

Mount Joy Borough Authority
Pre-Authority
August 15, 2017
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher and Mr. Hamm. Also present were Angie Fenicle, John Leaman and Joe Ardini, Matt Brown and Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Dale Kopp and Matt Brown provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant – Preconstruction meeting took place on August 8th with representative from all four contacts present. PACT TWO (General Contractor) is in the process of securing all the building permits and has also been added as co-permittee to the NPDES Permit relative to the stormwater discharges associated with construction activities. Mr. Kopp stated that it will be a two to three-week window until the building permit is received from East Donegal Township. Mr. Derr asked if PACT TWO submitted the construction schedule. Mr. Brown stated that they are working on the schedule and hopes to receive it within next two weeks. Mr. Derr asked if the Authority can receive weekly updates on the progress of the plant. Mr. Brown noted that can be completed as Mr. Kopp will be receiving daily updates on the process and the daily report can be combined to a weekly email to the Authority. Mr. Kopp stated that a progress meeting is scheduled for September 12th.

Rapho Industrial Park – In early August, Rapho Township and Rettew Associates spent some time investigating elevations/grading in the area where the proposed sewer main crosses Strickler Road. A recommendation was presented to Rapho Associates engineer to perform additional surveys for confirmation of available cover for the proposed sewer main. On behalf of the Authority, ARRO responded in agreement with Rapho Township and Rettew Associates recommendation.

The Villia's at Elm Tree Phase 5C – A walkthrough was conducted on August 1st and a “punch list” was created and provided to the owner and contractor that needs to be resolved prior to entering into the maintenance agreement.

Donegal Square – A walkthrough was conducted on July 28th and a “punch-list” was created and provided to the owner and contractor. On August 8th, they provided as-built documents for review and comment.

Elm Tree Phase 4B – A pre-construction meeting was held on July 25th, shop drawing submittals have been received, reviewed and approved. Contractor anticipates being on site by September 1st.

Authority Manager Report.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that he spoke with Mr. Nelson Ginder regarding having the ARM Group field verify his property for a potential public water supply. It was noted that his farm is in Ag Preserve and therefore will not be an option for an additional well on his property.

Mr. Leaman stated the he rescheduled Stacy Heistand to attend the October 3rd meeting to review the pension valuation and performance. Mr. Jeff Schatzer will be present at the September 5th meeting to review the proposed health insurance change. Mr. Leaman mentioned the he did receive a Benecon Claim Fund report stating that the Borough/Authority is showing a 67% in performance rate at the end of June 30th.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- A pre-construction meeting was held with PACT TWO and it was mentioned that the Authority would like to have a ground-breaking ceremony, timeframes are being discuss.

Mr. Leaman provided an update on the Nitrate Grant: Mr. Leaman stated that he received the fully executed grant agreement from PA DCED. The Grant activity period stated in the payment provisions section of the grant extend from March 29, 2017 to June 30, 2019. Approval was given to have ARRO move forward with the project.

Mr. Leaman informed the Board that the petition to rezone the 61.3 acres of the Donsco Tract was rejected by East Donegal Township Supervisors at the August 3rd meeting.

Mr. Leaman stated that he received an email from the Director for Transportation Planning with Lancaster County Planning Commission inquiring if he would be interestd in serving on a project advisory committee to evaluate land use and transportation issues in the Rt. 283 and 230 corridors. They are working on having a Municipal Manager, County Government Staff as well as Representatives from School District, Transit Authority, Agricultural and Business Operations. They expect to have a meeting each month of August, September and October. The Authority Board had no opposition allowing Mr. Leaman to participate.

Mr. Leaman informed the Board that the Borough and Authority annual employee picnic is scheduled for September 8th at Little Chiques Park.

Mr. Leaman stated that ARRO's annual golf outing will be held September 28th with RSVP's due September 18th.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Davis provided the Board with an update on the Melhorn capacity issue. Mr. Davis stated that he received written confirmation from Mr. Mel Hess that he is working on the agreement.

Assistant Authority Manager Report

Mr. Ardini stated the he received a quote from Heisey Mechanical for the weir installation at Charles Springs in the amount of \$3,530 which includes the weir, mounting, level sensor bracket and installation. This is a requirement that was listed in the SRBC Docket. The Authority Board approved to move forward.

Mr. Ardini informed the Board that there was a watermain break at the intersection of Terrace Avenue and Angle Street on August 2nd. The waterline was broken around the pipe and was repaired with a repair clamp.

Mr. Ardini provided an update on the Waterline Replacement on New Haven Street: All the services have been moved over to the new watermain. Tie-in of David Street is scheduled for August 22nd which will involve a boil water notice for those residents. Final tie-in of New Haven Street to West Donegal Street will need completed, capping of the old watermain and final trench restoration.

Mr. Ardini informed the Board that staff will be installing water service at 1090 West Main Street on Thursday. This property is on a private well and has decided to connect a portion of the property to the public water system. The owner has previously connected to the sewer system.

Mr. Ardini provided an update on 977 West Main Street Melhorn Manor project: Final paving was completed on the Rt. 230 upgrade. Staff will contact PennDOT for the closeout of the HOP.

Mr. Ardini stated that ARRO Consulting and he conducted a walkthrough on the Donegal Square project as B.R. Kreider were intending to complete the final paving this month. Mr. Ardini stated the he anticipates that Oak Tree Development will be contacting the Authority for dedication of the facilities. As stated by Mr. Kopp, a punch-list was provided to the owner and contractor to complete.

Mr. Ardini stated the he and Mr. Scott Kapcsos will be attending the final Water Loss Workshop sponsored by SRBC on Wednesday.

Mr. Ardini informed the Board that the Authority receive notice from PA DEP that Well 3 can be included in the Source Water Protection Plan with Well 1 and 2. Mr. Ardini forwarded the information on the well to Spotts, Stevens & McCoy to begin their process.

Business Manager Report.

Mrs. Fenicle had nothing to report however, noted that she will provide year to date budget report at the next meeting.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the July 18, 2017 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the 2018 Minimum Municipal Obligation for the Authority's Pension Plan; motion carried.

Any Other Matter Proper to Come before the Authority.

Mr. Golicher presented to the Board his resignation letter to step down effective October 31, 2017. A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to accept the resignation letter; motion carried.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 8 as follows: \$30,895.20 from the Water Operating Fund and \$40,473.46 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. WBRI 17-14 from the Water Bond Redemption and Improvement Fund in the amount of \$5,271.75; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. golicher to approve the attached Requisition No. 8 from the 2016 Construction Fund in the amount of \$4,229.18; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 5:35 PM.

Respectfully submitted,

Robert R. Golicher
Secretary