

# **Public Safety Committee Meeting Minutes**

**September 25, 2017**

## **CALL TO ORDER**

Meeting called to order by Councilor Hall at 1835 Hrs.

## **ROLL CALL**

Present were: Councilor Deering, Councilor Smeltz, Councilor Hall, Mayor Bradley, and Police Chief Williams.

Also present: Sam Sulkosky.

## **ADOPTION OF AGENDA**

The agenda was adopted by Councilor Smeltz, seconded by Councilor Hall. Motion carried unanimously.

## **PUBLIC INPUT**

None

## **APPROVAL OF MINUTES**

A motion to approve the minutes for the regular Public Safety Committee meeting held on August 28, 2017 was made by Councilor Smeltz and seconded by Councilor Hall. Motion carried unanimously.

## **FDMJ REPORT**

No report.

## **EMA REPORT**

No report.

## **OLD BUSINESS**

Main Street Parking

Mayor Bradley reported that he met with Michael Baker International regarding a Parking Utilization study. The study will provide a working document to begin

looking at parking within the Borough. The committee authorized Mayor Bradley to utilize Michael Baker International to do a utilization study as proposed.

Main & Marietta cross walk update  
No report.

New UCR reporting system – NIBRS

Chief Williams reported that we are still on track with the requirement to move to the Federal and State NIBRS reporting. Reporting will be dependent on the replacement of a new RMS system.

New RMS – current RMS (PREX) end of life is planned for October 2020

Chief Williams reported that the agency is in the process of evaluating replacement RMS packages. He expects to make a selection by the second quarter of 2018. He projects that the replacement system will cost \$25-30K which will include all training, hardware, and the new NIBRS reporting. Some of these costs will be reimbursed because the agency is a pilot agency for NIBRS reporting.

American Legion request to amend MJB Ord. §255.63 per attachment

Borough Manager Sulkosky reported that the new ordinance will be advertised in October and Council will vote in the November meeting.

## **NEW BUSINESS**

New Haven Street Closure

A request to close New Haven Street for the Mount Joy Fire Department open house and dedication for the ladder truck was received. The closure was approved and will be moved to Borough Council.

Lancaster County IT – Charging for PREX data transfer to new RMS

Lancaster County Information Technology (LCIT) plans to charge police agencies who want a copy of their current PREX data. The data will be used to populate a new records system. A recommendation that this Committee contacts the County Commissioners was made and approved.

Municipalities are charged a per capita fee by LCIT for services provided to the police. Chief Williams reported that the annual fee LCIT charges will be increased for 2018.

#### Facilities Use Form

A sample Facilities Use form was presented to the committee. Borough Manager Sulkosky will create a draft form and present it to the committee for review.

#### Winterfest 2017

A request from Main Street Mount Joy to close Main Street on December 2, 2017 for Winterfest was received. The request will be sent to PennDOT for approval. A motion to approve the request and forward to PennDOT for their approval was made by Councilor Smeltz and a second by Councilor Deering. Motion passed unanimously.

### **BUDGET**

Chief Williams provided the committee with a breakdown of the current budget showing line items that have exceeded the budget. Vehicle maintenance was slightly over budget for the period due to vehicle repairs out of warranty and needing three set of tires this year. Overall, the budget is on track and is \$29,900.73 under budget for the year.

Chief Williams reviewed the proposed budget for the year 2018. A spreadsheet with account breakdowns was presented. Mayor Bradley pointed out that monies paid to the police department goes into the General Fund and not back into the Police Department budget. After discussion it was decided that this committee will request that new accounts be set up to deposit reimbursements to the police department so that the money stays within the police department. Borough Manager Sulkosky stated that this will be completed this year.

### **PUBLIC INPUT**

None

### **ANY OTHER MATTER PROPER TO COME BEFORE THE COMMITTEE**

Councilor Deering asked what can be done with the intersection of Birchland Avenue and Springville Road where speeding vehicles are a problem. Councilor Deering asked if a four way stop sign can be installed. Chief Williams stated that the intersection doesn't meet PennDOT's criteria for a four way stop sign and the speed signs cannot be used because of limited visibility. Some residents have offered to install a stake to hold the signs if necessary.

### **EXECUTIVE SESSION**

The committee went into Executive Session at 1953 Hrs.

## **ADJOURNMENT**

At 2006 Hrs. Councilor Smeltz made a motion to adjourn; seconded by Councilor Deering.

Submitted by Susan Birchall