

Mount Joy Borough Authority  
Regular Monthly Meeting  
August 2, 2016  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mr. Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Authority Manager Report**

Mr. Leaman provided an update on the SRBC monitoring plan for Charles Spring: Mr. Leaman stated that to date, the Authority has received no response.

Mr. Leaman provided an update on the SRBC water resource plan: Plan was submitted on July 12 and to date; the Authority has received no response.

Mr. Leaman informed the Board that ARRO Consulting and Authority staff will participate in a conference call on Wednesday, August 3<sup>rd</sup> with SRBC to discuss stream monitoring options and requirements for Well 3.

Mr. Leaman stated that the Authority received a letter from PA DEP acknowledging they are in receipt of the Well 2 amendment application. The letter indicates the application contains all the necessary documents, is administratively complete and accepted for technical review.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated he received a signed copy of the revised Donsco Access Agreement from Mr. Don Mann. Mr. Leaman mentioned that he will be receiving pricing to have one or two wells drilled to present to the Authority Board. Mr. Leaman also mentioned that the reimbursement check was mailed today for the termination of the initial agreement since the Authority was not successful in finding a reliable source of water. Mr. Leaman stated that to clarify the question that was raised at the last meeting regarding the amount of acres for the new revised agreement, parcel four is 14 acres and parcel five is 11 acres.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- The Authority has a date set for next week for Triangle Communications to start the propagation study for the radio communication system for Carmanay Road Water Plant, Wells and Water Tanks.
- Staff is working on the preliminary information for RBC Capital to start the borrowing process. This information should be completed and returned this week. Mr. Stephen Flaherty will be providing a timeline schedule for the borrowing process. Mr. Leaman stated he will be attending the September 12<sup>th</sup> Council meeting for the guarantee approval.
- ARRO Consulting is still comfortable with the cost opinion of \$8.857 million for the project. The cost opinion includes the engineering cost in which the Authority has in advance paid \$300,000 of the \$450,000. After the borrowing is finalized, the Authority can adopt a reimbursement resolution to refund the Authority for the cost of advance payments for the project. Mr. Leaman stated that he is still proposing to borrowing \$9.5 million to leave some room for changes and possible other projects.
- Borough Council approved the request of the Authority for deferral of Land Development Plan to East Donegal Township conditioned upon the Authority entering into a Storm Water Management Agreement for the Well Site and a Storm Water Management Agreement for the facilities in the Borough. The Authority is waiting on East Donegal Township comments on the access drive which could require the Authority to revisit the easement. Mr. Matt Warfel will contact the Authority next Monday to discuss and he will be present at the next Board meeting to discuss.

Mr. Leaman provided an update on Health Care: Mr. Leaman stated that Mr. Scott Hershey discussed health care at the Council meeting last evening. Mr. Leaman stated that Council would like to have utilization between all

parties and agreed to stay together under one group. The Authority Board stated a joint meeting needs to be scheduled to discuss the parameters. Mr. Leaman stated that he will speak with Mr. Hershey to schedule a date.

Mr. Leaman informed the Board that PA DOT will be holding a pre-bid meeting for phase 2 of the Rail Enhancement Project in the Council Chambers on August 18<sup>th</sup> at 10:00 AM.

Mr. Leaman informed the Board that the open house flyer will be sent out to the customers the beginning of September.

Mr. Leaman informed the Board that Mr. Wayne Kauffman will be starting with the Authority on August 8<sup>th</sup> to fill the vacant position of seasonal mowing.

Mr. Leaman stated that he and Mrs. Fenicle will be meeting with Mr. Stacy Heistand from Asset Strategies to discuss the pension investments and returns.

Mr. Leaman stated that the Authority received the 50% reimbursement check from LCCTC for the survey that was completed at The Cove property. Mr. Leaman stated that LCCTC should take action at its September meeting to accept the donation of the property.

Mr. Leaman stated that Mr. Bret Babula approached management asking to receive in advance the 2017 military leave for 2016 calendar year. The purpose of the request is due to the TY 17 Military Drill Schedule stating that Mr. Babula must complete another three week training in the 2016 calendar year. A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the request to allow Mr. Babula to use his 2017 military leave in advance for the year 2016. In addition, the Authority will not advance the 2018 year into 2017 if the military schedule should change; motion carried.

### **Assistant Authority Manager Report**

Mr. Ardini informed the Board that a resident called to report water coming up out of the ground at the 1200 block of Donegal Springs Road. The Construction crew located the break and it was repaired.

Mr. Ardini informed the Board that there was a clog at the Wastewater Treatment Plant in the supernatant line leaving the digesters; this line allows staff to remove excess water from the digesters by sending it back to the head of the plant. Mr. Ardini stated that staff was able to locate the clog and it is now back in service.

Mr. Ardini stated that the Water Plant staff is working on replacing the hangers inside the softening units. The current hangers that hold the piping were carbon steel and were deteriorated. The new hangers will now be stainless steel.

Mr. Ardini informed the Board that the Authority received a response letter from PA DEP in regards to the plan submission for the new water plant. There are 15 comments that PA DEP is requesting more information. ARRO Consulting, WATEK and Authority staff will gather the information requested and submit to PA DEP before 20 business days.

Mr. Ardini stated that the construction crew continues to move forward installing the smaller meters of the commercial accounts.

Mr. Ardini stated that the construction crew moved part of a water service on Bridge Boulevard due to the Borough's street project. The curb stop for one of the properties was moved back in order for the new sidewalk to be installed.

Mr. Ardini stated that he received a checklist from Dyna Tech on the generator services that were performed. All locations were reported to be in great shape with only two suggestions to replace the batteries at the Wastewater Plant and the Water Plant in which staff has already done so.

Mr. Ardini provided an update on Pump Station 2: East Donegal Township engineer completed a final inspection of the station and noted erosion in the swale. M2 Construction placed will correct by placing top soil which will then satisfy the Township. The O&M manuals have been supplied to ARRO Consulting. The only piece left to close out this project is the final registration letter from PA DEP for the generator.

Mr. Metzler asked Mr. Ardini what the Authority's obligation is to regrade the yards of the property owners on Park Avenue. Mr. Ardini stated that the Authority has previously regraded the yards with top soil and grass seed

however, a couple days later a rain storm had washed out some of the areas, therefore the Authority again regraded certain areas. Mr. Ardini stated that he feels the Authority fulfilled their obligation to the project and no more repairs will be made.

### **Business Manager Report**

Mrs. Fenicle reported that the disposing of the records took place on Thursday, July 28. Staff is currently working to set up a time for 12:34 MicroTechnologies to remove all the obsolete electronics.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Golicher and a second by Mr. Metzler to approve the July 5, 2016 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

Authority Board and staff had a discussion on the Water and Sewer Capital Improvement Plans to review the completed and anticipated projects for this fiscal year. Mr. Leaman proposed to shift a few projects on the sewer system:

- Replace Drive Units on Clarifiers and Thickeners to 2017/2018 from 2016/2017
- Chestnut Street Sewer Main Lining to 2016/2017 from 2017/2018

The Authority approved the proposed changes.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills.**

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 7 as follows: \$56,261.61 for the Water Operating Fund and \$87,129.30 for the Sewer Operating Fund; motion carried. Mr. Golicher asked if anyone thought of contacting CenturyLink to see if there is a way to combine the billing for the phone lines we need for the pump stations and operating plants. Mrs. Fenicle stated she will make contact to see what they offer.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 16-14 in the amount of \$17,252.72 from the Water Bond Redemption and Improvement fund; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:30 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary