



Borough of Mount Joy
Public Works Committee
Meeting Minutes July 10, 2023
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Ginder, Councilor Ruschke, Councilor Haigh, Mayor Bradley via Zoom

STAFF PRESENT: Borough Manager Mark Pugliese, Public Works Director Dennis Nissley Parks Superintendent Barry Geltmacher, Public Works Crew Leader Jake Houck, Codes and Zoning Officer Duane Brady

OTHERS PRESENT: Josh Deering, Raeann Schatz

I. APPROVAL OF JULY 10, 2023, PUBLIC WORKS COMMITTEE MEETING AGENDA – Approved with the following amendments.

1. Move 1.E.3. to 1.E.4
2. Change 1.E.3. to 2023,2024,2025 Streets and Alleys
3. Add 1.B.2 – Cargill Sidewalks
4. Add 1.H – Florin Hill Streets

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

1. Raeann Schatz asked if there were any updates on the Melhorn or Borough basins.
2. Josh Deering suggested budgeting for more comfy chairs for the audience that could be moved to the new building. Would like to hear a discussion on contracting for potholes when we are having our Public Works employees water flowers.

III. APPROVAL OF MINUTES from the June 12, 2023, meeting – Motion by Ruschke seconded by Haigh, minutes approved.

IV. ITEMS OF BUSINESS

1. Streets and Alley

A. Pinkerton Rd project

- 1) ROW acquisition – Pugliese explained that the issue at Locust Lane property is a mute issue because the sidewalk was not bumped out at the pole where the ROW was requested and the inlet box on that property is in the public ROW.
- 2) Unfinished sidewalks – Nissley reported on unfinished sidewalks on Pinkerton Rd – 5 properties, N. Angle St – 1 property, Wood Street – 8 properties. Most of these property owners have been contacted, letters with a 30-day notice to complete will be sent out this week per direction from the Solicitor.

- 3) Sight Triangle SW corner of Pinkerton Rd and School Lane – Haigh expressed concern regarding the sight distance at this location, Committee directed Nissley to contact the Police Chief about this concern.
- B. Wood Street project
- 1) Downspouts at Wenger Feeds – The Committee discussed the downspouts on the Wenger Feeds building where new sidewalks have been installed. Haigh expressed his concern that the water flowing over the sidewalks does not comply with ADA Standards for Accessible Design that require floor and ground surfaces to be slip resistant. Haigh made a motion to require Wenger Feeds to apply for a waiver of the Stormwater Ordinance. Nissley stated that the downspouts were preexisting and were not altered in any way by the sidewalk project, the concrete finish has a slip resistant brushed finish, and that the property owner is responsible to keep snow and ice removed from any sidewalk. The Committee discussed whether it was considered a hazard and whether Council should look at changing the Ordinance 2-15. The Committee agreed to move this topic to Council for discussion.
 - 2) Cargill Sidewalks – Haigh expressed concerns about the turning area that was installed at the Cargill driveway. The Committee asked Nissley to check with Pat Wright to see if the DWS can be part of the turning area. Haigh asked about marking a No Parking area on the inside of the curve at Chocolate Ave. and Wood St. intersection. Pugliese stated that it can be marked No Parking per the vehicle code without a traffic study. Haigh expressed concern about existing sidewalks that have more than 5% slope on the longitudinal run at driveways. Nissley stated that staff has been instructed by previous Public Works Committees to allow these slopes to remain if the sidewalk is in good condition. The Committee had an extensive discussion regarding the Borough's curb and sidewalk inspection policy. Haigh asked about LB Construction Enterprises schedule for the concrete work. Nissley stated that a pre-construction meeting will be scheduled soon.
- C. Bradys Alley project – Nothing new to report
- D. Downtown street tree replacement – Nissley reported that all but one tree on the plan has been replaced and he is attempting to contact the contractor.
- E. 5-year Street and Alley Plan
- 1) Discussion of planning process – Haigh suggested that notice go out 2 years prior that a street will be repaved and the sidewalk inspections for a project should not be completed until the fall before the construction year. Nissley reviewed the process of sending a letter with an inspection report 2 years prior to the project. And additional follow-up letters to remind owners. Ruschke stated that an inspection needs to be included in the 2-year notice so that people know what they will need to do and save up for the costs. Brady read the Ordinance which states 24 months' notice need to be given if curb or sidewalk needs to be replaced. Pugliese suggested that we look at the wording in the first letter to allow for additional inspections closer to the time of the project. Ginder suggested that Staff continue to do what they are doing.
 - 2) Columbia Ave. – S. Market St to S. Barbara St. – Haigh suggested that Columbia Ave. be considered for paving if School Lane cannot be ready with stormwater pipe replacement.
 - 3) 2023,2024,2025 Streets and Alleys – Nissley reviewed estimates from Rettew for Charter Lane and School Lane from Marietta Ave. to Delta St. and stated that if Council continues to fund the street program the same as this year, we should be able to do both Charter Lane and School Lane in the same year. Haigh suggested that the 2025 street program may be too aggressive to do in the same year because of disruption to that neighborhood. Maybe it should be split into two years 25 & 26 and do more seal coat in 2025.
 - 4) Guardian Security Property Requirement for trees – Nothing new to report

- F. Cresco Lab sinkhole and basin – Nothing new to report. Pugliese reported that this basin is not a federally protected wetland per the Solicitor.
- G. Pothole repairs – Contract Basis – Haigh suggested that pothole repair could be contracted out. Nissley suggested that maintaining a list and passing it on to another company would be less efficient than doing them in house.
- H. Florin Hill Streets – Haigh asked about provisions for calculating the cost of the necessary improvements. Pugliese stated that a meeting is planned with Florin Hill Partners.

2. Stormwater

- A. Old Market Street/Manheim Street Drainage Swale – Pugliese reported that the Solicitor did get a response from the owner's attorney and they still feel they still are not responsible to maintain the swale. The Committee agreed that enforcement should move forward per the Solicitors direction.
- B. Pink Alley Detention Basin Topographic Survey cost – Haigh provided his information on why the basin is designed incorrectly by ARRO and why he thinks the Borough should survey the basin. The Committee discussed this at length and passed a motion to do items a – e on Haigh's letter to the Committee.
- C. 5-year stormwater plan – Nissley reported that stormwater planning and budgeting is happening in relation to the street plan
- D. Stormwater Enforcement Officer Position – Pugliese stated that there currently are 3 applicants to review and expressed the need for a grants coordinator. The Committee discussed the responsibilities.

3. Parks

- A. Parks Advisory Board/Study Group for C2P2 Grant – Resignation of Wyatt Franks. Motion to move resignation to Council.
- B. Gateway Park – Donegal Sign Location – The Committee discussed the options of moving the Donegal sports sign.

4. Budget Update

- A. Streets – The updated estimates for Charter Lane and School Lane were presented along with Seal Coat estimate for 2023. Haigh asked why we were only allowing 30 days for completion of seal coat project.
- B. Painted Crosswalks – Wood Street. The Committee would like to see cost estimates for painting crosswalk lines across Wood St at Bridge Blvd. and S. Market Ave.
- C. Engineering – The Committee agreed to continue engineering for Charter Lane and School Lane
- D. Stormwater - Awaiting response from grant application for Locust Lane stormwater project. If a grant is not received this will need to be budgeted for.

- 5. Public Works Committee packet distribution – Haigh asked that Public Works packets be sent to all Council. It was reported that this has been happening for the past couple of months.
- 6. Borough Comprehensive Plan – Haigh stated his desire to see the Comp plan be updated. Brady reported on the process to update the Comp plan.
- 7. Reconnecting Communities Grant opportunity – Discussion – Nissley presented this grant opportunity that could possibly be used for a pedestrian bridge for a bike/walking path.
- 8. Grants update

- A. DCNR Community Conservation Partnership Program (C2P2) Little Chiques Park Master Site Development Plan (MSDP) – Study Group has begun, RFP for consultant in process.
- B. Streambank Project
- C. Flood Mitigation Grant for Borough basin modifications
- D. DEP 902 grant for compost equipment – Awaiting one piece of equipment.
 - 1) Preparing for the next grant round.
- E. DCED MTF grant for pedestrian safety – HOPs recently received.
- F. DCED Heritage grant -Rettew working on this.
- G. Reserves HOA – Clean Water Implementation, Small Grant – Meeting another contractor to get quote.
- H. ARPA PA Small Water and Sewer Program Grant Application – No report
- I. Connects 2040 grant Detail Scope of Work – Working on application, will be forwarding to Rettew. Haigh inquired what is included in the grant. Nissley responded it includes handicap ramps and sharrows painted on the road. Haigh asked about having the grant funds used on private HOA property. Nissley stated that it should be able to be used in the public ROW. Mayor Bradley asked if matching funds are needed for the Connects 2040 grant. He expressed his concern about using public funds on private HOA property. Mayor Bradley suggested that some of the lighted crosswalk signs that may not be used in the MTF grant project be used at Marietta Ave and School Lane unless the Connects 2040 grant would fund this. He asked if Pugliese had finalized the Lighted crosswalk locations. Potential location for relocated signs would be at Orange Street crossing on W. Main Street and the Library at Marietta Ave. He also suggested the crossing at Apple Alley. Pugliese stated that the Apple Alley location is not an option. Bradley said the library should be a priority. Staff will investigate whether a RRFB can be included in the Connects 2040 grant and how the timing of the

V HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

Josh Deering commented about the Official Map, downspouts, a concern about parking at Bridge Blvd and Wood St. Existing sidewalks that are not in need of repair should be allowed to remain, what is the plan for Clay Alley? At the meeting with Florin Hill, ask what he plan is for Phase 3. Have the Borough fix the swale at Old Market Street and put a lien on the property if they don't pay for the work. Glad to see RCN grant. Pink Alley basin, does ARRO own that in perpetuity? When was the last time the basin failed other than a tropical storm?

VI ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

Pugliese reported that he will send out a wages report to Council.

Haigh reported an email to the county about assessed values.

VII ADJOURN – Meeting adjourned at 9:20 PM