Mount Joy Borough 21 East Main Street 717- 653-2300 Fax: 717-653-6680



Identification (Type or Print Clearly)		
Account No.	Zoning District Permit No	
(for c	office use only)	
Payment(s) must be by CHECK or CASH only. Payment(s) to be made at time permit is issued.		
Please follow per	rmit checklist on Page 5.	
1. Property Address	Mount Joy, PA 17552	
2. Applicant	Telephone No. ()	
Street Address		
3. Name of Business (if applicable)		
4. Owner of Property on Record	Telephone No. ()	
Address (if different from above)		
5. Contractor	Telephone No. ()	
Address		
6. Design Professional (if applicable)	Telephone No. ()	
Address		
7. Person In Charge of Project	Telephone No. ( )	
Email Address		

# **TYPE OF PROJECT/CONSTRUCTION**:

Type:       Type:         Residential Renovations II       Commercial Renovations II         Describe below       Describe below         Residential Alterations to existing structure II       Type: Electric Plumbing Mechanical II         Type: Electric Plumbing Mechanical II       Type: Electric Plumbing Mechanical II         Other III       and describe below       Other IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII		
Residential Renovations       Commercial Renovations         Describe below       Describe below         Residential Alterations to existing structure       Commercial alterations to existing structure         Type:       Electric       Plumbing         Mechanical       Other       and describe below.         Residential Upgrade Electric Service       Upgrade Electric Service      amp toamp        amp toamp      amp toamp      amp toamp        amp toamp      amp toamp      amp toamp         Residential Addition       Commercial Addition i       Commercial Addition i         Residential Swimming Pool       Commercial New Sign	New Residential Construction	New Commercial Construction
Describe below       Describe below         Residential Alterations to existing structure       Commercial alterations to existing structure         Type: Electric       Plumbing       Mechanical         Other       and describe below.       Upgrade Electric Service        amp to       amp      amp        amp to       amp      amp        amp to       amp       Commercial Addition         Residential Addition       Commercial Addition       Commercial Addition         Residential Swimming Pool       Commercial Addition of principal structure       Commercial New Sign         Type: Above-ground       In-ground		
Residential Alterations to existing structure       Commercial alterations to existing structure         Type: Electric       Plumbing       Mechanical         Other       and describe below       Other       and describe below.         Residential Upgrade Electric Service       Upgrade Electric Service       amp        amp to       amp      amp        amp to       amp       Commercial Addition         Residential Addition       Commercial Addition       Commercial Swimming Pool         Type: Above-ground       In-ground       Commercial New Sign		
Type:       Electric       Plumbing       Mechanical       Other       and describe below.         Residential       Upgrade       Electric Service       upgrade       upgrade       Electric Service        amp      amp      amp      amp      amp         Residential Addition        Commercial Addition          Residential Addition of principal structure       Commercial Addition of principal structure       Commercial Swimming Pool		
Other       and describe below.         Residential Upgrade Electric Service       Upgrade Electric Service        amp toamp       amp toamp         Residential Addition       Commercial Addition         Residential Addition of principal structure       Commercial demolition of principal structure         Residential Addition of principal structure       Commercial Addition of principal structure         Residential Swimming Pool       Commercial Admolition of principal structure         Type: Above-ground       In-ground         Installation of new deck       Inches above grade_       Commercial New Sign         Addition to deck      Square Feet       Height         Type: Freestanding       Internal Illuminated       Wall         New private sidewalk       Expansion of new patio       Addition of new patio         New private sidewalk       Expansion of private sidewalk       Expansion of private sidewalk         Residential Change oil to gas       Commercial Fence       Height         Residential Shed       Barn       Garage       Garage         Change electric to gas       Other       Commercial Shed       Barn       Garage         Residential Change oil to gas       Commercial Fence       Height       Gormercial Shed       Barn       Garage       Gazebo<	-	
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Change electric to gas       Other       Change electric to gas       Other         Residential Fence       Height       Commercial Fence       Height       Image: Commercial Shed       Barn       Garage       Gazebo         Other accessory structure       Square Feet       Other accessory structure       Square Feet       Other accessory structure       Square Feet       Image: Commercial Temporary Permit       Square Feet       Image: Commercial Temporary Permit       Special Event       Type       Image: Commercial Temporary       Image: Commercial Te	Expansion of private sidewalk	Expansion of private sidewalk
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Residential Temporary PermitCommercial Temporary PermitSpecial EventTypeTentOtherTentOtherResidential Use ReviewCommercial Use ReviewWith Letter of ConformityWith Letter of ConformityDemolition of Residential Principal StructureDemolition of Commercial Principal StructureLight Home OccupationImage: Commercial Accessory Structure	Residential Shed  Barn  Garage  Gazebo	Commercial Shed 🗆 Barn 🗆 Garage 🗆 Gazebo 🗆
Residential Temporary Permit       Commercial Temporary Permit         Special Event       Type         Tent       Other         Tent       Other         Residential Use Review       Commercial Use Review         With Letter of Conformity       Vith Letter of Conformity         Demolition of Residential Principal Structure       Demolition of Commercial Principal Structure         Light Home Occupation       Image: Special Event	Other accessory structure  Square Feet	Other accessory structure   Square Feet
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Light Home Occupation	Demolition of Residential Principal Structure	Demolition of Commercial Principal Structure
Light Home Occupation	Demolition of Residential Accessory Structure	Demolition of Commercial Accessory Structure
Commercial Use and Occupancy Change	Light Home Occupation	
		Commercial Use and Occupancy Change
Commercial Tenant Change Same Use		

## DETAILED DESCRIPTION OF PROJECT, BUSINESS, ALTERATION, SIGN ETC.

### (Please attach narrative of project, copy of proposal and estimate)

Estimate (Fair Market Value) Cost of Construction: \$ \_\_\_\_\_\_.

Existing Us Residential Commercial	□ Other	Proposed Use: <ul> <li>Residential</li> <li>Other</li> <li>Commercial</li> <li>Mixed Use</li> </ul>

\*\*\*INVOICE WILL BE ATTACHED FOR PAYMENT\*\*

\*\*\*IF REQUIRED, INSPECTION CHECKLIST WILL BE ATTACHED\*\*\*

I hereby authorize the designated Borough officials to enter on the property and to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Construction Code and to determine the accuracy of the statements contained herein.

I am aware that I cannot commence excavation or construction until the Borough has issued a Construction Code Permit. By signing this Application, I certify that all facts in this Application and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of the Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S.: §4904 relating to unsworn falsification to authorities.

I expressly acknowledge that the issuance of a Construction Code Permit is based upon the facts stated and representations made in this Application. I expressly acknowledge that the Borough may revoke a Construction Code Permit if the use and/or structure for which it has been issued, violates any applicable Borough, County, State or Federal law or regulation. I also expressly acknowledge that the Borough may revoke a Construction Code Permit if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

I acknowledge that the holder of a Construction Code Permit is responsible to insure compliance with all applicable Borough Ordinances during and at completion of the work authorized by the Construction Code Permit. I acknowledge that the Borough requires a final inspection be performed by the construction code official and that the Borough issues a certificate of occupancy before the structure which is authorized by this Construction Code permit may be occupied. It is my responsibility to ensure that this inspection is scheduled, and the certificate of occupancy obtained before the structure may be occupied. I acknowledge that if I occupy or permit the occupancy of this structure prior to the issuance of a certificate of occupancy under the Construction Code, I will have committed a violation of the Construction Code and will be subject to the penalties and remedies in the Construction Code Ordinance. I also acknowledge that, if the structure is occupied prior to the final inspection, work may have to be removed and re-executed in order that it may be adequately inspected.

Nothing contained in this Application shall be construed to relieve or limit the obligations of the Applicant to comply with all provisions of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Borough ordinances or to stop the Borough from enforcing Borough ordinances, including but not limited to the Zoning Ordinance. I expressly acknowledge that permits and certificates of use and occupancy may be required under the Zoning Ordinance and it is my obligation to obtain all permits and approvals the Zoning Ordinance requires before the structure which is authorized by the Construction Code Permit may be authorized.

Applicant's	Signature
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Date

FOR OFFICE USE ONLY		
Approved	Existing Use/Classification:	
Denied	Proposed Use/Classification: Construction Type:	
Building Code Official Zoning/Code Official	Date Permit Issued	
Water/Sewer Permits - YES/NO	Mount Joy Borough Cost	

### Zoning & Construction Permit Checklist

#### Information to be submitted with the Permit Application

- Issuance of the permit does not relieve any requirements to obtain approval from your HomeOwners' Association (HOA). (if applicable.)
- □ **A text description** of the nature and extent of the proposed work in sufficient detail to determine conformity with Borough Ordinances.
- One copy of any previous Accessibility Advisory Board or Zoning Hearing Board Special Exception, Variance, or other decision or Borough Council Conditional Use, Subdivision, Land Development or other decisions relative to the property. (if applicable)
- □ **One copy of the approved water and sewer connection** permits from the Mount Joy Borough Authority. (if applicable)
- Three copies of the plot plan identifying the square footage of all existing and proposed structures, structure additions, uses, driveways, parking areas, private sidewalks, easements, sheds, patio, decks, garages, principal house, drainage facilities, & property lines on the lot. This is required if you are installing a shed, deck, patio or any structure or impervious surface. (THIS IS A REQUIREMENT!!!)
- Three copies of construction plans whether commercial or residential. <u>If commercial</u> must be prepared by a licensed professional, providing sufficient detail to indicate that the project will conform to the provisions of the Pennsylvania Uniform Construction Code, Borough regulations, and all relative requirements.
- The Contractor's Certificate of Liability & Worker's Compensation Insurance



Official 3rd Party Construction Code Plan Reviewer & Inspector

All inspections per the Uniform Construction Code and

International Building Code will be conducted by:

Commonwealth Code Inspection Service, Inc.

# (717) 664-2347

Tim Grazan (717) 278-0968 (cell)

Fax (717) 664-4953

176 Doe Run Road

Manheim, PA 17545-9322

(PLEASE CONTACT INSPECTOR AT LEAST 48 HOURS PRIOR TO THE DAY INSPECTION MAY BE NEEDED)

Please provide sketch of your property here, which should include all existing impervious and building surfaces with square footages, as well as proposed impervious and building surfaces.