

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, September 11, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Greineder, Hall, Haigh, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions – No Executive Sessions by full Council held outside of regular Council meeting between August 7, 2023 and September 11, 2023. There will be an executive session tonight to deal with the hiring of an individual for Public Works/Parks.
- 6) Consider a motion to approve the August 7, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. Northwest EMS Report
 - f. EMA
 - g. Library
 - h. Zoning, Code, & Stormwater Administrator
 - i. Grants, Projects, and Community & Economic Development Administrator
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Assistant Borough Manager/Finance Officer
 - m. Borough Manager
- 9) Approval of Minutes of the Regular Borough Council Meeting held on August 7, 2023.
- 10) Building Ad Hoc Committee
 - a) Updates Josh Deering
 - b) Council may make a motion as to the current building plans with 10% reduction in size, proposed costs for the 2024 budget or any other aspect of the future municipal services complex.

If you are a person requiring accommodation to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680

• Borough@mountjoypa.org • www.mountjoyborough.com

11) Administration and Finance Committee

- a) Consider a motion waving all fees to Mount Joy Borough regarding the Municipal Services Complex.
- b) Consider a motion authorizing the Borough Manager to attend the PSAB Fall Conference in Erie, PA on October 13th through the 15th (Note that this is a weekend conference.) and to pay for and/or reimburse expenses as provided by Section 701 of the Borough Code.
- c) Consider a motion to appoint Thomas Paul to the Zoning Hearing Board with a term expiration of 1/1/26.
- d) Consider a motion authorizing prosecution against the property owner of 305 E. Main Street under Section 195-3 for violations of the Property Maintenance Code (Unsafe equipment, interior surfaces, stairs and walking surfaces, electrical system hazards, requirement to appoint a manager, duties of owner and managers of residential rental units) by Code Enforcement Officer or Borough Solicitor.
- e) Discussion with possible motion regarding Act 172, Volunteer Fire Company member's tax relief.
- f) Review 5-Year Capital Improvements Budget/plan & update on 2024 Budget.
- g) Review the processes that were utilized to determine staff salary increases for 2023 and possible motion to adopt the same process for 2024 Budget with percentages to be determined at a later date.
- h) Review county salary survey.

12) Public Works Committee

- a) Consider a motion to direct Borough staff to proceed with the installation of curbs and/or sidewalks at the following locations as well as sending invoices to the property owners for the full cost of the installation of curbs and/or sidewalks plus an administration fee of 10%;
 - i) 834 Wood Street (Work has already begun.)
 - ii) 836 Wood Street (Work has already begun.)
 - iii) 919 Wood Street (Work has already begun.)
 - iv) Iacobucci Property, east side of Pinkerton Road at Locust Lane.
 - v) 307 Locust Lane (southwest corner of Pinkerton Road at Locust Lane)
 - vi) 326 Pinkerton Road
 - vii) 309 N. Angle Street
- b) Consider a motion to adopt Resolution 2023-13, changing the rental fee of all pavilions to \$40.00.
- c) Discussion on 209 Old Market Street swale along with possible motion on how Borough staff is to proceed.

- d) Discussion on curb and sidewalk inspections for 2025 street projects with possible motion on how Borough staff is to proceed.
 - e) Consider a motion to appoint Josh Deering to the Parks and Recreation Advisory Board.
 - f) Consider a motion to direct Borough staff to proceed with sink hole repairs to the sidewalk at the Cresco Labs facility as well as sending invoices to the property owners for the full cost of the installation of curbs and/or sidewalks plus an administration fee of 10%.
- 13) Public Safety Committee
- a) Consider a motion to adopt Ordinance 03-2023, an ordinance to amend the Mount Joy Borough Code of Ordinances, Chapter 255, Vehicles and Traffic, to revise regulations governing parking on Pinkerton Road.
 - b) Consider a motion to approve the request for "Ginger Goudie Memorial 5K" beginning at 10:00 am on October 28, 2023.
 - c) Consider a motion to approve two (2) separate requests for FDMJ Fire Police for the East Petersburg Borough 5K on September 23, 2023, and the Manheim Farm Show Parade on October 11, 2023.
 - d) Consider a motion to authorize the order/purchase of a vehicle for the Police Department.
 - e) Consider a motion to appoint Dr. David Eichler as an alternate to the Civil Service Commission.
- 14) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.
- 15) Any other matter proper to come before Council.
- 16) Authorization to pay bills.
- 17) Meeting and Dates of importance, see the attached calendar.
- 18) Executive Session- to discuss a personnel matter regarding the hiring of an individual for Public Works/Parks Department.
- 19) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, October 2, 2023.

Police Activity Statistics

2023

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	68	20	825	825	566
Feb	105	15	629	1,454	1,069
Mar	105	13	675	2,129	1,654
Apr	69	32	672	2,801	2,340
May	76	31	682	3,483	2,976
June	39	25	680	4,163	3,605
July	20	34	718	4,881	4,270
Aug					4,944
Sept					5,656
Oct					6,377
Nov					7,068
Dec					7,632
TOTAL					7,632

New Detective Cases-July 2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	6	6	7	5	3	4	2	2	18
February	12	6	9	5	3	7	2	0	12
March	11	6	8	7	7	6	2	8	12
April	5	8	6	6	4	6	3	5	12
May	13	2	3	14	5	7	2	2	12
June	10	2	7	3	10	5	5	1	13
July	8	3	20	12	4	9	4	4	7
August	10	12	7	3	3	6	5	2	
September	6	4	6	4	3	7	5	7	
October	6	13	7	6	6	9	5	6	
November	4	10	7	4	10	1	6	14	
December	6	10	9	4	3	5	2	15	

Active Cases	16
Cases at District Attorney's Office	8
Inactive Cases	0



MOUNT JOY POLICE DEPARTMENT

Calls for Service

Year 2023 July

Code	Call for Service	Totals
0510	BURGLARY	2
0619	THEFT ALL OTHERS	4
1130	FRAUD ALL OTHERS	3
1440	CRIMINAL MISCHIEF ALL	7
1711	SEX OFFENSE ALL OTHERS	3
1720	INDECENT EXPOSURE	1
1810	DRUG POSSESSION OFFENSE	2
2020	FAMILY OFF-CHILD ABUSE	5
2040	FAMILY OFFENSES - DOMESTIC	14
2111	DUI-ALCOHOL/UNDER INFL	3
2210	LIQUOR LAWS VIOLATIONS	1
2310	PUBLIC INTOXICATION / DRUNKENNESS	4
2450	NOISE COMPLAINT	1
2485	ALARM ALL OTHERS	2
2640	MUN ORD VIOLATIONS	3
2654	DISTURBANCE	8
2656	THREATS	1
2657	HARASSMENT	2
2660	TRESPASSING	7
2665	FIREWORKS	4
2811	CURFEW-MALE	1
2911	RUNAWAY-MALE	1

4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4020	SUSPICIOUS AUTO	4
4021	SUSPICIOUS ACTIVITY	18
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	3
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	8
4100	ALARMS (FIRE ALARMS)	4
4101	FIRES (ALL WORKING FIRES)	2
4102	ALARM - CARBON MONOXIDE ALARM	1
4510	UNATTENDED DEATHS	2
5004	FOUND ARTICLES	2
5008	LOST ARTICLES	2
5502	BARKING DOG/ANIMAL NOISE	1
5506	LOST / FOUND / STRAY ANIMALS	1
5510	ANIMAL COMPLAINTS ALL	25
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	2
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	6
6303	TRAFFIC OFFENSE ALL OTHER	8
6305	SELECTIVE ENFORCEMENT TRAFFIC	5
6310	TRAFFIC ENFORCE / STOP	49
6335	TRAFFIC HAZARD	4
6336	DISABLED MV	3
6511	PARKING VIOLATION COMPLAINT	13
6602	ABANDONED IMPOUND/TOWAWAY	1
6614	TRAFFIC POST	1

7002	BUILDING CHECK	34
7003	PROPERTY CHECK / AREA CHECK	1
7008	MEDICAL ASSISTANCE	88
7014	OTH PUB SERV/WELFARE CHK	12
7015	ASSIST CITIZEN	20
7025	EMOTIONALLY DISTURBED PERSON (EDP)	2
7502	ASSISTING-FIRE DEPT	1
7504	ASSISTING-OTHER POLICE DP	19
7506	ASSISTING-OTHER AGENCIES	3
7522	ASSISTING OTHER OFFICER	2
8010	WARRANTS-LOCAL	3
9002	ADMINISTRATIVE DUTIES	6
9008	COURT	22
9012	OTHER MAINTENANCE	1
9020	POLICE INFORMATION	47
9021	TRAINING	6
9025	FIELD CONTACT INFORMATION	9
9028	FINGERPRINT	4
9029	CIVIL MATTER	7
9030	SPECIAL DETAIL ASSIGNMENT	4
9034	REPOSSESSION	1
9052	PFA INFORMATION	1
911	911 HANG UP / CHK WELFARE	3
9112	FOOT PATROL	9
9115	FOLLOW UP	133
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	7

9989
9999

CALL BY PHONE
NON-CAT DATA

11
10
718

Grand Total

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 7/1/2023

to Ending Issue Date 7/31/2023

Charge Type: ARREST

Charge	Total
1504 A - USE IMPROP CLASS OF LIC	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A4 - HARASSMENT - COMM. LEWD, THREATENING, ETC. LANG.	1
2709.1 A1 - PA TITLE 18, SECTION CS-2709.1 (A)(1): STALKING.	1
3127 A - INDECENT EXPOSURE	1
3304 A1 - CRIM MISCH/DMG PROP INTENT, RECKLESS, OR NEGLIG	1
3304 A5 - PA TITLE 18, SECTION CS-3304 (A)(5): CRIMINAL MISCHIEF.	1
3307 A3 - INSTITUT'L VAND'LISM EDUC FACIL	1
3503 (B)(1)(I) - DEF TRES ACTUAL COMMUNICATION TO	2
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	2
3802 A2 - DRIVING UNDER THE INFLUENCE-ALC - .08 TO .10	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
3928 A - UNAUTH USE MOTOR/OTHER VEHICLES	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	2
5506 - PA TITLE 18, SECTION CS-5506: LOITERING OR PROWLING AT NIGHT TIME.	1
Total:	19

Charge Type: COMPLAINT

Charge	Total
116.6 - CURFEW	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
2709 A4 - HARASSMENT - COMM. LEWD, THREATENING, ETC. LANG.	1
3503 (B)(1)(I) - DEF TRES ACTUAL COMMUNICATION TO	2
3929 A1 - RETAIL THEFT	5
5503 A1 - DISORDERLY CONDUCT ENGAGE IN FIGHTING	3
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	2
Total:	15

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 7/1/2023

to Ending Issue Date 7/31/2023

Charge	Total
1301 A - DR UNREGIST VEH	4
1786 F - OPER VEH W/O REQ'D FINANC RESP	1
1371 - 1371 A - Veh Reg Suspended	2
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	2
3111 - 3111 A - Obedience to Traffic-Control Devices	1
3361 - 3361 - Driving at Safe Speed	1
3362 - -	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	5
4706 - 4706 C5 - Evidence Of Emission Inspection	3
Total:	20

8c

FDMJ Monthly Incident Report Summary July 2023

Responded to 54 alarms for the month of July 2023 – 337 total alarms for 2023.

Time in service for month: 35 hours and 42 minutes

Average manpower per incident: 9 members per call for month - (6a-4p 31 calls/7 members per call) – response time – 4 min & 52 sec. and arrival time - 10 min & 3 sec. (w/FP calls)

Total Man-hours: 280 hours & 46 minutes

Calls by Municipality First Due: 35 first due alarms – 19 mutual aid alarms

- Mount Joy Borough - 18
- Rapho Township -11
- Mount Joy Township – 2
- East Donegal Township – 4

Apparatus used:

- Engine 75-1 - 20
- Engine 75-2 - 12
- Truck 75 - 19
- Squad 75-1 - 4
- Traffic 75 – 13
- POV (Fire Police) - 17
- Duty Chief Vehicle - 14
- Duty Officer Vehicle – 28

Property pre-incident value: \$ 400,000.00

Property fire loss: \$20,000.00

Property post incident saved: \$380,000.00

2023 FDMJ responded to a call on average every - 15 hours & 5 minutes

Total Training hours of 32 members trained for 232 hours & 15 minutes

Fire Prevention Details – 2 smoke detector installations and 3 pre-plan events for the month of July

Community Service Details for the month – FDMJ members attended 5 meetings (department/municipality), 32 duty crew events and 1 knox box inspection for July

Notable First Due Calls: -

- 7/22 – EDT – Florin Ave – Dwelling fire – kitchen - \$20,000.00 fire loss

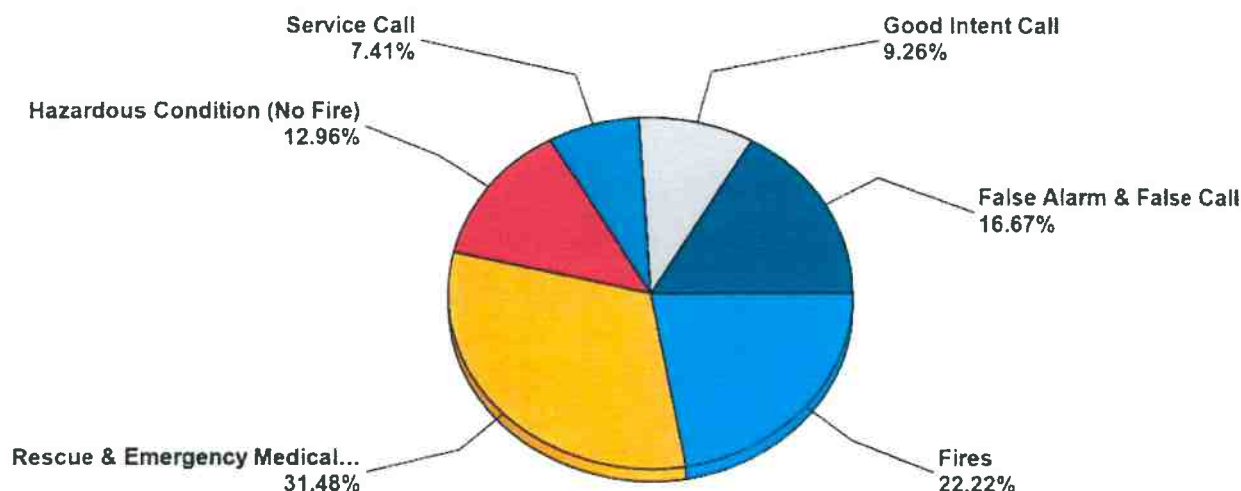
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:07:08 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	22.22%
Rescue & Emergency Medical Service	17	31.48%
Hazardous Condition (No Fire)	7	12.96%
Service Call	4	7.41%
Good Intent Call	5	9.26%
False Alarm & False Call	9	16.67%
TOTAL	54	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	9	16.67%
142 - Brush or brush-and-grass mixture fire	2	3.7%
170 - Cultivated vegetation, crop fire, other	1	1.85%
311 - Medical assist, assist EMS crew	3	5.56%
321 - EMS call, excluding vehicle accident with injury	1	1.85%
322 - Motor vehicle accident with injuries	8	14.81%
324 - Motor vehicle accident with no injuries.	3	5.56%
341 - Search for person on land	1	1.85%
352 - Extrication of victim(s) from vehicle	1	1.85%
412 - Gas leak (natural gas or LPG)	3	5.56%
413 - Oil or other combustible liquid spill	1	1.85%
460 - Accident, potential accident, other	1	1.85%
461 - Building or structure weakened or collapsed	1	1.85%
471 - Explosive, bomb removal (for bomb scare, use 721)	1	1.85%
540 - Animal problem, other	1	1.85%
551 - Assist police or other governmental agency	2	3.7%
553 - Public service	1	1.85%
600 - Good intent call, other	2	3.7%
611 - Dispatched & cancelled en route	1	1.85%
622 - No incident found on arrival at dispatch address	1	1.85%
651 - Smoke scare, odor of smoke	1	1.85%
710 - Malicious, mischievous false call, other	1	1.85%
736 - CO detector activation due to malfunction	1	1.85%
741 - Sprinkler activation, no fire - unintentional	1	1.85%
743 - Smoke detector activation, no fire - unintentional	2	3.7%
745 - Alarm system activation, no fire - unintentional	4	7.41%
TOTAL INCIDENTS:	54	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:01:31 AM

Incident Statistics

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		17	
FIRE		37	
TOTAL		54	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$400,000.00		\$20,000.00	
CO CHECKS			
736 - CO detector activation due to malfunction		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		20	
Aid Received		10	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		7.41	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:07:45	0:10:34	
AVERAGE FOR ALL CALLS		0:10:03	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:03:02	0:05:22	
AVERAGE FOR ALL CALLS		0:04:52	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		39:58	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

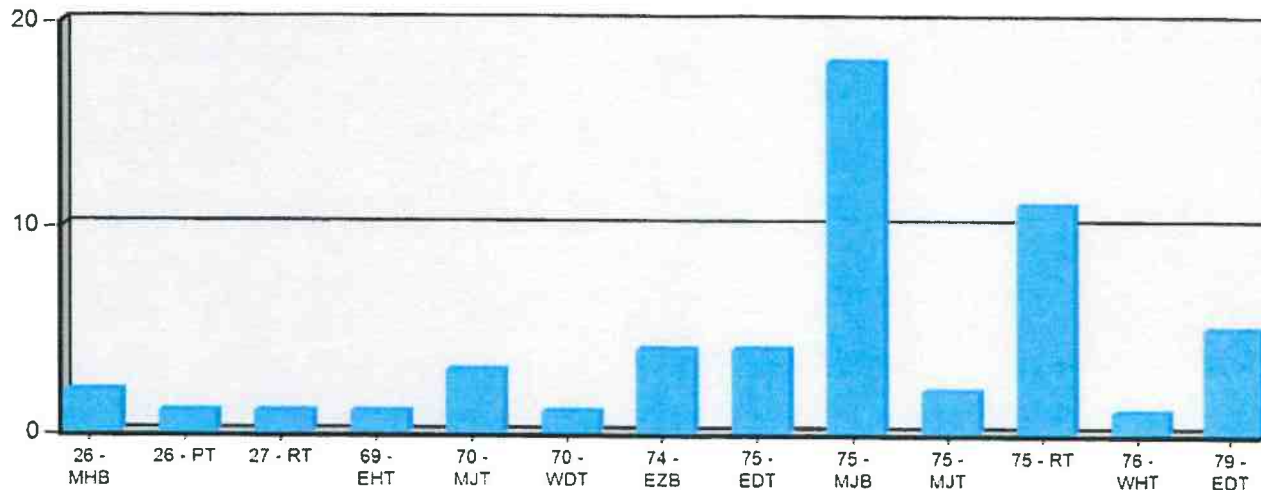
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:00:26 AM

Incident Count per Zone for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023



ZONE	# INCIDENTS
26 - MHB - 26 Manheim Borough	2
26 - PT - 26 Penn Township	1
27 - RT - 27 Rapho Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	3
70 - WDT - 70 West Donegal Township	1
74 - EZB - 74 Elizabethtown Borough	4
75 - EDT - 75 East Donegal Township	4
75 - MJB - 75 Mount Joy Borough	18
75 - MJT - 75 Mount Joy Township	2
75 - RT - 75 Rapho Township	11
76 - WHT - 76 West Hempfield Township	1
79 - EDT - 79 East Donegal Township	5

TOTAL: 54

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



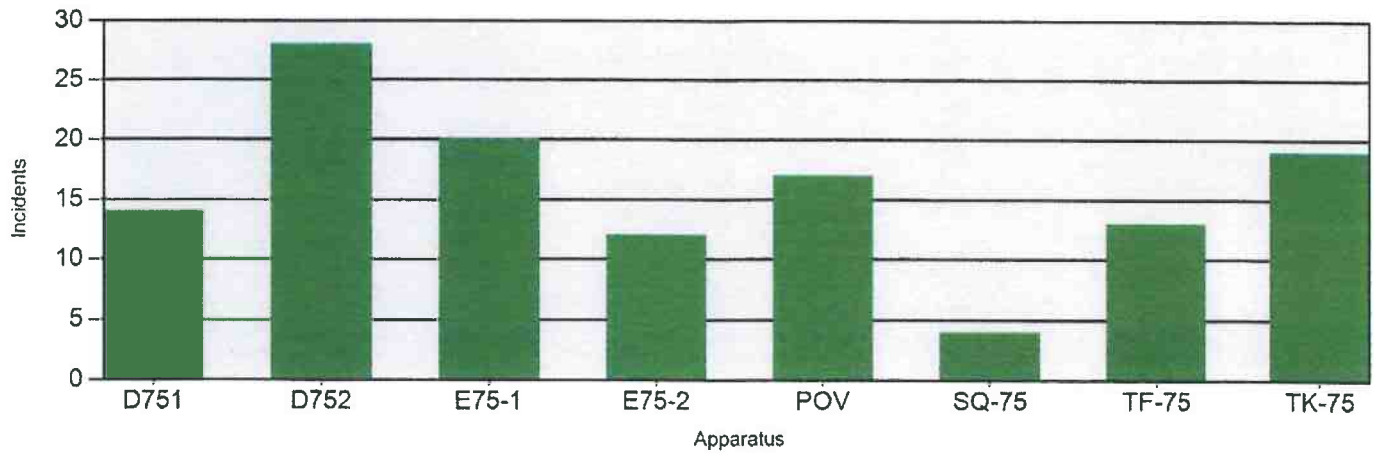
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:10:30 AM

Incident Count per Apparatus for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023



APPARATUS	# of INCIDENTS
D751	14
D752	28
E75-1	20
E75-2	12
POV	17
SQ-75	4
TF-75	13
TK-75	19

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:12:08 AM

Incident Count with Man-Hours per Zone for Date Range
Incident Type(s): All Incident Types | Start Date: 07/01/2023 | End Date: 07/31/2023

ZONE	INCIDENT COUNT	MAN-HOURS
26 - MHB - 26 Manheim Borough	2	13:28
26 - PT - 26 Penn Township	1	4:10
27 - RT - 27 Rapho Township	1	57:45
69 - EHT - 69 East Hempfield Township	1	0:44
70 - MJT - 70 Mount Joy Township	3	5:19
70 - WDT - 70 West Donegal Township	1	2:01
74 - EZB - 74 Elizabethtown Borough	4	62:01
75 - EDT - 75 East Donegal Township	4	11:48
75 - MJB - 75 Mount Joy Borough	18	57:24
75 - MJT - 75 Mount Joy Township	2	5:23
75 - RT - 75 Rapho Township	11	41:09
76 - WHT - 76 West Hempfield Township	1	2:33
79 - EDT - 79 East Donegal Township	5	17:03
TOTAL	54	280:46

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



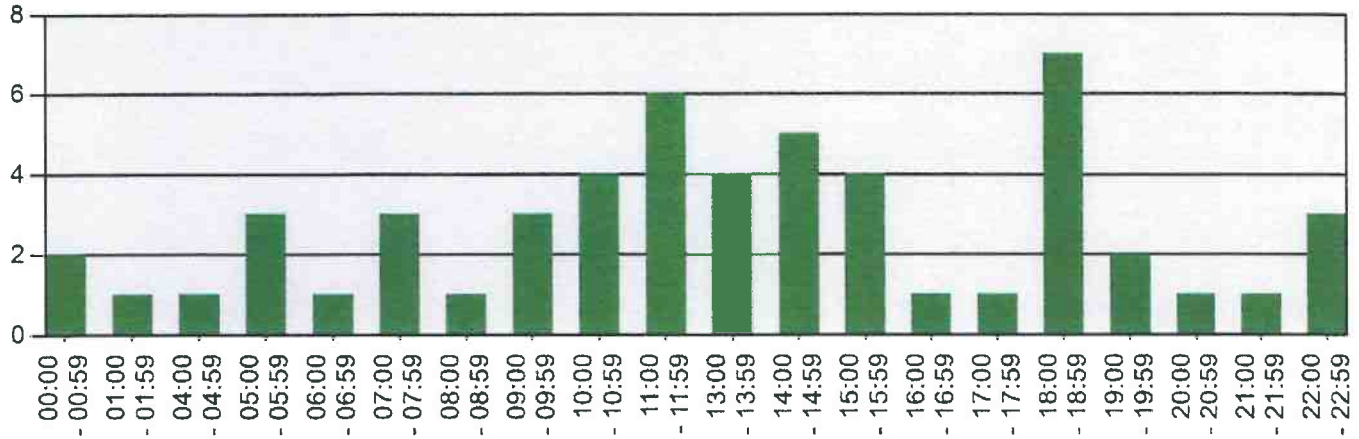
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:13:11 AM

Incidents by Hour for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023



Hour	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	1
04:00 - 04:59	1
05:00 - 05:59	3
06:00 - 06:59	1
07:00 - 07:59	3
08:00 - 08:59	1
09:00 - 09:59	3
10:00 - 10:59	4
11:00 - 11:59	6
13:00 - 13:59	4
14:00 - 14:59	5
15:00 - 15:59	4
16:00 - 16:59	1
17:00 - 17:59	1
18:00 - 18:59	7
19:00 - 19:59	2
20:00 - 20:59	1
21:00 - 21:59	1
22:00 - 22:59	3

Only REVIEWED incidents included



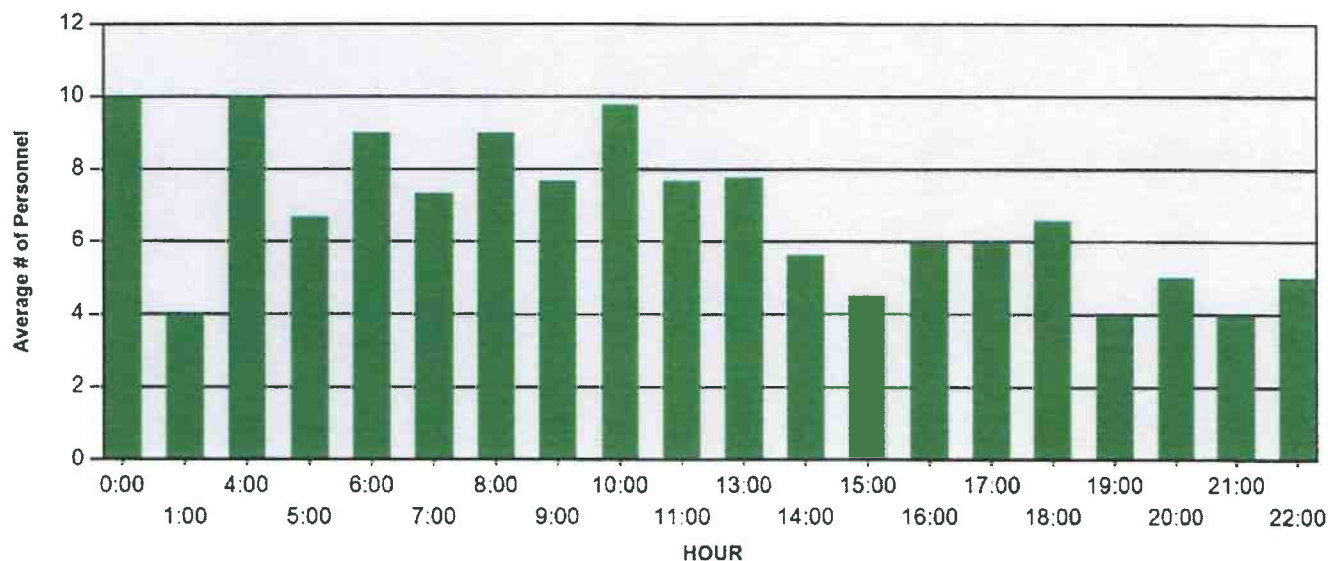
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:13:31 AM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023



Hour	Avg. # Personnel
00:00 - 00:59	10.00
01:00 - 01:59	4.00
04:00 - 04:59	10.00
05:00 - 05:59	6.67
06:00 - 06:59	9.00
07:00 - 07:59	7.33
08:00 - 08:59	9.00
09:00 - 09:59	7.67
10:00 - 10:59	9.75
11:00 - 11:59	7.67
13:00 - 13:59	7.75
14:00 - 14:59	5.60
15:00 - 15:59	4.50
16:00 - 16:59	6.00
17:00 - 17:59	6.00
18:00 - 18:59	6.57
19:00 - 19:59	4.00
20:00 - 20:59	5.00
21:00 - 21:59	4.00
22:00 - 22:59	5.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



Fire Department Mount Joy

Mount Joy, PA

This report was generated on 8/6/2023 9:12:40 AM

Losses for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

TOTAL INCIDENTS		TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1		\$20,000.00	\$0.00	\$20,000.00	\$20,000.00

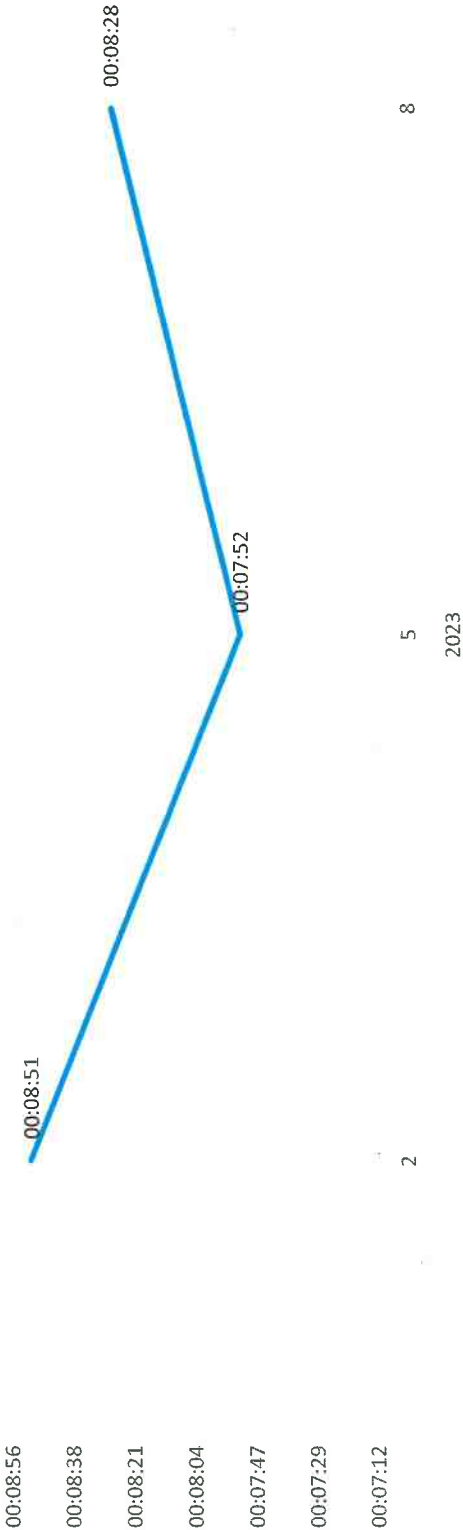
INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2023-317	07/22/2023	111 - Building fire	\$20,000.00	\$0.00	\$20,000.00	100.00%

Only REVIEWED incidents included



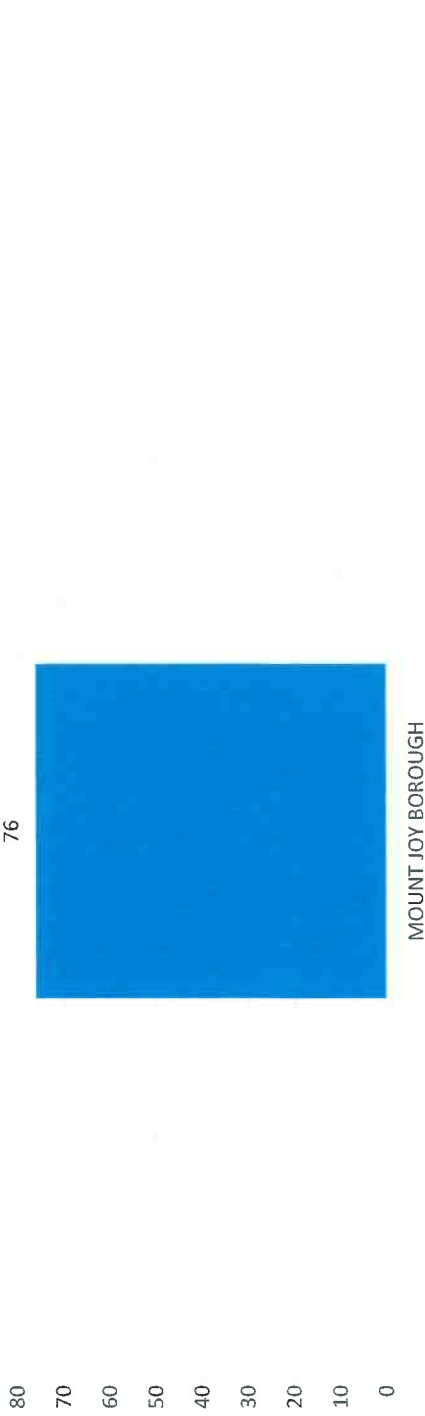
Penn State Health Life Lion, LLC
August 2023

Response Time (Dispatch to OnScene)

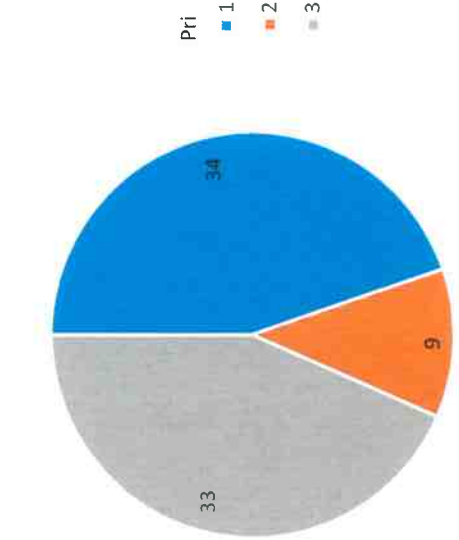


Penn State Health Life Lion, LLC
August 2023

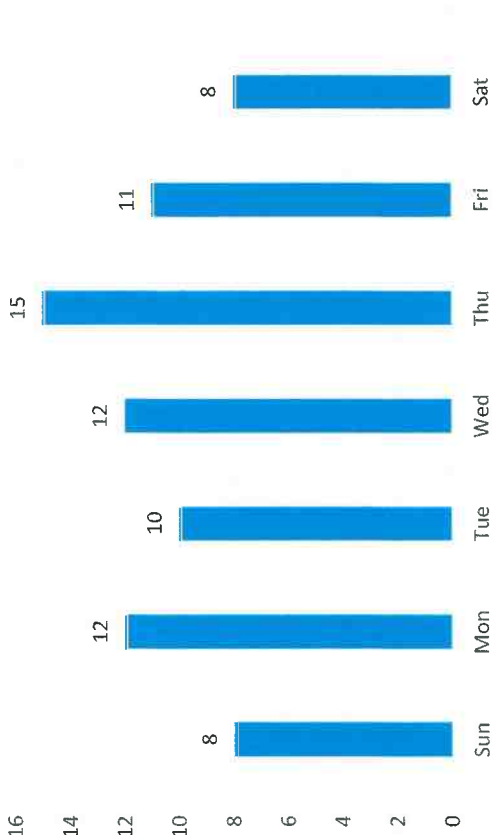
Total Calls by Municipality



Total Calls by Priority



Total Calls by Day of the Week

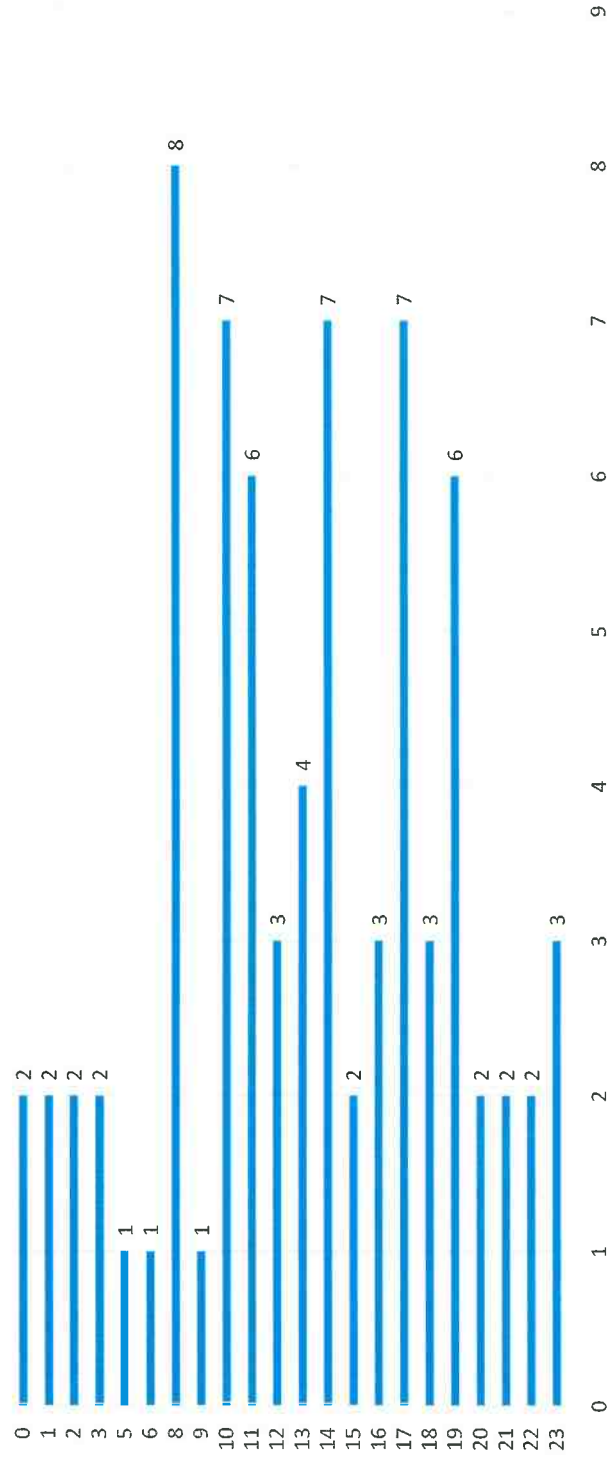


Total Calls by First Unit Dispatched



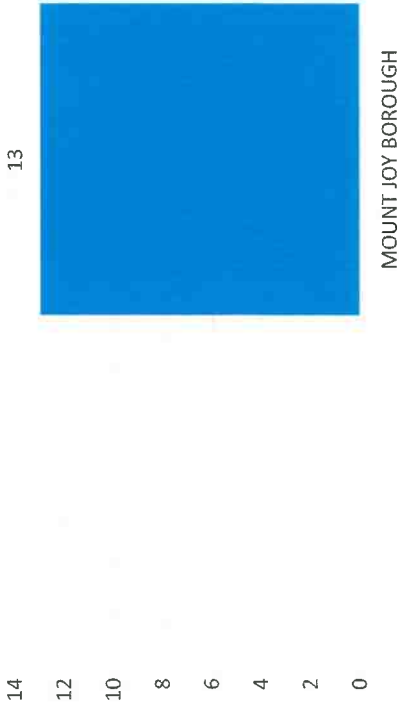
Penn State Health Life Lion, LLC
August 2023

Total Calls by Hour

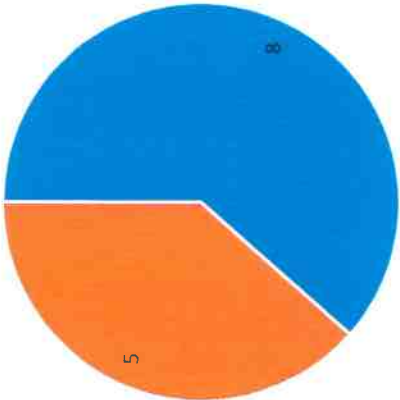


Penn State Health Life Lion, LLC
Covered Incidents
August 2023

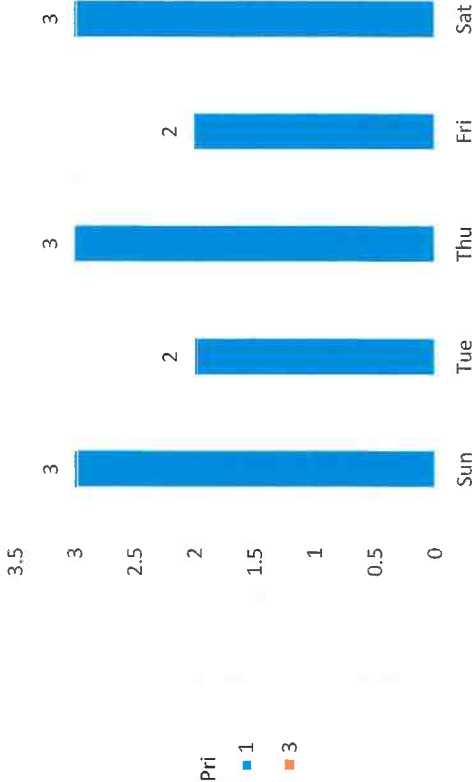
Total Calls by Municipality



Total Calls by Pri

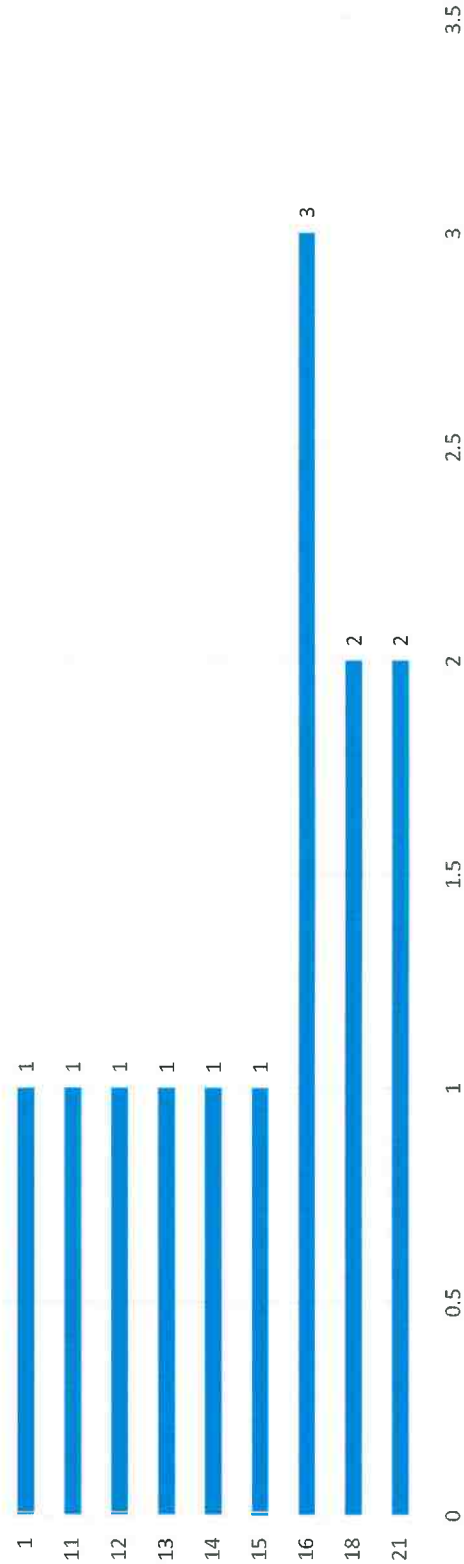


Total Calls by Day of the Week

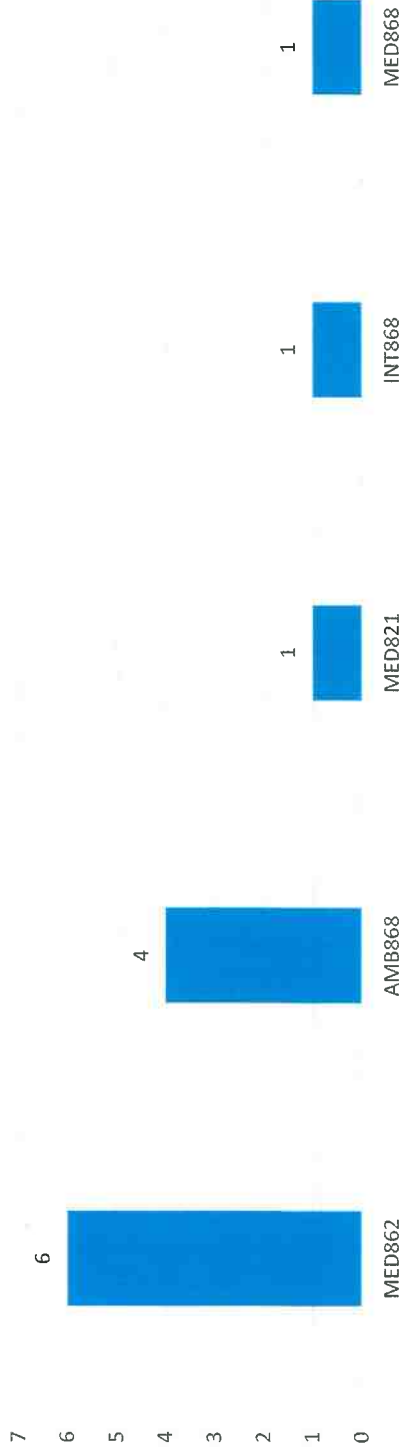


Penn State Health Life Lion, LLC
Covered Incidents
August 2023

Total Calls by Hour



Total Calls by First Unit Dispatched



Northwest EMS Inc.
Agency Incident Report, January - August 2023
Mount Joy Borough

8e

JANUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2301001243	BACK PAIN-SICK-CLASS 1	3051	1	703 SQUARE ST	01/02/2023 10:14:50	recalled			
2301003068	UNKNOWN EMS-PERSON DOWN-CLASS 2	3322	2	308 SASSAFRAS ALY	01/03/2023 20:12:04	refusal		77	
2301003612	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/04/2023 10:36:02	transport	lanc	77	
2301004904	SICK PERSON-CLASS 3	3263	3	130 FARMINGTON WAY	01/05/2023 10:14:25	transport	lgh	77	
2301005982	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/06/2023 08:05:00	recalled			
2301007359	ABDOMINAL PAIN-SICK-CLASS 1I	3012	1	1001 CORNERSTONE DR	01/07/2023 11:26:30	transport	lanc	77	
2301007571	MEDICAL ALARM-CLASS 3	3909	3	333 FLORIN AVE	01/07/2023 14:54:22	no pt		77	
2301009019	UNCON PERSON-CLASS 1	3311	1	330 LOCUST LN	01/09/2023 02:32:49	transport	lgh	77	
2301009637	FALL-INJURED-CLASS 3	3173	3	951 WOOD ST	01/09/2023 14:22:05	transport	hmc	77	
2301010051	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 COLUMBIA AVE	01/09/2023 20:27:46	cx			
2301015367	HEMORRHAGE-CLASS 1	3211	1	345 FLORIN AVE	01/14/2023 10:44:55	transport	lgh	77	
2301015435	SICK PERSON-CLASS 3	3263	3	506 BERNHARD AVE	01/14/2023 11:49:54	transport	lgh	77	
2301017224	SICK PERSON-CLASS 1	3261	1	520 GLENN AVE	01/16/2023 08:16:09	cx			
2301017895	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	01/16/2023 17:42:19	transport	lititz	77	
2301018462	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	303 CHOCOLATE AVE	01/17/2023 08:43:10	transport	lgh	77	
2301018736	BREATHING PROBLEM-CLASS 1	3061	1	1071 DONEGAL SPRINGS RD	01/17/2023 12:09:53	transport	lgh	77	
2301022765	CHEST PAINS-CLASS 1	3101	1	607 HEARTHSTONE LN	01/20/2023 16:40:09	transport	lgh		77
2301024848	SICK PERSON-CLASS 3	3263	3	501 MARTIN AVE	01/22/2023 17:12:02	recalled			
2301024860	HEMORRHAGE-CLASS 1	3211	1	81 E MAIN ST	01/22/2023 17:18:28	transport	lanc	77	
2301026606	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	01/24/2023 09:11:28	transport	lanc	77	
2301028540	BREATHING PROBLEM-CLASS 1	3061	1	803 DONEGAL SPRINGS RD	01/25/2023 17:52:31	cx		77	
2301030283	BREATHING PROBLEM-CLASS 1	3061	1	340 SASSAFRAS TER	01/27/2023 07:52:32	cx			
2301030463	SICK PERSON-CLASS 1	3261	1	515 CREEKSIDE LN	01/27/2023 10:31:07	recalled			
2301033009	TRAUMATIC-INJURED-CLASS 1	3301	1	330 SASSAFRAS TER	01/29/2023 15:12:31	transport	lgh	77	
2301033082	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	01/29/2023 17:05:26	transport	lanc	77	
2301033786	BUILDING-COMMERCIAL-INDUSTRIAL-1A	2147	3	903 SQUARE ST	01/30/2023 10:25:12	recalled			

18 Class 1
 1 Class 2
 7 Class 3

 26 Total dispatches
 9 cancelled/recalled

 17 Total cover calls/assists

Total dispatches for Jan - Aug 2023: 184
 Total covers/assists for Jan - Aug 2023: 116

Northwest EMS Inc.
Agency Incident Report, January - August 2023
Mount Joy Borough

FEBRUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2302000929	VEHICLE ACCIDENT-CLASS 2	2603	2	NEW HAVEN ST / W HENRY ST	02/01/2023 17:30:33	recalled			
2302001070	STROKE-CVA-CLASS 1I	3282	1	229 SCHOOL LN	02/01/2023 19:46:29	recalled			
2302002756	BREATHING PROBLEM-CLASS 1	3061	1	15 MOUNT JOY ST	02/03/2023 10:00:33	transport	lanc	77	
2302006267	BUILDING-HIGH OCCUPANCY-1A	2162	3	5 E DONEGAL ST	02/06/2023 15:21:58	standby		77	
2302010196	CO INHALATION-CLASS 1	2019	1	720 HILL ST	02/09/2023 17:31:51	recalled			
2302014457	PUBLIC SERVICE-EMS-CLASS 3	3911	3	341 RICHLAND LN	02/13/2023 11:15:53	no pt		77	
2302017726	SICK PERSON-CLASS 3	3263	3	614 HEARTHSTONE LN	02/15/2023 22:55:33	transport	lgh	77	
2302017971	HEART PROBLEM-CLASS 1	3191	1	507 HILL ST	02/16/2023 07:31:46	recalled			
2302018557	FALL-INJURED-CLASS 3	3173	3	203 SAGE CT	02/16/2023 14:56:23	transport	lanc	77	
2302019095	SICK PERSON-CLASS 3	3263	3	720 BERNHARD AVE	02/17/2023 02:21:34	transport	lanc	77	
2302020060	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	542 MARTIN AVE	02/17/2023 19:38:36				
2302021326	HEART PROBLEM-CLASS 1	3191	1	340 SASSAFRAS TER	02/18/2023 23:41:18	transport	lgh	77	
2302021539	BREATHING PROBLEM-CLASS 1	3061	1	562 UNION SCHOOL RD	02/19/2023 07:15:50	cx			
2302022324	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	02/19/2023 22:15:52	refusal		77	
2302024445	BREATHING PROBLEM-CLASS 1	3061	1	14 NEW ST	02/21/2023 17:49:03	recalled			
2302025315	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/22/2023 13:50:51	recalled			
2302026563	SICK PERSON-CLASS 1	3261	1	382 S MARKET AVE	02/23/2023 14:34:17	recalled			
2302027980	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	02/24/2023 15:16:21	transport	lgh	77	
2302027997	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	02/24/2023 15:29:34	transport	lanc	77	
2302030120	SICK PERSON-CLASS 3	3263	3	200 WATERS EDGE DR	02/26/2023 14:27:00	transport	hmc	77	
2302030324	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/26/2023 18:40:45	transport	lgh	77	
2302032418	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	02/28/2023 13:54:09	transport	lgh	77	

10 Class 1
2 Class 2
10 Class 3

22 Total dispatches
9 cancelled/recalled

13 Total cover calls/assists

MARCH

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2303001968	SICK PERSON-CLASS 3	3263	3	703 SQUARE ST	03/02/2023 14:52:16	transport	hmc	77	
2303003906	FALL-INJURED-CLASS 2	3172	2	127 BAYBERRY DR	03/04/2023 09:06:36	refusal		77	
2303005202	PREGNANCY-MATERNITY-CLASS 1	3241	1	198 N MELHORN DR	03/05/2023 13:13:24				
2303006242	SICK PERSON-CLASS 3	3263	3	110 W MAIN ST	03/06/2023 13:28:50	transport	other		77
2303007346	CONVULSION-SEIZURE-CLASS 1	3121	1	15 MOUNT JOY ST	03/07/2023 12:46:23	transport	lanc	77	
2303009527	SICK PERSON-CLASS 1	3261	1	274 W MAIN ST	03/09/2023 09:23:37	recalled			
2303011152	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	03/10/2023 16:43:24	recalled			
2303011230	STROKE-CVA-CLASS 1	3281	1	210 GRANDVIEW CIR	03/10/2023 17:45:00	transport	lgh	77	
2303013751	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	03/13/2023 11:02:03	recalled			
2303014366	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:02:39	transport	lgh	77	
2303014401	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:38:07	no pt		77	
2303018010	FALL-INJURED-CLASS 1	3171	1	81 E MAIN ST	03/16/2023 16:53:18	recalled			
2303019220	ALLERGIC REACTION-CLASS 1I	3024	1	116 COLUMBIA AVE	03/17/2023 16:01:47	refusal		77	
2303019661	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	03/17/2023 22:14:47	cx			
2303019883	BREATHING PROBLEM-CLASS 1	3061	1	358 SASSAFRAS TER	03/18/2023 03:41:02	cx			
2303021762	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	309 N ANGLE ST	03/19/2023 20:56:21				
2303028782	UNCON PERSON-CLASS 1	3311	1	205 W MAIN ST	03/25/2023 15:09:16	transport	lanc	77	
2303029628	UNCON PERSON-CLASS 1	3311	1	1050 W MAIN ST	03/26/2023 13:03:14	transport	lititz	77	
2303029779	SICK PERSON-CLASS 1	3261	1	703 SQUARE ST	03/26/2023 15:40:12	transport	lgh		77
2303030807	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	680 WOOD ST	03/27/2023 14:12:15	transport	hmc		77
2303036109	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	03/31/2023 19:50:03	transport	lgh	77	

13 Class 1
1 Class 2
7 Class 3

21 Total dispatches
7 cancelled/recalled

14 Total cover calls/assists

Northwest EMS Inc.
Agency Incident Report, January - August 2023
Mount Joy Borough

APRIL

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2304001623	SICK PERSON-CLASS 3	3263	3	274 W MAIN ST	04/02/2023 12:38:59	transport	lanc	77	
2304004291	CONVULSION-SEIZURE-CLASS 1	3121	1	1008 CORNERSTONE DR	04/04/2023 15:33:40	transport	lgh		77
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc	77	
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc	77	
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc	77	
2304006725	CHEST PAINS-CLASS 1	3101	1	461 S PLUM ST	04/06/2023 12:12:22	recalled			
2304010231	SICK PERSON-CLASS 1	3261	1	614 HEARTHSTONE LN	04/09/2023 15:05:12	transport	lgh	77	
2304012493	HEMORRHAGE-CLASS 1	3211	1	607 HEARTHSTONE LN	04/11/2023 11:41:44	transport	lgh		77
2304016379	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	04/14/2023 08:34:46	transport	lgh		77
2304020770	SICK PERSON-CLASS 3	3263	3	201 LEFEVER RD	04/17/2023 15:03:20	recalled			
2304022931	STROKE-CVA-CLASS 1	3281	1	1000 E MAIN ST	04/19/2023 10:15:08	recalled			
2304025470	PREGNANCY-MATERNITY-CLASS 2	3242	2	304 SASSAFRAS TER	04/21/2023 08:31:09	transport	other	77	
2304025650	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	04/21/2023 10:46:40	recalled			
2304026106	CHOKING-CLASS 1	3111	1	755 TERRACE AVE	04/21/2023 16:01:31	refusal		77	
2304026418	STROKE-CVA-CLASS 1I	3282	1	607 HEARTHSTONE LN	04/21/2023 19:30:44	transport	lgh	77	
2304028169	UNCON PERSON-CLASS 1	3311	1	4 HARVESTVIEW SOUTH	04/23/2023 01:02:49	recalled			
2304028522	BACK PAIN-SICK-CLASS 1	3051	1	404 BIRCHLAND AVE	04/23/2023 11:40:39	transport	lanc		77
2304032836	PSYCHIATRIC-EMOTIONAL-CLASS 1	3251	1	75 E MAIN ST	04/27/2023 03:51:56	cx			
2304033258	FALL-INJURED-CLASS 1	3171	1	100 S JACOB ST	04/27/2023 11:59:06	transport	lgh	77	
2304036199	SICK PERSON-CLASS 1	3261	1	454 W MAIN ST	04/29/2023 21:48:42	transport	lanc	77	

14 Class 1
4 Class 2
2 Class 3

20 Total dispatches
6 cancelled/recalled

14 Total cover calls/assists

MAY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2305004743	CHEST PAINS-CLASS 1	3101	1	829 HILL ST	05/04/2023 17:08:54	transport	lgh	77	
2305004899	SICK PERSON-CLASS 1	3261	1	715 ARBOR ROSE AVE	05/04/2023 19:52:25	transport	lititz	77	
2305005987	FALL-INJURED-CLASS 3	3173	3	411 HARVESTVIEW NORTH	05/05/2023 17:44:54	recalled			
2305007993	PREGNANCY-MATERNITY-CLASS 1	3241	1	359 SASSAFRAS TER	05/07/2023 12:21:06	cx			
2305008005	HEART PROBLEM-CLASS 1	3191	1	411 HARVESTVIEW NORTH	05/07/2023 12:33:35	transport	lgh	77	
2305009135	VEHICLE ACCIDENT-ENTRAPMENT	2606	1	N ANGLE ST / W MAIN ST	05/08/2023 12:30:16	cx			
2305011198	CHEST PAINS-CLASS 1	3101	1	117 N MARKET ST	05/10/2023 06:14:15	recalled			
2305013338	CONVULSION-SEIZURE-CLASS 1	3121	1	789 E MAIN ST	05/11/2023 20:42:24	recalled			
2305014295	CHEST PAINS-CLASS 1	3101	1	1071 DONEGAL SPRINGS RD	05/12/2023 15:27:23	refusal		77	
2305014682	SICK PERSON-CLASS 3	3263	3	101 W MAIN ST	05/12/2023 21:20:06	transport	lanc	77	
2305020452	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	05/17/2023 15:15:25	transport	lgh	77	
2305022974	UNCON PERSON-CLASS 1	3311	1	612 HEARTHSTONE LN	05/19/2023 14:48:01	transport	lanc	77	
2305023113	CONVULSION-SEIZURE-CLASS 1	3121	1	308 MERCHANT AVE	05/19/2023 16:21:21	transport	hmc	77	
2305026169	SICK PERSON-CLASS 1	3261	1	951 WOOD ST	05/22/2023 11:24:10	recalled			
2305026201	BREATHING PROBLEM-CLASS 1	3061	1	789 E MAIN ST	05/22/2023 11:52:37	recalled			
2305029684	VEHICLE ACCIDENT-CLASS 1	2601	1	48 E MAIN ST	05/25/2023 01:03:51	recalled			
2305033910	STROKE-CVA-CLASS 1	3281	1	829 BRUCE AVE	05/28/2023 13:40:45	cx			
2305034729	CARDIAC ARREST-CLASS 1	3091	1	232 WELDON ALY	05/29/2023 10:02:31	cx		77	
2305035708	HEMORRHAGE-CLASS 1I	3214	1	216 E DONEGAL ST	05/30/2023 07:55:03	no pt		77	

16 Class 1
0 Class 2
3 Class 3

19 Total dispatches
9 cancelled/recalled

10 Total cover calls/assists

Northwest EMS Inc.
Agency Incident Report, January - August 2023
Mount Joy Borough

JUNE

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2306001267	BREATHING PROBLEM-CLASS 1	3061	1	100 S JACOB ST	06/01/2023 21:26:41	recalled			
2306001277	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	06/01/2023 21:40:31	transport	lgh	77	
2306005585	UNCON PERSON-CLASS 3	3313	3	951 WOOD ST	06/05/2023 10:10:11	transport	lanc	77	
2306005607	CHEST PAINS-CLASS 1	3101	1	124 E DONEGAL ST	06/05/2023 10:24:26	refusal		77	
2306005616	SICK PERSON-CLASS 1	3261	1	201 MOUNT JOY ST	06/05/2023 10:28:50	recalled			
2306005650	FALL-INJURED-CLASS 2	3172	2	773 E MAIN ST	06/05/2023 10:53:21	refusal		77	
2306012041	UNCON PERSON-CLASS 1	3311	1	454 W MAIN ST	06/10/2023 15:06:14	transport	lanc	77	
2306012163	CARDIAC ARREST-CLASS 1	3091	1	710 ARBOR ROSE AVE	06/10/2023 17:14:19	doa		77	
2306013123	HEMORRHAGE-CLASS 1	3211	1	15 MOUNT JOY ST	06/11/2023 13:05:52	cx			
2306013347	UNCON PERSON-CLASS 1	3311	1	301 MANHEIM ST	06/11/2023 16:56:11	cx			
2306013372	CONVULSION-SEIZURE-CLASS 1	3121	1	441 W MAIN ST	06/11/2023 17:24:03	refusal		77	
2306015513	SICK PERSON-CLASS 1	3261	1	330 E MAIN ST	06/13/2023 13:32:54	recalled			
2306018391	RESCUE-LEVEL 1	2409	1	15 NEW ST	06/15/2023 19:59:42	recalled			
2306019941	FALL-INJURED-CLASS 3	3173	3	4 HARVESTVIEW SOUTH	06/17/2023 05:41:20	no pt		77	
2306023027	ABDOMINAL PAIN-SICK-CLASS 1	3012	1	311 HARVESTVIEW NORTH	06/19/2023 18:51:37	transport	lanc	77	
2306023555	CHEST PAINS-CLASS 1	3101	1	128 BAYBERRY DR	06/20/2023 08:22:53	recalled			
2306023586	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	06/20/2023 08:51:26	transport	lititz	77	
2306024448	SICK PERSON-CLASS 3	3263	3	510 GLENN AVE	06/20/2023 20:52:05	transport	lanc	77	
2306024991	CARDIAC ARREST-CLASS 1	3091	1	1004 ASHWORTH ST	06/21/2023 10:03:31	cx			
2306028417	BREATHING PROBLEM-CLASS 1	3061	1	125 CHARLAN BLVD	06/24/2023 03:33:31	cx			
2306028768	CONVULSION-SEIZURE-CLASS 1	3121	1	1184 ANDERSON FERRY RD	06/24/2023 11:55:13	refusal		77	
2306028898	PUBLIC SERVICE-EMS-CLASS 3	3911	3	352 MARIETTA AVE	06/24/2023 13:48:44	no pt		77	
2306029052	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	06/24/2023 16:04:10	refusal		77	
2306030127	SICK PERSON-CLASS 1	3261	1	538 UNION SCHOOL RD	06/25/2023 16:05:45	transport	lanc	77	
2306030525	BREATHING PROBLEM-CLASS 1	3061	1	110 LEFEVER RD	06/25/2023 23:25:16	recalled			
2306034747	OVERDOSE-POISONING-CLASS 1	3231	1	110 W MAIN ST	06/29/2023 10:54:27	recalled			
2306035930	CHEST PAINS-CLASS 1	3101	1	807 E MAIN ST	06/30/2023 09:17:10	cx			

21 Class 1

2 Class 2

4 Class 3

27 Total dispatches

12 cancelled/recalled

15 Total cover calls/assists

Northwest EMS Inc.
Agency Incident Report, January - August 2023
Mount Joy Borough

JULY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2307001674	VEHICLE ACCIDENT-CLASS 1	2601	1	DONEGAL SPRINGS RD / MUSSEY RD	07/02/2023 15:12:53	recalled			
2307005913	PSYCHIATRIC-EMOTIONAL-CLASS 1	3251	1	454 W MAIN ST	07/06/2023 01:53:04	transport	lgh		77
2307007922	UNCON PERSON-CLASS 1	3311	1	143 CHERRY AVE	07/07/2023 15:50:15	transport	lgh	77	
2307009795	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 W DONEGAL ST	07/09/2023 03:46:30	cx			
2307010081	SICK PERSON-CLASS 1	3261	1	48 E MAIN ST	07/09/2023 11:55:30	transport	lanc	77	
2307010180	UNCON PERSON-CLASS 1	3311	1	639 DONEGAL SPRINGS RD	07/09/2023 13:41:49	transport	lgh		77
2307011389	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	07/10/2023 13:17:35	transport	lgh	77	
2307012601	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	07/11/2023 13:15:17	transport	lgh		
2307014046	SICK PERSON-CLASS 1	3261	1	15 MOUNT JOY ST	07/12/2023 14:59:29	transport	lanc	77	
2307015163	UNCON PERSON-CLASS 1	3311	1	607 HEARTHSTONE LN	07/13/2023 13:06:37	recalled			
2307016932	PUBLIC SERVICE-EMS-CLASS 3	3911	3	4 HARVESTVIEW SOUTH	07/14/2023 21:36:10	no pt		77	
2307018827	FALL-INJURED-CLASS 3	3173	3	1031 W MAIN ST	07/16/2023 14:31:00	refusal		77	
2307019222	FALL-INJURED-CLASS 3	3173	3	4 HARVESTVIEW SOUTH	07/16/2023 22:11:53	refusal		77	
2307019820	UNCON PERSON-CLASS 1	3311	1	1001 E MAIN ST	07/17/2023 12:08:49	recalled			
2307020922	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	07/18/2023 10:11:42	recalled			
2307021932	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	07/19/2023 02:47:35	transport	lgh		
2307022998	CHEST PAINS-CLASS 1	3101	1	951 WOOD ST	07/19/2023 21:19:30	transport	lanc		77
2307023461	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	07/20/2023 10:31:29	recalled			
2307023511	FALL-INJURED-CLASS 3	3173	3	155 N MELHORN DR	07/20/2023 11:12:57	recalled			
2307025037	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	07/21/2023 14:48:40	transport	lgh	77	
2307025929	DIABETIC-CLASS 1I	3132	1	44 E MAIN ST	07/22/2023 10:30:52	cx			
2307026895	UNKNOWN EMS-PERSON DOWN-CLASS 1	3321	1	33 W MAIN ST	07/23/2023 08:11:05	transport	lanc	77	
2307028781	UNCON PERSON-CLASS 1	3311	1	112 E MAIN ST	07/24/2023 19:54:04	transport	lanc	77	
2307032354	STROKE-CVA-CLASS 1I	3282	1	1001 CORNERSTONE DR	07/27/2023 14:43:36	transport	lgh	77	
2307035576	SICK PERSON-CLASS 1	3261	1	231 WATERS EDGE DR	07/30/2023 00:26:28	transport	lgh	7	

20 Class 1
0 Class 2
5 Class 3

25 Total dispatches
8 cancelled/recalled

17 Total cover calls/assists

Northwest EMS Inc.
Agency Incident Report, January - August 2023
Mount Joy Borough

AUGUST

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2308002606	BUILDING-HIGH OCCUPANCY-1A	2162	3	206 W MAIN ST	08/02/2023 23:25:39	recalled			
2308005129	SICK PERSON-CLASS 1	3261	1	507 HILL ST	08/04/2023 23:49:59	transport	lgh	77	
2308006855	CONVULSION-SEIZURE-CLASS 1	3121	1	607 HEARTHSTONE LN	08/06/2023 15:10:13	transport	lgh	77	
2308006952	ABDOMINAL PAIN-SICK-CLASS 3	3013	3	306 SASSAFRAS TER	08/06/2023 16:40:29	transport	lititz	77	
2308009244	CARDIAC ARREST-CLASS 1	3091	1	724 HILL ST	08/08/2023 14:42:33	transport	lgh		77
2308010638	UNCON PERSON-CLASS 1	3311	1	607 HEARTHSTONE LN	08/09/2023 15:36:15	recalled			
2308011719	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	08/10/2023 13:41:17	transport	lgh	77	
2308013390	SICK PERSON-CLASS 1	3261	1	5 N HIGH ST	08/11/2023 20:13:33	transport	lgh	77	
2308015455	OVERDOSE-POISONING-CLASS 1	3231	1	744 W MAIN ST	08/13/2023 17:05:47	cx			
2308016523	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	08/14/2023 16:24:07	transport	lgh		77
2308018074	HEART PROBLEM-CLASS 1	3191	1	118 DAVID ST	08/15/2023 21:22:51	recalled			
2308021078	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	08/18/2023 10:48:02	recalled			
2308021151	SICK PERSON-CLASS 1	3261	1	78 W MAIN ST	08/18/2023 11:40:27	transport	lgh	77	
2308021489	CHEST PAINS-CLASS 1	3101	1	134 FARMINGTON WAY	08/18/2023 15:55:37	transport	lgh		77
2308022692	BACK PAIN-SICK-CLASS 3	3053	3	951 WOOD ST	08/19/2023 15:08:24	transport	lanc	77	
2308023311	SICK PERSON-CLASS 1	3261	1	117 S BARBARA ST	08/20/2023 02:04:29	cx			
2308023603	CARDIAC ARREST-CLASS 1I	3092	1	200 BIRCHLAND AVE	08/20/2023 10:33:49	doa		77	
2308026384	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	229 FARMVIEW LN	08/22/2023 16:07:08				
2308026662	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	08/22/2023 19:44:48	transport	lgh	77	
2308028712	FALL-INJURED-CLASS 1	3171	1	S HIGH ST / E MAIN ST	08/24/2023 12:22:56	cx			
2308028806	OVERDOSE-POISONING-CLASS 3	3233	3	21 E MAIN ST	08/24/2023 13:27:51	transport	lanc	77	
2308029030	PREGNANCY-MATERNITY-CLASS 1	3241	1	39 DETWILER AVE	08/24/2023 16:20:46				
2308035154	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	08/29/2023 12:27:24	recalled			
2308037619	HEART PROBLEM-CLASS 1	3191	1	440 SUNSET AVE	08/31/2023 10:12:24	transport	hmc	77	

18 Class 1
0 Class 2
6 Class 3

24 Total dispatches
8 cancelled/recalled

16 Total cover calls/assists



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

August 2023 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

July 1-31, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	16,756	18,063	18,140	13,804	21,661
YTD CIRCULATION	108,026	106,660	106,666	58,178	115,044
OVERDRIVE & E-formats	1,548	1,536	1,605	1,442	1,047
NEW PATRONS	120	93	111	41	119
YTD NEW PATRONS	646	539	401	232	554
PATRON COUNT	6,804	6,093	5,400	3,626	8,200
YTD PATRON COUNT	42,579	36,653	29,151	20,383	46,013
PASSPORTS	84	86	89	38	65
YTD PASSPORTS	1073	646	555	379	833
WIFI USERS	791		309	225	
PC USERS	296	306	384	281	-

Hoopla!	July'23	June'23	May'23	Apr'23	Mar'23	Feb'23	Jan'23
Number of Hoopla items used	311	307	268	232	266	241	235

ITEMS SOLD IN LOBBY	\$1,154.80
YTD TOTAL \$	\$7,139.37
TOTAL \$ ADDED DONATIONS	\$308.00
TOTAL \$ DONATIONS as PRIZES	\$426.00
TOTAL	\$1,888.80



Executive Summary

- Over 1000 people attended MSL's July programs, how amazing is that?
 - Passports surge seems to be over, "normal numbers" 2nd month in a row
 - MSL celebrated the Grand Opening of the Library Courtyard with about 45 guests, July 21
 - Legacy Bricks ordered as of July 31: 131 of 392. We're at 33% sold
- <<Horse Trainer, Jul 20
Magician, July 11 >>>



PROGRAMMING / CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	4	98	25	498
Club Meetings/Participants	6	60	33	319
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	23	769	140	3684
Off-Site Programs	10	755	49	3613
Virtual Programs	0	0	-	-

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	109.75	721.25		

Joseph

- Library was closed for 4th of July
- Took PTO June 29 to July 5
- Planning meetings for the “Love Your Library Benefit Bash” July 5, 26
- Attended Mount Joy Chamber of Commerce meeting on July 12
- Met with Karla Trout from LSLC on July 17
- BOT meeting for July was canceled
- MSL Courtyard dedication was held on July 21
- Monthly Core4 meeting held July 27

Community/Service Point (Susan)

- BASH meetings
- Core 4 meeting
- Trained with Stephanie doing passport applications.
- Solicited for and picked up items for BASH.

Youth Services (Jan)

- We had 30 book bundles for July; still so busy that we can't keep book bundles on the shelves.
- 2 new 1000 books participants and one who finished.
- *With Megan's help I put together another 90 bags of info and fun for Summer students at DPS. We had 3 students redeem their coupons for Bingo books that were included in the bags.
- Our Summer Reading Program papers are being redeemed for prizes 405 have come back so far!
- We had over 1000 in person attendees at July programs.
- Our guests this summer have been exceptional: Stone Soup Folk group; PA Railroad museum, the Bookmobile and our civil war reenactor for Thursdays.
- Phredd the one-man ukelele band (Our highest attended program so far this summer) came on a Wednesday and our magician Randyshine was in for a Tuesday program. Plus, our Lunch Bunch guests have been super.
- I've seen quite a few new folks coming in to programs which is the goal, right?
- Ended the month with a mini civil war reenactment...it was a spin off from the Thursday “So You Want to be a Civil War Reenactor” program. We advertised it late and there were only 3 soldiers, but we had over 50 attend and they are eager to come back and expand next Summer.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - August 2023 Enews: sent to 3661 contacts (added 134); 1444 opens (42.8%), 44 clicks (1.3%), 5 unsubscribe
 - "Welcome Letter" for July sent to 66 new patrons – 69% open rate!
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,547 (26 new); 11,527 reached; Created 13 Events.
 - Instagram – 1,062 followers (6 new)
 - Created/posted Promos for special programs
- **3 PRESS RELEASES** - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - Updated website as per Joseph requests
 - Created "Purchase Suggestion" form with help from IT
 - 3,505 users; 5,955 page views
 - These are the highest view counts: 256 page views of Passport page; 194 Family Programming
- **MISC**
 - Learned that our Little Free Library was reported "missing", so I reinstated it and added myself as the contact person.
 - Food Truck Thursdays: set up/put away cones, sponsor sign; greeted vendors; updated signs when trucks canceled; found replacements for canceled trucks; communicated through email with businesses
 - Gathered a few boxes for books for cart at Mulberry Thrill.
 - Gathered adult books to donate to DSAA.
 - Continued the emptying of the book donation shed 5 days a week and gathering books for sale in lobby, which made over \$1,150 in July – I think a new record.
 - Attended Bash meeting
 - Attended monthly Core4 meeting

Volunteers/Programming/Fundraising (Kim)

- **Annual Patron Appeal 2023**
 - As of July 31: \$31,091.70
- **Legacy Bricks**
 - Bricks ordered as of July 31: 131 of 392. We're at 33% sold.
 - Official unveiling of the courtyard took place on Friday, July 21, at 5:00 pm.
 - 45+ people came and celebrated with us, took photos of their bricks and socialized on the courtyard.
- **Adult Programs**
 - Another good month of interesting programs with good turnouts.
- **Adult Clubs**
 - July: 6 clubs met; 60 attended.
- **Adult Summer Reading Program**
 - Great response so far!
 - Over 300 game sheets have been handed out.
 - Received 39 entries in July.
- **Volunteers**
 - Total hours in July: 109.75.
 - Interviewed and onboarded 2 new volunteers.
- **Love Your Library Benefit Bash** - Friday, August 25; 4 – 7 pm
 - Susan and I are soliciting gift cards, gift baskets and other items.

- If you would like to solicit a local business, please check in with Susan or me to make sure we haven't already done so.
- Of course, if you would like to make a donation or become a sponsor, I'd love to talk with you!
- Library Survey
 - Ended July 31, 2023.
 - Have received over 120 responses.
 - Very positive responses and interesting suggestions.
- Magazine Subscriptions
 - Amazon no longer processes magazine subscriptions. Joseph asked me to get pricing.
 - Requested quotation from EBSCO.
 - Compared to two other online magazine companies.
 - Placed order for all magazines.
- Miscellaneous Projects
 - Updated the sandwich boards and banner for our August sponsor.
 - Created a special candy "brick" for the courtyard unveiling.



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

8h

9/1/23

Borough Manager
Mark Pugliese
Mount Joy Borough

RE: Monthly Report, August 2023
Codes Department
Borough Council

Mr. Borough Manager,

The following is a summary of the activity completed by the Codes Department for the month of August 2023. August has seen the department continue to work to provide the best service possible to the residents of the Borough, we continue to handle permits, inspections, complaints, and violations as quickly as possible.

Zoning & Building

As of the date of this report we have issued 26 permits for 14 projects in the Borough. Permits, as evidenced by this month's report, have slowed down significantly. This is to be expected as we start to enter the fall months and there is not as much home improvement work going on. We have multiple permits under review and in various stages of approval.

I was made aware of Commonwealth Code Inspection Service doing inspections in the Borough for work that had not been permitted through my office. They have been sent a cease-and-desist letter and a complaint filed with the PA Department of Labor and Industry.

Rentals

Rental properties are doing well, I continue to build relationships with owners and property managers to help ensure compliance with the rental ordinances. We are beginning to look towards permit renewal for the 2024 calendar year and will look to have more on that in the coming months.

One Disruptive Conduct Violation was issued for 5 E Donegal St for an incident that occurred on 7/24/23, this was a first offense for the tenant in question.

Complaints & Violations

There were multiple complaints and/or violations filed this month. There have been 41 complaints and violations filed since June 1st, 19 of which remain open and active. I seek to handle each complaint investigation and violation resolution in as timely a manner as possible working with the individual situations as is reasonable.

Training

I have scheduled various trainings for the fall months, I will be attending the Pennsylvania Building Code Officials conference in Gettysburg in September for training on various topics as well as attending a Zoning Update with the PA Zoning Officers Association in November.

Zoning Hearing Board

August 23rd a hearing was held for Case 23-04 KN Farms (AKA Sporting Valley Feeds) for their variances regarding the new grain bin. All variances granted. KN Farms has contacted this department and as part of the installation of the new grain will be looking to add some additional shrubs and vegetation to the site.

September 27th will have two cases presented:

Case 23-05 Appeal of Zoning Officer Decision, separate briefing is provided for this case.

Case 23-06 Rholan Paving of 349 Florin Ave will be seeking a variance to Section 270-63.D(5)(d) regarding the installation of a wall at their location.

Planning Commission

The August meeting was held and discussion on the proposed changes to the rental ordinance was discussed as well as updates to several development projects.

The meeting scheduled for September 13th has one submission for review. DC Gohn has filed a for the new owners of 30 Orchard Rd and submitted a sketch plan and two waiver requests which the Borough Engineer and Solicitor are currently reviewing.

Ordinances

Draft ordinances for changes Ch 195 Property Maintenance and a new Rental Code are currently under review by the Borough Solicitor and Admin & Finance Committee.

Ch 136 Fire Prevention and related Ordinances still under review and preparing for drafts.

Safety Committee

The Safety Committee met on August 30th. We are currently working through revisions and updates to the employee Accident and Illness Prevention Policy.

Stormwater

After discussion with the Borough Manager and Public Works Director, I will be filing the monthly stormwater report to the Public Works Committee and attending that meeting monthly as a majority of stormwater related issues and topics are dealt with by that committee.

Items of Note

206 W Main St

The evening of August 2nd into the 3rd a structure fire was responded to by FDMJ and my office. This property is a rental property and resulted in significant property damage to various portions of the structure. Nine residents were assisted that evening by the Red Cross, and all have proper lodging and shelter as far as this office is aware. The property has been released from investigation by insurance and will be beginning remediation shortly.

305 E Main St

Separate briefing attached regarding ongoing issues with this rental property.

Respectfully,

X_____

Duane J Brady Jr., Mount Joy Borough

Codes, Zoning, & Stormwater Officer

MOUNT JOY BOROUGH CODES DEPARTMENT

PHONE: 717-653-2300 | EMAIL: ZONING@MOUNTJOYPA.ORG | OFFICE HOURS: MON – FRI, 7AM TO 4PM

Complaints and Violations Report

9/1/2023

COMPLAINTS AND VIOLATION 6/1/23 TO 8/31/23

Complaint #	Property Address	Rental	Open Date	Close Date	Complaint Description
	322 E MAIN ST	X	7/19/2023	7/20/2023	Tree Trimming
230027	125 N BARBARA ST		6/15/2023	6/21/2023	Tree Trimming - Vision Obstruction
230030	608 BERNHARD AVE		7/13/2023		High Grass
230031	636 DONEGAL SPRINGS RD	X	7/19/2023	8/25/2023	Multiple alleged violations
230032	104 MANHEIM ST		7/19/2023		Sidewalk Obstruction
230033	303 BERRY ST		8/1/2023	8/3/2023	Recreation Fire Pit Violation
230034	127 NEW HAVEN ST		8/15/2023		Feeding and Harboring Cats
230035	240 W MAIN ST		8/15/2023	8/15/2023	High Grass
230036	30 S MARKET ST		8/1/2023		Roof in disrepair
230037	258 PARK AVE		8/14/2023	8/30/2023	Dead Tree
230038	8 MANHEIM ST		8/15/2023		Multiple alleged violations
230039	309 N ANGLE ST		8/17/2023	8/30/2023	Site obstruction of stop sign
230040	349 CEDAR LN		8/17/2023		Site obstruction of stop sign
230041	124 N ANGLE ST	X	8/18/2023		Roosters - Keeping of Pets/Noise
230042	955 CHURCH ST		8/21/2023	8/30/2023	Property Damage from Fallen Tree Branches

Violation #	Property Address	Rental	Open Date	Close Date	Violation Description
	349 FLORIN AVE		8/7/2023		Parcel Line Violation & Failure to acquire permit
	58 W MAIN ST	X	8/30/2023		Failure to acquire permits
230011	62 W MAIN ST		6/8/2023	8/19/2023	Grease holding tank at rear of property
230012	622 ROSE PETAL LN		6/9/2023		Install of EV charger without permits
230013	454 W MAIN ST	X	6/10/2023		PD Follow UP - Dangerous Structure
230014	454 W MAIN ST	X	6/14/2023		Dangerous Structure
230015	427 S PLUM ST		6/16/2023	8/1/2023	Deterioarted Fence
230016	35 W DONEGAL ST		6/16/2023	7/20/2023	Keeping of chickens
230017	151-153 NEW HAVEN ST		7/5/2023	7/20/2023	1st Offense - See Documentation
230018	9 E DONEGAL ST		7/5/2023	7/20/2023	2nd Offense - See Documentation
230019	151-153 NEW HAVEN ST		7/5/2023	7/20/2023	Failure to register tenant
230020	307 BERRY ST		7/6/2023	8/22/2023	Failure to acquire permits
230021	610 UNION SCHOOL RD		7/18/2023		Failure to acquire permits
230022	1250 E MAIN ST		7/19/2023	8/3/2023	Failure to acquire permits
230023	35 COLUMBIA AVE		7/19/2023		Ducks not permitted
230024	939 CHURCH ST		7/11/2023		Dangerous Structure and Weeds
230026	740 E MAIN ST		8/7/2023	8/30/2023	Faulure to abide by varince conditions
230027	5 E DONEGAL ST	X	8/15/2023	8/21/2023	1st Offense - See Documentation
230028	251 SCHOOL LN		8/21/2023		Site obstruction of stop sign
230029	PLUM ST LOTS 1-2 B-D		8/21/2023		Site obstruction of stop sign
23FD07	170 NEW HAVEN STREET		7/9/2023		Structure Collapse
23FD08	610 UNION SCHOOL RD		7/24/2023	8/21/2023	Gasline strike
23FD09	230 W MAIN ST		7/25/2023	8/3/2023	Failure to acquire permits
23FD10	206 W MAIN ST	X	8/3/2023		Structure Fire - Apt 3
23FD11	151 ORANGE ST		8/17/2023	8/17/2023	Gasline strike
23FD12	763 E MAIN ST		8/26/2023	8/28/2023	Di'Marias Pizza - Gas Leak

Permit Report

9/1/2023

1 of 1

All Permits Issued 8-1-23 to 8-21-23

15 Permit Issued on 6 Projects

Permit #	Permit Description	Property Address	Permit Type	Issued Date
230146	Renovation - Mixed Use - Commercial with Apart	5 DELTA ST	Zoning Permit	8/8/2023
230146-B	Renovation - Mixed Use - Commercial with Apart	5 DELTA ST	Building Permit	8/8/2023
230154	Alldition - wrap around front porch	210 ZIEGLER ST	Zoning Permit	8/2/2023
230154-B	Alldition - wrap around front porch	210 ZIEGLER ST	Building Permit	8/2/2023
230154-E	Alldition - wrap around front porch	210 ZIEGLER ST	Electrical Permit	8/2/2023
230171	Patio with Electric and Fencing	345 S MARKET AVE	Zoning Permit	8/14/2023
230171-E	Patio with Electric and Fencing	345 S MARKET AVE	Electrical Permit	8/14/2023
230171-SW	Patio with Electric and Fencing	345 S MARKET AVE	Stormwater Permit	8/14/2023
230176	Alteration - Finish Attic	619 DONEGAL SPRINGS RD	Zoning Permit	8/2/2023
230176-B	Alteration - Finish Attic	619 DONEGAL SPRINGS RD	Building Permit	8/2/2023
230176-E	Alteration - Finish Attic	619 DONEGAL SPRINGS RD	Electrical Permit	8/2/2023
230176-P	Alteration - Finish Attic	619 DONEGAL SPRINGS RD	Plumbing Permit	8/2/2023
230177	Alteration - Deck	419 COLUMBIA AVE	Zoning Permit	8/2/2023
230177-B	Alteration - Deck	419 COLUMBIA AVE	Building Permit	8/2/2023
230178	Alteration - Finish 2nd Flr	114 S MARKET AVE	Zoning Permit	8/25/2023
230178-B	Alteration - Finish 2nd Flr	114 S MARKET AVE	Building Permit	8/25/2023
230182	HVAC unit replacement	205 LEFEVER RD	Zoning Permit	8/29/2023
230182-M	HVAC unit replacement	205 LEFEVER RD	Mechanical Permit	8/29/2023
230185	Alteration - Add Door	542 UNION SCHOOL RD	Zoning Permit	8/17/2023
230185-B	Alteration - Add Door	542 UNION SCHOOL RD	Building Permit	8/17/2023
230186	Borough Required Sidewalk Project 2023	965 WOOD ST	Curb & Sidewalk Permit	8/23/2023
230187	Movie Night	815 BRUCE AVE	Zoning Permit	8/25/2023
230188	Fence in side yard	40 DETWILER AVE	Zoning Permit	8/28/2023
SO230031	Run underground cable	486 S PLUM ST	Street Opening	8/25/2023
SO230032	Cable Drop Install	610 HILL ST	Street Opening	8/25/2023
SO230033	Install Gas Service	20 N MARKET ST	Street Opening	8/25/2023



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

8/21/23

Borough Council & Borough Manager

RE: ZHB Case 23-05

Appeal of Zoning Officer Decision

Councilor and Borough Manager,

I have received an application to the Zoning Hearing Board filing an appeal of a denial for zoning permit. I have attached to this memo a summary that will be submitted to the Zoning Hearing Board as Borough Exhibit A at the hearing scheduled for September 27th, 2023.

I have sent the application with related supporting documents and exhibits to the Borough Solicitor for review. Her determination on this case has been submitted to you for your review and consideration.

Respectfully,

X

Duane J Brady Jr. Mount Joy Borough
Codes, Zoning & Stormwater Admin
Building Code Official #007261
Certified Zoning Officer #C246972



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

8/18/23

Mount Joy Borough
Zoning Hearing Board

RE: Case 23-05
Appeal of Zoning Officer Decision
35 Columbia Ave
Mount Joy, PA 17552

To the Members of the Board,

The applicant filing the appeal submitted a zoning and building application to the Borough on 5/30/2023. The application was for an accessory structure to act as a "Duck Coop" at the property in question. Upon review of the application it was determined that the property at 35 Columbia Ave did not meet the lot size requirements under section 270-63.D(9)(d) which requires a lot size of 10,000 square feet in order to keep a maximum of two fowl as pets. The property at 35 Columbia Ave has a parcel size of 9,583 square feet resulting in the property not being able to keep fowl as pets. The applicant was sent a letter dated 7/19/23 advising him that the application was denied and that any ducks on the property constituted a violation of the ordinance and that they should be removed to bring the property into compliance by 8/19/2023.

On 8/8/2023 I received an email advising that the applicant would be appealing this determination under Section 270-11.D(5) Persons with Disabilities citing a Traumatic Brain Injury and PTSD from prior military service and the keeping and maintain of ducks as part of the treatment program for those conditions. I am required by the Zoning Ordinance and the Municipalities Planning Code to administer the ordinance in its "literal terms" Under section 270-10.B(1) of the Ordinance and Section 614 of the MPC which I have done in this case.

270-11.D(5) reads as follows:


Persons with disabilities. After the Zoning Officer receives a complete written application, the Zoning Hearing Board shall grant a special exception allowing modifications to specific requirements of this chapter that the applicant proves to the satisfaction of the Zoning Hearing Board are necessary to provide a reasonable accommodation under applicable federal law to serve persons who the applicant proves have disabilities as defined in and protected by such laws.

(a) Such reasonable accommodations shall be requested in accordance with the United States Fair Housing Amendments Act of 1988, 42 U.S.C. § 3601 et seq., or the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq., and the federal regulations adopted pursuant to such statutes, as amended.

(b) If the applicant is requesting a reasonable accommodation under the United States Fair Housing Amendments Act of 1988 or the Americans with Disabilities Act, the applicant shall identify the disability which is protected by such statutes, the extent of the modification of the provisions of this chapter necessary for a reasonable accommodation and the manner by which the reasonable accommodation requested may be removed when such person with a protected disability no longer will be present on the property.

Respectfully,

X


Duane J Brady Jr, Mount Joy Borough
Codes, Zoning, & Stormwater Admin
Building Code Official #007261
Certified Zoning Officer #C246972

270-11(5)Persons with disabilities.

After the Zoning Officer receives a complete written application, the Zoning Hearing Board shall grant a special exception allowing modifications to specific requirements of this chapter that the applicant proves to the satisfaction of the Zoning Hearing Board are necessary to provide a reasonable accommodation under applicable federal law to serve persons who the applicant proves have disabilities as defined in and protected by such laws.

(a)

Such reasonable accommodations shall be requested in accordance with the United States Fair Housing Amendments Act of 1988, 42 U.S.C. § 3601 et seq., or the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq., and the federal regulations adopted pursuant to such statutes, as amended.

(b)

If the applicant is requesting a reasonable accommodation under the United States Fair Housing Amendments Act of 1988 or the Americans with Disabilities Act, the applicant shall identify the disability which is protected by such statutes, the extent of the modification of the provisions of this chapter necessary for a reasonable accommodation and the manner by which the reasonable accommodation requested may be removed when such person with a protected disability no longer will be present on the property.

270-63 Accessory Uses (adopted by ordinance 1-16 on 4/4/16 no amendments to date)

(9) Keeping of pets.

(a) This is a permitted by right accessory use in all districts.

(b) No use shall involve the keeping of animals or fowl in such a manner or of such types of animals that it creates a serious nuisance (including noise or odor), a health hazard or a public safety hazard. The owner of the animals shall be responsible for collecting and properly disposing of all fecal matter from pets. No dangerous animals shall be kept outdoors in a residential district, except within a secure, completely enclosed cage or fenced area of sufficient height or on a leash under full control of the owner.

(c) A maximum combined total of four dogs and cats shall be permitted to be kept by residents of each dwelling unit.

[1] Such limits shall only apply to dogs or cats over four months in age.

[2] Any greater number of dogs and/or cats shall need approval as a kennel.

(d) The keeping of one or two total pigeons (except as may be preempted by the State Carrier Pigeon Law[1]), chickens, ducks, geese and/or similar fowl shall be permitted on a lot with a minimum lot area of 10,000 square feet.

[1]Editor's Note: See 53 P.S. § 3951 et seq.

(e) Animals shall be permitted, provided they do not create unsanitary conditions or noxious odors for neighbors.

(f) A minimum lot area of two acres shall be required for the keeping of horses.

(g) Only those pets that are domesticated and are compatible with a residential character shall be permitted as "keeping of pets." Examples of permitted pets include dogs, cats, rabbits, gerbils and lizards, but do not include bears, goats, wolves, wolf-dog hybrids, cows, venomous snakes that could be toxic to humans, hogs or sheep.

(h) It shall be unlawful on a residential property to maintain any exotic wildlife, as defined by the Pennsylvania Game and Wildlife Code, whether or not an exotic wildlife possession permit has been issued.

Chapter 92. Animals

Article I. Keeping of Animals

§ 92-3. Keeping of fowl and rabbits.

[Amended 9-14-1992 by Ord. No. 497]

It shall not be lawful to keep fowl and rabbits in the Borough unless the following conditions are strictly adhered to:

- A. There shall be no violation of any provision of Chapter 270, Zoning.
- B. All applicable provisions of Chapter 195, Property Maintenance, shall be strictly adhered to.
- C. Such fowl and rabbits shall at all times be confined to pens which shall be constructed out-of-doors and shall be at least 30 feet from any street and at least 30 feet from any inhabited dwelling. All such pens shall be constructed so that the floors shall be no less than two feet from the ground. All filth accumulating in, about and under the same shall be removed at least once a week and more often if so ordered by the Borough Health Officer.

RE: Zoning Hearing Board - Appeal of Zoning Officer Decision

Josele Cleary <jcleary@mhck.com>

Mon 8/21/2023 9:50 AM

To: Zoning <zoning@mountjoy.org>

Cc: Manager <Manager@mountjoy.org>

Duane,

You correctly denied the permit application because the lot does not meet the minimum lot area. However, Mr. Wayman should be granted the special exception for a reasonable accommodation. He states he is a vet with PTSD and has given you information from the VA showing the PTSD diagnosis. Here is a link to the Pennsylvania Human Relations Commission brochure on emotional support animals. https://www.phrc.pa.gov/AboutUs/Documents/Emotional%20Support%20Animal%20Brochure_nocrop.pdf. There are numerous court opinions discussing emotional support animals in Pennsylvania, although most are against apartment complexes or condominium associations and deal with dogs. As you can see from the picture of the rabbit on the PHRC brochure, it does not limit emotional support animals to dogs. I did find one dealing with chickens, zoning and the federal Fair Housing Act from Michigan. That Court stated:

The FHA "creates an affirmative duty on [a] municipalit[y] ... to afford its disabled citizens reasonable accommodations in its municipal zoning practices if necessary to afford such persons equal opportunity in the use and enjoyment of their property." *Anderson v. City of Blue Ash*, 798 F.3d 338, 360 (6th Cir. 2015) (quoting *Howard v. City of Beavercreek*, 276 F.3d 802, 806 (6th Cir. 2002)).

As an initial matter, an FHA reasonable accommodation plaintiff must establish that he: (1) suffers from a disability within the meaning of the FHA, (2) he requested an accommodation or modification, (3) the defendant housing provider refused to make the accommodation, and (4) the defendant knew or should have known about the disability at the time of the refusal. *Hollis v. Chestnut Bend Homeowners Ass'n*, 760 F.3d 531 (6th Cir. 2014).

Here, Whiteaker claims that (1) he suffers from a disability based on his diagnoses of General Anxiety Disorder and Major Depressive Disorder, Recurrent. (ECF No.15, PageID.190). Whiteaker also claims he (2) requested an accommodation in the form of a waiver of Ordinance 610.13 after he provided the City with medical documentation of his disability and the City refused to accommodate him. (ECF No.15, PageID.190). That waiver request was (3) denied. (4) Whiteaker provided evidence of his disability with at least one of the waiver requests. (ECF No.15, PageID.195).

From there, to establish a reasonable accommodation claim, a plaintiff is required to show the proposed accommodation is both reasonable and necessary to afford disabled persons an equal opportunity for enjoyment of the housing of his choice. *Hollis*, 760 F.3d at 540 (citing *Smith & Lee Assocs., Inc v. City of Taylor, Mich.*, 102 F.3d 781, 794 (6th Cir. 1996)).

Whiteaker v. City of Southgate, No. 22-10011 (E.D. Mich. 2023).

The Zoning Hearing Board can grant the reasonable accommodation, limiting the number of ducks and prohibiting sale of ducks and duck eggs. Is there really a need for the Borough Solicitor to appear? I am not available that evening, but I will check to see if anyone is available if the Borough wants someone at the hearing.

Josele Cleary, Esquire
Morgan, Hallgren, Crosswell & Kane, P.C.
700 N Duke Street
PO Box 4686
Lancaster, PA 17604-4686
Phone: 717-299-5251 Ex. 214
Fax: 717-299-6170
www.mhck.com

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**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: September 5, 2023

RE: Public Works Department Activities for August 2023

Following is a list of activities for the Public Works Department for August 2023

- Parks – Mowing
- Parks – Water flower planters
- Parks – Weed spraying
- Parks – Maintenance of equipment and facilities
- Parks/PW – Conduct interviews and correspond with applicants for PW and Parks positions.
- Parks/PW – Attend SMT safety webinar, “Insect and Bug Bite Protection”
- PW – Patching streets/pothole repair
- PW – Restoration and seeding at borough basin
- PW – Crack seal in preparation for Seal Coating
- PW – Inlet repairs ahead of Seal Coating
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Monitor the facility use and manage mulch and compost material.
 - Receiving Rapho Twp material has been working well with no issues.
- Compost Site – Grind raw materials and screen compost

Projects:

- Wood Street Project – Held pre-construction meeting with Kinsley Construction for Contract 1 – Roadway Paving. Meet with contractors and property owners regarding curb and sidewalk upgrades. Provide supervision, conduct inspections and coordinate project details along with Rettew.
- Seal Coat was applied on Farmington Way and Charlan Blvd in phase 1 at the Lakes. Sweeping and fog seal will be completed on the week of September 11.

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings / Capital budget planning
- Attend Safety Committee meeting
- Attend Parks Study Group meeting

Grants:

- Present PPT and explain the Connects 2040 project to TTAC via virtual interview.
- Received skid loader that has been purchased through the DEP 902 Grant. This is the final item for the 2021 grant round.

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley
From: Scott Kapcsos

8k.

August 2023 Authority Administrator Report

1. Orange Street water main project.
 - Final paving restoration is the only outstanding item for this project.
2. Staff participated in a mock emergency training with DEP staff at our Well #1 location.
3. Staff completed 3rd Qtr. meter reading.
4. Staff is currently performing updates to the office and lab area at our Carmany Rd treatment plant.
5. Staff are reviewing quotes to install security cameras at a few of our facilities.
6. The Authority hired a new wastewater treatment plant operator, her name is Susan Parker, she will be starting on Sept 11, 2023.
7. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
 - Cornerstone Lot W-1 (Rapho Township) – Waiting on as-built drawings.
 - Rapho Industrial Park sewerage (Rapho Township) – As-built drawings were received and are currently under review for approval.
 - 1540 Strickler Road (Rapho Township) – Plan submission was reviewed, and a comment letter was provided.
 - 1000 Strickler Rd (Rapho Township) Maple Press – Plans were approved and signed at the Aug 1st Authority meeting. Waiting for Construction to start.
 - Core 5 @ I-283 Project – Staff received and reviewed a response letter and an updated Plan set for the project. A comment letter was provided back to the engineer.
 - Covanta Rapho Ind Park – Waiting on as-built drawings.
 - Jura USA Hospitality Center (Rapho Township) – An update submission was made, and a comment response letter was provided back to the engineer.
 - Red Rose Midstream – 55 Maibach Ln Subdivision Plan (Rapho Township) – A will serve letter was provided by the Authority.
 - 400 E. Main St – Staff attended a meeting in conjunction with Borough staff about a potential use for this property.
 - 600 & 610 E. Main St – Staff provided a response to an inquiry regarding the location of existing water and sewer mains in this area, for possible re-development of the parcels.
 - Wood St Repaving Project – Staff attended a preconstruction meeting.

82

To: Borough Council
From: Jill Frey - Assistant Borough Manager/Finance Officer
Date: 8/31/2023

The Handbook Committee met August 1st, 8th, 15th, and 29th. Again, have almost completed the first round through. We will be going through it again before moving it on to the next level of review.

I attended the Council meeting on August 7th.

Mark and I met with RJHall to go over our Pension Plans on August 10th.

I attended the Safety Committee meeting on August 30th.

I was on vacation the week of August 21st, so I was unable to attend the August Administration and Finance Committee meeting.

Attached you will find the following items:

Account Balance Report - A report of the reserves in our four major operating funds as of **August 31st, 2023**.

Budget report for both General Fund and Refuse Fund through August 31st, 2023.

For General Fund, to date, we have collected 75.77% of revenue and exhausted 58.57% of expenses.

For Refuse Fund, we have collected 97.29% of revenue and exhausted 45.91% of expenses.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey

Assistant Borough Manager/Finance Officer



8m

MOUNT JOY BOROUGH MEMORANDUM

TO: Borough Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: September 8, 2023

RE: Manager's Report

1. I have processed 3 (three) **Right-To-Know Requests** so far this month.
2. I have attended the Council Meeting, Public Works Committee meeting, Admin & Finance Committee meeting and 1 staff meeting for department heads.
3. I am receiving regular updates from the Borough Handbook Committee and Safety Committee
4. Reference to **BMP 107/Melhorn Basin**, - On Thursday, May 11, 2023, Borough staff (Nissley, Godfrey and myself) met with staff from RETTEW (Caldwell, Kalupson & Smith) at BMP 107 (Melhorn Basin) and BMP 125 (Borough Basin) for several hours. RETTEW staff did a very thorough inspection of the basins looking at inlets, outfalls, etc. They took numerous photos of the areas. They were provided with background as well potential concerns raised by Mr. & Mrs. Schatz and their engineer. They plan to take a look at all data they have received, on-site findings, and legacy information and provide a report to the Borough. **UPDATE, DC Gohn is allowing RETTEW access to the original plans that they have on file.**
5. **AMTRAK** – I made contact via email with 2 representatives from AMTRAK. I provided them with my concerns as well as photos of their areas of responsibility at BMP 107. They advised that they need to discuss this with other staff and get back to me. No updates. I have emailed the one contact and requested a meeting or some type of a plan to move forward. I've received no response as of this date. **No Updates**
6. Reference to **BMP 125/Borough Basin** - Documentation provided to RETTEW for their review and recommendations if any. The only remaining item that I am aware of at this point is the vegetation at the bottom of the basin. I have completed some unscientific observations of the Borough basin and forwarded it to RETTEW to include in their analysis. The basin has reached what I believe is 70% vegetation and Kinsley has been paid all funds except the 10% project retainage. I am continuing to wait for the results of RETTEW findings. **Notice of Termination for the permits for the basin has been submitted. Kinsley has met all contractual deliverables which included 70% vegetation of the basin. Public Works staff will follow up on several issues raised by LCCD in the next 2 or 3 weeks.**
7. Reference to **Brady's Alley**, this project has been turned over to RETTEW for review and direction. **No Updates**
8. **Building Ad Hoc Committee** –Following the August Council meeting CRA met the 10% reduction in size of the Municipal Complex. The committee is moving forward with the current phase of Design and Development. All required applications and notifications will be completed the week of Aug 28th. Admin & Finance Committee will be asked to have Council waive any fees required of the Borough.

9. **Rt 772 Re-Route** Awaiting traffic studies to come back. **No updates.**
10. **Pinkerton Rd** – Ordinance 03-2023 “No Parking” on the west side of the street as well as a portion of the east side of the street will be before Council for approval at the September meeting.
11. **Grants**
- a. **DCED Multimodal Transportation Fund Grant** – the HOPs have been received. I am now waiting for the RFP to be finalized by RETTEW regarding the RRFB and street markings. I have also received the paperwork for public easements for the bus shelters and am waiting on a response from SCTA regarding the work they will be performing. **I also know that RETTEW is waiting on agreement documents from SCTA for the agreements with PennDOT. I am awaiting draft RFP from RETTEW.**
 - b. **902 Recycling Grant** – This grant is being closed out. All items have been fulfilled and we will be submitting for final payment.
 - c. **DCED/DCNR C2P2 Grant**- The Parks & Rec Advisory Board had met on August 15th at Little Chiques Park. The plan is to meet on Aug 15th at little Chiques Park. Per the state, we are still in need of additional members. **Mr. Nissley and I met with RETTEW at the Little Chiques Park to attempt to locate the boundaries of the one individual who has not signed off on the grant. Without doing a survey, it appears as though this may not cause any issues with the project. I am still waiting on the State to approve the RFP for the required consulting firm..**
 - d. **Kunkle Field/Park Heritage Grant** – TEAMS meeting help with our state contact. RETTEW is in the process of doing engineering studies and putting together a cost estimate for submission. We will attempt to physically move forward with this project in the fall so as not to interrupt team schedules. **RETTEW and staff have been finalizing the improvements and design. I believe that we will be able to advertise RFP shortly.**
 - e. **RACP Grant 2022** – Received notification that the Borough has been awarded \$3,000,000 in total. An extension request has been submitted. I have received an email indicating that the RACP deadline has been extended through December 20th 2023. **No Updates.**
 - f. **RACP Grant 2023- Applications are currently not being accepted.**
 - g. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for a \$20,000 grant. We currently have 2 quotes. **I have met with several vendors and am waiting for at least one quote to come back so that we can proceed with this project.**
 - h. **NFWF Grant** - In cooperation with RETTEW we have submitted a NFWF Grant for the Little Chiques Stream Bank Restoration Project in the amount of \$500,000.00. The Borough was previously turned down for this grant in 2022.
 - i. **DCED Grant** – We are currently working on a DCED grant for the Little Chiques Stream Bank Restoration Project in the amount of \$300,000.00. The Borough was turned down for this grant in 2022. We have received a request for additional information for the grant to include property owners signing off allowing us to work on the stream banks on their properties. So far there is one individual who has indicated that he will not sign the letters. I plan to meet with him out at the site to see what his concerns may be. **No Update**
 - j. **SMT Grant** – As approved by Council in 2022, I submitted a grant application to Susquehanna Mutual Trust for first aid kits in Borough Vehicles. The kits will be somewhat robust and include things such as tourniquets, chest seals, etc. which match the level of training that all staff received last year.
 - k. **Lancaster County ARPA Grant, Chiques Park Stream Bank restoration Project** – Lancaster Clean Water Partners is submitting our plans for the Chiques Park Streambank Restoration Project along with several other projects to the County Commissioners for \$1,000,000. Should we receive funding from this grant request, Lancaster Clean Water Partners has earmarked an additional \$500,000 to the project.
 - l. **Lancaster County Arpa Grant-Municipal Services Complex** – Chief Goshen & I are looking for a manner that we can justify applying for some ARPA grant from the County for the Municipal Services Complex
12. **Schatz v. Borough of Mount Joy**. **No updates.**

13. **Florin Hills** There is a high level meeting scheduled for July 26th at 2:30 in the afternoon. Meeting will include attorneys, engineers, Florin Partners and Borough Staff. Following the meeting, Charter Homes was given a series of deliverables for Phases I & II including blks F & M prior to starting any work on Phase III. **There continues to be a lot of emails going back and forth regarding several issues. The Borough is maintaining that we have yet to agree to anything until “As Built” is submitted and the developer shows the stormwater plans for the entire project. Borough solicitor is also waiting for the contractor’s attorney to provide written justification as to why they feel then can proceed with the original plans that do not meet current specifications.**
14. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.
- a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
 - b. Ordinance for permit parking,
 - c. Updates to Stormwater Ordinance.
 - d. Updates to Building Maintenance Code Zoning Ordinance Changes
 - e. Cresco Lab sink hole.
 - f. ADA Ramps – 11 Question document from Public Works Committee
15. **EV Charging Station** – **On Hold.**
16. **Budget** – Staff has started the 2024 budget process. The 5-Year Capital Plan is completed, and work is beginning on determining the end of budget year projections is finishing up..
17. **8 W. Main St.** – I have met with the owners/management of 8 W. Main Street. They have offered the uses of their large lot at corner of W. Main and S. Market St. to host Borough Events or to assist non-profits. I advised them that I would pass this on to Council, the Chamber of Commerce as well as several non-profits.
18. **Rental Code & Property Maintenance Code** – As mentioned in Item 14, our Zoning and Codes Enforcement Officer, Duane Brady, has been working very hard at updating our Property Maintenance Code as well as our Rental Code. We have reviewed his work and forwarded it to the solicitor for comments. Duane should be commended for the work that he has put into this.
19. **Wood Street** – Dennis Nissley and I have met with Kinsley & RETTEW regarding Wood Street and the upcoming paving project. Dennis has had more hands-on work with this, especially with RETTEW and the current ADA Ramp project which appears to be behind schedule. Additionally, Mr. Nissley has been chasing numerous concerns pointed out by Councilor Haigh.
20. **Pension Meeting** Jill Frey and I met with representatives from RJ Hall to review our current status of the Borough’s pension plans. They provided Actuarial Valuation Reports for both funds. There is nothing new and both funds are considered to have a “Distress Score” of 0. The Interest Rate Assumption remains high, at 7.75% as does the Salary Increase Assumption of 5%. At some point Council should act to reduce the Interest Rate Assumption which would also permit the reduction of the Salary Increase Assumption.
21. **Legal Updates Conference** - Councilor Youngerman and I attended PSAB’s Legal Update conference in Harrisburg., attending various seminars that were relevant to Borough operations. I believe we both found it to be very informative. There were several seminars pertaining to zoning and codes, and I would recommend that next year Mr. Brady should also attend.
22. **Act 172** – I have met with the president and fire chief of Fire Department Mount Joy to discuss Act 172 which could provide active members of the fire department with a tax credit. This item is on Council’s agenda.

This completes my report for August 2023 to date. As always, please let me know if there are any questions or comments.

End of Report



PA State Association of Boroughs

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Harrisburg, PA 17110

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- Share ideas with other leaders from across the state.



This program is approved for 6 Certified
Borough Official Credit hours.

 A large poster for the PSAB Fall Leadership Conference. The background is a scenic view of a harbor at sunset, with several boats docked and a lighthouse on the right. The text "PSAB FALL LEADERSHIP CONFERENCE" is prominently displayed in the center. The PSAB logo is on the left. At the bottom, the dates and location are listed.

PSAB FALL LEADERSHIP CONFERENCE

October 13-15, 2023 • Bayfront Landing, Erie

PSAB FALL LEADERSHIP CONFERENCE

October 13-15, 2023 • Bayfront Landing, Erie

TENTATIVE AGENDA

Friday, October 13

4:00 – 9:00 PM **PSAB Registration**

5:00 – 9:00 PM **Welcome Reception with Exhibitors**
(Included in the PSAB registration fee)
(Prizes Awarded)

Saturday, October 14

7:00 – 8:00 AM **Breakfast with the Exhibitors**

7:00 – 10:00 AM **Visit the Exhibits**

7:00 AM – 4:30 PM **PSAB Registration Open**

8:00 AM – 12:00 PM **General Sessions**



Presiding
Stretch Reed
President

Saturday, October 14 (continued)

9:00 – 10:00 AM **Refreshment Break with the Exhibitors** (Prizes awarded)

10:00 – 11:00 AM

Short Term Rental Regulations

The increased popularity of short-term rental websites has created challenges for municipalities seeking to regulate them. How have the Pennsylvania courts decided these issues? What types of regulations are permitted under the Borough Code and the Municipalities Planning Code? *Paul Lalley, Esq., from Campbell Durrant*, will review where we stand in terms of municipal regulation of short-term rentals.

11:00 AM – 12:00 PM

Right-To-Know Law: The Newest Developments

Boroughs throughout the Commonwealth are relying on legal counsel more than ever to ensure compliance with their statutory obligations under the Right-To-Know Law. *Tricia Springer, Esq., from Eckert Seamans*, will offer an in-depth examination of special hot topics and developing areas of inquiry. Included in the discussion will be new laws impacting the RTKL, recent decisions impacting common exemptions, developments in the analysis of sufficient specificity under the RTKL, consideration of what records may be “of” the Borough, including those generated via social media, and the increasing application of the “bad faith” standard.

8:00 – 9:00 AM



JIM KELLY: KEYNOTE SPEAKER

A JOURNEY OF PRESERVERANCE

Jim Kelly is a Pro Football Hall of Fame quarterback who spent his entire NFL career as a Buffalo Bill. His hallmark as a player was his toughness. From growing up in East Brady, a small town in Pennsylvania, to facing a career threatening injury in his college days, to leading the Buffalo Bills team to an unprecedented four straight AFC championships, Jim's toughness has been tested time and time again. After his retirement, not only did he lose his one and only son, Hunter, at the age of 8, to a disease called Krabbe Leukodystrophy, Jim has also survived three battles with cancer. Jim speaks about the power of the four F's – Faith, Family, Friends, and Fans and what it really means to make a difference. His story is “A Journey of Perseverance”.

Saturday, October 14 (continued)

12:15 – 1:15 PM **Lunch**

(Included in the PSAB registration fee)



1:30 – 3:30 PM **General Sessions**

Presiding

Thomas Weikel
1st Vice President

1:30 – 2:30 PM

Indiana Borough Police Department K9 Program: Building Trust and Enhancing Community Safety

Rarely, if ever, can we remain devoted to the way things have always been as a sound strategy for future community safety success. The questions become, how far and how fast can we move and where should we be going? *Justin W. Schawl, Chief of Police, Indiana Borough Police Department*, will discuss IBPD's K9 Program which was created and expanded by leveraging non-traditional community partnerships to meet the growing challenges of today.

2:30 – 3:30 PM CYBERSECURITY UPDATE: Changes to PA's Breach Notification Law & The Impacts on Boroughs; Latest Developments in Cybersecurity & Privacy

In May 2023, amendments to Pennsylvania's longstanding data breach notification law went into effect, and these changes have an outsized impact on municipalities, including boroughs. They include an enlarged scope of the types of protected personal information, a severely decreased timing window for breach notification to impacted individuals, and new requirements for boroughs and other municipal entities to report incidents to their county district attorneys, among other significant changes. *Sandy B. Garfinkel, Esq., from McNees Wallace & Nurick*, will review those changes to the PA data breach law and how best to manage them. The session will also include general updates of interest in the world of cybersecurity and privacy.

3:45 – 4:45 PM **Concurrent Sessions by Population**

6:15 – 7:00 PM **Reception**

(Cash Bar)

7:00 – 9:00 PM **Banquet & Networking**

(Included in the PSAB Registration Fee)

Sunday, October 15

7:00 – 8:00 AM **Continental Breakfast**



8:00 – 11:00 AM **General Sessions**

Presiding

Randy L. Riddle
2nd Vice President

8:00 – 9:00 AM

Internal Controls: Where it Begins and Where it Ends

In local government theft and deception is occurring within every size of municipality, big and/or small. *Terri Cunkle, Local Government Policy Specialist from DCED's Governor's Center for Local Government Services*, will discuss how to minimize the risk by adopting best practices through an internal control process.

9:00 – 10:00 AM

Broadband Infrastructure: Bridging the Digital Divide

Thomas Musgrove from All Points Broadband, will give an overview of different technologies for rural broadband solutions including looking at legislative challenges and opportunities as well as a review of funding. Attendees will have the opportunity to ask questions.

10:00 – 11:00 AM

Legislative Year in Review

Ed Troxell, PSAB Director of Government Affairs and Ron Grutza, PSAB Senior Director of Regulatory Affairs and Assistant Director of Government Affairs will review the status of legislation and recently enacted laws that could affect boroughs. Attendees will have the opportunity to ask questions.



Hotel Room Reservations

Deadline – Monday, September 18, 2023 or until the PSAB block is sold out.

At the Bayfront, you will have your choice of housing at the Sheraton or the Courtyard. The room rate is the same at both properties - \$164 plus 13% or \$185.32, single or double, per room, per night, which includes parking. To make your room reservations, go to www.hotelreservations.boroughs.org or call 888-236-2427 and ask for the PA State Association of Boroughs rate. You will need a credit card to guarantee the room. Cancellations must be made 48 hours prior to the date of arrival. Failure to do so will result in charging the guaranteeing credit card for one night of housing plus tax. If you have any questions, please contact Mary Weller at mweller@boroughs.org or 717-236-9526, Ext. 1026.

11c

Re: Mount Joy Borough Zoning Hearing Board

Thomas Paul <fmtkp74@yahoo.com>

Wed 8/2/2023 9:38 AM

To: Zoning <zoning@mountjoy.org>

To whom it may concern:

I would like to be considered for a position on the Mt. Joy Zoning Hearing Board.

Thomas Paul

Sent from Tom's iPad

On Jul 17, 2023, at 3:20 PM, Zoning <zoning@mountjoy.org> wrote:

Good Afternoon Mr. Paul

Bob Marker gave me your information and thought you might be interested in our open Zoning Hearing Board position.

If you would be interested, please let me know I can talk with you about what all it entails and the process of getting appointed to the Board.

I look forward to speaking with you

Duane J Brady Jr

Mount Joy Borough

Codes, Zoning, & Planning Admin

Building Code Official #007261

Fire Code Official

717-653-2300

Re: Mount Joy Borough Zoning Hearing Board

Thomas Paul <fntkp74@yahoo.com>

Wed 8/2/2023 9:53 AM

To:Zoning <zoning@mountjoy.org>

Resume Thomas Paul

Background and education:

Born in Lancaster, Pa 1/22/1956, graduated Valley Forge Military Academy 1974, Millersville University 1974-1975. Married 1976

Work history:

L C Seiple and Son Construction 1975-1977, City of Lancaster Bureau of Fire 1977-2015, City of Lancaster Building Codes Department 2015-2023

Additional:

ICC Certifications:

Master Code Professional

Certified Fire Marshal

Note; go to, verify@iccsafe.org and use candidate number 8146861 to see current certificates

Present:

I am currently retired and live in Mt. Joy at 119 W. Main St.

Thomas Paul

Sent from Tom's iPad

On Jul 17, 2023, at 3:20 PM, Zoning <zoning@mountjoy.org> wrote:

Good Afternoon Mr. Paul

Bob Marker gave me your information and thought you might be interested in our open Zoning Hearing Board position.

If you would be interested, please let me know I can talk with you about what all it entails and the process of getting appointed to the Board.

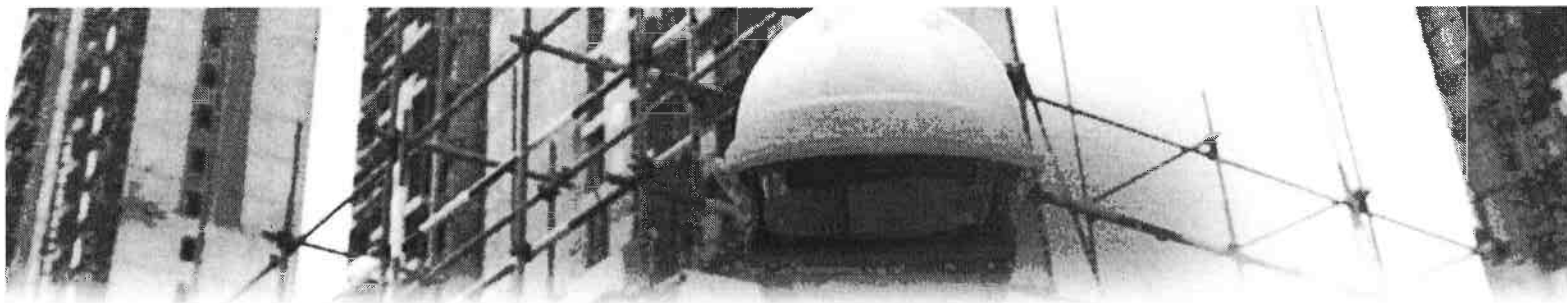
I look forward to speaking with you

Duane J Brady Jr

Mount Joy Borough

Codes, Zoning, & Planning Admin

Building Code Official #007261



Verify

Verified Candidate



INTERNATIONAL
CODE
COUNCIL®





verify.iccsafe.org/8146861

Search Again

Customer Name:

Account Number:

Thomas Paul

8146861

Certifications:

Initial Certification	Current Expiration	Certificate Name
05/26/2017	07/14/2024	Residential Building Inspector
07/29/2015	07/14/2024	Residential Electrical Inspector
01/14/2015	07/14/2024	Accessibility Inspector/Plans Examiner
05/12/2016	07/14/2024	Electrical Plans Examiner
01/12/2017	07/14/2024	Fire Inspector II
06/02/2009	07/14/2024	Commercial Building Inspector
02/19/2015	07/14/2024	Commercial Plumbing Inspector
03/22/2016	07/14/2024	Commercial Electrical Inspector



Initial Certification	Current Expiration	Certificate Name
02/27/2015	07/14/2024	Plumbing Plans Examiner
10/20/2016	07/14/2024	Commercial Mechanical Inspector
11/04/2016	07/14/2024	Mechanical Plans Examiner
06/11/2016	07/14/2024	Commercial Energy Inspector
08/02/2017	07/14/2024	Fire Plans Examiner
01/12/2017	07/14/2024	Fire Inspector I
03/11/2017	07/14/2024	Residential Energy Inspector/Plans Examiner
12/10/2016	07/14/2024	Commercial Energy Plans Examiner
06/29/2015	07/14/2024	Property Maintenance and Housing Inspector
02/23/2012	07/14/2024	Building Plans Examiner
09/27/2017	07/14/2024	Master Code Professional
04/25/2018	07/14/2024	Electrical Inspector
04/25/2018	07/14/2024	Building Inspector
05/15/2018	07/14/2024	Certified Fire Marshal
05/22/2018	07/14/2024	Building Code Specialist
07/14/2018	07/14/2024	Electrical Code Specialist
07/14/2018	07/14/2024	Fire Code Specialist
07/14/2018	07/14/2024	Combination Plans Examiner
07/14/2018	07/14/2024	Commercial Combination Inspector
12/15/2022	12/15/2025	Residential Plumbing Inspector
12/16/2022	12/16/2025	Plumbing Inspector
12/16/2022	12/16/2025	Plumbing Code Specialist





Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

112

9/1/23

Mount Joy Borough Council

RE: Comp 220003

305 E Main St

Failure to Comply

To The Honorable Councilors,

Pursuant to Section 195-3 of the Borough Property Maintenance Code, Section 106.3 Prosecution of Violation, which reads as follows:

"If the Code Official has served a notice of violation and the notice of violation is not complied with within the time specified in such notice, or if the Code Official determines that there is insufficient time to serve a notice of violation or that such notice of violation will have no practical or beneficial effect, the Code Official shall notify Borough Council of the violation and shall request Borough Council to authorize institution of enforcement proceedings against the violator and/or authorize the Borough Solicitor to institute the appropriate proceedings at law or in equity to restrain, correct, or abate such violation or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this Code or any order or direction made pursuant thereto. If the Code Official or if any police officer observes a violation of Section 302 or Section 308 of this Code, in addition to the foregoing, such Code Official or police officer is hereby empowered to institute summary criminal proceedings against the violator."

I am required to have Council authorization prior to pursuing summary enforcement action against property owner that fails to comply with a Notice of Violation and make required repairs and fix violations.

I request that Council authorize me to file with the Magisterial District Court 02-3-01 for summary charges against the Property Owner of 305 E Main St, Mount Joy, PA 17552 (Parcel #: 4504271800000) Summit Street Properties LLC (AKA Israel Weiss) for failure to comply.

I have been attempting to work with Mr. Weiss since 12/28/22 on repairs that are needed to this property, which he operates as a residential rental, when a complaint was filed for lack of heat by his tenants. The various attempted repairs that have been conducted by the "maintenance staff" that Mr. Weiss has employed have resulted in continued or new violations. Below are listed nine (9) that have existed since our last agreed deadline and Mr. Weiss notification of the remaining violations after an inspection of the property on August 21st by a letter dated August 25th, 2023.

1. 108.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving, stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or occupants of the premises or structure.
2. 305.3 Interior Surfaces. All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster; decayed wood and other defective surface conditions shall be corrected.
3. 305.4 Stairs and walking surfaces. Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.

4. *306.1 Unsafe conditions. Where any of the following conditions cause the component or system to be beyond its limit state, the component or system shall be determined as unsafe and shall be repaired or replaced to comply with the International Building Code or the International Existing Building Code as required for existing buildings:*
 6. *Wood that has been subjected to any of the following conditions:*
 - 6.9. *Detached, dislodged or failing connections*
or
 - 6.10. *Excessive cutting and notching.*
5. *602.3 Heat supply. Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from October 1 to April 15 to maintain a temperature of not less than 680 F (20 0 C) in all habitable rooms, bathrooms and toilet rooms.*

Exceptions:

 1. *When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the International Plumbing Code.*
 2. *In areas where the average monthly temperature is above 30 0 F (-1 0 c) a minimum temperature of 65 0 F (18 0 C) shall be maintained.*
6. *604.3 Electrical system hazards. Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.*
7. *902.1. Requirement to license: All landlords shall obtain a license from the Code Official, on an annual basis, for each residential rental unit. Annual licenses shall be valid for the period of January 1 to December 31. Failure to obtain a license for any residential rental unit shall be a violation of this chapter.*
8. *904.1. Requirement to appoint manager: No residential rental unit license shall be issued to any owner residing outside of the county unless the owner provides the Code Official with the name, mailing address and telephone number of a manager residing or working within the county, authorized to accept service of process on behalf of the owner. For the purpose of this chapter, a post office box is not acceptable for the manager's address. This designation shall not be valid unless signed by the owner and the manager designated to act on behalf of the owner. The owner shall notify the Code Official within 30 days of any change in manager.*
9. *905.1 Duties of owners and managers of residential rental units. It shall be the duty of every owner to:*
 1. *Keep and maintain all residential rental units in compliance with all applicable codes, ordinances and provisions of all applicable federal, state and local laws and regulations, including but not limited to Chapter 270, Zoning, and Chapter 195, Property Maintenance.*
 2. *Keep and maintain all premises in good and safe condition.*
 4. *Employ policies to and actually manage the residential rental units under his/her control in compliance with the provisions of this Chapter 195, Borough ordinances and applicable federal, state and local laws and regulations.*

It is my intention to seek from the Magisterial District Court for \$100 per violation, per day, since August 21st. Mr. Weiss and myself had an agreed correction date of 8/5/23 which he did not comply with and my confirmation inspection on 8/21/23 showed the listed violations still remain. These violations would be pursuant to Section 106.4 Penalties of the Property Maintenance Code which provides for first offense summary charges to be no less than \$100 and no more than \$1,000 per offense per day of the violation being unresolved.

Mr. Weiss has attempted to evict his tenants as a result of being notified of my intent to pursue legal action against him. The court has stayed that action for his failure to follow proper legal procedures to do so, but the action will be granted by the court once the proper procedure is followed and a hearing takes place.

This case has been open for over 9 months and I would like to bring this action to a resolution and have the property owner take responsibility for his property.

Attached is an authorization state should Council vote to approve the action for my records and the district court.

Respectfully,

X 

Duane J Brady Jr, Mount Joy Borough

Codes, Zoning, & Stormwater Admin

Building Code Official #007261

Certified Zoning Officer #C246972



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

This, the 11th day of September 2023, Mount Joy Borough Council has authorized the Borough Code Enforcement Officer, Duane J Brady Jr, to pursue summary offenses against the Property Owner of 305 E Main St, Mount Joy, PA 17552 (Parcel #: 4504271800000) by passing vote of a motion presented at their regular Council Meeting on September 11th, 2023.

The Code Enforcement Officer is hereby authorized to pursue summary charges for the following violations of the Mount Joy Borough Code, Chapter 195 Property Maintenance:

1. 108.1.2 Unsafe Equipment
2. 305.3 Interior Surfaces
3. 305.4 Stairs and walking surfaces
4. 306.1.6 Unsafe Conditions, Wood
5. 602.3 Heat Supply
6. 604.3 Electrical System Hazard
7. 902.1 Requirement to License
8. 904.1 Requirement to Appoint Manager
9. 905.1 Duties of Owners and Managers of Residential Rental Units

These violations having existed since an inspection of the property by the Borough Code Enforcement Officer on August 21st, 2023 and are a failure to abate these violations by the agreed date of August 5th 2023.

Property Owner:

Summit Street Properties (AKA Israel Weis)

Valid Address Unknown

Property:

305 E Main St

Mount Joy, PA 17552

Parcel #: 450-42718-0-0000

Attested by:

(Assistant) Borough Secretary

Council (Vice) President

11e

**HEALTH AND SAFETY (35 PA.C.S.) - INCENTIVES FOR MUNICIPAL
VOLUNTEERS OF FIRE COMPANIES AND NONPROFIT EMERGENCY MEDICAL
SERVICES AGENCIES**

Act of Nov. 21, 2016, P.L. 1509, No. 172

Cl. 35

Session of 2016
No. 2016-172

HB 1683

AN ACT

Amending Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes, providing for incentives for municipal volunteers of fire companies and nonprofit emergency medical services agencies.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Title 35 of the Pennsylvania Consolidated Statutes is amended by adding a chapter to read:

CHAPTER 79A

**INCENTIVES FOR MUNICIPAL VOLUNTEERS OF FIRE COMPANIES AND
NONPROFIT EMERGENCY MEDICAL SERVICES AGENCIES**

Subchapter

- A. Preliminary Provisions
- B. Tax Credits
- C. Volunteer Service Credit
- D. Miscellaneous Provisions

SUBCHAPTER A

PRELIMINARY PROVISIONS

Sec.

79A01. Scope of chapter.

79A02. Purpose.

79A03. Definitions.

§ 79A01. Scope of chapter.

This chapter relates to incentives for municipal volunteers of fire companies and nonprofit emergency medical services agencies.

§ 79A02. Purpose.

The purpose of this chapter is to authorize municipalities to enact a tax credit against an active volunteer's tax liability as a financial incentive to:

(1) Acknowledge the value and the absence of any public cost for volunteer fire protection and nonprofit emergency medical services provided by active volunteers.

(2) Encourage individuals to volunteer or for former volunteers to consider rejoining as active volunteers in a volunteer fire company or nonprofit emergency medical services agency.

§ 79A03. Definitions.

The following words and phrases when used in this chapter shall have the meanings given to them in this section unless the context clearly indicates otherwise:

"Active volunteer." A volunteer for a volunteer fire company or nonprofit emergency medical services agency who has complied with the requirements of the volunteer service credit program and who is certified under section 79A23 (relating to certification).

"Commissioner." The State Fire Commissioner of the Commonwealth.

"Earned income tax." A tax on earned income and net profits levied under Chapter 3 of the Local Tax Enabling Act.

"Governing body." A city council, borough council, incorporated town council, board of township commissioners, board of township supervisors, governing council of a home rule municipality or optional plan municipality or a governing council of any similar purpose government which may be created by statute after the effective date of this section and which has adopted a tax credit under this chapter.

"Individual." A volunteer.

"Local Tax Enabling Act." The act of December 31, 1965 (P.L.1257, No.511), known as The Local Tax Enabling Act.

"Municipality." Any city, borough, incorporated town, township, home rule municipality, optional plan municipality, optional charter municipality or any similar general purpose unit of government which may be created or authorized by statute.

"Nonprofit emergency medical services agency." An emergency medical services agency as defined in section 8103 (relating to definitions) and chartered as a nonprofit corporation.

"Tax credit." The tax credit granted under section 79A11 (relating to program authorization) or 79A13 (relating to real property tax credit).

"Volunteer." A member of a volunteer fire company or a nonprofit emergency medical services agency.

"Volunteer fire company." A nonprofit chartered corporation, association or organization located in this Commonwealth that provides fire protection services and may offer other voluntary emergency services within this Commonwealth.

"Volunteer service credit program." The program established under section 79A21 (relating to volunteer service credit program) to determine the active status of a volunteer.

SUBCHAPTER B

TAX CREDITS

Sec.

79A11. Program authorization.

79A12. Claim.

79A13. Real property tax credit.

79A14. Limitations.

§ 79A11. Program authorization.

(a) Establishment.--A municipality that levies an earned income tax may establish by ordinance a tax credit against an individual's liability imposed under Chapter 3 of the Local Tax Enabling Act for active service as a volunteer.

(b) Amount.--A municipality shall set forth in the ordinance the total amount of the tax credit that will be offered to an individual. If an individual's earned income tax liability is less than the amount of the tax credit offered, the individual's tax credit must equal the individual's tax liability.

(c) Public notice.--At least 30 days prior to adoption of the ordinance or resolution, the governing body shall give public notice of its intent to adopt an ordinance or resolution to establish a tax credit and conduct at least one public hearing on the issue.

(d) Specific notice.--A municipality that establishes a tax credit under this chapter shall notify the commissioner in the manner prescribed by the commissioner.

§ 79A12. Claim.

(a) Eligibility.--An individual who satisfies all of the following criteria may claim a tax credit established under this chapter:

(1) The individual is subject to a tax of a municipality that has established a tax credit under this chapter.

(2) The individual is certified under section 79A23 (relating to certification).

(b) Return.--An active volunteer may claim a tax credit provided for under this chapter when filing a joint return. The tax return form shall provide a mechanism for separating the liability of an individual for any earned income tax imposed by the school district of residence from the liability of an individual for any earned income tax imposed by the municipality. § 79A13. Real property tax credit.

The governing body of a municipality may provide, by ordinance, for a tax credit against real property tax to be granted to an active volunteer. The tax credit shall apply to tax levied on residential real property owned and occupied by an active volunteer who is certified under section 79A23 (relating to certification). The amount of the tax credit authorized by an ordinance shall not exceed 20% of the tax liability of the active volunteer.

§ 79A14. Limitations.

A tax credit established under this chapter may be used against the active volunteer's tax liability for the current taxable year and every year thereafter. The tax credit established under this chapter shall remain in effect until the governing body of the municipality repeals the tax credit.

SUBCHAPTER C VOLUNTEER SERVICE CREDIT

Sec.

79A21. Volunteer service credit program.

79A22. Service record.

79A23. Certification.

79A24. Rejection and appeal.

§ 79A21. Volunteer service credit program.

(a) Establishment.--The governing body may establish a volunteer service credit program that establishes the annual requirements for the certification of a volunteer in active service at a volunteer fire company or a nonprofit emergency medical services agency.

(b) Activities.--The volunteer service credit program shall consider the following activities in determining credit toward a certification of active service:

(1) The number of emergency calls to which a volunteer responds.

(2) The level of training and participation in formal training and drills for a volunteer.

(3) The total amount of time expended by a volunteer on administrative and other support services, including fundraising and facility or equipment maintenance.

(4) The involvement in other events or projects that aid the financial viability, emergency response or operational readiness of a volunteer fire company or a nonprofit emergency medical services agency.

(c) Guidelines.--The governing body shall, with the advice of the chief of a volunteer fire company and the supervisor or chief of a nonprofit emergency medical services agency or their designees, adopt guidelines, including forms and applications, necessary to implement this section.

(d) Eligibility list.--A notarized list of eligible active volunteers shall be submitted to the governing body, no later than 45 days before tax notices are to be distributed, by the following:

(1) The chief of a volunteer fire company, where applicable.

(2) The supervisor or chief of a nonprofit emergency medical services agency, where applicable.

§ 79A22. Service record.

(a) Log.--The chief of a volunteer fire company or the supervisor or chief of a nonprofit emergency medical services agency or their designees shall establish and maintain a service log that documents the activities of each volunteer that qualify for credit toward active service under the volunteer service credit program and the calculation of the total credits earned for each volunteer in the volunteer fire company or nonprofit emergency medical services agency.

(b) Review.--Service logs established and maintained by volunteer fire companies or nonprofit emergency medical services agencies shall be subject to periodic review by the commissioner, the Auditor General, the governing body where the volunteer fire company or nonprofit emergency medical services agency is located and the governing body where the volunteer fire company or nonprofit emergency medical services agency provides services.

§ 79A23. Certification.

(a) Self-certification.--The active volunteer shall sign and submit an application for certification to the chief of the volunteer fire company or the supervisor or chief of the nonprofit emergency medical services agency where the volunteer serves.

(b) Injured volunteer.--An active volunteer who was injured during a response to an emergency call and can no longer serve as an active volunteer because of the injury and who would otherwise be eligible for a tax credit shall be eligible for the tax credit for the succeeding five tax years.

(c) Local sign-off.--The chief and another officer of the volunteer fire company and the supervisor or chief and another officer of the nonprofit emergency medical services agency shall sign the application attesting to the individual's status as an active volunteer or that the individual can no longer serve as an active volunteer due to injury. The application shall then be forwarded to the municipality, as appropriate, for final review and processing.

§ 79A24. Rejection and appeal.

(a) General rule.--A governing body that establishes a tax credit under this chapter shall adopt, by ordinance, a process for rejecting a claim by an active volunteer who does not satisfy all of the criteria established under this chapter for each type of tax credit provided under this chapter.

(b) Appeal.--An active volunteer shall have the right to appeal a claim that has been rejected by a governing body. The governing body shall establish, by ordinance, the procedure by which a rejected claim can be appealed.

SUBCHAPTER D**MISCELLANEOUS PROVISIONS****Sec.****79A31. Penalties for false reporting.****§ 79A31. Penalties for false reporting.**

The following shall apply:

(1) Any person who knowingly makes or conspires to make a false service record report under this chapter commits a misdemeanor of the first degree punishable by a fine of \$2,500.

(2) Any person who knowingly provides or conspires to provide false information that is used to compile a service record report under this chapter commits a misdemeanor of the first degree punishable by a fine of \$2,500.

Section 2. This act shall take effect in 60 days.

APPROVED--The 21st day of November, A.D. 2016.

TOM WOLF

Summary of FDMJ Members Residence Municipality

Mount Joy Borough	20
Rapho Township	10
East Donegal Township	17
Mount Joy Township	Ø 1
Other	11
	<hr/>
	58 59

as of 8/10/2023

BOROUGH OF LITITZ
Lancaster County, Pennsylvania

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF
LITITZ, LANCASTER COUNTY, PENNSYLVANIA, ESTABLISHING
PROGRAM CRITERIA FOR THE VOLUNTEER SERVICE CREDIT
PROGRAM**

WHEREAS, the Borough Council, on January 29, 2019, adopted an Ordinance creating a program to provide for a Volunteer Service Credit Program; and

WHEREAS, the goal of the program is to encourage membership and service in the community's volunteer fire companies.

WHEREAS, the Volunteer Service Credit Program Ordinance outlined the need to adopt a resolution to identify the criteria that shall be used to determine volunteer eligibility in the Volunteer Service Credit Program.

THEREFORE, IT IS HEREBY RESOLVED by the Council of the Borough of Lititz, Lancaster County, Pennsylvania, establishes the following criteria for the Volunteer Service Credit Program:

VOLUNTEER SERVICE CREDIT PROGRAM CRITERIA

Program Criteria. Following is the annual criteria that must be met to qualify for credits under the program:

- The member must be an active volunteer member of the fire company or ambulance agency, off of probation, and in good standing for the duration of the Eligibility Period (January 1 – December 31), AND complete one of the following two requirements:
 - The volunteer must respond to at least 15 fire calls or participate in at least 15 scheduled ambulance duty crews during the eligibility period.
AND / OR
 - The volunteer must serve a minimum of 15 hours on administrative or other support services, including but not limited to:
 - fundraising
 - providing facility or equipment maintenance
 - financial bookkeeping
 - fire prevention and public education
 - other events or projects that aid the financial viability, emergency response or operational readiness of a volunteer fire company during the eligibility period.

BOROUGH OF LITITZ
Lancaster County, Pennsylvania

Shane A. Weaver, President

ATTEST:

Sue Ann Barry, Secretary

Timothy R. Snyder, Mayor

I, Sue Ann Barry, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted at a legally constituted meeting of the Council of Lititz Borough held on January 29, 2019, at which meeting a quorum was present and voted in favor thereof.

Sue Ann Barry, Secretary



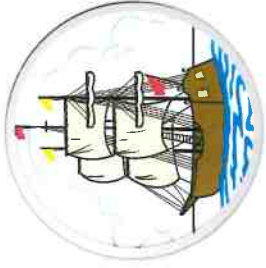
Lititz Borough Tax Credit Information / Process

Lititz Borough enacted Ordinance No. C-581 on April 14, 2020 to amend the volunteer service tax credit program for volunteer members of the volunteer fire companies and volunteer ambulance agencies. This is a result of Pennsylvania 2016 Act 172. Lititz Borough established the program criteria under Resolution No. 891, which states:

- The member must be an active volunteer member of the fire company or ambulance agency, off of probation, and in good standing for the duration of the Eligibility Period (January 1 – December 31), AND complete one of the following two requirements:
 - The volunteer must respond to at least 15 fire calls or participate in at least 15 scheduled ambulance duty crews during the eligibility period. AND/OR
 - The volunteer must serve a minimum of 15 hours on administrative or other support services, including, but not limited to:
 - Fundraising
 - Providing facility or equipment maintenance
 - Financial bookkeeping
 - Fire prevention and public education
 - Other events or projects that aid the financial viability, emergency response, or operational readiness of a volunteer fire company during the eligibility period.
- Per Act 172, the **municipal earned income tax credit** must be a set amount. Lititz Borough has set that amount at **\$200** for the 2022 tax credit.
- The tax credit is only available for volunteers who are residents of Lititz Borough and volunteer with the listed fire companies or ambulance agencies.

Process

- **By February 28th**
 - The Fire Chief of each fire company and President of each ambulance agency shall provide Lititz Borough with an eligibility list of its volunteers by February 28th of each year. The Borough Council shall acknowledge receipt of the eligibility list. This list should also be posted in a visible location within the fire station / ambulance station.
- **Between March 1st – April 30th**
 - The volunteers who meet the eligibility and wish to apply for the credit should sign and submit the Application for Certification to their Fire Chief or Ambulance President. The Fire Chief or Ambulance President shall then sign the Application to verify eligibility.
 - The volunteer must submit this Application for Certification, a Request for Tax Credit document, and a copy of his/her W2, and proof of paid municipal real estate tax, to Lititz Borough between March 1st and April 30th. Requests will not be accepted after April 30th.
- **Mid-May – June 14th**
 - Lititz Borough shall review the requests for credit and cross-reference the names to the eligibility list.
 - The tax credit shall be administered as a refund by Lititz Borough, to be distributed by June 14th.
 - Lititz Borough shall reject a claim for the tax credit if the taxpayer is not on the eligibility list or fails to provide the documents required under Section 4, Subsection (A)(1) of the Ordinance.
 - If the claim is rejected, the taxpayer will be notified in writing of the decision.
 - The taxpayer shall have 30 days to appeal the decision of the Lititz Borough.



5-YEAR CAPITAL IMPROVEMENT PROGRAM

2024 - 2028

Summary of Project Requests

**MOUNT JOY BOROUGH
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2024 -2028**

PROJECTS/EQUIPMENT	Finance Code	Estimated Expenditures By Fiscal year and Total Five Year Plan				
		FY2024	FY 2025	FY 2026	FY 2027	5 Yr Total
Laptop Replacement	Admin		\$ 15,000.00			\$ 15,000.00
Printers	Admin	\$ 4,000.00				\$ 4,000.00
Municipal Building - Planning, Design, & PM	Admin	\$ 268,746.00				\$ 268,746.00
Municipal Building- Debt Service (\$6.5 mil on 25 yr loan) Worst case scenario.	Admin	\$ 495,000.00	\$ 495,000.00	\$ 495,000.00	\$ 495,000.00	\$2,475,000.00
MTF Grant Match	Admin	\$ 150,900.00				\$ 150,900.00
Printer	Zoning	\$ 400.00				\$ 400.00
Codes/Zoning Vehicle	Zoning			\$ 30,000.00		\$ 30,000.00
Plotter/Printer	Zoning				\$ 1,000.00	\$ 1,000.00
Road Projects	Public Works	\$ 600,000.00	\$ 900,000.00	\$ 900,000.00	\$ 500,000.00	\$3,600,000.00
Crack Sealer	Public Works				\$25,000.00	\$25,000.00
Column Totals		\$1,519,046.00	\$1,410,000.00	\$1,425,000.00	\$ 996,000.00	\$6,571,146.00

Summary of Project Requests

**MOUNT JOY BOROUGH
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2024 -2028**

PROJECTS/EQUIPMENT	Finance Code	Estimated Expenditures By Fiscal year and Total Five Year Plan					
		FY2024	FY 2025	FY 2026	FY 2027	FY 2028	5 Yr Total
Roller	Public Works		\$ 30,000.00				\$ 30,000.00
324 Loader	Public Works			\$ 90,000.00			\$ 90,000.00
902 Grant Match	Public Works	\$ 50,000.00					\$ 50,000.00
Public Works facility planning	Public Works			\$ 150,000.00			\$ 150,000.00
Growing Greener grant match	SW		\$ 300,000.00				\$ 300,000.00
Stomr Water Infrastructure	SW	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 150,000.00
New parks Truck Replacement	Public Works		\$ 40,000.00				\$ 40,000.00
Dump Truck Replacement (2013 Truck 4)	Public Works		\$ 150,000.00				\$ 150,000.00
Locust Ln stormwater replacement	Public Works		\$ 209,000.00				\$ 209,000.00
New Parks Truck (to replace 14-2013 Silverado)	Public Works	\$ 40,000.00					\$ 40,000.00
Column Totals		\$ 120,000.00	\$ 759,000.00	\$ 270,000.00	\$ 30,000.00	\$ 30,000.00	\$ 1,945,750.00

**CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2024 -2028**

PROJECTS/EQUIPMENT	Finance Code	Estimated Expenditures By Fiscal year and Total Five Year Plan				
		FY2024	FY 2025	FY 2026	FY 2027	5 Yr Total
Small Dump (to replace 16- 2008 Ford 350)	Public Works			\$ 75,000.00		\$75,000.00
Progressive Mower	Public Works				\$ 25,000.00	\$ 25,000.00
Utility Trailer	Public Works	\$ 5,000.00				\$ 5,000.00
Utility Trailer	Public Works		\$ 5,000.00			\$ 5,000.00
Traffic Control - Barricades - electronic flagging/message boards	Public Works	\$ 10,000.00				\$ 10,000.00
Jumping Jack Tamper	Public Works	\$ 3,400.00				\$ 3,400.00
DCNR C2P2 Grant (Master Plan)	Public Works	\$ 37,500.00				\$75,000.00
DCNR C2P2 Grant (Implementation Phase 1)	Public Works	\$ 100,000.00	\$ 100,000.00			\$200,000.00
DCNR C2P2 Grant (Implementation Phase 2)	Public Works			\$ 100,000.00		\$100,000.00
POLICE Vehicle purchase and upfit	Police	\$ 54,000.00	\$ 55,000.00	\$ 56,000.00		\$ 165,000.00
Column Totals		\$209,900.00	\$160,000.00	\$231,000.00	-	\$663,400.00

**MOUNT JOY BOROUGH
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2024 -2028**

PROJECTS/EQUIPMENT	Finance Code	Estimated Expenditures By Fiscal year and Total Five Year Plan				
		FY2024	FY 2025	FY 2026	FY 2027	5 Yr Total
IT/ computer infrastruture upgrade	Police	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00
Traffic enforcement equipment Radar, Solar speed signs, etc.	Police	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 25,000.00
Body Cameras	Police	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00
Column Totals		\$ 15,000.00	\$ 16,000.00	\$ 16,000.00	\$ 30,000.00	\$ 150,000.00

PROJECTS/EQUIPMENT	Finance Code	Estimated Expenditures By Fiscal year and Total Five Year Plan			
		FY2024	FY 2025	FY 2026	5 Yr Total
Total 5-Year Capital Improvement Program		\$1,863,946.00	\$2,345,000.00	\$1,942,000.00	\$8,511,946.00

119



MOUNT JOY BOROUGH NON-UNIFORM EMPLOYEE PERFORMANCE APPRAISAL

Employee	Job Title	Date
Department	Supervisor	Last Review Date

A. EMPLOYEE PERFORMANCE REVIEW: *Guided by your documentation, rate the employee's performance on the statements in the four areas below. When possible, please complete the comments section in each category.*

UNSATISFACTORY 1	BELOW EXPECTED 2	AT EXPECTED 3	ABOVE EXPECTED 4	OUTSTANDING 5
Fails to meet minimum required performance standards	Performs below expected level Improvement is necessary	Performs at the level expected of a competent employee	Performance is clearly above the expected level	Performs at an uncommonly high level. Superior to most others

QUALITY AND PRODUCTIVITY (rate 1-5)

	rating
Demonstrates competence in required job skills and knowledge	
Meets standards for quantity of work and productivity of efforts	
Produces results that are accurate, thorough and on time	
Plans and organizes tasks and assignments for best results	
Actively looks for improvements and suggests better ways to do things	
Comments:	
	Total rating
	Average - Total rating / 5

TEAMWORK AND COMMUNICATION (rate 1-5)

	rating
Works cooperatively with others to get the job done	
Treats others with respect, courtesy and consideration	
Listens to others and works to understand them	
Offers help to others and accepts assistance when needed	
Expresses self clearly verbally and in writing	
Comments:	
	Total rating
	Average - Total rating / 5

FOCUS ON SERVICE (rate 1-5)		rating
Demonstrates tact and patience when interacting with the public		
Works to understand, meet and anticipate wants and needs of the public		
Takes action to solve problems using both common sense and analytical skills		
Tracks problems and complaints to identify needed system/process changes		
Exhibits awareness of public/community safety and welfare needs		
Comments:		
		Total rating
		Average - Total rating / 5

ESSENTIAL ACTIONS (rate 1-5)		rating
Consistently shows prompt and reliable attendance		
Consistently operates and maintains equipment appropriately and efficiently		
Consistently uses established safe work practices and abides by safety rules		
Consistently shows support for Borough's goals and ethical standards		
Consistently shows respect to supervisors and elected officials		
Comments:		
		Total rating
		Average - Total rating / 5

Average of all 4 areas from above (add / by four)	
--	--

Percentage increase recommended: _____
 (Refer to scoring card)

PERFORMANCE ASSESSMENT (Continued)

Name: _____	Date: _____
-------------	-------------

EMPLOYEE COMMENTS:

SUPERVISOR COMMENTS:

By signing this form the employee acknowledges only that this information has been reviewed with him or her.

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

Manager Signature _____ Date _____



Mount Joy Borough Non-Uniform Performance Review Scoring Guide 2023

A. EMPLOYEE PERFORMANCE REVIEW: *Guided by your documentation, rate the employee's performance on the statements in the four areas below. When possible, please complete the comments section in each category.*

UNSATISFACTORY 1	BELOW EXPECTED 2	AT EXPECTED 3	ABOVE EXPECTED 4	OUTSTANDING 5
Fails to meet minimum required performance standards	Performs below expected level Improvement is necessary	Performs at the level expected of a competent employee	Performance is clearly above the expected level	Performs at an uncommonly high level. Superior to most others

PERFORMANCE REVIEW SCORE

Less than 1.5

1.6 – 2.5

2.6 – 3.5

3.6 – 4.5

4.6 – 5

% OF WAGE INCREASE

No Increase

Base %

+1%

+1.5%

+2%

Note: Council may, at its sole discretion, amend the wage increases for any employee. The set percentages are merely a guide.

11h.

Municipality	Contact Person	Contact Email	Population 2021	Municipal Manager Wage	HR Director Wage	Public Works Director Wage	Public Works/Road Foreman Wage	Public Works Laborer - Experienced - Wage	Police Chief Wage	Police Officer - Starting Wage	Police Admin Wage	Zoning Officer Wage	Asst. Zoning Officer Wage	Municipal Planner Wage	Building Inspector Wage	Receptionist Wage	2023 Non- Uniform Wage Increase Percentage	2023 Police Wage Increase Percentage	Are Public Works employees required to have a CDL?
Borough of Adamstown	Lisa Crouse	lcrouse@adamstownborough.org	1,981			\$ 111,300.00		\$ 61,339.20								\$ 25.43	6%		NO
Borough of Christiana	Bobbi Maser	christianaboro@comcast.net	1,094	\$ 52,000.00				\$ 49,920.00	\$ 66,435.00	\$ 45,760.00							3%	3%	NO
Borough of Columbia	Mark Stivers	MStivers@columbiapa.net	10,369	\$ 96,000.00		\$ 81,000.00	\$ 55,286.40	\$ 51,292.80	\$ 108,000.00	\$ 46,000.00	\$ 49,067.20				\$ 25.00	\$ 23.59	3%	3%	YES
Borough of Denver	Michael Hession	MHession@denverboro.net	3,770	\$ 140,000.00		\$ 82,617.00		\$ 61,651.20				\$ 62,400.00					3.25%		YES
Borough of Elizabethtown	Rebecca Denlinger	rdenlinger@etownonline.com	11,533	\$ 114,712.00		\$ 104,873.60	\$ 72,612.80	\$ 54,953.60	\$ 124,092.80	\$ 52,686.40	\$ 59,280.00	\$ 53,081.60				\$ 20.22	5%	2.5%	YES
Borough of Ephrata	Nancy Harris	nharris@ephrataboro.org	13,736	\$ 125,000.00	\$ 90,000.00	\$ 82,400.00	\$ 71,115.20	\$ 46,550-\$74,235	\$ 121,000.00	\$ 80,704.00	\$ 82,500.00	\$ 68,200.00	n/a		\$ 24.34	\$ 21.58	3%	4%	YES
Borough of Lititz	Elijah Yearick	eyearick@lititzborough.org	9,384	\$ 108,992.00		\$ 91,416.00	\$ 67,870.40		\$ 106,496.00	\$ 67,496.00	\$ 53,601.60	\$ 65,166.40				\$ 23.50	3%	3%	YES
Borough of Manheim	Jim Fisher	jimfisher@manheimboro.org	5,039	\$ 116,915.48		\$ 72,800.00		\$ 45,760.00	\$ 127,237.19	\$ 66,194.00	\$ 56,825.60	\$ 59,488.00				\$ 23.00			NO
Borough of Marietta	Julie Hall	julie@boroughofmarietta.com	2,978	\$ 52,000.00			\$ 52,208.00	\$ 43,680.00				\$ 72,800.00			\$ 35.00				
Borough of Mount Joy	Mark Pugliese I	manager@mountjoypa.org	8,323	\$ 92,000.00	N/A	\$ 71,000.00	\$ 64,168.00	\$ 52,478.40	\$ 103,000.00	\$ 67,392.00	\$ 43,264.00	\$ 63,000.00	N/A	N/A	N/A	\$17.67- \$16.53	2% to 4%	3.50%	YES
Borough of Mountville	Derrick Millhouse	manager@mountvilleborough.com	3,006	\$ 76,875.00				\$ 51,792.00								\$ 18.47			NO
Borough of Strasburg	Steven Echternach	echterns@strasburgboro.org	3,114	\$ 98,811.00		\$ 70,000.00	\$ 66,290.00	\$ 55,100.00	\$ 96,727.00	\$ 66,100.00							2.50%	2.5%	NO

* Also Asst. Manager & HR Director

Brecknock Township	Carol Martin	cmartin@brecknocktownship.us		\$ 81,120.00		\$ 71,760.00		\$ 30.00				\$ 31.04				\$ 23.67	4%		YES
Clay Township	Bruce R. Leisey	bruce@claytwp.com		\$ 102,000.00			\$ 34.50	\$ 29.00				\$ 36.60					5%		YES
Colerain Township	Carmen B. Wiker	colerain@epix.net		\$ 52,291.00			\$ 32.77	\$ 27.00											YES
Conestoga Township	Brandi Tomasetti	office@conestogatwp.com		\$ 46,800.00															
East Cocalico	Tommy Ryan	manager@ect.town		\$ 130,000.00		\$ 73,250.00		\$ 20.00	\$ 120,000.00	\$ 25.42	\$ 22.70		\$ 29.23						
East Donegal Township	Jeffrey Butler	jeff@eastdonegaltwp.com		\$ 114,400.00		\$ 57,600.00		\$ 27.89				\$ 30.74				\$ 16.47	5%		YES
East Hempfield Township	Cindy Schweitzer	manager@easthempfield.org		\$ 130,700.00		\$ 98,571.00	\$ 80,957.00		\$ 124,866.00	\$ 70,206.00	21 - 29	\$ 24.96				\$ 22.28	4%	3	YES
East Lampeter Township	Ralph Hutchison	rhutchison@eastlampetertownship.org		\$ 138,032.00	\$ 48,006.00	\$ 95,123.00	\$ 35.30	\$ 32.54	\$ 137,822.00		\$ 15.85		\$ 62,068.00			\$ 18.00	3.50%	4%	
East Petersburg Borough	Karen St. Clair	kstclair@eastpetersburgborough.org		\$ 87,740.00		\$ 66,500.00		\$22-\$23									3-5%	na	NO
Eden Township	Szilvia Troutman	edentwp@comcast.net		\$ 52,748.00			\$ 31.50	\$ 28.32									8%		YES
Ephrata Township	Steve Sawyer	ssawyer@ptd.net		\$ 120,648.00		\$ 69,430.00		\$ 25.66									7%	N/A	YES
Lancaster Township	Bill Laudien	wlaudien@twp.lancaster.pa.gov		\$ 145,600.00		\$ 95,680.00	\$ 35.00	\$ 26.00				\$ 43.00				\$ 21.00	3.50%		YES
Little Britain Township	Margaret DeCarolis	lbt@littlebritain.org				\$ 64,708.00		\$ 29.11				\$ 27.60					8%	N/A	YES
Manheim Township	Rick Kane	rkane@manheimtownship.org		\$ 150,000.00	\$101,790.00	\$ 125,435.00	\$ 34.62	\$ 25.00	\$ 142,000.00	\$ 59,373.00	\$26.50 depend	\$ 30.00		\$38.95			3%	3%	
Manor Township	Ryan Strohecker	manager@manortwp.org		\$ 119,117.15		\$ 89,827.50	\$ 31.39	\$ 30.00	\$ 112,000.00	\$ 25.66	\$17-20	\$69,117.50				\$17.00-20.00	3	3.25	YES
Martic Township	Karen Sellers	martictwp@comcast.net		\$ 55,124.00			\$ 32.09					\$ 32.91							YES
Paradise Township	David Thompson	paradise.manager@comcast.net		\$ 80,000.00			\$ 67,000.00					\$ 29.50							YES
Penn Township	Mark Hlester	manager@penntwplanco.org		\$ 99,195.00		\$ 76,356.00	\$ 31.75	\$ 25.99	\$ 126,630.00	\$ 30.52	\$ 36.14	\$ 30.73		34.38		\$ 18.33	3.48%		YES
Providence Township	Vicki Eldridge	vicki@providencetownship.com		\$ 85,230.00		\$ 68,640.00	\$ 28.00	\$ 27.00				\$ 26.33				\$ 15.00			YES
Salisbury Township	Kirsten Peachey	kpeachey@salisburytownship.org		\$ 89,250.00		\$ 88,258.00	\$ 32.15	\$22.66-\$30.00				\$ 70,000.00				\$ 18.85			YES
Warwick Township	Brian Harris	bharris@warwicktownship.org		\$ 119,995.00		\$ 84,905.00	\$ 32.74	\$ 25.00	\$ 126,256.00	\$ 30.51	\$ 36.14	\$ 44.21		\$29.56		\$ 18.00			YES
West Cocalico Township	Carolyn Hildebrand	wcocalico@gmail.com		\$ 105,000.00		\$ 74,880.00		\$ 28.60											YES
West Donegal Township	John Yoder	jyoder@wdtwp.com		\$ 100,006.00		\$ 73,008.00	\$ 26.85	\$ 25.50				\$ 31.25							YES
West Earl Township	Jenna Seesholtz	manager@westearltwp.org		\$ 116,000.00		\$ 90,640.00		\$ 28.01	\$ 124,000.00	\$ 32.32	\$ 26.40	\$ 25.26				\$ 17.80	8%	7%	NO
West Hempfield Township	Andrew Stern	manager@westhempfield.org		\$ 126,140.00		\$ 83,652.00	\$ 29.81	\$ 25.48	\$ 125,936.00	\$ 70,206.00	\$ 83,652.00	\$ 83,652.00	\$ 27.56			\$ 21.42	6%	9.0 (average)	YES

September, 2023

Property Owner Curbs and Sidewalks by Borough Contractor

Wood Street

- 834 Wood Street – Property owner has given verbal and email approval to replace the curb and driveway apron and have this completed by LB Construction
- 836 Wood Street – Landlord, property owner claimed they did not receive 2-year notice, or February 6, 2023, reminder letter about requirement to. Contact was made with the owner, there was apparently a change in the name of the LLC that owns the property. They were mailed a reminder letter in January 2023 and a 30-day notice was mailed and emailed on July 6, 2023. The owner's response to this July letter was a concern about how this would affect the slope. I attempted to set up a meeting on site which was not accepted. Numerous contacts have been made or attempted via phone and email in August with no response. On August 30, 2023, I informed the owner that the borough's contractor will be completing the work with another offer to meet to review the work that needs to be done. On Wednesday, September 6, 2023 LB Construction removed the curb and apron to install the new curb and apron.
- 919 Wood Street – Property owner has given verbal approval to replace the curb, all the sidewalk, and driveway apron and have this completed by LB Construction.

Pinkerton Road

Iacobucci Property (across from Locust Lane) – The owners have not hired a contractor or completed the sidewalks. They were mailed a reminder letter in January 2023 and a 30-day notice that the Borough will be completing the work and the Borough will be invoicing them. They understand the Borough will have LB Construction complete the work. They are asking for a waiver of the administration fees.

Melhorn Property (at Locust Lane stormwater basin) – The owners have not hired a contractor or completed the sidewalks. They were mailed a reminder letter in January 2023 and a 30-day notice in July 2023 that the Borough will be completing the work and the Borough will be invoicing them.

326 Pinkerton Road – This is the last property on at the end of the project it is approximately 6 feet of sidewalk. They were given a waiver to only extend the sidewalk to the north side of their driveway. They did attempt to have CMS complete this but apparently didn't communicate and get paperwork signed. They would like the Borough's contractor to complete the sidewalk.

N. Angle Street

309 N. Angle Street – The owner of record is deceased. Throughout the project, numerous letters (January 26, 2023, May 16, 2023, July 13, 2023) have been sent and there has not been a response to any of the letters. And a phone number for a supposed tenant/relative has not been answered. No payment has been received for curb installation.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

RESOLUTION NO. 2023-13

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, AND AMENDING FEES TO BE CHARGED IN CONNECTION WITH, THE RENTAL OF PARK PAVILIONS

Other Permits, Licenses, and/or Administrative Fees.

Pavilion and Parks Rental	\$ 40.00
Pavilion Rental with Electric	\$ 40.00

Effective Date

This Resolution shall take effect and be in force immediately following the adoption of Borough Council.

DULY ADOPTED this 11th day of September 2023, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

ATTEST: _____
(Assistant) Secretary

BY: _____
(Vice) President Borough Council

[BOROUGH SEAL]





Mount Joy Borough

Memo

To: Mark Pugliese, Borough Council
From: Dennis Nissley, Public Works Director
CC:
Date: September 5, 2023
Re: Curb and Sidewalk Inspections

Curb and Sidewalk inspection process and guidelines.

During the Wood Street project, questions were raised by some elected officials about the inspection process and the policy that has been used for deciding what is acceptable and what needs to be replaced prior to street reconstruction projects.

When inspecting existing curbs and sidewalks, if the concrete surface is in good condition, we have been allowing it to remain. Some areas may be more than 2% cross slope, or they may slope quickly at driveways at more than the allowed 8%. These situations would not be allowed or pass inspection for new construction only on existing areas.

When this was discussed in the past by the Public Works Committee the direction to Public Works was to allow for grinding of uneven surfaces and allowing these slopes unless they cause a tripping hazard.

Public Works staff does not want to continue to conduct inspections that Council and Public Works Committee does not endorse. I was under the impression from discussions at Council meeting and Public Works Committee meetings that Public Works Committee will be reviewing and recommending new policy guidelines related to curb and sidewalk inspections. Due to these questions and impending changes to policy, staff has not conducted these inspections for the 2025 projects at this time. We did not want to do inspections and send letters to property owners until we had direction from Council in regards to inspections of existing curbs and sidewalks.

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 03-2023

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO REVISE REGULATIONS GOVERNING PARKING ON PINKERTON ROAD.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of the Borough of Mount Joy, Chapter 255, Vehicles and Traffic, Article IV, Parking Regulations, §255-63, Parking Prohibited at all Times in Certain Locations, to delete the following parking prohibition:

<u>Street</u>	<u>Side</u>	<u>Between</u>
Pinkerton Road	East	Borough line and Marietta Avenue

Section 2. The Code of Ordinances of the Borough of Mount Joy, Chapter 255, Vehicles and Traffic, Article IV, Parking Regulations, §255-63, Parking Prohibited at all Times in Certain Locations, to add the following parking prohibitions in alphabetical order:

<u>Street</u>	<u>Side</u>	<u>Between</u>
Pinkerton Road	East	Marietta Avenue to South Alley
Pinkerton Road	West	Borough line and Marietta Avenue

Section 3. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 4. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions,

sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 5. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this _____ day of _____, 2023, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this _____ day of _____, 2023.

By: _____
Mayor

CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Borough of Mount Joy, Lancaster County, Pennsylvania ("Borough") certify that: The foregoing is a true and correct copy of an Ordinance of Borough Council of the Borough which duly was enacted by affirmative vote of a majority of the members of Borough Council of the Borough of Mount Joy at a meeting duly held on the _____ day of _____, _____; and was examined and approved by the Mayor; such Ordinance has been duly recorded in the Ordinance Book of the Borough; such Ordinance has been duly published as required by law; and such Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that Borough Council of the Borough of Mount Joy met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. §701 et seq., as amended, by advertising the date of said meeting, by posting prominently a notice of said meeting at the principal office of the Borough of Mount Joy or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting prior to enacting such Ordinance.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough of Mount Joy, this _____ day of _____, _____.

(Assistant) Secretary

[BOROUGH SEAL]

ANTHONY P. SCHIMANECK
JOSELE CLEARY
ROBERT E. SISCO
JASON M. HESS

LAW OFFICES
MORGAN, HALLGREN, CROSSWELL & KANE, P.C.

P. O. BOX 4686
LANCASTER, PENNSYLVANIA 17604-4686

WWW.MHCK.COM

FAX (717) 299-6170

E-MAIL: attorneys@mhck.com

RECEIVED
AUG 18 2023

GEORGE J. MORGAN
(1971 - 2021)

RETIRED
CARL R. HALLGREN
MICHAEL P. KANE

700 NORTH DUKE STREET
LANCASTER, PA 17602
717-299-5251

1536 W MAIN STREET
EPHRATA, PA 17522
717-733-2313

659 E WILLOW STREET
ELIZABETHTOWN, PA 17022
717-361-8524

OF COUNSEL
WILLIAM C. CROSSWELL
RANDALL K. MILLER

August 16, 2023

Mark G. Pugliese I, Borough Manager
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Re: Proposed Ordinance to Revise Pinkerton Road Parking Regulations
Our File No. 16724

Dear Mark:

In accordance with Council's action at its meeting on August 7 and your e-mails, I have advertised consideration of the proposed ordinance to revise the parking prohibitions on Pinkerton Road for Council's meeting on September 11, 2023. Enclosed please find a copy of the summary legal advertisement together with a copy of my letter to LNP Media Group, Inc., requesting that the advertisement be published in accordance with the requirements of the Borough Code.

Enclosed please find the original and one (1) copy of the proposed ordinance. If the ordinance is enacted by Council, please ensure that the ordinance number is inserted on page 1 of the original and the copy. Please also ensure that the ordinance is properly signed by the President or Vice President of Borough Council and the Mayor. You should attest to these signatures as Borough Secretary and affix the Borough Seal on the last page of the ordinance. Please complete the certification pages for the copy and return it to me. Because only a summary of the ordinance was advertised, the Borough Code requires that a certified copy be filed at the Lancaster County Courthouse, and we will file the certified copy following receipt thereof from the Township. We will then retain this copy for our files.

If you have any questions concerning this matter, please contact me.

Very truly yours,



Josele Cleary

JC:sle
MUNI\16724(4c)\230811\71
Enclosures

ANTHONY P. SCHIMANECK
JOSELE CLEARY
ROBERT E. SISCO
JASON M. HESS

LAW OFFICES
MORGAN, HALLGREN, CROSSWELL & KANE, P.C.

P. O. BOX 4686
LANCASTER, PENNSYLVANIA 17604-4686

WWW.MHCK.COM

FAX (717) 299-6170

E-MAIL: attorneys@mhck.com

GEORGE J. MORGAN
(1971 - 2021)

RETIRED
CARL R. HALLGREN
MICHAEL P. KANE

700 NORTH DUKE STREET
LANCASTER, PA 17602
717-299-5251

1536 W MAIN STREET
EPHRATA, PA 17522
717-733-2313

659 E WILLOW STREET
ELIZABETHTOWN, PA 17022
717-361-8524

OF COUNSEL
WILLIAM C. CROSSWELL
RANDALL K. MILLER

August 16, 2023

VIA E-MAIL

LNP Media Group, Inc.
8 West King Street
P. O. Box 1328
Lancaster, PA 17608-1328

Re: Traffic Ordinance/Mount Joy Borough
Our File No. 16724

Dear Sir or Madam:

Please publish the attached legal notice in the Friday, September 1, 2023 edition of **LNP**. Thereafter, please send the proof of publication for the advertisement and your invoice directly to the following person:

Mark G. Pugliese I, Borough Manager
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552
717-653-2300

I am also attaching a pdf version of the full text of the proposed Ordinance to which the enclosed legal notice relates as required by the Borough Code. The full text of the proposed Ordinance should be available for public inspection by anyone who cares to do so. If you have any questions, please contact me.

Very truly yours,

Josele Cleary

JC:sle

Attachments

cc: Mount Joy Borough (w/enclosures)

Notice is hereby given that Mount Joy Borough Council at its meeting on Monday, September 11, 2023, at 7:00 p.m., at the Mount Joy Borough Municipal Building, 21 East Main Street, Mount Joy, Pennsylvania, shall consider, and, if appropriate, at that meeting or at a subsequent meeting within 60 days of the date of publication of this advertisement, shall enact an ordinance, the caption of which is as follows:

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO REVISE REGULATIONS GOVERNING PARKING ON PINKERTON ROAD.

The proposed ordinance may be summarized as follows. Sections 1 and 2 amend the Code of Ordinances to revise parking prohibitions on segments of Pinkerton Road. Sections 3 – 5 reaffirm all other parts and provisions of the Code of Ordinances, provide for severability of any invalid provisions, and set forth the effective date. A copy may be examined without charge at the offices of this newspaper and at the Mount Joy Borough Municipal Building, 21 East Main Street, Mount Joy, Pennsylvania, Mondays through Fridays from 7:00 a.m. until 4:00 p.m. A copy of the proposed ordinance may be obtained for the cost of reproduction at the Mount Joy Borough Municipal Building during the above hours.

MORGAN, HALLGREN, CROSSWELL &
KANE, P.C.
Mount Joy Borough Solicitor



MANHEIM BOROUGH

15 EAST HIGH STREET
MANHEIM, PA 17545

August 3, 2023

THE BOROUGH OF MANHEIM HEREBY REQUESTS that the Governing bodies of Penn Township, Rapho Township, East Petersburg Borough, East Hempfield Township, Mount Joy Borough, Elizabethtown Borough, Elizabeth Township, Warwick Township, West Earl Township, Columbia Borough and West Hempfield Township

to respectively authorize the

Penryn Special Police, Mastersonville Special Fire Police, East Petersburg Special Fire Police, Hempfield Special Fire Police, Fire Department of Mount Joy Special Fire Police, Elizabethtown Special Fire Police, Brickerville Special Fire Police, Brunnerville Special Fire Police, West Earl Special Fire Police, Columbia Special Fire Police and West Hempfield Special Fire Police

to provide security, traffic and crowd control for

The Manheim Farm Show Parade

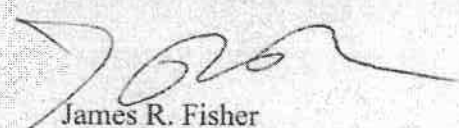
These officers are needed from 5:45 PM to approximately 10:00 PM, Wednesday evening, October 11, 2023.

If authorized coordination should be discussed with and arranged through Carl Metzler, Captain, Manheim Borough Special Fire Police. Carl can be reached at (717) 368-9700 or metzlerem@yahoo.com.

Please keep in mind that each Fire Police Unit, or the municipality in which it is domiciled, shall be responsible for providing Workers' Compensation Insurance for its fire police officers during the performance of their duties at authorized events.

Thank you in advance, for your consideration of this request.

Respectfully submitted,


James R. Fisher
Manheim Borough Manager

cc: Carl Metzler, Captain
Manheim Borough Special Fire Police



East Petersburg BOROUGH

August 6, 2023

Dear Municipal Manager, Fire Chief, and/or Fire Police Captain,

I am requesting assistance from your Special Fire Police for the East Petersburg Day Parade and 5K Race which will be held on Saturday, September 23, 2023. The 5K run begins at 0900hrs followed by a parade which begins at 1000hrs and will end at approximately 1100hrs. There will be a briefing at the East Petersburg Fire Company's station prior to the start of these events at 0800hrs.

This event is being coordinated by East Petersburg Fire Co Fire Police Captain David Duckworth. Please contact Capt. Duckworth as soon as possible for more details and to let him know if your agency can assist.

Thank you for your time and consideration of this request. We apologize that this request was not submitted to you earlier.

Sincerely,

Diane Garber

Diane E. Garber, MSEM, MEd, EMT
Emergency Services Coordinator
East Petersburg Borough



Susquehanna
Chrysler Dodge Jeep Ram

Purchase Agreement

Greg Kohr
Susquehanna Chrysler Dodge Jeep RAM
950 HELLAM ST
WRIGHTSVILLE, PA 17368

13d


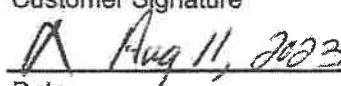
Buyer	Co-Buyer	Vehicle
Chief Rob Goshen/ Mount Joy Borough 21 E Main St Mount Joy PA 17552 (717) 653-2368 (717) 653-1650 robert.goshen@mjbpd.org		2024 Dodge Durango Pursuit AWD 5.7L V8 HEMI Black

Customer Trade					
	Year Make Model	VIN	Engine	Mileage	Payoff
1					
2					

Cash-Down			
	\$1,000.00	\$2,000.00	\$3,000.00
Term	Payments		
48	to	to	to
60	to	to	to
72	to	to	to

Selected Terms	
Loan Term:	48 Monthly
Payment:	to

Purchase Details	
Retail Price:	\$50,005.00
Discount:	\$4,784.00
Sales Price:	\$45,221.00
Rebate:	
Sub-Total:	\$45,221.00
Trade Allowance:	
Total Sales Price:	\$45,221.00
Accessories:	
Service Contract:	
GAP:	
Government Fees:	\$38.00
Doc Fee:	\$449.00
Total Taxes:	\$0.00
Trade Payoff:	
Amount Financed:	\$45,708.00


Customer Signature

Date

X
Manager Signature

Date

Disclaimer:

Payments are subject to final credit approval.

Printed 08/04/2023 02:01 PM

SUSQUEHANNA CHRYSLER DODGE JEEP RAM
950 HELLAM ST
WRIGHTSVILLE, PA 173689660

Configuration Preview

Date Printed: 2023-08-04 1:25 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 013UA Borough of Mount Joy, PA
FAN 2:
Client Code:
Bid Number: TB4087
PO Number:

Sold to:
SUSQUEHANNA CHRYSLER DODGE JEEP RAM
(41059)
950 HELLAM ST
WRIGHTSVILLE, PA 173689660

Ship to:
SUSQUEHANNA CHRYSLER DODGE JEEP RAM (41059)
950 HELLAM ST
WRIGHTSVILLE, PA 173689660

Vehicle: 2024 (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75		43,075
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	3,115
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	150
	-X9	Black	0
Options:	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	ADL	Skid Plate Group	350
	CUG	Police Floor Console	990
	CW6	Deactivate Rear Doors/Windows	90
	LNF	Black Left LED Spot Lamp	640
	4DH	Prepaid Holdback	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	135	Zone 35-Washington	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595

Total Price: 50,005

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 99

Instructions: USA


SIGN



DATE

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



September 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4  Office Closed	5 Authority 4 PM Parks & Rec Board 6:30 PM	6 TRASH DELAYED ONE DAY WOODY WASTE PICK-UP	7	8	9
10	11 Council 7 PM	12	13 Plan. Comm. 7 PM	14	15	16
17	18 Building Ad Hoc 5:30 PM Public Works 6:30 PM	19 Authority 4 PM Parks & Rec Board 6:30 PM WOODY WASTE PICK-UP	20	21	22	23
24	25 Civil Service Com 5:30 PM (as needed) Public Safety 6:30 PM	26	27 ZHB 7 PM	28 Admin / Finance 6:30 PM	29	30