

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, Jun 5, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions – No Executive Sessions held outside of regular Council meeting between May 2, 2023, and June 5, 2023. There will be an Executive Session to discuss personnel and legal matter under Item 19.
- 6) Consider a motion to approve the June 5, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Proclamation(s) presented by Mayor Bradley
- 9) Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. Northwest EMS Report
 - f. EMA
 - g. Library
 - h. Planning, Zoning, & Code Enforcement
 - i. Stormwater, Planning & Grants Coordinator.
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Assistant Borough Manager/Finance Officer
 - m. Borough Manager
- 10) Approval of Minutes of the Regular Borough Council Meeting held on May 1, 2023.
- 11) Building Ad Hoc Committee
 - a) Updates Josh Deering
 - b) Update on RACP Extension

If you are a person requiring accommodation to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680

• Borough@mountjoypa.org • www.mountjoyborough.com

12) Administration and Finance Committee

- a) Update on Ordinance 01-2023, an ordinance to amend the Mount Joy Borough Code of Ordinance, Chapter 270, Zoning, to revise regulations governing municipal uses.
- b) Consider a motion to adopt Resolution 2023-09, a Resolution of the Borough of Mount Joy authorizing the setting of dates and times for the Parks & Recreation Advisory Board meetings as well as amending a previously scheduled budget meeting.
- c) Acknowledge receipt of letter from Redevelopment Authority of Lancaster County
- d) Consider a motion to accept the letter of resignation from Seth Godfrey, Stormwater, Projects & Grant Coordinator effective June 7, 2023.
- e) Briefing 400 East Main Street.
- f) Consider a motion to reallocate funds within Zoning/Codes budget for a total of \$765.00 to line item 414.174 Training.

13) Public Works Committee

- a) Consider a motion to accept roadway paving bid, Contract #1, in the amount of \$637,334.00 and awarding the contract to Kinsley Construction, Inc.
- b) Consider a motion to accept the ADA curb ramps, Contract #2, in the amount of \$118,930.00 and awarding the contract to LB Construction Enterprises.

14) Public Safety Committee

- 15) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.
- 16) Any other matter proper to come before Council.
- 17) Authorization to pay bills.
- 18) Meeting and Dates of importance. see the yellow calendar.
- 19) Executive Session to discuss a Personnel & Legal Matter.
- 20) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, July 3, 2023.

Police Activity Statistics

2023

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	68	20	825	825	566
Feb	105	15	629	1,454	1,069
Mar	105	13	675	2,129	1,654
Apr	69	32	672	2,801	2,340
May					2,976
June					3,605
July					4,270
Aug					4,944
Sept					5,656
Oct					6,377
Nov					7,068
Dec					7,632
TOTAL					7,632

New Detective Cases-April 2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	6	6	7	5	3	4	2	2	18
February	12	6	9	5	3	7	2	0	12
March	11	6	8	7	7	6	2	8	12
April	5	8	6	6	4	6	3	5	12
May	13	2	3	14	5	7	2	2	
June	10	2	7	3	10	5	5	1	
July	8	3	20	12	4	9	4	4	
August	10	12	7	3	3	6	5	2	
September	6	4	6	4	3	7	5	7	
October	6	13	7	6	6	9	5	6	
November	4	10	7	4	10	1	6	14	
December	6	10	9	4	3	5	2	15	

Active Cases	12
Cases at District Attorney's Office	7
Inactive Cases	0



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2023 April

Code	Call for Service	Totals
0450	AGGRAVATED ASSAULT ON LEO	1
0619	THEFT ALL OTHERS	1
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	4
1440	CRIMINAL MISCHIEF ALL	6
1510	WEAPONS	1
1711	SEX OFFENSE ALL OTHERS	1
1810	DRUG POSSESSION OFFENSE	3
2040	FAMILY OFFENSES - DOMESTIC	14
2111	DUI-ALCOHOL/UNDER INFL	2
2310	PUBLIC INTOXICATION / DRUNKENESS	3
2410	FIGHT	1
2450	NOISE COMPLAINT	2
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2485	ALARM ALL OTHERS	2
2619	PFA/ICC VIOLATION	2
2640	MUN ORD VIOLATIONS	5
2654	DISTURBANCE	4
2656	THREATS	1
2657	HARASSMENT	2
2660	TRESPASSING	4
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	2

4014	OPEN DOORS/WINDOWS GENERAL POLICE	2
4018	STREET LIGHTS-OUT/REPAIRS	1
4021	SUSPICIOUS ACTIVITY	16
4022	SUSPICIOUS PERSON	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	8
4102	ALARM - CARBON MONOXIDE ALARM	1
4504	ATTEMPTED SUICIDES	2
5004	FOUND ARTICLES	7
5008	LOST ARTICLES	4
5010	MISSING PERSON	2
5510	ANIMAL COMPLAINTS ALL	13
6008	REPORTABLE MV CRASH NO INJURIES	12
6015	REPORTABLE MV CRASH HIT & RUN	1
6016	NON REPORTABLE MV CRASH	11
6303	TRAFFIC OFFENSE ALL OTHER	11
6305	SELECTIVE ENFORCEMENT TRAFFIC	20
6310	TRAFFIC ENFORCE / STOP	107
6335	TRAFFIC HAZARD	5
6336	DISABLED MV	4
6511	PARKING VIOLATION COMPLAINT	8
6602	ABANDONED IMPOUND/TOWAWAY	2
6612	SIGNALS SIGNS OUT	1
7002	BUILDING CHECK	13
7008	MEDICAL ASSISTANCE	54
7014	OTH PUB SERV/WELFARE CHK	14

7015	ASSIST CITIZEN	15
7025	EMOTIONALLY DISTURBED PERSON (EDP)	4
7502	ASSISTING-FIRE DEPT	8
7504	ASSISTING-OTHER POLICE DP	22
7506	ASSISTING-OTHER AGENCIES	3
8010	WARRANTS-LOCAL	6
9002	ADMINISTRATIVE DUTIES	9
9008	COURT	16
9012	OTHER MAINTENANCE	3
9020	POLICE INFORMATION	33
9021	TRAINING	2
9025	FIELD CONTACT INFORMATION	6
9029	CIVIL MATTER	7
9030	SPECIAL DETAIL ASSIGNMENT	7
9034	REPOSSESSION	2
9068	COMMUNITY RELATIONS ACTIVITY	1
911	911 HANG UP / CHK WELFARE	2
9112	FOOT PATROL	6
9115	FOLLOW UP	86
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	6
9989	CALL BY PHONE	25
9999	NON-CAT DATA	15
	Grand Total	672

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 4/1/2023

to Ending Issue Date 4/30/2023

Charge Type: ARREST

Charge	Total
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2701 B2 - GRADING VICTIM UNDER 12 DEFENDANT 21 OR OLDER	1
2702 A3 - AGGRAVATED ASSAULT	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2718 A - STRANGULATION	1
3309 1 - DISREGARD TRAFFIC LANE (SINGLE)	1
3323 B - DUTIES AT STOP SIGN	1
3362 A3-45 - EXCEED MAX SPEED LIM ESTB BY 45 MPH	1
3503 (B)(1)(I) - PA TITLE 18, SECTION CS-3503 (B)(1)(I): DEFIANT TRESPASS. ACTUAL COMMUNICATION.	1
3714 A - CARELESS DRIVING	2
3736 A - RECKLESS DRIVING	1
3743 A - ACCIDENT INVOLV DAMAGE ATTENDED VEHICLE/PROP	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	3
3802 A2 - DRIVING UNDER THE INFLUENCE-ALC - .08 TO .10	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3922 A1 - THEFT BY DECEP-FALSE IMPRESSION	1
4101 A1 - FORGERY	2
5104 - RESIST ARREST/OTHER LAW ENFORCE	2
5503 A3 - PA TITLE 18, SECTION CS-3503 (A)(3): DISORDERLY CONDUCT. OBSCENE LANGUAGE.	1
6113 A - ARREST FOR VIOLATION OF ORDER	2
780-113 A31I - POSSESSION OF SMALL AMOUNT OF MARIJUANA	2
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	1
Total:	29

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
3503 (B.1)(1)(i) - CRIMINAL TRESPASS/SIMPLE TRESPASSER	1
5503 A1 - DISORDERLY CONDUCT ENGAGE IN FIGHTING	1
Total:	3

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 4/1/2023

to Ending Issue Date 4/30/2023

Charge	Total
1301 A - DR UNREGIST VEH	3
1786 F - OPER VEH W/O REQ'D FINANC RESP	2
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	3
4703 A - OPERAT VEH W/O VALID INSPECT	5
4703 H1 - OP. VEHICLE W/O CERT. OF INSPECTION	1
1301 - 1301 A - Dr Unregist Veh	8
1371 - 1371 A - Veh Reg Suspended	1
1501 - 1501 A - Driving W/O A License	1
1503 - 1503 C2 - Jr Lic-Ee Req'd To Have Aff 11pm - 5am	1
1515 - 1515 - Fail To Notify Change In Address	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	6
1786 - 1786 C - Req'd Financial Resp/Consent To Produce	2
3111 - 3111 A - Obedience to Traffic-Control Devices	6
3111 - 3111 C - Obedience to Traffic Signals	1
3112 - 3112 A3I - Failure To Stop At Red Signal	1
3307 - 3307 B - Pass When Prohibited	1
3316 - 3316 A - Prohibiting text-based communications	1
3323 - 3323 B - Duties At Stop Sign	1
3324 - 3324 - Not Yield At Rdwy	1
3361 - 3361 - Driving at Safe Speed	3
3362 - -	4
3714 - 3714 A - Careless Driving	2
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	12
4902 - 4902 A - Viol Size/Weight Limits	1
Total:	69

9c

FDMJ Monthly Incident Report Summary

April 2023

Responded to 50 alarms for the month of April 2023 – 183 total alarms for 2023.

Time in service for month: 20 hours and 7 minutes

Average manpower per incident: 9 members per call for month - (6a-4p 30 calls/4 members per call) – response time – 6 min & 03 sec. and arrival time - 12 min & 08 sec. (w/FP calls)

Total Man-hours: 185 hours & 24 minutes

Calls by Municipality First Due: 31 first due alarms – 19 mutual aid alarms

- Mount Joy Borough - 18
- Rapho Township - 12
- Mount Joy Township - 1
- East Donegal Township - 0

Apparatus used:

- Engine 75-1 - 19
- Engine 75-2 - 6
- Truck 75 - 15
- Squad 75-1 - 2
- Traffic 75 - 9
- POV (Fire Police) - 11
- Duty Chief Vehicle - 18
- Duty Officer Vehicle - 9

Property pre-incident value: \$ 0.00

Property fire loss: \$ 0.00

Property post incident saved: \$0.00

2023 FDMJ responded to a call on average every - 15 hours & 43 minutes

Total Training hours of 37 members trained for 297 hours 18 minutes

Fire Prevention Details – 1 pre-plan meeting for 1010 Cornerstone Dr RT and 240 W. Main MJB

Community Service Details for the month – FDMJ participated with walk through at Cargil Chocolate MJB & Smucker Meats EDT and 5 Knox box maintenance details.

Notable First Due Calls: -

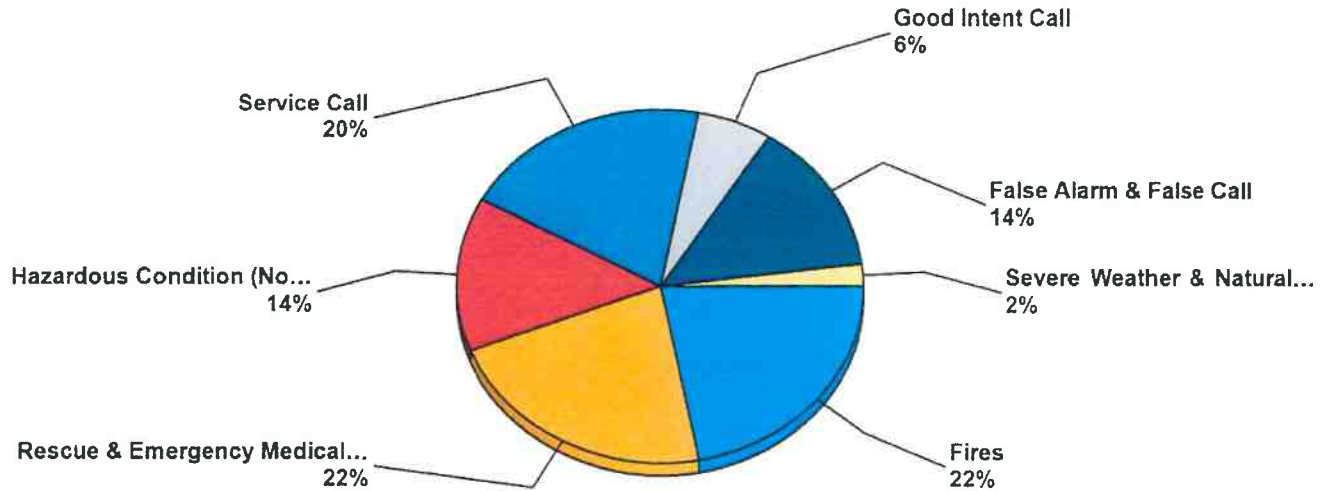
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 5/6/2023 3:41:35 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2023 | End Date: 04/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	22%
Rescue & Emergency Medical Service	11	22%
Hazardous Condition (No Fire)	7	14%
Service Call	10	20%
Good Intent Call	3	6%
False Alarm & False Call	7	14%
Severe Weather & Natural Disaster	1	2%
TOTAL	50	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	9	18%
116 - Fuel burner/boiler malfunction, fire confined	1	2%
142 - Brush or brush-and-grass mixture fire	1	2%
311 - Medical assist, assist EMS crew	3	6%
322 - Motor vehicle accident with injuries	7	14%
324 - Motor vehicle accident with no injuries.	1	2%
412 - Gas leak (natural gas or LPG)	4	8%
423 - Refrigeration leak	1	2%
424 - Carbon monoxide incident	1	2%
440 - Electrical wiring/equipment problem, other	1	2%
500 - Service Call, other	1	2%
510 - Person in distress, other	1	2%
520 - Water problem, other	1	2%
522 - Water or steam leak	1	2%
531 - Smoke or odor removal	2	4%
550 - Public service assistance, other	2	4%
571 - Cover assignment, standby, moveup	2	4%
600 - Good intent call, other	2	4%
631 - Authorized controlled burning	1	2%
733 - Smoke detector activation due to malfunction	1	2%
743 - Smoke detector activation, no fire - unintentional	3	6%
745 - Alarm system activation, no fire - unintentional	3	6%
813 - Wind storm, tornado/hurricane assessment	1	2%
TOTAL INCIDENTS:	50	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 2 of 2

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 5/6/2023 3:46:12 PM

Incident Statistics

Zone(s): All Zones | Start Date: 04/01/2023 | End Date: 04/30/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		11	
FIRE		39	
TOTAL		50	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		19	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		8	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:12:13	0:10:36	
AVERAGE FOR ALL CALLS		0:12:08	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:07:57	0:04:51	
AVERAGE FOR ALL CALLS		0:06:03	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		24:26	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

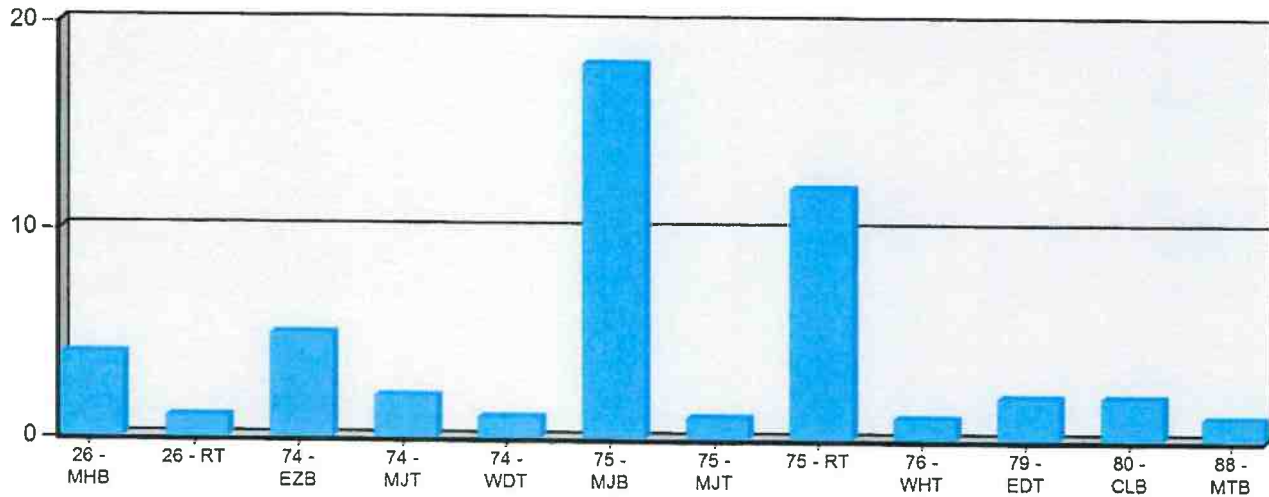
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 5/6/2023 3:48:21 PM

Incident Count per Zone for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023



ZONE	# INCIDENTS
26 - MHB - 26 Manheim Borough	4
26 - RT - 26 Rapho Township	1
74 - EZB - 74 Elizabethtown Borough	5
74 - MJT - 74 Mount Joy Township	2
74 - WDT - 74 West Donegal Township	1
75 - MJB - 75 Mount Joy Borough	18
75 - MJT - 75 Mount Joy Township	1
75 - RT - 75 Rapho Township	12
76 - WHT - 76 West Hempfield Township	1
79 - EDT - 79 East Donegal Township	2
80 - CLB - 80 Columbia Borough	2
88 - MTB - 88 - Middletown Borough, Dauphin County	1
TOTAL:	50

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



Fire Department Mount Joy



Mount Joy, PA

This report was generated on 5/6/2023 3:49:40 PM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 04/01/2023 | End Date: 04/30/2023

ZONE	INCIDENT COUNT	MAN-HOURS
26 - MHB - 26 Manheim Borough	4	41:39
26 - RT - 26 Rapho Township	1	0:23
74 - EZB - 74 Elizabethtown Borough	5	19:32
74 - MJT - 74 Mount Joy Township	2	10:42
74 - WDT - 74 West Donegal Township	1	2:51
75 - MJB - 75 Mount Joy Borough	18	34:01
75 - MJT - 75 Mount Joy Township	1	2:44
75 - RT - 75 Rapho Township	12	31:49
76 - WHT - 76 West Hempfield Township	1	7:23
79 - EDT - 79 East Donegal Township	2	5:15
80 - CLB - 80 Columbia Borough	2	29:23
88 - MTB - 88 - Middletown Borough, Dauphin County	1	0:00
TOTAL	50	185:41

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



emergencyreporting.com

Doc Id: 1306

Page # 1 of 1

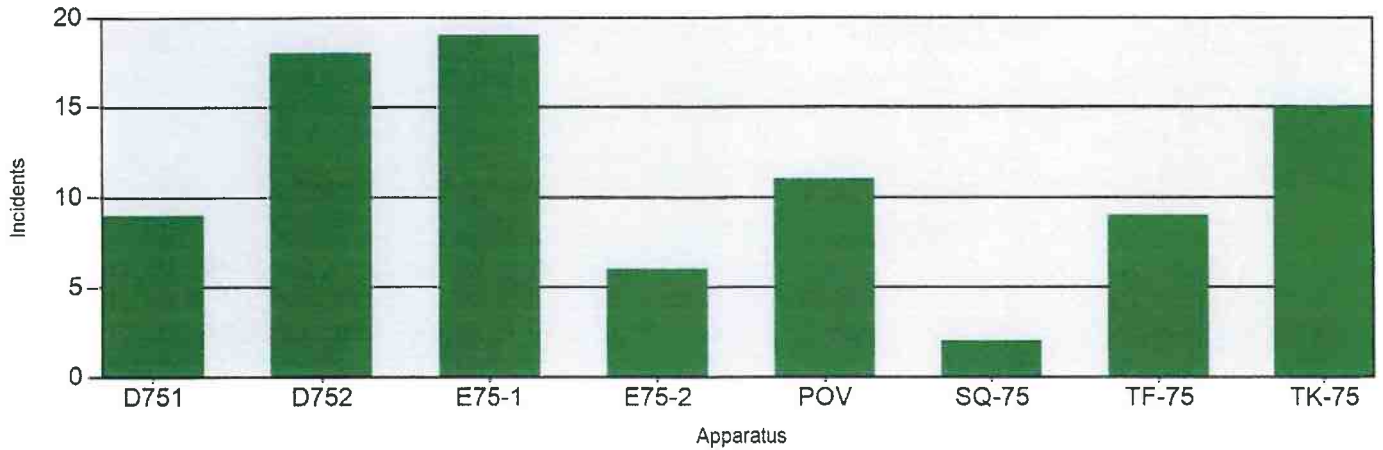
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 5/6/2023 3:50:58 PM

Incident Count per Apparatus for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023



APPARATUS	# of INCIDENTS
D751	9
D752	18
E75-1	19
E75-2	6
POV	11
SQ-75	2
TF-75	9
TK-75	15

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 658

Page # 1 of 1

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 5/6/2023 3:54:35 PM

Losses for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023

TOTAL INCIDENTS				TOTAL PROPERTY LOSS		TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS			
INCIDENT NUMBER	DATE	Incident Type			PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total			

Only REVIEWED incidents included

Fire Department Mount Joy

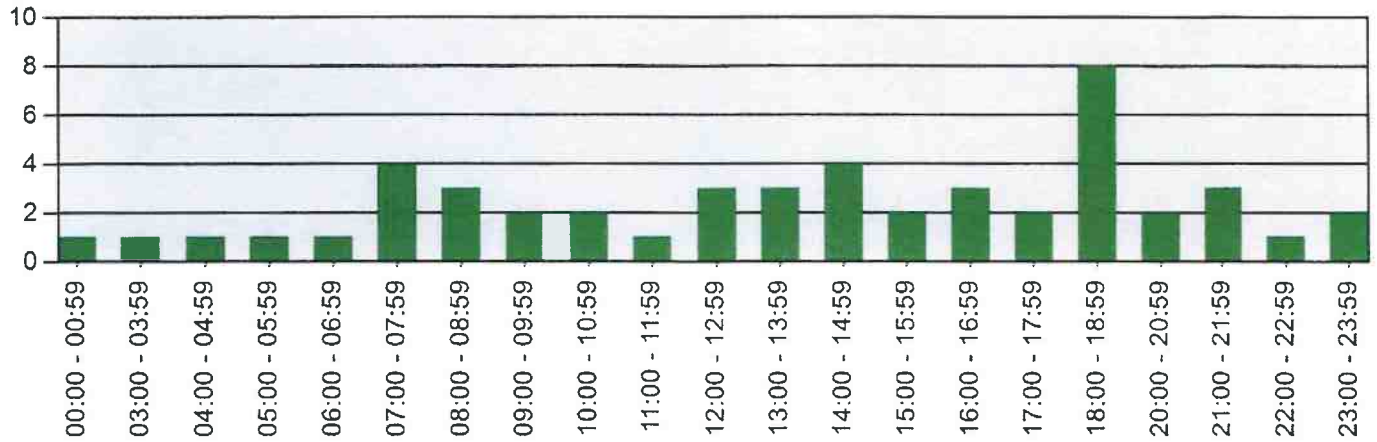
X

Mount Joy, PA

This report was generated on 5/6/2023 3:53:21 PM

Incidents by Hour for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023



Hour	# of CALLS
00:00 - 00:59	1
03:00 - 03:59	1
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	1
07:00 - 07:59	4
08:00 - 08:59	3
09:00 - 09:59	2
10:00 - 10:59	2
11:00 - 11:59	1
12:00 - 12:59	3
13:00 - 13:59	3
14:00 - 14:59	4
15:00 - 15:59	2
16:00 - 16:59	3
17:00 - 17:59	2
18:00 - 18:59	8
20:00 - 20:59	2
21:00 - 21:59	3
22:00 - 22:59	1
23:00 - 23:59	2

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 19

Page # 1 of 1

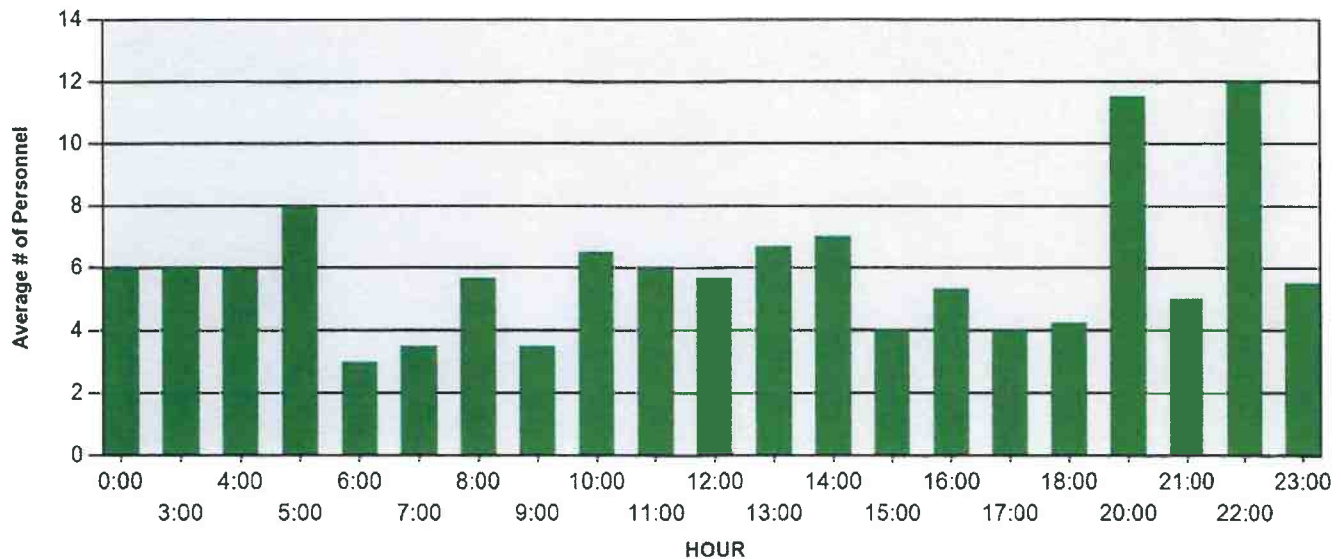
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 5/6/2023 3:52:20 PM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023



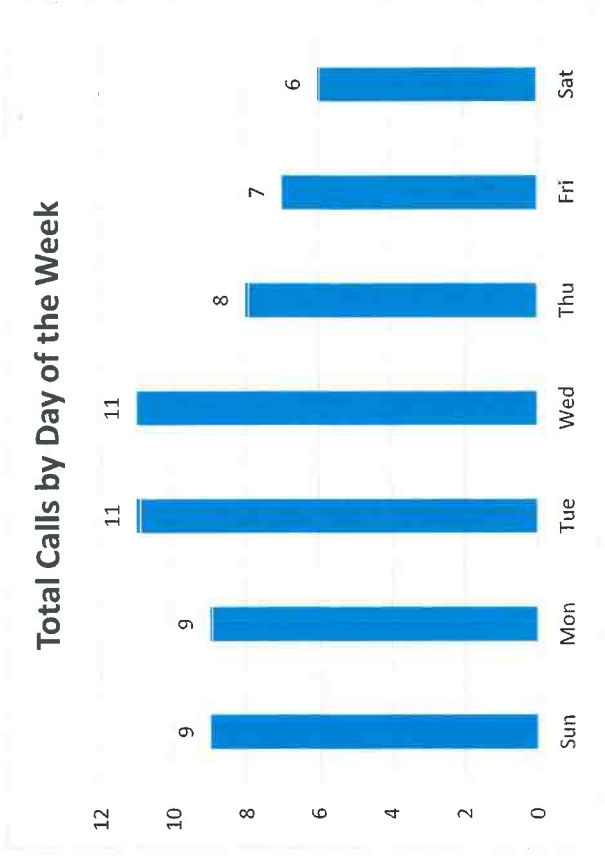
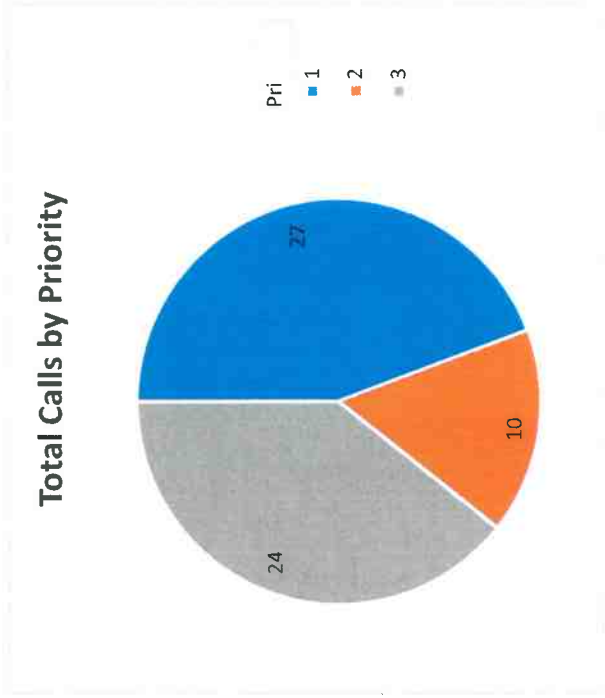
HOUR	AVG. # PERSONNEL
00:00 - 00:59	6.00
03:00 - 03:59	6.00
04:00 - 04:59	6.00
05:00 - 05:59	8.00
06:00 - 06:59	3.00
07:00 - 07:59	3.50
08:00 - 08:59	5.67
09:00 - 09:59	3.50
10:00 - 10:59	6.50
11:00 - 11:59	6.00
12:00 - 12:59	5.67
13:00 - 13:59	6.67
14:00 - 14:59	7.00
15:00 - 15:59	4.00
16:00 - 16:59	5.33
17:00 - 17:59	4.00
18:00 - 18:59	4.25
20:00 - 20:59	11.50
21:00 - 21:59	5.00
22:00 - 22:59	12.00
23:00 - 23:59	5.50

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.

Penn State Health Life Lion, LLC April 2022 - April 2023

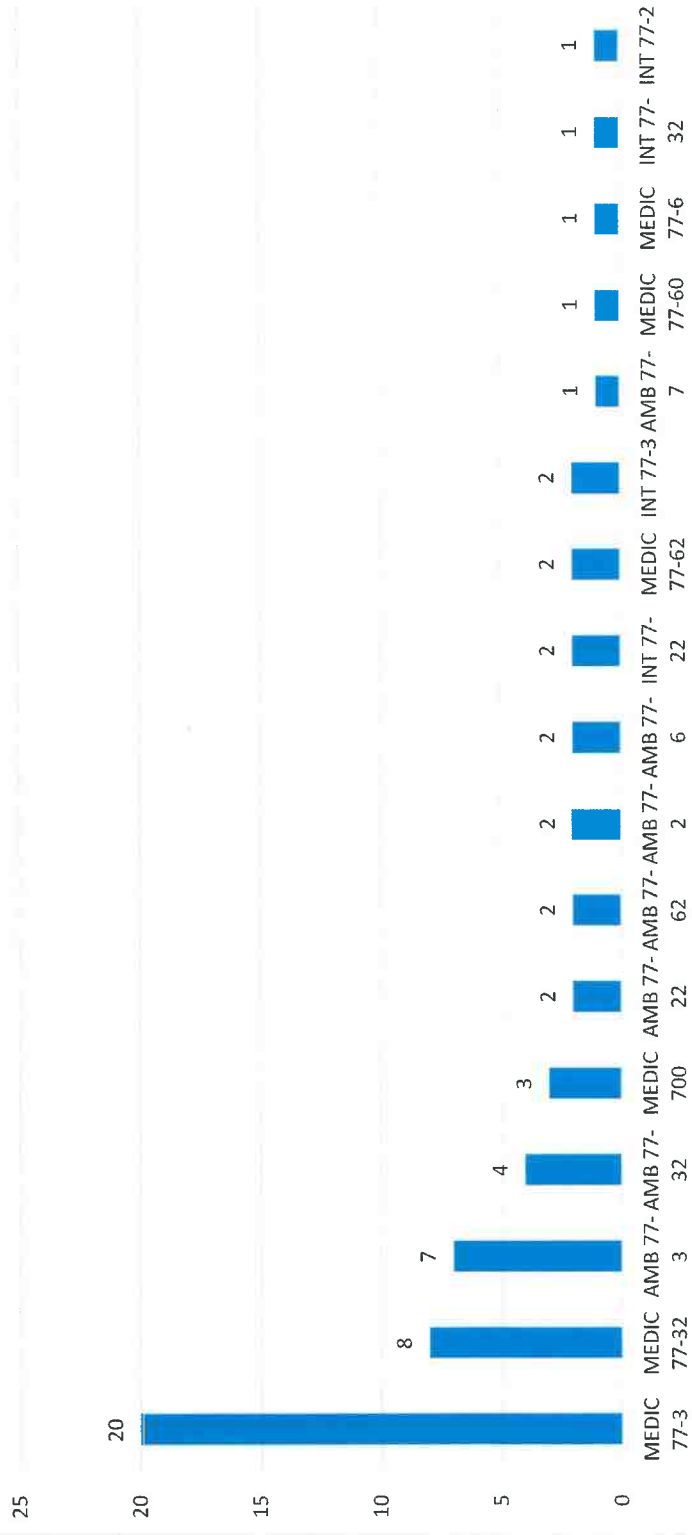


Penn State Health Life Lion, LLC
April 2023

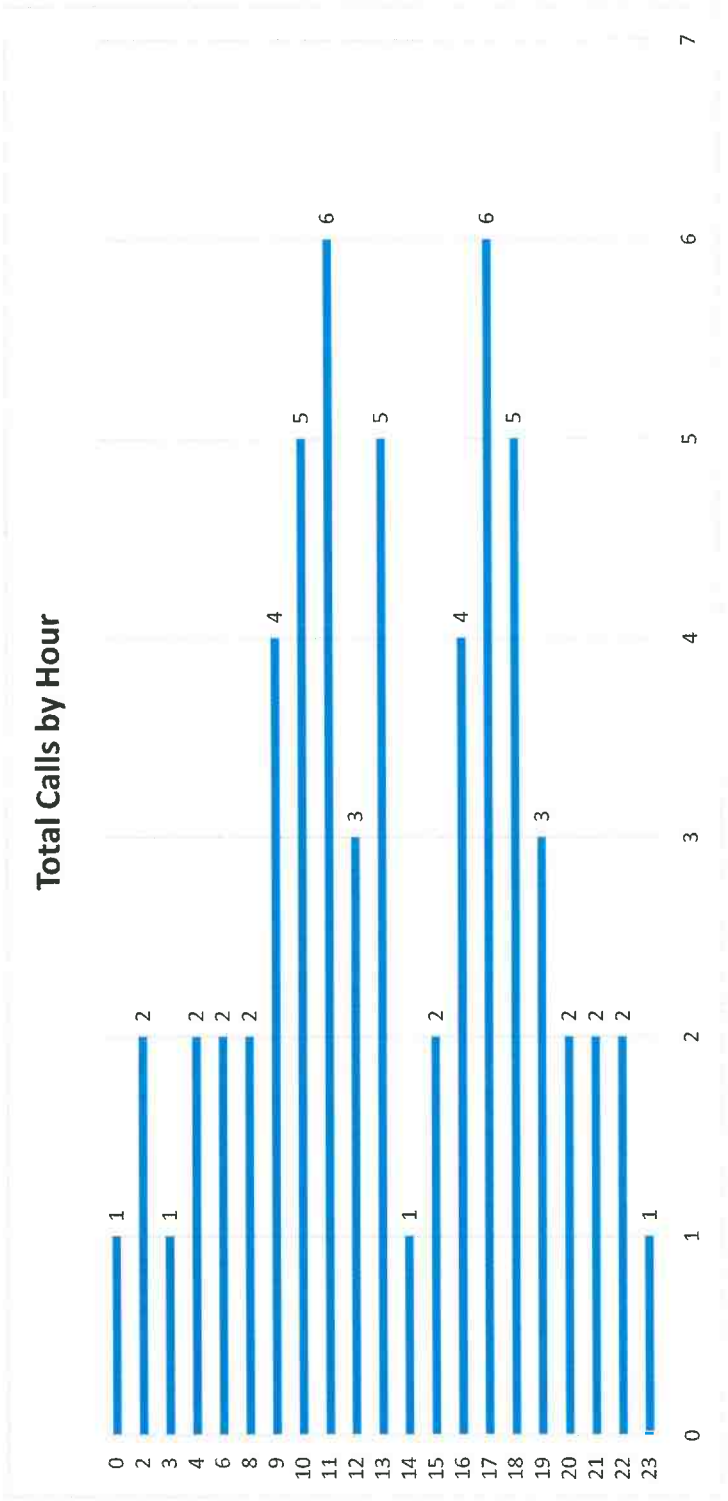


Penn State Health Life Lion, LLC April 2023

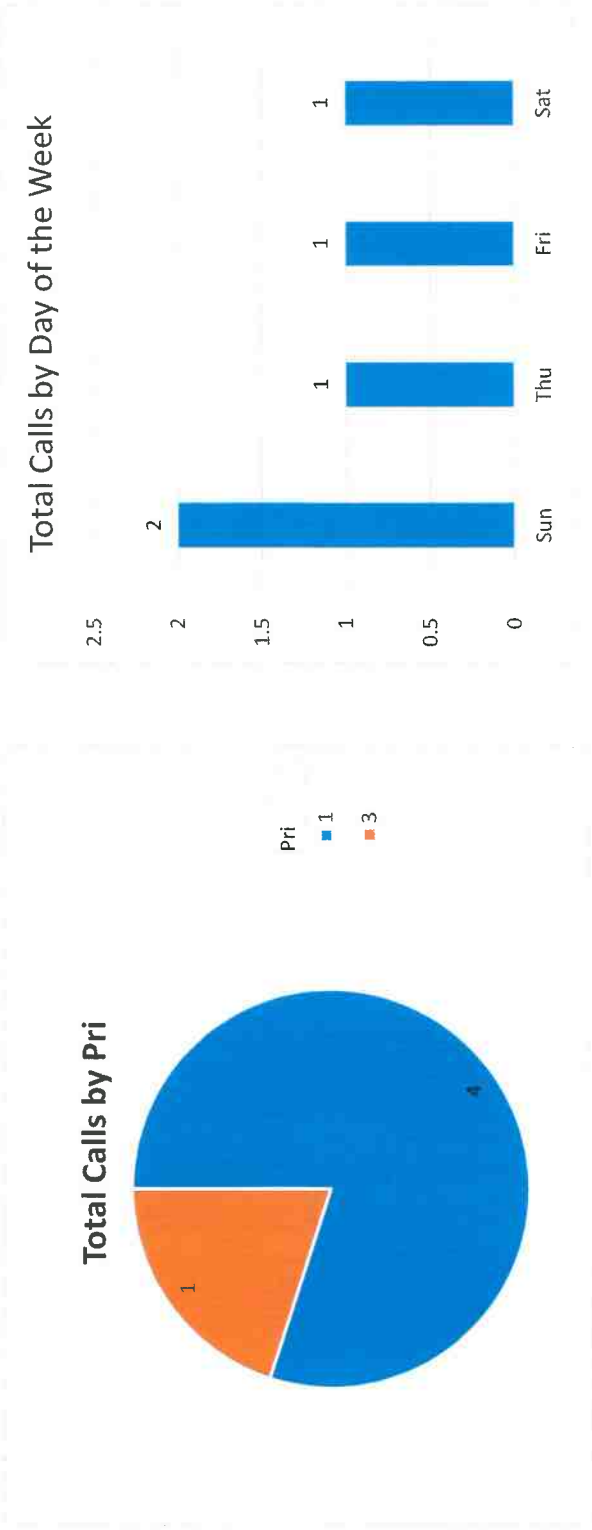
Total Calls by First Unit Dispatched



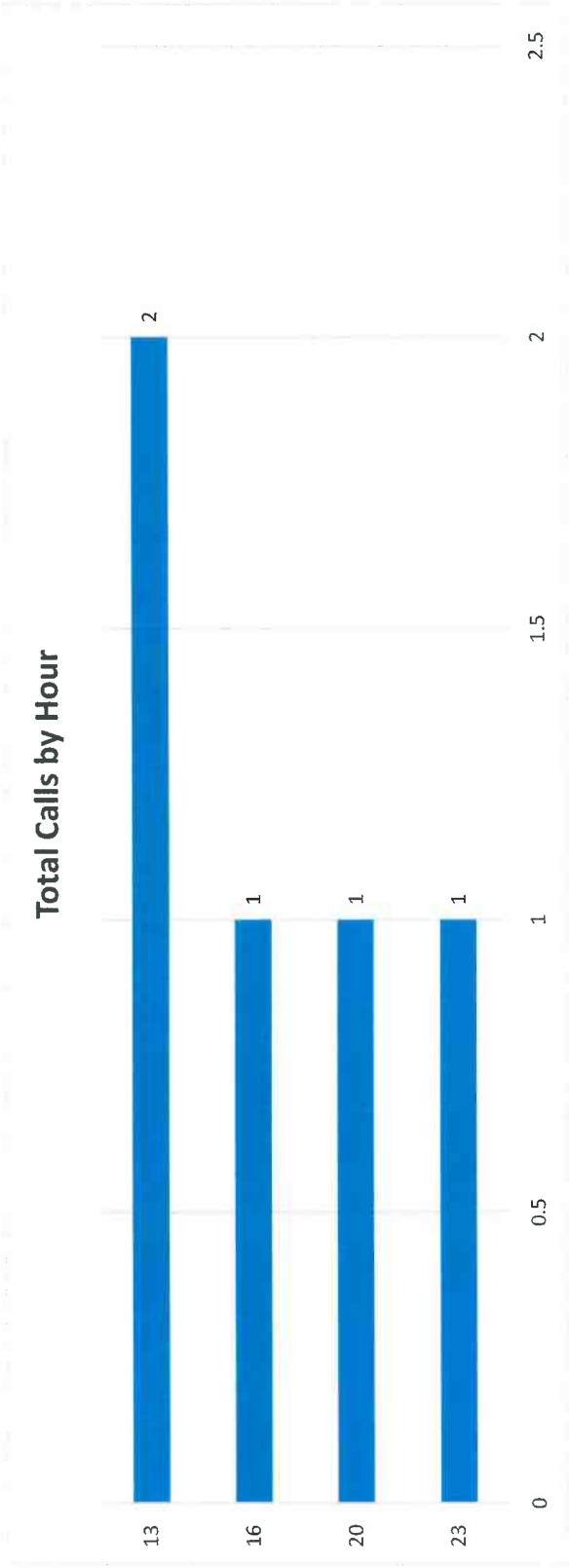
Penn State Health Life Lion, LLC
April 2023



Penn State Health Life Lion, LLC
Covered Incidents
April 2023



Penn State Health Life Lion, LLC
Covered Incidents
April 2023



Unit Assigned Transports-May 2023

West Hempfield

77-2-18

77-22-15

Mount Joy

77-3-7

77-32-9

Woodcrest (East Hempfield)

77-4-6

77-42-12

Columbia

77-6-6

77-62-14

East Hempfield (Rhorerstown Rd & Columbia Ave)

77-7-23

East Hempfield/Float Ambulances

77-8-0

77-9-9

Keller Ave Station

77-1-0

York (Hellam, Hallam & Wrightsville)

Y41-0

Mount Joy Unit Responding to another Agencies Municipality-April 2023-4/4

CONOY TOWNSHIP

77-32 4/19/2023 @ 20:42 Class 1 Traumatic injury/Canceled after responding for 9 minutes

East Donegal Township

4/30/2023 @ 21:28 Class 3 Psychiatric problem

ELIZABETHTOWN BOROUGH

77-3 4/3/2023 @ 05:58 Class 1I Stroke/Canceled after responding for 4 minutes

77-3 4/4/2023 @ 17:28 Class 1 Sick person

Mount Joy Township

77-3 4/13/2023 @ 16:43 Class 3 Traumatic Injury

Rapho Township

77-3 4/20/2023 07:10 Class 2 Vehicle accident/ Canceled after responding for 8 minutes

West Donegal Township

77-32 4/13/2023 @ 22:42 Class 1 Sick person

77-3 4/14/2023 @ 12:23 Class 1 Breathing problem/Canceled after responding for 14 minutes

9e

Northwest EMS Inc.
Agency Incident Report, January - April 2023
Mount Joy Borough

JANUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2301001243	BACK PAIN-SICK-CLASS 1	3051	1	703 SQUARE ST	01/02/2023 10:14:50	recalled			
2301003068	UNKNOWN EMS-PERSON DOWN-CLASS 2	3322	2	308 SASSAFRAS ALY	01/03/2023 20:12:04	refusal		77	
2301003612	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/04/2023 10:36:02	transport	lanc	77	
2301004904	SICK PERSON-CLASS 3	3263	3	130 FARMINGTON WAY	01/05/2023 10:14:25	transport	lgh		
2301005982	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/06/2023 08:05:00	recalled			
2301007359	ABDOMINAL PAIN-SICK-CLASS 1	3012	1	1001 CORNERSTONE DR	01/07/2023 11:26:30	transport	lanc	77	
2301007571	MEDICAL ALARM-CLASS 3	3909	3	333 FLORIN AVE	01/07/2023 14:54:22	no pt		77	
2301009019	UNCON PERSON-CLASS 1	3311	1	330 LOCUST LN	01/09/2023 02:32:49	transport	lgh	77	
2301009637	FALL-INJURED-CLASS 3	3173	3	951 WOOD ST	01/09/2023 14:22:05	transport	hmc	77	
2301010051	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 COLUMBIA AVE	01/09/2023 20:27:46	cx			
2301015367	HEMORRHAGE-CLASS 1	3211	1	345 FLORIN AVE	01/14/2023 10:44:55	transport	lgh	77	
2301015435	SICK PERSON-CLASS 3	3263	3	506 BERNHARD AVE	01/14/2023 11:49:54	transport	lgh	77	
2301017224	SICK PERSON-CLASS 1	3261	1	520 GLENN AVE	01/16/2023 08:16:09	cx			
2301017895	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	01/16/2023 17:42:19	transport	lititz	77	
2301018462	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	303 CHOCOLATE AVE	01/17/2023 08:43:10	transport	lgh	77	
2301018736	BREATHING PROBLEM-CLASS 1	3061	1	1071 DONEGAL SPRINGS RD	01/17/2023 12:09:53	transport	lgh	77	
2301022765	CHEST PAINS-CLASS 1	3101	1	607 HEARTHSTONE LN	01/20/2023 16:40:09	transport	lgh		77
2301024848	SICK PERSON-CLASS 3	3263	3	501 MARTIN AVE	01/22/2023 17:12:02	recalled			
2301024860	HEMORRHAGE-CLASS 1	3211	1	81 E MAIN ST	01/22/2023 17:18:28	transport	lanc	77	
2301026606	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	01/24/2023 09:11:28	transport	lanc	77	
2301028540	BREATHING PROBLEM-CLASS 1	3061	1	803 DONEGAL SPRINGS RD	01/25/2023 17:52:31	cx		77	
2301030283	BREATHING PROBLEM-CLASS 1	3061	1	340 SASSAFRAS TER	01/27/2023 07:52:32	cx			
2301030463	SICK PERSON-CLASS 1	3261	1	515 CREEKSIDE LN	01/27/2023 10:31:07	recalled			
2301033009	TRAUMATIC-INJURED-CLASS 1	3301	1	330 SASSAFRAS TER	01/29/2023 15:12:31	transport	lgh	77	
2301033082	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	01/29/2023 17:05:26	transport	lanc	77	
2301033786	BUILDING-COMMERCIAL-INDUSTRIAL-1A	2147	3	903 SQUARE ST	01/30/2023 10:25:12	recalled			

18 Class 1
1 Class 2
7 Class 3

26 Total dispatches
9 cancelled/recalled

17 Total cover calls/assists

Total dispatches for Jan - Apr 2023: 89
Total covers/assists for Jan - Apr 2023: 58

Northwest EMS Inc.
Agency Incident Report, January - April 2023
Mount Joy Borough

FEBRUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2302000929	VEHICLE ACCIDENT-CLASS 2	2603	2	NEW HAVEN ST / W HENRY ST	02/01/2023 17:30:33	recalled			
2302001070	STROKE-CVA-CLASS 1I	3282	1	229 SCHOOL LN	02/01/2023 19:46:29	recalled			
2302002756	BREATHING PROBLEM-CLASS 1	3061	1	15 MOUNT JOY ST	02/03/2023 10:00:33	transport	lanc	77	
2302006267	BUILDING-HIGH OCCUPANCY-1A	2162	3	5 E DONEGAL ST	02/06/2023 15:21:58	standby		77	
2302010196	CO INHALATION-CLASS 1	2019	1	720 HILL ST	02/09/2023 17:31:51	recalled			
2302014457	PUBLIC SERVICE-EMS-CLASS 3	3911	3	341 RICHLAND LN	02/13/2023 11:15:53	no pt			
2302017726	SICK PERSON-CLASS 3	3263	3	614 HEARTHSTONE LN	02/15/2023 22:55:33	transport	lgh	77	
2302017971	HEART PROBLEM-CLASS 1	3191	1	507 HILL ST	02/16/2023 07:31:46	recalled			
2302018557	FALL-INJURED-CLASS 3	3173	3	203 SAGE CT	02/16/2023 14:56:23	transport	lanc	77	
2302019095	SICK PERSON-CLASS 3	3263	3	720 BERNHARD AVE	02/17/2023 02:21:34	transport	lanc	77	
2302020060	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	542 MARTIN AVE	02/17/2023 19:38:36	recalled			
2302021326	HEART PROBLEM-CLASS 1	3191	1	340 SASSAFRAS TER	02/18/2023 23:41:18	transport	lgh	77	
2302021539	BREATHING PROBLEM-CLASS 1	3061	1	562 UNION SCHOOL RD	02/19/2023 07:15:50	cx			
2302022324	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	02/19/2023 22:15:52	refusal		77	
2302024445	BREATHING PROBLEM-CLASS 1	3061	1	14 NEW ST	02/21/2023 17:49:03	recalled			
2302025315	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/22/2023 13:50:51	recalled			
2302026563	SICK PERSON-CLASS 1	3261	1	382 S MARKET AVE	02/23/2023 14:34:17	recalled			
2302027980	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	02/24/2023 15:16:21	transport	lgh	77	
2302027997	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	02/24/2023 15:29:34	transport	lanc	77	
2302030120	SICK PERSON-CLASS 3	3263	3	200 WATERS EDGE DR	02/26/2023 14:27:00	transport	hmc	77	
2302030324	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/26/2023 18:40:45	transport	lgh	77	
2302032418	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	02/28/2023 13:54:09	transport	lgh	77	

10 Class 1
2 Class 2
10 Class 3

22 Total dispatches
9 cancelled/recalled

13 Total cover calls/assists

MARCH

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2303001968	SICK PERSON-CLASS 3	3263	3	703 SQUARE ST	03/02/2023 14:52:16	transport	hmc	77	
2303003906	FALL-INJURED-CLASS 2	3172	2	127 BAYBERRY DR	03/04/2023 09:06:36	refusal		77	
2303005202	PREGNANCY-MATERNITY-CLASS 1	3241	1	198 N MELHORN DR	03/05/2023 13:13:24				77
2303006242	SICK PERSON-CLASS 3	3263	3	110 W MAIN ST	03/06/2023 13:28:50	transport	lanc	77	
2303007346	CONVULSION-SEIZURE-CLASS 1	3121	1	15 MOUNT JOY ST	03/07/2023 12:46:23	recalled			
2303009527	SICK PERSON-CLASS 1	3261	1	274 W MAIN ST	03/09/2023 09:23:37	recalled			
2303011152	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	03/10/2023 16:43:24	transport	lgh	77	
2303011230	STROKE-CVA-CLASS 1	3281	1	210 GRANDVIEW CIR	03/10/2023 17:45:00	recalled			
2303013751	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	03/13/2023 11:02:03	transport	lgh	77	
2303014366	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:02:39	no pt		77	
2303014401	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:38:07	recalled			
2303018010	FALL-INJURED-CLASS 1	3171	1	81 E MAIN ST	03/16/2023 16:53:18	recalled			
2303019220	ALLERGIC REACTION-CLASS 1I	3024	1	116 COLUMBIA AVE	03/17/2023 16:01:47	refusal		77	
2303019661	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	03/17/2023 22:14:47	cx			
2303019883	BREATHING PROBLEM-CLASS 1	3061	1	358 SASSAFRAS TER	03/18/2023 03:41:02	cx			
2303021762	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	309 N ANGLE ST	03/19/2023 20:56:21	transport	lanc	77	
2303028782	UNCON PERSON-CLASS 1	3311	1	205 W MAIN ST	03/25/2023 15:09:16	transport	lititz	77	
2303029628	UNCON PERSON-CLASS 1	3311	1	1050 W MAIN ST	03/26/2023 13:03:14	transport	lgh		
2303029779	SICK PERSON-CLASS 1	3261	1	703 SQUARE ST	03/26/2023 15:40:12	transport	hmc		
2303030807	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	680 WOOD ST	03/27/2023 14:12:15	transport	lgh	77	
2303036109	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	03/31/2023 19:50:03	transport	lanc	77	

13 Class 1
1 Class 2
7 Class 3

21 Total dispatches
7 cancelled/recalled

14 Total cover calls/assists

Northwest EMS Inc.
Agency Incident Report, January - April 2023
Mount Joy Borough

APRIL

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2304001623	SICK PERSON-CLASS 3	3263	3	274 W MAIN ST	04/02/2023 12:38:59	transport	lanc	77	
2304004291	CONVULSION-SEIZURE-CLASS 1	3121	1	1008 CORNERSTONE DR	04/04/2023 15:33:40	transport	lgh		77
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc		
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc		
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc		
2304006725	CHEST PAINS-CLASS 1	3101	1	461 S PLUM ST	04/06/2023 12:12:22	recalled			
2304010231	SICK PERSON-CLASS 1	3261	1	614 HEARTHSTONE LN	04/09/2023 15:05:12	transport	lgh		
2304012493	HEMORRHAGE-CLASS 1	3211	1	607 HEARTHSTONE LN	04/11/2023 11:41:44	transport	lgh		77
2304016379	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	04/14/2023 08:34:46	transport	lgh		77
2304020770	SICK PERSON-CLASS 3	3263	3	201 LEFEVER RD	04/17/2023 15:03:20	recalled			
2304022931	STROKE-CVA-CLASS 1	3281	1	1000 E MAIN ST	04/19/2023 10:15:08	recalled			
2304025470	PREGNANCY-MATERNITY-CLASS 2	3242	2	304 SASSAFRAS TER	04/21/2023 08:31:09	transport	other	77	
2304025650	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	04/21/2023 10:46:40	recalled			
2304026106	CHOKING-CLASS 1	3111	1	755 TERRACE AVE	04/21/2023 16:01:31	refusal		77	
2304026418	STROKE-CVA-CLASS 1I	3282	1	607 HEARTHSTONE LN	04/21/2023 19:30:44	transport	lgh	77	
2304028169	UNCON PERSON-CLASS 1	3311	1	4 HARVESTVIEW SOUTH	04/23/2023 01:02:49	recalled			
2304028522	BACK PAIN-SICK-CLASS 1	3051	1	404 BIRCHLAND AVE	04/23/2023 11:40:39	transport	lanc		77
2304032836	PSYCHIATRIC-EMOTIONAL-CLASS 1	3251	1	75 E MAIN ST	04/27/2023 03:51:56	cx			
2304033258	FALL-INJURED-CLASS 1	3171	1	100 S JACOB ST	04/27/2023 11:59:06	transport	lgh	77	
2304036199	SICK PERSON-CLASS 1	3261	1	454 W MAIN ST	04/29/2023 21:48:42	transport	lanc		

14 Class 1

4 Class 2

2 Class 3

20 Total dispatches

6 cancelled/recalled

14 Total cover calls/assists



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

May 2023 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

April 1-30, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	14,225	14,492	13,808	*	14,961
YTD CIRCULATION	58,631	56,146	57,906	*	59,666
OVERDRIVE & E-formats	1,343	1,344	1,359	1,171	2,841
NEW PATRONS	56	58	38	*	74
YTD NEW PATRONS	293	241	177	*	283
PATRON COUNT	5,513	4,966	2,551	*	6,379
YTD PATRON COUNT	22,196	18,655	13,396	*	24,376
PASSPORTS	171	133	86	*	135
YTD PASSPORTS	772	406	340	*	554
WIFI USERS	540	302	-	*	
PC USERS	247	305	327	*	

* Library was closed April of 2020

Hoopla!	Apr '23	Mar '23	0			Nov '22	Oct '22
Number of Hoopla items used	232	266	241	235	184	174	175

ITEMS SOLD IN LOBBY	\$914.77
YTD TOTAL \$	\$4,011.52
TOTAL \$ ADDED DONATIONS	\$271.00
TOTAL \$ DONATIONS as PRIZES	\$88.00
TOTAL	\$0

Executive Summary

- MSL patron survey in place nearly 100 respondents so far!
- Courtyard Legacy Bricks ordered as of April 30: 113. The first batch of Engraved Bricks came in!
- MSL chalk message bandit strikes again! National Library Worker's Day, April 25



PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	5	81	11	234
Club Meetings/Participants	7	68	14	125
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	26	621	77	1,728
Off-site Programs	10	606	22	1,689
Virtual Programs	0	0	10	737

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	108.75	374.75		

Joseph

- Attended Mount Joy Borough Council Meeting, April 3
- Spoke at Owl's Senior Group from St. Mark's UMC meeting with Joyce Summers, April 11
- Attended Mount Joy Chamber of Commerce, April 12
- Met with Denise Snyder-Patch, from Hess Agency, regarding Insurance policy for 2023, April 18
- Attended *You, Me, & WellSpan EAP* on April 19
- MSL hosted LSLC Board Meeting, April 19
- Attended LSLC Director's meeting, April 21
- Met with Mount Joy Lion's Club president, Harry Goehring, re: Courtyard bench, April 25
- Interviews for Service Desk position, April 27
- MSL Building inspection with Richard Krisch, April 27
- Nolt Electric installed LED lights in main shelf area, April 28

Community/Service Point (Susan)

- Attended BASH meetings and worked on solicitation for summer programming.
- Attended interviews for new employee
- Working on a summer schedule that will work for everyone involved.
- Created inventory Juv Non-Fic lists for Tori.

Youth Services (Jan)

- Did a small program of seed bookmarks making.
- We're creeping closer to 300 this month for storytime attendance.
- Started a 6 week Homeschool Spanish class (3 weeks in April and 3 in May). I was overwhelmed by the almost 40 who attended each week.
- Have been prepping for Summer; the Donegal Art Honor Society has designed a giant poster for the Summer Reading Program.
- Getting excited about Summer programs and Summer Reading kickoff!

Public Relations/Promotions (Kirstin)

- CONSTANT CONTACT:
 - May 2023 Enews: sent to 3501 contacts (119 new), 1390 opens (43%), 63 clicks (1.9%), 8 unsubscribe
 - "Welcome Letter" sent to 32 new patrons – 61% open rate!
- SOCIAL MEDIA:

- Facebook – Total Page Followers 2,441 (18 new); 9,811 reached; 4,982 engagements; Created 7 Events.
- Instagram – 1,025 followers (17 new)
- Created/posted Promos for special programs
- Started creating weekly Reels for what goes on at the Library every week – we get about 150 views each week.
- 2 Press Releases - Distributed via news media, municipalities, and Chamber of Commerce.
- WEBSITE
 - 4,352 users; 8,083 page views

These are the highest view counts: 1,204 page views of calendar; 369 Family Story Time

- Created 6 new banners for the home page
- Updated programs for May.
- MISC
 - Kim and I Zoomed with Allen Clements (who was in Switzerland!) to discuss specifics for Composting Program
 - Filled all spaces for Food Truck Thursdays this summer
 - Met with Grounds Crew leader to discuss work to be done/plants to purchase. I've given over the planting to the Grounds Crew.
 - Found a couple local artists for Maker Fest.
 - Continued the emptying of the book donation shed 4 days a week and gathering books for sale in lobby, which made over \$900 in April
 - Printed and updated event coloring bookmarks
 - Added more photos to our Google page.
 - Updated May print calendar and calendar for Lobby/kids area

Volunteers/Programming/Fundraising (Kim)

- **Annual Patron Appeal 2023**
 - Letter went out on March 13.
 - As of April 30: \$26,311.70
- **Legacy Bricks**
 - Bricks ordered as of April 30: 113 of 392. We're at 28%.
 - Troy Drohan surprised me last week by delivering the test batch of 20 bricks. They look fantastic! Take a look before you leave.
 - We are now targeting a May 31 courtyard dedication ceremony.
- **Adult Programs**
 - April was a great month for adult programming. Adults are really coming back out to programs!
 - May is shaping up to be a jam-packed month too.
- **Adult Clubs**
 - March: 7 clubs met; 68 attended.
- **Volunteers**
 - Total hours in March: 108.75.
 - Grounds Crew is back in operation for the year and have already done a lot of work.
- **End-of-Summer Benefit Bash - Friday, August 25; 4 – 7 pm**
 - We are lining up sponsorships. We already have a Platinum Sponsor, at \$1000.00
 - Fun new activities include: "Douse the Director" (make Joseph tell you about it!); a Lego Contest for kids 15 and under; and 4 major food trucks.
- **Fairy Garden**
 - Fairy Garden is set up for the year.

- Dave Schell delivered our hand-crafted (and donated) “Land of Gardenia” sign. Looks great!
- **Sponsorship Project Mailing**
 - Sponsorships continue to come in.
 - We now have 2 out of 3 sponsors for Food Truck Thursdays; \$300 for each month.
 - We also have a June sponsor (also \$300) for the Summer Reading Program.
 - Please let me know if you have suggestions of businesses who might be willing to support us!
- **Maker Fest 2023**
 - Saturday, June 24, 9:30 – 12:30.
 - 12 Makers coming to exhibit so far, including a tattoo artist and a pancake maker!
 - If you have a skill you would like to exhibit, please contact me.
 - Please plan to stop by and check it out!
- **Library Survey**
 - Designed survey that will be made available to all patrons very soon.
 - Created a paper survey for those patrons with no PC or Internet access.
- **Volunteer Appreciation Week**
 - Created a video honoring our volunteers; emailed it to vols.
 - Kirstin created book plates to honor volunteers.



05/31/23

Mark Pugliese
Borough Manager,

RE: Zoning, Codes, & Planning Monthly Report, May 2023

Mr. Borough Manager,

The following is a summary of activity completed by the Codes and Zoning Department for the month of May 2023. I feel a lot was accomplished this month and even though this is an extremely busy time of year, we are continuing to stay on top of everything to the best of our ability.

This month I was able to work in our Permit Manager Software to correct some system issues in regard to excessive data in the system. When I took over, when I took over on 12/12/22 Permit Manager had 17 Permit Types and 347 Subtypes. This month I was able to finish a long review process to see what we could clean up in the system. It was found that 13 out of the 17 Permit types were needed and that 42 out of the 347 permit subtypes were needed. Meaning that we reduced permit sub-types by 305 choices and streamlined our processes.

Additionally, all permit and document footer messages were updated and had corrections made to them, and our fee list in Permit Manager was streamlined significantly.

Zoning and Building:

In the month of May we issued 67 permits on 37 projects with permits continuing to be reviewed and processed to the best of my abilities. Additionally, I completed our 2023 First Quarter filing with the State for UCC permit fees and we completed 33 applicable permits in the First Quarter. I expect that number to be higher in the Second and Third Quarters as the building season continues.

Rentals:

We have had a few more inspections for tenant turn over this month and I continue to work with tenants and landlords on various issues as the spring months arrive. I will be looking to have a complete picture of the program in June and detail some plans going forward into next renewal season.

I am currently working on reviewing the Ordinances for residential rentals and look forward to discussing the opportunity to operate a more efficient rental program, as well as some short term rental provisions

Complaints & Violations:

The monthly complaint and violation report is attached. We were able to close more of these than were opened this month, which is encouraging. This area continues to be a point of community engagement as complaints come in on various topics. In the last several days of the month we have had several more complaints come in, some serious in nature, and we will work to close these in a proper and efficient way.

Training:

There are many training opportunities that have presented themselves for future consideration this month. Training and education in regard to the constant changes in land use, building code regulations, municipal planning, and fire prevention are all topics of great importance to the continued performance of this office and in my opinion the progress of the Borough in being able to stay ahead of these topics.

Third Party:

Code Administrators continue to be a helpful part of the team and an asset to the Borough. Their willingness to work through situations together and resolve issues that arise as a team has been truly helpful in being able to have a unified front towards the residents and contractors.

As Commonwealth has some projects still in motion and there is still tension there to get the required paperwork and information to properly close permits, some of which I have not been able to acquire and have had to use alternative methods to resolve the needs of residents and contractors.

Zoning Hearing Board:

Case 23-03 was heard on May 24 regarding 123 W Main St and Section 270-63,14(B.3) regarding accessory Solar Energy systems:

"The accessory solar energy system shall be set back a minimum of three feet from the bottom edge of the building roof."

The Zoning Hearing Board approved the application.

No Applications were received for the June Hearing Date

Planning Commission:

No Meeting was held in May.

The June 14th meeting will occur as scheduled.

Ordinances:

Work continues for the revisions to Chapter 195 Property Maintenance Code. We were not able to make the amount of progress desired in May to bring the revisions for consideration this month. I do believe we are close to having them prepared and hopefully will be able to bring them soon.

I met with the fire prevention and planning section officers from the Mount Joy Fire Department this month to open discussions on revisions to the Ordinances related to various areas that would affect the Fire Department, particularly in the areas of the Knox Box program and Chapter 136 Fire Prevention.

A particular issue has arisen around accessory solar systems in the Borough. As more of these systems continue to go in, we continue to have conflict between the provisions outlined in our Zoning Ordinance and the Requirements of the PA UCC. I am currently working to understand the full intent of our alternative energy regulations and looking to give a full presentation on those issues with recommendations to alleviate the conflicts.

Budget:

Attached to this month's report is a request for a Budget Reallocation. There are several items that have come up that have left the budget for this department short and in need of transferring funds between line items to help cover the remainder of the budget year. The transfers will help provide additional training for the year that will be extremely beneficial to the Department and the Borough in the future.

Respectfully,



Duane J. Brady Jr, Mount Joy Borough

Building Code Official #007261

Fire Code Official, Zoning Officer

Permit Report

MAY 2023
1 of 2

67 Permits Issued on 37 Projects

Permit #	Permit Description	Property Address	Permit Type	Issued Date
230092	Landscaping in rear yard	370 DONEGAL SPRINGS RD	Zoning Permit	5/1/2023
230093	Change of Use/Commercial Tenant Change	955 W MAIN ST	Zoning Permit	5/1/2023
230094	Change of Use/Commercial Tenant Change	955 W MAIN ST	Zoning Permit	5/1/2023
230095	968 Sf Driveway	226 MARIETTA AVE	Zoning Permit	5/1/2023
230077	Roof Mount Solar System	309 BRITTANY LN	Zoning Permit	5/2/2023
230077-E	Roof Mount Solar System	309 BRITTANY LN	Electrical Permit	5/2/2023
230078	16x20 Family Room Addition	624 SCHOOL LN	Zoning Permit	5/4/2023
230078-B	16x20 Family Room Addition	624 SCHOOL LN	Building Permit	5/4/2023
230078-E	16x20 Family Room Addition	624 SCHOOL LN	Electrical Permit	5/4/2023
230078-M	16x20 Family Room Addition	624 SCHOOL LN	Mechanical Permit	5/4/2023
230084	Basement Renovation	545 DONEGAL SPRINGS RD	Zoning Permit	5/4/2023
230084-B	Basement Renovation	545 DONEGAL SPRINGS RD	Building Permit	5/4/2023
230084-E	Basement Renovation	545 DONEGAL SPRINGS RD	Electrical Permit	5/4/2023
230101	Site improvements and demolish of structure	200 CHOCOLATE AVE	Zoning Permit	5/10/2023
230101-CB	Site improvements and demolish of structure	200 CHOCOLATE AVE	Curb & Sidewalk Permit	5/10/2023
230101-D	Site improvements and demolish of structure	200 CHOCOLATE AVE	Demolition Permit	5/10/2023
230090	Roof Mount Solar System	212 S BARBARA ST	Zoning Permit	5/11/2023
230090-E	Roof Mount Solar System	212 S BARBARA ST	Electrical Permit	5/11/2023
230091	Lot 41 - New Manufacture Home	PENN COURT MOBILE HOME PARK	Zoning Permit	5/11/2023
230091-B	Lot 41 - New Manufacture Home	PENN COURT MOBILE HOME PARK	Building Permit	5/11/2023
230108	Reconstruction after fire	30 N JACOB ST	Zoning Permit	5/11/2023
230108-B	Reconstruction after fire	30 N JACOB ST	Building Permit	5/11/2023
230109	Borough Required Sidewalk Project 2023	833 WOOD ST	Curb & Sidewalk Permit	5/11/2023
230110	Borough Required Sidewalk Project 2023	303 CHOCOLATE AVE	Curb & Sidewalk Permit	5/11/2023
230111	Use Permit	740 E MAIN ST	Zoning Permit	5/11/2023
230112	Repair to basement wall and rear porch	704 W MAIN ST	Zoning Permit	5/11/2023
230112-B	Repair to basement wall and rear porch	704 W MAIN ST	Building Permit	5/11/2023
230113	SMALL PATIO INSTALL	264 LUMBER ST	Zoning Permit	5/11/2023
230113-SW	SMALL PATIO INSTALL	264 LUMBER ST	Stormwater Permit	5/11/2023
230114	Fence	43 W DONEGAL ST	Zoning Permit	5/11/2023
230115	Resurface existing driveway	936 WOOD ST	Zoning Permit	5/11/2023
230115-SW	Resurface existing driveway	936 WOOD ST	Stormwater Permit	5/11/2023

Permit Report

MAY 2023
2 of 2

SO230008	Reconstruction after fire	30 N JACOB ST	Street Opening	5/11/2023
230040	Install Drying Bins 5 and 6	924 SQUARE ST	Zoning Permit	5/15/2023
230040-B	Install Drying Bins 5 and 6	924 SQUARE ST	Building Permit	5/15/2023
230040-SW	Install Drying Bins 5 and 6	924 SQUARE ST	Stormwater Permit	5/15/2023
230116	Install Grain Bin	113 MANHEIM ST	Zoning Permit	5/15/2023
230116-B	Install Grain Bin	113 MANHEIM ST	Building Permit	5/15/2023
230117	Fence on Parking Lot border	22 W MAIN ST	Zoning Permit	5/15/2023
230118	Fence in rear yard	13 LUMBER ST	Zoning Permit	5/15/2023
230100	Light Home Occupation	304 N ANGLE ST	Zoning Permit	5/16/2023
230120	Side Yard Fence	38 DETWILER AVE	Zoning Permit	5/16/2023
230121	Expand fence	53 DONEGAL SPRINGS RD	Zoning Permit	5/16/2023
230122	Green House - Accessory Structure	31 S MARKET ST	Zoning Permit	5/16/2023
230122-SW	Green House - Accessory Structure	31 S MARKET ST	Stormwater Permit	5/16/2023
230102	Electric Service Upgrade	226 PARK AVE	Zoning Permit	5/17/2023
230102-E	Electric Service Upgrade	226 PARK AVE	Electrical Permit	5/17/2023
230103	Electric Service Upgrade	930 CHURCH ST	Zoning Permit	5/17/2023
230103-E	Electric Service Upgrade	930 CHURCH ST	Electrical Permit	5/17/2023
230119	Electric upgrade	22 E MAIN ST	Zoning Permit	5/18/2023
230119-E	Electric upgrade	22 E MAIN ST	Electrical Permit	5/18/2023
230105	Roof Mount Solar System	116 NORTH ALY	Zoning Permit	5/19/2023
230105-E	Roof Mount Solar System	116 NORTH ALY	Electrical Permit	5/19/2023
230107	Finish Basement	365 MARTIN AVE	Zoning Permit	5/19/2023
230107-B	Finish Basement	365 MARTIN AVE	Building Permit	5/19/2023
230107-E	Finish Basement	365 MARTIN AVE	Electrical Permit	5/19/2023
230107-M	Finish Basement	365 MARTIN AVE	Mechanical Permit	5/19/2023
230107-P	Finish Basement	365 MARTIN AVE	Plumbing Permit	5/19/2023
230092-E	Landscaping in rear yard	370 DONEGAL SPRINGS RD	Electrical Permit	5/25/2023
230099	Alteration - Finish Garage	226 DELTA ST	Zoning Permit	5/25/2023
230099-B	Alteration - Finish Garage	226 DELTA ST	Building Permit	5/25/2023
230099-E	Alteration - Finish Garage	226 DELTA ST	Electrical Permit	5/25/2023
230099-P	Alteration - Finish Garage	226 DELTA ST	Plumbing Permit	5/25/2023
230125	Remove Shed	475 S PLUM ST	Zoning Permit	5/26/2023
230126	Fence	306 SAGAMORE HL	Zoning Permit	5/26/2023
230127	Fence	130 N BARBARA ST	Zoning Permit	5/26/2023
230128	Borough Required Sidewalk Project 2023	1075 WOOD ST	Curb & Sidewalk Permit	5/31/2023

Complaints and Violations Report

Complaint #	Property Address	Rental	Open Date	Close Date	Complaint Description
230001	37 W MAIN ST		1/10/2023	5/24/2023	Accessible Parking
230002	209 W MAIN ST	X	1/11/2023	2/3/2023	Inadequate Heating
230012	121 E MAIN ST	X	1/16/2023		Unlicensed Rentals
230003	474 CHARTER LN	X	1/25/2023	4/19/2023	Unsafe dwelling
230004	951 WOOD ST	X	1/27/2023	1/28/2023	No heat
230005	539 HILL ST		2/7/2023	3/1/2023	Noise and Rubbish
23FD00	16 Penn Court Dr		2/10/2023		Follow Up from FD Response
230006	226 GRANDVIEW CIR		2/23/2023		Unsecured, Abandoned Property
230007	807 E MAIN ST		3/2/2023	5/2/2023	Trash/Dumpster Maintenance and Care
230008	124 S BARBARA ST		3/6/2023		No permits/Property maintenance issues
230009	711 CLAY ALLEY	X	3/7/2023	4/27/2023	Lack of proper maintenance
230009	704 W MAIN ST	X	3/8/2023	5/30/2023	Issues unresolved from Violation 210442
230014	120 S JACOB ST		3/9/2023		General Property Maintenance Concerns
230010	128 S BARBARA ST	X	3/20/2023	4/27/2023	Window seal and other issues
230011	622 BERNHARD AVE		3/22/2023	3/27/2023	Neighbor Disupte - Fence/Siding
230011	620 BERNHARD AVE		3/22/2023	3/27/2023	Neighbor Disupte - Fence/Siding
230013	254 SCHOOL LN		4/5/2023	5/11/2023	Harboring of excessive cats
230017	102 N MARKET ST		4/17/2023	5/3/2023	Dumpster over fill and loose trash
230015	622 BERNHARD AVE		4/18/2023	4/20/2023	Neighbor Dispute - Open Burning
230015	620 BERNHARD AVE		4/18/2023	4/20/2023	Neighbor Dispute - Open Burning
230018	204 E MAIN ST		4/20/2023	5/12/2023	High Grass
230019	303 BERRY ST		4/24/2023		Recreation Fire Pit Violation
230016	162 LEFEVER RD		4/26/2023	5/12/2023	High Grass
230020	312 WITWER WAY		5/3/2023	5/16/2023	High Grass
230024	431 S PLUM ST		5/9/2023	5/31/2023	High Grass
230023	430 S PLUM ST	X	5/10/2023	5/31/2023	High Grass
230021	608 BERNHARD AVE		5/12/2023	5/17/2023	High Grass
230025	955 W MAIN ST		5/18/2023		Parking Lot Over Capacity
	142 NEW HAVEN ST		5/24/2023	5/24/2023	Abandoned Vehicle (NO Action/Record Only)
230026	152 N MARKET ST		5/26/2023		Pool Inside Setbacks
230022	152 PENN COURT DRIVE		5/30/2023		Living Conditions
Violation #	Property Address	Rental	Open Date	Close Date	Violation Description
230001	803 DONEGAL SPRINGS RD	X	2/3/2023	4/19/2023	1st Offense - See Documentation
230002	919 LIBERTY CT		2/23/2023	3/21/2023	Failure to acquire permits
230003	845 BRUCE AVE		3/20/2023	5/12/2023	Site obstruction of stop sign
230004	309 N ANGLE ST		3/19/2023	4/17/2023	PD Follow UP
230005	720 W MAIN ST	X	3/19/2023		722 W Main, Apt B - PD Follow Up

Complaints and Violations Report

230006	471 DONEGAL SPRINGS RD		4/4/2023	5/11/2023	Possible Water Damage and Other Violations
230007	104 S BARBARA ST		4/18/2023	5/12/2023	Site obstruction of stop sign
230008	178 N MARKET ST		4/21/2023	4/24/2023	Failure to acquire permits
230009	116 W DONEGAL ST		5/4/2023		High grass
230010	454 W MAIN ST		5/30/2023		Property unsafe for habitation
23FD01	903 SQUARE ST		1/30/2023		3rd Fir Conference Room
23FD02	5 E DONEGAL ST	X	2/6/2023	4/11/2023	Electrical Fire of Hot Water Heater
23FD03	218 ZIEGLER ST		3/2/2023	5/11/2023	Heater malfunction
23FD04	215 E MAIN ST		3/10/2023	3/17/2023	Alarm activation w/ odor no source
23FD05	408 N ANGLE ST		3/13/2023	4/24/2023	Gas Fireplace Leak/CO Issues
23FD06	124 DAVID ST		3/27/2023	5/4/2023	Improper chimney



**BOROUGH OF MOUNT JOY
STORMWATER MANAGEMENT REPORT**

TO: Mount Joy Borough Council

FROM: Seth Godfrey, MS4 Stormwater, Projects, & Grant Administrator

DATE: June 5, 2023

RE: Stormwater Management Report for May

Stormwater/Projects/Grants:

- 5/2/23 Mark Pugliese, Dennis Nissley, and Seth Godfrey met with Allory and Sandra Melhorn to discuss the Locust Ln basin.
- 5/3/23 Seth Godfrey attended a Chiques Creek Watershed Alliance meeting. Godfrey volunteered to assist in advertising the upcoming watershed expo. MCM #1.
- 5/11/23 Mark Pugliese, Dennis Nissley, and Seth Godfrey met with representatives from Rettew to conduct a site inspection of BMP 107 and BMP 125.
- 5/22/23 Seth Godfrey met with Kara Kalupson from Rettew to discuss funding and grant opportunities for the Chiques Creek streambank restoration project.
- 5/24/23 Public works and Parks staff attended training in East Donegal Township on Stream Maintenance, fulfilling NPDES permit requirements. MCM# 6.
- 5/24/23 Seth Godfrey submitted notice that he will be leaving the position of Stormwater, Projects, and Grants Coordinator with Mount Joy Borough effective 6/7/23



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: June 1, 2023

RE: Public Works Department Activities for May 2023

Following is a list of activities for the Public Works Department for May 2023

- Parks – Mowing
- Parks – Water flower planters
- Parks – Weed spraying
- Parks - Mulching
- Parks – Maintenance of equipment and facilities
- Parks/PW – Attend SMT safety webinar, “Panel of Physicians”
- Parks/PW – Attend MS4 training at E. Donegal Twp.
- PW – Street Sweeping
- PW – Miscellaneous pot hole repair
- PW – Final grading and seeding at Borough Park and Gateway Park
- Signs – Repair and replacement of missing or damaged signs as needed.
- PW – Hang KMS auction banner and DHS Grad banner
- Compost Site – Monitor the facility use
- Compost Site – Deliver mulch and compost to Borough residents for orders.
- Compost Site – Follow up on several instances of dumping of items that are not allowed, primarily grass clippings.
- Compost Site – There are approximately 1200 active key fobs

Projects:

- Pinkerton Road project – CMS has addressed punch list items. Three properties have not completed the sidewalk installation, Staff is communicating with them via letter or phone about the status of completion.
- N. Angle Street – One property has not completed sidewalks and staff is attempting to communicate with them via letter or phone about the status of completion.
- Wood Street Project- Bids have been received. A recommendation to award contracts for Roadway Construction and ADA Curb Ramps is on the agenda for June 5 Council meeting. Many of the property owners have already completed concrete work and that work is ongoing. I am meeting with property owners and contractors and doing inspections on a regular basis.

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Attend Safety Committee meeting
- Attend Recycling Coordinator meeting at LCSWMA
- Meet with DEP representative and review DEP 902 Grant items received with 2019 & 2021 grants
- Meet with Cargill representatives to review curb and sidewalk work on Wood Street.
- Meet with property owner to discuss Locust Lane basin
- Meet with Rettew to review stormwater items
- Meet with property owner on Pinkerton Rd. to remedy issues with installation of asphalt sidewalk
- Attend Webinar on installing EV stations.
- Attend meeting with Kinsley Construction and Rapho Twp regarding completion of sidewalks on Cornerstone Dr.
- Meet with SCTA to discuss locations of bus shelters.
- Attend Pre-Bid meeting for Wood Street project.
- Attend virtual meeting with Voyage and PD regarding Fete event planning.
- Attend PennDOT Connects webinar at E. Hempfield Twp.
- Attend meeting with potential business at 400 E. Main St.

9k.

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

May 2023 Authority Administrator Report

1. PA DEP performed an inspection on the Carmany Road water plant. We anticipate receiving their report in 45-60 days.
2. A&H Equipment delivered the Vactor Combination truck and provided training to staff. Another training will be scheduled in June.
3. Work has started on the Orange Street water main project. Staff marked the cut area and started cutting the trench area on the street.
4. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
 - Cornerstone Lot W-1 (Rapho Township)
 - Rapho Industrial Park sewerage (Rapho Township) – contractor will perform testing on the manholes after paving is complete.
 - 1540 Strickler Road (Rapho Township) – received the response from our third letter, all comments have been addressed.
 - Core 5 @ I-283 Project – waiting for response letter from engineer.
 - Covanta Rapho Ind Park – work is complete, awaiting as-built drawings prior to release of escrow.

91

To: Borough Council
From: Jill Frey – Assistant Borough Manager/Finance Officer
Date: 5/31/2023

We received \$ 1,654,984.80 for April current and interim taxes on 5/8/23 and \$ 224,394.64 for EIT on 5/31/23. This puts the total General Fund fund balance, as of 5/31/23, at \$ 3,526,696.96.

On May 30th, I moved \$ 1,000,000 from NW General Fund account into the adjacent PLIGT account.

May 16th, Mark and I met with a representative from PLIGT regarding different financing options for the Borough if so desired.

May 31st, Mark and I met with representatives from S&T Bank regarding services they provide.

May 24th, I attended, along with Lisa Peffley and Dennis Nissley, the annual Recycling Coordinators meeting. There were representatives there from LCSWMA, as well as DCED. The meeting was very informative and helpful. The tipping fees are projected to remain the same through 2024, with an increase to be expected again in 2025.

I attended staff meetings May 9th and 23rd.

The Handbook Committee met on May 22nd and May 30th. We have meetings scheduled for June 12th, 19th, and 26th.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of **May 31, 2023**. I have included in the report the fund balances for each fund for May of each year 2020, 2021, 2022, and 2023. Again, another way of looking at things. Keep in mind the bills paid for road work budgeted that reduce the Fund Balances.

Budget report through May 31, 2023.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey

Assistant Borough Manager/Finance Officer



9m

MOUNT JOY BOROUGH MEMORANDUM

TO: Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager 

DATE: May 31, 2023

RE: Manager's Report

1. I have processed seven (7) **Right-To-Know Requests** for the month of May so far.
2. I have attended the Council Meeting, Public Works Committee, Public Safety Committee, Admin & Finance Committee meetings, and Building Ad Hoc Committee meeting, Chamber of Commerce meeting, and National Day of Prayer event so far this month, as well as a staff meeting for department heads.
3. I attended SMT Safety Meeting along with the majority of Borough & Borough Authority staff using the AV equipment Council Chambers.
4. I am receiving regular updates from the Borough Handbook Committee and Safety Committee
5. Reference to **BMP 107/Melhorn Basin**, - On Thursday, May 11, 2023, Borough staff (Nissley, Godfrey and myself) met with staff from RETTEW (Caldwell, Kalupson & Smith) at BMP 107 (Melhorn Basin) and BMP 125 (Borough Basin) for several hours. RETTEW staff did a very thorough inspection of the basins looking at inlets, outfalls, etc. They took numerous photos of the areas. They were provided with background as well potential concerns raised by Mr. & Mrs. Schatz and their engineer. They plan to take a look at all data they have received, on-site findings, and legacy information and provide a report to the Borough.
6. **AMTRAK** – I made contact via email with 2 representatives from AMTRAK. I provided them with my concerns as well as photos of their areas of responsibility at BMP 107. They advised that they will need to discuss this with other staff and get back to me. No response as of this date.
7. Reference to **BMP 125/Borough Basin** - Documentation provided to RETTEW for their review and recommendations if any. The only remaining item that I am aware of at this point is the vegetation at the bottom of the basin. **No Update.**
8. Reference to **Brady's Alley**, This project has been turned over to RETTEW for review and direction. **No Updates**
9. **Building Ad Hoc Committee** – I attended the last meeting and there are no updates at this time.
10. **Rt 772 Re-Route** Awaiting traffic studies to come back. **No updates.**
11. **Pinkerton Rd** – Working through punch list items. This project is nearing final completion. Police Department is conducting a traffic study on the newly paved roadway to determine any further restrictions.

12. **Grants**

- a. **DCED Multimodal Transportation Fund Grant** – HOP applications have been resubmitted. Awaiting comments. I continue to be disappointed in PennDOT's response to these permit applications. Working with RETTEW we have identified two (2) crosswalks that will present a challenge with sign placement. I will be contact the state to see if other intersections may qualify for the use for the grant funding.
- b. **902 Recycling Grant** – Public Works has purchased some of the equipment and they are waiting for a piece to be delivered. I believe we have received all funds that we have sought reimbursement.
- c. **DCED/DCNR C2P2 Grant**- This grant has been approved. These funds are to be used for the Master Plan for Little Chiques Park and will be available at the beginning of 2023. Mr. Nissley and I spoke to our POC with the state, and I am in the process of completing their checklist. Council approved the nominations for the Parks & Recreation Advisory Board for Little Chiques Park. Names were submitted to the state as required by the grant process. The Committee will meet on the 1st and third Tuesday of each month tentatively starting on June 6, 2023. These meetings will be subject to the Sunshine Act, therefore, all meetings will be open to the public.
- d. **Kunkle Field/Park Heritage Grant** – TEAMS meeting help with our state contact. RETTEW is in the process of doing engineering studies and putting together a cost estimate for submission. We will attempt to physically move forward with this project in the fall so as not to interrupt team schedules. **No updates.**
- e. **RACP Grant** – Received notification that the Borough has been awarded \$3,000,000 in total. An extension request has been submitted. Awaiting on response.
- f. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for \$20,000 grant. We currently have 2 quotes. I contacted the 3rd contractor again and have not received an email or call back from him. I will be reaching out to another contractor for the required 3rd quote.
- g. **NFWF Grant** - In cooperation with RETTEW we have submitted a NFWF Grant for the Little Chiques Stream Bank Restoration Project in the amount of \$500,000.00. The Borough was previously turned down for this grant in 2022.
- h. **DCED Grant** – We are currently working on a DCED grant for the Little Chiques Stream Bank Restoration Project in the amount of \$300,000.00. The Borough was turned down for this grant in 2022.

13. **Schatz v. Borough of Mount Joy**. No updates.

14. **Florin Hills Infiltration Basin "D"** – No Updates.

15. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.

- a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
- b. Ordinance for permit parking, no truck traffic & trucks under a certain length.
- c. Updates to Stormwater Ordinance.
- d. Locust Lane Stormwater Basin
- e. Updates to Building Maintenance Code
- f. Zoning Ordinance Changes
- g. Cresco Lab sink hole.

16. **LED Lighting** – No updates

17. **EV Charging Station** – No updates

18. At Councils direction, I employed the services of EHC Associates to conduct an **air quality test** in the municipal building. Results are provided in your packets. The technician took various air samples within the building and only 1 came back with findings in the Sergeants Office. Additionally, the technician only swabbed the HVAC vents in the Sergeant's Office and Chief's Office. Both came back with positive results. I will be getting some estimates for duct work cleaning/remediation. There are a couple of facts to keep in mind.

- a. All of the air cleaners were on leading up to and during the test. I asked about turning them off for a period of time prior to the testing but the technician indicated that he wanted to test current conditions with the filters on which would accurately show the working conditions. Unfortunately, we now don't know if there is a problem or if there is, the cleaners may be taking care of the issues. Air cleaners are located in the following area's;
 - i. 4 in Council Chambers
 - ii. 1 in PD
 - iii. 1 in Reception Area
 - iv. 1 in Admin Area (Lisa)
 - v. 1 in Manager's office
 - b. I had asked that the technician swab more vents for the HVAC, but he felt that only 2 needed swabbed.
 - c. I know that the Detective's and Chief's office is on the same HVAC unit as Council Chambers and Zoning Officers office. I am not sure if the Sergeants Office is on the same unit.
 - d. The EHC does not test for radon, nor did they test for lead paint in the older residence portion.
 - e. Hershey Brothers HVAC looked at our facilities and identified two things that they can do to prevent future issues which include checking dampers and servicing the roof units to ensure they are draining properly. They do not do duct cleaning to remediate mold.
 - f. I've contacted two firms that do mold remediation and have received one quote to date. Waiting for the second.
 - g. Small air cleaner units were purchased for 3 offices within the police department.
19. I've spoken with R.J. Hall regarding the non-uniform pension plan. This was a discussion item for Admin & Finance Committee. More information requested.
 20. Ms Fry & I spoke with a representative from PLIGT regarding funding considerations for the municipal complex as well as investment opportunities. Again, this was a discussion item for Admin & Finance Committee. Additional information to be obtained.
 21. Staff met with perspective buyers of the property located at 400 E. Main Street. This is an agenda item for Council.
 22. Ms Frey and I met with representatives from S & T Bank. They will be doing a comparison of what they can offer v. what we currently have with our banker. Obviously, the first drawback is that they do not have a local bank.
 23. Mr. Brady & I had a kickoff meeting with SHENTEL GloFiber. We will have regular correspondence with them throughout the project.

This completes my report for May 2023 to date. As always, please let me know if there are any questions or comments.

End of Report

Borough of Mount Joy
Lancaster County, Pennsylvania
Resolution No: 2023-09

The following meetings will be held from January 1, 2023, through December 31, 2023, in Council Chambers of the Borough Municipal Building, 21 East Main Street, Mount Joy, PA:

Amendment

Budget Meeting scheduled for November 16, 2023,
has been rescheduled to November 21, 2023.

Addition

**Parks Advisory Board for Little Chiques Park
Master Plan**

First & Third Tuesday of each month at 6:30 PM
starting June 20, 2023.

Except, no meeting on July 4, 2023, November 7,
2023, and December 26, 2023

DULY ADOPTED this 5th day of June 5, 2023, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

ATTEST _____
(Assistant) Secretary

Signed _____
(Vice) President

SEAL



County Commissioners
Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
John B. Trescot, Commissioner

May 1, 2023

VIA FIRST CLASS MAIL AND EMAIL

Office of the Commissioners

150 North Queen Street
Suite #715
Lancaster, PA 17603
Phone: 717-299-8300
Fax: 717-293-7208
www.co.lancaster.pa.us

RECEIVED
MAY 08 2023

Dear Municipal Official:

The Housing and Community Development Act of 1974, as amended, provides Lancaster County with an annual entitlement of Community Development Block Grant (CDBG) funds. This annual entitlement is available to Lancaster County because the County is an "Urban County" under the CDBG Program. "Urban County" qualification is determined using demographic data for all municipalities within Lancaster County which participate in the County's CDBG Program. Every three (3) years the County must re-qualify as an urban county under the CDBG Program guidelines. Lancaster County is now preparing for re-qualification for the period covering 2024 through 2026.

In order to make the preliminary population estimates that are necessary to determine annual entitlements, the County must inform the U.S. Department of Housing and Urban Development (HUD) of those municipalities which will participate in the County's CDBG Program for the years 2024 through 2026. Currently, all municipalities within the County, except for the City of Lancaster, which receives its own entitlement, are participating in the County's CDBG Program.

If you choose to continue participating as part of the County's CDBG program, your municipality is also automatically eligible to participate in any programs made available through the County's HOME Investment Partnerships (HOME) Program and Emergency Solutions Grant (ESG) Program. **It is not necessary for your municipality to notify the County or HUD to continue participating in the County's CDBG, HOME, or ESG Programs for the next three (3) years.**

As part of the qualification process, the County must provide an opportunity for any municipality to elect to be excluded from the County's CDBG Program for the next three (3) years. If you chose to exclude your municipality from the County's CDBG Program, your municipality will also be ineligible for any programs made available through the County's HOME and ESG Programs.



If you choose to have your municipality excluded from the County's CDBG Program, you must notify **both** the County and HUD in writing. Your written notice to the County should be addressed to Mr. Justin M. Eby, Executive Director, Redevelopment Authority of the County of Lancaster, 28 Penn Square, Suite 200, Lancaster, PA 17603-4297. The address for the HUD Regional Office is U.S. Department of Housing and Urban Development, The Strawbridge's Building, 801 Market Street, 12th Floor, Philadelphia, PA 19107. Your written notice to be excluded from the County's CDBG Program must be received by the Redevelopment Authority and HUD **no later than June 12, 2023**.

We would like to encourage you to continue participating under the County's CDBG, HOME, and ESG Programs for the following reasons:

- You will be able to apply for CDBG funding through the County provided the money is requested for purposes that are eligible under the CDBG Program. The staff of the Redevelopment Authority is always ready to discuss possible projects.
- Your community will also be eligible to participate in the County's HOME Program, which addresses affordable housing issues in the County.
- Your community will also be eligible to participate in the County's ESG Program, which provides shelter, homeless prevention, and rapid rehousing assistance in the County.
- Your municipality will be able to participate in the following ongoing, county-wide programs:
 - Home Repair Program which assists homeowners to bring their properties up to local building code, and standards.
 - Vacant Property Reinvestment Board which provides a mechanism for municipalities to deal with vacant properties that create a blighting influence on neighborhoods within their communities.
 - Public Improvement Program which provides funding to municipalities for neighborhood sewer, water, and street improvements.
 - Provide planning and revitalization assistance to help municipalities attract private investment to downtown redevelopment.

Whether you choose to participate or be excluded, you should understand that your municipality will not be eligible to apply for grants under Pennsylvania's "CDBG Entitlement Program for Non-Urban Counties and Certain Other Municipalities." Pennsylvania State Law prohibits your municipality from receiving an entitlement through the State's CDBG Entitlement Program because you are in a HUD-designated urban county (Act 179). Participation in our program is the only way your municipality can access CDBG funds.

Your Participation in the County's CDBG Program **Does Not** prevent you from applying for other loans or grants made available through State agencies such as the Department of Community and Economic Development.

If you elect to be excluded from the County's CDBG Program at this time, your municipality will not be eligible to receive money from the County's annual CDBG entitlement for the next three (3) years, beginning January 1, 2024 and ending December 31, 2026 nor will the County be able to provide CDBG, HOME, and ESG Program funds to assist the residents of your community. You may also adversely impact the County's CDBG and HOME Programs by reducing the annual entitlement the County will receive to address the community development and affordable housing needs of Lancaster County's communities and our low- and moderate-income individuals and families.

These possible reductions will decrease the resources available to:

- County-wide human service programs that benefit working families, children, and the elderly.
- County-wide housing rehabilitation programs that assist homeowners to rehabilitate their properties.
- County-wide rental housing programs that enable the County to increase the availability of affordable housing through new construction of housing or the conversion of vacant or under-utilized buildings into housing that also returns useful, income producing properties to the community's tax rolls.
- Meet the expanding infrastructure and economic development needs facing the more distressed areas of the County.

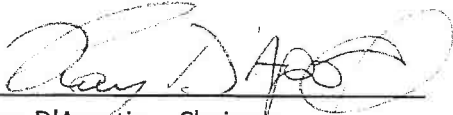
The staff of the Redevelopment Authority is committed to working with local municipalities and their staff to develop and undertake successful projects. You are assured of a fair opportunity to receive the funds that come into the County through the CDBG, HOME, and ESG Programs.

We sincerely hope that you will continue to be part of a program that has made a substantial contribution to providing new affordable housing, preserving our existing housing stock, improving the infrastructure and public facilities in this County, and making needed human service programs more accessible to residents throughout the County.

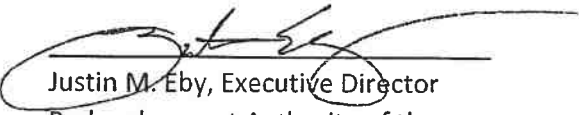
If you would like the Redevelopment Authority to give a presentation to your Borough Council or Board of Supervisors on the CDBG, HOME, and ESG Programs we would welcome the opportunity. Please contact Justin Eby, Executive Director at jeby@lchra.com or 717-394-0793 ext. 225 to schedule a presentation. You can learn more about the CDBG, HOME, and ESG Programs by connecting to the Redevelopment Authority's website at www.lchra.com.

If you have any questions concerning this letter or the County's CDBG, HOME, or ESG Programs please contact Justin Eby at jeby@lchra.com or 717-394-0793 ext. 225.

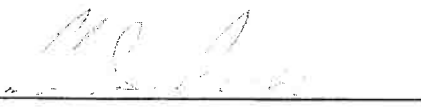
Sincerely,




Ray D'Agostino, Chairman
Lancaster County
Board of Commissioners



Justin M. Eby, Executive Director
Redevelopment Authority of the
County of Lancaster



Joshua G. Parsons, Vice-Chairman
Lancaster County
Board of Commissioners



John Trescott, Lancaster County
Board of Commissioners

Mark,

Please consider this my official two week notice.

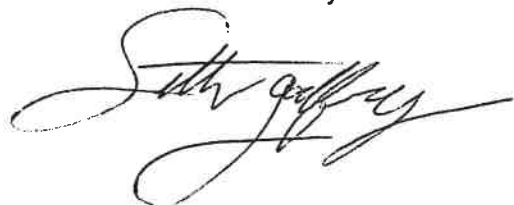
This week I received an offer of employment from the Lebanon City Police Department. I have enjoyed working in stormwater management; however, it has been my goal for some time to return to police work. Although I am excited to begin my career in law enforcement, I regret to be leaving behind an excellent job with a wonderful municipality.

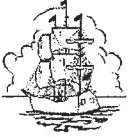
My time here, although short, has been an enriching experience. The staff from the Borough Office, Public Works, and the Parks Department have all been incredibly welcoming and supportive, helping me to navigate the challenges of this field, and I am grateful for their time and effort. It has been a privilege to have worked in Mount Joy, and I wish nothing but the best for the Borough, its residents, and its excellent public servants.

My final day with Mount Joy Borough will be Wednesday, June 7th, 2023.

Best Regards,

Seth Godfrey

A handwritten signature in cursive script, appearing to read "Seth Godfrey". The signature is fluid and stylized, with the first and last names being more prominent than the middle name.



5/31/23

Borough Council
Mount Joy Borough

Briefing on Potential Development at 400 E Main St

This is short briefing on potential development on the lot at 400 E Main St. The lot is listed at .88 acres at 38,333 SF and is currently for sale. There is a restaurant group called Beautiful Day Inc. that is partnered with a national restaurant chain that is currently considering purchasing this lot and putting a location there.

Attached is a sketch drawing that was submitted to the Borough at a meeting held on 5/30/23 with Borough staff and representatives of the Authority to discuss preliminary questions and see if the Borough would entertain the idea of the business at this location. The plan currently calls for a dual lane drive through capable of holding 18 vehicles. The interested parties with their national partners currently run 2 successful establishments in York County and are training a business partner that would eventually be the sole proprietor of this location. I have been asked to not name the national chain due to negotiations regarding the property, though I can advise that it is not Chik-Fil-A or any of the fast-food restaurants that are nearby in Rapho Township.

The 18 vehicles displayed on the sketch drawing come from the peak volumes that this business group has experienced at their other locations and that they feel would be a potential max volume at a location here. While they experience a majority drive through business, they also do a large amount of sit-down, take-out, mobile ordering, and mobile delivery which all require, for the most part, those customers to park and come inside.

The property in question is currently zoned in the Neighborhood Commercial district. This severely limits the ability of this parcel to be developed for commercial uses and would require multiple variances for this project to go forward. The interested party has asked for some initial thoughts from both Council and the Planning Commission regarding the possibility of rezoning this lot to the General Commercial district. This would immediately elevate several issues and variances that the project currently faces without creating another potential non-conforming property with variances. The next closest General Commercial property is Turkey Hill at 703 E Main approximately 1240 feet (.24 miles) away. Several of the other properties on even side of E Main St between this lot and Turkey Hill are already non-conforming in one or more ways to their assigned districts, and there are several non-conforming restaurants on Main St that have drive throughs as well.

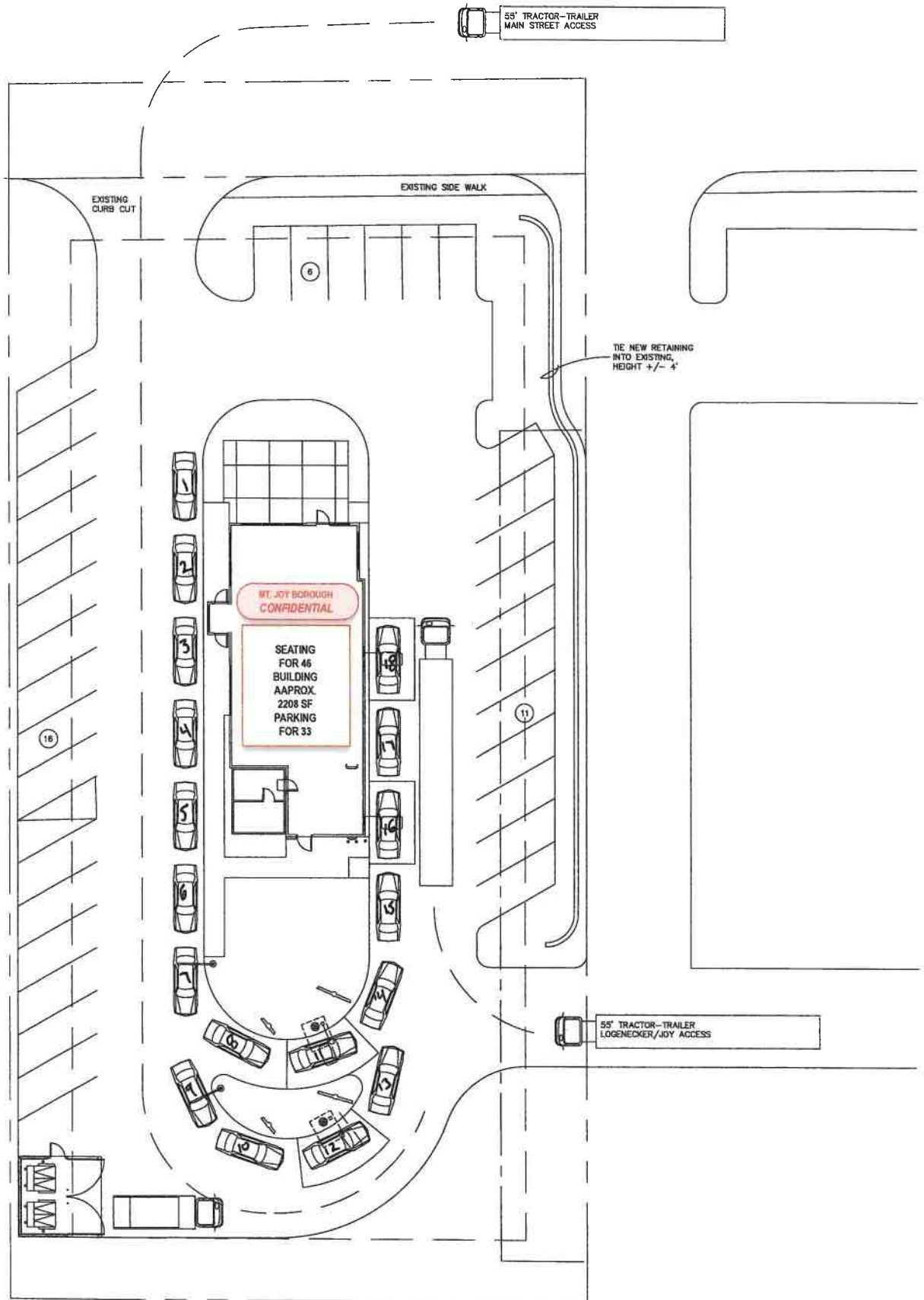
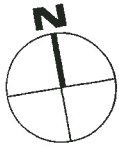
The interested party would like to move forward with a formal rezoning application if the option to rezone is seen as favorable and not completely objectionable to Council and the Planning Commission.

Respectfully,

Duane J. Brady Jr, Mount Joy Borough

Building Code Official #007261

Fire Code Official, Zoning Officer



— MT. JOY, PA
SS2 SITE SKETCH #2a

NO SCALE — 05.25.2023 — S.PITHEY

Budget Proposal - Codes & Zoning 5/24/23

Training		Dues & Subscriptions		Apartment Inspections	
414.174		414.420		414.470	
Budgeted	\$500.00		\$400.00		\$2,000.00
YTD Expense	\$300.00		\$290.00		\$0.00
Balance	\$200.00		\$110.00		\$2,000.00
Projected Expense	\$900.00		\$175.00		\$600.00
Transfer	\$700.00		\$65.00		\$765.00
New Balance	\$0.00		\$0.00		\$635.00
				APPROX (Borough Cover CCIS Error on Project)	
				Total Transfer	

Detail Overview

Training		Dues & Subscriptions		Dues & Subscriptions	
414.174		414.174		414.420	
Budgeted	\$500.00			Budgeted	\$400.00
	\$25.00	PMPEI Webinar			\$125.00 PAAZO
	\$25.00	PMPEI Webinar			\$105.00 PennBOC
	\$125.00	ISPSC Class			\$40.00 LanCode (Local ICC Chapter)
	\$125.00	PAAZO Spring Seminar			\$20.00 LanCo Zoning Assoc (Not renewing in 24)
YTD Expense	\$300.00			YTD Expense	\$290.00
Balance	\$200.00			Balance	\$110.00
	\$249.00	PSATS Zoning Academy			\$175.00 NFPA Membership
	\$350.00	Lodging/Food - Zoning Academy		Projected Expense	\$175.00
	\$300.00	Additional Training		Transfer	\$65.00
Projected Expense	\$900.00				From 414.470
Transfer	\$700.00			New Balance	\$0.00
New Balance	\$0.00				

13a8b



3020 Columbia Avenue, Lancaster, PA 17603
E-mail: rettew@rettew.com • Web site: rettew.com

We answer to you.

Phone: (800) 738-8395

MEMORANDUM

TO: Mount Joy Borough Council
FROM: Mike Knouse, PE
COPY:
DATE: May 26, 2023
PROJECT NAME: 2023 Roadway Projects: Contract 1 - Paving, Contract 2 - ADA Curb Ramps
PROJECT NO.: 029613000
SUBJECT: Bid Results and Recommendation

We have reviewed the construction bids for the 2023 Roadway Projects that were received on May 25, 2023. We received four bids for Contract 1 – Roadway Paving, and nine bids for Contract 2 – ADA Curb Ramps. Attached you will find a bid tabulation of each solicitation and a summary of the bid totals. We have also reviewed the documents submitted as part of the bids and find them to be in accordance with the requirements.

Contract 1 – Roadway Paving

Based on our review, the lowest responsible bidder for Contract 1 – Paving is Kinsley Construction, Inc. with a base bid of \$637,334.00. We recommend awarding Contract 1 to Kinsley Construction, Inc.

Please note that Contract 1 - Paving is subject to the provisions of PennDOT Publication 408, Section 110.4, *Price Adjustment of Bituminous Materials*. The bid index is April 2023, and the price adjustment will be made based upon the index of material at the time of placement.

Contract 2 – ADA Curb Ramps

Based on our review, the lowest responsible bidder for Contract 2 – ADA Curb Ramps is LB Construction Enterprises with a base bid of \$118,930.00. We recommend awarding Contract 2 to LB Construction Enterprises.

If you have any questions, please contact me.

Z:\Shared\Projects\02961\029613000 - Annual Road Project\2023\08 Construction\15 Bids - RFS\Contract 1 - 2023 Roadway Project\MJB_Memo-Bid Results_2023-05-26.docx



2023 ROADWAY PROJECT - CONTRACT 1
MOUNT JOY BOROUGH, LANCASTER COUNTY
PROJECT NO. 029613000
PROJECT MANAGER: MIKE KNOUSE

MAY 25, 2023

				KINSLEY CONSTRUCTION INC 1110 E. PRINCESS ST. PO BOX 2886 YORK, PA 17405		NEW ENTERPRISE STONE & LIME 621 MARTINDALE ROAD EPHRATA, PA 17522		CONSTRUCTION MASTERS SERVICES, LLC 150 GRINGS HILL ROAD SINKING SPRING, PA 19608		PENNSY SUPPLY, INC. 2400 THEA DRIVE, STE 3A HARRISBURG, PA 17110	
ITEM	DESCRIPTION	QUAN.	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization and Demobilization	1	LS	\$9,700.00	\$9,700.00	\$25,000.00	\$25,000.00	\$37,200.00	\$37,200.00	\$23,257.97	\$23,257.97
2	Traffic Control	1	LS	\$13,700.00	\$13,700.00	\$12,200.00	\$12,200.00	\$37,900.00	\$37,900.00	\$26,837.33	\$26,837.33
3	Milling – Mill full width, 2" depth	6635	SY	\$2.00	\$13,270.00	\$3.20	\$21,232.00	\$4.65	\$30,852.75	\$3.42	\$22,691.70
4	Removal of pulverized material, 6" depth	8430	SY	\$5.00	\$42,150.00	\$6.20	\$52,266.00	\$4.80	\$40,464.00	\$6.21	\$52,350.30
5	Paving Fabric, complete in place	6795	SY	\$3.55	\$24,122.25	\$3.65	\$24,801.75	\$3.50	\$23,782.50	\$3.89	\$26,432.55
6	Base Repair – Asphalt: Sawcut, excavate 4" depth, remove material, place 4" depth, Superpave Asphalt Mixture Design Binder Course, 25 mm, PG 64S-22, 0.3 to 30 million ESALs, complete in place	565	SY	\$31.00	\$17,515.00	\$41.40	\$23,391.00	\$46.25	\$26,131.25	\$46.64	\$26,351.60
7	Base Repair Subbase: Excavate 8" depth, furnish and place 8" PA 2A subbase, complete in place	565	SY	\$29.00	\$16,385.00	\$29.45	\$16,639.25	\$18.85	\$10,650.25	\$30.27	\$17,102.55
8	Subbase Repair: excavate 8" depth, install class 4 geotextile, place and compact 8" depth AASHTO No. 1 stone, complete in-place	50	SY	\$33.00	\$1,650.00	\$44.85	\$2,242.50	\$48.00	\$2,400.00	\$76.27	\$3,813.50
9	Unsuitable Material Excavation, full depth PA 2A aggregate backfill, complete in place	10	CY	\$270.00	\$2,700.00	\$96.25	\$962.50	\$151.00	\$1,510.00	\$380.36	\$3,803.60
10	Full depth reclamation, minimum 8" depth	8430	SY	\$6.85	\$57,745.50	\$8.25	\$69,547.50	\$5.30	\$44,679.00	\$7.99	\$67,355.70
11	Full depth reclamation, cement additive	235	TON	\$184.00	\$43,240.00	\$190.00	\$44,650.00	\$183.75	\$43,181.25	\$184.44	\$43,343.40
12	Full depth reclamation, mix design and testing	1	LS	\$5,000.00	\$5,000.00	\$10,300.00	\$10,300.00	\$4,830.00	\$4,830.00	\$10,012.65	\$10,012.65
13	Superpave Asphalt Mixture Design Binder Course, PG 64S-22, 0.3 to <30 Million ESALs, 25 mm, 4" depth, complete in place	2110	TON	\$83.00	\$175,130.00	\$70.00	\$147,700.00	\$77.60	\$163,736.00	\$75.26	\$158,798.60
14	Superpave Asphalt Mixture Design Leveling Course, PG 64S-22, 3.0 to <10.0 Million ESALs, 9.5 mm, SRL - L, complete in place	315	TON	\$104.25	\$32,838.75	\$92.00	\$28,980.00	\$95.25	\$30,003.75	\$90.68	\$28,564.20
15	Superpave Asphalt Mixture Design Wearing Course, PG 64S-22, 3.0 to <10.0 Million ESALs, 9.5 mm, 1.5" depth, SRL - M, complete in place	625	TON	\$100.50	\$62,812.50	\$85.00	\$53,125.00	\$95.35	\$59,593.75	\$93.26	\$58,287.50
16	Superpave Asphalt Mixture Design Wearing Course, PG 64S-22, 3.0 to <10.0 Million ESALs, 9.5 mm, 2" depth, SRL - M, complete in place	1055	TON	\$97.00	\$102,335.00	\$82.00	\$86,510.00	\$92.55	\$97,640.25	\$91.25	\$96,268.75
17	Double yellow painted lines, 4" line width, complete in-place	180	LF	\$6.00	\$1,080.00	\$6.25	\$1,125.00	\$6.00	\$1,080.00	\$6.05	\$1,089.00
18	Manhole frame and cover replacement - saw cut, excavate to existing manhole cone section, remove existing frame, cover and adjustments, provided concrete grade adjustment rings, install new frame and cover, place PA 2A subbase, up to 10" depth, Superpave Asphalt Mix Binder Course, 25mm, PG 64S-22, 0.3 to < 30 Million ESALs, 8" depth	7	EA	\$2,280.00	\$15,960.00	\$2,850.00	\$19,950.00	\$1,800.00	\$12,600.00	\$2,857.51	\$20,002.57
TOTAL BID					\$637,334.00		\$640,622.50		\$668,234.75		\$686,363.47

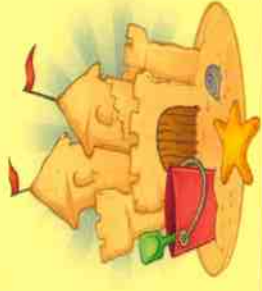


MAY 25. 2023

Rev. 05/03/11



June 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Council 7 PM	6 Authority 4 PM	7	8 WOODY WASTE PICK-UP	9	10
11	12 Public Works 6:30 PM	13	14 Plan. Comm. 7 PM	15	16	17
18	19 Building Ad Hoc 5:30 PM	20 Authority 4 PM	21 WOODY WASTE PICK-UP	22 Admin / Finance 6:30 PM	23	24
25	26 Public Safety 6:30 PM (Civil Service Com 5:30 PM as needed)	27 Authority Admin Committee 4 PM	28 ZHB 7 PM	29	30	