

Mount Joy Borough Authority
Pre-Authority
August 16, 2016
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, and Mr. Hamm. Also present were Angie Fenicle, John Leaman, Joe Ardini, Mark Harman and Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 P.M. Mr. Metzler was absent.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Matt Warfel provided updates on the following projects and developments:

Pump Station 2 – ARRO is currently working with the contractor to get the final closeout documents. The emergency generator needs to be registered with PA DEP.

Well 3 & New Water Treatment Plant – ARRO is continuing to move ahead with final design of electrical, structural and HVAC. ARRO and Authority staff has a meeting scheduled for September 14th with PA DEP in regards to when and how to perform the LT2 sampling. Mr. Warfel stated that East Donegal Township's comment letter stated that the lane leading to the new plant is being considered a road way, not a lane and therefore, the Authority needs additional footage to comply with the proper guidelines for the road way. Mr. Leaman asked what the main factor is for this lane to now be consider a road way. Mr. Warfel replied that the traffic flow in and out of the facilities is a factor in the size of the road and this will also impact storm water requirements. Mr. Warfel stated that the Authority will need to amend their easement.

Air Scour System at Carmany Road – Authority staff has finished performing the in-house operations testing and a meeting was held to discuss the findings. ARRO is currently working on cost opinions and recommendations to provide to the Authority to move forward.

Well 1 & 2 Allocation Changes – ARRO submitted the requested information on the "wellhead protection area" to PA DEP. There has been no response to date.

Donegal Square – ARRO has attended with Authority staff a meeting to discuss edu allocations.

Farmview Properties – ARRO has been performing RPR services and are currently in the testing phase; expect construction to be completed this week.

Authority Manager Report.

Mr. Leaman turned the floor over to Mr. Mark Harman to discuss the SRBC Well 3 Pass-by. Mr. Harman stated that after meeting with SRBC, the Authority was informed that SRBC has their own data source and monitoring point on Little Chiques Creek. Mr. Harman stated that SRBC is willing to partner with the Authority. Mr. Mark Harman stated that SRBC discussed with the Authority to modify the docket for Well 3 by lowering the maximum instantaneous gallons from the well from 1400 gallons per minute to 778 gallons per minute. Mr. Leaman stated that the Authority is 9 years in of the 15 year docket. Mr. Leaman stated that he does not see a problem with that as the new plant is being designed to pump at an average of 1,000,000 gallons per day. Mr. Derr asked if the Authority is the only facility being approached. Mr. Harman replied yes. Mr. Derr asked if there is a downside to partnering with SRBC. Mr. Harman replied he does not see any downsides and recommends the Authority consider partnering with SRBC. A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to enter into a partnership with SRBC to upgrade the monitoring point on 772 to monitor Well 3; motion carried.

Mr. Leaman provided an update on the well drilling on the Donsco Property: Mr. Leaman stated that he is moving forward with receiving quotes from Myers & Eichelbergers to drill up to two wells on the property.

Mr. Leaman provided an update on healthcare: Mr. Leaman stated that the joint Council and Authority meeting to discuss moving forward with an HSA health plan is slated for August 24th at 6:00 PM. Mr. Leaman also stated that a representative from Benecon will be present to answer any questions.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- The Propagation Study was completed by Triangle Communications. When the report is generated, staff will meet with Mr. Bruce Sherman to determine what radio equipment will need to be purchased and installed.
- The Authority will be receiving a quote from Mr. Bruce Sherman for his services to the new water treatment plant which will involve integrating communication between the two water plants and the SCADA Systems.
- Staff completed and returned the information which RBC Capital required to initiate the borrowing process. Rating interview to take place within the next two weeks, the parameters borrowing resolution to be presented to the Authority at the September 6th meeting and the guarantee to be presented at the September 12th Council meeting.
- ARRO and Authority staff will be meeting with PA DEP to discuss LT2 sampling requirements for Well 3.
- The Authority will need to enter into a Storm Water Management Agreement for the well site and for the facilities in the Borough.
- Mr. Dennis Nissley discussed with the Public Works Committee the PPL Right-of-Way which would take power from the electric pole in Little Chiques Park across the creek to Well 3. The committee was in favor of recommending this for approval at Borough Council.

Mr. Leaman informed the Board that he and Mr. Ardini met with Oak Tree Development to discuss water and sewer edu's for the final buildout of the development. Mr. Leaman stated during this meeting, Oak Tree has requested that the Authority allow them to reallocate some of the hotel edu's since the hotel has not yet met their allocation. Mr. Leaman stated that he opposed the reallocating of the edu's as the amount assigned to the hotel was prepared and presented to the Authority by Oak Tree's engineer. Mr. Leaman informed the Board that Oak Tree wants to appeal the staff's decision and may be coming to the September 6th meeting.

Mr. Leaman informed the Board of a PA Small Water & Sewer Grant opportunity through the Commonwealth Financing Authority. Mr. Leaman stated this is a high competitive grant opportunity and strongly feels that it is worth the time and effort to see if the Authority can secure some funding to help with capital projects such as the nitrates and softeners. Mr. Leaman stated that only one application can be submitted per organization. Mr. Leaman stated that the project range is between \$30,000 to \$500,000 with a maximum of 85% funded by the grant. The Board approved to move forward. Mr. Leaman mentioned that a resolution will need to be approved by the Board at the next meeting.

Mr. Leaman informed the Board that he was contacted by a representative from SRBC asking if he would be interested in being one of the presenters at a training workshop for water supply managers. Mr. Leaman stated that he is interested in this opportunity. The Authority Board had no objection.

Assistant Authority Manager Report

Mr. Ardini stated that the construction crew staff installed the new fire hydrant on Sentz Drive during the week of August 8th. The installation went well and the boil water notice was lifted by the end of that week. The new hydrant for Walnut Street will be installed during the week of August 29th.

Mr. Ardini informed the Board that an equipment failure occurred with the screening system compactor of the headworks. Staff has dismantled the unit and found the drive shaft yoke needs replaced. The cost of the repairs will be \$1,668.08 without shipping.

Mr. Ardini stated that all the hangers have been replaced in the softener units and appears to be operating properly.

Mr. Ardini informed the Board that this quarter's meter reading will begin this week and will take approximately one week to complete.

Mr. Ardini provided an update on the fire hydrant recall: The contractor that is hired by American Flow was present and were given the parts that were delivered to the Authority. The contractor has begun installing the new nozzles on the affected hydrants.

Mr. Ardini informed the Board that the water plant staff is anticipating on beginning the Lead & Copper sampling within the next two weeks. There will be 30 samples taken throughout the distribution systems.

Mr. Ardini informed the Board that the order for the new John Deere skid loader has been submitted to Plasters Equipment in Myerstown. At this time, there is not an estimated time of arrival.

Mr. Ardini informed the Board that Interstate Fleets has finished installing the water lines. Both utilities are now installed and complete.

Business Manager Report.

Mrs. Fenicle informed the Board that staff sent 103 owner occupied termination notices for accounts that have a balance of \$300.00 or more and are not already on payment plans. These terminations total \$40,000. The reply date for these notices is August 26th.

Mrs. Fenicle stated that she reached out to Fulton Bank as requested by the auditors to make sure that the trustee continues to look for the best options on behalf of the Authority in regards to investments of the accounts that Fulton Bank oversees. Mrs. Fenicle stated that its not suitable to do a short term money market cd with the projects the Authority has slated. Mrs. Fenicle stated that the Authority would not earn more interest unless a long term investment of three years or more can be secured. Mrs. Fenicle stated that she spoke with Ms. Carol Roland and Ms. Roland understands the position and is satisfied with the suggestion of remaining in a principal preserve money market.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the July 19, 2016 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority.

There was no other matter proper to come before the Authority.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. 8 as follows: \$40,904.20 from the Water Operating Fund and \$50,978.38 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. WBRI 16-15 in the amount of \$38,348.82 from the Water Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. SBRI 16-10 in the amount of \$4,225.55 from the Sewer Bond Redemption Improvement Fund; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 5:35 PM.

Respectfully submitted,

Robert R. Golicher
Secretary