



Borough of Mount Joy
Public Works Committee
Meeting Minutes for May 11, 2020
Meeting time: 6:30 PM

Meet was conducted virtually via Zoom

COMMITTEE MEMBERS PRESENT: Councilor Deering, Councilor Ginder, Councilor Ruschke

STAFF PRESENT: Public Works Director Dennis Nissley, Borough Manager Sam Sulkosky, Stormwater Enforcement Officer Dave Salley

OTHERS PRESENT: Gary Schatz, Anonymous user, Anonymous user, Dave Schell, Mayor Bradley

The meeting was called to order by Chairman Deering at 6:30 PM

I. APPROVAL OF MAY 11, 2020 PUBLIC WORKS MEETING AGENDA - Approved

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

III. APPROVAL OF MINUTES from the April 13, 2020 meeting – Approved - motion by Ginder, second by Ruschke

IV. ITEMS OF BUSINESS

1. Parks

A. Councilman Deering provided a status report about the pavilion at Borough Park and will be providing contact information to Nissley for contractors

B. Nissley reported that he has been in contact with the disc golf organizers and will be scheduling a time period for Public Works to build tee boxes.

2. Discussion of 2020 Capital Budget projects

A. Nissley provided the Committee a capital projects costs list and transaction journal for 2020. Nissley summarized to the Committee about 2020 capital costs for items that have been already purchased, ordered equipment, proposed & planned projects, and grant match costs. Sulkosky and Nissley referenced the transaction journal to explain how money has been saved throughout the years and that some equipment takes several months to build and be delivered. A motion was made by Ginder and second by Ruschke to move forward with all Public Works capital projects that have been listed on Public Works 2020 Capital Projects lists. Motion passes and will be moved to full Council.

3. Streets and Alleys

A. Street Sweeping 5/11-5/15

1) Nissley reported that street sweeping started today and will continue if weather cooperates.

B. Discussion on timeframe for decision about sidewalk material

- 1) Nissley explained to the Committee that it does not matter to staff when residents suggest a material for their sidewalks. Bradley stated that there should be a way, a policy, for residents to have a guideline in the process of deciding for sidewalk material. The Committee and staff continued the discussion about how a sidewalk material policy can be structured. The Committee agreed to draft a policy that would state that residents would have 180 days after a final road construction plan has been approved by Council, to decide on what material will be used in place of concrete sidewalks that has been agreed on with their block. The Borough would notify that block of residents if the material is approved or not. Ginder made a motion and Ruschke seconded to draft a policy for sidewalk material and move to Council. Motion passed.

C. Review of Ordinance 232 Appendix B

- 1) Nissley provided an attachment to Ordinance 232 and explained to the Committee that this drawing is an out of date sketch of a construction detail for entire property and is asking that this be removed. Nissley provides builders with specs that are approved by PennDOT publications. The Committee will table this discussion for next month so staff and the Committee can review the entire ordinance to make sure this appendix is not referenced

4. Compost Site

A. Compost Site Usage Policies

- 1) Nissley stated that Compost site hours have been changed to Monday, Wednesday, and Friday from 8am to Noon. Bradley asked would a key fob system be enacted during the COVID-19 era. The Committee and staff discussed how the compost site will be monitored during COVID-19. Nissley provided a draft policy for compost site usages for residents and commercial users which includes costs, access, rules & regulations, and enforcement. The Committee, Mayor, and staff discussed how costs differ to Mount Joy Borough Residents and East Donegal Township residents. The Committee agreed to have a \$10.00 charge for Borough residents and \$20.00 for Township residents. Also discussed is the process of enforcement and violations to the Compost Site. Ginder made a motion and Ruschke second to move the Compost Site policy to full Council. Motion passed.

B. Key Fob Applications-see Compost Site Usage Policies section

C. Non-Residential Commercial Tipping Fee

- 1) Sulkosky referenced an addition that would need to be added to the tipping fee schedule for various supplies and materials fees related to recycling program. With Mount Joy Township dropping off yard waste to the Compost Site, this amendment to the fee schedule would need to be added. The Committee, staff, and Mayor Bradley discussed how commercial and other municipalities are charged for a tipping fee. Ruschke made a motion and Ginder second to move Resolution 15-20 (21A) Non-residential Tipping Fee to full Council. Motion passed.

5. Train Station Maintenance

A. Nothing new to report

6. Marietta Avenue Paving and Pedestrian Project

- A. Nissley reported that the contractor installing E&S measures along projects limits and closure to begin sometime in June.

V. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

VI. ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

1. Councilman Deering asked Nissley if he has received a request of a waiver from the Stehman property on N. Angle St and W. Main St. Nissley stated that he has received it and Council will be receiving all requests by next week.
2. Councilman Deering brought up the issue of maintaining stormwater inlets, outlets, and BMP's whether they are owned by the Borough or private. Salley provided his schedule on how these are monitored, the frequency they are monitored, and also answering to a complaint based system. Salley emphasized that Borough staff checks problem areas on a regular basis and that he also checks private owned stormwater facilities as well. Salley added that debris will be removed from Borough owned facilities and he would notify the owners of private stormwater facilities to remove any debris that may be blocking water from entering.
3. Councilman Deering and Mayor Bradley mentioned the Locust Lane basin and how that is being maintained. Salley stated that this is one of the areas that he has checked on a regular basis. Any maintenance items that need to be addressed he asks the property owner to repair.
4. Councilman Deering asked Nissley if it is possible to install a curb along Alley I to stop water from entering on 20 Poplar St property. Nissley stated that he has witnessed the way water travels down the alley during a rain event and contributes the ponding issue at 20 Poplar St to the neighbors down spout. Salley suggested that the neighbors should talk about the issue and suggest directing it somewhere else to see if this is the issue. This way if this is the issue, then dollars would not have to be spent fixing an issue which might be resolved with simple communication and adjustments to a downspout.
5. Councilman Deering asked if the Bruce Ave project can get started without having grant funding available. Sulkosky stated that grant funding should be awarded first before the project starts because of maximizing grant funds to cover the entirety of the project. Sulkosky also added that if Councilman Deering still wants to proceed with this project, he would have to take it to full Council because of the freeze of capital expenditures during the COVID-19 event. Sulkosky will check on the process on the H2O grant and if there are any new updates.

VII. ADJOURN- Meeting adjourned at 8:46 PM