



Mount Joy Borough Authority  
Regular Monthly Meeting  
March 7, 2023  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle, Joe Ardin and Scott Kapcsos. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the T-Mobile antenna upgrade: Mr. Ardini noted that Mr. Doug DeClerck was present yesterday to complete the final inspection and all repairs meet expectations.

Mr. Ardini informed the Board that the Authority will receive a rebate of \$875.13 from PA One Call from the annual evaluation performed for each of the members.

Mr. Ardini informed the Board that staff will be upgrading some of the PLC's throughout the water and sewer systems; this is due to obsolete parts. Mr. Ardini noted that these upgrades will be funded through the Bond Redemption and Improvement Funds.

Mr. Ardini provided an update on the Chapter 94 Report: Mr. Ardini informed the Board that a draft report was received, reviewed and a few changes were submitted for ARRO to incorporate and send a revised draft.

Mr. Ardini provided an update on the vacant employment position: Mr. Ardini stated that an offer was provided to the candidate which has declined due to accepting another position. Mr. Ardini noted that another inquiry was received but did not meet the criteria within our jurisdiction. Mr. Rebman asked if the employment ad was still published. Mr. Ardini replied yes and will remain live on Indeed until the position is filled. Mr. Metzler requested Mr. Ardini to send him the job description to post at Thaddeus Stevens College of Technology.

Mr. Ardini informed the Board that staff has authorized Kinect Energy to solicit energy costs in preparation to the current contract expiring in June 2023; staff will be meeting to discuss the results within the next two weeks.

**Operation Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that staff made the necessary repairs to the sink hole in the Basin along South Jacob Street.

Mr. Kapcsos informed the Board that staff repaired a water service leak at Rapho Industrial Park.

Mr. Kapcsos informed the Board that Kline's Services is scheduled to perform the annual cleaning of the salt tanks at Carmany Road Water Plant. Mr. Rebman asked if staff will be performing this work moving forward when the new combination truck is received, Mr. Kapcsos replied yes.

Mr. Kapcsos informed the Board that Amerigreen has completed hauling the bio-solids for this fiscal year's budget. Mr. Kapcsos noted that staff is renegotiating a two-year agreement.

Mr. Kapcsos informed the Board that staff performed the end of year review of the permitted accounts; one customer has received an invoice for additional allocation.

Mr. Kapcsos informed the Board that Borough and Authority met two weeks ago to discuss the establishment of the Safety Committee that is recommended by Susquehanna Municipal Trust. Mr. Kapcsos noted that Angie Fenicle, Dave Piatt, Shawn Younger and himself will represent the Authority and will meet once every month to start. Mr. Kapcsos

noted that there is certain criteria to become certified and that discussion will continue as the committee gets established and starts to accomplish some of the requirements within the committee.

#### **Business Manager Report**

Mrs. Fenicle had nothing to report.

#### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the February 7, 2023, meeting minutes as presented; motion carried.

#### **Unfinished Business**

There was no unfinished business to discuss.

#### **New Business**

There was no new business to discuss.

#### **Any Other Matter Proper to Come Before the Authority**

Mr. Ardini informed the Board that Mr. Bowers informed management that he is hopeful to return to work after he meets with his physician the week of March 27<sup>th</sup>.

#### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 18 as follows: \$55,204.04 for the Water Operating Fund and \$63,417.40 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Derr to approve the attached Requisition No. WBRI 23-3 from the Water Bond Redemption and Improvement Fund in the amount of \$206.50; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition No. SBRI 23-3 from the Sewer Bond Redemption and Improvement Fund in the amount of \$3,468.73; motion carried.

#### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 4:35 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary

# Water Department

## 2023 - 2024 Fiscal Year Budget

### WELL, STORAGE, DISTRIBUTION

Description	Company	2023-2024	2022-2023	Code
<u>Distribution</u>				
Leak Detection	Fluid Pinpointing Services	\$ 18,000.00	\$ 18,000.00	06.449.756
Booster Station Surge Relief Valve	Kohl Bros	\$ 2,000.00		06.449.763
Locator (replacement)			\$ 4,000.00	
Generator Contract (Booster Station)	Dyna-Tech	\$ 576.00		06.449.763
Generator Contract (Portable)	Dyna-Tech	\$ 481.00		06.448.713
Generator Contract (Well #3)	Dyna-Tech	\$ 416.00		06.448.713
<u>Carmany</u>				
Pest Control at Well #2	Ehrlich	\$ 700.00	\$ 600.00	06.448.713
Flow Meter Calibrations (Carmany)	LRM	\$ 800.00	\$ 1,000.00	06.448.705
Flow Meter Calibrations (Wells 1 & 2)	LRM	\$ 150.00		06.448.713
H.S. Pump #2 Packing and Shaft (repair)	Kohl Bros.		\$ 15,000.00	
<u>Jacob</u>				
Flow Meter Calibrations (SJS Plant)	LRM / Ives	\$ 2,000.00	\$ 2,000.00	06.448.705
Flow Meter Calibrations (Well 3)	Ives	\$ 275.00		06.448.713
Pest Control	Ehrlich	\$ 800.00	\$ 425.00	06.448.705
UV Sensor Calibrations (3)	Kappe Associates	\$ 3,000.00	\$ 2,500.00	06.448.705
UV Transmittance Sensor	Kappe Associates		\$ 11,000.00	
Sub Total		\$29,198.00	\$ 54,525.00	



Water Department

2023 - 2024 Fiscal Year Budget

FILTERS				
Description	Company	2023-2024	2022-2023	Code
<u>Carmany</u>				
Turbidimeter Supply Pump (replacement)	Gayle Corp.	\$ 1,000.00	\$ 450.00	06.448.705
Filter Inspection	WSP	\$ 3,000.00	\$ 3,000.00	06.448.705
Filter Media Cleaning in one Filter	WSP	\$ 13,000.00	\$ 10,000.00	06.448.705
Chemical Mixer (Alum)	USA Blue Book	\$ 1,100.00		06.448.705
<u>Jacob</u>				
Air & Chemical Tubing and Fittings	Pyrz	\$ 500.00	\$ 250.00	06.448.705
Sub Total		\$ 18,600.00	\$ 13,700.00	

BRINE, SOFTNERS, NITRATE SYSTEMS				
Description	Company	2023-2024	2022-2023	Code
<u>Carmany</u>				
Clean Salt Tank	Kline's		\$ 2,700.00	
<u>Jacob</u>				
Clean Salt Tank	Kline's		\$ 2,700.00	06.448.705
Differential Pressure Sensor (Nitrate Skid)	Ad-Edge	\$ 500.00		
Sub Total		\$ 500.00	\$ 5,400.00	

Water Department  
2023 - 2024 Fiscal Year Budget

CL2 SYSTEM

Description	Company	2023-2024	2022-2023	Code
<u>Carmany</u>				
Pump Tubes	Pyrz	\$ 500.00 \$ 200.00		06.448.705
Chemical Tubing	Applied	\$ 500.00		06.448.705
Stepper Motor for 1770 Cl2 analyzer	Pyrz	\$ 700.00		06.448.705
<u>Jacob</u>				
Pump Tubes	Pyrz	\$ 1,000.00		06.448.705
Chemical Tubing	Applied	\$ 500.00		06.448.705
Sub Total		\$ 3,200.00 \$ 200.00		

LAB / SUPPLIES

Description	Company	2023-2024	2022-2023	Code
<u>Carmany</u>				
DR3900 Lamp (replacement)	Hach	\$ 200.00 \$ 100.00		06.448.712
pH Probe (replacement)	Hach	\$ 400.00 \$ 325.00		06.448.712
EPA UCMR5 Testing	Suburban	\$ 3,000.00		06.448.704
<u>Jacob</u>				
Lead and Copper Testing	Suburban	\$ 1,500.00		
DR6000 Lamp (replacement)	Hach	\$ 450.00		06.448.712
DR6000 UV Transmittance Bulb	Hach	\$ 2,600.00		06.448.712
pH Probe (replacement)	Hach	\$ 400.00 \$ 325.00		06.448.712
CL17 Tubing (replacement)	Hach	\$ 750.00 \$ 500.00		06.448.712
DR300 Pocket Colorimeter	Hach	\$ 650.00		06.448.712
EPA UCMR5 Testing	Suburban	\$ 3,000.00		06.448.704
Sub Total		\$ 11,450.00 \$2,750.00		

# Water Department

## 2023 - 2024 Fiscal Year Budget

### BUILDING / PLANT MAINTENANCE

Description	Company	2023-2024	2022-2023	Code
<u>Carmany</u>				
Generator Contract	Dyna-Tech	\$ 663.00	\$ 1,500.00	06.448.705
Air Compressor Service	Cummins Wagner	\$ 600.00	\$ 450.00	06.448.705
Garage door Maintenance	Overhead Door	\$ 800.00	\$ 600.00	06.448.705
Update and Install New Alarm Logging (Scada)	SGS		\$ 5,000.00	
UPS, Alarm System Batteries	Battery Warehouse	\$ 750.00	\$ 750.00	06.448.705
Office & Lab - Walls,Floor,Counter&Ceiling Updates	Durex/Keystone	\$ 17,000.00		06.448.705
	Granite/HomeDepot			
<u>Jacob</u>				
Generator Contract	Dyna-Tech	\$ 667.00	\$ 1,500.00	06.448.705
Air Compressor Service	Cummins Wagner	\$ 2,700.00	\$ 2,250.00	06.448.705
Garage Door Maintenance	Overhead Door	\$ 800.00	\$ 600.00	06.448.705
Sprinkler system Inspection	Triangle Fire Protection	\$ 975.00	\$ 620.00	06.448.705
Salt Bridges for pH Probes	Hach		\$ 400.00	
Create and Install New Alarm Logging (Scada)	SGS		\$ 5,000.00	
UPS, Alarm System Batteries	Battery Warehouse	\$ 500.00	\$ 500.00	06.448.705
Seresco Dehumidifier Service	H&H Service Company	\$ 2,000.00		06.448.705
Pressure Wash Building (Spot Wash)	Mobile Works	\$ 1,000.00		06.448.705

Sub Total \$ 28,455.00 \$ 19,170.00

Water Department  
2023 - 2024 Fiscal Year Budget

EQUIPMENT PURCHASES/MAINTENANCE

Description	Company	2023-2024	2022-2023	Code
Hand Tools & Hardware	Misc.	\$ 1,500.00	\$ 1,500.00	06.448.710
2300 Watt Echo Generator	Summit Small Engines	\$ 1,000.00		06.448.710
Genie Scissor Lift Service	Best Line Equip	\$ 500.00		06.448.710
JD X570 Garden Tractor	Deere Country	\$ 6,000.00		06.448.710
Shop Vac	Home Depot	\$ 150.00		06.448.710
Sub Total		\$ 9,150.00	\$ 1,500.00	

MISCELLANEOUS

Description	Company	2023-2024	2022-2023	Code
Safety Supplies		\$ 700.00	\$ 700.00	06.448.703
Tires for Truck #23			\$ 800.00	
(2)Office Chairs (Carmany)	Amazon	\$ 300.00		06.448.703
Sub Total		\$ 1,000.00	\$ 1,500.00	

2023-2024 Fiscal Year Total	<u><u>\$101,553.00</u></u>
2022-2023 Fiscal Year Total	<u><u>\$98,745.00</u></u>
Comparison From Prior Year Budget	\$2,808.00

Account Breakdown	
06.448.703	\$ 1,000.00
06.448.704	\$ 6,000.00
06.448.705	\$ 57,355.00
06.448.710	\$ 9,150.00
06.448.712	\$ 5,450.00
06.448.713	\$ 2,022.00
06.449.756	\$ 18,000.00
06.449.763	\$ 2,576.00



# Wastewater Department

## 2023-2024 Fiscal Year Budget

### BUILDING / PLANT MAINTENANCE

Description	Company	2023-2024	2022-2023	Code
Garage Door Maintenance	Overhead Door	\$ 1,000.00	\$ 2,000.00	08.429.738
New Brushes for Final Clarifier #1	Ford Hall	\$ 18,500.00	\$ 16,500.00	08.429.738
New Air Coolers for Air Compressor	Cummins/Wagner	\$	\$ 2,000.00	
Pressure Wash HW and Dystorbuildings	Mobile Works	\$ 3,200.00	\$ 3,000.00	08.429.738
New Belts for Belt Filtler Press	Charter Machine Co.	\$	\$ 5,000.00	
Conveyer Belt for Filter Press	Applied Industries	\$ 1,600.00		08.429.738
Garage Door Motor and Control	Overhead Door	\$ 3,800.00		08.429.738
Front Gate Keypad Rebuild	Security Fence	\$ 765.00		08.429.738
Exhaust/Heat System Filter Building	GSM	\$ 1,800.00		08.429.738
Sub Total		\$ 30,665.00	\$ 28,500.00	

### PUMPS

Description	Company	2023-2024	2022-2023	Code
New Effluent Pump	Gorman rupp	\$	\$ 3,800.00	08.429.738
New Sludge Pump #2	Envirep	\$ 23,000.00	\$ 15,000.00	08.429.738
T4 Rotating Assembly (Recirculation Pump)	Gorman rupp	\$ 5,900.00		08.429.738
T10 Wet Well Pump Rebuild	Gorman rupp	\$ 1,000.00		08.429.738
Sub Total		\$ 29,900.00	\$ 18,800.00	

Wastewater Department  
2023-2024 Fiscal Year Budget

AERATION TANKS

Description	Company	2023-2024	2022-2023	Code
New aeration Blower	excelsior	\$ 12,000.00		08.429.738
Blower Rebuild	excelsior	\$ 3,800.00		08.429.738
UV Protection Screens	Hach	\$ 1,450.00		08.429.738
Sub Total		\$ 17,250.00	\$ -	

UV SYSTEM

Description	Company	2023-2024	2022-2023	Code
Replacement UV Blubs (30)	Trojan	\$ 13,500.00	\$ 12,500.00	08.429.738
Replacement Ballast (2)	Trojan	\$ 2,400.00	\$ 2,200.00	08.429.738
Hydraulic Hoses	SmJohns	\$ 1,200.00		08.429.738
UV tank DO Controller and Probe	Hach	\$ 6,200.00		08.429.738
Sub Total		\$ 23,300.00	\$ 14,700.00	

BIO-SOLIDS DISPOSAL

Description	Company	2023-2024	2022-2023	Code
Bio-Solids Hauling (2000 tons removed)	Amerigreen	\$ 55,000.00	\$ 50,000.00	08.429.732
Sub Total		\$ 55,000.00	\$ 50,000.00	



Wastewater Department  
2023-2024 Fiscal Year Budget

LAB / SUPPLIES

Description	Company	2023-2024	2022-2023	Code
Lab Accreditation Renew	DEP	\$ 1,550.00	\$ 1,550.00	08.400.807
New LDO Probe for DO Meter	Hach	\$ 1,500.00	\$ 1,200.00	08.429.741
New PH Probe for PH Meter	Fisher Scientific	\$ 500.00	\$ 500.00	08.429.741
New Standard Method Book	US Bluebook		\$ 400.00	
3 Mechanical Pipettes	Hach		\$ 1,300.00	
Sub Total		\$ 3,550.00	\$ 4,950.00	

SLUDGE DIGESTION

Description	Company	2023-2024	2022-2023	Code
Sub Total		\$ -	\$ -	

FLOW METERING

Description	Company	2023-2024	2022-2023	Code
Yearly Calibration for Chapter 94 (Plant)	LRM	\$ 1,000.00	\$ 1,550.00	08.429.738
Sub Total		\$ 1,000.00	\$ 1,550.00	

Wastewater Department  
2023-2024 Fiscal Year Budget

CONTRACTS

Description	Company	2023-2024	2022-2023	Code
Generator Service Contracts (Plant)	Dyna-Tech	\$ 1,200.00	\$ 4,000.00	08.429.738 / 08.428.721
Air Compressor Service Agreement	Cummins wagner	\$ 1,000.00	\$ 1,700.00	08.429.738
Generator Coolant Flush	Dyna-Tech	\$ 2,450.00		08.429.738
Sub Total		\$ 4,650.00	\$ 5,700.00	

PUMP STATIONS

Description	Company	2023-2024	2022-2023	Code
Cleaning of all Pumpstaions	JG Evironmental		\$ 6,000.00	
Spare Pump for PS#6 (Rapho)	JT Seely		\$ 24,000.00	
Update PLC for Pump Control for PS1	Gorman Rupp		\$ 19,000.00	
Florin PS Muffin Monster	JWC	\$ 15,000.00		08.428.721
Yearly Calibration for Chapter 94 (Pump Stations)	LRM	\$ 500.00		08.428.721
Generator Service Contract	Dyna-Tech	\$ 2,500.00		08.428.721
T8 Rebuild	Gorman Rupp	\$ 5,800.00		08.728.721
Sub Total		\$ 23,800.00	\$ 49,000.00	

Wastewater Department  
2023-2024 Fiscal Year Budget

FLUSH TRUCK / CAMERA VAN / TV EQUIPMENT

Description	Company	2023-2024	2022-2023	Code
General Maintenance		\$ 1,500.00	\$ 1,500.00	08.429.739
Loader Service 544J	Groff	\$ 1,900.00		08.429.739
Camera repair parts	Golden Equipment	\$ 1,300.00		08.429.739
1545 John Deere 1575 Mower 4 tires	McCarthy's	\$ 600.00		08.429.739
Sub Total		\$ 5,300.00	\$ 1,500.00	

MISCELLANEOUS

Description	Company	2023-2024	2022-2023	Code
Safety Items		\$ 500.00	\$ 500.00	08.429.735
Hand Tools		\$ 1,800.00	\$ 1,800.00	08.429.737
Man Bucket for Loader			\$ 1,500.00	
Floor Jack	Napa	\$ 525.00		08.429.737
Dewalt Tool Kit	Home Depot	\$ 850.00		08.429.737
Sub Total		\$ 3,675.00	\$ 3,800.00	

Plant Chemicals	
Lime - Carmeuse	26 Loads
Polymer - Pollu-tech	2 Skids
Methanol - Univar	7 Loads
Alum - Usalco	14 Loads

2023-2024 Fiscal Year Total \$ 198,090.00

2022-2023 Fiscal Year Total \$ 178,500.00

Comparison From Prior Year Budget \$ 19,590.00

Account Breakdown	
08.400.807	\$ 1,550.00
08.428.721	\$ 24,400.00
08.429.732	\$ 55,000.00
08.429.735	\$ 500.00
08.429.737	\$ 3,175.00
08.429.738	\$ 106,165.00
08.429.739	\$ 5,300.00
08.429.741	\$ 2,000.00



Construction Department  
2023-2024 Fiscal Year Budget

PIPE REPAIR PRODUCTS				
Description	Company	2023-2024	2022-2023	Code
5 Manhole Frames/Covers/Riser's	East Jordan Iron Works	\$2,000.00	\$3,500.00	08.428.716
10 Band Clamps	Exeter/ L/B Water	\$5,000.00	\$4,000.00	06.449.756
Manhole Replacement Project (Wood St)	East Jordan Iron Works	\$4,500.00	\$5,000.00	08.428.716
Sub Total		\$11,500.00	\$12,500.00	

EXCAVATION EQUIPMENT / MAINTENANCE				
Description	Company	2023-2024	2022-2023	Code
2- Diamond Blades for Cut Saw	Patriot Diamond	\$300.00	\$800.00	06.449.757 / 08.428.715
Bucket Teeth and Maintenance	Plasterer Equipment	\$600.00	\$600.00	06.449.757 / 08.428.715
Hyd Hoses for Hoe Pack and Breaker	Haverstick's Hyd	\$600.00	\$600.00	06.449.757 / 08.428.715
Pump Hose Repair and Gaskets	R/W Connections	\$600.00	\$400.00	06.449.757 / 08.428.715
Silt Bags	Service Supply / LB Water		\$500.00	
2" Trash Pump	Service Supply	\$350.00		06.449.758 / 08.428.719
1- 24" Diamond Blade for Street Saw	Service Supply	\$750.00		06.449.757 / 08.428.715
Multiquip Plate Tamper	Service Supply		\$2,400.00	
Cherne Hydrostatic Test Pump	LB/Exeter/Core&Main		\$4,500.00	
14" CUTQUIK Cut Saw	Service Supply	\$1,200.00		06.449.758 / 08.428.719
18" Stihl Chainsaw	Messicks	\$375.00		06.449.758 / 08.428.719
Plate Compactor PC7	Plasterer Equipment	\$9,000.00		06.449.758 / 08.428.719
Sub Total		\$13,775.00	\$9,800.00	

Construction Department  
2023-2024 Fiscal Year Budget

TRANSPORTATION

Description	Company	2023-2024	2022-2023	Code
4 Tires Unit #22	McCarthy Tire		\$800.00	
6 Tires Unit #15	McCarthy Tire		\$2,800.00	
4 Tires for Backhoe	McCarthy Tire	\$3,500.00		06.449.757 / 08.428.715
Sub Total		\$3,500.00	\$3,600.00	

FIRE HYDRANT REPLACEMENT

Description	Company	2023-2024	2022-2023	Code
2- Fire Hydrants	L/B Water/Core&Main	\$8,000.00	\$6,000.00	06.449.755
Hydrant Markers & Maintenance	HyViz Inc	\$500.00	\$500.00	06.449.755
Sub Total		\$8,500.00	\$ 6,500.00	

SERVICE INSTALLATION

Description	Company	2023-2024	2022-2023	Code
3 - Rolls 3/4" Copper	Exeter/LB Water/Core&Main	\$1,850.00	\$2,200.00	06.449.756 / 08.428.716
1 - Roll 1" Copper	Exeter/LB Water/Core&Main	\$850.00	\$1,000.00	06.449.756 / 08.428.716
1 - 3/4" Tapping Bit	Exeter/LB Water/Core&Main	\$150.00	\$300.00	06.449.757 / 08.428.715
1 - 1" Tapping Bit	Exeter/LB Water/Core&Main	\$200.00	\$350.00	06.449.757 / 08.428.715
Water Service Pulling Cables	LB Water	\$150.00	\$250.00	06.449.758
Tapping Bit Reconditioning	Exeter	\$150.00	\$150.00	06.449.757 / 08.428.715
1" Splitter for Pulling Cable	LB Water	\$300.00		06.449.757 / 08.428.715
Sub Total		\$3,650.00	\$ 4,250.00	

Construction Department  
2023-2024 Fiscal Year Budget

TRAFFIC CONTROL

Description	Company	2023-2024	2022-2023	Code
Signs/Flags/Stands/Cones/Barrels	U.S. Municipal / D.E. Gemmill	\$1,500.00	\$ 1,200.00	06.449.753 / 08.428.712
Sub Total		<u>\$1,500.00</u>	<u>\$ 1,200.00</u>	

SAFETY SUPPLIES / EQUIPMENT

Description	Company	2023-2024	2022-2023	Code
Safety Glasses/Gloves/Ear Plugs/Rubber Boots	Lawson	\$800.00	\$ 800.00	06.449.753 / 08.428.712
First Aid Kits (Restocked)		\$550.00		06.449.753 / 08.428.712
Class 3 Rain Jackets and Bibs (All Employees)		D.E. Gemmill	\$1,600.00	
Sub Total		\$2,950.00	\$ 800.00	

MISCELLANEOUS

Description	Company	2023-2024	2022-2023	Code
Hand Tools	L/B Water Air Gas HVAC. Dist Home Depot Home Depot	\$1,800.00	\$ 1,500.00	06.449.758 / 08.428.719
Declorination Tablets			\$ 450.00	
20lb CO2 Bottle Refill		\$200.00	\$ 400.00	06.449.753 / 08.428.712
Charging Scale for CO2 Bottles		\$400.00		06.449.758 / 08.428.719
Dewalt Power Inverter		\$200.00		06.449.758 / 08.428.719
4 Port Battery Charging Station		\$400.00		06.449.758 / 08.428.719
Sub Total		<u>\$3,000.00</u>	<u>\$ 2,350.00</u>	



Construction Department  
2023-2024 Fiscal Year Budget

PUBLIC WORKS FACILITY				
Description	Company	2023-2024	2022-2023	Code
Motor Oil (30% w/boro)	PPC Lubricants	\$1,000.00	\$ 1,000.00	06.449.757 / 08.428.715
Blacktop Release Agent (50% w/boro)	Momar	\$2,000.00	\$ 2,000.00	06.449.756 / 08.428.716
Blacktop Sealer and Release (30% w/boro)	Craftco	\$1,500.00	\$ 1,500.00	06.449.756 / 08.428.716
DEF Fluid Unit #15 (25% w/boro)	PPC Lubricants	\$300.00	\$ 300.00	06.449.760 / 08.428.717
Shop Generator Service (50% w/boro)	Dyna Tech	\$300.00	\$ 300.00	06/08.400.800
Sub Total		\$5,100.00	\$ 5,100.00	

2023-2024 Fiscal Year Total					\$53,475.00
2022-2023 Fiscal Year Total					\$46,100.00
Comparison From Prior Year Budget					\$7,375.00
Account Breakdown					
06.400.800	\$	150.00	08.400.800	\$	150.00
06.400.802	\$	800.00	08.400.802	\$	800.00
06.449.753	\$	1,525.00	08.428.712	\$	1,525.00
06.449.755	\$	8,500.00	08.428.715	\$	4,075.00
06.449.756	\$	8,100.00	08.428.716	\$	9,600.00
06.449.757	\$	4,075.00	08.428.717	\$	150.00
06.449.758	\$	7,012.50	08.428.719	\$	6,862.50
06.449.760	\$	150.00			<b>\$ 23,162.50</b>

\$ 30,312.50	
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2023 - 2024 Water Proposed Budget

REVENUES

Account					
Number	Description	22-23 Budget	22-23 YTD	Proposed 23-24	
06.378.601	Residential Water Service	\$ 2,196,590.03	\$ 1,667,466.65	\$ 2,262,124.32	
06.378.602	Commercial Water Service	\$ 280,800.76	\$ 219,976.50	\$ 291,456.00	
06.378.603	Industrial Water Service	\$ 322,384.88	\$ 295,552.36	\$ 315,248.00	
06.378.604	Public / Other Water Service	\$ 117,410.28	\$ 86,743.73	\$ 120,716.00	
06.378.605	Water Tapping /Connection Fees	\$ -	\$ 88,240.20	\$ -	
06.378.606	Water Meter Sales	\$ 8,000.00	\$ 5,724.49	\$ 7,000.00	
06.378.607	Lease / Rent Agreements	\$ 85,000.00	\$ 77,302.94	\$ 85,000.00	Verizon / T-Mobile & AT&T Tower Rental
06.378.608	Misc Revenue / Reimbursements	\$ 3,000.00	\$ 9,525.01	\$ 3,000.00	
06.378.609	Final Reading Fees	\$ 3,000.00	\$ 2,642.50	\$ 3,000.00	
06.378.610	Interest Income	\$ 400.00	\$ 218.36	\$ 300.00	
06.378.611	Lien Payoffs	\$ 300.00	\$ 198.07	\$ 300.00	
06.378.612	Insurance Rebates	\$ 7,000.00	\$ 3,382.23	\$ 7,000.00	MRM Property Trust / SMT
TOTAL REVENUES		\$ 3,023,885.95	\$ 2,456,973.04	\$ 3,095,144.32	

AMS Worksheets	3% = \$.27	Per	
	1K Gallon		
\$ 2,196,237.20	\$ 2,262,124.32	R	
\$ 281,600.00	\$ 291,456.00	C	
\$ 304,000.00	\$ 315,248.00	I	
\$ 84,800.00	\$ 87,344.00	MU	
\$ 32,400.00	\$ 33,372.00	P	
\$ 2,899,037.20	\$ 2,989,544.32		
	\$ 90,507.12	Total Increase	
	Current Rate	Difference Per Qtr	New Rate
8,000 Gallon	\$ 70.80	\$ 2.16	\$ 72.96
12,000 Gallon	\$ 106.20	\$ 3.24	\$ 109.44

ADMIN EXPENSES

Account					
Number	Description	22-23 Budget	22-23 YTD	Proposed 23-24	
06.400.782	Authority Manager Wages	\$ 45,532.70	\$ 38,527.72	\$ 46,898.74	26 Pays
06.400.783	Operations Manager Wages	\$ 39,480.82	\$ 33,407.00	\$ 41,257.51	26 Pays
06.400.784	Business Manager Wages	\$ 29,728.34	\$ 25,154.80	\$ 30,620.25	26 Pays
06.400.785	Administrative Assistant	\$ 24,723.30	\$ 20,917.70	\$ 25,462.42	26 Pays
06.400.790	Authority Board Members	\$ 3,750.00	\$ 3,125.00	\$ 3,750.00	
06.400.791	Pension	\$ 52,709.86	\$ 40,238.86	\$ 49,931.18	Calculated off Base Wages -12% for Defined Plan (11 Emp) and 6% of Contribution Plan (5 Emp); Ascensus/Dunbar Admin Fees
06.400.792	Water/Sewer Billing	\$ 15,000.00	\$ 11,309.14	\$ 15,000.00	Monhtly Billing Contract; Invoice Mailings, Qtrly Services
06.400.793	Office Supplies / Equipment	\$ 4,500.00	\$ 1,286.75	\$ 4,500.00	General Office Supplies
06.400.794	Communication Expense	\$ 5,000.00	\$ 2,200.92	\$ 4,000.00	PA One Call Faxes, Verizon Cell Phones and Tablets (New Tablet and Monthly Fees)
06.400.795	Engineering	\$ 25,000.00	\$ 24,049.13	\$ 30,000.00	
06.400.796	Trustee	\$ 3,000.00	\$ 2,500.00	\$ 3,000.00	Two Bonds
06.400.797	Legal Expense	\$ 20,000.00	\$ 11,768.63	\$ 20,000.00	
06.400.798	Liability / Worker's Comp Ins.	\$ 43,000.00	\$ 42,287.02	\$ 48,000.00	General Liability Ins, Worker's Comp Insurance, Treasurer's Bond
06.400.799	Health Insurance	\$ 219,880.73	\$ 188,475.70	\$ 230,587.83	Including Medical, Vision, Dental, Life, Vision/Dental Reim
06.400.800	Building Rental / Reimbursement	\$ 10,000.00	\$ 8,491.38	\$ 12,000.00	To Mount Joy Borough including Monthly Reimbursement, PW and Admin Facility Operatiions / Maintenance
06.400.801	Auditor Expense	\$ 19,000.00	\$ 18,940.00	\$ 20,000.00	Annual Audit
06.400.802	Uniforms	\$ 3,000.00	\$ 1,585.59	\$ 4,000.00	Annual Clothing Allowance, Rain Suits
06.400.803	Contracted Services	\$ 15,000.00	\$ 12,499.14	\$ 18,000.00	12:34 IT Contract, Blackbuad (FE) Contract, Industrial Appraisal
06.400.804	Payroll Taxes / Fees	\$ 40,000.00	\$ 31,120.86	\$ 40,000.00	Including ADP Invoices, PMAA UC Fund (2.5 % /10,000)
06.400.806	General Expense	\$ 2,500.00	\$ 2,462.26	\$ 2,500.00	Random Drug Testing Pool, Misc.
06.400.807	Annual Dues / Memberships / Fees	\$ 26,500.00	\$ 27,413.50	\$ 28,500.00	Annual Dues, Memberships, Permits and Fees
06.400.808	Training	\$ 3,500.00	\$ 2,125.00	\$ 3,500.00	
06.400.809	Bank Charges	\$ 100.00	\$ 45.50	\$ 100.00	Northwest Bank

06.400.810	Advertising / Printing	\$	5,000.00	\$	4,392.11	\$	5,000.00	Annual Report Printing & Postage, Lancaster News
NA	Debt Service	\$	903,827.70	\$	903,827.70	\$	909,961.90	
<b>TOTAL EXPENSES</b>		<b>\$</b>	<b>1,559,733.45</b>	<b>\$</b>	<b>1,458,151.41</b>	<b>\$</b>	<b>1,596,569.84</b>	

WATER TREATMENT PLANT EXPENSES

<u>Account</u>								
<u>Number</u>	<u>Description</u>		<u>22-23 Budget</u>		<u>22-23 YTD</u>		<u>Proposed 23-24</u>	
06.448.702	Wages	\$	189,783.90	\$	110,755.17	\$	183,789.05	26 Pays
06.448.703	Supplies / Office Equipment	\$	4,000.00	\$	1,534.97	\$	3,000.00	Plant Supplies / Office Equipment, New Printer
06.448.704	Testing	\$	20,000.00	\$	12,272.28	\$	24,500.00	Required Testing Requirements, Lead/Copper
								Plant Maint. - H.S. Pump #2 Repair, UV Sensor Calabrations and Sensor, Filter Media Cleaning and
06.448.705	Repairs / Maintenance	\$	151,000.00	\$	45,701.13	\$	128,000.00	Inspections, Clean Salt Tanks, Office / Lab Upgrade, Generator Contracts, Etc.
06.448.706	Chemicals	\$	130,000.00	\$	126,409.21	\$	150,000.00	Salt, Chemicals
06.448.707	General Expense	\$	500.00	\$	-	\$	500.00	Misc.
06.448.708	Vehicle Expense	\$	7,500.00	\$	6,318.38	\$	9,000.00	Fuel, Maintenance & Repairs
06.448.709	Utilities	\$	90,000.00	\$	70,526.91	\$	95,000.00	Electric, Phone
06.448.710	Equipment Purchases / Tools	\$	36,000.00	\$	34,386.64	\$	10,000.00	Tools, Garden Tractor, Generator
06.448.711	Equipment Maintenance	\$	1,500.00	\$	107.80	\$	1,500.00	Mower
06.448.712	Lab Supplies	\$	11,500.00	\$	10,832.59	\$	16,000.00	Lab Supplies, Lamp Replacement, pH Probe Replacements,
06.448.713	Wells Maintenance	\$	16,000.00	\$	4,681.51	\$	17,000.00	Maintenance and Repairs
<b>TOTAL EXPENSES</b>		<b>\$</b>	<b>657,783.90</b>	<b>\$</b>	<b>423,526.59</b>	<b>\$</b>	<b>638,289.05</b>	

CONST DEPT DIST EXPENSES

<u>Account</u>								
<u>Number</u>	<u>Description</u>		<u>22-23 Budget</u>		<u>22-23 YTD</u>		<u>Proposed 23-24</u>	
06.449.752	Wages	\$	140,929.79	\$	117,140.38	\$	156,258.36	26 Pays
06.449.753	Supplies	\$	2,500.00	\$	1,404.46	\$	2,500.00	Traffic Control, Safety Supplies, Eye Wash Supplies, Misc Supplies
06.449.754	Meters	\$	35,000.00	\$	22,465.84	\$	35,000.00	New Connection Meters and Replacement of Broken Meters, Accessories
06.449.755	Fire Hydrant Expenses	\$	10,000.00	\$	2,653.54	\$	12,500.00	Hydrants, Supplies, Painting Routine, Hydrant Markers
								Water Breaks & Repairs, Clamps, Stock Supplies, Stone, Asphalt, Leak Detection, Dyed Diesel for
06.449.756	Repairs / Maintenance	\$	83,000.00	\$	39,531.70	\$	81,000.00	Generators, Blacktop Release and Sealer
06.449.757	Equipment Maintenance	\$	5,500.00	\$	2,668.73	\$	4,500.00	Backhoe, Loader, Motor Oil
06.449.758	Equipment Purchases / Tools	\$	5,000.00	\$	3,591.29	\$	7,500.00	Hand Tools, Chainsaw, Cut Saw, Plate Compactor
06.449.760	Vehicle Expense	\$	14,000.00	\$	11,611.58	\$	16,000.00	Fuel, Maintenance/Repairs
06.449.761	General Expense	\$	500.00	\$	252.09	\$	500.00	Misc Items
06.449.762	Utilities	\$	25,000.00	\$	20,815.08	\$	27,000.00	Electric, Century Link - Wells, Booster Station Etc.
06.449.763	Booster Station / Water Tank Maint	\$	15,000.00	\$	6,091.52	\$	17,500.00	Generator Maint, Repairs, Mowing at Rapho Tank
<b>TOTAL EXPENSES</b>		<b>\$</b>	<b>336,429.79</b>	<b>\$</b>	<b>228,226.21</b>	<b>\$</b>	<b>360,258.36</b>	

<b>\$</b>	<b>3,023,885.95</b>	<b>\$</b>	<b>2,456,973.04</b>	<b>\$</b>	<b>3,095,144.32</b>	Total Revenues
<b>\$</b>	<b>2,553,947.14</b>	<b>\$</b>	<b>2,109,904.21</b>	<b>\$</b>	<b>2,595,117.26</b>	Total Expenses
<b>\$</b>	<b>469,938.81</b>	<b>\$</b>	<b>347,068.83</b>	<b>\$</b>	<b>500,027.06</b>	Surplus / Deficit

AMS Worksheets	4% = \$.36 Per		
	1K Gallon		
\$ 2,196,237.20	\$ 2,284,086.69	R	
\$ 274,180.00	\$ 287,066.46	C	
\$ 311,840.00	\$ 327,120.16	I	
\$ 84,612.00	\$ 87,996.48	MU	
\$ 34,712.00	\$ 36,100.48	P	
<u>\$ 2,901,581.20</u>	<u>\$ 3,022,370.27</u>		
	\$ 120,789.07	Total Increase	
	Current Rate	Difference Per Qtr	New Rate
8,000 Gallon	\$ 70.80	\$ 2.88	\$ 73.68
12,000 Gallon	\$ 106.20	\$ 4.32	\$ 110.52

2023 - 2024 Sewer Proposed Budget

REVENUES

Account					
Number	Description	22-23 Budget	22-23 YTD	Proposed 23-24	
08.364.601	Residential Sewer Service	\$ 2,530,419.75	\$ 1,922,693.18	\$ 2,606,644.85	
08.364.602	Commercial Sewer Service	\$ 297,723.78	\$ 232,765.61	\$ 311,182.96	
08.364.603	Industrial Sewer Service	\$ 91,206.50	\$ 70,282.06	\$ 104,000.00	
08.364.604	Public / Other Sewer Service	\$ 127,052.19	\$ 92,648.48	\$ 130,604.00	
08.364.605	Sewer Tapping /Connection Fees	\$ -	\$ 171,807.37	\$ -	
08.364.606	Water Meter Sales	\$ 8,000.00	\$ 5,749.47	\$ 7,000.00	
08.364.607	Quarterly Surcharge Fees	\$ 17,000.00	\$ 21,781.21	\$ 17,000.00	Cargill, SR Holdings, Tyco
08.364.608	Misc Revenue / Reimbursements	\$ 3,000.00	\$ 13,162.04	\$ 3,000.00	
08.364.609	Final Reading Fees	\$ 3,000.00	\$ 2,607.50	\$ 3,000.00	
08.364.610	Interest Income	\$ 400.00	\$ 223.70	\$ 400.00	
08.364.611	Lien Payoffs	\$ 300.00	\$ 198.06	\$ 300.00	
08.364.612	Insurance Rebate	\$ 7,000.00	\$ 3,382.22	\$ 7,000.00	MRM Property Trust / SMT
08.364.613	Energy Reimbursements	\$ 12,000.00	\$ 21,612.00	\$ 15,000.00	Solar Energy Agreement (\$25/SREC)
TOTAL REVENUES		\$ 3,097,102.22	\$ 2,558,912.90	\$ 3,205,131.81	

AMS Worksheets		3% = \$.31	
		Per 1K Gallon	
\$ 2,530,723.16	\$ 2,606,644.85	R	
\$ 300,080.00	\$ 311,182.96	C	
\$ 100,000.00	\$ 104,000.00	I	
\$ 96,000.00	\$ 98,880.00	MU	
\$ 30,800.00	\$ 31,724.00	P	
\$ 3,057,603.16	\$ 3,152,431.81		
		\$ 94,828.65	Total Increase
		Current Rate	Difference Per Qtr New Rate
8,000 Gallon	\$ 81.84	\$ 2.48	\$ 84.32
12,000 Gallon	\$ 122.76	\$ 3.72	\$ 126.48

EXPENSES

Account					
Number	Description	22-23 Budget	22-23 YTD	Proposed 23-24	
08.400.782	Authority Manager Wages	\$ 45,532.70	\$ 38,527.72	\$ 46,898.74	26 Pays
08.400.783	Operations Manager Wages	\$ 39,480.82	\$ 33,406.78	\$ 41,257.51	26 Pays
08.400.784	Business Manager Wages	\$ 29,728.34	\$ 25,154.80	\$ 30,620.25	26 Pays
08.400.785	Administrative Assistant	\$ 24,723.30	\$ 20,917.62	\$ 25,462.42	26 Pays
08.400.790	Authority Board Members	\$ 3,750.00	\$ 3,125.00	\$ 3,750.00	
08.400.791	Pension	\$ 52,709.86	\$ 40,233.77	\$ 49,931.18	Calculated off Base Wages -12% for Defined Plan (11 Emp) and 6% of Contribution Plan (5 Emp); Ascensus/Dunbar Admin Fees
08.400.792	Water/Sewer Billing	\$ 15,000.00	\$ 11,309.08	\$ 15,000.00	Monhtly Billing Contract; Invoice Mailings, Qtrly Services
08.400.793	Office Supplies / Equipment	\$ 4,500.00	\$ 1,286.67	\$ 4,500.00	General Office Supplies, New Printer
08.400.794	Communication Expense	\$ 5,000.00	\$ 2,200.84	\$ 4,000.00	PA One Call Faxes, Verizon Cell Phones and Tablets (New Tablet and Monthly Fees)
08.400.795	Engineering	\$ 15,000.00	\$ 14,120.12	\$ 15,000.00	
08.400.796	Trustee	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	One Bond
08.400.797	Legal Expense	\$ 20,000.00	\$ 11,839.87	\$ 20,000.00	
08.400.798	Liability / Worker's Comp Ins.	\$ 43,000.00	\$ 42,286.98	\$ 48,000.00	General Liability Ins, Worker's Comp Insurance, Treasurer's Bond
08.400.799	Health Insurance	\$ 219,880.73	\$ 188,475.52	\$ 230,587.83	Including Medical, Vision, Dental, Life, Vision/Dental Reim
08.400.800	Building Rental / Reimbursement	\$ 10,000.00	\$ 9,515.16	\$ 12,000.00	To Mount Joy Borough including Monthly Reimbursement, PW and Admin Facility Operatiions / Maintenance
08.400.801	Auditor Expense	\$ 19,000.00	\$ 18,940.00	\$ 20,000.00	Annual Audit
08.400.802	Uniforms	\$ 3,000.00	\$ 1,585.55	\$ 4,000.00	Annual Clothing Allowance, Rain Suits
08.400.803	Contracted Services	\$ 15,000.00	\$ 12,499.13	\$ 18,000.00	12:34 IT Contract, Blackbuad (FE) Contract
08.400.804	Payroll Taxes / Fees	\$ 40,000.00	\$ 31,232.96	\$ 40,000.00	Including ADP Invoices, PMAA UC Fund (2.5 % /10,000)
08.400.806	General Expense	\$ 2,500.00	\$ 2,462.22	\$ 2,500.00	Random Drug Testing Pool, Misc.
08.400.807	Dues / Memberships	\$ 8,000.00	\$ 7,235.50	\$ 8,000.00	
08.400.808	Training	\$ 3,500.00	\$ 2,125.00	\$ 3,500.00	

08.400.809	Bank Charges	\$	100.00	\$	45.50	\$	100.00	Northwest Bank
08.400.810	Advertising / Printing	\$	5,000.00	\$	4,392.11	\$	5,000.00	Annual Report Printing & Postage, Lancaster News
NA	Debt Service	\$	955,514.40	\$	955,514.40	\$	949,926.00	
TOTAL EXPENSES		\$	1,581,420.15	\$	1,479,932.30	\$	1,599,533.94	

CONST DEPT COLLECTION EXPENSES

Account								
Number	Description	22-23 Budget		22-23 YTD	Proposed 23-24			
08.428.710	Wages	\$	140,929.79	\$	117,415.39	\$	156,258.36	26 Pays
08.428.712	Supplies	\$	2,500.00	\$	1,274.75	\$	2,500.00	Traffic Control, Saftey Supplies, Eye Wash Supplies, Misc Supplies
08.428.714	Utilities	\$	35,000.00	\$	27,550.76	\$	38,000.00	Pump Stations, Gas Services, Century Link, Electric
08.428.715	Equipment Maintenance	\$	4,500.00	\$	2,668.66	\$	4,500.00	Backhoe, Loader, Motor Oil Repair Lines, Breaks, Manhole Covers, Generator Contracts, Klines, Dyed Diesel for Generators, Stock Supplies, Stone, Asphalt, Blacktop Release & Sealer, Manhole sealer, Wood St Manhole
08.428.716	Repairs / Maintenance	\$	60,000.00	\$	40,299.99	\$	60,000.00	Replacement
08.428.717	Vehicle Expense	\$	11,000.00	\$	10,069.59	\$	13,000.00	Fuel, Maintenance/Repairs
08.428.718	General Expense	\$	500.00	\$	252.04	\$	500.00	Misc. Items
08.428.719	Equipment Purchase / Tools	\$	4,700.00	\$	3,591.19	\$	7,500.00	Hand Tools, Chainsaw, Cut Saw, Plate Compactor
08.428.721	Pump Station Maintenance	\$	66,000.00	\$	39,683.37	\$	40,000.00	PS #5 Mufflin Monster, Generator Contract, T8 Rebuild
08.428.754	Meters	\$	35,000.00	\$	22,465.78	\$	35,000.00	New Connection Meters and Replacement of Broken Meters, Accessories
TOTAL EXPENSES		\$	360,129.79	\$	265,271.52	\$	357,258.36	

WASTEWATER TREATMENT PLANT EXPENSES

Account								
Number	Description	22-23 Budget		22-23 YTD	Proposed 23-24			
08.429.730	Wages	\$	273,678.47	\$	218,506.16	\$	261,614.34	26 Pays
08.429.732	Bio-solids Hauling	\$	50,000.00	\$	49,644.00	\$	55,000.00	
08.429.733	Testing	\$	25,000.00	\$	27,799.00	\$	32,000.00	
08.429.734	Chemicals	\$	230,000.00	\$	191,174.79	\$	240,000.00	Lime, Polymer, Methanol, Alum
08.429.735	Supplies / Office Equipment	\$	2,500.00	\$	6,224.04	\$	7,500.00	Supplies, Safety Supplies
08.429.736	Utilities	\$	185,000.00	\$	137,167.31	\$	185,000.00	Electric, Heating Oil, Propane, Century Link, Mount Joy Solar
08.429.737	Equipment Purchase / Tools	\$	4,000.00	\$	3,487.89	\$	4,000.00	Hand Tools, Dewalt Tool Kit, Floor Jack Clarifier Brushes, Aeration Blower, UV System, Calibrations, Generator / Electrical Contracts, Equipment Inspections, Pressure Washing, Garage Door Controler, Sludge Pump T4 Rotating Assembly
08.429.738	Plant Repairs / Maintenance	\$	150,500.00	\$	135,917.00	\$	177,000.00	
08.429.739	Equipment Maintenance	\$	9,000.00	\$	23,851.87	\$	18,000.00	Flush Truck, Camera Van, Loader, Mower
08.429.740	General Expense	\$	7,000.00	\$	19,485.40	\$	10,000.00	Hot Lime Haul, Misc.
08.429.741	Lab Supplies	\$	15,000.00	\$	11,979.26	\$	15,000.00	Lab Equipment, Lab Supplies, Testing Supplies, LDO Probe, PH Probe, NIST Thermometer
08.429.742	Vehicle Expense	\$	6,000.00	\$	7,567.12	\$	10,000.00	Fuel, Vehicle Maintenance/Repairs
TOTAL EXPENSES		\$	957,678.47	\$	832,803.84	\$	1,015,114.34	

\$	3,097,102.22	\$	2,558,912.90	\$	3,205,131.81	Total Revenues
\$	2,899,228.41	\$	2,578,007.66	\$	2,971,906.64	Total Expenses
\$	197,873.81	\$	(19,094.76)	\$	233,225.18	Surplus / Deficit



AMS Worksheets		4% = \$.41	
		Per 1K Gallon	
\$ 2,531,223.16	\$ 2,632,472.09	R	
\$ 300,080.00	\$ 314,783.92	C	
\$ 98,400.00	\$ 103,516.80	I	
\$ 94,240.00	\$ 98,009.60	MU	
\$ 27,600.00	\$ 28,704.00	P	
<u>\$ 3,051,543.16</u>	<u>\$ 3,177,486.41</u>		
\$ 125,943.25		Total Increase	
	Current Rate	Difference Per Qtr	New Rate
8,000 Gallon	\$ 81.84	\$ 3.28	\$ 85.12
12,000 Gallon	\$ 122.76	\$ 4.92	\$ 127.68

# *Mount Joy Borough/Borough Authority*

## ***Safety Committee Mission Statement & Goals***

***It is the purpose of the Mount Joy Borough/Borough Authority Safety Committee to:***

- Develop and promote a healthy and safe environment for all employees and guests.

***The three goals of the Mount Joy Borough/Borough Authority Workplace Safety Committee are:***

- to ensure that everyone has the opportunity to go home at the end of the day, the same way that they arrived.
- to analyze and solve safety problems in order to reduce the risk of workplace accidents/injuries.
- to encourage all employees to participate in creating a safe workplace.

The safety committee will meet monthly. Dates and locations will be chosen at the previous meeting by the committee members.

### **Mount Joy Borough Council**

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

### **Mount Joy Borough Authority**

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title



# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 20

DATE: April 4, 2023

Fulton Bank, National Association

P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.--

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,290,312.52</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	16,650.06	Payroll	Acct. 21544
	\$	33,032.54	Expenses	Acct. 21510
	\$	<u>49,682.60</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,339,995.12</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,023,885.95</u>		

# Water Fund

	eBIT	Water Wages	\$	4,163.51	Kling, Zach, Shawn
		Construction Crew Wages	\$	5,590.99	Jim, Jason, Chris, Ryan, Leon, Rory (Split)
		Authority Manager	\$	1,751.26	Joe (Split)
		Operations Manager	\$	1,518.50	Kapcsos (Split)
		Business Manager	\$	1,143.40	Angie (Split)
		Administrative Assistant	\$	950.80	Lindsey (Split)
		Board Members	\$	-	Members paid per month (Split)      (Pay closest to 1st Tuesday)
		Employer Taxes	\$	1,299.06	Split
		ADP Invoice	\$	77.74	Split
		Employer 457B Contribution	\$	154.80	Ryan, Chris, Rory
		TOTAL	\$	16,650.06	

Mount Joy Authority  
Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
4234	Accounts Payable	Computer Check	4/4/2023	ADVANCE AUTO PARTS	\$0.00	\$80.97	(\$80.97)	4/4/2023	Outstanding
4235	Accounts Payable	Computer Check	4/4/2023	ARRO CONSULTING, INC.	\$0.00	\$1,674.75	(\$1,755.72)	4/4/2023	Outstanding
4236	Accounts Payable	Computer Check	4/4/2023	BARLEY SNYDER LLP	\$0.00	\$633.75	(\$2,389.47)	4/4/2023	Outstanding
4237	Accounts Payable	Computer Check	4/4/2023	BOROUGH OF MOUNT JOY	\$0.00	\$1,189.22	(\$3,578.69)	4/4/2023	Outstanding
4238	Accounts Payable	Computer Check	4/4/2023	BRIGHTSPEED	\$0.00	\$214.62	(\$3,793.31)	4/4/2023	Outstanding
4239	Accounts Payable	Computer Check	4/4/2023	BUCKMAN S INC	\$0.00	\$792.00	(\$4,585.31)	4/4/2023	Outstanding
4240	Accounts Payable	Computer Check	4/4/2023	CHEMICAL EQUIPMENT LABS IN	\$0.00	\$4,339.32	(\$8,924.63)	4/4/2023	Outstanding
4241	Accounts Payable	Computer Check	4/4/2023	CONCENTRA OCCUPATIONAL HE	\$0.00	\$59.00	(\$8,983.63)	4/4/2023	Outstanding
4242	Accounts Payable	Computer Check	4/4/2023	D. E. GEMMILL INC.	\$0.00	\$439.37	(\$9,423.00)	4/4/2023	Outstanding
4243	Accounts Payable	Computer Check	4/4/2023	EHRLLICH	\$0.00	\$200.00	(\$9,623.00)	4/4/2023	Outstanding
4244	Accounts Payable	Computer Check	4/4/2023	EXETER SUPPLY COMPANY, INC.	\$0.00	\$1,277.56	(\$10,900.56)	4/4/2023	Outstanding
4245	Accounts Payable	Computer Check	4/4/2023	GUTTMAN ENERGY INC.	\$0.00	\$381.15	(\$11,281.71)	4/4/2023	Outstanding
4246	Accounts Payable	Computer Check	4/4/2023	HACH COMPANY	\$0.00	\$2,964.32	(\$14,246.03)	4/4/2023	Outstanding
4247	Accounts Payable	Computer Check	4/4/2023	HIGHMARK BLUE SHIELD	\$0.00	\$99.73	(\$14,345.76)	4/4/2023	Outstanding
4248	Accounts Payable	Computer Check	4/4/2023	L/B WATER SERVICE, INC.	\$0.00	\$1,350.00	(\$15,695.76)	4/4/2023	Outstanding
4249	Accounts Payable	Computer Check	4/4/2023	NORTHWEST BANK	\$0.00	\$558.20	(\$16,253.96)	4/4/2023	Outstanding
4250	Accounts Payable	Computer Check	4/4/2023	PPL	\$0.00	\$212.18	(\$16,466.14)	4/4/2023	Outstanding
4251	Accounts Payable	Computer Check	4/4/2023	SCHAEGLER YESCO DISTRIBUT	\$0.00	\$859.36	(\$17,325.50)	4/4/2023	Outstanding
4252	Accounts Payable	Computer Check	4/4/2023	SCHWANGER BROS & CO INC	\$0.00	\$154.35	(\$17,479.85)	4/4/2023	Outstanding
4253	Accounts Payable	Computer Check	4/4/2023	SCOTT KLING	\$0.00	\$91.95	(\$17,571.80)	4/4/2023	Outstanding
4254	Accounts Payable	Computer Check	4/4/2023	SHERMAN-GIBSON SYSTEMS CO	\$0.00	\$9,990.00	(\$27,561.80)	4/4/2023	Outstanding
4255	Accounts Payable	Computer Check	4/4/2023	STANDARD INSURANCE COMPAN	\$0.00	\$21.00	(\$27,582.80)	4/4/2023	Outstanding
4256	Accounts Payable	Computer Check	4/4/2023	SUBURBAN TESTING LABS, INC	\$0.00	\$762.00	(\$28,344.80)	4/4/2023	Outstanding
4257	Accounts Payable	Computer Check	4/4/2023	VERIZON WIRELESS	\$0.00	\$702.67	(\$29,047.47)	4/4/2023	Outstanding
4258	Accounts Payable	Computer Check	4/4/2023	WEX BANK	\$0.00	\$190.00	(\$29,237.47)	4/4/2023	Outstanding
4259	Accounts Payable	Computer Check	4/4/2023	WIND RIVER ENVIRONMENTAL L	\$0.00	\$3,795.07	(\$33,032.54)	4/4/2023	Outstanding

## Summary by Transaction Type

Total Deposits \$0.00

Less Payments by Transaction Type:

Computer Check (\$33,032.54)  
Total Payments: (\$33,032.54)

Adjustments:

Payment Adjustments \$0.00

Deposit Adjustments \$0.00

Total Adjustments: \$0.00

Total Change in Register Balance: (\$33,032.54)



# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 20

DATE: April 4, 2023

Fulton Bank, National Association

P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,717,894.21</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	22,113.70	Payroll	Acct. 21544
	\$	23,709.25	Expenses	Acct. 21536
	\$	<u>45,822.95</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,763,717.16</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,097,102.22</u>		



Payroll Journal Entry  
Payroll # 6

Sewer Fund

debit	08.429.730	Sewer Wages	\$	9,627.17	Dennis, Gary, Rex, David	
	08.428.710	Construction Crew Wages	\$	5,590.98	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
	08.400.782	Authority Manager	\$	1,751.26	Joe (Split)	
	08.400.783	Operations Manager	\$	1,518.49	Kapcsos (Split)	
	08.400.784	Business Manager	\$	1,143.40	Angie (Split)	
	08.400.785	Administrative Assistant	\$	950.80	Lindsey (Split)	
	08.400.790	Board Members	\$	-	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	\$	1,299.06	Split	
	08.400.804	ADP Invoice	\$	77.74	Split	
	08.400.791	Employer 457B Contribution	\$	154.80	Ryan, Chris, Rory	
		TOTAL	\$	22,113.70		

# Mount Joy Authority

## Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
4484	Accounts Payable	Computer Check	4/4/2023	ARRO CONSULTING, INC.	\$0.00	\$3,616.50	(\$3,616.50)	4/4/2023	Outstanding
4485	Accounts Payable	Computer Check	4/4/2023	BARLEY SNYDER LLP	\$0.00	\$633.75	(\$4,250.25)	4/4/2023	Outstanding
4486	Accounts Payable	Computer Check	4/4/2023	BOROUGH OF MOUNT JOY	\$0.00	\$1,189.22	(\$5,439.47)	4/4/2023	Outstanding
4487	Accounts Payable	Computer Check	4/4/2023	BRIGHTSPEED	\$0.00	\$751.47	(\$6,190.94)	4/4/2023	Outstanding
4488	Accounts Payable	Computer Check	4/4/2023	COMM OF PA DEP	\$0.00	\$1,550.00	(\$7,740.94)	4/4/2023	Outstanding
4489	Accounts Payable	Computer Check	4/4/2023	CONCENTRA OCCUPATIONAL HE	\$0.00	\$59.00	(\$7,799.94)	4/4/2023	Outstanding
4490	Accounts Payable	Computer Check	4/4/2023	CORNWELL DOOR SERVICES	\$0.00	\$85.00	(\$7,884.94)	4/4/2023	Outstanding
4491	Accounts Payable	Computer Check	4/4/2023	D. E. GEMMILL INC.	\$0.00	\$439.36	(\$8,324.30)	4/4/2023	Outstanding
4492	Accounts Payable	Computer Check	4/4/2023	E-TOWN AUTO PARTS	\$0.00	\$198.36	(\$8,522.66)	4/4/2023	Outstanding
4493	Accounts Payable	Computer Check	4/4/2023	EXETER SUPPLY COMPANY, INC.	\$0.00	\$315.12	(\$8,837.78)	4/4/2023	Outstanding
4494	Accounts Payable	Computer Check	4/4/2023	GRAINGER	\$0.00	\$391.27	(\$9,229.05)	4/4/2023	Outstanding
4495	Accounts Payable	Computer Check	4/4/2023	GUTTMAN ENERGY INC.	\$0.00	\$113.79	(\$9,342.84)	4/4/2023	Outstanding
4496	Accounts Payable	Computer Check	4/4/2023	HACH COMPANY	\$0.00	\$588.76	(\$9,931.60)	4/4/2023	Outstanding
4497	Accounts Payable	Computer Check	4/4/2023	HIGHMARK BLUE SHIELD	\$0.00	\$99.73	(\$10,031.33)	4/4/2023	Outstanding
4498	Accounts Payable	Computer Check	4/4/2023	L/B WATER SERVICE, INC.	\$0.00	\$1,350.00	(\$11,381.33)	4/4/2023	Outstanding
4499	Accounts Payable	Computer Check	4/4/2023	LEFFLER ENERGY	\$0.00	\$1,326.00	(\$12,707.33)	4/4/2023	Outstanding
4500	Accounts Payable	Computer Check	4/4/2023	NORTHWEST BANK	\$0.00	\$1,212.50	(\$13,919.83)	4/4/2023	Outstanding
4501	Accounts Payable	Computer Check	4/4/2023	OFFICE BASICS INC.	\$0.00	\$71.64	(\$13,991.47)	4/4/2023	Outstanding
4502	Accounts Payable	Computer Check	4/4/2023	PPL	\$0.00	\$7,377.71	(\$21,369.18)	4/4/2023	Outstanding
4503	Accounts Payable	Computer Check	4/4/2023	SCOTT KLING	\$0.00	\$91.95	(\$21,461.13)	4/4/2023	Outstanding
4504	Accounts Payable	Computer Check	4/4/2023	SHERMAN-GIBSON SYSTEMS CO	\$0.00	\$375.00	(\$21,836.13)	4/4/2023	Outstanding
4505	Accounts Payable	Computer Check	4/4/2023	STANDARD INSURANCE COMPAN	\$0.00	\$21.00	(\$21,857.13)	4/4/2023	Outstanding
4506	Accounts Payable	Computer Check	4/4/2023	SUBURBAN TESTING LABS, INC	\$0.00	\$816.00	(\$22,673.13)	4/4/2023	Outstanding
4507	Accounts Payable	Computer Check	4/4/2023	VERIZON WIRELESS	\$0.00	\$702.67	(\$23,375.80)	4/4/2023	Outstanding
4508	Accounts Payable	Computer Check	4/4/2023	WEX BANK	\$0.00	\$333.45	(\$23,709.25)	4/4/2023	Outstanding

### Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$23,709.25)
Total Payments:	(\$23,709.25)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$23,709.25)

MOUNT JOY BOROUGH AUTHORITY  
WATER SYSTEM  
RESOLUTION AND REQUISITION

WATER SYSYTEM REQUISITION NO.: WBRI 23-4

Date: April 4, 2023

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 154,586.00

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on April 4, 2023 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 4th day of April, 2023.

\_\_\_\_\_  
(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
A&H Equipment Co. 620 West Beaver Street Zelienople, PA 16063	Purchase of New Combination Truck; Invoice F01225	\$ 154,586.00

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND  
REQUISITION FORM

SEWER SYSTEM REQUISITION NO.: SBRI 23-4

Date: April 4, 2023

Fulton Bank, National Association  
Trustee under Trust Indenture  
dated November 15, 1996  
of Mount Joy Borough Authority  
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: \_\_\_\_\_ Construction Contract  
Address: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 360,702.00	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
A&H Equipment Co. 620 West Beaver Street Zelienople, PA 16063	Purchase of New Combination Truck; Invoice F01225	\$ 360,702.00