



**Mount Joy Borough Authority Meeting  
Agenda  
4:00 PM, December 6, 2016**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call—Mr. Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm & Mr. Metzler
- D. Public Input Period – Hearing of any citizen within the service area.
- E. Reports:
  - A. Authority Manager
  - B. Assistant Authority Manager
  - C. Business Manager
- F. Approval of the Minutes: Approval of the minutes from November 1, 2016
- G. Unfinished Business:
  - A.
- H. New Business:
  - A. Consider approval of M2 Construction, LLC. Final payment request No. 13 for the Pump Station 2 Project in the amount of \$26,937.50 as recommended by ARRO Consulting's letter dated November 30, 2016.
  - B.
- I. Any other matter proper to come before the Authority:
  - A.
- J. Authorization to pay bills:
  - A. Consider approval of requisition No. 15 for the Water Operating Fund in the amount of \$66,115.54 and Sewer Operating Fund in the amount of \$89,420.25
  - B. Consider approval of requisition No. WBRI 16-22 from the Water Bond Redemption and Improvement Fund in the amount of \$17,705.17.
  - C. Consider approval of requisition No. SBRI 16-15 from the Sewer Bond Redemption and Improvement Fund in the amount of \$26,937.50.
- K. Meetings and dates of importance:
  - A. Tuesday, December 20, 2016                      Pre-Authority Meeting – 4 PM
  - B. Wednesday, December 21, 2016              Employee Holiday Party – 6 PM
  - C. Tuesday, January 3, 2017                      Regular Monthly Meeting – 4 PM
- L. Adjournment

If you are a person that requires accommodations to participate, please contact Borough staff to discuss how we may best accommodate your needs.

**Mount Joy Borough Authority  
Regular Monthly Meeting  
November 1, 2016  
Minutes**

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Authority Manager Report**

Mr. Leaman provided an update on the Stream Monitoring with SRBC for Well 3. Mr. Leaman stated that the Authority received and reviewed the revised monitoring plan from ARRO Consulting. The revised plan will be resubmitted to SRBC this week.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated the confirmed date to start the drilling on the Donsco property is November 14<sup>th</sup>. Mr. Golicher asked if both wells are going to be drilled. Mr. Leaman replied the agreement is for two wells; however, will drill one at a time. Mr. Golicher asked if the first well supplies water, will the second well be drilled. Mr. Leaman replied that ARRO Consulting will need to investigate the well to be sure that the water coming from the well will be an adequate water supply.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- ARRO and Watek completed the design work for the UV system and it was sent to PA DEP on October 17<sup>th</sup>.
- Barley Snyder forwarded the borrowing documents along with the self-liquidating date report to PA DCED.
- ARRO will be scheduling a final meeting with Authority staff, Watek and Bruce Sherman to discuss tying the communications of the existing system into the new plant. Mr. Sherman will submit a cost proposal after all the issues have been satisfied.
- ARRO will be attending East Donegal Township's Zoning, Planning and Board of Commissioners meetings for approval. East Donegal Township's engineer supplied a letter to the Authority stating they are satisfied with the plan.

Mr. Leaman stated that he received information from the freshman class instructor at Thaddeus Stevens for potential internships. Mr. Leaman stated that she provided two individuals that could be available as early as next summer. Mr. Leaman stated that the Authority can set up interviews at a later date.

Mr. Leaman informed the Board that Authority staff met with ARRO to finalize values for the water and sewer tapping fees. The draft summary will be supplied at the next Board meeting for discussion.

Mr. Leaman followed up with the Board regarding the meeting schedule for 2017. Mr. Leaman stated that if the Board wishes to move the Administration and Finance Committee meetings to 5:00 as requested, there will not be any other meetings to interfere. Mr. Leaman stated that the July 4<sup>th</sup> meeting will need to be changed to July 5<sup>th</sup> because of the holiday. The Board authorized John to move forward with the schedule as presented.

Mr. Leaman informed the Board that the employees' health care meeting took place today to explain the process and changes that will occur with an HSA Health Plan. Mr. Leaman stated there were a lot of questions to which Highmark was present to answer. Mr. Leaman stated that the goal is to have everyone set up and receive their welcome packets by mid-December so the employees have time to activate their accounts prior to January 1. Mr. Leaman also discussed with the Board how the Authority will fund a new employee that may start in middle of the year. Mr. Leaman suggested to pro-rate their amount depending on hire date. The Board was in favor to pro-rate the Authority's contribution depending on new employee start date. Mr. Leaman stated that Bank of America will charge a service fee to hold their funds of up to \$4.00 per month. Mr. Leaman shared with the Board that the 2017 health care increase is 17.8% and mentioned that Mount Joy has the highest utilization rate this year. Mr. Golicher asked how often the Authority will let the employees make changes to their HSA contribution amount. Mr. Leaman

replied normally once a year; however, staff suggested to let the employee set an amount at the beginning of the year and at six months; the employee can reevaluate to see if they want to make changes. Mr. Leaman stated that every year after the first initial year, it will be set at the beginning of each year. Mr. Leaman stated that another employee meeting will be held after the New Year to discuss any more questions or concerns the employees may have. Mr. Golicher mentioned that at the next meeting, the health plan increase should be discussed with the employees.

Mr. Leaman provided an update on the Solar Panel at the Wastewater Treatment Plant: Mr. Leaman stated that the solar system is repaired. Mr. Leaman stated that he had a discussion with Mr. Doug Berry in regards to the system being off line for six weeks. Mr. Leaman discussed with him why he had not contacted the Authority when he noticed the system was not working properly. Mr. Berry stated that when the conduit was damaged it caused the inverter to fail which is what triggers the alarm system. Mr. Leaman asked the Board if the Authority should move forward and discuss with Mr. Berry for consideration for reimbursement for the down time that occurred for six weeks. Mr. Leaman stated that he reviewed the electric, repair invoices and the quarterly SREC shortage for this quarter which equals approximately \$12,000 loss. The Board authorized Mr. Leaman move forward with negotiating with Mr. Berry a reimbursement amount.

### **Assistant Authority Manager Report**

Mr. Ardini informed the Board that the construction department staff is working on the installing smaller water meters for the commercial accounts in hopes to be completed by the end of the year.

Mr. Ardini reported to the Board that the Authority did come in under the annual nutrient loadings for Total Nitrogen and Phosphorous for the compliance years 2015-2016. The paperwork will be submitted to PA DEP prior to the November 28<sup>th</sup> deadline.

Mr. Ardini informed the Board that the construction department staff is saw cutting Range Road this week in preparation for the waterline installation.

Mr. Ardini informed the Board that there was roof damage at the Charles Springs building. Staff does not know when this occurred and was spotted by an individual driving by the property. Mr. Ardini stated that there were fire proof cabinets that were stored at this location along with piping and accessories. Staff removed the files and relocated them to the mezzanine at the Carmany Road Treatment Plant. Staff will be cleaning out the files over the next few months. Mr. Ardini stated that he received a quote from Top of the Line Roofing in the amount of \$4,911.97. Mr. Derr asked if this was reported to the insurance company. Ms. Fenicle stated she will be contacting the insurance company this week.

Mr. Ardini informed the Board that the new door arrived for Pump Station 6 and will work on scheduling a date for installation.

Mr. Golicher asked for an update on the Melhorn Trucking usage matter. Mr. Ardini stated that he has not heard anything back yet regarding the meter that is being checked for calibration and the readings are a little high.

### **Business Manager Report**

Mrs. Fenicle reported to the Board an annual update for delinquent accounts. Mrs. Fenicle stated as of now there are 214 outstanding accounts totaling \$51,000 compared to at this time last year there were 365 outstanding accounts totaling \$98,000.

Mrs. Fenicle informed the Board that staff is starting the process for the general liability, auto and property insurance renewal. Mrs. Fenicle stated that the HDH Group will be submitting three renewals for a combine policy and a policy for each the Borough and Authority.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve the October 3, 2016 Special Meeting minutes and October 4, 2016 meeting minutes as presented; motion carried.

**Unfinished Business**

There was no unfinished business to discuss.

**New Business**

There was no new business to discuss.

**Any Other Matter Proper to Come Before the Authority**

Mr. Leaman informed the Board that the second half of the health insurance rebate was received totaling \$16,062. Mr. Golicher asked if the rebates will continue now that the plan is changing to an HSA Plan. Mr. Leaman replied that the change will not affect the rebates.

**Authorization to Pay Bills.**

A MOTION was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 13 as follows: \$52,278.21 for the Water Operating Fund and \$67,145.30 for the Sewer Operating Fund; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. WBRI 16-20 in the amount of \$1,935.00 from the Water Bond Redemption and Improvement Fund; motion carried.

**Adjournment**

There being no further business, a MOTION was made by Mr. Derr and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:10 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary

DRAFT



November 30, 2016

Mr. John Leaman, Authority Administrator  
Mount Joy Borough Authority  
P.O. Box 25  
Mount Joy, PA 17552

**Corporate Headquarters**

108 West Airport Road  
Lititz, PA 17543  
T 717.569.7021  
F 717.560.0577  
www.thearrogroup.com

RE: Pump Station No. 2  
ARRO #6798.05

Dear John:

ARRO has completed its review of the Payment Application No. 13 (Final Pay Application) for Pump Station No. 2 as prepared by M2 Construction LLC, dated November 22, 2016.

ARRO recommends a final payment to M2 Construction LLC in the amount of \$26,937.50. The remaining balance to finish plus retainage is \$0.00.

We have included three copies of the pay application for your use.

Additionally, closeout documents will be hand delivered and will require the Authority's execution.

Should you have any questions, please don't hesitate to contact me at your earliest convenience.

Sincerely,

Dale Kopp  
Project Manager

Enclosure

DHK:acb

c: Joe Ardini – MJBA w/o enclosures  
Angie Fenicle – MJBA w/o enclosures  
Scott Kapcsos – MJBA w/o enclosures  
Alex McManimen – M2 Construction w/o enclosures

T:\Lanfile 3\Technical\Active\MJBA\PS 2\Construction\Pay Application\06798-05 13\_Pay Application No. 13

# Contractor's Application for Payment No. 13 (Final)

Application Period: 6/1/16 to 11/22/16	Application Date: 11/28/2016
From (Contractor): M2 Construction LLC	Via (Engineer): Arro Engineering and Environmental Consultants
Contract: General Construction	Engineer's Project No.: 14006
Owner's Contract No.:	

### Application for Payment Change Order Summary

Approved Change Orders	Additions	Deductions
Department: <u>PS&amp;E</u>		
P. O. #		
Account # (a)		
(b)		
Description: <u>PS&amp;E App # 13</u>		
Pay: <u>Fuel Payment</u>		
	\$ 246,937.50	
<u>SUBTOTAL</u>	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS		\$0.00

1. ORIGINAL CONTRACT PRICE .....	\$ 980,000.00
2. Net change by change orders .....	\$ -
3. Current Contract Price (Line 1 + 2) .....	\$ 980,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) .....	\$ 980,000.00
5. RETAINAGE	
a. 0% X \$ 980,000.00 Work Completed .....	\$ -
b. 0% X \$ - Stored Material .....	\$ -
c. Total Retainage (Line 5a + Line 5b) .....	\$ -
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) .....	\$ 980,000.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) .....	\$ 953,062.50
8. AMOUNT DUE THIS APPLICATION .....	\$ 26,937.50
9. BALANCE TO FINISH PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) .....	\$ -

<p><b>Contractor's Certification</b></p> <p>The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	Date: <u>11/28/16</u>
By:	

Payment of: <u>\$26,937.50</u>	(Line 8 or other - attach explanation of the other amount)
is recommended by: <u>Jale H Kopp</u>	<u>11/30/16</u> (Date)
	(Engineer)
Payment of: <u>\$26,937.50</u>	(Line 8 or other - attach explanation of the other amount)
is approved by: _____	_____ (Date)
	(Owner)
Approved by: _____	_____ (Date)
	Funding Agency (if applicable)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 15

DATE: December 6, 2016

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>658,804.55</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	16,469.81	Payroll	Acct. 965421
	\$	<u>49,645.73</u>	Expenses	Acct. 414220
	\$	<u><u>66,115.54</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>724,920.09</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,295,893.00</u>		

Payroll Journal Entry  
 Payroll # 23

Water Fund

Debit	06.448.702	Water Wages	6,256.39	Barry, Kling, Zach
	06.449.752	Construction Crew Wages	4,098.82	Scott, Jim, Jason, Bret, Larry (Split)
	06.400.782	Authority Manager	1,551.60	John (Split)
	06.400.783	Operations Manager	1,431.43	Joe (Split)
	06.400.784	Business Manager	985.98	Angie (Split)
	06.400.785	Administrative Assistant	820.00	Lindsey (Split)
	06.400.790	Board Members	-	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	1,268.82	Split
	06.400.804	ADP Invoice	56.77	Split
		<b>TOTAL</b>	<b>\$ 16,469.81</b>	



Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,875	12/06/2016	ALS GROUP USA, CORP.	475.30	40-2111189	TESTING	475.30
26,876	12/06/2016	BARLEY SNYDER, LLP	2,479.50	70032867	LEGAL SERVICES	2,479.50
26,877	12/06/2016	BARRY GELTMACHER, JR.	33.51		BOOT ALLOWANCE	33.51
26,878	12/06/2016	BOROUGH OF MOUNT JOY	724.18	65-16	MONTHLY REIMBURSEMENT	724.18
26,879	12/06/2016	CENTURYLINK	165.86		PHONE	165.86
26,880	12/06/2016	EASTERN SALT COMPANY INC.	4,279.29	INV061204	SALT	4,279.29
26,881	12/06/2016	GUTTMAN ENERGY, INC.	190.09	0048959875	FUEL	190.09
26,882	12/06/2016	HACH COMPANY	331.13	10198702	CHEMICALS	331.13
26,883	12/06/2016	HIGHMARK, INC.	315.14	F161114092	HRA PAYMENTS	315.14
26,884	12/06/2016	HIGHMARK, INC.	298.78	F161121150	HRA PAYMENTS	298.78
26,885	12/06/2016	HIGHMARK, INC.	121.79	F161128207	HRA PAYMENTS	121.79
26,886	12/06/2016	HIGHMARK, INC.	37.50	A161128244	HRA ADMIN FEE	37.50
26,887	12/06/2016	IIC	16,343.71		DEC HEALTH INSURANCE	16,343.71
26,888	12/06/2016	L/B WATER SERVICE, INC.	3,114.72	3023354	METERS/REPLACEMENT PROJEC	3,114.72
26,889	12/06/2016	LAWSON PRODUCTS INC.	105.59	9304492458	TOOLS	105.59
26,890	12/06/2016	NRPC - AMTRAK	984.74	050310	ROW ANNUAL FEE	984.74
26,891	12/06/2016	OFFICE BASICS, INC.	82.85	I-466415	SUPPLIES	82.85
26,892	12/06/2016	PPL	6,700.68		ELECTRIC	6,700.68
26,893	12/06/2016	R/W CONNECTION, INC.	49.42	1098974-01	BACKHOE MAINT	49.42
26,894	12/06/2016	S&T BANK FOB MOUNT JOY BOROUGH	10,549.71		4TH QTR PENSION PAYMENT	10,549.71
26,895	12/06/2016	SCOTT KAPCSOS	51.23		PANT ALLOWANCE	51.23
26,896	12/06/2016	SHERMAN-GIBSON SYSTEMS COMPANY	360.00	2016-0144	PLANT MAINT/ANTENNA WORK	360.00
26,897	12/06/2016	STANDARD INSURANCE COMPANY	22.50		DECEMBER LIFE INSURANCE	22.50
26,898	12/06/2016	TOOL SHED OF AMERICA	167.00	8421	HITCH FOR UNIT 22	167.00
26,899	12/06/2016	UNION COMMUNITY BANK	25.00		SAFE DEPOSIT BOX ANNUAL F	25.00
26,900	12/06/2016	USA BLUEBOOK	87.92	111069	DOC CHARTS FOR PS STATION	87.92
26,901	12/06/2016	VERIZON WIRELESS	418.08	9775523324	CELL PHONES/ NEW PHONES	418.08
26,902	12/06/2016	WHITMOYER AUTO GROUP	1,101.94	FOCS142139	UNIT 2 REPAIRS	1,101.94
26,903	12/06/2016	XO COMMUNICATIONS	28.57	0286668847	LONG DISTANCE PHONE	28.57
** Report Total **			49,645.73			49,645.73



Payroll Journal Entry  
 Payroll # 23

**Sewer Fund**

Debit	08.429.730	Sewer Wages	\$	9,250.25	Dennis, Gary, Rex, David
	08.428.710	Construction Crew Wages	\$	4,098.81	Scott, Jim, Jason, Bret, Larry (Split)
	08.400.782	Authority Manager	\$	1,551.61	John (Split)
	08.400.783	Operations Manager	\$	1,431.43	Joe (Split)
	08.400.784	Business Manager	\$	985.97	Angie (Split)
	08.400.785	Administrative Assistant	\$	820.00	Lindsey (Split)
	08.400.790	Board Members	\$	-	Members paid per month (Split)
	08.400.804	Employer Taxes	\$	1,268.81	Split
	08.400.804	ADP Invoice	\$	56.76	Split
					(Pay closest to 1st Tuesday)
		<b>TOTAL</b>	<b>\$</b>	<b>19,463.64</b>	

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
25,569	12/06/2016	ALS GROUP USA, CORP.	98.00	40-2111886	TESTING	98.00
25,570	12/06/2016	BARLEY SNYDER, LLP	1,368.00	70032867	LEGAL SERVICES	1,368.00
25,571	12/06/2016	BARRY GELTMACHER, JR.	33.50		BOOT ALLOWANCE	33.50
25,572	12/06/2016	BOROUGH OF MOUNT JOY	724.17	65-16	MONTHLY REIMBURSEMENT	724.17
25,573	12/06/2016	CARMEUSE LIME & STONE	6,935.24	93272310	HOT LIME	6,935.24
25,574	12/06/2016	CENTURYLINK	597.89		PHONE	597.89
25,575	12/06/2016	DARYL L. BEILER	6,228.00	4048	BIO-SOLIDS HAULING	6,228.00
25,576	12/06/2016	DEPT OF ENVIRONMENTAL PROTECTI	60.00		ZACH 3YE SEWER LICENSE RE	60.00
25,577	12/06/2016	FISHER SCIENTIFIC	2,713.46	4044533	LAB SUPPLIES	2,713.46
25,578	12/06/2016	GUTTMAN ENERGY, INC.	148.90	0048959874	FUEL	148.90
25,579	12/06/2016	HACH COMPANY	328.66	10190286	LAB SUPPLIES	328.66
25,580	12/06/2016	HIGHMARK, INC.	315.13	F161114092	HRA PAYMENTS	315.13
25,581	12/06/2016	HIGHMARK, INC.	298.77	F161121150	HRA PAYMENTS	298.77
25,582	12/06/2016	HIGHMARK, INC.	121.79	F161128207	HRA PAYMENTS	121.79
25,583	12/06/2016	HIGHMARK, INC.	37.50	A161128244	HRA ADMIN FEES	37.50
25,584	12/06/2016	HVAC DISTRIBUTORS, INC.	94.61	S2440017.0	PLANT MAINT.	94.61
25,585	12/06/2016	IIC	16,343.70		DEC HEALTH INSURANCE	16,343.70
25,586	12/06/2016	L/B WATER SERVICE, INC.	3,114.72	3023354	METER FOR REPLACEMENT PRO	3,114.72
25,587	12/06/2016	LAWSON PRODUCTS INC.	286.23	9304492458	TOOLS	286.23
25,588	12/06/2016	MCCRARY ENTERPRISES INC	617.63	3575	HOT LIME HAULING	617.63
25,589	12/06/2016	MOUNT JOY SOLAR POWER LLC	6,402.42	65	DECEMBER PSA CONTRACT	6,402.42
25,590	12/06/2016	OFFICE BASICS, INC.	111.49	I-475726	SUPPLIES	111.49
25,591	12/06/2016	PATRIOT PROPANE	197.31	503701	PROPANE	197.31
25,592	12/06/2016	PPL	5,903.52		ELECTRIC	5,903.52
25,593	12/06/2016	R/W CONNECTION, INC.	49.42	1098974-01	BACKHOE MAINT	49.42
25,594	12/06/2016	RUFUS BRUBAKER REGRIGERATION I	302.68	281812	PLANT MAINT	302.68
25,595	12/06/2016	S&T BANK FOB MOUNT JOY BOROUGH	10,549.70		4TH QTR PENSION CONTRIBUT	10,549.70
25,596	12/06/2016	SCOTT KAPCSOS	51.22		PANT ALLOWANCE	51.22
25,597	12/06/2016	SECURITY FENCE CO	160.00	IG37356-IN	SECURITY GATE MAINT	160.00
25,598	12/06/2016	STANDARD INSURANCE COMPANY	22.50		DECEMBER LIFE INSURANCE	22.50
25,599	12/06/2016	SUBURBAN TESTING LABS	316.05	6111918	TESTING	316.05
25,600	12/06/2016	TOOL SHED OF AMERICA	166.99	8421	HITCH FOR UNIT 22	166.99
25,601	12/06/2016	UNION COMMUNITY BANK	25.00		SAFE DEPOSIT BOX ANNUAL F	25.00
25,602	12/06/2016	USA BLUEBOOK	282.52	111069	DOC CHARTS FOR PUMP STATI	282.52
25,603	12/06/2016	USALCO	3,401.31	1224400	CHEMICALS	3,401.31
25,604	12/06/2016	VERIZON WIRELESS	418.08	9775523324	CELL PHONES/NEW PHONES	418.08
25,605	12/06/2016	WHITMOYER AUTO GROUP	1,101.94	FOCS142139	UNIT 2 REPAIRS	1,101.94
25,606	12/06/2016	XO COMMUNICATIONS	28.56	0286668847	LONG DISTANCE PHONE	28.56
** Report Total **			69,956.61			69,956.61

MOUNT JOY BOROUGH AUTHORITY  
WATER SYSTEM  
RESOLUTION AND REQUISITION

WATER SYSYTEM REQUISITION NO.: WBRI 16-22

Date: December 6, 2016

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 17,705.17

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on December 6, 2016 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 6th day of December, 2016.

\_\_\_\_\_  
(Secretary) (Assistant Secretary)

AUTHORITY SEAL

## EXHIBIT "A"

## WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
LB Water Service, Inc. P.O. Box 60 Selinsgrove, PA 17870	Range Road Project; Invoice 3020596	\$ 15,966.43
Exeter Supply Co., Inc. 117 Prospect Street Reading, PA 19606	Range Road Project; Invoice 326443	\$ 363.35
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Range Road Project; Invoice Q176007	\$ 566.85
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Range Road Project; Invoice Q176008	\$ 251.39
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Range Road Project; Invoice Q175898	\$ 309.80
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Range Road Project; Invoice Q175897	\$ 247.35

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND  
REQUISITION FORM

SEWER SYSTTEM REQUISITION NO.: SBRI 16-15

Date: December 6, 2016

Fulton Bank, National Association  
Trustee under Trust Indenture  
dated November 15, 1996  
of Mount Joy Borough Authority  
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____	Construction Contract
Address: _____	Yes _____ No _____

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 26,937.50	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
M2 Construction 901 Stony Battery Road Landisville, PA 17538	Pump Station 2 Final Pay Application No. 13	\$ 26,937.50