

Mount Joy Borough Authority
Regular Monthly Meeting
December 6, 2016
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Lindsey Edgell, John Leaman, Joe Ardini, Mike Davis from Barley Snyder and Matt Warfel from ARRO Consulting. Mr. Derr was absent. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

There was no one present from the public.

Update from Matt Warfel from ARRO Regarding New Water Plant Design

Mr. Warfel presented an update on the new water plant design; he stated that the new schedule is not what was presented previously. There are three issues; one permitting issue and two design issues.

As far as the permitting issue, they have been back and forth with DEP and just submitted the fourth technical review letter as of December 1, 2016; Watek is preparing responses, they should be submitted by December 7, 2016.

Regarding the design issues, ARRO decided to move forward with a different structural engineer other than the one they originally were using. They will now be working with John Mott (Sr. Structural Engineer with ARRO). This has created a setback, but Mr. Mott should be done with his review by the end of next week. This will not incur any additional design costs. Watek also needed until December 16, 2016, to send their correspondence.

Authority Manager Report

Mr. Leaman gave an update on the PA DEP Amendment Application. ARRO Consulting provided DEP with the design information regarding the treatment facility, which was requested in the phone conference held with DEP. The Authority had the required water samples taken from Well 2 last Thursday. The Authority will wait to hear from DEP on the updated permit.

Mr. Leaman stated that Myers Brothers held to change the date to start to November 29, 2016 due to completing a project they were working on. The date was changed again due to weather conditions; the new date to start was December 5, 2016. The Authority received confirmation from DEP that they were fine with the new location for drilling.

Mr. Leaman gave an update on the new water plant.

- He signed and returned the Acceptance of Conditions letter for East Donegal Township; he also submitted a letter from the Authority requesting East Donegal Township to consider waiving the financial security. The Authority received an approval letter from the township to waive the financial security.
- ARRO met with the Lancaster County Conservation District to discuss the items in their review letter. All the items were addressed and ARRO submitted the final letter for approval; we received the approval and the Stream Crossing Permit on Friday.
- He stated that Mr. Ardini was to meet with Capital Area Communications today, but the meeting was cancelled, they are looking to reschedule.
- Mr. Leaman stated that he expects to have the revised easement agreement from Mike Davis and will plan on meeting with Don Mann this week. A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher, approval was given subject to solicitors final review, to have Mr. Rebman sign the revised easement agreement; motion carried.
- Mr. Leaman also met with Howard Boyd to discuss the possibility that the Authority might need an area for tire wash off coming out of the well site. Mr. Boyd indicated there is no problem if the Authority needs additional space for this.

Mr. Leaman informed the board that Benecon came in to talk with the Borough and Authority employees that could be affected with the HSA accounts and VA Benefits.

Mr. Leaman stated that the Borough approved paying the \$4.50 per month per employee fees for the HSA fees.

A MOTION was made by Mr. Metzler and a second by Mr. Golicher, approval was given for the Authority to pay the \$4.50 per month per employee fee for the HSA; motion carried.

Mr. Leaman said that the Authority received the approved generator exemption form for the Pump Station #2 Project. This was the remaining item needed to close the project out. The Authority received the executed Substantial Completion Documents from ARRO.

Mr. Leaman stated that the Borough and Authority received quotes from the HDH Group for renewable coverage. We are currently on a joint plan with the Borough; if we would choose to split to two separate groups it would mean an increase of about \$1,260 overall. The Board agreed to keep things the way they are.

Mr. Leaman said that the Authority received the settlement check from Solar Renewable Energy.

Mr. Leaman informed the Board that the Borough and Authority received a quote for a security upgrade from 12:34 Micro-technologies, it will be an increase of \$680 for a three year period that will be split with the Borough.

Assistant Authority Manager Report

Mr. Ardini informed the Board that meter reading was completed prior to the holiday as expected and Mrs. Edgell began the list of work orders for the guys to complete.

Mr. Ardini stated that Dennis Hardman has been lowering the solids within the wastewater plant by pressing; he is seeing the benefits of removing more solids in the plan effluent analysis. By pressing more, this is creating more bio solids that need removed from the facility. We are going to exceed the line item within the budget for bio solids removal. As we prepare for the 2017-2018 budgets, we will adjust the line item to compensate for the additional bio solids removal.

Mr. Ardini said that the Construction Department is working on the waterline down Range Road; the installation appears to be proceeding well. They have about 150 feet of waterline left to install along with the hydrant and services. The boil water advisory that was issued on November 15, 2016 was rescinded on November 17, 2016.

Mr. Ardini stated that he was contacted by a company called S&A Homes that inquired about the Gerberich Payne building. Their initial thoughts would be to have commercial in the first floor and apartment units on the higher floors. They are aware that the building has one water and one sewer EDU assigned to the property.

Mr. Ardini informed the Board that the Villas Phase 5C will be starting soon, this will involve the installation of water for the new streets; the sewer was installed during Phase 5. After installation, this will finish off the Villas development.

Mr. Ardini stated that on November 11, 2016 we had a water main break on Terrace Avenue; Authority staff was able to put a clamp on it and repair it without problems. We also had a water main break today on Martin Avenue; staff is working on this now.

Mr. Ardini informed the Board that we received the meter calibration back from the meter at Melhorn Trucking. The calibration came back from the manufacturer within acceptable ranges. We are waiting on the verification sheet and return letter.

Business Manager Report

There was nothing to report.

Minutes of the Previous Meeting

A MOTION was made by Mr. Golicher and a second by Mr. Hamm to approve the November 1, 2016 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A MOTION was made by Mr. Golicher and a second by Mr. Metzler for approval of the M2 Construction, LLC Final payment request No. 13 for the Pump Station 2 Project in the amount of \$26,937.50 as recommended by ARRO Consulting's letter dated November 30, 2016; motion carried.

Any Other Matter Proper to Come Before the Authority

Mr. Leaman informed the Board that he doesn't have the tapping fee resolutions yet, he plans to have them for the December 20, 2016 meeting, and they will go into effect January 1, 2017.

Authorization to Pay Bills

A MOTION was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 15 as follows: \$66,115.54 for the Water Operating Fund and \$89,420.25 for the Sewer Operating Fund; motion carried.

A MOTION was made by Mr. Golicher and a second by Mr. Metzler to approve the attached Requisition No. WBRI 16-22 in the amount of \$17,705.17 from the Water Bond Redemption and Improvement Fund; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. SBRI 16-15 from the Sewer Bond Redemption and Improvement Fund in the amount of \$26,937.50; motion carried.

Adjournment

There being no further business, a MOTION was made by Mr. Metzler and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:30 PM.

Respectfully submitted,

Robert R. Golicher
Secretary