

Mount Joy Borough Authority
Regular Monthly Meeting
April 4, 2017
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini, Matt Brown and Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:30 PM. An Executive Session was held at 3:30 to discuss a potential litigation with no decision made. The Executive Session ended at 4:28.

Public Input Period

There was no one present from the public.

Authority Manager Report

Mr. Leaman provided an update on the monitoring plan for Charles Spring: Mr. Leaman stated that the Authority received a letter dated March 28th granting approval for the monitoring plan. Mr. Leaman stated that staff will gather pricing for the equipment that needs to be fabricated or purchased to install the weir and monitoring equipment.

Mr. Leaman provided an update on Well 3 docket modification: Mr. Leaman stated that he replied to SRBC informing them that the Authority agrees with the draft docket and the Well 3 pass by conditions. The request was made to include the docket for consideration for action at the June 2017 Commission Business meeting. Mr. Leaman stated that he received a confirmation that the action item will be on their June meeting agenda.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that Authority staff received pricing to have a Geophysical Survey of the Donsco Property to determine a potential water source. Mr. Leaman proceeded by proposing Enviro Scan or ARM Group to complete the survey. Mr. Leaman stated that Enviro Scan will complete the survey using radio waves with a cost estimate of \$36,000 and ARM Group will complete the survey using electric wave signal with a cost estimate to not exceed \$9,000. Mr. Leaman stated that he spoke with Mr. Mann after the last meeting and they are willing to work with the Authority to explore other options. Mr. Mann did let the Authority know that a subdivision plan was submitted to East Donegal Township to have the property rezoned as light industrial. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to authorize staff to proceed with ARM Group to complete a property survey on the Donsco property for a potential water source for Well 4 with a quote to not exceed \$9,000; motion carried.

Mr. Leaman informed the Board that Rapho Townships engineer, Rettew Associates, circulated a map depicting the Elm Tree Properties and Rapho Triangle East reimbursement area for review and comment. Once all parties offer comments, Rettew Associates will provide the amendments to the agreements for signatures.

Mr. Leaman informed the Board that he reached out to Mr. Dan Derr to provide him with the health, general liability and worker's compensation insurance information for him to provide an estimate. Mr. Derr responded with some additional questions which staff is reviewing and will reply. Mr. Leaman stated that Mr. Sam Sulkosky, Borough Manager, will also be providing this same information to another individual to also receive estimates.

Mr. Leaman provided an update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Leaman stated that Mr. Davis and himself met with Mr. Melhorn and Mr. Hess, their attorney, to discuss Melhorn's production and how they operate. Mr. Leaman stated that during the conversation and after reviewing the production records, Melhorn's are not clear how that much water was used. Mr. Leaman stated that staff will continue to work toward an agreement to resolve this issue.

Assistant Authority Manager Report

Mr. Ardini informed the Board that the backwash flow meter has been wired and staff is able to see flow in gpm supplied to the process. MLK was present to install the actuator on the modulating valve. Authority staff will be conducting more testing on the filter backwash process.

Mr. Ardini provided an update on the New Haven Street Water Main Project: Mr. Ardini stated that the letters were sent out earlier this month to the customers on New Haven Street that will be affected by the replacement project. Mr. Ardini stated that the letter encourages any homeowner that has a galvanized service line to consider replacing the line while the Authority is switching services. The start date of this project is slated for mid-June 2017.

Mr. Ardini informed the Board that the department supervisors are currently working on yearly evaluations for their staff and will be completed by the end of April.

Mr. Ardini stated that Garden Spot Electrical completed the electrical work on the second primary clarifier at the Wastewater Treatment Plant. Mr. Ardini reminded the Board that this was part of the capital improvement plan.

Mr. Ardini provided an update on the antenna upgrade: Mr. Ardini stated that Capital Area Communications has completed the new antenna installation. Staff ran the testing period on the system and staff started the two week trial run on the new system today.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the March 7, 2017 meeting minutes as presented; motion carried.

Unfinished Business

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve to enter into a water main replacement reimbursement agreement between Mount Joy Borough Authority, Jessica Guntz and Allory Melhorn for the property located at 977 West Main Street to install and replace a water main; motion carried.

New Business

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve the Right-Of-Way Agreement between Mount Joy Borough Authority, Strong Holdings, LLC and Farmview Condominium Association, Inc. to gain access to the water and sewer utilities of which will not be dedicated to the Authority and will remain in homeowners association; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve Strong Holdings, LLC request to reduce letter of credit #641 in the amount of \$122,797.80 retaining a balance of \$21,670.20 for the Farmview Subdivision as recommended by ARRO Consulting's letter dated March 24, 2017; motion carried.

Mr. Leaman discussed with the Board the proposed 2017-2018 budget. Mr. Leaman stated that at the next meeting, the budget will need to be approved and staff will need to make the necessary adjustments dependent upon water and sewer rate increases. The Authority Board approved staff to prepare resolutions to increase the water rate by 6.5% and the sewer rate by 4% as directed by the rate forecast prepared by Trout, Ebersole and Groff. The Authority Board also approved to authorize staff to move forward with the computer upgrades. Mr. Leaman provided a quote to the Board for replacing unit 2 through the co-stars program. The Authority Board asked staff to retrieve a second quote for comparison to see if the price is competitive.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. 23 as follows: \$83,878.80 for the Water Operating Fund and \$54,387.79 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. WBRI 17-6 in the amount of \$34,050.48 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to approve the attached Requisition No. SBRI 17-4 in the amount of \$28,358.60 from the Sewer Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 4 in the amount of \$1,355.00 from the 2016 Construction Fund ; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 5:54 PM.

Respectfully submitted,

Robert R. Golicher
Secretary