

MOUNT JOY BOROUGH COUNCIL
March 7, 2016 Minutes

The Mount Joy Borough Council held its regular meeting on March 7, 2016, at the Mount Joy Borough Office. President Glessner called the meeting to order at 7:00 pm.

Mayor Bradley gave the invocation, and the Pledge of Allegiance followed.

Roll Call- Present were Councilors Deering, Ginder, Glessner, Millar, Murray, Reese, Seidel, Smeltz, Youngerman, and Mayor Bradley. Also present were Borough Manager, Scott Hershey; Public Works Director, Dennis Nissley; Police Chief, Williams; Andrea Zell, Administrative Assistant; Codes and Zoning Officer, Stacie Gibbs was unable to attend.

Public Input Period

Bruce Haigh, 504 Rose Petal Lane, spoke concerning the MS4 permit compliance. He said that there have been inspections conducted by the Environmental Protection Agency(EPA) in the North East region. Haigh warned that the Borough should be expecting inspections from the EPA in the near future.

Glessner announced there would be an executive session following the meeting to discuss litigation and contract matters. Decision may follow.

Report of Mayor

Mayor Bradley provided and reviewed a written monthly report for February. Bradley thanked the Lions Club, Rotary Club, Kiwanis Club and the Donegal School District for their efforts to address the drug issue in Mount Joy by sponsoring the Drugs 101 program on February 25, 2016. Bradley is working with the Donegal Substance Abuse Alliance as well as the Lancaster County Anti-Heroin task force on drug awareness programs.

Report of the Chief of Police

Williams provided and reviewed a written monthly report for January 15, 2015, through February 14, 2016. The report showed 39 traffic arrests and 25 criminal arrests for the month. There were 82 UCR reportable incidents and 389 CAD incidents for the month, with a total of 471 incidents year to date. Monies collected by the Police Department for the month for tickets, permits, reports, and services totaled \$2,006.76

Williams said he is waiting on more details regarding the rifle site recall.

Report of Fire Department Mount Joy (FDMJ)

Philip Colvin, Fire Chief, FDMJ, provided a report for January. Colvin said that the January snow storm produced a high number of Public Service calls. Colvin also explained that on his next report for February, he would be detailing in which Boroughs and Townships the fire calls originated.

Report of Main Street Mount Joy (MSMJ)

Kim Brewer, Main Street Mount Joy (MSMJ) Manager, provided and reviewed a monthly report for February. Brewer announced that MSMJ was nominated as one of America's Best Main Streets. She explained that residents can vote once per day for MSMJ. Brewer said that the Chocolate Tour ticket sales increased 65% from last year. Youngerman asked to what she attributed that type of increase. Brewer said it was from the ad placed with the PA Tours Industry. Bradley asked if there had been conversations about expanding the Main Street corridor. Brewer said that the type of designation affects the Main Street corridor coverage. Extending the corridor would take a different designation. Brewer noted that MSMJ's designation application is in process and when completed, Council will have to approve. Brewer thanked Murray and Chief Williams for coming out to the Death by Chocolate event.

Report of the Milanof-Schock Library

No report provided

Report of Codes and Zoning Officer

Stacie Gibbs, Codes and Zoning Officer, provided a written monthly report for February 2016.

Report of Stormwater Officer

Ken Barto, Stormwater Enforcement Officer, provided a written monthly report for February 2016.

Report of the Borough Authority Manager

John Leaman, Authority Manager, provided a written monthly report for February 2016.

Report of the Borough Manager

Scott Hershey, Borough Manager, provided and reviewed a written monthly report for February 2016.

Reese asked if the estimated amount proposed by AMTRAK for the Jacob Street Bridge project plan review is an amount to which the Borough is bound. Hershey said yes and also explained that PennDOT is advocating on behalf of the Borough for a reduction in the estimated cost.

Approval of the Minutes of the Previous Meeting

A **MOTION** was made by Reese, and a second by Seidel to approve the minutes from the Regular Borough Council Meeting held on February 1, 2016. *Motion carries unanimously.*

Administration and Finance Committee

Hershey asked to table item 8A concerning the Draft LERTA Ordinance. He said that staff would like an opportunity to review additional properties that Seidel requested to be added on the list. Therefore, Hershey requested that no action to be taken. Further discussion was had concerning the time frame of the delay in considering the Draft LERTA Ordinance and the additional properties to be added. Glessner asked to table item 8A concerning the Draft LERTA Ordinance.

A **MOTION** was made by Smetz, and second by Reese to table item 8A on the Agenda. *Motion carries.* Murray voting no.

On a **MOTION** by Youngerman, and a second by Murray, approval was given to adopt Resolution #4-16, authorizing the purchase of a 2012 Chevrolet Cruz Sedan from Whitmoyer Auto Group, and authorizing Borough Manager/Secretary Scott Hershey, to execute any and all documents as may be required by the dealer in connection with the purchase of the new vehicle. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Murray, approval was given to adopt Resolution #5-16, authorizing the trade-in of a 1998 Ford Taurus Sedan toward the purchase of a 2012 Chevrolet Cruz Sedan from Whitmoyer Auto Group for a trade-in value of no less than \$500.00. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Murray, approval was given to adopt Resolution #6-16, appointing Chris Metzler to the Mount Joy Borough Authority, to complete the term ending 1/1/2020, of John Weidman, who resigned from the Board, and Andrea Zell to the position of Assistant Borough Secretary for a term ending 1/1/2018. *Motion carries unanimously.*

Ginder thanked Weidman for his years of service on the Authority Board.

On a **MOTION** by Youngerman, and second by Murray, approval was given to authorize the Borough Solicitor to prepare the Quitclaim Deed for the transfer of the Florin Station property located at 134 North Market Avenue, Mount Joy, from Fire Department Mount Joy to Mount Joy Borough. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Murray, approval was given for a payment in the amount of \$20,000.00 on the principal of the Borough's 2011 General Obligation Note. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and second by Murray, approval was given to adopt Resolution # 7-16, continuing the current lease of a Safe Deposit Box at UNCB and establishing certified agents to access the Safe Deposit Box. *Motion carries unanimously.*

Seidel asked what items were kept in the safe deposit box. Hershey said the Borough keeps vehicle titles, deeds and other important documents in the safe deposit box.

Information only: Borough Council rules of order. Youngerman informed Council that the Administration and Finance Committee discussed options for Borough Council rules of order. Murray explained that a number of Council members attended training with the State Boroughs Association. Suggestions were made for best practices at this event, one of which included adopting a rules of order document. This would cover such things as call to order, public input and amendments. Youngerman said there are options for Council to adopt their own templet or Robert's rules of order. He explained having defined rules would be beneficial to all Council members as well as easing the burden of President Glessner.

Youngerman invited Council to attend the next Administration and Finance Committee meeting and asked Council to forward any suggestions to the Borough manager.

Report of the Public Safety Committee

On a **MOTION** by Reese, and a second by Deering, approval was given to adopt Resolution #8-16, approving a request by The Friends of The Milanof-Schock Library to have a banner suspended across East Main Street on the Borough banner poles from June 1, 2016 through June 15, 2016, to promote The Miloanf-Schock Library Book Sale to be held on June 13, 14, and 15, 2016. *Motion carries unanimously.*

On a **MOTION** by Reese, and second by Deering, approval was given to adopt Resolution #9-16, approving a request by Lancaster Mennonite School, Kraybill Campus to have a banner suspended across East Main Street on the Borough banner poles from April 22, 2016, through May 6, 2016, to promote the Lancaster Mennonite, Kraybill Campus Benefit Auction to be held on May 6, 2016. *Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Smetz, approval was given for a request by the Mount Joy Cyclones football team for exemption from the Borough noise ordinance for home games at the Lakes Park on April 9, April 23, April 30, May 7, and May 21, 2016. *Motion carries.* Deering abstained.

On a **MOTION** by Reese, and a second by Deering, approval was given to authorize Police Chief, Maurice Williams, Jr., to attend Department of Homeland Security (DHS) counterterrorism training April 17, through April 21, 2016, and June 6, through June 10, 2016. The training is funded by DHS.

Report of the Public Works Committee

Nissley provided and reviewed the monthly written report for February 2016. Nissley said the repaving of Bridge Blvd. and Henry St. are ready for bidding. Nissley explained both projects are planned to be bid together so that one contractor would do both jobs. Millar asked how many contractors normally bid. Nissley said that there is no minimum.

Deering asked when the tennis courts at Kunkle Field would be ready for seed. Nissley said they are working on that project now. Deering asked if the pavilions would be moved. Nissley said they will be placing them closer to the baseball field.

A **MOTION** was made by Seidel, and a second by Ginder, to approve a request by the Mount Joy Cyclones football team for use of the Lakes Park for home games at the Lakes Park on April 9, April 23, April 30, May 7, and May 21, 2016.

Murray asked if the homeowner's association at the Lakes was made aware of the scheduled games. Seidel said no. Murray said they should be informed. Bradley noted an incorrect date of May 17.

On a **MOTION** by Seidel, and a second by Ginder, approval was given to amend the original motion to change May 17 to May 7. *Motion carries unanimously.* President Glessner called for the vote on the original motion. Motion carries with Deering abstaining.

On a **MOTION** by Seidel, and a second by Millar, approval was given to adopt Resolution #10-16, authorizing the trade-in of a 2010 John Deere model 1445 tractor with mower toward the purchase of a new, 2016 John Deere Model 1575 tractor with mower through the PA COSTARS Purchasing Program from Deere Country Farm and Lawn for a trade-in value of no less than \$12,000.00. *Motion carries unanimously.*

On a **MOTION** by Seidel, and a second by Millar, approval was given to adopt Resolution 11-16 authorizing the sale of various excess Borough equipment using the Municibid Municipal Auction Service. *Motion carries unanimously.* Glessner asked what items were considered excess. Nissley explained that there are parts to machinery that the Borough no longer uses.

Public Input Period

Ned Sterling, 13 W Main St., inquired about the letter that was sent to the District Attorney's office after the Special Borough Council meeting of Jan 11, 2016. Glessner said it was in reference to a police officer that is no longer employed by the Borough. He said the DA requested information on Councils opinion regarding the issue.

Sterling asked if the GO NOTE included a number of items or if it was for one specific item. Hershey said it was for multiple items. Sterling asked if Roberts Rules would affect public input? Murray said the rules cover the order of public input. Youngerman explained the Borough Code covers the public's right to comment. He also expressed that Council is in favor of public input and would not want to see the public input diminished in any way.

Brewer, MSMJ Manager, spoke to further clarify Main Street designation. She explained that there are two types of designations for which MSMJ can apply. Currently MSMJ is applying for the Main Street designation. Brewer explained that if Council is interested in the Keystone designation, which would permit expansion of the Main Street area, they would need to contact her so that she could have further discussions regarding the matter.

Bruce Haigh, 504 Rose Petal Lane, asked if the reports for Council meeting could be posted on the website.

Any other matter proper to come before Council

Seidel asked if it was possible to place the Council packet information on the website. Glessner said he would discuss this matter with the Borough Manager. Deering commented on the email that was received by Council regarding the stats for the website. He expressed that it is a great tool and something we will be able to improve upon as time goes on. Reese suggested that Council looks into creating a Facebook account.

Authorization to Pay Bills

On a **MOTION** by Youngerman, and a second by Murray, the Council approved paying the bills as presented. *Motion carries unanimously.*

GENERAL FUND	\$	137,490.53
REFUSE/RECYCLING	\$	39,209.71
CAPITAL IMPROVEMENTS FUND	\$	5,086.58
HIGHWAY AID FUND	\$	19,736.43
TAX ACCOUNT	\$	-
ESCROW FUND	\$	-
JOY LAND ACCOUNT	\$	-
GRAND TOTAL EXPENDITURES	\$	201,523.25

Meetings and dates of importance

See the green calendar for the month of March 2016.

Council went into Executive Session at 8:30PM and came out of Executive Session at 9:05PM.

On a **MOTION** by Reese and second by Deering, Council approved adopting Resolution 12-16, eliminating employee contributions to the police pension plan for the calendar year 2016. *Motion carries.* Seidel voting no.

Adjournment

On a **MOTION** by Reese and second by Seidel, Council approved adjourning the meeting at 9:05 PM. *Motion carries unanimously.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Scott Hershey". The signature is fluid and cursive, with a prominent initial "S" and a long, sweeping tail.

Scott Hershey
Borough Manager/Secretary