# Mount Joy Borough Authority Meeting Agenda <br> 4:00 PM, February 2, 2021 

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler and Mr. Ruffini
4. Public Input Period - Hearing of any citizen within the service area.
5. Reports
A. Authority Manager
B. Operations Manager
C. Business Manager
6. Approval of the Minutes - Approval of the minutes from January 5, 2021.
7. Unfinished Business
A.
8. New Business
A. Consider approval of the Final Land Development Plan for Messick's Farm Equipment as recommended by ARRO Consulting's letter dated January 22, 2021.
B.
9. Any other matter proper to come before the Authority
A.
10. Authorization to pay bills
A. Consider approval of Requisition No. 16 for the Water Operating Fund in the amount of $\$ 64,479.26$ and Sewer Operating Fund in the amount of $\$ 74,104.29$.
B. Consider approval of Requisition No. WBRI 21-2 from the Water Bond Redemption and Improvement Fund in the amount of $\$ 2,779.34$.
11. Meetings and dates of importance
A. Tuesday, February 16, 2021
B. Tuesday, February 23,2021
C. Tuesday, March 2, 2021
D. Wednesday, March 3, 2021

Pre-Authority Meeting - 4 PM
Administration Committee-5 PM
Regular Monthly Meeting - 4 PM
Finance Committee Meeting - 5 PM
12. Adjournment

# Mount Joy Borough Authority <br> Regular Monthly Meeting <br> January 5, 2021 <br> Minutes 

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building and via online Zoom. Present were Chairman Rebman (zoom), Mr. Derr (zoom), Mr. Metzler (zoom) and Mr. Ruffini ( 200 m ). Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos and Mike Davis from Barley Snyder (zoom). Chairman Rebman called the meeting to order at 4 PM.

## Public Input Period

No one from the public was present.

## Reorganization of the Board and Appointment

The meeting was turned over to Mr. Ardini for the purpose of election of officers. A nomination was made by Mr. Derr and a second by Mr. Metzler to nominate the current slate of Officers as follows: Mr. Rebaman for Chariman, Mr. Derr for Vice-Chairman, Mr. Metzler for Treasurer and Mr. Ruffini for Assistant Secretary / Treasurer; the secretary position will remain vacant at this time. A MOTION was made by Mr. Derr and a second by Mr. Metzler that the nominations be closed; motion carried. A MOTION was made by Mr. Derr and a second by Mr. Ruffini to approve the above stated slate of officers as presented; motion carried. Mr. Ardini then turned the meeting over to Chairman Rebman.

## Appointment of Official Representatives.

Chairman Rebman noted the current slate of representatives:
Solicitor: Barley Snyder, LLC.
Auditor: Trout, Ebersole \& Groff
Trustee: Fulton Financial Advisors
Depository: Northwest Bank
A MOTION was made by Mr. Derr and a second by Mr. Metzler to reappoint the representatives as noted above for the 2021 calendar year; motion carried.

A MOTION was made by Mr. Derr and a second by Mr. Metzler to reappoint ARRO Consulting, Inc. for the calendar year 2021 to serve as the representative on behalf of Mount Joy Borough Authority for engineer services; motion carried with Mr. Ruffini abstaining.

## Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:
Mr. Ardini noted that he is working on completing the PA DEP ACT 110 reporting for water consumption / loss for 2020 and is currently showing $11.4 \%$ loss.

## Operation Manager Report

Mr. Kapcsos provided a written report and highlighted the following:
Mr. Kapcsos informed the Board it appears that the daily water pumping is slightly elevated. Fluid Pinpointing Services and Authority staff has been investigating areas and were not successful. Staff will continue to monitor the daily figures and will continue to search other areas.

## Business Manager Report

Mrs. Fenicle had nothing to report.

## Minutes of the Previous Meeting

A MOTION was made by Mr. Derr and a second by Mr. Metzler to approve the December 1, 2020 meeting minutes as presented; motion carried.

## Unfinished Business

There was no unfinished business to discuss.

## New Business

A MOTION was made by Mr. Derr and a second by Mr. Ruffini to approve Resolution No. 1-21 for approving the schedule of fees and charges for water and sewer services; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Fuffini to approve Payment Application No. 1 from Heisey Mechanical, LTD in the amount of $\$ 244,176.28$ for the WWTP Primary Clarifier and Thickener Rehab project as recommended by ARRO Consulting's letter dated December 17, 2020; motion carried.

A MOTION was made by Mr. Derr and a second by Mr. Metzler to approve Rapho Business Park Sanitary Sewer Extension Plans as recommended by ARRO Consulting's letter dated November 12, 2020; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Derr to approve the two-year renewal Agreement between Mount Joy Borough Authority and Borough of Mount Joy for the Public Works Facility and Administrative Building; motion carried.

## Any Other Matter Proper to Come Before the Authority

Mr. Ardini informed that Board the Borough Council approved the re-appointment of Mr. Ruffini for another fiveyear term.

## Authorization to Pay Bills

A MOTION was made by Mr. Ruffini and a second by Mr. Derr to approve the attached Requisition No. 14 as follows: $\$ 137,536.58$ for the Water Operating Fund and $\$ 159,555.48$ for the Sewer Operating Fund; motion carried.

A MOTION was made by Mr. Ruffini and a second by Mr. Metzler to approve the attached Requisition No. WBRI 211 in the amount of $\$ 13,529.80$ from the Water Bond Redemption and Improvement Fund; motion carried.

A MOTION was made by Mr. Ruffini and a second by Mr. Derr to approve the attached Requisition No. SBRI 21-1 in the amount of $\$ 245,160.78$ from the Sewer Bond Redemption and Improvement Fund; motion carried.

## Adjournment

There being no further business, a MOTION was made by Mr. Derr and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:33 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary

TELEPHONE: (717)653.5938
FAX: (717) 653-6680

MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25

MOUNT JOY, PA 17552
INCORPORATED 1948

Fulton Bank, National Association:
P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02 . We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

## MOUNT JOY BOROUGH AUTHORITY

## TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts reqisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:
$\$ \quad 964,971.33$
TOTAL AMOUNT OF THIS REQUISITION:

| $\$$ | $18,783.70$ | Payroll | Acct. 21544 |
| :--- | ---: | :--- | :--- |
| $\$$ | $45,695.56$ | Expenses | Acct. 21510 |
| $\$$ | $64,479.26$ | Total |  |

TOTAL AMOUNT REQUISITIONED TO DATE:

TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:

| $\$$ | $1,029,450.59$ |
| :--- | :--- |
| $\$$ | $2,687,000.00$ |



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TELEPHONE: (717) 653-5938
FAX: (717) 653-6680

MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25

MOUNT JOY, PA 17552
INCORPORATED 1948

DATE: February 2, 2021

Fulton Bank, National Association
P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:
$\$ \quad 1,187,804.61$

TOTAL AMOUNT OF THIS REQUISITION:

| $\$$ | $21,261.51$ | Payroll | Acct. 21544 |
| :--- | ---: | :--- | ---: |
| $\$$ | $52,842.78$ | Expenses | Acct. 21536 |
| $\$$ | $74,104.29$ | Total |  |

TOTAL AMOUNT REQUISITIONED TO DATE:

TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:
$\$ \quad 1,267,908.90$
$\$ \quad 2,883,300.00$


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| Reference | Deposits |
| :---: | :---: |
| PRWA | \$0.00 |
| UNITED CONCORDIA | \$0.00 |
| AIRGAS USA LLC | \$0.00 |
| ALS GROUP USA CORP. | \$0.00 |
| Barley Snyder llp | \$0.00 |
| BORTEK INDUSTRIES, INC. | \$0.00 |
| CENTURYLINK | \$0.00 |
| CORE \& MAIN | \$0.00 |
| DAVE PIATT | \$0.00 |
| FLEET MASTERS INC | \$0.00 |
| GARY KARICHNER JR | \$0.00 |
| GUTTMAN ENERGY INC. | \$0.00 |
| Highmark blue Shield | \$0.00 |
| HOME DEPOT CREDIT SERVICES | \$0.00 |
| JWC ENVIRONMENTAL | \$0.00 |
| LEFFLER ENERGY | \$0.00 |
| MCCRARY ENTERPRUSES INC | \$0.00 |
| MESSICK S FARM EQUIPMENT, I | \$000 |
| MOUNT JOY AUTO PARTS | \$0.00 |
| MOUNT JOY SOLAR POWER LLC | \$0.00 |
| ONE STOP ELECTRIC MOTOR RE | \$0.00 |
| PATRIOT PROPANE | \$0.00 |
| PPL | \$000 |
| SCHAEDLER YESCO DISTRIBUT | \$0.00 |
| SCOTT KLING | \$0.00 |
| SENSUS USA | \$0.00 |
| SERVICE SUPPLY CORP | \$0.00 |
| STANDARD INSURANCE COMPAN | \$0.00 |
| SUBURBAN TESTING LABS | 50.00 |
| Travelers | \$0.00 |
| VECTOR SECURITY | \$0.00 |
| VERIZON WIRELESS | S0.00 |
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| WEX BANK | \$000 |

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# MOUNT JOY BOROUGH AUTHORITY <br> WATER SYSTEM <br> RESOLUTION AND REQUISITION 

## RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

| Payee | Purpose of Obligation | Amount of this Requisition |  |
| :---: | :---: | :---: | :---: |
| SEE ATTACHED |  |  |  |
| EXHIBIT "A" |  | \$ | 2,779.34 |
|  |  |  | . |

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on February 2, 2021 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the __2nd__ day of February, 2021.
(Secretary) (Assistant Secretary)

AUTHORITY SEAL

| Payee | Purpose of Obligation | Amount of this Requisition |  |
| :---: | :---: | :---: | :---: |
| Capital Area Communications, Inc. $\text { P.O. Box } 4684$ <br> Harrisburg, PA 17111 | Well 1 \& 2 PLC Upgrades; Invoice 2200 | \$ | 2,000.00 |
| Schaedler Yesco Distribution 3982 Paxton Street P.O. Box 4990 Harrisburg, PA 17111 | Well 1 \& 2 PLC Upgrades; Invoice S6018149.001 | \$ | 779.34 |

