



**Mount Joy Borough Authority
Pre-Authority Meeting Agenda
4:00 PM, April 18, 2017**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
 - A. Consulting Engineer
 - B. Authority Manager
 - C. Assistant Authority Manager
 - D. Business Manager
5. Approval of the Minutes: Approval of the minutes from March 21, 2017.
6. Unfinished Business:
 - A.
7. New Business:
 - A. Consider approval of Resolution No. 4-17 to amend the Water Rate Schedule effective May 1, 2017.
 - B. Consider approval of Resolution No. 5-17 to amend the Sewer Rate Schedule effective May 1, 2017.
 - C. Consider approval of the Water System 2017-2018 Fiscal Year Budget.
 - D. Consider approval of the Wastewater System 2017-2018 Fiscal Year Budget.
8. Any other matter proper to come before the Authority:
 - A.
9. Authorization to pay bills:
 - A. Consider approval of Requisition No. 24 for the Water Operating Fund in the amount of \$55,874.02 and Sewer Operating Fund in the amount of \$47,729.13.
 - B. Consider approval of Requisition No. WBRI 17-7 from the Water Bond Redemption and Improvement Fund in the amount of \$45,496.96.
 - C. Consider approval of Requisition No. SBRI 17-5 from the Sewer Bond Redemption and Improvement Fund in the amount of \$7,410.00.
 - D. Consider approval of Requisition No. 5 from the 2016 Construction Fund in the amount of \$1,140.30.
10. Meetings and dates of importance:

A. Tuesday, May 2, 2017	Regular Monthly Meeting – 4 PM
B. Tuesday, May 16, 2017	Pre-Authority Meeting – 4 PM
C. Tuesday, June 6, 2017	Regular Monthly Meeting – 4 PM
D. Tuesday, June 20, 2017	Pre-Authority Meeting – 4 PM
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority
Pre-Authority
March 21, 2017
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Golicher and Mr. Hamm. Also present were Angie Fenicle, John Leaman and Joe Ardini, Matt Warfel and Mark Harman from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Derr and Mr. Metzler were absent. Chairman Rebman called the meeting to order at 4:00 P.M.

Public Input Period.

Mr. Scott Kapcsos from 1080 Ridge Road, Elizabethtown was present with nothing to report.

Consulting Engineer Report.

Mr. Matt Warfel and Mark Harman provided updates on the following projects and developments:

Well #4 – Mr. Mark Harman discussed with the Authority and staff the findings of the step test that was performed on March 9th. Mr. Harman stated that the testing started out at 100 gallons per minute for about ten minutes then the water levels were beginning to drop and not rebounding. The testing speed was then dropped back to 50 gallons per minute and the well rebounded and remained at this pumping rate. Mr. Harman stated that's not the results that were expected and therefore, stopped testing and cancelled the testing lab. Mr. Harman suggested having a company such as ARM Group survey the property to determine if there is water present on the property. Mr. Leaman proceeded by stating that he had contact with Mr. Mann and commented that they are willing to work with the Authority. Mr. Leaman also stated that he feels having a company survey the property will help determine if the Authority is looking at the right place for a water source. Mr. Golicher asked if ARRO has worked with ARM Group on previous projects. Mr. Harman replied yes and the ARM Group are highly recommended. Mr. Leaman asked the Board to proceed with getting a quote from the company to perform the survey. The Authority Board authorized staff to move forward.

South Jacob Street Water Treatment Plant – Mr. Warfel stated that the bid opening was held on March 17th and shared a preliminary summary of the bids. Mr. Warfel indicated that the Authority received bids from seven general contractors, three electrical contractors, three HVAC contractors and three plumbing contractors. ARRO is evaluating the bids for completeness and comparing the apparent low bids to ARRO's cost opinion. ARRO will provide a further update to the Authority Board at its next regularly scheduled meeting.

Well #3

Mr. Mark Harman stated that SRBC ran the estimated flow rating model on the stream and supplied the information and results to ARRO. Mr. Harman stated that he also ran the modeling on the stream and came up with the same conclusion that SRBC has. Mr. Harman stated that typically SRBC will use 10 years' worth of data to assign an allocation to a well. Mr. Harman stated that the monitoring system was not installed long enough to determine the variable, technical and safety functions of the stream, for this reason there is not enough information collected in the short period of time that the stream has been monitored to change SRBC's decision. Mr. Leaman stated that he feels the Authority should agree to these conditions and the Authority can revisit the docket after June of 2022 when the docket is set to expire.

Municipal Wasteload Management Report (Chap 94) – ARRO prepared the report and forwarded to PA DEP on March 8th.

Rapho Industrial Park – On February 21st, ARRO reviewed and provided comments on a plan by Steckbeck Engineering relevant to sanitary sewer plans and PPL right-of-ways.

The Villa's at Elm Tree Phase 5C – Sanitary sewer and water improvements installation within the development are completed as of March 9th.

Farmview Properties – As constructed documents were submitted on March 8th, which were reviewed and a comment letter was provided. A walkthrough for reduction of escrow was performed on March 9th and a punch list was provided.

1335 Strickler Road – Construction cost opinion for financial security was submitted and reviewed in February, another submittal was made on March 13th of which was reviewed and a recommendation letter was submitted.

Authority Manager Report.

Mr. Leaman provided an update on Fire Department Mount Joy (FDMJ) request: Mr. Leaman stated that Authority staff met with FDMJ to discuss their fire flow requirements in accordance with the Authority's water main replacement on New Haven Street. FDMJ is going to consult with a fire suppression company to determine what size line they will need.

Mr. Leaman provided an update on Rapho Industrial Park: Mr. Leaman stated that he sent an email on behalf of Rapho Township and the Authority to Rapho Triangle East Development (RTE), Elm Tree Properties, Horst Construction and Rapho Township letting them know that the Rapho Township and the Authority are in agreement to provide a five year extension to the RTE Water and Sewer Agreements and that Rapho Township is working on a mandatory connection ordinance for the Industrial Park. Mr. Leaman commented that RTE Manager thinks that's a great idea and Horst Construction has their engineer starting the full design.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- Bid Opening for the new plant was on March 17th. ARRO is reviewing the bid submittals.

Mr. Leaman provided an update on the electric meter with Lancaster County Wide Communications: Mr. Leaman stated that the Authority has paid 15 years' worth of invoices and recently came to know that the site should have been created in LCWC name with them billing the Authority 34% of the monthly usage. The Authority has invoiced LCWC the usage for seven years and has estimated the remaining years for a total of \$12,092.10. Mr. Leaman stated that he was contacted by LCWC and the representative had made a suggestion to discontinue service in the Authority's name and transfer the account to LCWC and the county will assume full responsibility of the invoice. Mr. Leaman asked Mr. Davis if an amendment will be needed for the current agreement. Mr. Davis indicated that a signed letter would be sufficient to amend the current agreement and that the executed letter amendment should be filed with the original agreement. The Authority Board authorized staff to proceed with LCWC's suggested approach subject to Mr. Davis' recommendation regarding the letter amendment.

Mr. Leaman informed the Board that he was contacted by Sensus Corporation regarding an upgrade to the MXU equipment which will require an upgrade to the Authority's reading equipment. Mr. Leaman stated that it will cost \$3,000 to upgrade the equipment and would like to move forward in this fiscal year's budget. The Authority Board authorized Mr. Leaman to move forward.

Mr. Leaman informed the Board that Mr. Bret Babula from the Construction Department will be actively deployed to Kuwait in January of 2018 for approximately one year.

Mr. Leaman provided an update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Leaman stated that Mr. Davis reached out to Mr. Melhorn's attorney to discuss the proposed option that was presented to help clear up the discrepancy with the meter reading. Mr. Leaman stated that a meeting is scheduled for March 29th. The purpose of the March 29th meeting is to allow Melhorn Trucking to show the Authority its online system and data for tracking truck and cart washing at Melhorn Trucking. Mr. Davis indicated that Mr. Mel Hess, the attorney for Melhorn Trucking, is not ruling out shared cost testing of the water meter by third party but that Mr. Hess wants the Authority to see and consider the online system data before further pursuing that option.

Mr. Leaman stated that he was contacted by Manheim Area Water and Sewer Authority to see if the Authority would like to participate in a water and sewer rate study. Mr. Leaman stated the Authority will receive copies of the results. The Authority Board authorized Mr. Leaman to move forward.

Mr. Leaman discussed with the Board the proposed 2017-2018 budget and the additional changes that were made since the last Finance Committee meeting. Mr. Leaman mentioned that at the next meeting, staff will need direction on rate increases, if any, to finalize the budget. Mr. Leaman discussed the computer and server upgrade that will involve both the Borough and Authority. Mr. Leaman stated that the Borough is ready to move ahead with

the purchase and the Authority's portion would be 50% of which will be paid from the water and sewer capital improvement funds. A **MOTION** was made by Mr. Hamm and a second by Mr. Golciher authorizing staff to proceed with the computer and server upgrades; motion carried. Mr. Leaman also discussed two additional items relating to the capital improvements plan, the first being the replacement of the service truck and the second being the replacement of the mower for the sewer department. Mr. Leaman stated that the service truck is over ten years old and the maintenance cost has been rising. Mr. Leaman stated that he received a quote for \$53,000 and is valid for an additional 30 to 60 days. Mr. Leaman stated that the mower is over 11 years old and the cost of a new mower is roughly \$30,000. Mr. Leaman stated that the cost of both items would be split between water and sewer. Mr. Golicher asked if the Authority would receive trade-in values for the two items. Mr. Leaman replied both quotes include the trade-in values.

Assistant Authority Manager Report

Mr. Ardini stated that staff was able to install the new flow meter and modulating valve on the filter backwash line. Staff is currently working on installing the wiring for both units and will have the vendors present for the start-up of the units.

Mr. Ardini provided an update on the sewer lining project on Chestnut Street and Marietta Avenue: Mr. Ardini stated that Abel Recon has completed the lining project. The Authority will receive the pre and post televising videos for our records.

Mr. Ardini informed the Board that staff submitted the annual Laboratory Accreditation paperwork to the PA DEP Dept. of Laboratories and have also placed an order for the proficiency testing samples for this year.

Mr. Ardini provided an update on the softener drain valves for Carmany Road Water Plant: Mr. Ardini stated the installation is complete and seem to be working well. Staff also installed the mag meter on the discharge line while the units were offline. This meter is working great and displays the gpm of softened water into the system.

Mr. Ardini provided an update on the antenna upgrade: Mr. Ardini stated that Capital Area Communications are back on site at the Carmany Road Water Plant to install the antenna, Ice Bridge and associated hardware for the upgrade. Mr. Ardini stated they are hoping to have this part of the project completed by the end of the week.

Mr. Ardini informed the Board that the Authority received the updated maps and atlases from ARRO. Staff is in the process of verifying the corrections and additions prior to having ARRO proceed with the final printing.

Mr. Ardini stated that Envirep was at Pump Station #2 to complete the 12 month pump verification on the Gorman pumps as per the contract. There were no issues found with the pumps or electronic controls.

Business Manager Report.

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the February 21, 2017 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority.

Mr. Leaman stated that the Board should not lose sight of the all the upgrades within the systems that have been accomplished over the past five years and recognizing the actions taken by all staff that may go unnoticed, pointing out the work Mr. Kapcsos and Mr. Ardini contribute.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 22 as follows: \$26,940.03 from the Water Operating Fund and \$53,307.63 from the Sewer Operating Fund; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Hamm and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 5:57 PM.

Respectfully submitted,

Robert R. Golicher
Secretary

DRAFT

MOUNT JOY BOROUGH AUTHORITY
AMENDMENT TO WATER RATE RESOLUTION

Resolution No. 4-17

RESOLVED, that the Rate Schedule for water service referred to in Section 37 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Water System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2017-2018 shall be effective as of May 1, 2017 and such revised Rate Schedule shall be reflected on all bills prepared on or after May 1, 2017.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 18, 2017 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 18th day of April, 2017.

(Assistant) Secretary

REVISED WATER RATE SCHEDULE
Effective May 1, 2017

A. Water Rates:

First 8,000 gallons or less per quarter	\$58.11 per quarter
Next 22,000 gallons per quarter	\$ 7.27 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 6.12 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 5.62 per thousand gals. per qtr.

B. Private Fire Protection Charges for Sprinkler Connections:

All private fire protection charges shown on the Water Rate Schedule which was in effect on July 1, 2005, remain in full force and effect. Those charges are:

<u>Connection Size</u>	<u>Fire Protection Charge</u>
Each 2" Connection	\$ 75.67 annually
Each 3" Connection	\$ 169.39 annually
Each 4" Connection	\$ 299.69 annually
Each 6" Connection	\$ 677.52 annually
Each 8" Connection	\$1,205.22 annually
Each 10" Connection	\$1,882.69 annually
Each 12" Connection	\$2,711.00 annually

C. Total Water Charges:

Total water charges for each Authority customer are equal to the sum of the charges calculated under Part A plus Part B where applicable.

MOUNT JOY BOROUGH AUTHORITY
AMENDMENT TO SEWER RATE RESOLUTION

Resolution No. 5-17

RESOLVED, that the Rate Schedule for sewer service referred to in Section 27 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Sewer System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2017-2018 shall be effective as of May 1, 2017 and such revised Rate Schedule shall be reflected on all bills prepared on or after May 1, 2017.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 18, 2017 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 18th day of April, 2017.

(Assistant) Secretary

REVISED SEWER RATE SCHEDULE
Effective May 1, 2017

A. Sewer Rates:

First 8,000 gallons or less per quarter	\$70.47 per quarter
Next 22,000 gallons per quarter	\$ 8.81 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 6.81 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 6.33 per thousand gals. per qtr.

2017-2018
Mount Joy Borough Authority
Water System Budget

REVENUES

<u>Account Number</u>	<u>Description</u>		
06.378.601	Residential Water Service	\$	1,718,910.00
06.378.602	Commercial Water Service	\$	227,880.00
06.378.603	Industrial Water Service	\$	312,120.00
06.378.604	Public / Other Water Service	\$	102,240.00
06.378.605	Water Tapping /Connection Fees	\$	-
06.378.606	Water Meter Sales	\$	20,000.00
06.378.607	Lease / Rent Agreements	\$	70,000.00
06.378.608	Misc Revenue / Reimbursements	\$	5,000.00
06.378.609	Final Reading Fees	\$	3,000.00
06.378.610	Interest Income	\$	175.00
06.378.611	Lien Payoffs	\$	300.00
06.378.612	Insurance Rebates	\$	5,000.00
TOTAL REVENUES		\$	2,464,625.00

EXPENSES

ADMINISTRATIVE

<u>Account Number</u>	<u>Description</u>		
06.400.782	Authority Manager Wages	\$	41,350.27
06.400.783	Operations Manager Wages	\$	38,147.61
06.400.784	Business Manager Wages	\$	26,148.06
06.400.785	Administrative Assistant	\$	21,746.40
06.400.790	Authority Board Members	\$	3,750.00
06.400.791	Pension	\$	40,296.13
06.400.792	Water/Sewer Billing	\$	10,000.00
06.400.793	Office Supplies	\$	2,000.00
06.400.794	Communication Expense	\$	3,500.00
06.400.795	Engineering	\$	30,000.00
06.400.796	Trustee	\$	3,000.00
06.400.797	Legal Expense	\$	25,000.00
06.400.798	Liability / Worker's Comp Ins.	\$	40,000.00
06.400.799	Health Insurance	\$	235,533.84
06.400.800	Building Rental / Reimbursement	\$	30,000.00
06.400.801	Auditor Expense	\$	24,000.00
06.400.802	Uniforms	\$	3,000.00
06.400.804	Payroll Taxes / Fees	\$	45,000.00
06.400.806	General Expense	\$	3,000.00
06.400.807	Dues / Memberships	\$	6,500.00
06.400.808	Training	\$	3,500.00
06.400.809	Bank Charges	\$	600.00
06.400.810	Advertising / Printing	\$	5,000.00
SUBTOTAL		\$	641,072.31

TREATMENT EXPENSES

<u>Account Number</u>	<u>Description</u>		
06.448.702	Wages	\$	182,958.81
06.448.703	Supplies & Lab Supplies	\$	4,000.00
06.448.704	Testing	\$	15,500.00
06.448.705	Repairs / Maintenance	\$	82,000.00
06.448.706	Chemicals	\$	140,000.00
06.448.707	General Expense	\$	500.00
06.448.708	Vehicle Expense	\$	7,000.00
06.448.709	Utilities	\$	75,000.00
06.448.710	Equipment Purchases / Tools	\$	4,475.00
06.448.711	Equipment Maintenance	\$	2,000.00
SUBTOTAL		\$	513,433.81

TRANSMISSION / DISTRIBUTION EXPENSES

<u>Account Number</u>	<u>Description</u>		
06.449.752	Wages	\$	114,131.44
06.449.753	Supplies	\$	2,325.00
06.449.754	Meters	\$	55,000.00
06.449.755	Fire Hydrant Expenses	\$	12,000.00
06.449.756	Repairs / Maintenance	\$	65,000.00
06.449.757	Equipment Maintenance	\$	5,500.00
06.449.758	Equipment Purchases / Tools	\$	2,000.00
06.449.759	Service Connections	\$	1,500.00
06.449.760	Vehicle Expense	\$	14,000.00
06.449.761	General Expense	\$	1,000.00
06.449.762	Utilities	\$	30,000.00
		SUBTOTAL	\$ 302,456.44
		TOTAL EXPENSES	\$ 1,456,962.57

DEBT SERVICE	\$	726,456.50
FUND BALANCE FOR BRIF	\$	281,205.93
TOTAL BUDGET	\$	2,464,625.00

2017-2018
Mount Joy Borough Authority
Wastewater System Budget

REVENUES			
<u>Account Number</u>	<u>Description</u>		
08.364.601	Residential Sewer Service	\$	2,064,400.00
08.364.602	Commercial Sewer Service	\$	240,679.00
08.364.603	Industrial Sewer Service	\$	116,661.00
08.364.604	Public / Other Sewer Service	\$	114,400.00
08.364.605	Sewer Tapping /Connection Fees	\$	75,000.00
08.364.606	Water Meter Sales	\$	20,000.00
08.364.607	Quarterly Surcharge Fees	\$	20,000.00
08.364.608	Misc Revenue / Reimbursements	\$	5,000.00
08.364.609	Final Reading Fees	\$	3,000.00
08.364.610	Interest Income	\$	175.00
08.364.611	Lien Payoffs	\$	300.00
08.364.612	Insurance Rebate	\$	5,000.00
08.364.613	Energy Reimbursements	\$	70,000.00
TOTAL REVENUES			\$ 2,734,615.00

EXPENSES			
ADMINISTRATIVE			
<u>Account Number</u>	<u>Description</u>		
08.400.782	Authority Manager Wages	\$	41,350.27
08.400.783	Operations Manager Wages	\$	38,147.61
08.400.784	Business Manager Wages	\$	26,148.06
08.400.785	Administrative Assistant	\$	21,746.40
08.400.790	Authority Board Members	\$	3,750.00
08.400.791	Pension	\$	40,296.13
08.400.792	Water/Sewer Billing	\$	10,000.00
08.400.793	Office Supplies	\$	2,000.00
08.400.794	Communication Expense	\$	3,500.00
08.400.795	Engineering	\$	25,000.00
08.400.796	Trustee	\$	3,000.00
08.400.797	Legal Expense	\$	25,000.00
08.400.798	Liability / Worker's Comp Ins.	\$	40,000.00
08.400.799	Health Insurance	\$	235,533.84
08.400.800	Building Rental / Reimbursement	\$	30,000.00
08.400.801	Auditor Expense	\$	24,000.00
08.400.802	Uniforms	\$	3,000.00
08.400.804	Payroll Taxes / Fees	\$	45,000.00
08.400.806	General Expense	\$	3,000.00
08.400.807	Dues / Memberships	\$	5,000.00
08.400.808	Training	\$	3,500.00
08.400.809	Bank Charges	\$	600.00
08.400.810	Advertising / Printing	\$	5,000.00
SUBTOTAL			\$ 634,572.31

COLLECTION EXPENSES			
<u>Account Number</u>	<u>Description</u>		
08.428.710	Wages	\$	114,131.44
08.428.712	Supplies	\$	2,325.00
08.428.714	Utilities	\$	34,000.00
08.428.715	Equipment Maintenance	\$	5,500.00
08.428.716	Repairs / Maintenance	\$	38,000.00
08.428.717	Vehicle Expense	\$	12,000.00
08.428.718	General Expense	\$	1,000.00
08.428.719	Equipment Purchase / Tools	\$	2,000.00
08.428.720	Service Connections	\$	1,500.00
08.428.754	Meters	\$	55,000.00
SUBTOTAL			\$ 265,456.44

TREATMENT & DISPOSAL EXPENSES

<u>Account Number</u>	<u>Description</u>		
08.429.730	Wages	\$	237,407.38
08.429.732	Bio-solids Hauling	\$	30,600.00
08.429.733	Testing	\$	12,000.00
08.429.734	Chemicals	\$	196,000.00
08.429.735	Supplies / Lab Supplies	\$	22,000.00
08.429.736	Utilities	\$	165,000.00
08.429.737	Equipment Purchase / Tools	\$	4,200.00
08.429.738	Plant Repairs / Maintenance	\$	70,000.00
08.429.739	Equipment Maintenance	\$	10,000.00
08.429.740	General Expense	\$	6,500.00
08.429.742	Vehicle Expense	\$	7,000.00
		SUBTOTAL	\$ 760,707.38

		TOTAL EXPENSES	\$ 1,660,736.14
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DEBT SERVICE	\$	993,366.76
FUND BALANCE FOR BRIF	\$	80,512.10
TOTAL BUDGET	\$	<u>2,734,615.00</u>



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 24

DATE: April 18, 2017

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,195,856.36</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	18,053.33	Payroll	Acct. 965421
	\$	<u>37,820.69</u>	Expenses	Acct. 414220
	\$	<u><u>55,874.02</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,251,730.38</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,295,893.00</u>		

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
27,173	04/18/2017	ALS GROUP USA, CORP.	120.30	40-2122479	TESTING	120.30
27,174	04/18/2017	AMS	1,185.96	63317	4TH QTR BILLING	1,185.96
27,175	04/18/2017	AMS	63.25	63278	MONTHLY BILLING CONTRACT	63.25
27,176	04/18/2017	ARRO CONSULTING, INC.	5,735.34	0038207	ENG SERVICES	5,735.34
27,177	04/18/2017	DENNIS HARDMAN	45.00		BOOT ALLOWANCE	45.00
27,178	04/18/2017	DRESSEL WELDING SUPPLY, INC.	34.82	03426377	CYLINDER RENTAL	34.82
27,179	04/18/2017	EASTERN SALT COMPANY INC.	5,911.67	INV067593	SALT	5,911.67
27,180	04/18/2017	EHRlich	112.00	4454830	PEST CONTROL	112.00
27,196	04/18/2017	FLEET MASTERS INC	56.63	44659	VEHICLE MAINT	56.63
27,181	04/18/2017	GARDEN SPOT ELECTRIC INC	3,427.00	6919	SOFTNER VALVE WIRING	3,427.00
27,197	04/18/2017	GRAINGER	56.18	9410311360	BOOSTER STATION MAINT.	56.18
27,182	04/18/2017	GUTTMAN ENERGY, INC.	137.68	0050115784	FUEL	137.68
27,183	04/18/2017	J.B. HOSTETTER & SONS, INC.	401.76		MATERIALS AND SUPPLIES	401.76
27,184	04/18/2017	L/B WATER SERVICE, INC.	1,500.00	3057424	METER READER UPGRADE	1,500.00
27,185	04/18/2017	LAWCO, INC.	175.00	17036007	METER CERTIFICATION	175.00
27,186	04/18/2017	MAIN POOL & CHEMICAL CO., INC.	598.00	1760076	CHEMICALS	598.00
27,187	04/18/2017	MLK ASSOCIATES	6,210.00	17-8427	LIMITORQUE-PLANT MAINT	6,210.00
27,188	04/18/2017	MOUNT JOY AUTO PARTS	16.49	350793	TOOLS	16.49
27,189	04/18/2017	PA ONE CALL SYSTEM, INC.	69.25	721404	ONE CALL FAXES	69.25
27,190	04/18/2017	PMAA U. C. FUND	1,828.13		1ST QTR UNEMPL. COMP	1,828.13
27,191	04/18/2017	PPL	126.41		ELECTRIC	126.41
27,192	04/18/2017	S&T BANK FOB MOUNT JOY BOROUGH	9,042.61		4TH QTR PENSION PMT	9,042.61
27,193	04/18/2017	THE UPS STORE 3853	8.50		COPIES OF PLANS	8.50
27,194	04/18/2017	UGI UTILITIES, INC.	238.40		GAS SERVICE	238.40
27,195	04/18/2017	WEX BANK	605.62	49214128	FUEL	605.62
27,198	04/18/2017	WHITMOYER AUTO GROUP	114.69	96560	VEHICLE MAINT	114.69
** Report Total **			37,820.69			37,820.69

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
25.852	04/18/2017	ALS GROUP USA, CORP.	240.00	40-2127195	TESTING	240.00
25.853	04/18/2017	AMS	63.25	63278	MONTHLY BILLING CONTRACT	63.25
25.854	04/18/2017	AMS	1,185.95	63317	4TH QTR BILLING	1,185.95
25.855	04/18/2017	ARRO CONSULTING, INC.	6,548.89	0038211	ENG SERVICES	6,548.89
25.856	04/18/2017	DARYL L. BEILER	1,133.10	4513	BIO-SOLIDS HAULING	1,133.10
25.857	04/18/2017	DENNIS HARDMAN	44.99		BOOT ALLOWANCE	44.99
25.858	04/18/2017	DRESSEL WELDING SUPPLY, INC.	34.81	03426377	CYLINDER RENTAL	34.81
25.859	04/18/2017	E M KUTZ INC	148.95	18051	VEHICLE MAINTENANCE	148.95
25.860	04/18/2017	EVOQUA WATER TECHNOLOGIES	1,594.00	903038818	PLANT MAINTENANCE	1,594.00
25.861	04/18/2017	FIVE STAR INTERNATIONAL	81.00	04S422219	CAMERA VAN INSPECTION	81.00
25.862	04/18/2017	FLEET MASTERS INC	56.63	44659	VEHICLE MAINT	56.63
25.863	04/18/2017	GUTTMAN ENERGY, INC.	139.68	0050115783	FUEL	139.68
25.864	04/18/2017	J.B. HOSTETTER & SONS, INC.	248.79		MATERIALS AND SUPPLIES	248.79
25.865	04/18/2017	J.T. SEELEY & CO., INC.	3,015.30	79179	PLANT MAINT - IMPELLER	3,015.30
25.866	04/18/2017	L/B WATER SERVICE, INC.	1,500.00	3057424	METER READER UPGRADES	1,500.00
25.867	04/18/2017	PA ONE CALL SYSTEM, INC.	69.25	721404	ONE CALL FAXES	69.25
25.868	04/18/2017	PMAA U. C. FUND	1,828.12		1ST QTR UNEMPL. COMP	1,828.12
25.869	04/18/2017	PPL	871.44		ELECTRIC	871.44
25.870	04/18/2017	S&T BANK FOB MOUNT JOY BOROUGH	9,042.60		1ST QTR PENSION PMT	9,042.60
25.871	04/18/2017	SCHWANGER BROS & CO INC	139.50	32806	PLANT MAINT	139.50
25.872	04/18/2017	SUBURBAN TESTING LABS	189.64	7034158	TESTING	189.64
25.873	04/18/2017	UGI UTILITIES, INC.	237.70		GAS SERVICE	237.70
25.874	04/18/2017	WEX BANK	183.79	49214128	FUEL	183.79
25.875	04/18/2017	WHITMOYER AUTO GROUP	114.68	96560	VEHICLE REPAIRS	114.68
** Report Total **			28,712.06			28,712.06

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 17-7

Date: April 18, 2017

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 45,496.96

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on April 18, 2017 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 18th day of April, 2017.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>	
Capital Area Communications P.O. Box 4684 Harrisburg, PA 17111	Antenna Upgrade; Invoice 005270	\$	41,686.49
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	SRBC Eng Services; Invoice 0038209	\$	2,266.87
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Well #4 Eng Services; Invoice 0038210	\$	1,543.60

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSTEM REQUISITION NO.: SBRI 17-5

Date: April 18, 2017

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____ Construction Contract
Address: _____ Yes _____ No _____

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 7,410.00	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
Garden Spot Electric, Inc. 360 Hostetter Road Manheim, PA 17545	Primary Clarifier #2; Invoice 6920	\$ 7,410.00

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
WATER SYSTEM

2016 CONSTRUCTION FUND REQUISITION FORM

Requisition No. 5

Date: April 18, 2017

Fulton Bank, N.A., as Trustee under the
Second Supplemental Trust Indenture to the Original
Indenture from Mount Joy Borough Authority,
Lancaster, Pennsylvania

Gentlemen:

Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

Payee (Name & Address)	Purpose for Which Obligation was Incurred	Amount To be Paid	Construction Contract (Yes or No)
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng. Services for S. Jacob St. Water Plant; Invoice 0038214	\$1,140.30	NO

Total to be paid on this Requisition \$ 1,140.30.