2021

### Charge Type: ARREST

Charge	Total
1543 B1III - DRG LIC SUS/REV PURS TO SEC 3802/1547B1-3RD OR SUB	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A4 - HARASSMENT - COMM. LEWD, THREATENING, ETC. LANG.	1
2709.1 A2 - STALKING - REPEATEDLY COMM. TO CAUSE FEAR	1
3112 A3I - STEADY RED SIGNAL	1
3503 (A)(1)(I) - CRIM TRES-ENTER STRUCTURE	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
6113 A - ARREST FOR VIOLATION OF ORDER	1
6113 A - PA TITLE 23 SECTION 6113 (A): ARREST FOR VIOLATION OF ORDER.	1
<b>Total:</b>	<b>10</b>

**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
170.4B(1)(A) - NOISE - RADIOS, TELEVISIONS, MUSICAL INSTRUMENTS AND SIMILAR DEVICES	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
2709 A3 - HARASSMENT/REPEATEDLY ALARM, ANNOY	1
<b>Total:</b>	<b>3</b>



**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED OCTOBER 2021**

	331.120	Borough Tickets (Other)	\$320.00
	321.310	Bicycle Registration	
	362.100	Alarm Fees	\$700.00
	321.600	Mercantile Licenses	
	362.100	Police Reports	\$30.00
331.11	331.120	Clerk of Court Disbursement	\$170.10
331.11	331.120	Magisterial Court Disbursement	\$1,312.88
	01.357.090	SERT Reimbursement	\$109.44
	01.357.090	DUI Roving	\$267.60
	01.357.090	OP Roving (Occupant Protection)	\$1,465.92

**TOTAL Oct 2021 \$4,375.94**

Total Oct 2020 \$2,186.76

Submitted by: N. Scordo

Approved by: 

## New Detective Cases

	2013	2014	2015	2016	2017	2018	2019	2020	2021
January	11	0	6	6	7	5	3	4	2
February	4	8	12	6	9	5	3	7	2
March	5	6	11	6	8	7	7	6	2
April	8	4	5	8	6	6	4	6	3
May	7	1	13	2	3	14	5	7	2
June	8	3	10	2	7	3	10	5	5
July	10	5	8	3	20	12	4	9	4
August	8	4	10	12	7	3	3	6	5
September	10	1	6	4	6	4	3	7	5
October	9	11	6	13	7	6	6	9	5
November	9	7	4	10	7	4	10	1	
December	4	12	6	10	9	4	3	5	

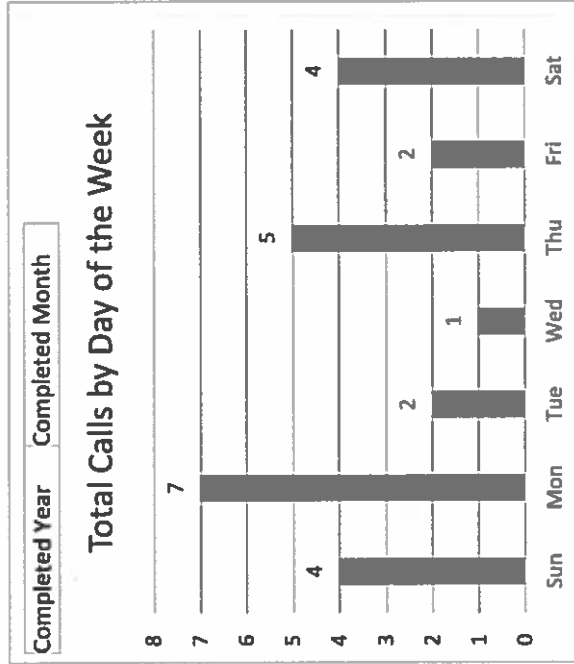
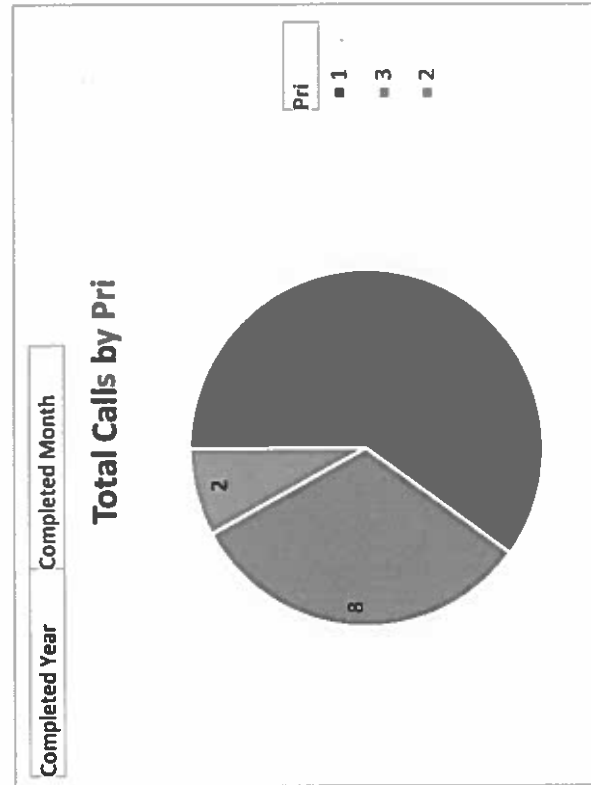
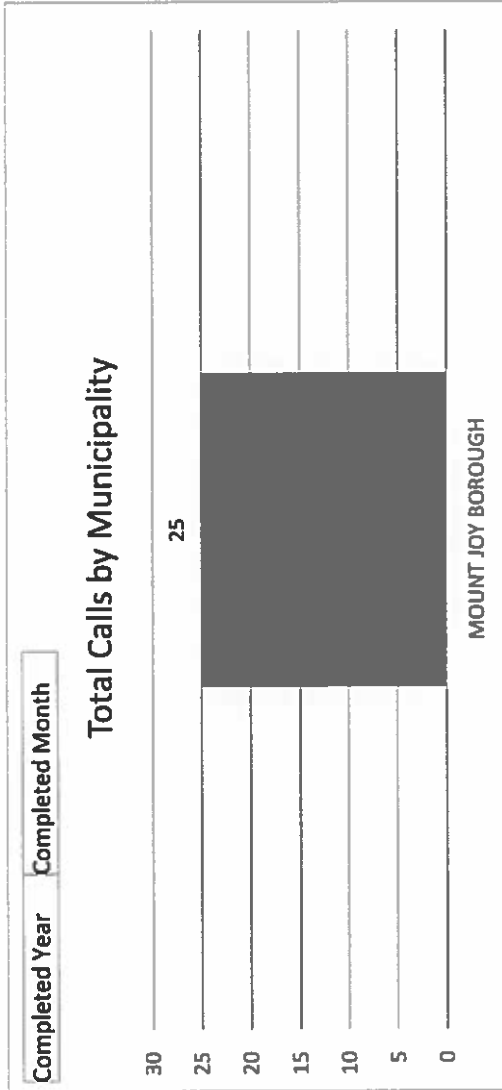
# Police Activity Statistics

## 2021

	Citation Charges	Criminal Charges	Deposits	Incidents	Total Inc YTD	Total Inc Prev YTD
Jan	60	26	\$2,716.89	589	589	574
Feb	86	34	\$3,959.23	529	1,118	1133
Mar	55	7	\$6,065.89	674	1,792	1619
Apr	85	24	\$5,491.40	763	2,555	1976
May	38	22	\$4,179.51	741	3,296	2529
June	26	32	\$5,581.16	738	4,034	3229
July	40	11	\$4,774.34	770	4,804	3897
Aug	39	13	\$2,676.70	722	5,526	4615
Sept	49	28	\$4,101.01	695	6,221	5282
Oct	37	13	\$4,375.94	712	6,933	5806
Nov						6303
Dec						6802
<b>TOTAL</b>						<b>6802</b>

# Penn State Health Life Lion

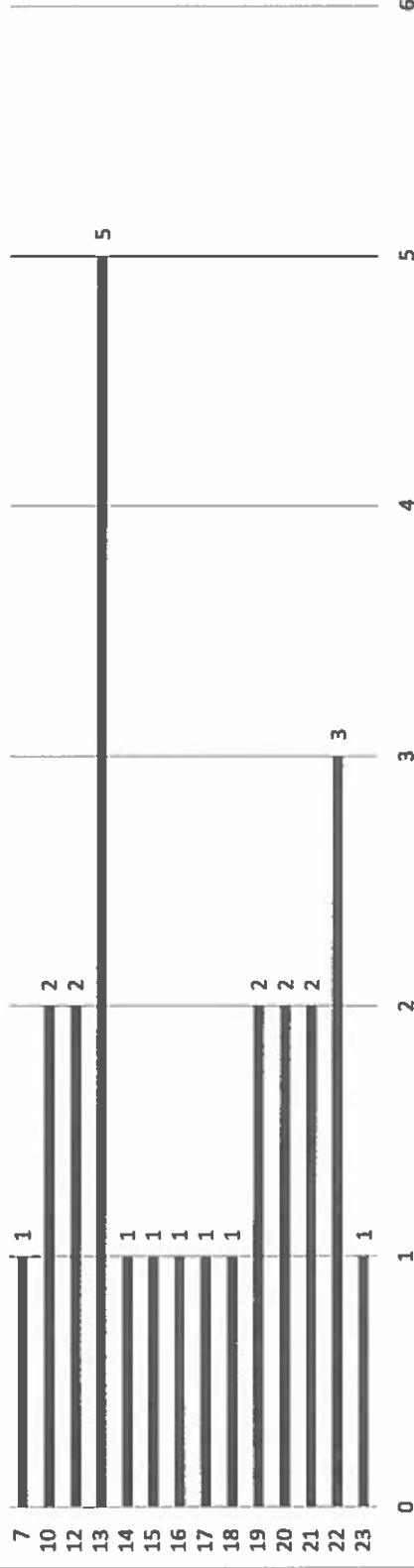
October 2021



# Penn State Health Life Lion October 2021

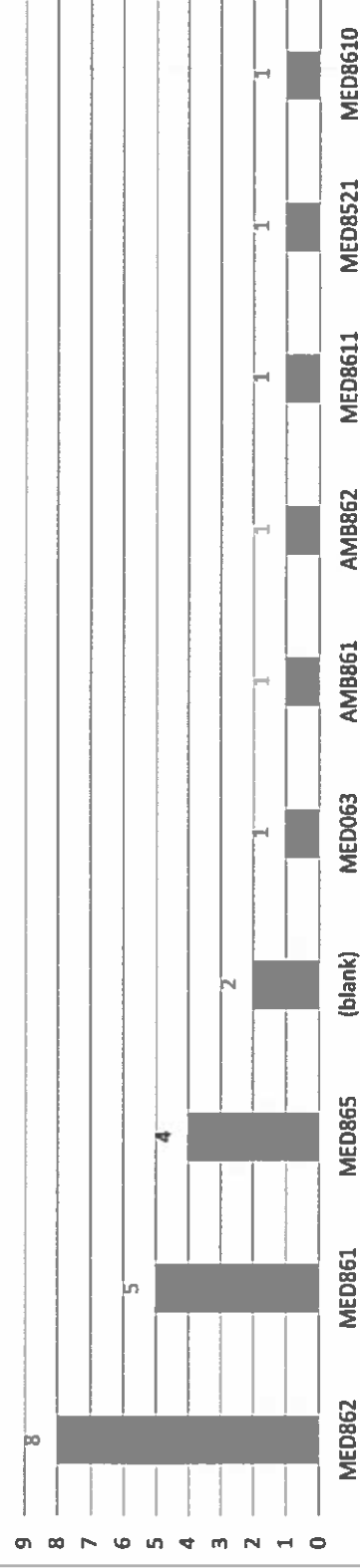
Completed Year Completed Month

Total Calls by Hour



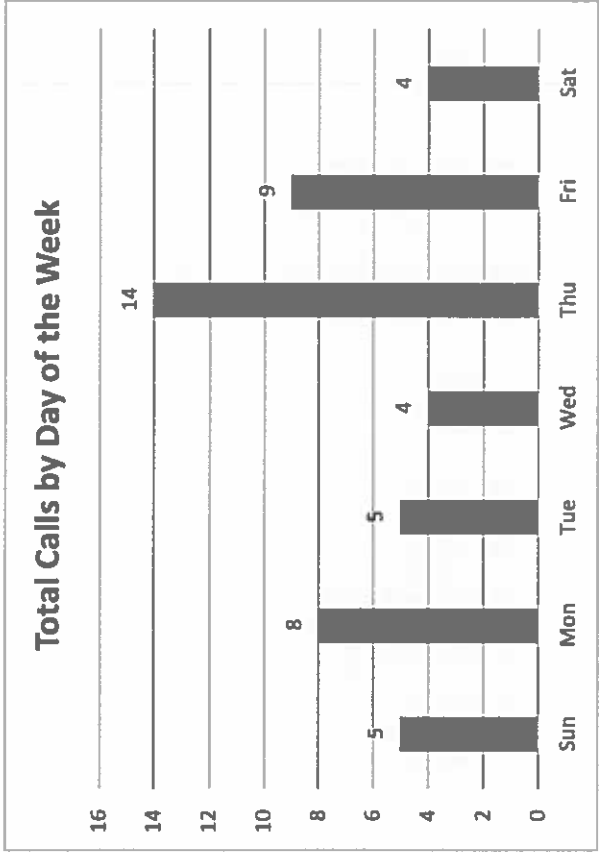
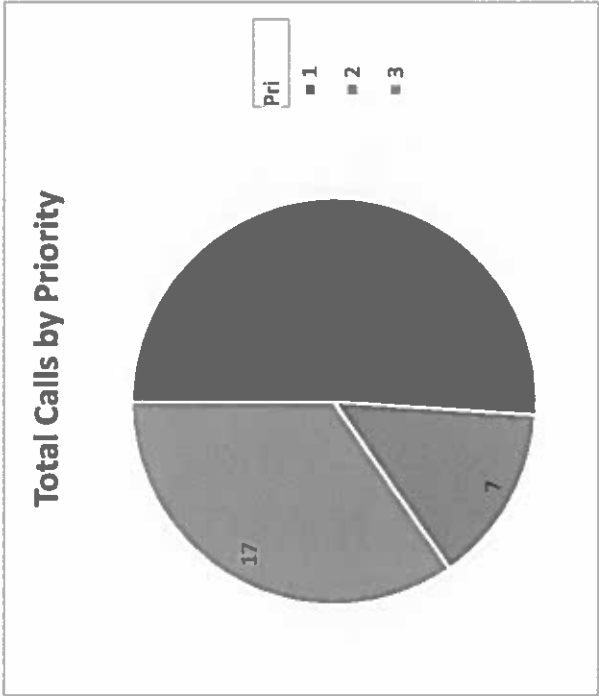
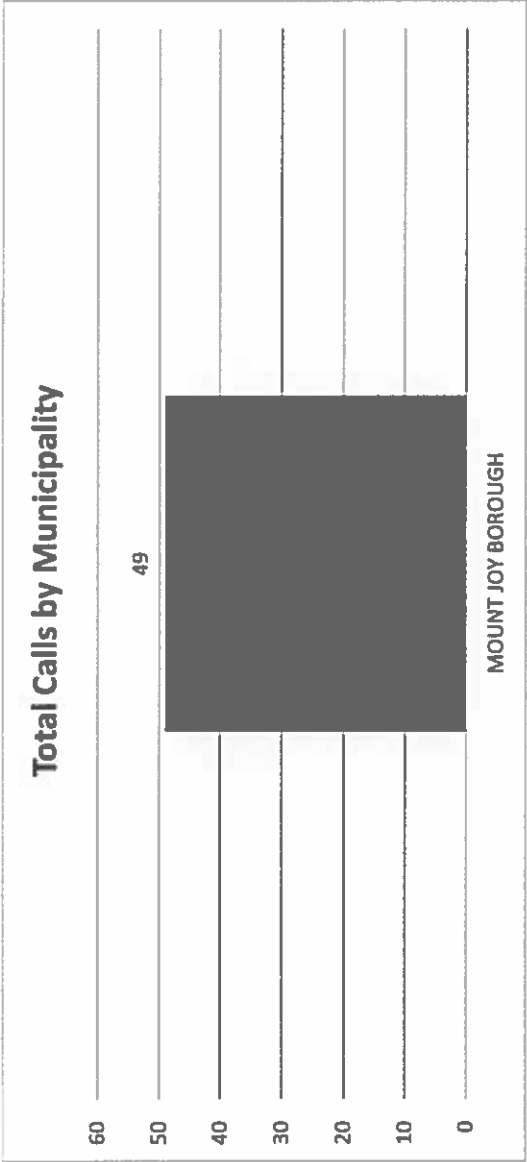
Completed Year Completed Month

Total Calls by First Unit Dispatched



# Penn State Health Life Lion

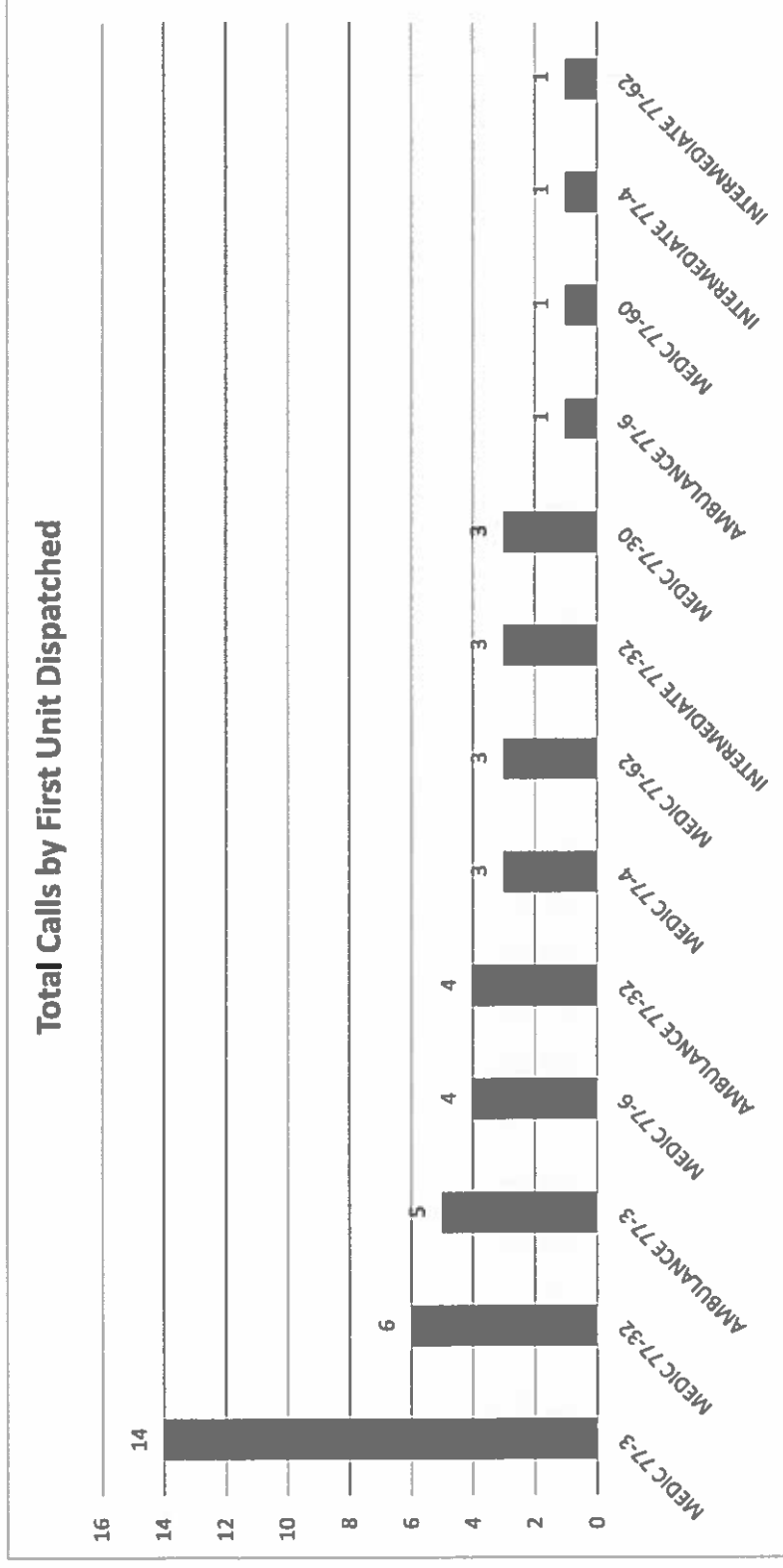
October 2021



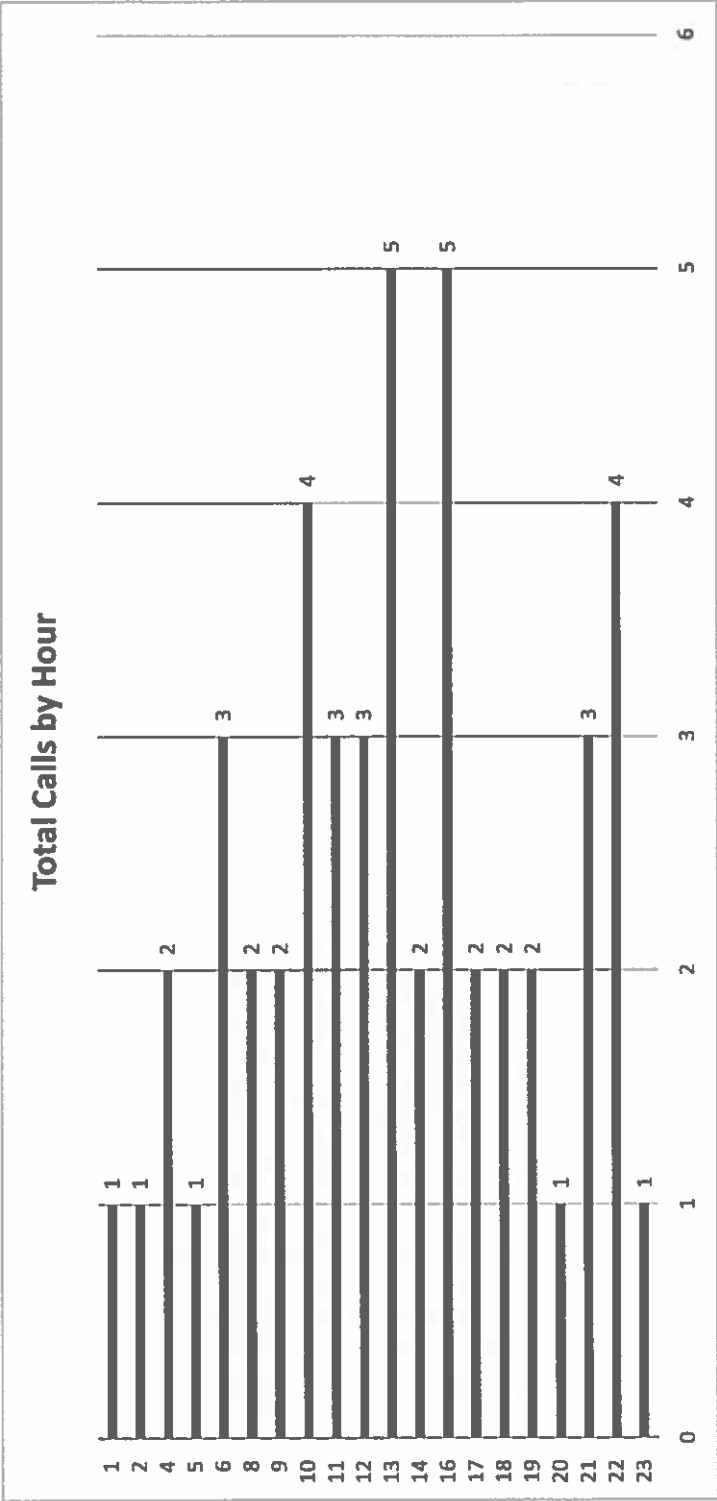


# Penn State Health Life Lion

October 2021



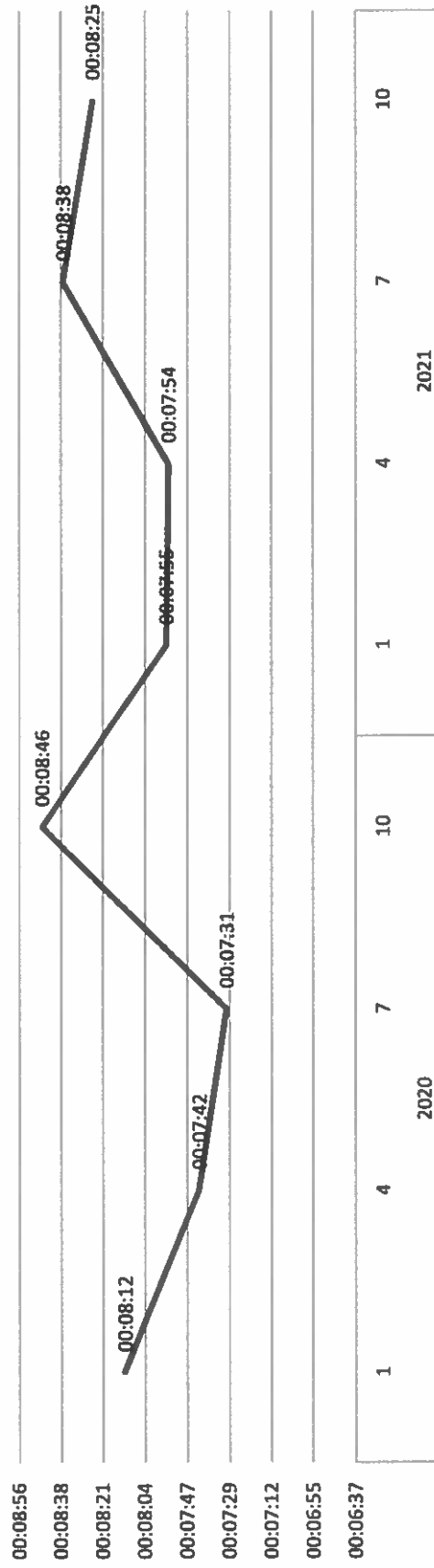
Penn State Health Life Lion  
October 2021



# Penn State Health Life Lion

October 2020 - October 2021

## Response Time (Dispatch to OnScene)



## Mt Joy Borough October Missed Calls

10/03/2021 11:19:45 Class 1 Difficulty breathing Medic 85-21

77-3-10/03/2021 11:17:27 routine transport

10/05/2021 13:00:31 Class 1 Unconscious person 86-2

77-3 10/05/2021 @ 1159 Class 2 injured person Mt Joy Twp

10/10/2021 19:01:10 Class 3 sick person 86-5 (canceled)

77-32- 10/10/2021 @ 19:03 Heart Problem Mt Joy Twp

10/10/2021 19:47:24 Class 3 sick person 6-3

77-32- 10/10/2021 @ 19:03 Heart Problem Mt Joy Twp

10/11/2021 11:53:49 Class 1 difficulty breathing 86-1

77-3-10/11/2021 @ 10:49 Class 3 fall East Donegal Twp

10/11/2021 15:14:53 Class 1 seizure 86-1

77-3-10/11/2021 @ 13:10 Fall class 3 Columbia Borough

10/11/2021 17:05:38 Class 1 stroke 86-2

77-3 10/11/2021 @ 16:57 Class 2 injured person West Donegal Twp

10/12/2021 06:18:12 Class 1 fall 86-2

### Shift Change

10/13/2021 20:56:36 Class 3 sick person 86-2

10/13/2021 @ 20:00 Class 3 fall Columbia Borough

10/14/2021 21:16:58 Class 1 chest pain 86-1

77-32-10/14/2021 20:09:15 Class 3 fall Mt Joy Borough

10/16/2021 15:02:29 Class 1 hemorrhage 86-11

77-3-10/16/2021 13:53 Class 1 emotional East Hempfield Twp

10/21/2021 09:59:57 Class 1 stroke 86-2

10/21/2020 77-30 Class 1 breathing Problem Mt Joy Twp

10/21/2021 18:58:06 Class 3 fall 86-2

77-32-10/21/2021 18:04:20 on a routine transport

10/22/2021 13:31:36 Class 1 emotional problem 86-2

77-3-10/22/2021 12:20:33 on a routine transport

10/22/2021 16:59:07 Class 3 fall 86-11

77-3-10/22/2021 16:44:32 on a ems activity

10/23/2021 11:32:16 Class 3 sick person 86-2

77-30-10/23/2021 @ 11:04 Class 1 Stroke Mt Jot Township

10/25/2021 10:37:20 Class 3 Medical alarm 86-2

77-3 @ 10:26 on a routine transport

10/25/2021 12:10:59 Class 1 sick person 86-1

77-3 @ 10:26 on a routine transport

10/25/2021 12:32:12 Class 1 stroke 86-1

77-3 @ 10:26 on a routine transport

10/25/2021 21:55:09 Class 1 sick person 86-5

77-32 31:45 Class 1 breathing problem Columbia Borough

10/28/2021 09:29:15 Class 1 unconscious person 86-11

7730 10/28/2021 08:36:22 Class 1 pedestrian struck Mt Joy Borough

10/28/2021 13:38:13 Class 1 cardiac arrest 86-1

77-3-10/28/2021 13:07:21 class 3 public service Mt Joy Borough

10/28/2021 20:35:35 Class 3 emotional problem 86-5

77-3-10/28/2021 19:46:48 Class 1 chest pain Mt Joy Borough

10/30/2021 18:25 Class 1 unconscious person 86-2

**Shift Change**

10/31/2020 @ 11:56 Class 1 fall 86-5

77-30-10/31/2021 @ 10:30 Class 1 stroke Mt Joy Twp.





55 East Main Street : Mount Joy, PA 17552 : 717.653.4227  
 mainstreetmountjoy.com : info@mainstreetmountjoy.com

## MOUNT JOY BOROUGH COUNCIL REPORT FOR NOVEMBER 2021 ACTIVITIES

- Established working relationship with Discover Lancaster to highlight events in downtown Mount Joy. Will be developing a stronger relationship with them as months continue. They featured the Downtown Elf Hunt and Winterfest in their recent e-newsletters.
- Working with owner of downtown commercial property for sale for tenants. Have a prospective new owner / tenant waiting for walk-through.
- Working with businesses to help find employees is a continual thing. There is a desperate lack of people wanting to work in food service. Many food service related businesses are running with family members only, and it's causing a huge stress on their personal lives.
- Working with a downtown business that has an opportunity to purchase the building they are in. Working through the pros / cons and process. Discussing future plans if they were to own it and how it would affect their bottom line.

Most of the month was filled with event planning details. We are going into our busy event season with 4 events in 3 months.

- Downtown Elf Hunt kicked off November 26. This event runs until December 22. People have to find up to 28 elves hidden downtown. Prize for the person who finds the most.
- Planning Winterfest December 04 from 4pm – 7pm. Have approximately 50 vendors signed up.
- Started planning for Festival of the Arts in January 2022.
- Hung up the Holiday stars. Time was donated by Hertzler Electric.
- Hung up red Holiday banners.
- Started recruiting artists for Festival of the Arts in January 2022.
- Started initial planning for The Chocolate Walk / Wine Tasting event in February.



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## 2021 Sponsorship Update

### Festival of the Arts (postponed until April)

- Major Sponsor : T-Mobile

### Chocolate Walk

- Major Sponsor : T-Mobile

### Craft Show

- Major Sponsor : T-Mobile
- Major Sponsor : Sheetz Funeral Home

### Car Show

- Major Sponsor : T-Mobile
- Major Sponsor : Members 1<sup>st</sup> Federal Credit Union
- Major Sponsor : Lanco Federal Credit Union
- Major Sponsor : Marietta Notary
- Sponsor: Knowlton Dental Associates
- Sponsor: Whitmoyer Auto Group

### Winterfest

- Major Sponsor : T-Mobile
- Major Sponsor: Town Lively
- Major Sponsor: Members 1<sup>st</sup> Federal Credit Union
- Sponsor: The Olde Square Inn
- Sponsor: Sheetz Funeral Home

- T-Mobile is a Diamond Sponsor of MSMJ for 2021.



## MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

[www.mslibrary.org](http://www.mslibrary.org)

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

**November 2021- Compiled by Joseph McIlhenney, Executive Director**

**Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoades**

October 1-31, 2021 Statistics	2021	2020	2019	2018	2017
TOTAL CIRCULATION	12,389	13,852	15,990	15,062	14,861
YTD CIRCULATION	<b>148,000</b>	102,314	162,990	161,263	158,322
OVERDRIVE & E-formats	1,197	1,473	994	901	698
NEW PATRONS	90	25	117	60	50
YTD NEW PATRONS	<b>596</b>	357	830	782	790
PATRON COUNT	4,317	3,764	6,100	6,657	6,273
YTD PATRON COUNT	<b>42,157</b>	31,750	65,656	70,414	70,385
PASSPORTS	54	28	76	52	81
YTD PASSPORTS	<b>736</b>	498	1,055	1,094	1,043
WIFI USERS	<b>260</b>	267	492		
PC USERS	<b>300</b>	257	540		

ITEMS SOLD IN LOBBY	<b>\$881.70</b>	
YTD TOTAL \$		<b>8,594.95</b>
TOTAL \$ ADDED DONATIONS	<b>\$734.00</b>	
TOTAL \$ DONATIONS as PRIZES	<b>\$82.00</b>	
TOTAL	<b>\$1,697.70</b>	

### Executive Summary (Joseph)

October was a great month -- working on the end of 2021 and the beginning of 2022. We learned that State Funding will increase from \$66,821 to \$69,353 an increase of \$2,532. At this moment County Aid is unconfirmed but looking good. Working with Mount Joy Chamber planning for Santa to visit the library on November 27 and December 10. Finalizing a new credit card machine vendor [Premium Card Solutions a Members 1<sup>st</sup> partner] and repairing the sinkhole [Wilbur Nissly and Son Construction Services]. Passport recertification for the MSL agents is complete.

- Visited all 5 municipalities in October for Budget Request 2022
  - Mount Joy Borough Council, 10/4
  - Rapho Board of Supervisors, 10/7
  - Marietta Borough Council, 10/12
  - Mount Joy Township Board of Supervisors, 10/18 [along with Rich Nornhold]
  - East Donegal Board of Supervisors public budget planning meeting, 10/19
- The week of October 25 two MSL staff members were off, so I helped staff the desk some evenings.
- Extra Give planning is heating up.

### Community/Service Point (Susan)

- Passed passport exam, assisted other MSL Passport agents
- Worked with new employee Jazmynn with MSL orientation
- Added/replaced collection items

## ALL PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT DATA	Programs	Participants	Prog. Total YTD	Participants YTD
In-Library Programs	2	27	11	204
CLUBS	8	42	63	267
Proctoring	0	0	0	0
<b>Totals</b>	<b>10</b>	<b>69</b>	<b>74</b>	<b>471</b>

YOUTH DATA	Programs	Participants	Prog. Total YTD	Participants YTD
In-Library Programs	20	239	167	3,489
Virtual Videos	0	0	27	1848
Virtual Programs	0	0	2	672
<b>Totals</b>	<b>20</b>	<b>239</b>	<b>196</b>	<b>6009</b>

Volunteer Hours	Hours	Total YTD
	112	1046.75

### Youth Services (Jan)

- Program numbers remained steady in October; still some folks concerned about meeting indoors. Homeschool numbers are steady also, though with about 18 for each program, I might not want too many more.
- Was thrilled to have 30 Donegal High School students read to the Intermediate School and the Primary School on "Read for the Record" day. More than 1,500 students and teachers participated. A slight whiff of normalcy! Both students and teachers were quite happy!
- The Fall Reading Challenge has begun with just over 100 papers given out so far.

### Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
  - November 2021 Enews: sent to 2,984 contacts, added 9 new contacts; 738 opens (25.9%), 52 clicks (1.8%), 1 unsubscribes. 68% opened on PCs, 32% opened on devices
- **SOCIAL MEDIA:**
  - Facebook – Total Page Followers 2,106; 10 New Follows; 8,256 reached; 1,939 post engagements
  - Instagram – 723 followers = Lost 2 followers? No new
- 2 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.

### Volunteers/Programming/Fundraising (Kim)

- **ExtraOrdinary Give 2021**
  - Designed an EG PowerPoint presentation to be used in the lobby on election day.
  - Will convert it to a video that can be used on social media.
- **Grounds Clean-up & Bulb Planting**
  - Coordinated a program for volunteers to start preparing the grounds for the winter.
  - We also planted about 200 bulbs in the front of the property!
  - We planted mostly daffodils in memory of long-time volunteer Donna Little. Her family made us the beneficiary of donations in lieu of flowers when she passed in March.
  - Those donations will be used primarily for beautifying the grounds. Her husband also donated about 50 bulbs from her garden.
- **Excentia Human Services:** Did virtual program with their clients. Next one is in December.

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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Mount Joy Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: November 2021

Re: November 2021 Zoning, Code and Planning Report

### UPDATES

### REPORT

- 30 N. Jacob Street – walk through of building and continue communications with owner and insurance company.
- Reviewed email communication and Borough Engineer emails and letter regarding The Lakes Phase II Deferred Improvements Agreement.
- Conference call with Bernadette Hohenadel, Esquire regarding Zimmerman rezoning.
- Reviewed emails and proposed plan for loading dock at Fox Chapel. Conference call with Borough Engineer and discussion with Dennis Nissley regarding this item.
- Conference call with Holly from Mount Joy Dental regarding financial security.
- Fulfilled several RTKL requests.

### MEETINGS

- 11/1/21- Attended Council meeting
- 11/4/21- Attended Budget meeting
- 11/4/21- Met with Bill Sweirnik to discuss Zimmerman rezoning request.

### TRAINING

MOUNT JOY BOROUGH-Violations: " 11/1/2021 - 11/30/2021

NOVEMBER 2021 CODE REPORT

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Fire  
Open

---

Total number of Open Fire Violations: 1

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Property  
Closed

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Total number of Closed Property Violations: 19

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Open

---

Total number of Open Property Violations: 21

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Trees/Bushes  
Closed

---

Total number of Closed Trees/Bushes Violations: 1

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42

MOUNT JOY BOROUGH Inspections by STACIE GIBBS: 11/1/2021 - 11/30/2021

NOVEMBER 2021 RENTAL INSPECTION REPORT

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
<b>Tenant - Property</b>			
152 NEW HAVEN ST APT E - Tenant - Property	4508255600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/18/2021
2A-10BC extinguisher 10-year lithiums required			
152 NEW HAVEN ST APT D - Tenant - Property	4508255600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/18/2021
2A-10BC extinguisher			
152 NEW HAVEN ST APT C - Tenant - Property	4508255600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/18/2021
2A-10BC extinguisher			
152 NEW HAVEN ST APT B - Tenant - Property	4508255600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/18/2021
2A-10B:C extinguisher needed			
152 NEW HAVEN ST APT A - Tenant - Property	4508255600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/18/2021
2A-10BC extinguisher			
560 W MAIN ST APT B - Tenant - Property	4500950000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/2/2021
560 W MAIN ST APT A - Tenant - Property	4500950000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/2/2021
117 E MAIN ST - Tenant - Property	4506344800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/30/2021
121 N MARKET ST APT C - Tenant - Property	4504895600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
121 N MARKET ST APT B - Tenant - Property	4504895600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
121 N MARKET ST APT A - Tenant - Property	4504895600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
948 W MAIN ST APT B - Tenant - Property	4509652400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
2A-10BC fire extinguisher needed Repaint shower ceiling Trim front bushes off sidewalk			

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
205 N BARBARA ST APT 1 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
Repair concrete at stairs, repair exhaust fan in bathroom and screen on door.			
205 N BARBARA ST APT 2 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
Reinforce basement stair			
205 N BARBARA ST APT 3 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
205 N BARBARA ST APT 4 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
205 N BARBARA ST APT 5 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
Repair light switch in stairway			
205 N BARBARA ST APT 6 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
205 N BARBARA ST APT 7 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
Remove plastic over window that goes to emergency escape			
205 N BARBARA ST APT 8 - Tenant - Property	4505576300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/12/2021
153 NEW HAVEN ST APT B - Tenant - Property	4500081800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/30/2021
153 NEW HAVEN ST APT A - Tenant - Property	4500081800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/30/2021
327 SCHOOL LN - Tenant - Property	4501617700000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/2/2021
938 W MAIN ST - Tenant - Property	4500418400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/9/2021
Peeling paint on front porch posts to be painted in Spring			
129 N MARKET AVE - Tenant - Property	4500631000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
2A-10BC extinguisher needed			



Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp	Fee	Inspector	Date
Tenant - Property				
127 N MARKET AVE - Tenant - Property			4500631000000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/10/2021
2A-10BC extinguisher needed; spout to be replaced on bathtub; small leak in attic				
131 CHERRY ALY - Tenant - Property			4503269000000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/1/2021
2A-10B:C fire extinguisher needed				
133 CHERRY ALY - Tenant - Property			4503269000000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/1/2021
2A-10B:C fire extinguisher needed				
137 CHERRY ALY - Tenant - Property			4503269000000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/1/2021
2A-10B:C Fire extinguisher needed.				
239 N PLUM ST APT 1 - Tenant - Property			4508386600000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/9/2021
1- 10 year smoke needed on 1st floor; 2A-10B:C extinguisher needed; 10 year smoke in kids bedroom				
239 N PLUM ST APT 3 - Tenant - Property			4508386600000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/9/2021
3- 10 year smoke needed in master bedroom				
239 N PLUM ST APT 4 - Tenant - Property			4508386600000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/9/2021
4- 10-year smoke needed in living room not working; 10-year needed in master bedroom				
239 N PLUM ST APT 6 - Tenant - Property			4509292700000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/9/2021
6- 2A-10B:C extinguisher needed				
239 N PLUM ST APT 7 - Tenant - Property			4509292700000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/9/2021
3A HARVESTVIEW SOUTH - Tenant - Property			4507750500000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/16/2021
3B HARVESTVIEW SOUTH - Tenant - Property			4507750500000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/16/2021
Repair leaking/running tub faucet				
3C HARVESTVIEW SOUTH - Tenant - Property			4507750500000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/16/2021

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
3D HARVESTVIEW SOUTH - Tenant - Property	4507750500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
3E HARVESTVIEW SOUTH - Tenant - Property	4507750500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
3F HARVESTVIEW SOUTH - Tenant - Property	4507750500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
3G HARVESTVIEW SOUTH - Tenant - Property	4507750500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
3H HARVESTVIEW SOUTH - Tenant - Property	4507750500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5A HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5B HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5C HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5D HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5E HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5F HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5G HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
5H HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
Smoke detectors did not work			
4A HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4B HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
4C HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4D HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4E HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4F HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
repair leak/running water in tub faucet			
4G HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4H HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4I HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4J HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4K HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4L HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4N HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4O HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
4P HARVESTVIEW SOUTH - Tenant - Property	4508646000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
6A HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
6B HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
6C HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
6D HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
6E HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
6F HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
6G HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
Needs fire extinguisher			
6H HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7A HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7B HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7C HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7D HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7E HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7F HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7G HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
7H HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
8A HARVESTVIEW SOUTH - Tenant - Property	4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp	Fee	Inspector	Date
Tenant - Property				
8B HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
8C HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
8D HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
8E HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
8F HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
8G HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
Repair bathroom exhaust fan				
8H HARVESTVIEW SOUTH - Tenant - Property		4509021800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/17/2021
Replace smoke in master bedroom				
576 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
578 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
580 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
582 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
584 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
586 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
588 UNION SCHOOL RD - Tenant - Property		4504768100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
590 UNION SCHOOL RD - Tenant - Property		4504768100000		

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp	Fee	Inspector	Date
<b>Tenant - Property</b>				
590 UNION SCHOOL RD -			4504768100000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
592 UNION SCHOOL RD -			4504768100000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/4/2021
315 E MAIN ST - Tenant -			4505461500000	
Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/30/2021
313 E MAIN ST - Tenant -			4505461500000	
Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/30/2021
139 N MARKET AVE APT 4 -			4501050200000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/30/2021
139 N MARKET AVE APT 3 -			4501050200000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/30/2021
139 N MARKET AVE APT 2 -			4501050200000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/30/2021
139 N MARKET AVE APT 1 -			4501050200000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/30/2021
101 W MAIN ST APT 7 - Tenant -			4502207200000	
Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/10/2021
7- Repair replace balcony; all wood and posts are severely deteriorated.				
10 MANHEIM ST - Tenant -			4502207200000	
Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/10/2021
10- 10- year smoke required at top of stairs in hallway.				
8 MANHEIM ST - Tenant -			4502207200000	
Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/10/2021
8- Install 10-year smokes in living room and bedrooms; repair leak under sink; window clips needed on some second floor windows to remain openable. Some windows painted shut required to be openable; resecure shower panel; replace spout on tub.				
101 W MAIN ST APT 1 - Tenant -			4502207200000	
Property				
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG		11/10/2021
1- Apartment number required on red door; 10-year smoke needed in living room or reconnect hard-wire smoke; repair hole in corner of shower				
101 W MAIN ST APT 6 - Tenant -			4502207200000	
Property				

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
<b>Tenant - Property</b>			
101 W MAIN ST APT 6 - Tenant - Property	4502207200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
6- Apartment number required on door.			
101 W MAIN ST APT 2 - Tenant - Property	4502207200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
2- Repair ceiling in bedroom; repair concrete step; outlet cover needed in living room.			
101 W MAIN ST APT 5 - Tenant - Property	4502207200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
5- Fan above stove not working; replace tile on side of oven; 10-year smoke needed in bedroom; repair tile around toilet; repair wall at vanity; light fixture should not have wires hanging out-replace with proper light fixture or properly install existing light fixture; access panel required in hallway for plumbing.			
101 W MAIN ST APT 3 - Tenant - Property	4502207200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
3- Repair front bedroom window.			
225 KEINATH ST - Tenant - Property	4502298010116		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/9/2021
2A-10B:C Extinguisher needed.			
637 W MAIN ST APT A - Tenant - Property	4505084300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
637 W MAIN ST APT C - Tenant - Property	4505084300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
repair bathroom ceiling from old leak; repair living room and bedroom ceilings from previous leaks.			
637 W MAIN ST APT B - Tenant - Property	4505084300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/10/2021
474 CHARTER LN - Tenant - Property	4504310500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/11/2021
364 CHOCOLATE AVE APT A - Tenant - Property	4506653800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/26/2021
364 CHOCOLATE AVE APT B - Tenant - Property	4506653800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
364 CHOCOLATE AVE APT C - Tenant - Property	4506653800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
371 CHOCOLATE AVE APT A - Tenant - Property	4505304300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
371 CHOCOLATE AVE APT B - Tenant - Property	4505304300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
371 CHOCOLATE AVE APT C - Tenant - Property	4505304300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
10-year smokes needed 2A-10BC extinguisher needed			
371 CHOCOLATE AVE APT D - Tenant - Property	4505304300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
10 YEAR SMOKES NEEDED			
48 W DONEGAL ST APT A - Tenant - Property	4504356300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/4/2021
48 W DONGAL ST APT B - Tenant - Property	4504356300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/4/2021
718 2ND FL SQUARE ST - Tenant - Property	4509165500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
2A-10BC extinguisher needed			
718 1ST FL SQUARE ST - Tenant - Property	4509165500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/19/2021
2a-10BC extinguisher needed			
412 S PLUM ST - Tenant - Property	4500318900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/18/2021
6- 10year smokes needed. Correct fire extinguisher needed. Basement stair railing needs to be resecured.			
402 S PLUM ST - Tenant - Property	4500360500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/2/2021
2A-10BC fire extinguisher			
214 E DONEGAL ST - Tenant - Property	4500305600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/16/2021
218 MOUNT JOY ST - Tenant - Property	4501173100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		11/17/2021
2A-10BC fire extinguisher needed			
372 DONEGAL SPRINGS RD - Tenant - Property	4505598200000		



Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp	Fee	Inspector	Date
Tenant - Property				
372 DONEGAL SPRINGS RD -			4505598200000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/2/2021
repair rear step by spring; replace rotten porch planks; install proper window hardware.				
50 W DONEGAL ST A - Tenant -			4504356300000	
Property				
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/4/2021
50 W DONEGAL ST B - Tenant -			4504356300000	
Property				
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/4/2021
4M HARVESVIEW SOUTH -			4508646000000	
Tenant - Property				
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	11/16/2021
Total Inspections:				136

# RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2018	2019	2020	2021
JANUARY	\$ 23,600.00	\$ 32,100.00	\$ 33,500.00	\$ 36,300.00
FEBRUARY	\$ 29,650.00	\$ 18,375.00	\$ 14,620.00	\$ 12,000.00
MARCH	\$ 14,250.00	\$ 17,650.00	\$ 19,200.00	\$ 20,150.00
APRIL	\$ 1,050.00	\$ 450.00	\$ 1,350.00	\$ 600.00
MAY	\$ 150.00	\$ 50.00	\$ 200.00	\$ 250.00
JUNE	\$ 100.00	\$ 150.00	X	\$ X
JULY	\$ 150.00	\$ 100.00	\$ 200.00	\$ X
AUGUST	\$ 400.00	\$ 250.00	\$ 100.00	\$ 100.00
SEPTEMBER	\$ 200.00	\$ 50.00	\$ 100.00	X
OCTOBER	\$ 100.00	\$ 100.00	X	\$ 50.00
NOVEMBER	X	X	X	X
DECEMBER	X	\$ 50.00	X	
TOTALS	\$69,700+ \$725 late fees = \$70,425 (Budgeted \$68,000)	\$69,325.00 + \$900.00= \$70,225 late fees (Budgeted \$70,000)	(\$69,270.00 + \$750.00 late fees= \$70,020 (Budgeted- \$70,000)	(\$69,450 +\$350 late fees=\$69,650 \$Budgeted \$71,500)

# MOUNT JOY BOROUGH-MultiSelect Permits App Date: 11/1/2021 - 11/30/2021

## NOVEMBER 2021 ZONING AND BUILDING PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Com-Alterations</b>						
<b>Pending</b>						
210861	11/11/2021		FIRE DEPARTMENT MOUNT JOY INC	111 NEW HAVEN ST	Install fire sprinkler system	\$275.00
<b>Total Com-Alterations 1</b>						<b>\$275.00</b>
<b>Com-Renovations</b>						
<b>Pending</b>						
210864	11/19/2021		KIANA AND LUKE VACCARO	413 BIRCHLAND AVE	Install 20 solar panels	\$65.00
<b>Total Com-Renovations 1</b>						<b>\$65.00</b>
<b>Com-Use</b>						
<b>Pending</b>						
210865	11/29/2021		BRUBAKER BLAKE, DEBRA AND LOWELL	50 E MAIN ST	New Business - Mystic Realm Artisan	\$65.00
<b>Total Com-Use 1</b>						<b>\$65.00</b>
<b>renovations</b>						
<b>Active</b>						
210852	11/1/2021	11/8/2021	MCLEAN TIMOTHY	205 PARK AVE	Remodel Kitchen	\$129.00
<b>Total renovations 1</b>						<b>\$129.00</b>
<b>Res-Renovations</b>						
<b>Active</b>						
210862	11/11/2021	11/29/2021	PALMER ROBERT & DERRITH	1106 COLLINA LN	Renovations to basement	\$249.00
210853	11/1/2021	11/8/2021	SHAUB MATTHEW J SHAUB CARRIE B	211 POPLAR ST	Renovations	\$697.00
<b>Pending</b>						
210866	11/29/2021		KONG CHIONG BING & HNG MEI LI	621 ARBOR ROSE AVE	Replace deck and install sunroom	\$249.00
210871	11/29/2021		CHIQUESVILLE LLC	537 DONEGAL SPRINGS RD F	Renovations	\$117.00
<b>Total Res-Renovations 4</b>						<b>\$1,312.00</b>
<b>solar panels</b>						
<b>Pending</b>						
210869	11/29/2021		RIVERA ANGEL L RIVERA ELIZABETH	208 S MARKET AVE	Install 52 solar panels	\$113.00
210870	11/29/2021		SULLIVAN, SCOTT & JORDAN, ANGELA	303 S MARKET AVE	Install 35 solar panels	\$273.00
<b>Total solar panels 2</b>						<b>\$386.00</b>
<b>Total Building 10</b>						<b>\$2,232.00</b>
<b>Plumbing</b>						
<b>Plumbing</b>						
<b>Active</b>						
210856	11/7/2021	11/16/2021	CBH GROUP II LLC	955 W MAIN ST	New Business - Salon Symmetry	\$115.00
<b>Total Plumbing 1</b>						<b>\$115.00</b>
<b>Total Plumbing 1</b>						<b>\$115.00</b>
<b>Use</b>						
<b>Use</b>						
<b>Active</b>						
210860	11/11/2021	11/18/2021	MOUNT JOY LIVING LLC	15 MARIETTA AVE	New Business - Stark's Buy Sell Trade	\$60.00
<b>Pending</b>						
210872	11/30/2021		CBH GROUP II LLC	955 W MAIN ST	New Business - Finding Serenity LLC	\$60.00
<b>Total Use 2</b>						<b>\$120.00</b>
<b>Total Use 2</b>						<b>\$120.00</b>
<b>Zoning</b>						

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Zoning</b>						
<b>Fence</b>						
<b>Active</b>						
210863	11/19/2021	11/19/2021	MENTZER BRIAN	305 BERRY ST	Install fence	\$40.00
<b>Total Fence 1</b>						<b>\$40.00</b>
<b>Shed</b>						
<b>Active</b>						
210867	11/29/2021	11/29/2021	CARPINO MELISSA AND BRANDON STON	402 DELTA ST	Install shed	\$40.00
210858	11/10/2021	11/10/2021	LINDHOLM CAM AND JENNIFER MRAZ	271 PARK AVE	Install shed	\$40.00
210850	11/1/2021	11/1/2021	DYER BRITTANY AND JESSE	1078 DONEGAL SPRINGS RD	Install shed	\$40.00
<b>Total Shed 3</b>						<b>\$120.00</b>
<b>Total Zoning 4</b>						<b>\$160.00</b>
<b>Total Permits: 17</b>						<b>\$2,627.00</b>

# BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2018	2019	2020	2021
JANUARY	\$ 496.00	\$ 645.00	\$ 4,874.00	\$ 800.00
FEBRUARY	\$ 837.00	\$ 375.00	\$ 525.00	\$ 375.00
MARCH	\$ 3,729.00	\$ 1,293.00	\$ 4,212.00	\$ 4,275.00
APRIL	\$ 2,980.80	\$ 3,160.00	\$ 631.00	\$ 5,207.00
MAY	\$ 7,371.00	\$ 1,910.00	\$ 967.00	\$ 1,806.00
JUNE	\$ 1,295.00	\$ 3,058.00	\$ 4,025.00	\$ 4,270.00
JULY	\$ 10,276.00	\$ 1,905.00	\$ 987.00	\$ 1,456.00
AUGUST	\$ 4,237.00	\$ 5,645.00	\$ 2,324.00	\$ 49,148.00
SEPTEMBER	\$ 2,273.00	\$ 3,752.00	\$ 2,457.00	\$ 3,502.00
OCTOBER	\$ 6,431.10	\$ 1,714.00	\$ 22,351.00	\$ 9,473.00
NOVEMBER	\$ 2,027.00	\$ 1,994.00	\$ 1,687.00	\$ 2,627.00
DECEMBER	\$ 593.68	\$ 859.00	\$ 4,161.00	
TOTALS	(\$42,546.58 Budgeted \$35,000)	(\$26,310.00 Budgeted \$35,000)	(\$49,201.00 Budgeted- \$25,000)	(\$82,939.00 Budgeted \$25,000)

**MOUNT JOY BOROUGH-StormWater Permits App Date: 11/1/2021 - 11/30/2021**

**NOVEMBER 2021 STORMWATER PERMIT REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>StormWater</b>						
<b>Exemption</b>						
<b>Active</b>						
210868	11/29/2021	11/29/2021	CARPINO MELISSA AND BRANDON STON	402 DELTA ST	Install shed	\$50.00
210859	11/10/2021	11/10/2021	LINDHOLM CAM AND JENNIFER MRAZ	271 PARK AVE	Install shed	\$50.00
210854	11/1/2021	11/1/2021	SHAUB MATTHEW J SHAUB CARRIE B	211 POPLAR ST	Porch and nook addition	\$50.00
210851	11/1/2021	11/1/2021	DYER BRITTANY AND JESSE	1078 DONEGAL SPRINGS RD	Install shed	\$50.00
<b>Total Exemption 4</b>						<b>\$200.00</b>
<b>Total StormWater 4</b>						<b>\$200.00</b>
<b>Total Permits: 4</b>						<b>\$200.00</b>

**STORMWATER PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>JANUARY</b>	X	\$ 100.00	\$ 50.00	X
<b>FEBRUARY</b>	\$ 100.00	\$ 200.00	\$ 225.00	\$ 50.00
<b>MARCH</b>	\$ 325.00	\$ 325.00	\$ 600.00	\$ 300.00
<b>APRIL</b>	\$ 200.00	\$ 500.00	\$ 100.00	\$ 625.00
<b>MAY</b>	\$ 350.00	\$ 450.00	\$ 300.00	\$ 350.00
<b>JUNE</b>	\$ 250.00	\$ 525.00	\$ 675.00	\$ 325.00
<b>JULY</b>	\$ 375.00	\$ 400.00	\$ 300.00	\$ 100.00
<b>AUGUST</b>	\$ 150.00	\$ 425.00	\$ 300.00	\$ 50.00
<b>SEPTEMBER</b>	\$ 50.00	\$ 250.00	\$ 475.00	\$ 475.00
<b>OCTOBER</b>	\$ 200.00	\$ 50.00	\$ 575.00	\$ 375.00
<b>NOVEMBER</b>	\$ 50.00	X	\$ 250.00	\$ 200.00
<b>DECEMBER</b>	\$ 50.00	\$ 100.00	\$ 50.00	
<b>TOTALS</b>	(\$2,100.00 Budgeted	(\$3,325.00 Budgeted	(\$ 3,900.00 Budgeted-	(\$2,850.00 Budgeted
	\$2,500.00)	\$2,000.00)	\$2,000)	\$2,500.00)

# STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2018	2019	2020	2021
JANUARY	\$ 375.00	\$ 300.00	\$ 75.00	\$ 300.00
FEBRUARY	\$ 75.00	\$ 150.00	X	\$ 525.00
MARCH	\$ 130.00	X	\$ 150.00	\$ 300.00
APRIL	X	\$ 75.00	X	\$ 225.00
MAY	\$ 225.00	\$ 220.00	X	\$ 290.00
JUNE	\$ 75.00	\$ 75.00	X	\$ 150.00
JULY	\$ 150.00	\$ 75.00	X	X
AUGUST	\$ 300.00	\$ 75.00	\$ 75.00	X
SEPTEMBER	\$ 150.00	\$ 75.00	X	\$ 375.00
OCTOBER	\$ 75.00	\$ 450.00	X	\$ 150.00
NOVEMBER	\$ 300.00	\$ 450.00	\$ 75.00	X
DECEMBER	\$ 225.00	\$ 300.00	X	
TOTALS	(\$2,080.00 Budgeted \$1,000)	(\$2,245.00 Budgeted \$1,300)	(\$375.00 Budgeted - \$1,500	(\$2,315.00 Budgeted \$1,000)





**BOROUGH OF MOUNT JOY  
STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Assistant Public Works Director

**DATE:** December 1, 2021

**RE:** Stormwater Management Report for November

**Stormwater/Public Works:**

- Rotary Park swale stormwater project
- MS4 audit from DEP
- Borough basin reconstruction
- Stormwater permit reviews
- New St sinkhole remediation
- Rotary Park MOU
- Response to stormwater concerns from residents
- Removal of debris and managing stormwater facilities during rain events
- Melhorn basin discussion with owners
- Leaf collection
- BCO courses
- DCNR Grant webinar
- SW funding webinar
- NFWF Grant administration
- Little Chiques Creek streambank restoration grant project overview
- Attended CCWA tree planting
- Attended Staff meetings
- Attended Budget meetings
- Attended PW staff meeting
- Attended Public Works Committee meeting
- Attended Council meeting



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Mark Pugliese, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** December 1, 2021

**RE:** Public Works Department Activities for November 2021

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Following is a list of activities for the Public Works Department for November 2021:

- Parks – Leaf cleanup
- Parks – General Parks maintenance,
- PW/Parks bi-weekly scheduling and planning meeting
- PW – Leaf Collection
- PW – BMP and swale maintenance and inspections
- PW – Remove tot lot play equipment at Rotary Park to be re-installed at Borough Park near the Kiwanis Club pavilion
- PW – Provide traffic control for tree trimming of tree at the town clock
- PW – Clean up trucking company stone spill on Main Street.
- Stormwater – Clean and monitor facilities after significant rainfall events.
- Signs – Repair and replacement as needed
- Compost Site – Screen compost
- Compost Site – Screen topsoil
- Meet with Melhorns and ARRO to discuss operation and maintenance of Melhorn basin
- Meet with PUC, Norfolk Southern, and PennDOT concerning repairs to rail crossing on W. Main St.
- Meet with Fairview Street residents concerning the Bradys Alley realignment
- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Borough Council budget meetings
- Attend staff meetings
- Attend virtual American Rivers Webinar on Stormwater funding
- Attend virtual LTAP webinar on Alleys.
- Attend Ad-Hoc Building Committee meeting
- Meet with organizations involved with Rotary Park and review and make edits to the existing MOU.
- Complete transactions for dispersal of excess Public Works equipment sold on Municibid

**To:** Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

**From:** Joseph Ardini

**November 2021 Authority Administrator Report**

1. Clarifier/Thickener Project:
  - The bridge was removed, and sandblasting occurred.
  - The existing support beam was replaced due to fatigue.
  - The bridge was primmed and painted.
  - The bridge was placed back on the end structures.
2. Water Street Watermain Replacement: All customer service lines were connected to the new watermain. The old watermain was disconnected and capped. Final restoration on the street paving will occur in the Spring of 2022.
3. Water meter reading for the quarter was completed.
4. Fall leak detection was completed on the water distribution system, one fire hydrant was found to have a leak, this was repaired.
5. Authority staff has been reviewing plans for the following:
  - 1580 Strickler Road – Taco Bell Property
  - 1156 Five Star Drive - Amazon
  - Scheduling of walkthrough for the Laurel Harvest Project.
  - Rapho Industrial Park sewerage plans.
  - Review plans for T-Mobile/Shantel upgrade at the Lumber Street Hydropillar.

To: Council

From: Jill Frey  
Assistant Borough Manager/Finance Officer

Date: 11/30/21

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Attached you will find the following two items:

1. Account Balance Report – A report of the reserves in our four major operating funds as of the end of the month.

You will see a sub-section for the General Fund that **excludes** the CARES Act and ARPA Act money, both received and spent. It is recommended to keep those items out of the normal operating fund balance.

2. Budget Report – Just as you are accustomed to seeing, this report shows month-to-date, year-to-date, 2021 adopted budget, 2021 remaining budget and the percentage used for each line item.

As of the end of November we are in a good place concerning our 2021 budget projections. Overall, we have received 103.6% of our anticipated revenues and exhausted 89.17% of our anticipated expenditures. Note that the report includes the CARES and ARPA money received, therefore showing a total percentage of revenue at 114.7%. When retracting the CARES and ARPA money, the total percentage of revenue received is actually at 103.6%, which is still exceptional.

Note the EIT collection (line item 01.310.210), in the amount of \$191,843.66. We always expect a substantial distribution for the month of November, and as always, we have received it.

I will continue to provide these two reports each month, as well as any highlights, updates, or items of interest I feel are noteworthy.

Respectfully submitted,

*Jill Frey*

Assistant Borough Manager/Finance Officer



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## MOUNT JOY BOROUGH MEMORANDUM

**TO:** Borough Council

**FROM:** Mark G. Pugliese I, Borough Manager

**DATE:** November 30, 2021

**RE:** Manager's Report

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1. I have processed two (2) Right-To-Know Requests to date in October.
2. As I have been mentioning in previous monthly reports that there may be an opportunity for some state grant monies specifically for Kunkle Field/Borough Park. We are continuing the process of costing out the improvements.
3. Staff and I have continued to work on the 2022 Budget through the month of November. The Assistant Manager and I continue to update the budget from the guidance given by Council at the Budget meetings as well as from other outside entities as "hard" number came in. At the last Budget Meeting held on November 16, 2021, Council passed a draft Budget. I want to thank all of Council for the amount of time that was spent on salaries for non-uniform staff. While it was a tedious process, you showed your concern for each position and individuals in those positions. Hopefully all of the staff sees this in a positive light. The 2022 Budget will be before you at the regular Council Meeting on December 6, 2021, for adoption.
4. I plan to continue to meet with the "Northwest Municipal Authority Committee" as well as Scott Kingsboro reference the future of EMS and other municipalities reference to a Municipal Services Authority. To my knowledge they have not met in some time now.
5. In reference to the Ground Ambulance Service Agreement, I have not heard back from Penn State Health Life Lion LLC since our meeting in late October. I will be making a follow-up call this month.
6. I am continuing to assist the Borough's Police Contract Negotiating Committee and the Borough's Labor Attorney to negotiate the Collective Bargaining Agreement as well as the Police Association and Councils items in dispute. The committee met with the Association on the afternoon of November 16, 2021. You may recall that Council had an Executive Session at the last Budget Meeting to present the Association's last counter proposal. Unfortunately, the committee had mixed opinions of what was presented, and the counter proposal was submitted to the committee in a verbal format, nothing in writing. Unfortunately, the Association had not completed this task as of yet therefore making it difficult to proceed with other negotiations.
7. Staff continues to work on a new Community Guide/Map with updated Borough information and new business advertisements. The last one was updated in 2015.
8. We have ordered a new copier and are awaiting its arrival but unfortunately like most things, there is a supply chain issue.
9. Mr. Nissley, Mr. Salley and I met with several representatives from ARRO to discuss BMP 125 & 107. BMP 107 (Melhorn Trucking) may not be working as it was designed. ARRO review showed some deficiencies in the current status of the BMP 107 retention basin. We have met with Melhorn staff, and they will be reviewing ARRO's findings and comparing them with their as-built plans. Once they have completed their review, we will again have a meeting to discuss how the deficiencies will be addressed. More than likely nothing will happen until spring.
10. Earlier in the beginning of the month, I set up a meeting with Norfolk Southern & PennDOT regarding the crossing on Main Street at the west end of town. I was unable to attend, however, our Public Workers Director did meet with them. Norfolk Southern completed this work the week prior to Thanksgiving week as planned.

11. Public Works Director, PW Field Supervisor and I met with the residents/property owners on Fairview St whose properties have Bradys Alley to their rear. This meeting took place at the Historical Society on November 2<sup>nd</sup>. All properties were represented, and the owners/occupants were advised of the current situation as well as the Borough's plan to rectify the situation. This was well received I believe mainly because we intend to do a survey of the alley before any work is completed. I have contacted D.C. Gohn and asked for a proposal. While one was submitted, the Public Works Director will be discussing their proposal with them to ensure that they are quoting out what is needed
12. I have met with PFM Financial in reference to get updated figures on Debt services for a new facility. I forwarded the information on to the Chair of the Building Ad Hoc Committee.
13. Staff and I are currently working on meeting schedules for next year. A resolution will be before Council at their December meeting.
14. I've attended all Public Works, Public Safety and Administration & Finance Committee meetings for the month of November.
15. I have met several times with Todd Vukmanic & Josh Deering reference to the Borough/Authority Program Analysis. Additionally, I attended my first Building Ad-Hoc Committee meeting. At the last Admin & Finance Committee meeting and by the motion of Council, I was to engage survey services at a cost of no more than \$11,000 which was the price quoted in the program analysis. I have engaged the services from D.C. Gohn at a cost of not to exceed \$9,000. Additionally, I will be researching the previously submitted RACP grant and whether we can increase our funding request.
16. I continue to attend the Mount Joy Community Foundation meetings as their Recording Secretary. Please note that in Resolution 16.21 that will be up for approval at the Council Meeting, there is a dual meeting between Council and the Foundation for January 27, 2022 at 6:30 pm. This is the normal night for the Admin & Finance Committee meeting. The first portion of this scheduled meeting will be with full Council and the Foundation Board. Once Foundation business is completed the Committee will continue to proceed with their agenda. All other Council members and the Foundation Board will be excused at this time.
17. At this Council meeting you will need to adopt several resolutions. These include.
  - a. Resolution 16-21 – Meeting Dates.
  - b. Resolution 17-21 – Council Appointments.
    - i. Authority, 1 position (reappointment of John Rebman)
    - ii. Planning Commission, 2 plus Alternate (Josh Deering, Thomas [Tod] Dohl, & Steve Gault as Alternate)
    - iii. Zoning Hearing Board (Mike Melhorn, & Bruce Haigh, as alternate.)
    - iv. Civil Service Commission (Ferne Silberman)
  - c. Resolution 18-21- Refuse & Recycling Rates
  - d. Resolution 19-21 - Fee Schedule.
  - e. Resolution 20-21 – Tax Rate
18. I attended a meeting that was organized by the Public Works Director with regards to an MOU for the Rotary Park. Meeting was well organized and draft MOU seemed satisfactory to all parties. Drafts will go to Borough Solicitor and Public Works Committee for approval.
19. Train Station Deed. Still waiting on PennDOT to forward a Quit Claims Deed. I would note that I had the Borough Solicitor forward a draft to PennDOT and have been advised that they were making edits to that document and will return it to us. They have held the draft for well over. 45 days. I received an email stating that they will attempt to have a draft ready in time for the December Administration & Finance Committee Meeting.
20. Grants – I have updated and provided each of you with a copy of the Grant spread sheet. Below are some updates.
  - a. DCED Multimodal Transportation Fund Grant – I received notice from Representative Hickernell that our grant for just over \$600,000 has been approved. I am waiting for further information.
  - b. Smart Growth Transportation Grant – We have received four copies of the Active Transportation Implementation Guidebook. Final invoice has been submitted to Penn DOT for reimbursement. Process is extremely slow on their end.
  - c. NFWF Grants – waiting for reimbursement of expenses.
  - d. Growing Greener Grants (2) – submitted and awaiting word on approval.
  - e. 902 Recycling Grant – Submitted and awaiting word on approval.
  - f. Capital Budget Request – Submitted and awaiting word on approval.

21. Please note that on you agenda an individual(s) from Rettew will be here to brief Council on Stream Bank Restoration of Little Chiques Creek.
22. I have engaged in a conversation with Dave Schell, Main Street Mount Joy, reference to a grant opportunity from Lancaster Bicycle Club to add some bike racks along Main St. More information to come.

End of Report

**REVISED**  
**MOUNT JOY BOROUGH**  
**POLICE PENSION PLAN**  
**WORKSHEET FOR 2022 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2021)	\$	1,147,671
2. TOTAL NORMAL COST PERCENTAGE		18.42 %
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$	211,401
4. TOTAL AMORTIZATION REQUIREMENT	\$	0
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$	5,875
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$	217,276
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$	0
8. FUNDING ADJUSTMENT	\$	(68,852)
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$	148,424

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Signature of Chief Administrative Officer

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Date Certified to Governing Body

**Note: The 2022 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2021.**



**REVISED**  
**MOUNT JOY BOROUGH**  
**NON-UNIFORMED PENSION PLAN**  
**WORKSHEET FOR 2022 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2021)	\$ 643,448.42
2. TOTAL NORMAL COST PERCENTAGE	11.92 %
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 76,699.05
4. TOTAL AMORTIZATION REQUIREMENT	\$ 41,067
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 5,875
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 123,641.05
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$ 0
8. FUNDING ADJUSTMENT	\$ 0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 123,641.05

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Signature of Chief Administrative Officer

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Date Certified to Governing Body

**Note: The 2022 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2021.**

**BOROUGH OF MOUNT JOY POLICE RETIREMENT PLAN  
4-42918**

**ACTUARIAL VALUATION REPORT**

**FOR THE PLAN YEAR JANUARY 1, 2021  
THROUGH DECEMBER 31, 2021**



**FOSTER & FOSTER**  
ACTUARIES AND CONSULTANTS



November 22, 2021

**Re: Actuarial Valuation Report – Borough of Mount Joy Police Retirement Plan**

We are pleased to present this report of the annual actuarial valuation of the Borough of Mount Joy Police Retirement Plan. This actuarial valuation report pertains to your defined benefit retirement plan. A defined benefit retirement plan defines the benefit payable at retirement. The annual deposit necessary to provide that benefit varies from year to year depending upon economic conditions, plan experience, and other factors. A separate fund for each plan participant is seldom identifiable under a defined benefit plan.

A distinction must be made between a defined benefit plan and a defined contribution plan, under which contributions instead of benefits are defined in the plan. This report does not pertain to any defined contribution plan you may have.

The funding valuation was performed to determine whether the assets and contributions are sufficient to provide the prescribed benefits and to develop the appropriate funding requirements for the applicable plan year. Use of the results for other purposes may not be applicable and could produce significantly different results.

Based on the employee data and other information you have supplied us, benefits as defined by the plan and payable upon retirement and other future contingencies have been determined. To do this, certain assumptions regarding rates of death, termination, disability, investment return, and salary increases (if applicable) have been utilized. The actuarial cost method used for your plan is the entry age normal cost method, as prescribed by the Municipal Pension Plan Funding Standard and Recovery Act (Act 205). Using the employee data, assumptions, and cost method, the cost of benefits allocated to the current plan year has been determined subject to the provisions of Act 205 and other pertinent regulatory requirements.

The law specifies a minimum municipal obligation (MMO) so that funding of your plan is considered adequate. A description of how to calculate your MMO for a given year is included in this report. State aid received for a given year may be used to fund the MMO which you have calculated.

Your plan must file an Act 205 form. These forms are filed with the State of Pennsylvania every two years. The forms will indicate if the MMO has been funded and will disclose other information.

The actuarial valuation is a budgeting tool which will help you calculate your MMO for the next two plan years. The report contains an analysis of the changes which have occurred during the past plan years. This report is arranged in order of increasing complexity. The minimum information necessary to budget for the upcoming year is given in the first two to three pages. Subsequent pages provide detail which may be needed by your accountant or other persons involved with your retirement plans.

The valuation has been conducted in accordance with generally accepted actuarial principles and practices, including the applicable Actuarial Standards of Practice as issued by the Actuarial Standards Board, and reflects laws and regulations issued to date pursuant to the provisions of the Municipal Pension Plan Funding Standard and Recovery Act (Act 205), as well as applicable federal laws and regulations. In our opinion, the assumptions used in this valuation represent reasonable expectations of anticipated plan experience. Future actuarial measurements may differ significantly from the current measurements presented in this report for a variety of reasons including: changes in applicable laws, changes in plan provisions, changes in assumptions, or plan experience differing from expectations. Due to the limited scope of the valuation, we did not perform an analysis of the potential range of such future measurements.

The funding percentages and unfunded accrued liability as measured based on the actuarial value of assets will differ from similar measures based on the market value of assets. These measures, as provided, are appropriate for determining the adequacy of future contributions, but may not be appropriate for the purpose of settling a portion or all of the plan's liabilities.

In conducting the valuation, we have relied on personnel, plan design, and asset information supplied to us and the actuarial assumptions and methods described in the Actuarial Assumptions and Methods section of this report. While we cannot verify the accuracy of all this information, the supplied information was reviewed for consistency and reasonableness. As a result of this review, we have no reason to doubt the substantial accuracy of the information and believe that it has produced appropriate results. This information, along with any adjustments or modifications, is summarized in various sections of this report.

The undersigned is familiar with the immediate and long-term aspects of pension valuations and meet the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All of the sections of this report are considered an integral part of the actuarial opinions.

To our knowledge, no associate of Foster & Foster, Inc. working on valuations of the program has any direct financial interest or indirect material interest in the Mount Joy Borough, nor does anyone at Foster & Foster, Inc. act as a member of the Board of Trustees of the Borough of Mount Joy Police Retirement Plan. Thus, there is no relationship existing that might affect our capacity to prepare and certify this actuarial report.

If there are any questions, concerns, or comments about any of the items contained in this report, please contact us at 610-435-9577.

Respectfully submitted,

Foster & Foster, Inc.

By: Kristen Y. Backenstoe  
Kristen Y. Backenstoe, EA, MAAA, MSEA  
Enrolled Actuary 20-08021

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## **ACT 205 DISTRESS LEVEL DETERMINATION**

### **Distress Determination Method**

The municipal distress determination method uses the pension plan ratio of actuarial value of assets to liabilities, based upon the most recent actuarial valuation report. Each municipality will receive a separate distress score based on the aggregate funded ratio of its pension plans. The distress classifications are as follows:

<u>Funding Ratio</u>	<u>Score</u>	<u>Distress Level</u>
90% and above	0	None
70% to 89%	1	(I) Minimal
50% to 69%	2	(II) Moderate
Less than 50%	3	(III) Severe

### **2020 Distress Level Classification**

Based on the results of the January 1, 2019 Actuarial Valuation Report of all pension plans sponsored by the municipality, your municipality was assessed by the Municipal Pension Reporting Program (MPRP) to have a Funding Ratio of 96% resulting in a 2020 Distress Score of 0, Not Distressed.

Since your municipality was determined to have a Distress Score of 0, MPRP did not provide you with a Recovery Program Election Form since no voluntary nor mandatory remedies were available to you at that time.

### **2022 Distress Level Classification**

Your municipality will receive a new 2022 Distress Level Classification from MPRP based on the results of the January 1, 2021 Actuarial Valuation Report of all pension plans sponsored by the municipality. At that time, your municipality will be provided with a new election form of voluntary and mandatory remedies, if applicable.

## PENNSYLVANIA FUNDING REQUIREMENTS

### Municipal Pension Plan Funding Standard and Recovery Act of 1984 (Act 205)

The information given below will aid you in using this report to calculate your minimum municipal obligation.

The minimum municipal obligation to be used for budget purposes is equal to the plan's financial requirement (1. below reduced by 2. below).

1. The financial requirement is the sum of items a, b, and c below.
  - a. Total Normal Cost is the product of:
    - i. Annual payroll from January through September for the plan year immediately preceding the year for which you are budgeting plus estimated compensation for the final three months of the year (i.e. September compensation times 3).
    - ii. Total normal cost as a percentage of compensation.
  - b. Total Amortization Requirement is the funding of the plan's unfunded liabilities. You may reduce the total amortization requirement by 25% if eligible and you elected this remedy on your Act 205 Recovery Program Election Form. If plan assets exceed your actuarial accrued liability, the total amortization requirement will be \$0.
  - c. Total Administrative Expenses is an estimate based on your most recent plan experience.
2. To arrive at the minimum municipal obligation, the following reductions are made to the financial requirement.
  - a. Total Member Contributions are estimated by using the member contributions from the plan year immediately preceding the year for which you are budgeting.
  - b. The Funding Adjustment is one-tenth of the amount by which plan assets exceed the actuarial accrued liability.

Minimum municipal obligations remaining unpaid as of December 31 of the year in which it is due shall be added to the following year's minimum municipal obligation and increased with interest at a then determined rate.

A calculation sheet for your upcoming budget year is found on the next page. We will need a copy of your final budget calculations for our records.

## MINIMUM MUNICIPAL OBLIGATION

**For Calendar Year 2022 Budgeting Purposes  
Borough of Mount Joy Police Retirement Plan  
4-42918**

1. Total Annual Payroll (W-2 payroll for 2021)	\$ _____
2. Total Normal Cost Percentage	_____ 18.42%
3. Total Normal Cost (Item 1. x Item 2.)	\$ _____
4. Total Amortization Requirement	\$ _____ 0
5. Total Administrative Expenses (Estimated based on recent experience)	\$ _____ 5,875
6. Total Financial Requirements (Item 3.+ Item 4.+ Item 5.)	\$ _____
7. Total Member Contributions (Member Contribution Rate x Item 1.)	\$ _____
8. Funding Adjustment	\$ _____ 68,852
9. Minimum Municipal Obligation (Item 6. - Item 7. - Item 8.)	\$ _____

\_\_\_\_\_  
Signature of Chief Administrative Officer

\_\_\_\_\_  
Date Certified to Governing Body

**Note: The 2022 Minimum Municipal Obligation is based on the most recent  
Actuarial Valuation Report on January 1, 2021.**



## SUMMARY OF ACTUARIAL RESULTS

This actuarial valuation report is for the plan year beginning January 1, 2021. The report provides the information you need to determine your 2022 and 2023 minimum municipal obligations.

This report has been prepared in accordance with the Municipal Pension Plan Funding Standard and Recovery Act (Act 205) of 1984. The entry age normal cost method has been used as required by Act 205.

	<u>January 1, 2021</u>	<u>January 1, 2019</u>
<b>Normal Cost</b>		
Total Normal Cost	\$169,020	\$176,495
Annual Employee Compensation	917,392	1,006,894
Total Normal Cost as a percentage of compensation	18.42%	17.53%
<b>Unfunded Actuarial Accrued Liability</b>		
Actuarial Accrued Liability	6,196,379	5,694,019
Actuarial Value of Assets	6,884,900	5,697,814
Unfunded Actuarial Accrued Liability	(688,521)	(3,795)
<b>Budgeting Information</b>		
Amortization of Unfunded Actuarial Accrued Liability	0	0
Funding Adjustment (one-tenth of over funding, if any)	68,852	380
Estimated Administrative Expenses	5,875	5,875

### Analysis

Total normal cost as a percentage of compensation has increased from 17.53% to 18.42%. This increase resulted from changes in the employment group and the mortality rate assumption change.

The change in the mortality rate assumption increased the unfunded actuarial accrued liability by \$84,676. The change in the asset valuation method decreased the unfunded actuarial accrued liability by \$418,816.

Your plan experienced an actuarial gain of \$339,027. This gain was primarily due to the termination of two active participants and the death of a retired participant. Also contributing to the actuarial gain was an asset gain of \$56,200 as a result of the return on the actuarial value of assets being greater than the assumed rate of return of 7.75%.

## **CHANGES SINCE PRIOR VALUATION**

### **Plan Changes Since Prior Valuation**

There were no plan changes since the prior valuation.

### **Actuarial Assumption/Method Changes Since Prior Valuation**

This report includes the following assumption change since the prior valuation:

- The mortality assumption was changed from the RP-2000 Table projected to 2017 using Scale AA to the PubS-2010 Table projected 5 years past the valuation date using Scale MP-2020. This change was made in order to better reflect the anticipated experience of your plan.

This report includes the following method change since the prior valuation:

- The asset valuation method has been changed from the five-year smoothed value of assets to the current fair market value of assets.

## **DEVELOPMENT OF AMORTIZATION PAYMENT**

Your cost method allocates a portion of plan funding to be amortized in equal annual installments, rather than to be paid through future Normal Costs. Amortization periods are prescribed by the Municipal Pension Plan Funding Standard and Recovery Act.

There are no amortization bases as of the beginning of the plan year.

## ACTUARIAL ASSUMPTIONS AND METHODS

Interest Rate	Rates are compounded annually, net of investment related expenses. <i>This is supported by the target asset allocation of the trust and the expected long-term return by asset class.</i>
Preretirement	7.75%
Postretirement	7.75%
Mortality Rate	<i>The mortality assumptions sufficiently accommodate anticipated future mortality improvements.</i>
Preretirement	None.
Postretirement	PubS-2010 Healthy Retiree Mortality projected 5 years past the valuation date using Scale MP-2020.
Beneficiary	PubS-2010 Contingent Survivor Mortality projected 5 years past the valuation date using Scale MP-2020.
Disabled	PubS-2010 Disabled Mortality projected 5 years past the valuation date using Scale MP-2020.
Retirement Age	Normal retirement age as defined in Summary of Plan Provisions. <i>Due to the size of the plan, a conservative retirement assumption was used.</i>
Disability Rate	None. <i>Due to the size of the plan and limited experience, no disability was assumed.</i>
Termination Rate	None. <i>Due to the size of the plan and limited experience, no termination was assumed.</i>
Salary Increases	5.00% increase each year until retirement. <i>This is based on a combination of historical salary increases as well as anticipated future salary increases.</i>
Cost of Living	3.00% inflation rate.
Marital Status	100% of Members are assumed to be married.
Spouse's Age	Males are assumed to be three years older than females.
Funding Method	Entry Age Normal Cost Method.
Actuarial Asset Method	Market Value of Assets.
Amortization Method	Amortization periods are prescribed by the Municipal Pension Plan Funding Standard and Recovery Act.
Administrative Expenses	Estimated administrative and actuarial plan expenses.

## GLOSSARY

Ultimate Cost of a pension plan is:

Benefit Payments  
Plus Expenses  
Less Investment Income

This cost cannot be determined until the last benefit has been paid. Regardless of which actuarial cost method is used, the ultimate cost remains the same.

Market Value of Assets is the fair market value of plan assets as of the valuation date. This amount may be adjusted to produce an Actuarial Value of Assets for plan funding purposes.

Actuarial Value of Assets is the asset value used in the valuation to determine contribution requirements. It represents the plan's Market Value of Assets, with adjustments according to the plan's Actuarial Asset Method. These adjustments produce a "smoothed" value that is likely to be less volatile from year to year than the Market Value of Assets.

Present Value of Benefits is the single sum value on the valuation date of all future benefits to be paid to current plan participants.

Cost Methods are budgeting tools, helping to ensure that your pension plan is adequately and systematically funded. Cost methods differ based on how they assign an annual cost to the current year and how they treat gains and losses.

Entry Age Normal Cost Method - Under this method, the normal cost is the sum of the individual normal costs for all active participants. For an active participant, the normal cost is the participant's normal cost accrual rate, multiplied by the participant's current compensation.

(a) The normal cost accrual rate equals:

(i) the present value of future benefits for the participant, determined as of the participant's entry age, divided by

(ii) the present value of the compensation expected to be paid to the participant for each year of the participant's anticipated future service, determined as of the participant's entry age.

(b) In calculating the present value of future compensation, the salary scale is applied both retrospectively and prospectively to estimate compensation in years prior to and subsequent to the valuation year based on the compensation used for the valuation.

(c) The accrued liability is the sum of the individual accrued liabilities for all participants and beneficiaries. A participant's accrued liability equals the present value, at the participant's attained age, of future benefits less the present value at the participant's attained age of the individual normal costs payable in the future. A beneficiary's accrued liability equals the present value, at the beneficiary's attained age, of future benefits. The unfunded accrued liability equals the total accrued liability less the actuarial value of assets.

(d) Under this method, the entry age used for each active participant is the participant's age at the time he or she would have commenced participation if the plan had always been in existence under current terms, or the age as of which he or she first earns service credits for purposes of benefit accrual under the current terms of the plan.

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Normal (Current Year's) Cost is the current year's cost for benefits yet to be funded. Under the Entry Age Normal cost method, it is determined for each participant as the present value of future benefits, determined as of the Member's entry age, amortized as a level percentage of compensation over the anticipated number of years of participation, determined as of the entry age. The normal cost may be shared by the employer and the employees based on plan provisions.

Unfunded Actuarial Accrued Liability (UAAL) is the difference between the actuarial accrued liability and the Actuarial Value of Assets. Under the Entry Age Normal Actuarial Cost Method, an actuarial gain or loss, based on actual versus expected UAAL, is determined in conjunction with each valuation of the plan.

Total Annual Payroll is the projected annual rate of pay for the fiscal year beginning on the valuation date of all covered Members.

## DISCUSSION OF RISK

ASOP No. 51, Assessment and Disclosure of Risk Associated with Measuring Pension Obligations and Determining Pension Plan Contributions, states that the actuary should identify risks that, in the actuary's professional judgment, may reasonably be anticipated to significantly affect the plan's future financial condition.

Throughout this report, actuarial results are determined under various assumption scenarios. These results are based on the premise that all future plan experience will align with the plan's actuarial assumptions; however, there is no guarantee that actual plan experience will align with the plan's assumptions. It is possible that actual plan experience will differ from anticipated experience in an unfavorable manner that will negatively impact the plan's funded position.

Below are examples of ways in which plan experience can deviate from assumptions and the potential impact of that deviation. Typically, this results in an actuarial gain or loss representing the current-year financial impact on the plan's unfunded liability of the experience differing from assumptions; this gain or loss is amortized over a period of time determined by the plan's amortization method. When assumptions are selected that adequately reflect plan experience, gains and losses typically offset one another in the long term, resulting in a relatively low impact on the plan's contribution requirements associated with plan experience. When assumptions are too optimistic, losses can accumulate over time and the plan's amortization payment could potentially grow to an unmanageable level.

- **Investment Return:** When the rate of return on the Actuarial Value of Assets falls short of the assumption, this produces a loss representing assumed investment earnings that were not realized. Further, it is unlikely that the plan will experience a scenario that matches the assumed return in each year as capital markets can be volatile from year to year. Therefore, contribution amounts can vary in the future.
- **Salary Increases:** When a plan participant experiences a salary increase that was greater than assumed, this produces a loss representing the cost of an increase in anticipated plan benefits for the participant as compared to the previous year. The total gain or loss associated with salary increases for the plan is the sum of salary gains and losses for all active participants.
- **Demographic Assumptions:** Actuarial results take into account various potential events that could happen to a plan participant, such as retirement, termination, disability, and death. Each of these potential events is assigned a liability based on the likelihood of the event and the financial consequence of the event for the plan. Accordingly, actuarial liabilities reflect a blend of financial consequences associated with various possible outcomes (such as retirement at one of various possible ages). Once the outcome is known (e.g. the participant retires) the liability is adjusted to reflect the known outcome. This adjustment produces a gain or loss depending on whether the outcome was more or less favorable than other outcomes that could have occurred.
- **Contribution Risk:** This risk results from the potential that actual employer contributions may deviate from actuarially determined contributions, which are determined in accordance with Act 205. The funding policy is intended to result in contribution requirements that if paid when due, will result in a reasonable expectation that assets will accumulate to be sufficient to pay plan benefits when due. Contribution deficits, particularly large deficits and those that occur repeatedly, increase future contribution requirements and put the plan at risk for not being able to pay plan benefits when due.

### Impact of Plan Maturity on Risk

For newer pension plans, most of the participants and associated liabilities are related to active members who have not yet reached retirement age. As pension plans continue in operation and active members reach retirement ages, liabilities begin to shift from being primarily related to active members to being shared amongst active and retired members. Plan maturity is a measure of the extent to which this shift has occurred. It is important to understand that plan maturity can have an impact on risk tolerance and the overall risk characteristics of the plan. For example, plans with a large amount of retired liability do not have as long of a time horizon to recover from losses (such as losses on investments due to lower than expected investment returns) as plans where the majority of the liability is attributable to active members. For this reason, less tolerance for investment risk may be warranted for highly mature plans with a substantial inactive liability. Similarly, mature plans paying substantial retirement benefits resulting in a small positive or net negative cash flow can be more sensitive to near term investment volatility, particularly if the size of the fund is shrinking, which can result in less assets being available for investment in the market.

To assist with determining the maturity of the plan, we have provided some relevant metrics in the table following titled “Plan Maturity Measures and Other Risk Metrics”. Highlights of this information are discussed below:

- The Support Ratio, determined as the ratio of active to inactive members, has decreased from 111.1% on January 1, 2015 to 83.3% on January 1, 2021, indicating that the plan has been maturing during the period.
- The Accrued Liability Ratio, determined as the ratio of the Inactive Accrued Liability, which is the liability associated with members who are no longer employed but are due a benefit from the plan, to the Total Accrued Liability, is 70.5%. With a plan of this maturity, losses due to lower than expected investment returns or demographic factors will need to be made up for over a shorter time horizon than would be needed for a less mature plan.
- The Funded Ratio, determined as the ratio of the Actuarial Value of Assets to the Total Accrued Liability, has increased from 93.5% on January 1, 2015 to 111.1% on January 1, 2021.
- The Net Cash Flow Ratio, determined as the ratio of the Net Cash Flow (contributions minus benefit payments and administrative expenses) to the Market Value of Assets, decreased from 1.2% on January 1, 2015 to -0.8% on January 1, 2021. The current Net Cash Flow Ratio of -0.8% indicates that contributions are not currently covering the plan's benefit payments and administrative expenses.

It is important to note that the actuary has identified the risks above as the most significant risks based on the characteristics of the plan and the nature of the project, however, it is not an exhaustive list of potential risks that could be considered. Additional advanced modeling, as well as the identification of additional risks, can be provided upon request.



## PLAN MATURITY MEASURES AND OTHER RISK METRICS

	<u>1/1/2021</u>	<u>1/1/2019</u>	<u>1/1/2017</u>	<u>1/1/2015</u>
<b><u>Support Ratio</u></b>				
Total Actives	10	12	11	10
Total Inactives	12	11	10	9
Actives / Inactives	83.3%	109.1%	110.0%	111.1%

### **Asset Volatility Ratio**

Market Value of Assets (MVA)	6,884,900	5,239,750	4,923,006	4,649,853
Total Annual Payroll	917,392	1,006,894	879,759	829,841
MVA / Total Annual Payroll	750.5%	520.4%	559.6%	560.3%

### **Accrued Liability (AL) Ratio**

Inactive Accrued Liability	4,368,417	4,003,147	3,330,038	3,051,045
Total Accrued Liability	6,196,379	5,694,019	5,123,123	4,754,409
Inactive AL / Total AL	70.5%	70.3%	65.0%	64.2%

### **Funded Ratio**

Actuarial Value of Assets (AVA)	6,884,900	5,697,814	5,190,520	4,446,697
Total Accrued Liability	6,196,379	5,694,019	5,123,123	4,754,409
AVA / Total Accrued Liability	111.1%	100.1%	101.3%	93.5%

### **Net Cash Flow Ratio**

Net Cash Flow <sup>1</sup>	(54,328)	(148,000)	(9,382)	57,087
Market Value of Assets (MVA)	6,884,900	5,239,750	4,923,006	4,649,853
Ratio	-0.8%	-2.8%	-0.2%	1.2%

<sup>1</sup> Determined as total contributions minus benefit payments and administrative expenses.

## ACTUARIAL VALUE OF ASSETS

	<u>Actuarial Value</u>	<u>Market Value</u>
<b>Principal Life Insurance Company Accounts</b>		
FPI grouped accounts	\$6,884,900	\$6,884,900

## EMERGING RETIREMENT LIABILITY

This page is provided to help you evaluate your asset liquidity needs. For this purpose, the charges shown can be compared to the market value of assets. As of the current anniversary date, this amount is \$6,884,900.

<u>Plan Year</u> <u>Beginning</u>	<u>Number</u> <u>Retiring</u>	<u>Projected</u> <u>Monthly Benefit</u>	<u>Expected</u> <u>Charge to Assets</u>	<u>Cumulative</u> <u>Charges</u>
1/1/2021	1	\$2,518	\$346,663	\$346,663
1/1/2022	0	0	346,663	693,326
1/1/2023	0	0	346,663	1,039,989
1/1/2024	0	0	346,663	1,386,652
1/1/2025	0	0	346,663	1,733,315
1/1/2026	1	5,061	407,395	2,140,710
1/1/2027	0	0	407,395	2,548,105
1/1/2028	1	5,167	469,399	3,017,504
1/1/2029	0	0	469,399	3,486,903
1/1/2030	0	0	469,399	3,956,302

Number retiring recognizes only those who have benefits that will commence in that year.

Projected monthly benefit was calculated using the salary scale shown on the assumption page of this report.

Expected charge to assets is an estimate of the total monthly benefits payable from your plan. This display assumes new retirements at the beginning of the plan year and includes charges for those already retired. We have assumed that retired participants will live and receive benefits until the end of this display.

This display includes 9 retirees and 2 beneficiaries who are already receiving benefits.

This display does not include future cost of living increases for current or future retirees.

## CENSUS DATA

The census data is based on data supplied by the employer.

<u>Age Group</u>	<b>Active Participants</b>		<b>Inactive Participants</b>	
	<u>Number</u>	<u>Projected Monthly Pension <sup>1</sup></u>	<u>Number</u>	<u>Monthly Pension</u>
Under 25		\$		\$
25-29	2	21,376		
30-34	1	9,549		
35-39	2	16,760		
40-44	2	17,139		
45-49	2	10,228		
50-54	1	11,652		
55-59			1	2,518
60-64				
65 & over				
<b>Totals</b>	<b>10</b>	<b>\$ 86,704</b>	<b>1</b>	<b>\$ 2,518</b>

### Participants Receiving Payments

<u>Age Group</u>	<u>Number</u>	<u>Monthly Benefit</u>
Under 40		\$
40-44		
45-49		
50-54	5	12,549
55-59	2	6,896
60-64	2	2,768
65-69	1	3,451
70-74		
75-79		
80-84	1	707
85 & over		
<b>Totals</b>	<b>11</b>	<b>\$ 26,371</b>

<sup>1</sup> Projected monthly pension for Active Participants was calculated on the assumption that employees would experience annual compensation increases. Benefit amounts have been calculated at normal retirement age (current age if later).

## SUMMARY OF PLAN PROVISIONS

The following is a summary of plan provisions and does not alter the intent or meanings of the provisions contained in the contract or plan document.

### Plan Eligibility

Class	Police person whose employment is for not less than 40 hours per week at a definite salary.
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### Normal Retirement Benefit

Age	Attained age 50.
Service	Twenty-five years of accrual service.
Form	Monthly annuity payable for life.
Amount (accrued benefit)	The sum of (a) and (b): <ul style="list-style-type: none"><li>a) 50% of average compensation multiplied by accrued benefit adjustment.</li><li>b) \$100 multiplied by complete years of service in excess of 25 years, maximum \$100.</li></ul>

### Early Retirement Benefit

Service	Twenty years of accrual service.
Form	Same as normal retirement benefit.
Amount	Accrued benefit on early retirement date actuarially reduced using the actuarial assumptions reported in the last actuarial valuation.

### Late Retirement Benefit

Age	No maximum age.
Form	Same as normal retirement benefit.
Amount	Accrued benefit on late retirement date.

### **Termination Benefit**

Vesting percentage	100% on or subsequent to 12 years of service.
Form	Same as normal retirement benefit with income deferred until normal retirement date.
Amount	Equal to the sum of: <ul style="list-style-type: none"><li>a) The amount of retirement annuity which could be provided on normal retirement date by the participant's required contribution account.</li><li>b) Vesting percentage times the excess of the accrued benefit as of the date of termination over (a) above.</li></ul>

### **Disability Benefit**

Eligibility	A participant is disabled as a result of performing police work.
Form	Monthly income payable until normal retirement, death or recovery and a deferred annuity payable at the normal retirement date.
Amount	50% of a member's final one month salary prior to the date of disability offset by social security benefits and any disability insurance benefit payable which is funded by the Plan.

### **Survivor Annuity Death Benefit**

#### **Pre-Retirement Death Benefit**

Eligibility	Fully vested participant who dies with an eligible spouse or dependent child.
Form	Monthly annuity deferred to the participant's normal retirement date payable until the later of (a) or (b) below: <ul style="list-style-type: none"><li>a) The date of eligible spouse's death.</li><li>b) The date there is no longer a surviving dependent child of participant.</li></ul>
Amount	50% of pension the member would have been receiving had they been retired at the time of death.

### **Post-Retirement Death Benefit**

Eligibility	A participant who dies with an eligible spouse or dependent child.
Form	Monthly annuity payable until the later of (a) or (b) below: <ul style="list-style-type: none"><li>a) The date of eligible spouse's death.</li><li>b) The date there is no longer a surviving dependent child of participant.</li></ul>
Amount	50% of pension which was payable to the participant.

### **Single Sum Death Benefit**

Eligibility	Not eligible for a Survivor Annuity Death Benefit.
Form	Single sum payment.
Amount	Required contribution account on date of death.

### **Cost of Living Adjustment**

Amount	Adjustment to the retirement benefit related to the Consumer Price Index (up to 3.0% in such year) with an overall benefit limit of 130% of the normal retirement benefit.
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### **Definitions**

Average compensation	The average of an employee's monthly plan compensation for the latest 36 months.
Accrued benefit adjustment	The quotient of (a) divided by (b), not to exceed 1.00: <ul style="list-style-type: none"><li>a) The participant's accrual service, converted to complete months to date.</li><li>b) The sum of (a) and the number of months of service remaining to normal retirement date.</li></ul>
Required contribution account	Member's contributions accumulated to date of determination with 5.0% interest as stated in the plan

## ACCOUNTING DISCLOSURE INFORMATION

Present value of vested and nonvested accrued benefits are based on the valuation assumptions shown on the Actuarial Valuation Assumptions page (salary scale, if any, is not included in the calculation of accrued benefits).

	<u>1/1/2021</u>	<u>1/1/2019</u>
<b>Present Value of Vested Benefits</b>		
Members Receiving Payments	3,964,144	3,625,528
Inactive Members	404,274	377,619
Active Members	<u>772,577</u>	<u>595,332</u>
Total	5,140,995	4,598,479
<b>Present Value of Nonvested Benefits</b>		
Inactive Members	0	0
Active Members	<u>230,359</u>	<u>242,240</u>
Total	230,359	242,240
<b>Total Present Value of Accumulated Plan Benefits</b>	5,371,354	4,840,719

The following changes have had these effects, on an annual basis, as of the valuation date:

	<u>Normal Cost</u>	<b>Unfunded Actuarial Accrued Liability</b>	<b>Present Value of Vested Benefits</b>	<b>Present Value of Nonvested Benefits</b>
Assumption Change	\$2,079	\$84,676	\$74,877	\$2,251



**Borough of Mount Joy  
Lancaster County, Pennsylvania  
Resolution No: 16-21**

The following meetings will be held from January 1, 2022 through December 31, 2022 in Council Chambers of the Borough Municipal Building, 21 East Main Street, Mount Joy, PA:

**Mount Joy Borough Council**

First Monday at 7 PM  
Except July 11 and September 12  
Except November 7 at 6 PM

**Mount Joy Borough Authority**

First Tuesday at 4 PM  
Third Tuesday at 4 PM  
Except May 18 at 4 PM

**Council Administration and Finance  
Committee**

Fourth Thursday at 6:30 PM  
Except November 17

**Authority Finance Committee**

March 2 at 4 PM  
March 23 at 4 PM  
July 6 at 4 PM  
November 9 at 4 PM

**Council Public Safety Committee**

Fourth Monday at 6:30 PM  
Except December 19

**Authority Administration Committee**

February 22 at 4 PM  
June 28 at 4 PM  
October 25 at 4 PM

**Civil Service Commission**

Fourth Monday at 5:30 PM as needed  
Except December 19

**Planning Commission**

Second Wednesday at 7 PM

**Council Public Works Committee**

Second Monday at 6:30 PM  
Except July 18 and September 19

**Zoning Hearing Board**

Fourth Wednesday at 7 PM  
Except November 16

**Mount Joy Borough Council & Mount Joy  
Community Foundation**

January 27 at 6:30 PM

**Mount Joy Borough Council  
Budget Meetings**

November 3, 15, & 22 at 6:30 PM

**Trick or Treat**

October 31 from 6:PM to 8 PM  
Borough Manager may set alternative date due to  
inclement weather or other unforeseen factors

**Building Ad-Hoc Committee**

Third Monday at 5:00 PM  
Except February 22 at 5:30 PM

DULY ADOPTED this \_\_\_\_ day of December 2021, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President Borough Council

**BOROUGH OF MOUNT JOY**  
**Lancaster County, Pennsylvania**  
**RESOLUTION NO. 17-21**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY,  
LANCASTER COUNTY, PENNSYLVANIA, APPOINTING AND/OR REAPPOINTING  
MEMBERS OF VARIOUS BOARDS, COMMISSIONS AND POSITIONS WITHIN THE  
BOROUGH ORGANIZATION.

WHEREAS, the Borough of Mount Joy has appointed persons to various positions whose terms expire as of the January 1, 2022;

WHEREAS, Borough Council acknowledges the expiration of these terms;

WHEREAS, Borough Council desires to appoint persons/firms to fill the positions which will expire;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

The Council of the Borough of Mount Joy, pursuant to the Municipality Authorities Act, appoints John Rebman, as a member of the Mount Joy Borough Authority, who shall hold office until January 1, 2027.

The Council of the Borough of Mount Joy appoints or reappoints, as the case may be, the following individuals and firms to the positions for the terms as presented hereinafter:

Vacancy Board Chairperson	Robert R. Jerman	1 Year	Term expires 1/1/2023
Engineer	ARRO Consulting	2 Year	Term expires 1/1/2024
Solicitor	Morgan, Hallgren, Crosswell & Kane, PC	2 Year	Term expires 1/1/2024
Auditor	Trout, Ebersole & Groff	2 Year	Term expires 1/1/2024
Borough Planning Commission	Thomas Dohl	4 Years	Term expires 1/1/2026
Borough Planning Commission	Joshua Deering	4 Years	Term expires 1/1/2026
Borough Planning Commission (ALT)	Steve Gault	4 Years	Term expires 1/1/2024
Zoning Hearing Board	J. Michael Melhorn	5 Years	Term Expires 1/1/2027
Zoning Hearing Board (ALT)	Bruce Haigh	5 Years	Term Expires 1/1/2027
Zoning Hearing Solicitor	Goodman & Kenneff	2 Years	Term expires 1/1/2024
Civil Service Commission	Ferne Silberman	6 Years	Term expires 1/1/2028
Borough Secretary	Mark G. Pugliese I	2 years	Term expires 1/1/2024
Assistant Borough Secretary	Jill Frey	2 Years	Term expires 1/1/2024

Open Records Officer	Mark G. Pugliese I	2 years	Term expires 1/1/2024
Codes/Zoning Officer/Assistant Stormwater Officer	Stacie Gibbs	2 years	Term expires 1/1/2024
Stormwater Officer & Assistant Codes Zoning Officer	Dave Salley	2 years	Term expires 1/1/2024
Borough Treasurer	Joe Ardini	2 years	Term expires 1/1/2024
Assistant Borough Treasurer	Lisa Peffley	2 Years	term expires 1/1/2024
Depository	Northwest Bank	2 years	Term expires 1/1/2024
Depository	Pennsylvania Local Government Investment Trust (PLGIT)	2 years	Term expires 1/1/2024
Tax Collector	County of Lancaster	1 year	Term expires 1/1/2023

DULY ADOPTED this 6th day of December 2021, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

Attest: \_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Council (Vice) President

[BOROUGH SEAL]

Borough of Mount Joy		
01. GENERAL FUND BUDGET		2022
ACCT. NO.	LINE ITEM	Proposed
<b>301</b>	<b>REAL PROPERTY TAXES</b>	
301.001	Transfer from Fund Balance	\$ 360,000.00
301.100	Real Estate Taxes - Current Year	\$ 2,294,331.00
301.400	Real Estate Taxes - Delinquent	\$ 45,000.00
	SUBTOTAL	\$ 2,699,331.00
<b>310</b>	<b>LOCAL TAX ENABLING ACT (511) TAXES</b>	
310.100	Real Estate Transfer Taxes	\$ 170,000.00
310.210	Earned Income Taxes - Current Year	\$ 1,190,800.00
310.510	LST Collection	\$ 135,000.00
	SUBTOTAL	\$ 1,495,800.00
<b>320</b>	<b>LICENSES AND PERMITS</b>	
321.600	Business and Mercantile Licenses	\$ 300.00
321.800	Cable Television Franchise	\$ 129,000.00
	SUBTOTAL	\$ 129,300.00
<b>330</b>	<b>FINES &amp; FORFEITS</b>	
331.110	Motor Vehicle Violations	\$ 18,000.00
331.120	Ordinance/Criminal Violations	\$ 12,500.00
331.130	State Police Reimbursements	\$ 4,000.00
	SUBTOTAL	\$ 34,500.00
<b>340</b>	<b>INTEREST &amp; RENTS</b>	
341.000	Interest Earnings	\$ 2,000.00
341.001	PLIGIT GF Interest Earnings	\$ 4.00
341.200	LIEN PAYOFFS	\$ -
342.100	Park Pavilion Rental	\$ 3,000.00
342.200	Building Rental	\$ 160.00
342.300	Florin Building Rental	\$ 110.00
	SUBTOTAL	\$ 5,274.00
<b>350</b>	<b>INTERGOVERNMENTAL REVENUES</b>	
351.000	DOJ Grant	\$ -
353.100	Other Federal Funding - CARES Act	\$ -
353.101	Other Federal Funding - ARPA Act	\$ -
354.000	PEMA/FEMA Grant	\$ -
354.030	Snow Removal Contract	\$ 22,375.00
354.090	Misc. Grants	\$ -
354.410	Township Parks Reimbursement	\$ -
355.010	Public Utility Realty Tax	\$ 4,000.00
355.080	Liquid & Malt Beverage Refunds	\$ 1,650.00
355.120	Pension- State Allocation	\$ 182,000.00
355.130	Volunteer Fire Co. Relief	\$ 40,000.00
357.010	Local Grants	\$ 1,500.00
357.090	BUPA, Aggressive Driver, DUI Enforcement, etc. Grants	\$ 8,505.00
	SUBTOTAL	\$ 260,030.00
<b>360</b>	<b>CONSTRUCTION PERMITS / FEES / LICENSE</b>	
361.300	Zoning Fees & Plan Submittals	\$ 5,000.00
361.305	Property Maintenance Reimbursement	\$ 500.00
361.306	Street Opening Permits	\$ 1,500.00
361.320	Fees - Engineering/Legal Review Reimbursements	\$ 1,000.00
361.330	Construction/Building Permits	\$ 40,000.00
361.331	Stormwater Permits	\$ 2,500.00

361.340	Apartment License Fees	\$ 72,000.00
	SUBTOTAL	\$ 122,500.00
<b>360</b>	<b>DEPARTMENTAL EARNINGS</b>	
362.100	Police Services	\$ 6,500.00
	SUBTOTAL	\$ 6,500.00
<b>380</b>	<b>MISCELLANEOUS REVENUE / REIMBURSEMENT</b>	
380.010	Misc. Revenue Receipts/Donations	\$ 100.00
380.011	Rotary Park Vending Machines	\$ 250.00
380.012	Misc. Reimbursements	\$ 800.00
383.001	Sidewalk Assessments	\$ -
387.000	Fees-In-Lieu of Taxes	\$ 8,100.00
387.012	Lakes Phase 2 Services Contract	\$ 453.00
	SUBTOTAL	\$ 9,703.00
<b>389-390</b>	<b>MISCELLANEOUS REVENUE / REIMBURSEMENTS</b>	
391.010	Sale of Property & Supplies	\$ -
391.020	Sale of PW Property & Supplies	\$ -
	SUBTOTAL	\$ -
392.013	Authority Utility Reimbursement	\$ 9,000.00
392.015	Authority Maintenance Reimbursement	\$ 5,500.00
392.270	Transfer from Refuse Fund	\$ 250,000.00
	SUBTOTAL	\$ 264,500.00
395.001	Refund of Prior Years Expenditures	\$ 15,000.00
	SUBTOTAL	\$ 15,000.00
	<b>Total Receipts &amp; Balance</b>	<b>\$ 5,042,438.00</b>
	<b>EXPENDITURES</b>	
	<b>GENERAL GOVERNMENT</b>	
<b>400</b>	<b>GENERAL GOVERNMENT - ADMINISTRATION</b>	
400.111	Salaries of Councilpersons	\$ 4,980.00
400.116	Salary of Mayor	\$ 840.00
400.142	Receptionist Wages	\$ 29,598.00
400.143	Administrative Assistant Wages	\$ 41,600.00
400.174	Training	\$ 250.00
400.179	Tuition Reimbursement	\$ 2,880.00
400.183	Overtime Wages	\$ 250.00
400.200	Materials & Supplies	\$ 4,000.00
400.238	Uniforms / Clothing Allowance	\$ 425.00
400.300	General Expense	\$ 7,000.00
400.310	Banking Service Charges	\$ 100.00
400.311	Auditing Services	\$ 39,250.00
400.313	Engineering/Architect	\$ 5,000.00
400.321	Phone Communication Service	\$ 6,600.00
400.330	Vehicle Operating Expense	\$ 500.00
400.340	Advertising and Printing	\$ 2,250.00
400.375	Equipment Maintenance & Repair	\$ 500.00
400.420	Dues/Subscriptions/Conventions	\$ 3,600.00
400.450	Contracted Services	\$ 35,450.00
400.540	Lakes Phase 2 - Services Contributions	\$ 150.00
400.750	Minor Equipment Purchase/Rental	\$ 750.00
401.121	Salary of Manager	\$ 87,980.00
402.114	Salary of Treasurer	\$ 500.00
402.130	Assistant Borough Manager	\$ 63,750.00
404.314	Borough Legal Services	\$ 15,000.00



404.316	Reimbursable Legal Services	\$ -
	<b>SUBTOTAL</b>	<b>\$ 353,203.00</b>
<b>403</b>	<b>GENERAL GOVERNMENT - TAX COLLECTION</b>	
403.300	EIT Collection Fees	\$ 14,300.00
403.302	Real Estate Delinquent Tax Collection Fees	\$ 5,000.00
403.303	Real Estate Transfer Tax Collection Fees	\$ 3,500.00
403.305	LST Collection Fees	\$ 3,600.00
403.450	County Tax Collection Fees	\$ 3,890.00
403.900	Real Estate Tax Appeals	\$ -
	<b>SUBTOTAL</b>	<b>\$ 30,290.00</b>
<b>409</b>	<b>GENERAL GOVERNMENT - MUNICIPAL BUILDING</b>	
409.111	Maintenance Employee Wages	\$ 5,160.48
409.200	Materials & Supplies	\$ 4,000.00
409.360	Utilities (Gas & Electric)	\$ 11,000.00
409.370	Maintenance & Repairs	\$ 9,000.00
409.371	Building Purchase	\$ -
409.372	Rail Enhancements Maintenance and Repairs	\$ 7,000.00
	<b>SUBTOTAL</b>	<b>\$ 36,160.48</b>
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 419,653.48</b>
	<b>PUBLIC SAFETY</b>	
<b>410</b>	<b>PROTECTION TO PERSONS &amp; PROPERTY - POLICE</b>	
410.122	Salary of Chief	\$ 99,500.00
410.130	Salary of Patrol Officers	\$ 978,376.00
410.135	PT Patrol Officers Wages	\$ 15,000.00
410.137	PT Clerks Wages	\$ 27,000.00
410.140	FT Administrative Assistant Wages	\$ 41,600.00
410.174	Training Expense	\$ 25,000.00
410.179	Tuition Reimbursement	\$ 5,000.00
410.182	Longevity Pay	\$ 9,500.00
410.183	Overtime Wages	\$ 60,000.00
410.200	Materials & Supplies	\$ 5,000.00
410.238	Uniforms	\$ 16,500.00
410.300	General Expense	\$ 11,000.00
410.301	General Expense Civil Service Commission	\$ 500.00
410.314	Legal Fees	\$ 49,667.52
410.315	Legal Fees Civil Service Commission	\$ 1,500.00
410.321	Phone Communication Expense	\$ 18,000.00
410.326	Vehicle Equipment Maintenance & Repair/Radio Repair	\$ 8,000.00
410.330	Vehicle Operating Expense	\$ 23,000.00
410.336	Vehicle Purchase/Lease	\$ -
410.340	Advertising	\$ 500.00
410.370	Vehicle Maintenance/Repair	\$ 7,500.00
410.420	Dues and Subscriptions	\$ 1,000.00
410.450	Contracted Services	\$ 40,000.00
410.470	Building Maintenance and Repair	\$ 3,000.00
410.491	Dog Housing	\$ 500.00
410.500	Drug Task Force Contribution	\$ 8,500.00
410.750	Minor Equipment Purchase/Rental	\$ 32,000.00
	<b>SUBTOTAL</b>	<b>\$ 1,487,143.52</b>
<b>411</b>	<b>PROTECTION TO PERSONS &amp; PROPERTY - FIRE</b>	
411.174	Fire Department Mount Joy Training Expenses	\$ 6,000.00

411.500	Contribution to Fire Department Mount Joy	\$ 63,500.00
411.520	Contribution to Fire Police	\$ 4,000.00
411.550	Volunteer Fire Relief Association	\$ 40,000.00
411.740	Fire Department Mount Joy Major Equipment Contribution	\$ 69,000.00
	<b>SUBTOTAL</b>	<b>\$ 182,500.00</b>
<b>415</b>	<b>EMERGENCY MANAGEMENT I</b>	
415.000	Emergency Management	\$ 2,000.00
	<b>SUBTOTAL</b>	<b>\$ 2,000.00</b>
	<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 1,671,643.52</b>
<b>415</b>	<b>EMERGENCY MANAGEMENT II</b>	
415.530	COVID-19 Expense	\$ 5,000.00
	<b>SUBTOTAL</b>	<b>\$ 5,000.00</b>
	<b>TOTAL EMERGENCY MANAGEMENT II</b>	<b>\$ 5,000.00</b>
	<b>ZONING / PLANNING DEPARTMENT</b>	
<b>414</b>	<b>PLANNING, ZONING &amp; CODES COMPLIANCE</b>	
414.102	Salary of Sewage Enforcement Officer	\$ -
414.120	Salaries of Zoning Hearing Board	\$ 600.00
414.130	Salary of Code/Zoning Enforcement Officer	\$ 67,075.00
414.174	Training	\$ 500.00
414.200	Materials & Supplies	\$ 3,000.00
414.300	General Expense	\$ 1,200.00
414.313	Engineering Review Fees	\$ 500.00
414.314	Legal Expenses	\$ 5,000.00
414.316	Reimbursable Engineering/Legal Review Fees	\$ 250.00
414.330	Vehicle Operating Expense	\$ 250.00
414.340	Advertising & Printing	\$ 2,000.00
414.370	Vehicle Maintenance Expense	\$ 200.00
414.420	Dues and Subscriptions	\$ 400.00
414.450	Contracted Services	\$ 3,045.00
414.451	Building Permit Training Fees	\$ 500.00
414.460	Property Maintenance	\$ 1,000.00
414.470	Apartment Inspection Fees	\$ 1,690.00
414.750	Minor Equipment Purchase/Rental	\$ -
	<b>SUBTOTAL</b>	<b>\$ 87,210.00</b>
	<b>TOTAL ZONING / PLANNING DEPARTMENT</b>	<b>\$ 87,210.00</b>
	<b>PUBLIC WORKS</b>	
<b>430</b>	<b>HIGHWAYS - GENERAL</b>	
430.122	Salary of Public Works Director	\$ 65,905.00
430.130	Laborer Wages	\$ 205,712.00
430.174	Training	\$ 1,200.00
430.183	Overtime Wages	\$ 7,000.00
430.200	Materials & Supplies	\$ 6,300.00
430.238	Uniforms	\$ 2,502.00
430.300	General Expense	\$ 1,500.00
430.313	Engineering	\$ 25,000.00
430.314	Legal Services	\$ 3,000.00
430.321	Phone Communication Expense	\$ 2,200.00
430.326	Radio Communication Expense	\$ 3,250.00
430.330	Vehicle Operating Expense	\$ 15,000.00

430.340	Advertising	\$	4,500.00
430.360	Utilities (Gas & Electric)	\$	6,600.00
430.370	Vehicle Maintenance & Repair	\$	6,000.00
430.375	Equipment Maintenance & Repair	\$	10,700.00
430.470	Building Maintenance & Repair	\$	4,000.00
430.750	Minor Equipment Purchase/Rental	\$	4,000.00
431.000	Street Sweeping	\$	6,820.00
434.000	Street Lighting	\$	114,600.00
435.600	Reconstruction of Sidewalk and Crosswalks	\$	27,000.00
435.601	Reconstruction/Repair of Sidewalks-Main St. Revitalization Area	\$	1,000.00
	<b>SUBTOTAL</b>	\$	523,789.00
<b>432</b>	<b>HIGHWAY MAINTENANCE - SNOW &amp; ICE REMOVAL</b>		
432.200	Materials & Supplies	\$	20,000.00
432.375	Equipment Maintenance & Repairs	\$	2,000.00
432.450	Contracted Services	\$	3,500.00
432.750	Minor Equipment Purchase/Rental	\$	3,000.00
	<b>SUBTOTAL</b>	\$	28,500.00
<b>433</b>	<b>HIGHWAY MAINTENANCE - TRAFFIC CONTROL</b>		
433.000	Street Signs	\$	3,700.00
433.022	Street Painting/Marking	\$	5,000.00
433.360	Traffic Signal Utilities	\$	5,000.00
433.370	Signals Maintenance & Repair	\$	4,500.00
433.375	Equipment Maintenance & Repair	\$	500.00
433.750	Minor Equipment Purchase/Rental	\$	1,500.00
	<b>SUBTOTAL</b>	\$	20,200.00
<b>438</b>	<b>HIGHWAY MAINTENANCE - TO HIGHWAYS AND BRIDGES</b>		
438.200	Materials & Supplies	\$	14,000.00
438.600	Street & Alley Maintenance	\$	8,000.00
	<b>SUBTOTAL</b>	\$	22,000.00
<b>446</b>	<b>STORMWATER MANAGEMENT</b>		
446.130	Salary of Assistant Public Works Director / SW Enforcement Officer	\$	61,000.00
446.174	Training	\$	500.00
446.200	Materials & Supplies	\$	1,000.00
446.313	Engineering	\$	20,000.00
446.314	Legal Services	\$	2,000.00
446.321	Phone/Data Plan	\$	1,500.00
446.370	BMP Facility Maintenance and Repair	\$	5,000.00
446.371	Infrastructure Maintenance and Repair	\$	20,000.00
446.420	Dues and Subscriptions	\$	1,500.00
446.450	Contracted Services	\$	8,000.00
	<b>SUBTOTAL</b>	\$	120,500.00
	<b>TOTAL PUBLIC WORKS</b>	\$	714,989.00
	<b>PARKS DEPARTMENT - CULTURE &amp; RECREATION</b>		
<b>451</b>	<b>PARKS DEPARTMENT SHOP</b>		
451.100	Florin Station	\$	11,200.00
	<b>SUBTOTAL</b>	\$	11,200.00
<b>454</b>	<b>PARKS &amp; PLAYGROUNDS</b>		
454.122	Parks Supervisor Wages	\$	60,944.00
454.130	Laborer Wages	\$	88,920.00
454.174	Training	\$	800.00
454.183	Overtime	\$	3,000.00



454.200	Materials & Supplies	\$	6,000.00
454.238	Uniforms	\$	1,250.00
454.300	General Expense	\$	1,500.00
454.321	Phone Expense	\$	1,500.00
454.330	Vehicle Operating Expense	\$	6,200.00
454.340	Advertising	\$	500.00
454.360	Utilities (Electric)	\$	4,900.00
454.370	Maintenance & Repair	\$	2,000.00
454.375	Equipment Maintenance & Repair	\$	6,500.00
454.400	Tree Maintenance & Replacement	\$	9,000.00
454.450	Contracted Services	\$	10,535.00
454.600	Reconstruction/Major Repairs	\$	16,000.00
454.750	Minor Equipment Purchase/Rental	\$	2,000.00
	<b>SUBTOTAL</b>	\$	221,549.00
<b>455</b>	<b><u>SHADE TREES</u></b>		
455.000	Shade Trees	\$	500.00
455.370	Street Tree Maintenance	\$	1,000.00
	<b>SUBTOTAL</b>	\$	1,500.00
	<b><i>SUBTOTAL PARKS ONLY</i></b>	\$	234,249.00
<b>456</b>	<b><u>LIBRARY / OTHER ORGANIZATIONS</u></b>		
456.370	Mount Joy Historical Society Contribution	\$	3,500.00
456.371	Mount Joy Food Bank Contribution	\$	4,750.00
456.500	Milanoff Schock Library Contribution	\$	41,000.00
	<b><i>SUBTOTAL - LIBRARY/OTHER ORGANIZATIONS</i></b>	\$	49,250.00
	<b><i>TOTAL CULTURE &amp; RECREATION</i></b>	\$	283,499.00
	<b><i>ECONOMIC / COMMUNITY DEVELOPMENT</i></b>		
<b>463</b>	<b><u>ECONOMIC DEVELOPMENT</u></b>		
463.000	Main Street Program Contribution (2022 Contribution from ARPA Fund)	\$	-
	<b>SUBTOTAL</b>	\$	-
	<b><i>TOTAL COMMUNITY DEVELOPMENT</i></b>	\$	-
	<b><u>DEBT SERVICE, INSURANCES &amp; CAPITAL PLANNING</u></b>		
<b>471</b>	<b><u>DEBT SERVICE</u></b>		
471.100	General Obligation Notes	\$	-
471.200	TAN Reimbursement	\$	-
472.100	General Obligation Interest	\$	-
	<b>SUBTOTAL</b>	\$	-
<b>486</b>	<b><u>INSURANCE</u></b>		
486.352	Casualty, Liability, Bonds	\$	80,300.00
486.354	Workers Compensation	\$	91,750.00
	<b>SUBTOTAL</b>	\$	172,050.00
<b>487</b>	<b><u>EMPLOYEE BENEFITS</u></b>		
487.153	Disability Insurance	\$	4,572.00
487.155	Self Insured Medical Payments	\$	24,000.00
487.156	Hospitalization Major Medical	\$	632,500.00
487.158	Life Insurance	\$	2,500.00
487.160	Pension	\$	272,065.00
487.161	Employer Taxes	\$	139,256.00
487.162	Unemployment Insurance	\$	10,500.00
487.163	Vision/Dental Reimbursement Benefit	\$	13,000.00
489.000	Miscellaneous Expenses	\$	-

491.000	Refund of Prior Year Revenue	\$ -
	SUBTOTAL	\$ 1,098,393.00
<b>492</b>	<b>CAPITAL PLANNING</b>	
492.100	Transfer to Capital Reserve	\$ 230,000.00
492.100	Transfer to Capital Reserve - Municipal Building	\$ 360,000.00
	SUBTOTAL	\$ 590,000.00
	<b>TOTAL DEBT, INSURANCE &amp; CAPITAL PLANNING</b>	<b>\$ 1,860,443.00</b>
	<b>TOTAL REVENUES</b>	<b>\$ 5,042,438.00</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 5,042,438.00</b>
	<b>UNAPPROPRIATED BALANCE</b>	<b>\$ -</b>

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	04. REFUSE / RECYCLING FUND	2022
ACCT. NO.	LINE ITEM	PROPOSED
<b>REVENUES</b>		
<b>341</b>	<b>INTEREST EARNINGS</b>	
<b>301.001.</b>	<b>Fund Balance</b>	\$ 81,214.00
341.000	Interest Earnings	\$ 800
341.001	PLIGIT Interest Earnings	\$ 4
341.200	Lien Payoffs	\$ 1,000
	<b>SUBTOTAL</b>	<b>\$ 83,018</b>
<b>364</b>	<b>SANITATION</b>	
364.301	Collection - Domestic	\$ 742,656
364.302	Collection - Commercial	\$ 16,240
364.303	Collection - Bulk Waste (TRASH TAGS)	\$ 10,000
364.304	Collection- Woody Waste	\$ 75,816
364.305	PADEP Grant (904)	\$ 13,130
364.306	LCSWMA Rebate	\$ 25,000
364.308	Kraft Bags	\$ 1,000
364.309	Other Municipal Woody Waste	\$ 10,000
364.310	Product Sales and Disposal Charges - Compost Sales	\$ 2,000
364.311	Refuse Final Fee	\$ 1,500
364.312	Key Fobs	\$ 12,320
	<b>SUBTOTAL</b>	<b>\$ 909,662</b>
<b>380</b>	<b>OTHER REVENUES</b>	
380.010	Misc Revenue	\$ -
380.340	Newsletter Ads	\$ 200
	<b>SUBTOTAL</b>	<b>\$ 200</b>
	<b>TOTAL CASH &amp; RECEIPTS</b>	<b>\$ 992,880</b>
<b>EXPENDITURES</b>		
<b>400</b>	<b>SOLID WASTE COLLECTION &amp; DISPOSAL</b>	
400.310	Banking Service Charges	\$ 30
	<b>SUBTOTAL</b>	<b>\$ 30</b>
<b>427</b>	<b>SOLID WASTE COLLECTION &amp; DISPOSAL</b>	
427.200	Materials & Supplies	\$ -
427.300	General Expense	\$ 500
427.314	Legal Services	\$ 1,000
427.325	Postage	\$ 100
427.340	Advertising and Printing	\$ 2,500
427.370	Vehicle / Equip Maintenance & Repairs	\$ 2,500
427.470	Facility Maintenance and Repair	\$ 1,000
427.450	Tipping Fees	\$ 240,000
427.453	Woody Waste Disposal (Kraft Bags)	\$ 3,000
427.454	Compost Site	\$ 7,000
427.458	Grinding	\$ 15,000
427.455	Collection	\$ 390,250
427.456	Billing	\$ 6,500
427.457	Refuse Service Reimbursements	\$ 500
427.700	Newsletter	\$ 10,000
427.750	Minor Equipment Purchase	\$ 500
427.900	Recycling Bins	\$ 2,500
427.999	Emergency Expenditures	\$ -
	<b>SUBTOTAL</b>	<b>\$ 682,850</b>
<b>492</b>	<b>TRANSFERS</b>	
492.010	Transfer to General Fund	\$ 250,000
492.200	Transfer to Capital Fund (Leaf Coll/Compost/DumpTk)	\$ 30,000
492.201	Transfer to Capital Fund (Dump Truck)	\$ 30,000
	<b>SUBTOTAL</b>	<b>\$ 310,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 992,880</b>
	<b>TOTAL REVENUES (under)/over</b>	<b>\$ 992,880</b>
	<b>TOTAL EXPENDITURES (under)/over</b>	<b>\$ 992,880</b>
	<b>UNAPPROPRIATED BALANCE</b>	<b>\$ -</b>

Mount Joy Borough		2022
30. CAPITAL FUND		PROPOSED
ACCT. NO.	DESCRIPTION	
	BEGINNING BALANCE	\$ 1,123,157.00
	TRANSFERS/GRANTS/INTEREST	
341.000	NW INTEREST EARNINGS	\$ 800.00
341.001	PLIGIT INTEREST EARNINGS	\$ 4.00
392.156	MEDICAL INSURANCE - General Transfer	\$ -
392.160	EARLY RETIREMENT / PENSION - General Transfer	\$ -
	ADMINISTRATION	
392.400	OFFICE EQUIPMENT - General Transfer	\$ -
392.409	MUNICIPAL BUILDINGS - General Transfer	\$ 360,000.00
	POLICE DEPARTMENT	
392.410	POLICE DEPARTMENT - General Transfer	\$ -
380.743	POLICE DEPARTMENT - Contributions/Receipts	\$ -
380.747	POLICE DEPARTMENT - Grants	\$ -
	PUBLIC WORKS	
392.427	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Refuse Transfer	\$ 30,000.00
380.615	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Grants (902)	\$ 295,899.00
392.430	HIGHWAY EQUIPMENT/GENERAL - General Transfer - Equipment	\$ -
392.201	HIGHWAY EQUIPMENT/GENERAL - Refuse Transfer - Equipment	\$ 30,000.00
380.614	HIGHWAY EQUIPMENT/GENERAL - Grants	\$ -
392.433	TRAFFIC CONTROL - General Transfer	\$ -
380.433	TRAFFIC CONTROL - Contributions/Receipts	\$ -
380.616	TRAFFIC CONTROL - Grants (ARLE)	\$ 219,000.00
380.616	TRAFFIC CONTROL - Grants (MTF)	\$ 606,387.00
392.438	STREETS & BRIDGES - General Transfer	\$ 200,000.00
380.438	STREETS & BRIDGES - Contributions/Receipts	\$ -
380.618	STREETS & BRIDGES - Grants (Smart Growth/Complete Streets)	\$ 63,120.00
	STORMWATER	
392.446	STORMWATER MANAGEMENT - General Transfer	\$ 30,000.00
380.612	STORMWATER MANAGEMENT - Grants (NFWF SWG)	\$ 50,000.00
380.612	STORMWATER MANAGEMENT - Grants (NFWF Pa LGI)	\$ 100,000.00
380.612	STORMWATER MANAGEMENT - Grants (Growing Greener)	\$ 65,000.00
	PARKS	
392.454	PARKS - General Transfer	\$ -
380.454	PARKS - Contribution/Receipts	\$ -
380.613	PARKS - Grants	\$ -
	TOTAL TRANSFERS/GRANTS/INTEREST RECEIVED	\$ 2,050,210.00
	EXPENDITURES	
400.156	MEDICAL INSURANCE - Expenditures	\$ -
487.160	EARLY RETIREMENT / PENSION - Expenditures	\$ -
	ADMINISTRATION	
400.701	OFFICE EQUIPMENT - Expenditures	\$ 20,000.00
400.600	MUNICIPAL BUILDINGS - Expenditures	\$ 360,000.00
	POLICE DEPARTMENT	
410.743	POLICE DEPARTMENT - Expenditures	\$ -
	PUBLIC WORKS	
427.373	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Expenditures	\$ 45,000.00
427.615	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Grant Expenditures (902)	\$ 295,899.00
430.373	HIGHWAY EQUIPMENT/GENERAL - Expenditures	\$ 40,000.00
430.373	HIGHWAY EQUIPMENT/GENERAL - Expenditures	\$ 6,000.00
433.600	TRAFFIC CONTROL - Expenditures	\$ -
433.616	TRAFFIC CONTROL - Grant Expenditures (ARLE)	\$ 219,000.00
433.616	TRAFFIC CONTROL - Grant Expenditures (MTF)	\$ 606,387.00
438.600	STREETS & BRIDGES - Expenditures	\$ 800,000.00
438.600	STREETS & BRIDGES - Expenditures	\$ 18,000.00
438.601	STREETS & BRIDGES - Grant Expenditures	\$ -
	STORMWATER	
446.600	STORMWATER MANAGEMENT - Expenditures - Construct & Mntnce	\$ -
446.664	STORMWATER MANAGEMENT - Engineering & Design	\$ -
446.612	STOEMWATER MANAGEMENT - Grant Expenditures (Growing Greener)	\$ 65,000.00
	PARKS	
454.600	PARKS - Expenditures	\$ 30,000.00
454.600	PARKS - Expenditures	\$ 20,000.00
454.600	PARKS - Expenditures	\$ 10,000.00
380.454	PARKS - Contribution/Receipts	\$ -
380.613	PARKS - Grant Expenditures	\$ -
	TOTAL EXPENTITURES	\$ 2,535,286.00
	ENDING BALANCE	\$ 638,081.00
	FUND BALANCES	
279.156	MEDICAL INSURANCE - Fund Balance	\$ -
279.160	EARLY RETIREMENT / PENSION - Fund Balance	\$ -
	ADMINISTRATION	
279.400	OFFICE EQUIPMENT - Fund Balance	\$ 581.00
279.409	MUNICIPAL BUILDINGS - Fund Balance	\$ 102,275.00
	POLICE DEPARTMENT	
279.410	POLICE DEPARTMENT - Fund Balance	\$ 12,049.00
	PUBLIC WORKS	
279.427	LEAF COLLECTOR/COMPOST EQUIPMENT/SITE - Fund Balance	\$ 13,240.00
279.430	HIGHWAY EQUIPMENT/GENERAL - Fund Balance	\$ 39,904.00
279.433	TRAFFIC CONTROL - Fund Balance	\$ 46,281.00
279.438	STREETS & BRIDGES - Fund Balance	\$ 272,919.00
	STORMWATER	
279.446	STORMWATER MANAGEMENT - Fund Balance	\$ 150,155.00
	PARKS	
279.454	PARKS - Fund Balance	\$ 677.00
	TOTAL FUND BALANCES	\$ 638,081.00



13h

BOROUGH OF MOUNT JOY		
HIGHWAY AID FUND		
2022		
		2022
REVENUES		PROPOSED
100.000	NW Cash Forward	\$ 424,665.47
120.000	PLIGIT Cash Forward	\$ 10,049.82
109.000	Certificate of Deposit	\$ -
341.000	NW Interest Earnings	\$ 450.00
341.001	PLIGIT Interest Earnings	\$ 4.00
355.050	Liquid Fuels Allocation	\$ 188,923.82
	<b>Total Revenue</b>	<b>\$ 624,093</b>
279.740	Equipment Allocation Fund Balance	\$ 220,755.00
	20% of Allocation	\$ 37,784.76
	Equipment Allocation Purchase	\$ -
	<b>Equipment Fund Balance</b>	<b>\$ 258,540</b>
<b>EXPENDITURES</b>		
<b>ADMINISTRATION</b>		
400.310	Banking Fees	\$ -
	<b>Total Expenditures</b>	<b>\$ -</b>
<b>PUBLIC WORKS</b>		
430.740	Equipment Allocation Purchases	\$ -
433.360	Traffic Signal Utilities	\$ -
433.740	Preemption / LEDS	\$ -
434.000	Street Lighting	\$ -
	<b>Total Expenditures</b>	<b>\$ -</b>
<b>HIGHWAY MAINTENANCE &amp; REPAIRS</b>		
438.000	Highway Maintenance & Repairs	\$ -
438.310	General Maintenance Expense	\$ -
438.313	Engineering	\$ 30,000.00
438.315	Microsurfacing	\$ -
438.600	Resurfacing Streets	\$ -
		\$ -
438.601	Bridge Reconstruction	\$ -
	<b>Total Expenditures</b>	<b>\$ 30,000</b>
<b>HIGHWAY CONSTRUCTION &amp; REBUILDING</b>		
439.000	Projects	
	N. Angle St. Project	\$ -
	N. Angle St. ADA Ramps	\$ 71,000.00
	Pinkerton Rd.	\$ 400,000.00
	Pinkerton Rd. ADA Ramps	\$ 88,000.00
	ADA Ramps Project	\$ -
	<b>Total Expenditures</b>	<b>\$ 559,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 624,093</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 589,000</b>
	<b>UNAPPROPRIATED BALANCE</b>	<b>\$ 35,093</b>

**Borough of Mount Joy**  
Lancaster County, Pennsylvania

**Resolution No. 18-21**

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, RESTATING ANNUAL SERVICE CHARGES FOR BOROUGH REFUSE COLLECTION SERVICES FOR CALENDAR YEAR 2020.

WHEREAS, Borough Council has enacted a Municipal Waste Collection and Recycling Ordinance, which establishes a comprehensive planning and regulatory framework for the storage, collection, transportation, processing and disposal of solid waste in the Borough of Mount Joy; and,

WHEREAS, the Borough Code of Ordinances authorizes Council to fix and assess an annual service charge for Borough refuse collection services against each residential unit, regardless of occupancy, and also each nonresidential unit using Borough refuse collection services; and,

WHEREAS, the Borough Council desires to offer a discount of \$5.00 for payment of the entire year's charges by January 31, 2022.

WHEREAS, all Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Residential Service Charge Per Unit		
Includes \$256.00 residential plus \$26.00 Woody Waste		\$282.00
\$5.00 discount if paid by January 31, 2022		\$277.00
Nonresidential, Retail, Commercial Service Charge Per Unit		
Includes \$280.00 service plus \$26.00 Woody Waste		\$306.00
\$5.00 discount if paid by January 31, 2022		\$301.00

DULY ADOPTED this 6th day of December 2021, by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]

**BOROUGH OF MOUNT JOY**  
**Lancaster County, Pennsylvania**

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**RESOLUTION NO. 19-21**

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A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, RESTABLISHING AND AMENDING FEES TO BE CHARGED IN CONNECTION WITH, THE ADMINISTRATION OF THE STORM WATER MANAGEMENT ORDINANCE, THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, THE ZONING ORDINANCE, THE MOUNT JOY BOROUGH PROPERTY MAINTENANCE CODE, FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLABLE MATERIALS, FOR VARIOUS SUPPLIES AND MATERIALS RELATED TO THE BOROUGH'S RECYCLING PROGRAM, AND FOR THE FILING OF OTHER APPLICATIONS, PERMITS, LICENSES, COPYING AND OTHER ADMINISTRATIVE FEES.

WHEREAS, the Borough incurs costs in the administration of its Property Maintenance Ordinance, Storm Water Management Ordinance, Subdivision and Land Development Ordinance, Zoning Ordinance, Street and Sidewalk Ordinance; and

WHEREAS, the Borough incurs costs for providing supplies for the disposal of recyclable materials; and

WHEREAS, Borough Council believes that it is desirable to establish fees in order to recover the costs incurred by the Borough in the processing of applications, conduct of hearings, administration of construction and developments, and in providing supplies for the disposal of recyclable materials and in processing those recyclable materials to produce saleable products.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

**Section 1. Fees Related to the Permits and/or Requests under the Zoning Ordinance and Uniform Construction Code.**

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Zoning Ordinance or Uniform Construction Code:

Residential Permit - based on Fair Market Value. Includes: Principal Use or Structure Addition or Change, Sign, Demolition, Electrical, Mechanical, Plumbing.

<u>FMV (Fair Market Value)</u>		<u>Fee</u>
\$0.00 to \$10,000.00	=	\$65.00
\$10,001.00 and Over	=	\$65.00 base plus \$4.00 fee per \$1,000.00 FMV or portion thereof

Residential Construction Permit Administration  
Cancellation Fee (if refund is required): \$20.00

Residential Administrative Fee: \$40.00

Includes: Use Review (with issuance of Certificate of Occupancy, if applicable), Requests for Letter of Conformity or Nonconformity, Written Zoning Determination, Temporary Permit, Permit Time Extension, Preliminary Opinion.

Residential Accessory Use Permit: \$40.00

Including but not limited to: Accessory Fences, Sheds, Gazebos, Barns, Garages, Structures, Swimming Pools, Demolition of Accessory Structure. (under 1,000 square feet)

Nonresidential Permit - based on Fair Market Value. Includes: Principal Use or Structure Addition or Change, New Principal Signs, Demolition, Electrical, Mechanical, Plumbing, Fireworks Display.

<u>FMV (Fair Market Value)</u>		<u>Fee</u>
\$0.00 to \$10,000.00	=	\$115.00
\$10,001.00 and Over	=	\$115.00 base plus \$4.00 fee per \$1000.00 FMV or portion thereof

Nonresidential Construction Permit Administration  
Cancellation Fee (if a refund is required): \$30.00

Nonresidential Administrative Fee: \$60.00



Includes: Use Review or Change (with issuance of Certificate of Occupancy, if applicable), Occupancy Change, Requests for Letter of Conformity or Nonconformity, Written Zoning Determination, Temporary Permit, Permit Time Extension, Preliminary Opinion, Principal Sign in Central Business District.

Nonresidential Accessory Use Permit: \$50.00

Including but not limited to: Accessory Fences, Sheds, Barns, Demolition of Accessory Structure. (under 1,000 square feet)

Failure to obtain Zoning Permit  
or Construction Permit: \$ Double the permit fee

### **Section 2. Education and Training Fee.**

The Borough of Mount Joy shall assess a state code official's education and training fund fee of \$4.50 on each construction or building permit issued under the authority of the Uniform Construction Code.

### **Section 3. Uniform Construction Code Plan Review and Inspections.**

An applicant for a permit under the Uniform Construction Code Ordinance shall pay all fees which the Borough's third-party agency construction code official imposes for plan reviews and required inspections. Such fees shall be established by the third-party agency and shall be paid to the third-party agency. The Borough Building Code Officer shall not issue a certificate of occupancy under the Uniform Construction Code until the third-party agency confirms to the Borough that the applicant has paid all plan review and inspection fees.

### **Section 4. Uniform Construction Code Appeals.**

Any appeal or hearing under the Mount Joy Uniform Construction Code to the Joint Appeals Board formed by Mount Joy Borough, Rapho Township, Manheim Borough and Penn Township shall be accompanied by a fee in the amount of \$600.00. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Borough entirely by the person or entity requiring a hearing. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such an appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases the party requesting the original transcript shall bear the cost thereof.

## Section 5. Zoning Hearing Board Fees

Application fee for Zoning Hearing Board Applications and Appeals. The application fee for a hearing before the Mount Joy Borough Zoning Hearing Board upon application for special exceptions or variances or upon appeals from the determination or order of the Zoning Officer or the Borough Engineers provided by Section 909.1 (a) of the Pennsylvania Municipalities Planning Code shall be seven hundred dollars (\$700.00) which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead, compensation of Zoning Hearing Board members, and advertising costs. In the event that the hearing(s) on such appeals or application shall exceed five (5) hours, an additional fee of five hundred dollars (\$500.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing(s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting for the number of hearing hours in excess of five (5) hours which has been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

## Section 6. Other Hearing Fees.

A. Application Fee for Conditional Use Applications. The application fee for a hearing before the Borough Council upon applications for conditional uses shall be two thousand dollars (\$2,000.00) which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead, compensation of the Secretary and advertising costs if the hearing(s) on such appeals or application shall exceed five (5) hours, an additional fee of six hundred dollars (\$600.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing(s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting for the number of hearing hours in excess of five (5) hours which has been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

B. Challenges to the Validity of the Zoning Ordinance or Map. The minimum fee for a hearing on a petition for a curative amendment to the Zoning Ordinance or Map which had been submitted to the Borough Council for a hearing before the Zoning Hearing Board challenging the procedural or substantive validity of the Zoning Ordinance or Map shall be two thousand dollars (\$2,000.00). In the event that the hearing(s) on such petition or challenge shall exceed five (5) hours, an additional fee of six hundred dollars (\$600.00) shall be assessed against the petitioner or challenger for each hour or part of thereof in excess of five (5) hours until the hearing(s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an

invoice from the Borough setting forth the number of hearing costs in excess of five (5) hours which had been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

C. Petition for Amendment to the Zoning Ordinance or Map. The fee for the hearing and related costs on a petition to amend the Zoning Ordinance or Map before the Borough Council of the Borough of Mount Joy shall be three thousand dollars (\$3,000.00).

D. Continuances. In the event an applicant, appellant, challenger, or petitioner requests a continuance after a hearing has been advertised, the Borough reserves the right to assess a fee, not to exceed six hundred dollars (\$600.00), to defray the costs occasioned by the continuance in addition to the other fees set forth in this resolution.

E. Other Hearings. The fee for liquor license and other similar kinds of hearings and related costs shall be six hundred dollars (\$600.00).

F. Application Fee for Petition to Vacate Public Right-of-Ways. The application fee for a petition to be reviewed before the Borough Council shall be two hundred (\$200.00) dollars which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead and compensation of the Secretary. The Petition shall be brought before Borough Council for review and Borough Council will give preliminary comments. Applicant is required to provide a legal description of right-of-way to be vacated and a site plan of right-of-way to be vacated. Application shall then be reviewed for comments and recommendations by Borough Planning Commission and a public hearing must then be held by Borough Council on the proposed vacating of the right-of-way. An ordinance shall then be adopted by Borough Council for actual vacating of the right-of-way.

Escrow Account. At the time of the application, the applicant will establish an escrow account with the Borough. This account will be utilized to pay all reasonable and necessary Borough engineering costs for review of said application, legal fees for public hearing and ordinance preparation and advertising costs.

Petition to Vacate Public Right of Ways Escrow Deposit: \$3,000.00

#### Section 7. Fees Related to Permits under the Mount Joy Borough Property Maintenance Code.

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Property Maintenance Code:

Motor Vehicle Storage Permit Application Fee - \$80.00

The annual Apartment License Fee of \$50.00 shall be paid per dwelling unit and shall be considered to have been paid on time if received within 90 days of the billing. The annual license period shall run from January 1<sup>st</sup> through December 31<sup>st</sup> of each year.

Rental License Late Fee - \$25.00

Apartment Re-inspection Fee - \$75.00

There shall be no fee for the initial re-inspection of an apartment, scheduled at the outset of this program, provided that the owner has made the necessary modifications. However, should the owner fail to make the necessary corrections, a fee shall be due for each subsequent inspection until all necessary corrections have been completed to the satisfaction of the Code Officer.

<u>Subject</u>	<u>Fee</u>
Quick Ticket Violation	
1. First Offense	\$ 75.00
2. Second Offense	\$150.00
3. Third Offense	\$225.00
4. Fourth and Subsequent Offenses	\$300.00

**Section 8. Appeal Fees from Decisions of the Code Official under the Property Maintenance Code, or from any Disruptive Conduct Report.**

Each appeal to Borough Council from a decision of the Code Official in the administration of the Property Maintenance Code or from the issuance of a Disruptive Conduct Report issued by a police officer under Chapter 9 of the Property Maintenance Code shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$200.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all cases, the party requesting the original transcript shall bear the cost thereof.

**Section 9. Subdivision and Land Development fees**

**A. Basic Subdivision, Land Development, Improvement Construction Plan or Lot**

**Add-on Fees:**

- (a) Residential.....\$150.00
- (b) Non-Residential.....\$250.00
- (c) Lot Add-on (also called reverse subdivision.....\$200.00
- (d) Waiver request to defer plan approval to an adjoining municipality.....\$100.00
- (e) Waiver request of subdivision and land development plan processing\$150.00

**B. Additional Fees**

- (a) Residential .....\$15.00 per lot (1-5 lots or units of occupancy)
- (b) Residential.....\$11.00 per lot (6-20 lots or units of occupancy)
- (c) Residential.....\$6.50 per lot (21 or more units of occupancy)
- (d) Non-residential \$10.00 per acre (or fraction thereof) & \$10 per 1000 sf of building
- (e) Sketch Plan Review.....\$100.00
- (f) Improvement Construction Plan.....\$100.00

- (g) Waiver request of specific ordinance requirement.....\$50.00 each

**Section 10. Storm Water Management Permit Application Filing Fees.**

Fees shall be imposed for the filing of applications for a stormwater exemption, a stormwater small project, and a stormwater management site plan. The amount of the above-mentioned fees shall be as follows:

**A. Stormwater Management Permit Fees:**

- (a) Stormwater Exemption.....\$ 50.00  
(b) Stormwater Small Project.....\$175.00  
(c) Stormwater Management (SWM) Site Plan.....\$250.00

The filing fee shall be used to reimburse the Borough for its administrative expenses in connection with the processing of the application, including but not limited to receipt, transmittal and storage of plans and reports, postage, similar expenses.

**Section 11. Subdivision, Land Development and/or SWM Site Plan Escrow Accounts.**

When submitting a subdivision plan, land development plan, stormwater management plan and/or an application for a SWM Site Plan, applicants shall be required to establish with the Borough, an escrow account in accordance with the following schedule:

**A. Escrow Accounts**

- (a) Residential subdivision, land development and/or SWM site plans (1-5 lots or units of occupancy).....\$2,000.00  
(b) Residential subdivision, land development and/or SWM site plans (6-20 lots or units of occupancy).....\$ 5,000.00  
(c) Residential subdivision, land development and/or SWM site plans (21 or more lots or units of occupancy).....\$10,000.00  
(d) Non-residential subdivision, land development and/or SWM site plans .....\$7,500.00  
(e) Sketch Plan.....\$2,000.00  
(f) Lot Add-on Plan.....\$2,000.00  
(g) Waiver for deferring plan approval to adjoining municipalities..... \$1,000.00  
(h) Waiver request of a specific ordinance requirement..... ..\$500.00  
(i) Waiver request of subdivision and land development plan processing .....\$1,500.00

- B. When filing an application for a stormwater exemption or a stormwater small project, no escrow account shall be required to be established with the Borough**

## **Section 12. Appeal Under the Stormwater Management Ordinance.**

Each appeal to Borough Council from any determination, decision, or action of the enforcement office or Borough Engineer in the administration and enforcement of the Stormwater Management Ordinance shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$200.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

## **Section 13. Fee Payable at Time of Application or Appeal.**

No applications, appeal, request for hearing, or another matter shall be considered complete unless the required fee is included and, where applicable, the required escrow is posted. The filing of the application, appeal, and/or request for hearing or other matter shall be considered an implied agreement to pay all fees imposed by this Resolution.

## **Section 14. Reimbursement for Plan and Document Review Expenses.**

Applicants shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's professional consultants, including but not limited to the Borough Engineer and the Borough Solicitor, for the review and any report or reports to the Borough on an applicant's application, plans, supporting data, proposed agreements relating to the maintenance of improvements or open space, financial security, and similar matters if any, in connection with subdivisions and land developments, public street plans and storm water management applications. Such review fees shall be the actual fees charged by the Borough Engineer, Borough Solicitor or other professional consultant for the services performed. The present fee schedule of the Borough Engineer is attached hereto as Exhibit "A," and the present fee schedule of the Borough Solicitor is attached hereto as Exhibit "B," both of which are incorporated herein. Such schedules shall be revised from time to time to reflect the changes in the rates charged to the Borough by the Borough Engineer, Borough Solicitor, or such other professional consultant. The filing of a plan or application under any Borough Ordinance and/or Section 1737 of the Borough Code shall constitute an implied agreement by the applicant to pay such expenses.

## **Section 15. Reimbursement for Inspection of Improvements when such Inspection is Performed by the Borough Engineer or other Professional Consultant.**

Developers shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's professional consultants or the Borough Engineer for inspection of the improvements required to be constructed under the Mount Joy Borough Stormwater Management Ordinance, including but not limited to improvements proposed to be dedicated to the Borough or the Borough Zoning Ordinance and any report or reports to the Borough thereon. Such inspection fees shall be the actual fees charged by the Borough Engineer or other professional consultant for the services performed. The

present fee schedule of the Borough Engineer is attached hereto as Exhibit "A" and incorporated herein. Such schedule shall be revised from time to time to reflect changes in the rates charged to the Borough by the Borough Engineer.

**Section 16. Resolution of Subdivision, Land Development and/or Stormwater Management Fee and Escrow Dispute.**

Disputes will be governed by the procedures in the Municipal Planning Code (MCP) Section 503 (1) and Section 510(g).

**Section 17. Recording Fees**

Any costs related to the reduction of final plans for the purpose of recording the same with the Recorder of Deeds in and for the County of Lancaster, shall be paid by the applicant.

**Section 18. Miscellaneous Fees.**

Copy of Zoning Ordinance w/ Map	\$ 40.00
Copy of Zoning Ordinance	\$ 30.00
Copy of Zoning Map Black & White	\$ 15.00
Copy of Zoning Map Color	\$ 25.00
Copy of Subdivision & Land Development Ordinance	\$ 25.00
Copy of Stormwater Management Ordinance	\$ 25.00
Copy of Mount Joy Borough Code	\$110.00
Copy of Mount Joy Borough Budget	\$ 20.00
Copies (no color copies will be provided)	\$ .30 per side
Official Map Black & White Only	\$ 20.00

Copies for Open Records Request - Fee will be in accordance with the price set forth in the office of Open Records fee schedule.

**Section 19. Other Permits, Licenses, and/or Administrative Fees.**

Temporary Street or Sidewalk Obstruction Permit	\$ 70.00
Permit to Open and Excavate a Borough Street (includes one inspection)	\$ 75.00
Additional Inspection Relating to the Opening and Excavating of a Brough Street	\$ 20.00
Memorial Park Refundable Wedding Deposit	\$100.00
Refundable Key Deposit (park sheds, gazebo, pavilion electric box)	\$ 10.00
Refuse/Recycling Final	\$ 10.00

Return Deposit Item and NSF	\$ 30.00
Bicycle/Pedacycle License New, Replacement or Transfer	\$ 6.00
Pavilion and Parks Rental	\$ 25.00
Pavilion Rental with Electric	\$ 40.00
Peddling or Soliciting License Fee	\$ 50.00
Renew of Peddling or Soliciting License	\$ 10.00

#### **Section 20. Additional Refuse Tags Fees**

A. Oversized item tag	\$ 4.00 each
B. Extra bag tag	\$ 1.50 each
C. Grass tags	\$ 2.00 each
D. White Goods tag	\$12.00 each
E. Tire tag	\$ 3.00 each
F. Woody Waste bags	\$ 0.50 each

#### **Section 21. Various Supplies and Materials Fees Related to Recycling Program**

A. Delivery charge	\$20
B. Key Fob for Borough residents	\$10 annually
C. Key Fob for East Donegal Township residents	\$25 annually
D. Key Fob for Commercial/Hauler Borough or Township	\$300 annually per vehicle
E. Sale of compost or mulch to commercial vendors	\$10 per cubic yard
F. Other Municipality Tipping Fee (per ton)	\$30 per ton

#### **Section 22. Appeals Under Local Agency Law**

Every request for a hearing under the Local Agency Law, 2 Pa.C.S. §551 et seq., for which the Borough has not established a specific fee by other resolution or ordinance, shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$300.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

#### **Section 23. Repeals and Reaffirmation of Other Fees**

All provisions of Borough resolutions establishing fees for the items set forth in this Resolution are hereby repealed to the extent that they are inconsistent with the fees



established by this Resolution. All Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

**Section 24. Return Fees**

No part of any fee established by this Resolution or any prior resolution establishing fees is refundable.

**Section 25. Reservation of Rights**

Borough Council reserves the right to revise the fees in this Resolution at any time by resolution.

**Section 26. Severability**

In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provision, sections, sentences, clauses, or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall remain in full force and effect.

**Section 27. Effective Date**

This Resolution shall take effect and be in force on January 1, 2021.

DULY ADOPTED this 6<sup>th</sup> day of December, 2021, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

ATTEST: \_\_\_\_\_  
(Assistant) Secretary

BY: \_\_\_\_\_  
(Vice) President Borough Council

[BOROUGH SEAL]

**BOROUGH OF MOUNT JOY**

Lancaster County, Pennsylvania

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**RESOLUTION NO. 20-21**

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A RESOLUTION OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, TO LEVY TAXES UPON ALL TAXABLE REAL PROPERTY WITHIN THE BOROUGH FOR GENERAL BOROUGH PURPOSES FOR THE YEAR 2022.

WHEREAS, the Borough Code, 8 Pa. C.S. §101 et seq., authorizes Borough Council to levy certain taxes upon real property; and

WHEREAS, Section 1302(a) of the Borough Code, 8 Pa. C.S. §1302(a), permits Borough Council to levy taxes upon all real property within the Borough made taxable for Borough purposes, as ascertained by the last adjusted valuation for county purposes, at the rate specified in this Resolution.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, hereby levies an annual tax for general Borough purposes upon all taxable real property within the Borough and establishes the millage rate at 3.98 mills based on an assessment ratio of 100 percent of assessed value for the year 2022. The tax rate expressed in dollars and cents shall be \$0.398 on each one hundred (\$100.00) dollars of assessed valuation of taxable property.

Section 2. All taxes imposed under this Resolution paid by April 30, 2022, shall be subject to a two (2%) per cent discount. All taxes imposed under this Resolution which are not paid in full by July 1, 2022, shall be subject to a flat ten (10%) percent penalty.

Section 3. The provisions of this Resolution are severable, and if any section, sentence, clause, part or provision hereof shall be held to be illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Resolution. It is hereby declared to be the intent of Borough Council that this Resolution would have been adopted if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

Section 4. All Resolutions or part of Resolutions inconsistent herewith are hereby repealed.

Section 5. This Resolution shall take effect January 1, 2022.

DULY ORDAINED AND ENACTED this 6th day of December, 2021, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]



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ARRO Consulting, Inc.  
Corporate Headquarters  
108 West Airport Road  
Lititz, PA 17543  
P: (717) 569-7021

November 9, 2021

Via Electronic Mail  
Stacie Gibbs, BCO  
Planning, Zoning & Code Administrator  
Borough of Mount Joy  
21 East Main Street  
Mount Joy, PA 17552

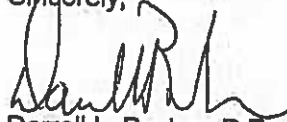
RE: The Lakes at Donegal Springs – Phase 2  
Construction Financial Security Release  
ARRO #10863.26

Dear Stacie:

ARRO Consulting, Inc. performed inspections of the completed sidewalk on Lots 120, 122 and 148 on November 8, 2021. The inspections confirmed the sidewalk on these lots is acceptable. Consequently, the developer, Charlan Group, L.P., has satisfied their obligation as described in the Deferred Improvement Agreement between the Borough of Mount Joy and Charlan Group, L.P. made on November 12, 2020. Therefore, I recommend releasing the remaining \$8,500.00 of the construction financial security as stipulated in the above referenced agreement.

Please call me at 717-560-6056 with any questions.

Sincerely,

  
Darrell L. Becker, P.E.  
Vice President

DLB:mem

c: Mark G Pugliese I – Manager – Mount Joy Borough (via email)  
Josele Cleary, Esquire - Morgan, Hallgren, Crosswell & Kane, PC (via email)  
Tim Risser – Desmond Construction /Management (via email)

\\LANCFILE3\\Lancaster-Technical\\Active Projects\\Mount Joy Borough\\The Lakes Land Development 10863.26\\Correspondence\\10863.26.10\_Phase 2 Construction Financial Security Release.docx

[www.arroconsulting.com](http://www.arroconsulting.com)

OUT-IN-FRONT. EVERY STEP OF THE WAY.

Prepared by: McNeese Wallace & Nurick LLC  
Return to: McNeese Wallace & Nurick LLC  
570 Lausch Lane, Suite 200  
Lancaster, PA 17601

Parcel ID No.: 4505639100000; 4504282700000; & 4503229300000

### **DEFERRED IMPROVEMENTS AGREEMENT**

THIS AGREEMENT made this 12<sup>th</sup> day of November, 2020, by and between CHARLAN GROUP, L.P., a Pennsylvania limited partnership, also known as Charlan Group, a Pennsylvania limited partnership with an address of 1085 Manheim Pike, Lancaster, PA 17601, hereinafter referred to as "Developer", and MOUNT JOY BOROUGH, Lancaster County, Pennsylvania, a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania with its municipal offices located at 21 East Main Street, Mount Joy, PA 17552, hereinafter referred to as the "Borough".

### **BACKGROUND**

Developer is the developer of The Lakes at Donegal Springs (the "Development"), a residential development within Mount Joy Borough, Lancaster County, Pennsylvania, as shown on the Final Subdivision Plan Phase 2 for The Lakes at Donegal Springs recorded at Instrument No. 5416136, as modified by the Revised Final Subdivision Plan for The Lakes at Donegal Springs Phase 2 recorded at Instrument No. 5489474 (collectively, the "Plan").

The Plan creates residential lots, including (i) an approximately 0.16-acre lot located north of Lakeside Crossing and identified as Lot 120 on the Plan; (ii) an approximately 0.16-acre lot located north of Lakeside Crossing and identified as Lot 122 on the Plan; and (iii) an approximately 0.22-acre lot located west and south of Charlan Boulevard and identified as Lot 148 on the Plan (collectively, the "Subject Lots"). Developer is the record owner of the Subject Lots by virtue of a deed recorded at Book 3759, Page 268 in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania.

The Plan proposes the installation of sidewalks along the street frontages of the Subject Lots and other lots within the Development. Developer did not install sidewalks along Lakeside Crossing or Charlan Boulevard when Developer constructed the roads. Instead, Developer installs sidewalks along each lot within the Development at such time as individual lots are purchased by third parties and developed with single-family homes. As of the date of this Agreement, the Subject Lots have not been purchased by third parties and remain vacant and unimproved. As such, sidewalks required by the Plan have not yet been installed on the street frontages of the Subject Lots (the "Remaining Sidewalk"). The Remaining Sidewalk required for Lot 120 and Lot 122 constitutes 280 square feet of sidewalk per lot, and the Remaining Sidewalk required for Lot 148 constitutes 690 square feet of sidewalk.

Developer intends to dedicate Lakeside Crossing and Charlan Boulevard to the Borough prior to installation of the Remaining Sidewalk. The Borough has agreed to accept such

dedication and grant a deferral of Developer's obligation to install the Remaining Sidewalk subject to the terms and conditions of this Agreement.

**NOW, THEREFORE**, intending to be legally bound hereby, Developer and the Borough covenant and agree as follows:

1. The foregoing background recitals are incorporated into and made a substantive part of this Agreement.
2. Developer acknowledges that Developer is required to install the Remaining Sidewalk at the locations shown on the Plan and to the specifications contained within the Plan within one (1) year of the date of this Agreement. If Developer does not install the Remaining Sidewalk within one (1) year of the date of this Agreement, the Borough shall have the right, but not the obligation, to enter upon the Subject Lots and install the Remaining Sidewalk. Notwithstanding the foregoing, upon Developer's request, the Borough may grant Developer an extension to said 1-year period.
3. Notwithstanding the dedication of Lakeside Crossing and Charlan Boulevard to the Borough, Developer acknowledges and agrees that the Borough will continue to hold \$8,500.00 of the existing financial security to secure the installation of the Remaining Sidewalk. The Borough shall release said retained financial security, or the applicable portion thereof, to Developer following Developer's installation of the Remaining Sidewalk, or the applicable segment on one or more of the Subject Lots, provided, however, that in the event the Borough installs the Remaining Sidewalk, or the remaining portion thereof, pursuant to Paragraph 2 hereunder, the Borough shall have the right to draw upon Developer's financial security and reimburse itself for the cost of such installation. In the event Developer's financial security is insufficient to cover the Borough's cost of installing the Remaining Sidewalk, or the remaining portion thereof, Developer shall reimburse the Borough for all additional costs the Borough incurs in connection with the installation of the Remaining Sidewalk, or the remaining portion thereof, within thirty (30) days after the date of an invoice for such costs. If Developer fails to pay such invoice, the Borough shall be entitled to file a municipal lien against the applicable Subject Lot(s) for such costs and all attorneys' fees incurred in the preparation and filing of the municipal lien.
4. Developer shall reimburse the Borough for all costs associated with the preparation and recording of this Agreement.
5. This Agreement shall be binding upon Developer, its successors and assigns and all present and future owners of the Subject Lots or any parts thereof and is intended to be recorded in order to give notice to future owners of the Subject Lots of their duties and responsibilities with respect to the installation of the Remaining Sidewalk.
6. This Agreement may be amended only by written instrument signed on behalf of all owners of the Subject Lots and the Borough.

7. When the sense so requires, words of any gender used in this Agreement shall be held to include any other gender, and the words in the singular number shall be held to include the plural, and vice versa.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed on the day and year first above written.

**CHARLAN GROUP, L.P.**, a Pennsylvania limited partnership, also known as Charlan Group, a Pennsylvania limited partnership

By and through its General Partner, TRI-DES INC., a Pennsylvania business corporation

Witness: Timothy D. Reed

By: George C. Desmond  
George C. Desmond  
President

**MOUNT JOY BOROUGH**, Lancaster County, Pennsylvania

Attest: Charles M. Kraus, III  
(Assistant) Secretary

By: William A. Hill  
(Vice) President  
Borough Council

COMMONWEALTH OF PENNSYLVANIA )  
 ) SS:  
COUNTY OF LANCASTER )

On this, the 12<sup>th</sup> day of November, 2020, before me, a Notary Public, the undersigned officer, personally appeared George C. Desmond, who acknowledged himself to be President of TRI-DES, INC., a Pennsylvania business corporation and General Partner of CHARLAN GROUP, L.P., a Pennsylvania limited partnership, also known as Charlan Group, a Pennsylvania limited partnership, and he, as such President, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the partnership by himself as President of TRI-DES, Inc., its General Partner.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Julie L Landis  
Notary Public

My commission expires:

7/11/2021

Commonwealth of Pennsylvania

Notarial Seal  
JULIE L LANDIS - Notary Public  
CITY OF LANCASTER, LANCASTER COUNTY  
My Commission Expires Jul 11, 2021

COMMONWEALTH OF PENNSYLVANIA )  
 ) SS:  
COUNTY OF LANCASTER )

On this, the 10<sup>th</sup> day of December, 2020, before me, a Notary Public, the undersigned officer, personally appeared William A Hall, who acknowledged himself/herself to be (Vice) President of the Borough Council of MOUNT JOY BOROUGH, Lancaster County, Pennsylvania, a Pennsylvania municipal corporation, and he/she, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Stacie Gibbs  
Notary Public

My commission expires:

10/22/21

Commonwealth of Pennsylvania - Notary Seal  
STACIE GIBBS, Notary Public  
Lancaster County  
My Commission Expires October 22, 2021  
Commission Number 1195360



## Curb Installation on street projects

On Pinkerton Rd, with the extensive storm water pipe installation project. It will be very difficult to bid and coordinate the curb installation work if the property owners are able to hire their own contractor.

If we do bid with the option for owner hiring their own contractor,

- Who will make the decision to go with the contractor or owners bid? Would it be piecemealed, with some owners doing their own and some utilizing the borough contractor? Or do we say it's all or none?
- Bids will be opened and ready for PW Comm to review at March 14 meeting.
- Council will see bid for awarding at April 4 meeting
- From March bid opening, till Council meeting in April, There would need to be a comparison of prices, an agreement of all owners, or at least know which ones would want to go with the bid or get their own contractor
- If owners hire their own contractor, the street contractor would come in and remove old stormwater piping, install new stormwater piping, stone in trenches. Demobilize from the project.
- Owners would then bring in their contractors to install curb during the month of July
- If some owners don't comply by July 30 deadline, We need to allow the month of August for the Borough to bring in a contractor to complete work, (This would require the borough to do a concrete bid) or have it written in the contract for the street contractor to complete any unfinished curbs.
- With the uncertainty of not knowing how much concrete work they will get, and the likely inability to utilize a curb machine because some sections may be completed by the owners. The curb price will probably be bid on the high side.
- In this scenario, the best case would be for street construction to begin in September.
- **If there are any delays with materials or weather, there would be a greater possibility of not completing the project within the 2022 season.**

If Street contractor is hired to install curbs:

- The street bidding contractors will give their best price on curbing if they can do all of it, and have the ability to schedule it into the entire project.
- This allows for much better project coordination. While still installing stormwater, the contractor could follow up with prep for, and installation of curbs concurrent with stormwater pipe installation.
- This will produce a much more consistent and appealing curb due to the fact that it will be continuous and not installed in many sections by different contractors.

## Tentative Road Project Schedule (with residents responsible for concrete work)

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
Advertising	Advertising period										
Bidding		Bid Period									
Bid Results			Bid Results By Mar 7								
Bid Results to PW Committee			Bid Results to PW Committee Mar 14								
Bid Recommendation to Council				Bid recommendation to Council-Award Bid Apr 4							
Signed Contracts				Signed Contracts by end of April							
Notice to Proceed					Notice to proceed by beginning of May						
Stormwater Work					Stormwater work to be completed within 2 months (Contractor would need to demobilize)						
Curb & Handicap Work							Time period for residents to complete concrete work	Time period for Borough to complete remaining concrete work			
Roadway Work											Roadway work (Contractor would have to re-mobilize, weather delays, and colder weather)

## Tentative Road Project Schedule (with concrete work as part of the bid)

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
Advertising	Advertising period										
Bidding	Bid Period										
Bid Results			Bid Results By Mar 7								
Bid Results to PW Committee			Bid Results to PW Committee Mar 14								
Bid Recommendation to Council				Bid recommendation to Council-Award Bid Apr 4							
Signed Contracts				Signed Contracts by end of April							
Notice to Proceed					Notice to proceed by beginning of May						
Stormwater Work					Stormwater work to be completed within 2 months						
Curb & Handicap Work						Street contractor to start concrete work concurrent with stormwater work					
Roadway Work							Roadway work				

# December 2021

[illegible]