

## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2016	NEW CASES Dec15 - Jan14 2017	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	0			0
Assault	0			0
Assist Other Agency	0			0
Burglaries	33		10 (5)	23
Criminal Mischief / Vandalism	3	1	4	0
Child & Family Offense (Abuse)	1	2	1	2
Death Investigation	0	2	1	1
Drug Offense	0			0
Harassment by Communication	1	1		2
Fraud (Forgery, Id Theft, etc.)	19		3	16
Receiving Stolen Property	0			0
Robbery	6		1	5
Suspicious Activity	3			3
Theft	45		1 (6)	44
Trespass	0			0
Miscellaneous	3			3
Threat to Official	0	1	1	0
<b>Sex Offense</b>				
Adult	0	2	2	0
Juvenile	3	1		4
<b>TOTAL OPEN CASES</b>	<b>117</b>	<b>10</b>	<b>24</b>	<b>103</b>
New Cases Assigned	10	MTH		
Closed Cases*	128	YTD		
Warrants Served	3	MTH		
Surveillance Hours Conducted**	4	MTH		

\*cold cases are marked in ( )

**MOUNT JOY BOROUGH (36413) UCR Report**  
 MTD 12/01/2016 thru 12/31/2016

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	AID/ASSIST	1
	AID/ASSIST OTHER POLICE DEPT/AGENCY	1
	ALARMS	6
	ASSIST AMBULANCE	3
	CRASH	6
<b>MISCELLANEOUS</b>		
	ALL OTHER CONTACT OR COMMUNICATIONS VIOLATIONS	1
	FOUND PROPERTY	3
	LOST PROPERTY	2
	MEGANS LAW VIOLATION	1
	OPERATING MOTOR VEHICLE W/O INTERLOCK	1
	PROTECTION FROM ABUSE	1
	UNATTENDED DEATH	1
	WARRANT SERVICE	2
<b>NOISE</b>		
	ANIMAL (DOG, STOCK, ETC)	1
	DOMESTIC	1
	PARENT / CHILD	3
	SOLICITING	1
	SUSPICIOUS ACTIVITY	2
	TRESPASS	1
	TRAFFIC COMPLAINT	1
	201 - RAPE FORCE/WITHOUT CONSENT	2
	503 - BURGLARY NO FORCE	1
	602 - THEFT FROM BUILDINGS	1
	604 - THEFT FROM MOTOR VEHICLE	1
	608 - THEFT SHOPLIFTING	2
	609 - THEFT ALL OTHER	3
	802 - ASSAULT - NON-AGGRAVATING HARASSMENT PHYSICAL CONTACT	1
	803 - ASSAULT - NON-AGGRAVATING HARASSMENT PHYSICAL CONTACT - DOMESTIC VIOLENC	1
	807 - ASSAULT - NON-AGGRAVATING SIMPLE ASSAULT	1
	811 - ASSAULT - NON-AGGRAVATING TERRORISTIC THREAT	1
	1101 - FRAUD BAD CHECKS	1
	1103 - FRAUD IDENTITY THEFT	1

**MOUNT JOY BOROUGH (36413) UCR Report**  
 MTD 12/01/2016 thru 12/31/2016

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	1104 - FRAUD THEFT BY DECEPTION	1
	1408 - CRIMINAL MISCHIEF / VANDALISM VEHICLE	2
	1709 - SEX OFFENSES ALL OTHERS	1
	1801 - DRUG VIOLATION POSSESSION OF ALL OTHERS	1
	1803 - DRUG VIOLATION POSSESSION OF OPIUM / COCAINE	1
	2102 - DUI DUI NON-CRASH RELATED	3
	2301 - DRUNKENNESS PUBLIC DRUNKENNESS	2
	2402 - DISORDERLY CONDUCT HARASSMENT - BY COMMUNICATIONS	5
	2403 - DISORDERLY CONDUCT HARASSMENT - CONDUCT / ALARMED	1
	2406 - DISORDERLY CONDUCT HARASSMENT - FOLLOWS / PUBLIC PLACE	1
	2409 - DISORDERLY CONDUCT FIGHTING/THREATENING BEHAVIOR	1
	2412 - DISORDERLY CONDUCT HAZARDOUS/PHYSICALLY OFFENSIVE CONDITION	2
	3519 - CRASH ALL OTHERS - REPORTABLE	1
	3702 - MISSING PERSON JUVENILE	1

Total UCR Incidents Previous Year Month of Dec, 2015	48
Total CAD Incidents Previous Year Month of Dec, 2015	314
Total Incidents Previous Year To Date	5472

<b>Total UCR Reportable Incidents For Month of Dec, 2016</b>	<b>78</b>
<b>Total CAD Incidents For Month of Dec, 2016</b>	<b>469</b>
<b>Total Incidents Year to Date</b>	<b>6157</b>

# BOROUGH OF MOUNT JOY POLICE DEPARTMENT

Maurice Williams  
Chief of Police

21 East Main Street  
Mount Joy, PA 17552

## ARREST REPORT DECEMBER 2016

### TRAFFIC ARRESTS

Additional Parking Regulations .....	1
Driving on Roadways Laned For Traffic .....	1
Driving While Operating Privilege is Suspended or Revoked.....	1
Duty of Driver in Emergency Response Areas .....	1
Failed to Drive Within a Single Lane .....	1
Following Too Closely.....	1
Obedience to Traffic- Control Devices .....	2
Operated a Vehicle in Careless Disregard For The Safety of Persons .....	1
Operated a Vehicle Without Lighted Head Lights.....	1
Operation of Vehicle Without Official Certificate of Inspection.....	3
Registration & Certificate of Title Required.....	1
Stop Signs and Yield Signs .....	6

**TOTAL DEC 2016** 20  
*Total DEC 2015* 15

### CRIMINAL ARRESTS

Disorderly Conduct .....	2
DUI.....	5
False Reports to Law Enforcement .....	1
Harassment.....	5
Hinder Prosecution.....	1
PFA Violation .....	1
Possession of Designer Drugs .....	1
Possession of Small Amount of Marijuana.....	1
Possession With Intent to Use Drug Paraphernalia.....	2
Public Drunkenness.....	1
Theft.....	5

**TOTAL DEC 2016** 25  
*Total DEC 2015* 23

### JUVENILE ARRESTS

Drug Possession .....	1
Endangering Welfare of Children .....	1

**TOTAL DEC 2016** 2  
*Total DEC 2015* 0

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
CAD INCIDENT COUNT**

12/1/2016 thru 12/31/2016

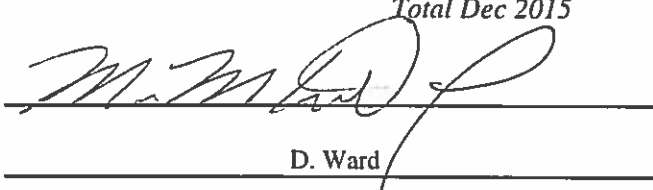
Miscellaneous/Unknown	25
Ambulance Call	45
Court/Hearings	11
Crash	9
Fire Call	4
Follow Up	58
Investigation	57
Parking	6
Phone Call	60
Premise Check	20
Processing	7
Service Call	145
Special Detail	3
Traffic Arrest	2
Traffic Detail	5
Verbal Warning	6
Warning	2
Warrants	4
<b>CAD INCIDENT COUNT</b>	<b>469</b>

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED DECEMBER 2016**

	331.120	Borough Tickets (Other)	\$40.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$500.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$60.00
331.11	331.120	Clerk of Court Disbursement	\$0.00
331.11	331.120	Magisterial Court Disbursement	\$2,438.71
331.11	331.110	State Police Fines	\$1,686.62
	410.750	EO Tech Refund	\$5,410.00

<b>TOTAL Dec 2016</b>	<b>\$10,135.33</b>
<i>Total Dec 2015</i>	<i>\$3,679.32</i>

Submitted by: \_\_\_\_\_



Received by: \_\_\_\_\_

D. Ward

## Police Activity Statistics 2016

	Traffic Arrests	Criminal Arrests	Juvenile Arrests	Deposits	Incidents	Total Inc YTD	CAD	Total cad TYD	Inc / Cad Totals
Jan	39	25	0	\$2,006.76	82	82	389	389	471
Feb	15	27	1	\$915.81	67	149	331	720	398
Mar	37	37	1	\$5,122.57	71	220	430	1150	501
Apr	39	18	0	\$2,162.15	66	286	458	1608	524
May	40	18	2	\$1,341.49	57	343	416	2024	473
June	21	22	0	\$2,828.83	60	403	500	2524	560
July	43	22	0	\$4,644.76	51	454	502	3026	553
Aug	23	26	0	\$1,525.23	84	538	441	3467	525
Sept	34	36	1	\$2,952.53	69	607	451	3918	520
Oct	66	22	3	\$2,415.18	71	678	429	4347	500
Nov	76	39	4	\$3,443.89	82	760	503	4850	585
Dec	20	25	2	\$10,135.33	78	838	469	5319	547
<b>TOTAL</b>	<b>453</b>	<b>317</b>	<b>14</b>	<b>\$39,494.53</b>	<b>838</b>	<b>838</b>	<b>5319</b>	<b>5319</b>	<b>6157</b>

# New Detective Cases

	2010	2011	2012	2013	2014	2015	2016
January	9	15	17	11	0	6	6
February	12	18	17	4	8	12	6
March	14	4	17	5	6	11	6
April	5	5	5	8	4	5	8
May	10	11	34	7	1	13	2
June	9	15	13	8	3	10	2
July	16	17	7	10	5	8	3
August	10	17	7	8	4	10	12
September	7	23	13	10	1	6	4
October	4	7	9	9	11	6	13
November	6	7	9	9	7	4	10
December	5	8	10	4	12	6	10



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# Fire Department Mount Joy Alarm Summary Report 12/1/2016 through 12/31/2016

MEMO

To: Mount Joy Borough Council  
Rapho Township Supervisors  
East Donegal Township Supervisors  
Mount Joy Township Supervisors

From: Philip A Colvin  
Fire Chief, FDMJ

Ref: December 2016 Incident Summary Report

Date: February 1, 17

Attached is the December 2016 Monthly Incident Summary Report and the 2016 Year End Summary.

### Notable Incidents or Events:

1. No notable incident for the month of December.
2. Following up from the November report, the fire loss was a shed fire and contents on N Strickler Rd in Rapho Twp.
3. FDMJ will be holding an Open House for Elected Officials and Contributors on Sunday February 26, 2106 from 1:00 PM to 3:00 to view the recently completed renovations to the fire station.

### Alarms

Number of Alarms: 44      First Due: 27      Mutual Aid: 17  
Total Time in Service: 23:29

### Personnel

Fire Fighters: 309      Junior Fire Fighters: 29      Fire Police: 23      Total: 361  
Total Personnel Manhours: 197:18      Average Manpower Per Alarm: 8.20

### Estimated Fire Loss

Property Endangered: \$0.00      Property Lost: \$0.00      Property Saved: \$0.00

### Apparatus

Duty Chief Vehicle 21      Duty Officer Vehicle 5      Engine 7-5-1 12  
Engine 7-5-2 18      Fire Police Personal 9      Personal Vehicle 2  
Squad 75 2      Traffic 75 4      Truck 7-5 13

### Municipal Response (First Due)

East Donegal Township 1      Mount Joy Borough 15      Mount Joy Township 3  
Rapho Townshp 8

### Municipal Response (Mutual Aid)

Columbia Borough 1  
East Donegal Township 5  
East Hempfield Township 2  
Elizabethtown Borough 3  
Maureta Borough 2  
Mount Joy Township 2  
West Donegal Township 1  
West Hempfield Township 1

### Alarm Type (First Due)

Authorized controlled burning	1	Building fire	1
Dispatched & cancelled en route	2	False alarm or false call. Other	3
Gas leak (natural gas or LPG)	2	Gasoline or other flammable liquid spill	1
Good intent call, Other	1	Medical assist. assist EMS crew	3
Mobile property (vehicle) fire, Other	1	Motor vehicle accident with injuries	4
Motor vehicle/pedestrian accident (MVA/Ped)	1	Search for person on land	1
Smoke detector activation due to malfunction	1	Vehicle accident, general cleanup	4
Water problem, Other	1		

## Fire Department Mount Joy Alarm Summary Report

1/1/2016 through 12/31/2016

<b>Alarms</b>	
Number of Alarms: 589	First Due: 382
Total Time in Service: 400:53	Mutual Aid: 207
<b>Personnel</b>	
Fire Fighters: 3817	Junior Fire Fighters: 556
Total Personnel Manhours: 2821:26	Fire Police: 586
	Average Manpower Per Alarm: 8.43

<b>Estimated Fire Loss</b>	
Property Endangered: \$4,290,350.00	Property Lost: \$310,792.00
	Property Saved: \$3,979,728.00

<b>Apparatus</b>	
Duty Chief Vehicle: 225	Duty Officer Vehicle: 87
Engine 7-5-2: 219	Fire Police Personal: 168
Squad 75: 29	Traffic 75: 97
	Engine 7-5-1: 212
	Personal Vehicle: 31
	Truck 7-5: 180

<b>Municipal Response (First Due)</b>	
East Donegal Township: 38	Mount Joy Borough: 191
Rapido Township: 128	Mount Joy Township: 27

<b>Municipal Response (Mutual Aid)</b>	
Columbia Borough: 33	Mount Joy Township: 32
Conoy Township: 7	Ferris Township: 4
East Donegal Township: 29	Rapido Township: 12
East Hempfield Township: 31	West Donegal Township: 10
East Petersburg Borough: 4	West Hempfield Township: 10
Elizabethtown Borough: 10	Wrightsville Borough: 1
Manheim Township: 1	
Manheim Borough: 3	
Manetta Borough: 11	

<b>Alarm Type (First Due)</b>	
Alarm system activation, no fire - unintentional	5
Animal rescue	2
Authorized controlled burning	8
Building fire	10
Carbon monoxide detector activation, no CO	1
Chimney or flue fire, confined to chimney or flue	2
Combustible flammable gas/liquid condition, other	3
Cultivated vegetation, crop fire, Other	2
Dispatched & cancelled en route	41
Electrical wiring/equipment problem, Other	1
Excessive heat, scotch burns with no ignition	1
Evacuation of victim(s) from vehicle	7
False alarm or false call, Other	16
Gas leak (natural gas or LPG)	7
Good intent call, Other	13
Alarm system sounded due to malfunction	4
Assist police or other governmental agency	12
Brush or brush-and-grass mixture fire	8
CO detector activation due to malfunction	4
Carbon monoxide incident	7
Citizen complaint	3
Cover assignment, standby, moveup	1
Detector activation, no fire - unintentional	2
EMS call, excluding vehicle accident with injury	2
Emergency medical services, other	1
Extraneous system activation due to malfunction	5
Extraction, rescue, Other	1
Fire, Other	4
Gasoline or other flammable liquid spill	4
HazMat release investigation w/no HazMat	1

Thursday, January 12, 2017 18:27

Lock-out	2	Malevolent, mischievous false call, Other	2
Medical assist, assist EMS crew	30	Mobile property (vehicle) fire, Other	1
Motor Vehicle Accident with no injuries	8	Motor vehicle accident with injuries	33
Motor vehicle/pedestrian accident (MV/Ped)	2	Natural vegetation fire, Other	3
No incident found on arrival at dispatch address	4	Oil or other combustible liquid spill	3
Outside equipment fire	1	Passenger vehicle fire	7
Power line down	10	Public service	14
Public service - Smoke/ CO Detector	1	Public service assistance, Other	1
Rescue or EMS standby	1	Rescue, EMS incident, other	7
Road freight or transport vehicle fire	1	Search for person on land	2
Service Call, other	6	Severe weather or natural disaster standby	1
Severe weather or natural disaster, Other	6	Smoke detector activation due to malfunction	7
Smoke detector activation, no fire - unintentional	1	Smoke or odor removal	2
Smoke scare, odor of smoke	15	Spinkler activation due to malfunction	1
System malfunction, Other	9	Vehicle accident, general cleanup	18
Water & ice-related rescue, other	3	Water or steam leak	1
Water problem, Other	1	Wind storm, tornado/hurricane assessment	1

Thursday, January 12, 2017 18:27



80

## MSMJ Board /Borough Report Jan. 31, 2017

### Organization-

- 1) Board trainings and leadership (required) 9-12 Harrisburg, PA. Feb. 15
- 2) Manager meeting (required) 9-4 Harrisburg, PA. Feb 15
- 3) Payroll has been set up as of Jan. We have also taken on all insurances required.
- 4) New accredited procedure was just announced Jan 21. Format needs to be completed by FEB. 15.
- 5) MSMJ has received a \$160 credit towards the Pa. State conference May 1-3. This was achieved due to our accreditation. The MSMJ manager will work at the event 7 hours to keep cost down for our organization.
- 6) Manager has had 2 meetings in regards to capital campaigning. Banks and Major contributors have all received capital levels. Board of directors will be given information- all personally delivered.

### Economic Development/ Committee -

- 1) Valentines Campaign will start in February and will last the entire month.
- 2) MSMJ had two meetings with the EDC. One in regards to financing a down town project and the other was in regards to developing a plan for an anchor project downtown. We will be setting up a tour of that property in the next couple of weeks. Members of the Design committee, Board of directors, Borough reps, and council will receive invitations to attend.
- 3) We have two property's negotiating lease terms.
- 4) We have three owners' negotiating the sale of their mixed use property.
- 5) MSMJ has assisted with one business plan and prepared the market and regional demographics for financial package to lenders. These studies were specific for the design of the future business. Statistics were compiled by area income, similar business profile and average customer drive time specific to business type.
- 6) Business assistance update-

- 7) MSMJ will be waiting for information from a developer on a local project due to be sent to us in Feb.

The Director has made some inquiries into past projects they have developed. A follow up call has been made to them and the services of the MSMJ program have been offered. MSMJ early assessment views them as a viable candidate and partner. Updates will be given later.

### Design Committee -

- 1) The Design committee will continue to seek assistance by local partners in the theater project. EDC site tour to be scheduled.
- 2) Façade applications continue to come in and be updated.
- 3) Flower planters- Christmas trees have been taken out and stored.
- 4) Manager had a meeting with the VFW about hometown Heroes banners to develop in the spring. Banners will serve as telling the history of members who have served in the armed forces and community leaders.

### Promotions-

- 1) Event Calendar updates have been made and have been finalized. Parade committee has submitted information to the Chief and the Borough in regards to the parade.
- 2) Chocolate tour tickets will go on sale the beginning of Feb. Tickets will be \$12/box.
- 3) An intern will be coming into the office to volunteer her time to create brochures and other marketing material for MSMJ.
- 4) A date will be scheduled for the Bowl-A-Thon
- 5) Splash will be held on Sat. Aug. 26<sup>th</sup>. MSMJ will be seeking a separate subcommittee for this event.
- 6) MSMJ will be asking the community what movies they would like to see in the park this summer.
- 7) MSMJ circulated the invitations for the PLCB meeting to be held at the Borough Feb. 9<sup>th</sup> at 10 am. MSMJ is in favor of the Noise Ordinance Policy continuing.

**Other updates** -The MSMJ manager attended a meeting at the Borough in regards to the Rail Enhancement Project meeting Jan. 24<sup>th</sup>. An update will be given at the Board meeting.

**Progress on designation-**

MSMJ is waiting to hear back from the Borough Manager on our resolution for Designation.

A survey will be circulated as part of that designation package and new and updated Claritas reports will be compiled.

No changes has been made to the draft of the 5 year strategic plan.

PDC and DCED are assisting us in the process.

Respectfully submitted

Kimberly Brewer,

Executive Director Main Street Mount Joy



MILANOF-SCHOCK LIBRARY  
 1184 Anderson Ferry Road, Mount Joy, PA 17552  
 Tel: 717.653.1510 Fax: 717.653.4030  
 www.mslibrary.org

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 Mount Joy Borough, Mount Joy Township and Rapho Township

Named **BEST SMALL LIBRARY IN AMERICA** by the Gates Foundation & Library Journal

**December 2016**

Compiled by Barbara Basile, Executive Director

Contributors: Nancy Behney, Susan Craine, Jan Betty, Kirstin Rhoades, & Donna Little

DEC 2016 Statistics	2016	2016 YTD	2015	2014	2013
<b>TOTAL CIRCULATION</b>	11,985	181,622	13,359	14,366	13,938
<b>Overdrive</b>	736	7,918			
<b>NEW PATRONS</b>	50	914	55	54	46
<b>PATRON COUNT</b>	4,475	71,483	5,552	5,828	4,900
<b>DVD RENTALS</b>	312	3,073	288	320	306
<b>COMPUTER LOG-INS</b>	557	6708			
<b>WIRELESS ACCESS</b>	373	4041			
<b>NOTARY</b>	2	63	5	8	2
<b>PASSPORTS</b>	92	983	81	79	40
<b>Community Room Rentals</b>					
<b>Volunteer Hours</b>	110	1846			
	<u>Programs</u>	<u>Children</u>	<u>Teens</u>	<u>Adults</u>	
Youth Services	19	255	9	164	
Teen programs	2	0	7	5	
Offsite	3	531	5	290	
SRP sign-ups total	1342				
Adult Programs	3			21	

**Executive Summary**

It has been fun to learn about the Mount Joy community and get to know the staff and volunteers at the Library this year. In reviewing the Strategic Plan, which expires in 2017, we have met or made good progress on several goals in 2016.

Facility

- Replaced the carpeting; painted the interior of the library; and updated electrical needs
- More seating for individuals and small groups

Enhance programs and services

- Evaluated Library materials collection for usefulness. Several sub-collections were dropped, minimized, or relocated to upgrade services, release funds, or improve our overall flow.
- Added Pronunciator a digital service offering language learning tools
- Reviewed juvenile collection for beginning readers and pre-literacy skill materials
- Proposed, advocated, and won the battle for County libraries to add funds to 2017's e-book budget
- Staff training and follow-up activity aimed at improving staff knowledge of library databases
- Added lobby TV for program announcements and a coffee station

Increase Advocacy

- Outreach activities through family services and activities in Mount Joy area
- Visit municipalities to report on Library activities – assess communication with municipalities.

- Work with Chamber of Commerce and local apartment complexes to inform new residence to Mount Joy of the Library and its services.
- Marketing strategy showcases the library as “winners,” valuable community partners, the community’s living room where all are welcome.

Promote a culture of service

- Personnel policy completed
- Staff training
- Saturday hours expanded and Holiday hours contracted

Increase funding

- Added Blueberry sale
- Evaluated the Fundraising calendar to smooth it out over the course of the year.
- 2017 reviewing ways to reach local corporations

**Personnel**

- Carrie is back!! Working 9 hours per week through January.
- As in previous years, December is a slow month
- Staff receives a reference scavenger hunt to practice using the Library System databases

**Community Relations (Barbara et al)**

- Jan and Barbara worked at Winterfest
- WOWbrary! A weekly e-newsletter showing the Library’s most recent acquisitions. Users may place hold on the items from the newsletter.
- Pronunciator – foreign language learning e-service. People can learn up to 80 languages for *free* by accessing the service through our website. They can access it from most devices including smart phone, laptops, and their desktop.

**Youth Services (Jan)**

- Had a booth at “Jingle all the Way” at Spooky Nook. Had bookmarks (with our info) to color and did several story times. Reached more than 300 people.
- Richard hosted a Star Wars Saturday with yoga and a movie
- Met with Joel, Jeremy and Lauren at Rainbow’s End Youth Center; will establish a lending library from donated paperbacks and find ways to interact with them (500+ active youth)

**Finance/Fundraising (Nancy)**

- Begin preparing the corporate and individual appeals to go out in February - *Library Lover’s Month*.
- Thanks to Buch Funeral Home for underwriting the very popular BookPage publication we receive for distribution monthly.
- Two sponsorships for the Anne Frank exhibit were received. One at \$1000 from Lanco Credit Union for \$1,000 and one from the Rotary Club of Mount Joy for \$500.

**Facility (Barbara)**

- 4 Meeting Room Rentals (Nancy)
- New volunteer Carl assisting with outside maintenance tasks
- Roof leaks again! Roofer visited to make more repairs. There are problems in seams the original roofers installed. They are repairing them as they weaken.

**Public Relations/Promotions (Kirstin)**

- CONSTANT CONTACT E-NEWS – January 2017 Newsletter: Sent to 2153 people
- SOCIAL MEDIA: Facebook, twitter and Instagram posts
- 4 PRESS RELEASES - to media, municipalities and Chamber of Commerce.
- 13 POSTERS and bookmark-sized announcements created or updated
- WOWBRARY Linked to website; PR message
- WEBSITE - 2060 views
- Linked new Pronunciator service to our Website and added to newsletters and FB
- Printed for inner-library enjoyment

**County System/District honorable mentions**

1. The Sierra migration preview site for member library staff members has been set up for us to preview. Migration date is January 18<sup>th</sup>.
2. State funds have been reduced by about \$400.



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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Mount Joy Borough Council

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: January 2017

Re: January 2017 Zoning, Code and Planning Report

### UPDATES

- Staff reviewed proposed plan, and continued discussions regarding the Rotary Park trail and sidewalk connection. The proposed plan was forwarded to the Borough Engineer to review.
- Reviewed final red-lined versions of Agreement for Old Standby Park and Soil Remediation Plan. Had telephone conference with UGI Engineer. This Agreement will be presented to the Council Public Works Committee on February 13<sup>th</sup> and to Council for execution on March 6<sup>th</sup>. Construction will commence in April, and the project will be complete by October 2017. Deed of Dedication will then be presented to the Borough at their regular meeting following completion and approval of construction.
- The Memorandum of Understanding (MOU) between Rheems-Kiwanis and the Borough has been finalized and provided to Rheems-Kiwanis for signature. It will then be presented to the Public Works Committee at their February 13<sup>th</sup> meeting.
- Attended pre-construction meeting for Rail Enhancement Project on January 6, 2017. Staff, MSMJ Manager and Borough Manager then met with the contractor and representative for the project manager regarding the Rail Enhancement Project on January 24, 2017. Public Works Director will continue to provide updates. Notice to Proceed was released

on January 9, 2017. Compiled notes from this January 24, 2017, meeting for Council President as requested.

- Marketing and communication of the LERTA program continues. I have received phone calls from interested property owners, and have met with a few on potential upcoming projects. A list of these properties is being kept for recording purposes. We have received two completed LERTA applications.

### REPORT

- Met with property owners, contractors and Borough Authority to discuss a change of use for 240 W. Main Street. No permits or plans have been received.
- Attended staff meeting.
- Attended Borough Council meeting.
- Attended Planning Commission meeting, and drafted minutes from the meeting.
- Performed 17 rental inspections. Updated software to include rental inspections completed by Commonwealth Code Inspection Service. Our rental program remains updated.
- Met with Dennis and Dave to review site plan for Rotary Park trail and sidewalk extension.
- Met with Dave Christian to review and discuss site plan for Rotary Park trail and sidewalk extension. Received and reviewed revised site plan from Dave Christian.
- Met with Dennis and Dave to review and discuss the Atlantic Sunrise Pipeline Project.
- Met with Dennis and Dave to review and discuss dedication plaque drawing for Kids Joyland.
- Reviewed Amtrak response comments related to the S. Jacob Street Bridge removal project.

- Attend Senator Aument's municipal official's breakfast at LCCTC.
- Completed 2 Right-To-Know Law requests related to zoning, codes and planning.
- Met with staff and Borough Manager to discuss Judicial Tax Sale process. Conversation with Borough Solicitor regarding Judicial Tax Sale process, and received legal advice as request. Provided update to staff and Borough Manager.
- Met with property owners, MJBA, and Borough Manager to discuss LERTA and potential use of Donsco vacant land on S. Jacob Street. No permits or plans have been received.
- Met with Dave, Dennis and ARRO Engineering to review and discuss options for SW Best Management Practices Implementation Grant.
- Prepared, printed and mailed all rental inspection letters for 2017.
- Telephone conference with Borough Manager and Borough Solicitor on zoning questions regarding uses. Prepared Memorandum for Borough Manager, Administration and Finance Committee and Planning Commission for discussion.
- Met with LCPC and Borough Staff to discuss South Jacob Street Bridge Removal project.
- Attended class on January 26, 2017: Writing Effective Grant Proposals, sponsored by the PA State Association of Boroughs (PSAB). Class included: Effective search strategies for finding grants; Working effectively with foundations; Responding to RFPs; Components of an effective proposal; Evaluation strategies and considerations; and How is your proposal reviewed?

**MOUNT JOY BOROUGH-Violations: " 1/1/2017 - 1/31/2017**

**JANUARY 2017 CODE REPORT**

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**Building  
Open**

**Total number of Open Building Violations: 1**

**Fire  
Closed**

**Total number of Closed Fire Violations: 1**

**Open**

**Total number of Open Fire Violations: 1**

**Property  
Closed**

**Total number of Closed Property Violations: 10**

**Open**

**Total number of Open Property Violations: 14**

**Zoning  
Open**

**Total number of Open Zoning Violations: 1**

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MOUNT JOY BOROUGH-MultiSelect Permits App Date: 1/1/2017 - 1/31/2017

JANUARY 2017 BUILDING AND ZONING PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Active</b>						
170020	1/23/2017	1/23/2017	BOROUGH OF MOUNT JOY	25 S MELHORN DR	Install concrete pad and roof	
<b>Total</b>						<b>1</b>
<b>Com-Alterations</b>						
<b>Pending</b>						
170063	1/30/2017		GROFF DEVON GROFF AUSTIN	26 W MAIN ST	Change use to pretzel shop -Dutch Count	\$210.00
<b>Total Com-Alterations</b>						<b>1</b>
						<b>\$210.00</b>
<b>Com-Roof</b>						
<b>Pending</b>						
170111	1/31/2017		ROOTS BEER DISTRIBUTOR	537 W MAIN ST	Construct roof over unloading area	\$174.00
<b>Total Com-Roof</b>						<b>1</b>
						<b>\$174.00</b>
<b>Res-Alterations</b>						
<b>Active</b>						
170001	1/5/2017	1/12/2017	BLUEHRLE KATHRYN	743 HILL ST	Interior Alterations	\$120.00
<b>Total Res-Alterations</b>						<b>1</b>
						<b>\$120.00</b>
<b>Total Building</b>						<b>4</b>
						<b>\$504.00</b>
<b>Mechanical</b>						
<b>Res Alt.</b>						
<b>Active</b>						
170004	1/12/2017	1/19/2017	RHOADS RONALD G RHOADS KIRSTIN A	875 TERRACE AVE	Oil to gas	\$60.00
170003	1/6/2017	1/12/2017	HAGAN TERESA	211 CHARLAN BLVD	Install gas heating system	\$128.00
<b>Total Res Alt.</b>						<b>2</b>
						<b>\$188.00</b>
<b>Total Mechanical</b>						<b>2</b>
						<b>\$188.00</b>
<b>ROW</b>						
<b>new service</b>						
<b>Active</b>						
170018	1/23/2017	2/21/2017	GARZA JOSE M & OTILIA	441 MARTIN AVE	New gas service	
<b>Total new service</b>						<b>1</b>
						<b>\$0.00</b>
<b>Total ROW</b>						<b>1</b>
						<b>\$0.00</b>
<b>Zoning</b>						
<b>Complete</b>						
170005	1/12/2017	1/12/2017	IMS ACQUISITIONS INC	903 SQUARE ST	Use and Conformity Review for Building	\$60.00
<b>Total</b>						<b>1</b>
						<b>\$60.00</b>
<b>Light Home Occupation</b>						
<b>CO Issued</b>						
170031	1/27/2017	1/27/2017	BUSSARD JAMES S BUSSARD RHONDA C	257 PARK AVE	Light Home Occupation:Crafts	\$40.00
<b>Total Light Home Occupation</b>						<b>1</b>
						<b>\$40.00</b>
<b>Total Zoning</b>						<b>2</b>
						<b>\$100.00</b>
<b>Total Permits:</b>						<b>9</b>
						<b>\$792.00</b>

BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	\$ 2,548.00	\$2,413.00	\$ 2,045.00	\$ 3,636.00	\$ 2,484.00	\$ 450.00	\$ 792.00
FEBRUARY	\$ 2,802.00	\$1,347.00	\$ 1,684.00	\$ 340.00	\$ 614.00	\$ 1,500.00	
MARCH	\$ 2,687.00	\$1,670.00	\$ 3,174.00	\$ 3,658.00	\$ 3,508.00	\$ 1,268.00	
APRIL	\$ 2,693.00	\$2,354.00	\$ 7,230.00	\$ 3,532.00	\$ 3,529.00	\$ 930.00	
MAY	\$ 4,914.00	\$3,168.00	\$ 2,708.00	\$ 4,450.00	\$ 7,030.00	\$ 3,501.00	
JUNE	\$ 5,026.00	\$4,741.00	\$ 6,226.00	\$ 1,920.00	\$ 4,166.00	\$ 4,185.00	
JULY	\$ 1,012.00	\$3,175.00	\$ 4,097.00	\$ 3,230.00	\$ 3,178.00	\$ 9,363.00	
AUGUST	\$ 7,084.00	\$1,844.00	\$ 4,007.00	\$ 780.00	\$ 2,048.00	\$ 3,633.00	
SEPTEMBER	\$ 5,693.00	\$4,791.00	\$ 2,002.00	\$ 3,346.00	\$ 2,205.00	\$ 1,020.00	
OCTOBER	\$ 1,724.00	\$ 789.00	\$ 3,216.00	\$ 1,724.00	\$ 2,694.00	\$ 4,255.00	
NOVEMBER	\$ 1,646.00	\$1,678.00	\$ 2,248.00	\$ 9,024.00	\$ 3,002.00	\$ 1,120.00	
DECEMBER	\$ 2,393.54	\$2,699.00	\$ 1,047.00	\$ 1,822.00	\$ 1,808.00	\$1,923.00	
TOTALS	\$40,222.54 (budgeted \$47,000)	\$30,669.00 (budgeted \$40,000.00)	\$ 39,684.00 (Budgeted \$ 40,000)	\$ 37,462.00.00 (Budgeted \$ 50,000)	\$ 36,266.00 (Budgeted \$30,000)	\$ 33,148.00 (Budgeted \$30,000)	(\$ 792.00 Budgeted \$30,000)

MOUNT JOY BOROUGH-ROW Permits App Date: 1/1/2017 - 1/31/2017

JANUARY 2017 STREET OPENING PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>ROW</b>						
<b>new service</b>						
<b>Active</b>						
170018	1/23/2017	2/21/2017	GARZA JOSE M & OTILIA	441 MARTIN AVE	New gas service	\$50.00
<b>Total new service 1</b>						<b>\$50.00</b>
<b>Total ROW 1</b>						<b>\$50.00</b>
<b>Total Permits: 1</b>						<b>\$50.00</b>

STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY				\$ 50.00	\$ 50.00
FEBRUARY				\$100.00	
MARCH				\$450.00	
APRIL				\$ 50.00	
MAY				\$ 50.00	
JUNE				\$100.00	
JULY				\$150.00	
AUGUST				\$ -	
SEPTEMBER				\$ -	
OCTOBER				\$ -	
NOVEMBER				\$ 50.00	
DECEMBER				\$100.00	
TOTALS	\$1,550.00	\$2,500.00	\$600.00	(\$1,100.00 Budgeted \$1,000.00)	( \$50.00 Budgeted \$1,000.00)



STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2014	2015	2016	2017
JANUARY	X	\$50.00	X	X
FEBRUARY	X	\$50.00	\$50.00	
MARCH	X	\$250.00	\$300.00	
APRIL	\$400.00	\$350.00	\$400.00	
MAY	\$100.00	\$450.00	\$550.00	
JUNE	\$300.00	\$650.00	\$550.00	
JULY	\$100.00	\$400.00	\$375.00	
AUGUST	\$50.00	\$350.00	\$325.00	
SEPTEMBER	\$375.00	\$150.00	\$500.00	
OCTOBER	\$275.00	\$100.00	\$675.00	
NOVEMBER	\$100.00	\$100.00	\$250.00	
DECEMBER	\$100.00	\$100.00	\$100.00	
TOTALS	\$1,800.00	\$3,000.00 (Budget \$2,000)	(\$4,025.00 Budget \$2,500.00)	( Budget \$2,500.00)

MOUNT JOY BOROUGH-Rental Permits App Date: 1/1/2017 - 1/31/2017

JANUARY 2017 RENTAL LICENSE PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>Pending</b>						
170013	1/20/2017		HOPEWELL STREET TRUST	39 HOPEWELL ST	39 HOPEWELL ST	
170014	1/20/2017		JACKSON MARK AND JANE C/O PREFERR	106 FARMINGTON WAY	106 FARMINGTON WAY	
<b>Total 2</b>						<b>\$0.00</b>
<b>2017 Residential Rental</b>						
<b>Active</b>						
170053	1/30/2017	1/30/2017	VOGT R KEITH VOGT KATHERINE E	566 UNION SCHOOL RD	566 UNION SCHOOL ROAD	\$50.00
170042	1/27/2017	1/27/2017	CMG HOLDINGS LLC	209 CHARLAN BLVD	209 CHARLAN BLVD	\$50.00
170043	1/27/2017	1/27/2017	CMG HOLDINGS LLC	215 CHARLAN BLVD	215 CHARLAN BLVD	\$50.00
170044	1/27/2017	1/27/2017	HESS GERALD L HESS JOANNE L	206 GRANDVIEW CIR	206 GRANDVIEW CIRCLE	\$50.00
170045	1/30/2017	1/30/2017	TORGORG MARK T & DEBORAH L	437 N PLUM ST	437 N PLUM ST	\$50.00
170046	1/30/2017	1/30/2017	DUNMYRE JOSH AND AMANDA	268 W MAIN ST	268 W MAIN ST REAR	\$50.00
170047	1/30/2017	1/30/2017	ERB JUDITH ANN	20 DAVID ST	20 DAVID ST	\$50.00
170048	1/30/2017	1/30/2017	NISSLEY KENNETH M & ELIZABETH	121 N MARKET ST	121 N MARKET ST	\$150.00
170049	1/30/2017	1/30/2017	JONES JESSE F	26 DETWILER AVE	26 DETWILER AVE	\$50.00
170050	1/30/2017	1/30/2017	JONES JESSE F	309 SAGAMORE HL	309 SAGAMORE HILL	\$50.00
170062	1/30/2017	1/30/2017	HERTZLER DEAN M & HELEN S	230 W MAIN ST	230 W MAIN ST	\$150.00
170052	1/30/2017	1/30/2017	KUSUPLOS ANDREW S	104 S BARBARA ST	104 SOUTH BARBARA ST	\$100.00
170039	1/27/2017	1/27/2017	FUNK BEVERLY J	631 SQUARE ST	631 SQUARE ST	\$200.00
170054	1/30/2017	1/30/2017	KREIDER DAVID M & RENEE F	614 BERNHARD AVE	614 BERNHARD AVE	\$50.00
170055	1/30/2017	1/30/2017	KREIDER DAVID M & RENEE F	214 GRANDVIEW CIR	214 GRANDVIEW CIRCLE	\$50.00
170056	1/30/2017	1/30/2017	KREIDER DAVID M & RENEE F	218 GRANDVIEW CIR	218 GRANDVIEW CIRCLE	\$50.00
170057	1/30/2017	1/30/2017	GREIDER JAY	570 UNION SCHOOL RD	570 UNION SCHOOL ROAD	\$50.00
170002	1/5/2017	1/5/2017	SMEAL ROGER L	107 N JACOB ST	107 N JACOB ST	\$50.00
170059	1/30/2017	1/30/2017	RED ROSE DAIRY INC	601 UNION SCHOOL RD	601-607 UNION SCHOOL RD	\$200.00
170110	1/31/2017	1/31/2017	NOLT RUTH & JACK	739 W MAIN ST	739 W MAIN ST	\$50.00
170061	1/30/2017	1/30/2017	JUARBE RICHARD JUARBE BERNICE	237 MANHEIM ST	237 MANHEIM ST	\$50.00
170051	1/30/2017	1/30/2017	REICH JAY RICHARD	5 N HIGH ST	5-7 N HIGH ST	\$200.00
170029	1/25/2017	1/25/2017	BRUBAKER JAMES F REVOCABLE TRUST	322 FARMVIEW LN	322 FARMVIEW LANE	\$50.00
170012	1/20/2017	1/31/2017	NOLT RUTH & JACK	733 W MAIN ST	733 W MAIN ST	\$50.00
170017	1/20/2017	1/30/2017	STATON BELINDA & STERLING	542 MARTIN AVE	542 MARTIN AVE	\$50.00
170021	1/25/2017	1/25/2017	FORREY TODD AND HEATHER	659 SQUARE ST	659 SQUARE ST	\$50.00
170022	1/25/2017	1/25/2017	GRUBER JAY R GRUBER SUSAN A	127 N BARBARA ST	127 N. BARBARA ST	\$50.00
170023	1/25/2017	1/25/2017	CALAMAN JANET E ET AL	122 E MAIN ST	122 E MAIN ST	\$100.00
170024	1/25/2017	1/25/2017	KLINE ROBERT E KLINE CORINNE C	731 HILL ST	731 HILL ST.	\$50.00
170025	1/25/2017	1/25/2017	BRUBAKER LUKE F BRUBAKER BARBARA	372 FARMVIEW LN	372 FARMVIEW LANE	\$50.00
170026	1/25/2017	1/25/2017	BRUBAKER LUKE F BRUBAKER BARBARA	306 FARMVIEW LN	306 FARMVIEW LANE	\$50.00
170041	1/27/2017	1/27/2017	CMG HOLDINGS LLC	205 CHARLAN BLVD	205 CHARLAN BLVD	\$50.00
170028	1/25/2017	1/25/2017	BRENAMAN TRUST C/O LESTER A BRENA	624 W MAIN ST	624 W MAIN ST	\$200.00
170040	1/27/2017	1/27/2017	CMG HOLDINGS LLC	212 WATERS EDGE DR	212 WATERS EDGE DRIVE	\$50.00
170030	1/25/2017	1/25/2017	ABEL CANDACE L	111 FARMINGTON WAY	111 FARMINGTON WAY	\$50.00
170032	1/27/2017	1/27/2017	GARBER JODI L	152 NEW HAVEN ST	152 NEW HAVEN ST	\$250.00
170033	1/27/2017	1/27/2017	EDMONDS TYLER S	919 W MAIN ST	919 W MAIN ST SECOND FLOOR	\$50.00
170034	1/27/2017	1/27/2017	GIBERSON DAVID E	206 N BARBARA ST	206 N BARBARA ST	\$50.00
170035	1/27/2017	1/27/2017	GRISSINGER C BERNERD	130 N BARBARA ST	130 N BARBARA ST	\$50.00
170036	1/27/2017	1/27/2017	GRISSINGER C BERNERD	128 N BARBARA ST	128 N BARBARA ST	\$150.00
170037	1/27/2017	1/27/2017	MARKOVITS TIMOTHY G MARKOVITS MA	222 ZIEGLER ST	222 ZIEGLER ST	\$50.00
170038	1/27/2017	1/27/2017	HESS HERBERT L	209 BIRCHLAND AVE	209 BIRCHLAND AVE	\$50.00
170060	1/30/2017	1/30/2017	RED ROSE DAIRY INC	574 UNION SCHOOL RD	576-592 UNION SCHOOL RD	\$450.00
170027	1/25/2017	1/25/2017	GREENAWALT J ALBERT GREENAWALT C	11 PINE ST	11 PINE STREET	\$50.00
170100	1/31/2017	1/31/2017	MELHORN J MICHAEL MELHORN WENDY	812 W MAIN ST	812 W MAIN ST	\$50.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2017 Residential Rental</b>						
<b>Active</b>						
170089	1/31/2017	1/31/2017	BLACK STEPHEN	828 WOOD ST	828 WOOD ST	\$50.00
170064	1/30/2017	1/30/2017	BRANSBY CYNTHIA L AKA CYNTHIA FUNB	536 MARTIN AVE	536 MARTIN AVE	\$50.00
170091	1/31/2017	1/31/2017	FAHNESTOCK MATTHEW J	532 MARTIN AVE	532 MARTIN AVE	\$50.00
170058	1/30/2017	1/30/2017	HARTZELL MARK P	50 COLUMBIA AVE	50 COLUMBIA AVE	\$50.00
170093	1/31/2017	1/31/2017	HACKMAN NINA	560 W MAIN ST	560 W MAIN ST	\$100.00
170094	1/31/2017	1/31/2017	WOLGEMUTH IVAN F JR & SHARON L	142 S MARKET AVE	142 S MARKET AVE	\$50.00
170095	1/31/2017	1/31/2017	WOLGEMUTH IVAN F JR & SHARON L	146 S MARKET AVE	146 S MARKET AVE	\$50.00
170096	1/31/2017	1/31/2017	BINKLEY AARON BINKLEY KATHY	107 COLUMBIA AVE	107 COLUMBIA AVE	\$50.00
170097	1/31/2017	1/31/2017	MELHORN J MICHAEL & WENDY S	44 W MAIN ST	44 W MAIN ST	\$100.00
170088	1/31/2017	1/31/2017	BLACK STEPHEN	826 WOOD ST	826 WOOD ST	\$50.00
170099	1/31/2017	1/31/2017	MELHORN J MICHAEL MELHORN WENDY	729 W MAIN ST	729 W MAIN ST.	\$50.00
170090	1/31/2017	1/31/2017	SCHATZ GARY W SCHATZ RAEANN W	1090 W MAIN ST	1090 W MAIN ST APT B	\$50.00
170101	1/31/2017	1/31/2017	MELHORN MICHAEL J & WENDY	823 W MAIN ST	823 W. MAIN ST	\$50.00
170102	1/31/2017	1/31/2017	MELHORN J MICHAEL MELHORN WENDY	828 W MAIN ST	828 W MAIN ST	\$50.00
170103	1/31/2017	1/31/2017	MELHORN JOHN MICHAEL & WENDY S	980 W MAIN ST	980 W MAIN ST	\$50.00
170104	1/31/2017	1/31/2017	MELHORN J MICHAEL MELHORN WENDY	5 S MARKET ST	5 S MARKET ST.	\$50.00
170105	1/31/2017	1/31/2017	MELHORN J MICHAEL MELHORN WENDY	137 S MARKET AVE	137 S MARKET AVE	\$100.00
170106	1/31/2017	1/31/2017	MELHORN J MICHAEL MELHORN WENDY	353 CHOCOLATE AVE	353 CHOCOLATE AVE	\$50.00
170107	1/31/2017	1/31/2017	MELHORN MICHAEL & WENDY	332 MARIETTA AVE	332 MARIETTA AVE	\$50.00
170108	1/31/2017	1/31/2017	MILLER ERIC P MILLER GRACE S	363 N BARBARA ST	363 N BARBARA ST	\$150.00
170109	1/31/2017	1/31/2017	AMSBAUGH JOHN E JR AMSBAUGH DANA	206 W MAIN ST	206 W MAIN ST	\$200.00
170098	1/31/2017	1/31/2017	MELHORN J MICHAEL & WENDY S	602-604 W MAIN ST	602-604 W MAIN ST	\$200.00
170072	1/30/2017	1/30/2017	NOLT LESLIE P & PAMELA K	467 DONEGAL SPRINGS RD	467 DONEGAL SPRINGS ROAD	\$50.00
170065	1/30/2017	1/30/2017	BOLL LEON AND LINDA	101 W DONEGAL ST	101 W DONEGAL ST	\$50.00
170066	1/30/2017	1/30/2017	BOLL LEON S & LINDA K & ET AL	105 W DONEGAL ST	105 W DONEGAL ST.	\$50.00
170067	1/30/2017	1/30/2017	BOLL LEON S & LINDA K & ET AL	109 W DONEGAL ST	109 W DONEGAL ST	\$50.00
170068	1/30/2017	1/30/2017	EBERLY JAY M & MARY KATHRYN	214 W MAIN ST	214 W MAIN ST	\$200.00
170069	1/30/2017	1/30/2017	EBERLY JAY M & MARY KATHRYN	215 W MAIN ST	215 W MAIN ST	\$50.00
170092	1/31/2017	1/31/2017	ALBERT JUSTIN	283 MARIETTA AVE	283 MARIETTA AVE	\$50.00
170071	1/30/2017	1/30/2017	VANDERSCHAAF LAWRENCE II VANDERS	64 W DONEGAL ST	64-68 W DONEGAL ST	\$150.00
170087	1/31/2017	1/31/2017	RISING CREEK ENTERPRISES, LLC	42 E MAIN ST	42 E MAIN ST	\$100.00
170073	1/30/2017	1/30/2017	VOYTEK ANDREW C	310 SAGAMORE HL	310 SAGAMORE HILL	\$50.00
170074	1/30/2017	1/30/2017	VALLEY VIEW CAPITAL LLC	110 E DONEGAL ST	110 E DONEGAL ST	\$50.00
170075	1/30/2017	1/30/2017	JH & EG STAUFFER RVCBL TRUST & ET A	101 N BARBARA ST	101 N BARBARA ST	\$50.00
170084	1/31/2017	1/31/2017	BARTON EUGENE M SR	970 W MAIN ST	970 W MAIN ST	\$200.00
170086	1/31/2017	1/31/2017	BARTON EUGENE M SR	976 W MAIN ST	976 W MAIN ST	\$50.00
170070	1/30/2017	1/30/2017	MARTIN STEVEN & TERESA R	314 N MARKET AVE	314 N MARKET AVENUE	\$50.00
170085	1/31/2017	1/31/2017	BARTON EUGENE M	130 N HIGH ST	130 N HIGH ST	\$50.00
170076	1/30/2017	1/30/2017	CARPENTER JAY S	318 CHOCOLATE AVE	318 CHOCOLATE AVE	\$100.00
170083	1/31/2017	1/31/2017	H & R Transload	207 S MARKET AVE	207 S. MARKET AVE	\$50.00
170082	1/31/2017	1/31/2017	H & R Transload	820 SQUARE ST	820 SQUARE ST	\$50.00
170081	1/31/2017	1/31/2017	BROOME TRISTAN J CASPER LAUREN A	563 CREEKSIDE LN	563 CREEKSIDE LANE	\$50.00
170080	1/31/2017	1/31/2017	STRAUB DONALD H & GLORIA V	116 S MARKET ST	116 S MARKET ST	\$50.00
170079	1/31/2017	1/31/2017	BELL THOMAS & JEFFREY	129 MOUNT JOY ST	129 MOUNT JOY STREET	\$50.00
170078	1/30/2017	1/30/2017	LANDIS SHAWN E & STACIE HEISEY	603 MARTIN AVE	603 MARTIN AVE	\$50.00
170077	1/30/2017	1/30/2017	B& H REAL ESTATE	34 W MAIN ST	34 W MAIN ST	\$300.00
<b>Cancelled</b>						
170007	1/19/2017		GROSSER KAREN & THOMAS	128 CHARLAN BLVD	128 CHARLAN BLVD	
<b>Pending</b>						
170016	1/20/2017		STILLWELL DAWN	119 E MAIN ST	119 E MAIN ST	
170011	1/20/2017		KROPP JANICE	314 WITWER WAY	314 WITWER WAY	
170010	1/20/2017		LEVENTRY REAL ESTATE	219 W MAIN ST	219 W MAIN	
170009	1/20/2017		LANG ELIZA R AND KEN	562 CREEKSIDE LN	562 CREEKSIDE LANE	

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2017 Residential Rental</b>						
Pending						
170008	1/19/2017		GLICK DAVID	223 DELTA ST	223 DELTA ST	
170006	1/18/2017		CORPORATE VENTURE GROUP	113 FARMINGTON WAY	113 FARMINGTON WAY	
170015	1/20/2017		WINTERS JUSTIN & MARIA C/O PREFERR	493 S PLUM ST	493 S PLUM ST.	
<b>Total 2017 Residential Rental</b>						<b>99</b>
<b>Total Rental</b>						<b>101</b>
<b>Total Permits:</b>						<b>101</b>
						<b>\$7,450.00</b>

RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY	X	X	X	\$ 700.00	\$ 7,450.00
FEBRUARY	X	X	X	\$25,950.00	
MARCH	X	X	X	\$31,750.00	
APRIL	X	X	X	\$ 3,350.00	
MAY	X	X	X	\$ 3,750.00	
JUNE	X	X	X	\$ 600.00	
JULY	X	X	X	\$ 500.00	
AUGUST	X	X	X	\$ 50.00	
SEPTEMBER	X	X	X	\$ 150.00	
OCTOBER	X	X	X	\$ 200.00	
NOVEMBER	X	X	X	\$ 100.00	
DECEMBER	X	X	X		
TOTALS	\$21,640.00 (Budgeted \$21,300)	\$48,470.00 (Budgeted \$48,735.00)	\$64,905.00 (Budgeted \$53,965.00 )	\$67,100.00 (Budgeted \$62,000.00)	\$7,450.00 (Budgeted \$65,000.00)



**BOROUGH OF MOUNT JOY  
STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Stormwater Enforcement Officer

**DATE:** January 31, 2016

**RE:** Stormwater Management Report for January, 2016

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**Stormwater Management:**

**Inlet cleaning-** Myself along with public works employees started at the west end of the Borough to inspect and cleaned inlets. As we move along town we are recording what will need repaired whether patch work inside the inlet box needs done or if an existing pipe will need to be replaced in the foreseeable future. I am also recording any pipes that will need to be flushed and cleared out.

**Meeting with ARRO Engineering-** Stacie Gibbs, Dennis Nissley, and I attended a meeting with ARRO engineering. They provided us with a map which included all the delineated drainage areas throughout the Borough. Along with this map, they provided us with our base pollutant loading for both the Chiques Creek and the Unnamed Tributary to Donegal Creek watersheds.

I attended a workshop, "How to prepare for your Pollution Reduction Plan", at Lancaster Township.

Dennis Nissley, Samuel Sulkosky, and I attended a Chiques Creek Municipal Team Meeting

**Other Activities:**

**Performed a sidewalk survey for S. Plum St. -** John Stine, Dennis Nissley, and I performed a sidewalk survey for S. Plum St. Here we determined what sidewalks and curbs needed repaired or replaced. I compiled inspection forms along with photographs into our GIS program. Then I compiled all the inspection information into a spread sheet for a project bid form.

**Researched deeds and plans for N. Plum St. -** I collected deeds and plans for each property which will be in the limits of construction for the N. Plum St paving project in 2018.

**Meeting with Dave Christian, Stacie Gibbs, and Dennis Nissley about the Rotary Park Path Plan**

**573 W. Main St. Property-** Dennis Nissley and I went to meet new property owners of 573 W. Main St. to discuss previous violations on the property, what items need to be fixed, and how to apply for permits through the Borough as needed.

8 H

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: John Leaman

January 2017 Authority Administrator Report

1. Authority staff and ARRO Consulting have started working on the Annual Chapter 94 report. The Chapter 94 report is an annual report for municipal waste load management from the wastewater treatment plant.
2. Authority staff responded to and repaired a few water leaks during the month of January. The leaks consisted of 1 water main break and 2 water service line leaks.
3. The Authority's water system improvement project in the vicinity of the Mount Joy Sportsmen's Association is all but complete. The weather over the last few weeks has created delays; the project should be completed during the first or second week of February.
4. New Water Plant:
  - The final design specifications have been reviewed by Authority staff.
  - The project was publicly advertised in January
  - The Storm Water Management Agreement has been completed and will be presented for signatures to the Borough and Authority.



**BOROUGH OF MOUNT JOY  
MEMORANDUM**

**TO:** Council Meeting - Public  
**FROM** Samuel Sulkosky, Borough Manager  
**DATE:** February 01, 2017  
**RE:** Manager's Report – January 2017

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**Rail Enhancements Project:**

- Met with Wagman Construction.

**Jacobs Street Bridge Removal Project:**

- Met with Lancaster County Transportation Planning Commission concerning the next steps in the project.
- PennDOT District 8 has been consulted to provide technical assistance on bidding, pre-construction, construction and inspection services.

**Items of Note:**

- Chiques Creek Stormwater meeting with SRBC and Penn State Extension.
- Senator Aument's Legislative breakfast.
- Chiques Creek Manager's meetings in Mount Joy Township and Rapho Township.
- Certified municipal offices within Mount Joy Borough with Lancaster County Board of Elections for primary election ballot for May 2017.
- Mount Joy Chamber of Commerce Luncheon January 11, 2017.
- Milanof-Schock Library-Ann Frank program on February 2, 2017.
- Borough processed facilities request from Donegal Youth Soccer Club to use the Grandview field (lower section) from Mid-March to October 31, 2017.
- Met with Mount Joy Borough Authority concerning Marietta Avenue Paving Project.
- Met with PennDOT, TELCO, Inc., Michael Baker Engineering concerning Signalization Project.

**Correspondence:**

- PLCB Hearing on Noise Ordinance – February 9, 2017 at 10:00 a.m. in Council Chambers.
- LCBA meeting on February 22, 2017.
- FDMJ Open House will be February 26, 2017 from 1:00 pm to 3:00 p.m.



**Borough of Mount Joy  
Lancaster County, Pennsylvania**

**Resolution No. 3-17**

**Resolution of the Borough of Mount Joy Authorizing the Filing of an Application for Keystone Communities Main Street Program Designation with the Department of Community and Economic Development, Commonwealth of Pennsylvania (DCED).**

(Enhancement – Meets Minimum DCED Requirements)

**WHEREAS**, the Mount Joy Borough Council of the Borough of Mount Joy is desirous of continuing to work toward the revitalization of its central business district, and

**WHEREAS**, the Main Street Mount Joy Community and Economic development group shares the desire to continue to revitalize the central business district of the Borough of Mount Joy and

**WHEREAS**, the Main Street Mount Joy Community and Economic Group has begun the process of preparing to implement a Keystone Communities Main Street Program by preparing both a vision statement and a five year action strategy required by DCED to be designated as a Keystone Communities Main Street program; and

**WHEREAS**, the Mount Joy Borough Council of the Borough of Mount Joy has reviewed the aforementioned vision statement and action strategy and desires to support the request for Keystone Communities Main Street Program designation; and

**NOW THEREFORE, BE IT RESOLVED, THAT:**

- A. The Mount Joy Borough Council acknowledges the enhancement of the vision statement and the five year action strategy and supports these documents as the current plan for the revitalization of the central business district of the Mount Joy Borough.
- B. Pending official notification of designation by DCED that the Mount Joy Borough Council intends to enter into a Cooperation Agreement with Main Street Mount Joy ECD for services to implement the Main Street Program.
- C. The Mount Joy Borough Council demonstrates a willingness to support the revitalization effort by providing a municipal contribution to the Keystone Communities Main Street, Main Street Mount Joy EDC effort in the total amount of \$45,000 Annually to be paid as follows: Quarterly contribution.
- D. The (Vice) President of the Mount Joy Borough Council of the Borough of Mount Joy is to execute this resolution and to furnish a copy of this Resolution to DCED.

DULY ADOPTED this 6<sup>th</sup> day of February 2017, by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania**

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

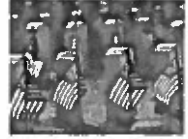
[BOROUGH SEAL]



Mount Joy Memorial Day Parade

P. O. Box 67

Mount Joy, PA 17552



Nov. 28, 2016

Mount Joy Borough Council,

The Mount Joy Memorial Day Parade committee would like to request permission from Mount Joy Borough for the closure of Main Street for the purpose of the annual parade. The date is Saturday, May 27, 2017. The proposed route closure would be from Angle Street, the length of Main Street, to Barbara Street. Closure time would be from 1:30 p.m. to approximately 4:00 p.m. There is no rain date for this event.

There are approximately 75 – 85 units participating in the parade. There are approximately 76 vehicles that include motorcycles, cars, fire trucks, trucks, and trucks pulling trailers. The number of pedestrians participating ranges from 250 – 300.

If there were a need for a police escort (other than borough police) or Penn Dot traffic control services, the parade committee agrees to reimburse the Commonwealth for any costs.

The parade committee is part of Main Street Mount Joy. We are insured through Main Street Mount Joy. The parade committee assumes responsibility for any injury or property damage that might result from the event.

Thank you for your consideration of this request.

Sincerely,

*Brenda Kready*

Brenda Kready

Secretary/Treasurer

**Borough of Mount Joy  
Lancaster County, Pennsylvania**

**Resolution No. 5-17**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, ADOPTS AN INVESTMENT POLICY FOR THE DEPOSIT AND INVESTMENT OF PUBLIC FUNDS.

WHEREAS, the Borough of Mount Joy desires to set forth investment guideline in writing to guide the deposit and investment of public funds under its control; and

WHEREAS, the Borough of Mount Joy wishes to maintain transparency in its financial investment and obligation in the best interests of its residents; and

WHEREAS, a written investment policy shall be used by the appropriate staff of the Borough to direct their actions on all appropriate financial matters,

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that Resolution #5-17, designating the Borough of Mount Joy's intent to adopt an investment policy for the deposit and investment of public funds is hereby approved by the Borough Council of the Borough of Mount Joy.

DULY ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 6<sup>th</sup> day of February, 2017.

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]

**Borough of Mount Joy  
Lancaster County, Pennsylvania**

**Resolution No. 4-17**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, SHOWING THE BOROUGH'S INTENT TO ALLOW THE SUSPENSION OF A BANNER ACROSS STATE ROUTE 230 (SR230), EAST MAIN STREET.

WHEREAS, the Borough of Mount Joy intends to allow the suspension of a banner across SR 230, near the Borough Offices located at 21 East Main Street, Mount Joy.

WHEREAS, the banner will be suspended on Mount Joy Borough owned and maintained banner poles across SR 230 at a height of at least 17'6" above the highway; and

WHEREAS, the banner will be constructed to Borough specifications; and

WHEREAS, the requesting organization assumes full responsibility for damage to banner poles and all liability for damages occurring to any persons or property arising from the act or omission associated with the banner; and

WHEREAS, banners with more than 20% of the message relating to the advertising of a commercial product, enterprise, business or company and event are not related to a national, state, regional, or local function or charitable affair will not be permitted; and

WHEREAS, during the installation and removal of the banner, traffic control will be performed in accordance with the most current Publication 213.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that Resolution #8-16, designating the Borough of Mount Joy's intent to allow the suspension of a banner across SR 230, East Main Street, specifying the conditions set forth by the Pennsylvania Department of Transportation and the Borough of Mount Joy, and permitting the organization listed below to suspend a banner under the following conditions is hereby approved by the Borough Council of the Borough of Mount Joy in lawful session assembled.

Organization: **The Friends of the Milanof-Schock Library**  
Banner Size: **30' X 3'**  
Message and Event: **Milanof-Schock Library Book Sale**  
Suspension Dates: **May 30, 2017, through June 10, 2017**

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 6<sup>th</sup> day of February, 2017.

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

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Borough Council (Vice) President

[BOROUGH SEAL]



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Sam Sulkosky, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** January 31, 2017

**RE:** Public Works Department Activities for January, 2017

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Following is a list of activities for the Public Works Department for January, 2017:

- Parks – Equipment service and Maintenance
- Parks – Repair/Paint Equipment
- Parks – Park/playground inspections
- Parks – Attend pesticide training class
- Parks – Trimming and thinning woods at Rotary Park
- Streets – Repair pot holes
- Streets - Inlet cleaning
- Streets – Salt streets for a few small snow events
- Sidewalks – Conduct inspections on South Plum Street and send notices to property owners.
- Signs – Replacement and repairs as needed
- Signs – Conduct sign survey
- Equipment – Routine Maintenance
- Facility – Construct roof over diesel fuel tank
- Planning and design for various Street, Stormwater, and Borough projects
- Attend various staff meetings
- Meet with engineer about planning for Signalization Project
- Attend Chiques Creek Reinvisioned Project, Manager's, Municipal and Management meetings
- Meet with ARRO about Borough sediment loads and planning for BMP's for required reductions
- Attend Council meeting and Public Works meeting
- Attend Municipal breakfast hosted by Senator Aument
- Participate in PSAB webinar about COSTARS purchasing
- Attend meeting with General Contractor and Project Manager about the Train Station
- Attend meeting with representatives from Lancaster County Transportation Planning about the Jacob Street bridge removal.