

**MOUNT JOY BOROUGH COUNCIL**  
**March 6, 2017 Minutes**

The Mount Joy Borough Council held its regular meeting on March 6, 2017, at the Mount Joy Borough Office.

President Glessner called the meeting to order at 7:00 PM.

Roll Call- Present were Councilors Joshua Deering, Mary Ginder, Jon Millar, Dale Murray, Michael Reese, Jake Smeltz, Brian Youngerman, President Glessner and Mayor Timothy Bradley. Councilor Hans Seidel arrived at 7:10 PM. Also present were Borough Manager, Samuel Sulkosky; Public Works Director, Dennis Nissley; Stormwater Officer, Dave Salley; Police Chief, Maurice Williams; Zoning and Codes Officer, Stacie Gibbs and Administrative Assistant, Andrea Zell.

Mayor Bradley gave the invocation, and the Pledge of Allegiance followed.

President Glessner announced that an executive session was held on February 6, 2017, to discuss personnel and legal matters. No decisions were made. He also announced that there will be an executive session after the meeting to discuss legal issues.

**Mayoral Recognition**

Mayor Bradley recognized the Donegal High School Girl's Field Hockey team for winning the Pennsylvania Interscholastic Athletic Association (PIAA) State Championship. Bradley stated that the team grade point average was ranked first in the league at 4.1. He conveyed his appreciation to the team and coaches and thanked them for representing our community well.

On a **MOTION** by Reese, and a second by Murray, approval was given to accept the agenda for the March 6, 2017, Borough Council meeting.

*Motion carries unanimously.*

**Public Input Period**

Ned Sterling, 13 West Main Street, asked if the list of rentals in the Codes Report was the entire list of rentals in the Borough. Gibbs said the list in the report is only for the month of February not the entire list. Sterling asked if there was going to be a trial for Detective Goody and wondered if the Borough would receive reimbursement due to the time sheets being improperly submitted. Mayor Bradley said the restitution has been paid. Sterling asked if there was a settlement out of court. Mayor Bradley said yes.

**Report of Mayor**

Mayor Bradley provided and reviewed a written monthly report for February. Bradley thanked Senator Aument, Representative Hickernell and Representative Fee for their participation on the panel for the Community Chat that was held by the Donegal School District. He said members of the community were granted an opportunity to express their concerns at the event.

**Report of the Chief of Police**

Maurice Williams, Police Chief, provided and reviewed a written monthly report for January 15, 2017, through February 14, 2017. The report showed 52 traffic arrests and 46 criminal arrests for the month. There were 58 UCR reportable incidents and 423 CAD incidents for the month, with a total of 481 incidents year to date. Monies collected by the Police Department for the month for tickets, permits, reports, and services totaled \$9,569.83.

**Report of Fire Department Mount Joy (FDMJ)**

Philip Colvin, FDMJ Fire Chief, provided and reviewed a written monthly report for January.

Colvin reported that there was a dwelling fire at 303 South Market Street over the weekend. He said all three units were on the scene within eight minutes of the time of dispatch. Colvin said the smoke detectors alerted the residents to the fire. He stressed the importance of having working smoke detectors. Colvin thanked the Police Chief and extended his appreciation to Officer Woods and Officer Gordon who responded to the call. Colvin said they were very helpful.

Youngerman said the firehouse renovations look great. Youngerman asked what qualifies a call to be given the status of fail to respond. Colvin explained that a fail to respond call is when a unit is dispatched and no one responds. The two calls on the report were from Fire Police.

**Report of Main Street Mount Joy (MSMJ)**

Kim Brewer, MSMJ Manager, provided and reviewed a written monthly report for February.

Reese said he reviewed the Multimodal Transportation Fund (MTF) Program that was provided and asked for clarification on the total amount needed to attain a grant and the match that the Borough would be required to provide. Brewer said the Borough would need to match 1/3 of the total and she would get back to him regarding the required total amount of the grant.

**Report of the Milanof-Schock Library (MSL)**

No report was provided.

**Report of Codes and Zoning Officer**

Stacie Gibbs, Codes and Zoning Officer, provided and reviewed a written monthly report for February.

**Report of Stormwater Officer**

Dave Salley, Stormwater Enforcement Officer, provided and reviewed a written monthly report for February.

Youngerman asked if the Borough would receive a credit for the Amtrak parking lot. Nissley said the Borough will submit it as a Best Management Practice (BMP).

Murray asked where the Bioswale will be located in the Lakes Development. Salley said it will be off of Charlan Boulevard to Musser Road. He said currently there is a grass swale at the location but there are issues with erosion and the debris that collects there constantly needs maintained. Salley explained that the sediment load is very high in this location. A sign kiosk will be placed at the location to explain the importance of the Bioswale. Salley said this project will be a great educational tool for the public.

**Report of the Borough Authority Manager**

John Leaman, Authority Manager, provided a written monthly report for February.

**Report of the Borough Manager**

Samuel Sulkosky, Borough Manager, provided and reviewed a written monthly report for February. Sulkosky thanked staff for their efforts on applying for grants.

**Approval of the Minutes of the Previous Meeting**

On a **MOTION** by Murray, and a second by Youngerman, approval was given for the minutes of the regular Borough Council meeting held on February 6, 2017.

*Motion carries unanimously.*

**Administration and Finance Committee**

On a **MOTION** by Youngerman, and a second by Murray, approval was given for Resolution #5-17, a Resolution of Borough Council to Adopt an Investment Policy for the Deposit and Investment of Public Funds.

Sulkosky said changes were made based on comments from the previous Council meeting. Reese asked if there is a presentation to explain. Youngerman said the money is in the Union Community Bank making .08% interest but there are other institutions that can provide us with better rates. Sulkosky said anytime there is a change in the principle, he will report it to the Administration Finance Committee. Murray said that staff performed a three year cash analysis that shows the ebb and flow of the money. Seidel asked if there was a consideration regarding the fact that we no longer collect taxes. Sulkosky said he does not expect it to change the numbers. He said he has worked with Pennsylvania Local Government Investment Trust (PLGIT) in the past and stated that they are very reputable. Mayor Bradley said the reporting is done after the fact and asked why Council would not be informed before the decision is made. Sulkosky said PLGIT is the safest place the Borough can put the money with pretty much no risk involved. Youngerman said there will be guidance from Council.

*Motion carries. Seidel voting no.*

On a **MOTION** by Youngerman, and a second by Reese, approval was given to appoint Samuel Sulkosky as the Voting Delegate and Dale Murray as the Alternate Voting Delegate to the PSAB 2017 Annual Conference from May 7-10, 2017, in Hershey, PA.

*Motion carries unanimously.*

**Report of the Public Safety Committee**

On a **MOTION** by Reese, and a second by Smeltz, a request for the closure of 230 Main Street at Barbara Street and Main Street at New Haven Street from 9:00 AM to 3:30 PM, on July 29, 2017, and authorize Police Chief Williams to submit the necessary applications to PennDOT for the closure permit for the Main Street Mount Joy Car Show, conditioned upon the Main Street Mount Joy Car Show Committee providing all necessary completed forms and documentation.

An amendment was made on the previous **MOTION** by Youngerman, and a second by Murray, to add the word "Route" before 230, to change the word "from" to "at" before Barbara Street and change the word "at" to "to" before New Haven Street.

*Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Smeltz, approval was given for the closure of Route 230 Main Street at Barbara Street and Main Street to New Haven Street from 9:00 AM to 3:30 PM, on July, 29, 2017, and authorize Police Chief Williams to submit the necessary applications to PennDOT for the closure permit for the Main Street Mount Joy Car Show, conditioned upon the Main Street Mount Joy Car Show Committee providing all necessary completed forms and documentation.

*Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Smeltz, approval was given for the closure of Delta Street at Henry Street, Market Street at Henry Street, Comfort Alley from Henry Street to Appletree Alley, from 9:00 AM to 3:30 PM, on July 29, 2017, conditioned upon the Main Street Mount Joy Car Show Committee providing all necessary completed forms and documentation.

*Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Smeltz, approval was given for Resolution #6-17, a Resolution recommending the appointment of Matthew Todd Kratz to the position of Emergency Management Coordinator for the Borough of Mount Joy.

Mayor Bradley said Kratz has been an active member of the Emergency Service Community for quite some time in Mount Joy and he is a respected member of the FDMJ.

*Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Smeltz, approval was given for Resolution #9-17, authorizing the trade-in of a 2011 Ford Expedition SSV toward the purchase of a new 2017 Dodge Ram 1500 SSV through the PA COSTARS Purchasing Program Contract # 013-108 from Susquehanna Chrysler Dodge Jeep Ram for a trade-in value of not less than \$14,000.

Seidel asked if they received multiple bids through Costars. Williams said at least four.

*Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Smeltz, approval was given for Resolution #10-17, authorizing the purchase of a new, 2017 Dodge Ram 1500, through the PA COSTARS Purchasing Contract # 013-108 from Susquehanna Chrysler Dodge Jeep Ram for a price not to exceed \$29,377 plus Tags.

Murray said all of the questions he had were answered at the Public Safety Committee meeting but he wanted to request that Council looks into a longer replacement rotation cycle for Police vehicles. Mayor Bradley commented that there is a change in the type of vehicle that is being purchased. He said it is important for the public to understand that this decision was well thought out. The cab area in the new vehicle provides more space to transport perpetrators and this vehicle also provides the option to haul equipment. Mayor Bradley stated that this was a significantly cheaper option than replacing the current vehicle with the same model.

*Motion carries unanimously.*

### **Report of the Public Works Committee**

Dennis Nissley, Public Works Director, provided and reviewed the written monthly report for February. Nissley reported that three archeological study quotes were received for the Marietta Avenue Pedestrian Improvement Project. South Plum Street Paving Project is moving forward. Information about sidewalk repair has been sent to homeowners. Nissley said the bidding documents will be ready shortly for the paving and concrete work. He stated that we received preliminary sketches on possibilities for changing the Marietta Avenue crosswalks and we are waiting to hear back from District 8 for their input.

Murray asked for an overview on the Marietta Avenue Improvement Project. Nissley said he will not have details until the bidding is done and that will not be for another year. He explained that in 2017 the Borough will be completing the preconstruction work such as utility improvements, right of ways, archeological study and temporary construction easements. Reese asked for the lowest quote of the archeological study. Nissley said approximately \$19,000.00.

On a **MOTION** by Seidel, and a second by Ginder, approval was given for an agreement to accept fee simple title from UGI by Deed of Dedication, a portion of the property located at 223 and 225 W. Main Street, upon the completion of certain improvements required for the establishment and use of a Park in accordance with approved plans.

Sulkosky thanked Gibbs for all of the work contributed to this project.

*Motion carries unanimously.*

On a **MOTION** by Seidel, and a second by Millar, approval was given for Resolution No. 7-17 purchasing a 2017 Exmark Lazer X-60 35 HP mower, serial # 316663065 for a price not to exceed \$10,971.90 and trading in of a 2008 Exmark Model tractor with mower for a trade in value not less than \$3,000 for a net price not to exceed \$7,971.90 under Costars Contract #44000011382.

*Motion carries unanimously.*

On a **MOTION** by Seidel, and a second by Ginder, approval was given for Resolution #8-17, authorizing the purchase of a new 2017 Ford F-250 SRW 4WD Crew Cab through the PA COSTARS Purchasing Program #25-162 from the Whitmoyer Auto Group for a price not to exceed \$31,644.

*Motion carries unanimously.*

#### **Public Input Period**

Ned Sterling, 13 West Main Street, asked why the Public Hearing with the Bureau of Aviation is being held in the Borough if it pertains to Rapho Township. Sulkosky said they needed a meeting room. Sterling said our input as Borough residents would not be valid since it is a matter for Rapho Township. Sterling asked why an archeological study is necessary for the Marietta Avenue Pedestrian Improvement Project. Nissley said due to the cemetery being in close proximity to the project, PennDOT is requiring that we complete the study. Sterling asked how residents will be notified of the public meeting regarding the Amtrak Rail Enhancement. Gibbs said a communications plan will be released by the project management company. She said when the Borough receives it, we will post it on the Borough Website. Gibbs said the Borough requested to have as much notice as possible to get the word out to residents. Sterling said there were previous meetings held regarding the train station and sign in sheets would provide a list of people who would be interested in attending. Gibbs said she would check to see if the sign in sheets were saved electronically.

#### **Any other matter proper to come before Council**

Williams said the traffic report that was requested by Ginder at the last Council meeting is completed and he will forward it to all Council members.

President Glessner read a letter from Sergeant Jose Ortiz, stating his intent to retire on April 1, 2017. In the letter, Ortiz requested his retirement badge, ID and his service pistol in which the Mount Joy Police Association will be reimbursing the cost of the side arm to the Borough. Mayor Bradley said he is grateful for the service that Sergeant Ortiz has put forth to the Borough over his two decades of service. He said Sergeant Ortiz has put himself in personal danger on numerous occasions to ensure the welfare of our citizens.

On a **MOTION** by Deering, and a second by Reese, approval was given to accept Sergeant Ortiz's letter of retirement effect April 1, 2017.

*Motion carries unanimously.*

On a **MOTION** by Deering, and a second by Millar, approval was given to grant Sergeant Ortiz his badge and ID as well as his side arm that will be reimbursed by the Mount Joy Police Association.

Mayor Bradley said it would be beneficial to add to the motion that a side arm of the same make and model be provided as a replacement.

An amendment was made on the previous **MOTION** by Deering, and a second by Millar, to include the phrase "The purchase can be made provided they can find the same make and model weapon as a replacement."

*Motion carries unanimously.*

On a **MOTION** by Deering and a second by Millar, approval was given to grant Sergeant Ortiz his badge and ID as well as his side arm that will be reimbursed by the Mount Joy Police Association. The purchase can be made provided they can find the same make and model weapon as a replacement.

*Motion carries unanimously.*

#### **Authorization to Pay Bills**

On a **MOTION** by Youngerman, and a second by Murray, the Council approved paying the bills as presented.

GENERAL FUND	\$	136,747.82
REFUSE/RECYCLING	\$	41,237.31
CAPITAL IMPROVEMENTS FUND	\$	2,621.04
HIGHWAY AID FUND	\$	6,271.35
TAX ACCOUNT	\$	-
ESCROW FUND	\$	-
JOY LAND ACCOUNT	\$	-
GRAND TOTAL EXPENDITURES	\$	186,877.52

*Motion carries unanimously.*

#### **Meetings and dates of importance**

See the green calendar for the month of March 2017.

President Glessner announced there will be an executive session and a decision may follow. Council went into executive session at 8:25 PM and came out at 10:00 PM.

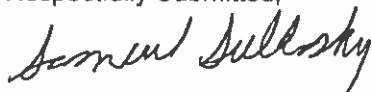
On a **MOTION** by Reese, seconded by Smeltz, approval was given to hire Nicholas Goss as a full time Police Officer with a start date to be determined by Chief Williams.  
*Motion carries unanimously.*

On a **MOTION** by Reese, seconded by Seidel, approval was given to authorize Chief Williams to start the process for hiring a new full time Officer.  
*Motion carries unanimously.*

**Adjournment**

On a **MOTION** by Millar, seconded by Seidel, approval was given to adjourn the meeting at 10:06 PM.  
*Motion carries unanimously.*

Respectfully Submitted,



Samuel Sulkosky  
Borough Manager/Secretary

