

Mount Joy Borough Authority  
Regular Monthly Meeting  
April 3, 2018  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Hamm was absent. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Consulting Engineer Report**

Mr. Dale Kopp was present to provide an update for the South Jacob Street Water Plant Project: Mr. Kopp handed out a report showing the progression of items for the project along with the updated construction schedule from PACT TWO, LLC. Mr. Kopp stated that the contractor would like to meet late next week or the following to discuss the time extension. Mr. Leaman requested that the contractor provide their supporting documentation this week to give Authority staff and ARRO time to review.

**Authority Manager Report**

Mr. Leaman provided an update on amending the Rapho Township water and sewer agreements: Mr. Leaman stated that he received a draft amendment for review and provided a response with a few comments to address prior to forwarding the documents to Mr. Davis for review. Mr. Leaman also mentioned that Joe met with Rapho Townships engineer to verify the service area for exhibit A.

Mr. Leaman stated that a meeting is scheduled for April 12<sup>th</sup> with SRBC, The Arm Group and Authority staff to discuss the Geophysical Survey that was completed by The Arm Group.

Mr. Leaman discussed with the Board the timeframe of sending out the annual report. Mr. Leaman stated that staff will work with the goal of sending the annual report at the end of May. Mr. Leaman stated that the CCR report must be published by July 1<sup>st</sup>.

Mr. Leaman updated the Board on MuniPay: Mr. Leaman stated the he received the revised agreements and will be completed and submitted this week. Mr. Leaman stated that staff is scheduled for a webinar on April 16<sup>th</sup> with a possibility of going live with the program in the middle of May.

Mr. Leaman updated the Board on the Laurel Harvest project: Mr. Leaman stated that Borough Council approved the project at last evenings meeting conditioned upon comments related to the project are satisfied by the Borough and Authority engineers. The plans will be recorded after all areas are satisfied. Mr. Leaman stated that Laurel Harvest is having communications with PACT TWO to do the site work.

**Assistant Authority Manager Report**

Mr. Ardini informed and updated the Board on issues and statuses for the construction department:

- Staff is still making progress on installing the new tags on the existing composite water meters that needed the additional tag.
- Staff installed the insert-valve on Lumber Street and are scheduling service switchovers from the four inch to the twelve inch water main.
- Staff repaired a fire hydrant on Strickler Road that was struck by a vehicle during the snow event on March 21<sup>st</sup>. Manheim Police Department was contacted to file a report, however; there are no leads on who or when it happened.

Mr. Ardini informed and updated the Board on issues and statuses for the water system:

- Staff worked on the air release for Well #1 that was leaking. The valve was not repairable and needed to be replaced.

Mr. Ardini informed and updated the Board on issues and statuses for the wastewater system:

- Staff has been busy with marking PA one calls.

Mr. Ardini informed and updated the Board on other related topics:

- AT&T upgrade update: The project was completed on March 26<sup>th</sup>. Mr. Doug DeClerck was onsite March 27<sup>th</sup> to do a final inspection to verify that there was no damage to the water tank. Mr. DeClerck did take photos of what appeared to be tire tracks in the grass and will be forwarding them to the contractor. A final video inspection by AT&T occurred on March 28<sup>th</sup>.

### **Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve the March 5, 2018 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

Mr. Stacy Heistand from Asset Strategy was present to discuss with the Board and staff regarding the pension study from Markely Actuarial Services. No decisions were made at this time to change the plan.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to eliminate the hydrant fees in the townships and amend section 24 of the rules and regulations to reflect such change; motion carried.

A **MOTION** was made by Mr. Hiestand and a second by Mr. Metzler to approve the Water and Sewer Systems 2018-2019 Fiscal Year Budgets with no rate increases; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve the attached Requisition No. 23 as follows: \$29,239.58 for the Water Operating Fund and \$44,533.87 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve the attached Requisition No. WBRI 18-4 from the Water Bond Redemption and Improvement Fund in the amount of \$10,763.32; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve the attached Requisition No. 23 in the amount of \$1,090.00 from the 2016 Construction Fund; motion carried.

### **Executive Session**

An executive session was held for personnel purposes with no decisions made. A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to reconvene the public session at 5:40 PM; motion carried.

**Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hiestand to adjourn; motion carried and the meeting adjourned at 5:41 PM.

Respectfully submitted,

John A. Hiestand  
Secretary