

Date: May 4, 2020

From: Timothy D. Bradley, Jr.

RE: Mayor's Report:

### Remarks

In consort with the signage which I requested be deployed in the Borough showing our appreciation for the efforts of essential working during this pandemic, I would like to take a moment to expand on those thoughts. While this pandemic has impacted the families within our communities in a variety of ways in both scope and magnitude, it is worth noting that there is significant stress experienced by those who must leave the safety of their homes on a regular basis to provide direct services to others. This is perhaps most pronounced in the field of healthcare, public safety, and retail. These individuals not only put their personal safety at risk, but often risk being a carrier of this virus back to their families. This stress combined with a significant uptick in required time at work certainly takes its toll both mentally and physically. While it is not possible to sufficiently thank these worker (along with so many others not specifically mentioned), we do express our appreciation for all that you have done and will do in the months ahead. Thank you for protecting, healing, and serving those in our community and beyond. I would further state that this pandemic has also significantly impacted others within our community who have been without work or the ability to operate their businesses and are still waiting on relief from a variety of levels of government. I would encourage the entire community to pull together and when possible lend assistance in helping to lessen the burden on those around us. While difficult times can expose some very unpleasant aspects of the human condition, it also often brings to light the best in us and forces us to look beyond ourselves. Again, if possible, please help where you can. This may be something as simple as making an encouraging phone call to someone who is isolated and alone. Stay well.

- COVID-19 Related Actions
  - Continued to use my Mayoral social media presence to push out information, resources, and public service announcements related to the COVID-19 pandemic.
  - Fielded communications throughout the month related to COVID 19 concerns and suggestions from community members
  - Had continual dialogue with the Chief of Police related to updating COVID 19 enforcement and employee health/safety protocols (as directives from the Governor changed).
  - Requested usage of the Authority owned digital roadside signage to post messages of support and encouragement for Essential Workers.
  - Virtually met with Lancaster County Mayors' Group to discuss activities related to COVID-19
- Discussed additional operational, policy rewriting and development, staffing, and filling vacancies with the Chief of Police.

### Mayoral Duties, Ceremonies, and Meetings

Apr 8 – Virtually Participated in Police Chief Round 1 Interviews

Apr 10 – Virtually Participated in Police Chief Round 1 Interviews

Apr 15 – Virtually Participated in Police Chief Round 1 Interviews

Apr 15 – Virtually met with the Lancaster County Mayors' Group

Apr 17 – Virtually Participated in Police Chief Round 1 Interviews

Apr 23 – Virtually Attended Admin and Finance Committee Meeting

Apr 27 – Virtually Attended Public Safety Committee Meeting

April 29 – Virtually Attended Police Chief Round 2 Interviews

May 1 – Virtually Attended Police Chief Round 2 Interviews

**Marriage Ceremony Report:**

No ceremonies conducted

## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2020	NEW CASES March 2020	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	1			1
Assault	1			1
Assist Other Agency	0			0
Burglaries	37		1 (5)	36
Criminal Mischief / Vandalism	5			5
Child & Family Offense (Abuse)	1	2		3
Death Investigation	3			3
Drug Offense	0			0
Harassment by Communication	0			0
Fraud (Forgery, Id Theft, etc.)	16		2	14
Receiving Stolen Property	1			1
Robbery	8			8
Suspicious Activity	0			0
Theft	40		(6)	40
Trespass	0			0
Miscellaneous	2			2
Threat to Official	1			1
Sex Offense				
Adult	3	1	1	3
Juvenile	0	3	3	0
<b>TOTAL OPEN CASES</b>	<b>119</b>	<b>6</b>	<b>7</b>	<b>118</b>
New Cases Assigned	6	MTH		
Closed Cases*	18	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	0	MTH		

\*cold cases are marked in ( )



## **MOUNT JOY POLICE DEPARTMENT**

### **Calls for Service**

**March 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
0510	BURGLARY	1
0619	THEFT ALL OTHERS	1
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	3
1711	SEX OFFENSE ALL OTHERS	4
1810	DRUG POSSESSION OFFENSE	1
2020	FAMILY OFF-CHILD ABUSE	3
2040	FAMILY OFFENSES - DOMESTIC	3
2111	DUI-ALCOHOL/UNDER INFL	1
2310	PUBLIC INTOXICATION / DRUNKENESS	2
2450	NOISE COMPLAINT	11
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	2
2610	BLACKMAIL/EXTORTION	1
2619	PFA/ICC VIOLATION	1
2640	MUN ORD VIOLATIONS	3
2654	DISTURBANCE	8
2656	THREATS	7
2657	HARASSMENT	8
2660	TRESPASSING	5
2665	FIREWORKS	1
2911	RUNAWAY-INCORRIG-MALE	1



## **MOUNT JOY POLICE DEPARTMENT**

### **Calls for Service**

**March 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4021	SUSPICIOUS ACTIVITY	13
4023	SHOTS FIRED - REPORTS	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	4
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	6
4100	ALARMS (FIRE ALARMS)	1
4101	FIRES (ALL WORKING FIRES)	2
4139	FIRE - CONTROLLED BURN	1
5004	FOUND ARTICLES	2
5008	LOST ARTICLES	2
5510	ANIMAL COMPLAINTS ALL	10
6008	REPORTABLE MV CRASH NO INJURIES	1
6015	REPORTABLE MV CRASH HIT & RUN	1
6016	NON REPORTABLE MV CRASH	3
6303	TRAFFIC OFFENSE ALL OTHER	5
6310	TRAFFIC ENFORCE / STOP	51
6335	TRAFFIC HAZARD	3
6336	DISABLED MV	4
6511	PARKING VIOLATION COMPLAINT	10
6608	ESCORTS	1
7002	BUILDING CHECK	18
7008	MEDICAL ASSISTANCE	38



## **MOUNT JOY POLICE DEPARTMENT**

### **Calls for Service**

**March 2020**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
7014	OTH PUB SERVWELFARE CHK	16
7015	ASSIST CITIZEN	12
7025	EMOTIONALLY DISTURBED PERSON (EDP)	2
7502	ASSISTING-FIRE DEPT	2
7504	ASSISTING-OTHER POLICE DP	19
7506	ASSISTING-OTHER AGENCIES	1
8010	WARRANTS-LOCAL	2
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	1
9008	COURT	13
9016	LOCAL ADMIN USE	1
9020	POLICE INFORMATION	60
9021	TRAINING	1
9025	FIELD CONTACT INFORMATION	7
9028	FINGERPRINT	4
9029	CIVIL MATTER	1
911	911 HANG UP / CHK WELFARE	1
9112	FOOT PATROL	1
9115	FOLLOW UP	89
9192	VEHICLE MAINTENANCE	4
9999	NON-CAT DATA	2
<b>Grand Total</b>		<b>486</b>

# Citation Output By Charge

Starting Issue Date 3/1/2020

to Ending Issue Date 3/31/2020

Charge	Total
4703 A - OPERAT VEH W/O VALID INSPECT	1
1301 - 1301 A - Dr Unregist Veh	5
1371 - 1371 A - Veh Reg Suspended	1
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	3
1786 - 1786 C - Req'd Financial Resp/Consent To Produce	2
1786 - 1786 F - Oper Veh W/O Req'd Financ Resp	1
3112 - 3112 A3I - Failure To Stop At Red Signal	1
3325 - 3325 A - Failure to Yield to Emergency Vehicle	1
3362 - -	4
3714 - 3714 A - Careless Driving	1
4302 - 4302 A1 - Period For Requiring Lighted Lamps	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	3
3353 A1III - ILLEGAL PARK IN INTERSECTION	1
<hr/>	
Total: 26	
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# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

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## Criminal Charges by Charge Type

Starting Issue Date 3/1/2020

to Ending Issue Date 3/31/2020

Charge Type: ARREST

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Charge	Total
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
3802 A1 - PA TITLE 75, SECTION VC-3802 (A)(1): DRIVING UNDER THE INFLUENCE OF ALCOHOL OR CONTROLLED SUBSTANCE. GENERAL IMPAIRMENT	1
3802 B - PA TITLE 75, SECTION VC-3802 (B): DRIVING UNDER THE INFLUENCE OF ALCOHOL OR CONTROLLED SUBSTANCE. HIGH RATE OF ALCOHOL	1
5503 A1 - DISORDERLY CONDUCT	1
Total:	5

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**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
5503 A4 - DISORDER CONDUCT	4
85-10 - ALARMS - VIOLATIONS AND PENALTIES	1
<b>Total:</b>	<b>6</b>

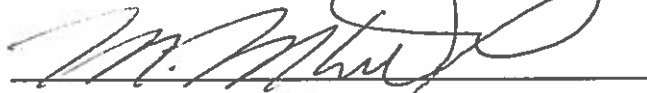
**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED MARCH 2020**

	331.120	Borough Tickets (Other)	\$120.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$1,200.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$165.00
331.11	331.120	Clerk of Court Disbursement	\$633.16
331.11	331.120	Magisterial Court Disbursement	\$1,294.36

**TOTAL Mar 2020** **\$3,412.52**

*Total Mar 2019* *\$3,250.27*

Submitted by: \_\_\_\_\_



Received by: \_\_\_\_\_

D. Ward

## New Detective Cases

	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	17	11	0	6	6	7	5	3	4
February	17	4	8	12	6	9	5	3	7
March	17	5	6	11	6	8	7	7	6
April	5	8	4	5	8	6	6	4	
May	34	7	1	13	2	3	14	5	
June	13	8	3	10	2	7	3	10	
July	7	10	5	8	3	20	12	4	
August	7	8	4	10	12	7	3	3	
September	13	10	1	6	4	6	4	3	
October	9	9	11	6	13	7	6	6	
November	9	9	7	4	10	7	4	10	
December	10	4	12	6	10	9	4	3	

# Police Activity Statistics

## 2020

	Citation Charges	Criminal Charges	Deposits	Incidents	Total Inc YTD	Total Inc Prev YTD
Jan	53	27	\$0.00	574	574	547
Feb	33	11	\$5,107.90	559	1133	1062
Mar	26	11	\$3,412.52	486	1619	1626
Apr						
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
TOTAL						

## **FDMJ Monthly Incident Report Summary**

### **March 2020**

Responded to **36 alarms** for the month of March 2020 – **127 total alarms** for year as of 03/31/20

Time in service for month: **19 hours and 50 minutes**

Average manpower per incident: **11 members per call for month - (6a-4p 19 calls/7 members per call)**

Total Man-hours: **198 hours & 6 minutes**

Calls by Municipality First Due: **26 first due alarms – 10 Mutual aid alarms**

- Mount Joy Borough - 9
- Rapho Township - 12
- Mount Joy Township - 1
- East Donegal Township – 4

**Apparatus used;**

- Engine 75-1 - 19
- Engine 75-2 - 15
- Truck 75 - 12
- Squad 75-1 - 5
- Traffic 75 - 1
- Duty Chief Vehicle - 14
- Duty Officer Vehicle – 9

**Property pre-incident value: \$ 70,000.00**

**Property fire loss: \$53,000.00**

**Property post incident saved: \$17,000.00**

2020 FDMJ responds to a call every **15 hours & 59 min**

**Total Training hours of 44 members trained for 284 hours**

**Fire Prevention Details – 0 for the month**

**Community Service Details – 1 duty crew and 3 pre-arranged standbys for Rheems/Elizabethtown and Manhiem fire departments**

**Notable First Due Calls:**

**3/08/20 Garage fire – Mount Joy Borough – S Market Ave to rear - \$58,000.00 fire loss**

# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:46:48 PM

## Incident Statistics

Start Date: 03/01/2020 | End Date: 03/31/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		12	
FIRE		24	
TOTAL		36	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$70,000.00		\$53,000.00	
GO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		9	
Aid Received		10	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		11.11	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:34	0:08:58	
AVERAGE FOR ALL CALLS		0:09:19	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:03:58	0:04:14	
AVERAGE FOR ALL CALLS		0:03:54	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		33:18	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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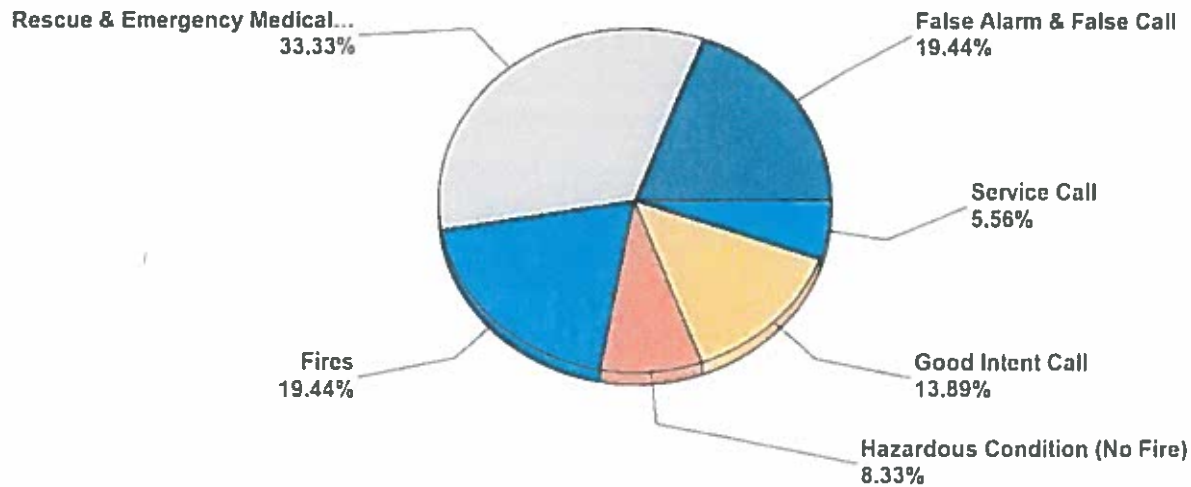
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:47:13 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2020 | End Date: 03/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	19.44%
Rescue & Emergency Medical Service	12	33.33%
Hazardous Condition (No Fire)	3	8.33%
Service Call	2	5.56%
Good Intent Call	5	13.89%
False Alarm & False Call	7	19.44%
<b>TOTAL</b>	<b>36</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	11.11%
114 - Chimney or flue fire, confined to chimney or flue	2	5.56%
131 - Passenger vehicle fire	1	2.78%
311 - Medical assist, assist EMS crew	5	13.89%
321 - EMS call, excluding vehicle accident with injury	1	2.78%
322 - Motor vehicle accident with injuries	4	11.11%
324 - Motor vehicle accident with no injuries	2	5.56%
412 - Gas leak (natural gas or LPG)	1	2.78%
440 - Electrical wiring/equipment problem, other	1	2.78%
445 - Arcing, shorted electrical equipment	1	2.78%
551 - Assist police or other governmental agency	1	2.78%
571 - Cover assignment, standby, moveup	1	2.78%
622 - No incident found on arrival at dispatch address	4	11.11%
651 - Smoke scare, odor of smoke	1	2.78%
733 - Smoke detector activation due to malfunction	4	11.11%
742 - Extinguishing system activation	1	2.78%
743 - Smoke detector activation, no fire - unintentional	1	2.78%
745 - Alarm system activation, no fire - unintentional	1	2.78%
<b>TOTAL INCIDENTS:</b>	<b>36</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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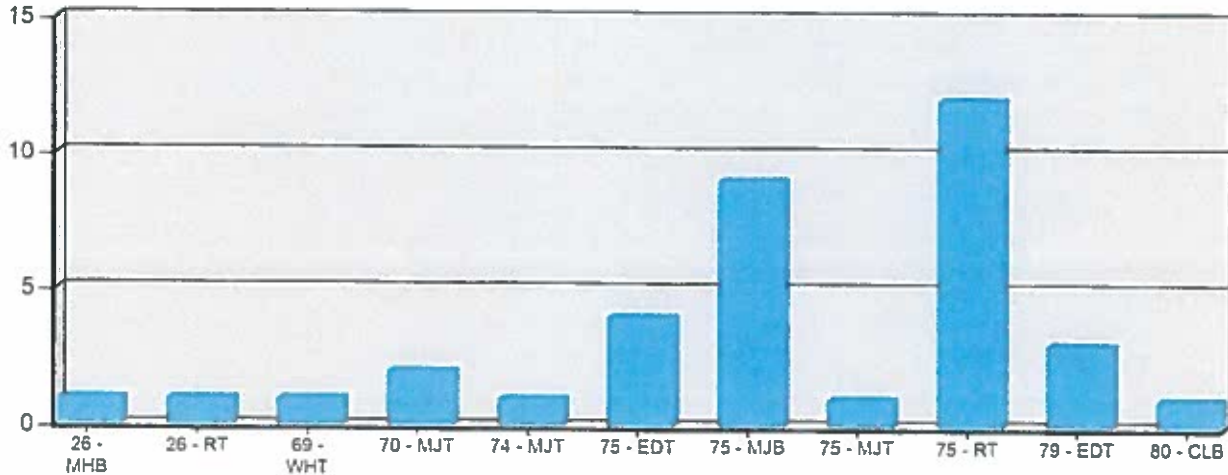
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:46:08 PM

## Incident Count per Zone for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020



ZONE	# INCIDENTS
26 - MHB - 26 Manheim Borough	1
26 - RT - 26 Rapho Township	1
69 - WHT - 69 West Hempfield Township	1
70 - MJT - 70 Mount Joy Township	2
74 - MJT - 74 Mount Joy Township	1
75 - EDT - 75 East Donegal Township	4
75 - MJB - 75 Mount Joy Borough	9
75 - MJT - 75 Mount Joy Township	1
75 - RT - 75 Rapho Township	12
79 - EDT - 79 East Donegal Township	3
80 - CLB - 80 Columbia Borough	1

**TOTAL: 36**

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

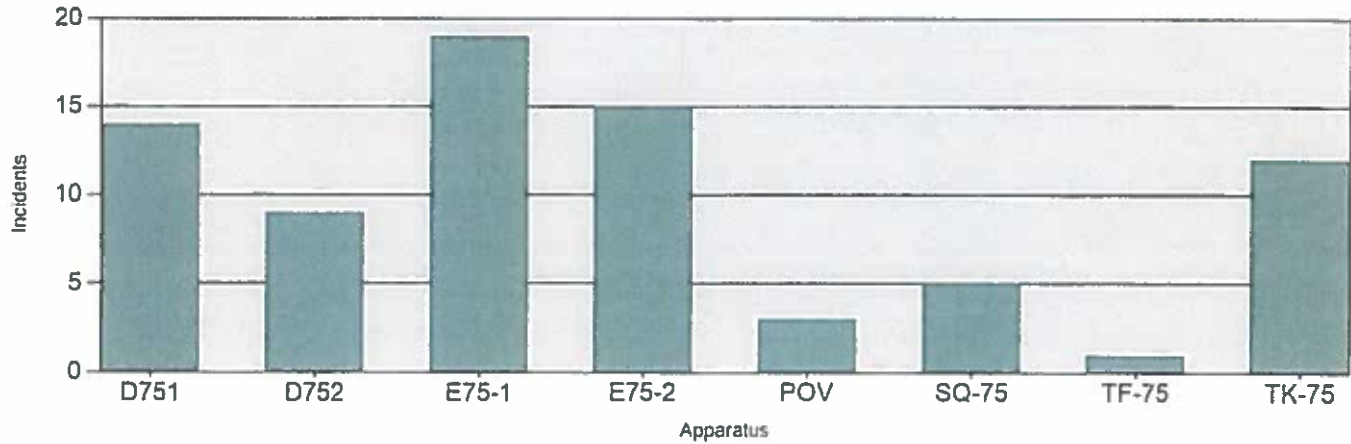
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:52:05 PM

## Incident Count per Apparatus for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020



APPARATUS	# of INCIDENTS
D751	14
D752	9
E75-1	19
E75-2	15
POV	3
SQ-75	5
TF-75	1
TK-75	12

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.  
Only REVIEWED incidents included.

# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:52:51 PM

## Incident Count with Man-Hours per Zone for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020

ZONE	INCIDENT COUNT	MAN-HOURS
26 - MHB - 26 Manheim Borough	1	8.08
26 - RT - 26 Rapho Township	1	14.09
69 - WHT - 69 West Hempfield Township	1	1.07
70 - MJT - 70 Mount Joy Township	2	0.37
74 - MJT - 74 Mount Joy Township	1	9.34
75 - EDT - 75 East Donegal Township	4	10.48
75 - MJB - 75 Mount Joy Borough	9	73.43
75 - MJT - 75 Mount Joy Township	1	6.00
75 - RT - 75 Rapho Township	12	64.16
79 - EDT - 79 East Donegal Township	3	5.36
80 - CLB - 80 Columbia Borough	1	4.08
<b>TOTAL</b>	<b>36</b>	<b>198.06</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:53:31 PM

## Losses for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020

TOTAL INCIDENTS		TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1		\$15,000.00	\$38,000.00	\$53,000.00	\$53,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2020-101	03/08/2020	111 - Building fire	\$15,000.00	\$38,000.00	\$53,000.00	100.00%

Only REVIEWED incidents included

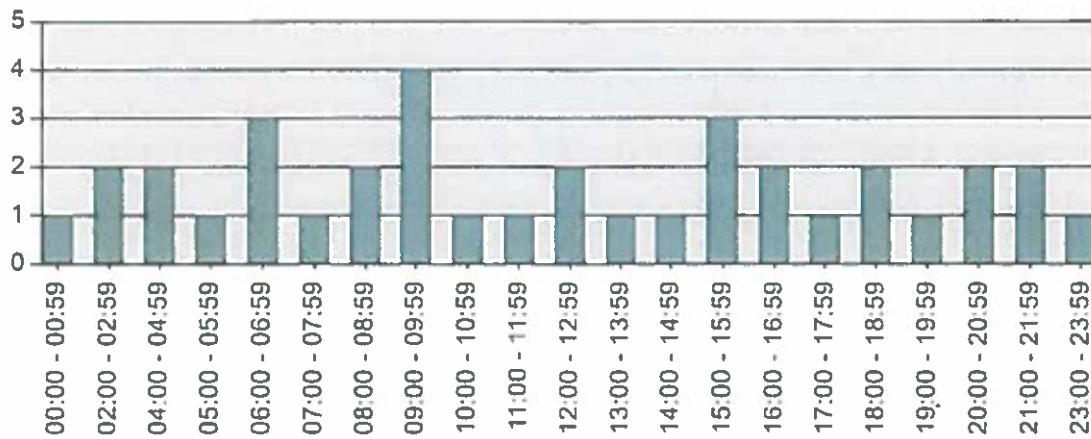
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:53:56 PM

## Incidents by Hour for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020



Hour	# of CALLS
00:00 - 00:59	1
01:00 - 01:59	2
02:00 - 02:59	2
03:00 - 03:59	1
04:00 - 04:59	1
05:00 - 05:59	3
06:00 - 06:59	1
07:00 - 07:59	2
08:00 - 08:59	4
09:00 - 09:59	1
10:00 - 10:59	1
11:00 - 11:59	2
12:00 - 12:59	1
13:00 - 13:59	1
14:00 - 14:59	1
15:00 - 15:59	3
16:00 - 16:59	2
17:00 - 17:59	1
18:00 - 18:59	2
19:00 - 19:59	1
20:00 - 20:59	2

Only REVIEWED incidents included

HOUR	# of CALLS
21:00 - 21:59	2
23:00 - 23:59	1

Only REVIEWED incidents included

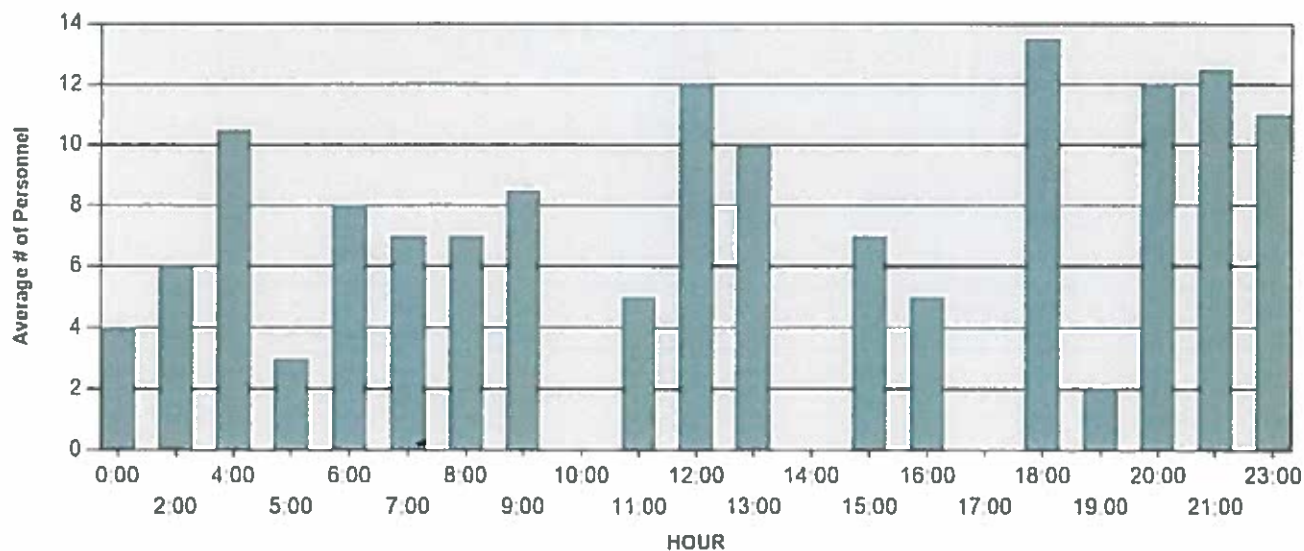
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/9/2020 12:54:19 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020



HOUR	AVG. # PERSONNEL
00:00 - 00:59	4.00
02:00 - 02:59	6.00
04:00 - 04:59	10.50
05:00 - 05:59	3.00
06:00 - 06:59	8.00
07:00 - 07:59	7.00
08:00 - 08:59	7.00
09:00 - 09:59	8.50
10:00 - 10:59	0.00
11:00 - 11:59	5.00
12:00 - 12:59	12.00
13:00 - 13:59	10.00
14:00 - 14:59	0.00
15:00 - 15:59	7.00
16:00 - 16:59	5.00
17:00 - 17:59	0.00
18:00 - 18:59	13.50
19:00 - 19:59	2.00
20:00 - 20:59	12.00
21:00 - 21:59	12.50
23:00 - 23:59	11.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



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8. D

**From:** Candy Blanchflower <cblanchflower@svems.org>  
**Sent:** Monday, April 27, 2020 6:00 AM  
**To:** Samuel Sulkosky <samuel@mountjoypa.org>; Williams Jr Maurice M <maurice.williams@mjbpd.org>  
**Subject:** Re: Public Safety Committee - Zoom Meeting Scheduled

Hi,

Today I am working on a truck and will do my best to log in to attend the meeting but unfortunately if I am on a call I will not be able to log in.

The only update I would have is that we continue to screen our employees before every shift.

We continue to supply police with a replacement N95 mask if they use theirs.

If there are any questions do not hesitate to email me and I will get back to you as soon as I get the answer.

Hopefully talk to you guys soon.

Be safe and have a good day.

Candy Blanchflower, NRP  
Captain  
Susquehanna Valley EMS  
126 Keller Avenue  
Lancaster, PA 17601  
717-629-6241

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8- F  
55 East Main Street : Mount Joy, PA 17552 : 717.653.4227  
mainstreetmountjoy.com : msmj@msmj.comcastbiz.net

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## MOUNT JOY BOROUGH COUNCIL REPORT FOR APRIL 2020 ACTIVITIES

Main Street Mount Joy has been focusing our efforts in April on working with our downtown business community on the COVID-19 situation.

We have provided advice in the following areas, and working one-on-one with business owners regarding these topics:

- Non-essential business closings during PA Governor Wolf's announcements
- Retaining business during business closures
- Working within the business climate during the COVI-19 situation
- When to stay open and when to close – is it worth it to remain open?
- Planning long-term for business closures
- Working with DCED & SBA on potential loans to continue business
- Maintaining social media presence during business closure
- Working with open businesses to adjust business structure with less employees
- Payroll Protection Program questions, answers & submission help

Main Street Mount Joy is participating in regular & numerous video conference & phone conference sessions with local regulatory agencies and economic agencies on best practices, latest news, potential outcomes and expectations through the COVID-19 situation.

Main Street Mount Joy has been sending multiple emails out with details on economic topics and COVID-19 updates as it relates to PA, the US and small businesses.

Main Street Mount Joy has received numerous calls from the public on Food Bank options, unemployment options and housing opportunities.

We also created a video highlighting several businesses in town that thanked the community for their support. This video was not exclusive to downtown businesses. Any business on our eNews list were invited to participate. Our video was highlighted through PA Downtown Center. Within 3 hours of posting, the video had over 1000 views and was shared 20 times.



# MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.740.2140

[www.mslibrary.org](http://www.mslibrary.org)

Serving East Donegal Township, Marietta Borough, Mount Joy Borough,  
Mount Joy Township and Rapho Township

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**Milanof Schock Library is a community resource that enriches lives through,  
education, information, exploration, and socialization.**

## March 2020

Compiled by Barbara Basile, Executive Director

Contributors: Kim Beach, Susan Craine, Jan Betty, & Kirstin Rhoades

March 2020 Statistics	2020	2020 YTD	2019	2019 YTD	2018
<b>TOTAL CIRCULATION</b>	<b>10,612</b>	<b>40,411</b>	<b>14,490</b>	<b>44,705</b>	<b>15,936</b>
Overdrive	1171	3481	900	2841	1012
NEW PATRONS	37	171	67	209	74
PATRON COUNT	3,235	15,317	6186	17,997	6884
DVD RENTALS	148	255	255	719	308
COMPUTER LOG-INS	235	1066	494	1493	621
WIRELESS ACCESS	339	1211	567	1602	501
PASSPORTS	76	341	154	419	474
Community Room Rentals	2				
Test proctoring	1				
Volunteer Hours	n/a	n/a	147.75	427.25	144.75
<b>Youth Services</b>	<b>Programs</b>	<b>Children</b>	<b>JUV 6-9</b>	<b>Teens</b>	<b>Adults</b>
Children's programming	9	68	68	29	100
STEM (0-5)	3	65	4	0	56
STEM (6-10)	3	5	25	6	20
STEM (11+)	0	0	0	0	0
Teen programs	0	0	0	0	0
Offsite	3	72	56	1	20
2019 SRP sign-ups = 1378					
57% complete					
1000 Books Participants	8 (2020)				
<b>Adult Programs</b>	<b>5</b>	<b>48</b>			
STEM (adult)	0	0			
Financial Stability (HUB)	0	0		Adults n/a	

## Executive Summary

As you can tell by the Statistics, Library staff members were off to a great start when we closed on March 14. With less than ½ of the month to work with, we were already on our way to an excellent month. The annual Green Eggs and Ham breakfast sold out. The special book folding Make-it-Monday was full. Carrie was conducting a community survey on Library services in Marietta as part of her Internship at the Library System. We were going along in fine style. Circulation was high and staff morale was great. We were happily serving the community and felt able to continue.

My return from Italy found us in a new and different place and COVID-19 had taken over our lives. The process for helping people fell on the Sr. staff and virtual service. We stayed open Saturday, March 14 for people to access the bloodmobile and to help the community get ready for the shutdown. Sr. staff were busy for the first few weeks completing multiple projects, cancelling programs and events, making long-range plans for summer, and communicating with each other and peers. Virtual programs, information sharing, and help in keeping up community morale fell on Kirstin and Jan. Both have received many, many of personal accolades from the community.

## Personnel (Susan and Barbara)

- Developed 4 phase processes to keep library staff and patrons safe during initial COVID response period
- Barbara met virtually with the members of the Director's Council to discuss COVID response.
  - Delivery stopped

- All holds removed and new holds cannot be placed
- Additional money added to Overdrive for e-book/audio book purchasing
- Library material overdue fines suspended
- Electronic version of library card developed
- Closing up the library for the near future was primarily left to Susan:
  - Cash register and donation banks emptied with money turned into to Sharon
  - heat turned down
  - signage updated
  - informed security folks of the schedule change
  - moved Amazon deliveries to Susan's address
  - Sr. staff took home laptops and began working remotely
- Returned Library material is placed into quarantine for a minimum of three days prior to handling.
- Barbara worked on some system policy updates.
- Addressed Sarah's needs so she could complete her internship.
- Webinars and online seminars, etc. were offered to staff

#### Youth Services (Jan)

- Green Eggs and Ham was a great success; the visit from the actors from *Seussical* was a great hit
- Read aloud with Donegal Intermediate School students for Read Across America/Seuss Day
- Started 6-week Homeschool Spanish course; had a great class full of students
- Met with folks from Juniper Village to try to set up some intergenerational and other programs
- 8 Virtual programs with a combined total of nearly 4,000 views

#### Facility (Barbara)

- Marie C. Hallgren Study area memorial plaque ordered and ready for pick up. Additional insert shelving units expected when we reopen. Lighting issue has been noted. Gable's will try to find a solution when we reopen.
- Countertops for the kitchen were not able to be completed at this time.
- Lawn contract was signed. Mowing has begun. Staff and volunteers were weeding.
- Susan has been visiting the library regularly to ensure integrity.
- Power X 3 cleaning crew disinfected the Library as per CDC standards cleaned the carpeting.

#### Public Relations/Promotions (Kirstin)

- CONSTANT CONTACT E-NEWS –
  - March 2020 Newsletter: Sent to 2671 people
- Library RE: Covid-19 Closing Updates email sent to 2724 people
- SOCIAL MEDIA:
  - 40+ Facebook postings – 79 new follows (1778 total); cancelled all late March and April events.
  - Instagram – promoted programs and educational resources. 456 followers – up 30
- 8 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- Bench Banners – Blood Drive
- WEBSITE
  - 2,793 website users; 5,127 page views
  - 661 views to the Calendar Page; 123 views Passport Page;
  - Added Closings updates to the Library News section and updated Home Page with closing info
  - Added Jan's Story Time videos and various challenges
- Book Challenge passive program – 55 Bookmarks taken
- Delivered boxes of books to our Little Free Library in Marietta
- Kindergarten bookmarks

#### Volunteers/Programming/Fundraising (Kim)

- \$192 raised through in-library book sales (Susan)
- Attended Friends Group meeting and Chamber meeting for Barbara.
- Spoke about Milanof-Schock Library's adult programming and services to a Marietta community group.
- Interviewed one new volunteer.
- Hosted Central PA Blood Bank in our parking lot on March 14.
- WORKING FROM HOME to keep up with the mail and attend meeting virtually.

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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: April 2020

Re: April 2020 Zoning, Code and Planning Report

### UPDATES

- Continued email communications with contacts from Laurel Harvest Labs. Attorneys are working diligently to gather, required Agreements and Financial Security is being obtained. They are considered manufacturing of pharmaceuticals and can continue to move forward on obtaining permits and build. (received confirmation email from Deputy Chief of Staff at Governor's office). Final revisions for MJBA are being finished and should have all necessary documents and plans for signatures and recording in near future.

### REPORT

- Assisted and covered front office throughout the month.
- Reviewed site plan for proposed garage, sunroom and patio 459 Donegal Springs Road and provided email feedback on requirements.
- Reviewed zoning regulations and provided feedback for potential accessory free library at 227 Park Ave.
- Researched and provided information regarding attaching overhang to building so customers can stand under it to practice social distancing while waiting to get into Hummers Meats. Provided permit and information necessary to construct.
- Drafted and created letters for DCNR C2P2 and NFWF Grant submission as required for planning for Dave Salley.
- Received and reviewed Zoning Hearing Board application for May 27, 2020. ZHB meeting will be taking place in council chambers to ensure due process is followed for the hearing. As of now, all parties attending will be required to wear masks and room will be set up to practice social distancing.
  - Drafted ZHB agenda
  - Drafted public notice
  - Drafted notifications
  - Drafted legal ad

- Reviewed Lancaster County Economic Recovery Plan from Economic Development Company (EDC) and the Lancaster Chamber.

### **MEETINGS**

- 4/6 – Attended Council meeting via Zoom.
- 4/6, 4/20 - Participated in remote staff meeting.
- 4/22 - Participated in Administration and Finance Committee meeting via ZOOM

### **TRAINING**

**MOUNT JOY BOROUGH-Violations: " 4/1/2020 - 4/30/2020**

**APRIL 2020 CODE REPORT**

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**Property  
Closed**

**Total number of Closed Property Violations: 5**

**Open**

**Total number of Open Property Violations: 10**

**Zoning  
Open**

**Total number of Open Zoning Violations: 1**

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# MOUNT JOY BOROUGH-MultiSelect Permits App Date: 4/1/2020 - 4/30/2020

## APRIL 2020 ZONING & CONSTRUCTION PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Com-porch</b>						
<b>Active</b>						
200598	4/15/2020	4/23/2020	HUMMERS PROPERTIES LLC	408 E MAIN ST	Front porch addition	\$115.00
<b>Total Com-porch 1</b>						<b>\$115.00</b>
<b>Res-above ground pool</b>						
<b>Pending</b>						
200602	4/23/2020		GROSE RONALD & KAREN GROSE	210 PINKERTON RD	Above ground pool	\$40.00
<b>Total Res-above ground pool 1</b>						<b>\$40.00</b>
<b>solar panels</b>						
<b>Pending</b>						
200603	4/24/2020		ZAHM CHARLES A ZAHM PATRICIA A	826 HILL ST	Install solar panels	\$121.00
<b>Total solar panels 1</b>						<b>\$121.00</b>
<b>Total Building 3</b>						<b>\$276.00</b>
<b>Sign</b>						
<b>Internal Illum Sign</b>						
<b>Pending</b>						
200585	4/2/2020		DEALBROOK LLC PARAMOUNT PORTFOLI	773 E MAIN ST	New Sign	\$115.00
<b>Total Internal Illum Sign 1</b>						<b>\$115.00</b>
<b>Total Sign 1</b>						<b>\$115.00</b>
<b>Use</b>						
<b>Use</b>						
<b>Active</b>						
200588	4/3/2020	4/3/2020	SULLIVAN, SCOTT & JORDAN, ANGELA	303 S MARKET AVE	Unit For Care of Relative Continued	\$40.00
<b>Total Use 1</b>						<b>\$40.00</b>
<b>Total Use 1</b>						<b>\$40.00</b>
<b>Zoning</b>						
<b>Fence</b>						
<b>Active</b>						
200608	4/28/2020	4/28/2020	BRYAN AND SAMANTHA BECK	321 BERRY ST	Install fence	\$40.00
200605	4/27/2020	4/27/2020	CLARK DONALD L JR CLARK JODY L	516 W MAIN ST	Install fence	\$40.00
200593	4/8/2020	4/8/2020	SCHOBER NICHOLAS	168 N MARKET ST	Install fence	\$40.00
<b>Total Fence 3</b>						<b>\$120.00</b>
<b>Patio</b>						
<b>Active</b>						
200596	4/13/2020	4/15/2020	GERMER RICHARD C & LYNNE R	445 CHARTER LN	Patio and walkway	\$40.00
<b>Total Patio 1</b>						<b>\$40.00</b>
<b>Shed</b>						
<b>Active</b>						
200606	4/28/2020	4/28/2020	YOHN EDWARD AND HEIDI	239 PARK AVE	install shed	\$40.00
<b>Total Shed 1</b>						<b>\$40.00</b>
<b>Total Zoning 5</b>						<b>\$200.00</b>
<b>Total Permits: 10</b>						<b>\$631.00</b>

# BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2016	2017	2018	2019	2020
JANUARY	\$ 450.00	\$ 792.00	\$ 496.00	\$ 645.00	\$ 4,874.00
FEBRUARY	\$ 1,500.00	\$ 1,196.00	\$ 837.00	\$ 375.00	\$ 525.00
MARCH	\$ 1,268.00	\$ 4,532.00	\$ 3,729.00	\$ 1,293.00	\$ 4,212.00
APRIL	\$ 930.00	\$ 1,190.00	\$ 2,980.80	\$ 3,160.00	\$ 631.00
MAY	\$ 3,501.00	\$ 5,312.00	\$ 7,371.00	\$ 1,910.00	
JUNE	\$ 4,185.00	\$ 1,324.00	\$ 1,295.00	\$ 3,058.00	
JULY	\$ 9,363.00	\$ 3,650.00	\$ 10,276.00	\$ 1,905.00	
AUGUST	\$ 3,633.00	\$ 1,996.00	\$ 4,237.00	\$ 5,645.00	
SEPTEMBER	\$ 1,020.00	\$ 2,046.00	\$ 2,273.00	\$ 3,752.00	
OCTOBER	\$ 4,255.00	\$ 4,030.00	\$ 6,431.10	\$ 1,714.00	
NOVEMBER	\$ 1,120.00	\$ 6,478.00	\$ 2,027.00	\$ 1,994.00	
DECEMBER	\$ 1,923.00	\$ 1,370.00	\$ 593.68	\$ 859.00	
TOTALS	(\$ 33,148.00 Budgeted \$30,000)	(\$33,916.00 Budgeted \$30,000)	(\$42,546.58 Budgeted \$35,000)	(\$26,310.00 Budgeted \$35,000)	(\$10,242.00 Budgeted- \$25,000)



MOUNT JOY BOROUGH-StormWater Permits App Date: 4/1/2020 - 4/30/2020

APRIL 2020 STORMWATER PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
StormWater						
Exemption						
Active						
200607	4/28/2020	4/28/2020	YOHN EDWARD AND HEIDI	239 PARK AVE	Install shed	\$50.00
200597	4/13/2020	4/15/2020	GERMER RICHARD C & LYNNE R	445 CHARTER LN	Patio and walkway	\$50.00
Total Exemption 2						\$100.00
Total StormWater 2						\$100.00
Total Permits: 2						\$100.00

**STORMWATER PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>JANUARY</b>	X	X	X	\$ 100.00	\$ 50.00
<b>FEBRUARY</b>	\$50.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 225.00
<b>MARCH</b>	\$300.00	\$ 250.00	\$ 325.00	\$ 325.00	\$ 600.00
<b>APRIL</b>	\$400.00	\$ 250.00	\$ 200.00	\$ 500.00	\$ 100.00
<b>MAY</b>	\$550.00	\$ 300.00	\$ 350.00	\$ 450.00	
<b>JUNE</b>	\$550.00	\$ 300.00	\$ 250.00	\$ 525.00	
<b>JULY</b>	\$375.00	\$ 350.00	\$ 375.00	\$ 400.00	
<b>AUGUST</b>	\$325.00	\$ 400.00	\$ 150.00	\$ 425.00	
<b>SEPTEMBER</b>	\$500.00	\$ 300.00	\$ 50.00	\$ 250.00	
<b>OCTOBER</b>	\$675.00	\$ 275.00	\$ 200.00	\$ 50.00	
<b>NOVEMBER</b>	\$250.00	\$ 100.00	\$ 50.00	X	
<b>DECEMBER</b>	\$100.00	X	\$ 50.00	\$ 100.00	
<b>TOTALS</b>	(\$4,025.00 Budget	( \$2,625.00 Budget	(\$2,100.00 Budgeted	(\$3,325.00 Budgeted	(\$ 975.00 Budgeted-
	\$2,500.00)	\$2,500.00)	\$2,500.00)	\$2,000.00)	\$2,000)

**MOUNT JOY BOROUGH-Rental Permits App Date: 4/1/2020 - 4/30/2020****APRIL 2020 RENTAL LICENSE REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2020 Residential Rental</b>						
<b>Active</b>						
200604	4/27/2020	4/27/2020	MUMMAU JENNA AND NEAL	59 W DONEGAL ST	59 W DONEGAL ST	\$100.00
200600	4/15/2020	4/15/2020	BRENEMAN JOEL S	840 PINK ALY	840 PINK ALLEY	\$50.00
200599	4/15/2020	4/15/2020	NISSLEY MARVIN L NISSLEY LINDA M	632 W MAIN ST	632 W MAIN ST	\$50.00
200595	4/9/2020	4/9/2020	REDBUD INVESTMENTS LLC	202 E MAIN ST	202 E MAIN ST	\$200.00
200594	4/8/2020	4/8/2020	HOFFER MATTHEW E	20 N JACOB ST	20 N JACOB ST	\$50.00
200592	4/8/2020	4/8/2020	LEBER PATRICK LEBER JENNIFER	118 S ANGLE ST	118 S ANGLE ST	\$50.00
200591	4/8/2020	4/8/2020	AMATO DARIO	443 S PLUM ST	443 s plum	\$50.00
200590	4/6/2020	4/6/2020	AWAD KAMAL	75 E MAIN ST	75 E MAIN ST	\$450.00
200589	4/3/2020	2/12/2020	ZINK NANCY S	322 E MAIN ST	322 E MAIN ST	\$100.00
200587	4/3/2020	4/3/2020	ONEILL HUGH P III ONEILL KELLY BROW	151 LONGENECKER RD	151A LONGENECKER ROAD	\$50.00
200586	4/3/2020	4/3/2020	BULLER DUSTIN M	40 ORCHARD RD	40 ORCHARD ROAD	\$50.00
200584	4/2/2020	4/2/2020	GLICK CALVIN W	617 CHURCH ST	617 CHURCH ST	\$50.00
<b>Total 2020 Residential Rental 12</b>						<b>\$1,250.00</b>
<b>Total Rental 12</b>						<b>\$1,250.00</b>

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**Total Permits: 12                      \$1,250.00**

# RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019	2020
JANUARY	\$ 700.00	\$ 7,600.00	\$ 23,600.00	\$ 32,100.00	\$ 33,500.00
FEBRUARY	\$25,850.00	\$26,800.00	\$ 29,650.00	\$ 18,375.00	\$ 14,620.00
MARCH	\$31,750.00	\$31,350.00	\$ 14,250.00	\$ 17,650.00	\$ 19,200.00
APRIL	\$ 3,500.00	\$ 2,900.00	\$ 1,050.00	\$ 450.00	\$ 1,250.00
MAY	\$ 3,850.00	\$ 50.00	\$ 150.00	\$ 50.00	
JUNE	\$ 750.00	\$ 50.00	\$ 100.00	\$ 150.00	
JULY	\$ 500.00	\$ 100.00	\$ 150.00	\$ 100.00	
AUGUST	\$ 50.00	\$ 250.00	\$ 400.00	\$ 250.00	
SEPTEMBER	\$ 150.00	\$ 150.00	\$ 200.00	\$ 50.00	
OCTOBER	\$ 200.00	\$ 50.00	\$ 100.00	\$ 100.00	
NOVEMBER	\$ 100.00	X	X	X	
DECEMBER			X	\$ 50.00	
TOTALS	\$67,400.00 (Budgeted \$62,000.00)	\$69,300.00 (Budgeted \$65,000.00)	\$69,700+ \$725 late fees = \$70,425 (Budgeted \$68,000)	\$69,325.00 + \$900.00= \$70,225 late fees (Budgeted \$70,000)	(\$68,570.00 + \$675.00 late fees= \$69,245 (Budgeted- \$70,000)

**STREET OPENING PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>JANUARY</b>	\$ 50.00	\$ 50.00	\$ 375.00	\$ 300.00	\$ 75.00
<b>FEBRUARY</b>	\$100.00	X	\$ 75.00	\$ 150.00	X
<b>MARCH</b>	\$450.00	\$ 50.00	\$ 130.00	X	\$ 150.00
<b>APRIL</b>	\$ 50.00	\$100.00	X	\$ 75.00	X
<b>MAY</b>	\$ 50.00	X	\$ 225.00	\$ 220.00	
<b>JUNE</b>	\$100.00	\$150.00	\$ 75.00	\$ 75.00	
<b>JULY</b>	\$150.00	\$100.00	\$ 150.00	\$ 75.00	
<b>AUGUST</b>	\$ -	\$ 50.00	\$ 300.00	\$ 75.00	
<b>SEPTEMBER</b>	\$ -	\$ 50.00	\$ 150.00	\$ 75.00	
<b>OCTOBER</b>	\$ -	\$150.00	\$ 75.00	\$ 450.00	
<b>NOVEMBER</b>	\$ 50.00	X	\$ 300.00	\$ 450.00	
<b>DECEMBER</b>	\$100.00	\$ 50.00	\$ 225.00	\$ 300.00	
<b>TOTALS</b>	(\$1,100.00 Budgeted	(\$750.00 Budgeted	(\$2,080.00 Budgeted	(\$2,245.00 Budgeted	(\$220.00 Budgeted -
	\$1,000.00)	\$1,000.00)	\$1,000)	\$1,300)	\$1,500



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## **BOROUGH OF MOUNT JOY STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Stormwater Enforcement Officer

**DATE:** April 29, 2020

**RE:** Stormwater Management Report for April 2020

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### **Stormwater/Public Works:**

- Submitted a National Fish and Wildlife Foundation (NFWF) Small Watershed Grant (SWG) for Planning and Technical Assistance)- Project includes planning and design of streambank restoration along Little Chiques Creek including in-stream improvements, improving drainage in Little Chiques Park, and accessibility to the stream for fishing and recreation.
- Submitted a DCNR Community Conservation Partnership Program (C2P2) Planning and Funding (Due April 22, 2020)-Grant request \$130,000- Project includes the design of an overall master plan for Little Chiques Park which will evaluate existing features, trail connections, ADA accessibility and planning and design of streambank restoration along Little Chiques Creek including in-stream improvements, improving drainage in Little Chiques Park, and accessibility to the stream for fishing and recreation.
- Stormwater facility checks before, during, and after rain events
- Made contacts to private landowners about private stormwater facilities
- Preliminary discussions to host a Creek Stomp event for water week in August which would be organized by CCWA and be held at Little Chiques Park
- Reviewing and re-organizing road maintenance plan
- Flagger training
- Penn State stormwater webinars
- Staff meetings
- Council Meeting
- Public Works Committee meeting



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Sam Sulkosky, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** April 29, 2020

**RE:** Public Works Department Activities for April 2020

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Following is a list of activities for the Public Works Department for April 2020:

- Implement social distancing and safe working practices for Public Works staff
- Parks – Mowing
- Parks – Weed spraying
- Parks – Continue to monitor closure of all playground equipment with caution tape and signage.
- Parks – Grounds cleanup
- Parks – Vehicle and equipment maintenance
- Parks – Facilities inspections
- Parks/PW – Staff has attended LTAP virtual training classes
- Parks/PW – Staff has participated in virtual Flagger Training course for certification
- PW – Vehicle and equipment maintenance
- PW – Maintenance of rip rap areas
- PW – Mulching at borough parks and borough office
- Stormwater – Clean stormwater inlets and inspect facilities after rain events
- Signs – Repair and replacement as needed
- Compost Site – Deliver compost and mulch to borough residents upon receiving orders
- Compost Site – As of March 27, site closed due to Stay at Home rule.
- Attend virtual Borough Council meeting
- Attend virtual Borough Council Public Works meeting
- Attend virtual staff meeting
- Continue to work with Lakes developer and contractor to discuss street dedication items and inspect curb and sidewalk improvements
- Prepare a draft of compost site key fob application and site use policy
- Attend Chiques Creek management meeting via Zoom
- Work with library director to process and review roofing and spouting bids for Keystone Project grant
- Provide traffic control devices for Gus's Restaurant food giveaway.
- Advertise and initiate seal coat bidding process of Pennbid.

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: Joseph Ardini

April 2020 Authority Administrator Report

1. Lumber Street Hydropillar:
  - Interior sandblasting of the wet chamber continued.
  - Interior wet chamber has been primed with paint.
  - Interior bottom shell was sandblasted and primed.
  - Exterior scaffolding is at 96% complete.
  - Additional handrail on exterior has been installed.
  - Interior condensate pan has been sandblasted and primed.
2. The Authority adopted the 2020-2021 operating budgets for water & sewer which become effective May 1, 2020.
3. Clarifier/Thickener Project:
  - Contractor submitted information on the new drive units for review and approval.
4. Authority staff is currently working on the annual consumer confidence report.
5. Authority approved the 2020-2021 budgets for water & wastewater.





**BOROUGH OF MOUNT JOY  
MEMORANDUM**

**TO:** Council

**FROM** Samuel Sulkosky, Borough Manager

**DATE:** April 28, 2020

**RE:** May 4, 2020 Public Report.

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**Administration:**

- PLGIT – Current yield as of 4-28-2020 is .86%.

**Legislation:** Governor signed SB 841 (PA Act 15 of 2020) which addresses property taxes and public meetings. Construction Projects for municipalities resumed on May 1, 2020 per OSHA Guidelines.

**Other Items of Note:**

- Public Works Committee meeting (Zoom).
- Public Safety Committee meeting (Zoom).
- County Manager's meeting (Zoom).
- SB 905 – still in RULES AND EXECUTIVE NOMINATIONS COMMITTEE.
- Webinars taken
  - PA Office of Open Records – Sunshine Law and RTKL.
  - PSAB – COVID-19 and Municipal Operations.
  - PSAB – Sunshine Law and Right to Know Law.
  - Penn State Extension – COVID-19.
- Compost site opened May 4<sup>th</sup> (by appointment).

**BOROUGH OF MOUNT JOY**

Lancaster County, Pennsylvania

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**ORDINANCE NO. 4-20**

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**AN ORDINANCE TO AUTHORIZE COUNCIL TO ESTABLISH PENALTIES  
FOR PAYMENT OF DELINQUENT REAL ESTATE TAXES BY  
RESOLUTION OR ORDINANCE.**

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Governor of Pennsylvania issued a Proclamation of Disaster Emergency on March 6, 2020, pursuant to the Emergency Management Services Code, 35 Pa.C.S. §7101 et seq., based upon the imminent threat of COVID-19 (novel coronavirus) pandemic. The Governor subsequently issued an Order, later amended to include Lancaster County, directing all persons to stay at home to the maximum extent possible and ordering the closure of all non-life sustaining businesses. Borough Council recognizes that these actions, while necessary to fight the pandemic, have had and will have an economic impact on Borough residents and property owners. It is the intent of Council in enacting this Ordinance to provide relief to its residents and property owners.

Section 2. The Code of Ordinances of the Borough of Mount Joy, Chapter 245, Taxation, Article I. Miscellaneous Tax Matters, §245-1, Tax Discount and Penalties, shall be amended to provide as follows:

A discount of 2% of the amount of the real estate tax and the per capita tax levied by the Borough of Mount Joy in any year shall be allowed on the full amount of the tax for that year if paid by a taxpayer before May 1 of that year. Those taxes shall be payable at their net amount between May 1 and June 30. On and after July 1 of every year, a penalty set each year by ordinance or resolution of Borough Council shall be added to the taxes by the Tax Collector and collected by the Tax Collector. If Borough Council fails to set a penalty for a calendar year, the penalty shall be ten (10%) percent, which shall be added to the taxes by the Tax Collector and collected by the Tax Collector.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of this Borough that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force from and after its enactment

by Borough Council of the Borough of Mount Joy as provided by law.

DULY ORDAINED AND ENACTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020,  
by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful  
session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this \_\_\_\_\_ day of \_\_\_\_\_,  
2020.

\_\_\_\_\_  
Mayor

## BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

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### RESOLUTION NO. 13-20

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#### A RESOLUTION TO ESTABLISH PENALTIES FOR PAYMENT OF DELINQUENT REAL ESTATE TAXES FOR CALENDAR YEAR 2020

BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Governor of Pennsylvania issued a Proclamation of Disaster Emergency on March 6, 2020, pursuant to the Emergency Management Services Code, 35 Pa.C.S. §7101 et seq., based upon the imminent threat of COVID-19 (novel coronavirus) pandemic. The Governor subsequently issued an Order, later amended to include Lancaster County, directing all persons to stay at home to the maximum extent possible and ordering the closure of all non-life sustaining businesses. Borough Council recognizes that these actions, while necessary to fight the pandemic, have had and will have an economic impact on Borough residents and property owners. It is the intent of Council in enacting this Ordinance to provide relief to its residents and property owners.

Section 2. The rate of penalty on the Mount Joy Borough 2020 real estate tax is hereby established as 0% for all tax payments made after June 30, 2020, through payments received on or before November 30, 2020, and 10% for all payments received after November 30, 2020.

Section 3. Nothing in this resolution shall be construed to effect or modify any tax levied upon real estate within this Borough, nor shall it be construed to effect the existence of any past due taxes, penalties, or interest thereon for real estate taxes owing prior to the date of this Resolution, which is only in effect for 2020 real estate taxes.

Section 4. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Resolution, it being the intent of this Borough that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 5. This Resolution shall take effect and be in force from and after its adoption by Borough Council of the Borough of Mount Joy as provided by law.

DULY RESOLVED AND ADOPTED this 4th day of May, 2020, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

**BOROUGH OF MOUNT JOY**

Lancaster County, Pennsylvania

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**ORDINANCE NO.**

5-20

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AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 270, ZONING, TO REVISE REGULATIONS GOVERNING MINIMUM SQUARE FOOTAGE OF DWELLING UNITS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Mount Joy Borough Code of Ordinances, Chapter 270, Zoning, Article VIII, General Regulations, §270-111, Street frontage; number of uses or buildings; minimum size of dwellings, Subsection C, shall be amended to provide as follows:

C. Minimum size of dwellings.

- (1) Within the Neighborhood Commercial District each dwelling unit shall include a minimum of 250 square feet of enclosed, habitable, indoor, heated floor area, which shall be primarily above the ground level.
- (2) Within all districts other than the Neighborhood Commercial District, each dwelling unit shall include a minimum of 500 square feet of enclosed, habitable, indoor, heated floor area, which shall be primarily above the ground level.

Section 2. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2020, by  
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful  
session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this \_\_\_\_ day of \_\_\_\_\_,  
2020.

By: \_\_\_\_\_  
Mayor

**BOROUGH OF MOUNT JOY**

Lancaster County, Pennsylvania

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**ORDINANCE NO. 3-20**

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AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 232. STREETS AND SIDEWALKS, ARTICLE IV. SIDEWALK AND CURB INSTALLATION; MAINTENANCE. TO REVISE REGULATIONS GOVERNING THE MAIN STREET REVITALIZATION AREA.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of Mount Joy Borough, Chapter 232, Streets and Sidewalks, Article IV, Sidewalk and Curb Installation; Maintenance, §232-64, Main Street Revitalization Area, shall be amended as follows:

For the purposes of this Section, the Main Street Revitalization Area shall be considered both sides of Main Street from Jacob Street to Manheim Street. The requirements of this section shall apply to all properties abutting Main Street within the Main Street Revitalization Area and shall be in addition to all other requirements of this Article:

\* \* \*

- F. The section of Main Street from High Street to Jacob Street is subject to this §232-64 for the provisions governing maintenance and replacement of street trees only. The section of Main Street from High Street to Jacob Street shall be exempt from the requirements of §232-64.A and the portion of §232-64.B which requires that a tree be planted for each 40 lineal feet of street length.

Section 2. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force from and after its enactment as provided by law.



DULY ORDAINED AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2020, by  
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful  
session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this \_\_\_\_ day of \_\_\_\_\_,  
2020.

By: \_\_\_\_\_  
Mayor

Shelby E. Chunko  
21 Columbia Avenue  
Mount Joy, PA 17552  
shelby6@embarqmail.com  
(717) 653-2773

March 11, 2020

Mount Joy Borough Council  
21 East Main Street  
Mount Joy, PA 17552

Dear Borough Council Members:

Current medical considerations preclude my attending a Borough Council meeting. Therefore, I am submitting in writing my request for an exception to zoning ordinance 232-60 A (7).

Instead of grass, I want to maintain the four ground-cover species shown below. All four cultivated species have been growing in the curbside strip in front of my property during the past 14 years. They grow to a height of no more than six inches, are low-maintenance, help choke out weeds, provide aesthetically pleasing and environmentally beneficial flowers and vegetation, and in no way impede sight lines or pedestrian traffic. No one from the community or Borough offices has ever questioned or complained about the presence of any of these plants.

I await your decision. Thank you for your consideration.

Sincerely,



Shelby E. Chunko



Left to right: ajuga, vinca, violet spp., dwarf crested iris

# May 2020

Sun

Mon


Tue

Wed

Thu

Fri

Sat

					1	2	Compost Site <b>CLOSED</b>
3	4 Council 7 PM	5 Authority 4 PM	6  Compost Site open Monday – Friday by appointment only WOODY WASTE PICK-UP	7	8  Compost Site <b>CLOSED</b>	9	Compost Site <b>CLOSED</b>
10	11 Public Works 6:30 PM	12  Compost Site open Monday – Friday by appointment only	13 Plan. Comm. 7 PM	14	15  Compost Site <b>CLOSED</b>	16	Compost Site <b>CLOSED</b>
17	18 Civil Service Comm 5:30 (as needed) Public Safety 6:30pm	19 Authority 4 PM	20  Compost Site open Monday – Friday by appointment only	21	22  Compost Site <b>CLOSED</b>	23	Compost Site <b>CLOSED</b>
24	25  MEMORIAL DAY OFFICE CLOSED	26  Compost Site open Tuesday – Friday by appointment only TRASH DELAYED ONE DAY	27 ZHB 7 PM	28 Admin. Fin. 6:30 PM	29	30	Compost Site <b>CLOSED</b>
31	NOTE: Please call the Public Works Department at 717-653-8226 to schedule an appointment for the Compost Site. Appointments will be scheduled during regular business hours. If there is no one there to take your call, please leave a message and someone will return your call to schedule you an appointment.						