

Mount Joy Borough Authority  
Pre-Authority  
April 18, 2017  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joe Ardini, Matt Warfel and Matt Brown from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:20 P.M. An Executive Session was held at 3:30 to discuss a potential litigation with no decision made or action taken. The Executive Session ended at 4:18.

**Public Input Period.**

There was no one present from the public.

**Consulting Engineer Report.**

Mr. Dale Kopp provided updates on the following projects and developments:

Rapho Industrial Park – On February 12<sup>th</sup> updated sanitary sewer plans from Steckbeck Engineering was received, reviewed and a comment letter forwarded to Authority staff on April 18<sup>th</sup>.

The Villa's at Elm Tree Phase 5C – Sanitary sewer and water improvements installation within the development are completed as of March 9<sup>th</sup>. As of April 11<sup>th</sup>, some sanitary sewer manhole testing still needs completed.

Mount Joy Country Homes Phase 2A – As-constructed documents have been submitted for review and comment. Recommendation to finalize was provided on April 4<sup>th</sup>.

1335 Strickler Road – Construction cost opinion for financial security was resubmitted and reviewed on March 14<sup>th</sup>. Recommendation was made to proceed with posting securities.

**Authority Manager Report.**

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that staff has been communicating with ARM Group regarding the well survey by means of a Geophysical Survey. Mr. Leaman stated that they can be on site April 21<sup>st</sup> and can provide the Authority with a draft report by next Thursday. The Authority Board authorized staff to move forward with the Geophysical Survey.

Mr. Leaman reported he was looking to see if additional information is available to help evaluate the amount of rock at the new water plant site.

Mr. Leaman provided an update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Leaman stated staff reached out to Sensus and they agreed to run the test on the meter on Thursday. Mr. Ardini will drive the meter to Sensus and will have the results the same day.

Mr. Leaman informed the Board that he and the Borough Manager continue to provide Mr. Dan Derr with requested information to evaluate the Borough and Authority's health, liability and worker's compensation insurances.

Mr. Leaman provided an update on Rapho Industrial Park: Mr. Leaman stated that the Authority received revised plans from Steckbeck Engineering for the Rapho Business Park Sanitary Sewer Extension project. ARRO has been supplied with the plans and provided a letter to the Authority today. Mr. Leaman stated he will reach out to Rapho Township and the Developers to see what the status is with the amended agreements.

Mr. Leaman informed the Board that the Authority receive an invitation for up to two individuals to attend the 2017 EDC Member Luncheon. The event is scheduled for June 6<sup>th</sup> from 11:30 to 1:00 PM and will be held at Spooky Nook Sports Complex.

Mr. Leaman provided an update on the Borough's Storm Sewer and Sidewalk Project on Marietta Avenue: Mr. Leaman stated that PennDOT wants to hold a meeting with all parties and is scheduled for April 25<sup>th</sup>. Mr. Leaman

stated that the plans are proposing to install curb and sidewalk over the Authority's 60 year old 12" water main. Mr. Leaman stated that the gas main is also an issue.

### **Assistant Authority Manager Report**

Mr. Ardini stated that staff will be marking out the water main replacement area on West Main Street this week. Materials for the job are scheduled to arrive on Wednesday. Staff is anticipating on starting the project beginning of May.

Mr. Ardini stated that the electronic sign boards were displayed to announce the Borough's street sweeping. Mr. Ardini stated that during set-up staff noticed the batteries not holding charge and needs to be replaced. The cost of the batteries per unit is approximately \$1,200. Staff has replaced them in the one sign and is in the process of replacing them in the second sign. Mr. Ardini noted that the batteries are more than eight years old.

Mr. Ardini informed the Board that staff has worked on two service line leaks over the past two weeks located at West Main Street at Little Dippers and the other on the 600 block of Wood Street.

Mr. Ardini informed the Board that Mr. Wayne Kauffman started mowing the facilities and is aware to inform the supervisors if he should get behind for staff to help out.

Mr. Ardini stated that one of the starters on the air compressor at the Wastewater Treatment Plant for the denite filters failed. Ingersoll Rand replaced the starter, a relay and two auxiliary contacts.

Mr. Ardini informed the Board that Sensing was present to look at some leaks at the Water Treatment Plant. During their investigation they removed the bottom flashing cap on one of the windows on the filter building and cracked the window. Sensing is in the process of ordering a new replacement. Mr. Ardini noted that they believe the water is leaking in around the window trim.

Mr. Ardini noted the he and Mr. Scott Kapcsos attended a Water Loss class that was sponsored by SRBC and PA DEP last week. There are two additional classes that are scheduled throughout the summer that they will also be attending.

### **Business Manager Report.**

Mrs. Fenicle noted that staff is moving forward with the new accounting software and hope to be online by the end of July.

### **Minutes of the Previous Meeting.**

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the March 21, 2017 meeting minutes; motion carried.

### **Unfinished Business.**

Authority staff and Board had a brief discussion regarding the possibility of rebidding contract one for the South Jacob Street Water Plant per discussion with ARRO Consulting; no decisions were made at this time.

### **New Business.**

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve Resolution No. 4-17 to amend the Water Rate Schedule effective May 1, 2017; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve Resolution No. 5-17 to amend the Sewer Rate Schedule effective May 1, 2017; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the Water System 2017-2018 Fiscal Year Budget; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the Sewer System 2017-2018 Fiscal Year Budget; motion carried.

**Any Other Matter Proper to Come before the Authority.**

Mr. Leaman presented a second quote to replace Unit 2 from Hondru Ford. Mr. Leaman stated this quote came in lower as the trade value is \$14,000. The final cost would be \$46,028.00. A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to authorize staff to move forward and purchase the vehicle from Hondru Ford; motion carried.

**Authorization to Pay Bills.**

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. 24 as follows: \$55,874.02 from the Water Operating Fund and \$47,729.13 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. WBRI 17-7 in the amount of \$45,496.96 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. SBRI 17-5 in the amount of \$7,410.00 from the Sewer Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to approve the attached Requisition No. 5 in the amount of \$1,140.30 from the 2016 Construction Fund ; motion carried.

**Adjournment.**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 5:40 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary