



**Mount Joy Borough Authority  
Pre-Authority Meeting Agenda  
4:00 PM, January 17, 2017**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
  - A. Consulting Engineer
  - B. Authority Manager
  - C. Assistant Authority Manager
  - D. Business Manager
5. Approval of the Minutes: Approval of the minutes from December 20, 2016.
6. Unfinished Business:
  - A.
7. New Business:
  - A. Consider approval of the two year renewal agreement between Mount Joy Borough Authority and Borough of Mount Joy for the Public Works Facility and Administrative Building.
  - B. Consider approval of Resolution No. 2-17 revising the water tapping fees.
  - C. Consider approval of Resolution No. 3-17 revising the sewer tapping fees.
8. Any other matter proper to come before the Authority:
  - A.
9. Authorization to pay bills:
  - A. Consider approval of Requisition No. 18 for the Water Operating Fund in the amount of \$50,365.26 and Sewer Operating Fund in the amount of \$50,409.80
  - B. Consider approval of Requisition No. WBRI 17-2 from the Water Bond Redemption and Improvement Fund in the amount of \$11,769.62.
  - C. Consider approval of Requisition No. SBRI 17-1 from the Sewer Bond Redemption and Improvement Fund in the amount of \$343.96.
  - D. Consider approval of Requisition No. 1 from the 2016 Construction Fund in the amount of \$446,597.31.
10. Meetings and dates of importance:

A. Tuesday, February 7, 2017	Regular Monthly Meeting – 4 PM
B. Tuesday, February 21, 2017	Pre-Authority Meeting – 4 PM
C. Tuesday, February 28, 2017	Administration Committee Meeting – 5 PM
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority  
Pre-Authority  
December 20, 2016  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 P.M.

**Public Input Period.**

There was no one present from the public.

**Consulting Engineer Report.**

Mr. Matt Warfel provided updates on the following projects and developments:

**Well #4** – Myers Brothers started the well drilling today. The contractor hopes to drill 500 feet by the end of the day.

**Well 3 & South Jacob Street Water Treatment Plant** – ARRO anticipates submission of design documents to the Authority for final review on December 23<sup>rd</sup>. Mr. Warfel stated that ARRO has not yet received the construction permit from PA DEP. Mr. Leaman stated that he spoke with Mr. Mike Hess to inquire about the status and it was stated that the Authority should anticipate receiving the permit this week. Advertisement for bid is anticipated the week of January 16, 2017. Mr. Metzler asked if the Authority has to accept the lowest bidder. Mr. Davis replied the lowest responsible bidder. He proceeded by stating if the lowest bidder is a contractor who did not perform upon bidding conditions on another project and another bidder had to finish the work, the Authority has the right to choose the next lowest bidder.

**Wells 1 and 2 Permitting** – An operating / construction permit had been issued by PA DEP. ARRO and Authority staff discussed this with PA DEP. A revised draft special conditions letter was received on December 16<sup>th</sup> and is currently being reviewed by ARRO and Authority staff.

**Elm Tree** – ARRO was provided a construction schedule, with this schedule ARRO made a recommendation on the amount of the construction escrow. At that time, the contractor was expecting to start construction of the utilities in mid-November however, they have not started to date and have not provided an updated schedule. A pre-construction meeting is scheduled for January 4<sup>th</sup>.

**1335 Strickler Road**– ARRO has recently performed the second review of the improvements plan and provided a comment letter. ARRO anticipates having another review.

**Authority Manager Report.**

Mr. Leaman provided an update on Well 3 docket modification: Mr. Leaman stated that the Authority received notice from SRBC of the requirements that need met for the modification submission. Mr. Leaman stated that the Authority received an email stating the modification packet was considered administrative incomplete. ARRO Consulting and Authority staff are working on the public notifications that need submitted as part of the requirements.

Mr. Leaman provided an update on the PA DEP Well 2 amendment application: Mr. Leaman stated that he spoke with Mr. Rodney Nesmith with PA DEP and he expected to have the revised permit to the Authority within the next week.

Mr. Leaman provided an update on the PA Small Water & Sewer Grant Program: Mr. Leaman stated that he received confirmation that the approved grant application announcements will be moved from December to March due to the high volume of applications that were submitted.

Mr. Leaman provided an update on the Well 4 drilling: Mr. Leaman stated that Myers Brothers started the well drilling operations today.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- Mr. Ardini had the opportunity to meet with Capital Area Communications to discuss the communication project. The Authority will receive quotes from Capital Area Communications and Sherman Gibson Systems for approval at the next meeting for the antenna and communication upgrades.
- The easement agreement with Donsco was signed by both parties and returned to Barley Snyder to be recorded.
- The response to the last review from PA DEP was sent back by Watek on December 7<sup>th</sup>.
- ARRO Consulting submitted their PSA for construction management / inspection services. Authority staff is reviewing the agreement. Mr. Metzler asked if the figure will raise since its now a 15 month project not a 12 month project. Mr. Leaman replied that a full-time inspector will not be required for the full 15 months and some of the construction will not require someone to always be present.

Mr. Leaman informed the Board that staff is currently working through an issue regarding the tapping fee resolution and therefore, will not be ready to present to the Board until January.

Mr. Leaman discussed with the Board to appoint the same official representatives for the Authority for the year 2017 as follows;

Solicitor: Barley Snyder

Engineer: ARRO Consulting

Auditor: Trout, Ebersole & Groff

Trustee: Fulton Financial Advisors

Depository: Union Community Bank

The Board had no objections. Mr. Leaman stated the appointment will be approved next meeting.

Mr. Leaman informed the Board that ARRO Consulting is looking to change the client contact from Jimmy Dennis to Dale Kopp. Mr. Kopp will be the project manager for the South Jacob Street Water Plant and Mr. Dennis will continue to do the developer reviews. Mr. Leaman stated that billable hours will be billed at Mr. Dennis's rate.

Mr. Leaman informed the Board that staff has discovered a discrepancy in the 2002 agreement with Lancaster County Wide Communications (LCWC). Mr. Leaman stated that he will contact the director to discuss the situation and will report back to the Board at a later date.

#### **Assistant Authority Manager Report**

Mr. Ardini informed the Board that the Construction Department has been working on mxu radio replacements from the last meter reading. There were approximately 50 units that were not functioning out of which nine have yet to be completed.

Mr. Ardini informed the Board that the spectrophotometer at the Wastewater Treatment Plant is not functioning. Staff has contacted a representative from Hach and a new one will cost \$4,071.00. Mr. Ardini also stated that another LDO probe in the aeration tank failed. The cost for a new probe will be \$1,800.00. Mr. Metzler asked if staff can predict the life expedencies of the equipment so that staff can budget for them. Mr. Ardini replied that the equipment has been in operation since the plant was upgraded which was approximately 20 years ago, and therefore there really isn't a way to determine life expedencies.

Mr. Ardini informed the Board that the Construction Department has completed the water main installation on Range Road. Both bacteria samples have come back negative and will complete the pressure testing this week. Mr. Ardini stated that the homeowners will switch over to the new line after the Holidays.

Mr. Ardini informed the Board of an incident that involved a lid on a meter pit that hit one of the employee's personal vehicles. The employee was carrying a sheet of plywood which slipped out of his hand because he tripped and fell on a meter pit which lifted and hit the employee's tailgate on his truck. Mr. Ardini stated that staff instructed him to get a quote for the damage which will cost \$574.73. The Authority Board authorized Mr. Ardini to move forward are repair the vehicle.

Mr. Ardini informed the Board that the flow meter and limitorque valve was received for the filter backwash line at the Carmany Road Water Plant. Staff will schedule this to be installed in January or February.

Mr. Ardini informed the Board that the Borough was notified that PennDOT will be repaving Donegal Springs Road from Musser Road to New Haven Street during the next construction season. When more information is available, it will be relayed.

Mr. Ardini informed the Board that one of the employees was involved in a motor vehicle accident this morning. The employee was not seriously injured and as protocol requires, the employee was sent for a drug and alcohol test which came back negative. Mr. Ardini stated that the front of the vehicle was damaged but was able to drive it to the public works shop. Mrs. Fenicle stated that she has spoken to the insurance company and they are accepting responsibility. The truck will be repaired by Barton's Body shop and the insurance company will be on site to provide an estimate within three to five days.

#### **Business Manager Report.**

Mrs. Fenicle informed the Board of a change that will impact the Authority regarding NSF check return fees. Mrs. Fenicle stated that currently the Authority was not charged if a check was returned to the bank due to non-sufficient funds. Mrs. Fenicle stated that Union Community will charge \$12.00 per fund for checks that are returned. Mrs. Fenicle stated that the Authority currently have the accounts established to allow the bank to rerun the check another time if the check is returned the first time. Mrs. Fenicle stated that the bank will now be charging the Authority for the additional returns as well. Mrs. Fenicle stated that she authorized the bank to run the check one time so the Authority does not incur more than one bank charge if the check is returned.

#### **Minutes of the Previous Meeting.**

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the November 15, 2016 meeting minutes; motion carried.

#### **Unfinished Business.**

There was no unfinished business to discuss.

#### **New Business.**

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to approve change order #1 for Evoqua Water Technologies request to increase the contract amount by \$39,386 as recommended by ARRO Consulting's letter dated December 15, 2016; motion carried.

#### **Any Other Matter Proper to Come before the Authority.**

There was no other matter proper to come before the Authority.

#### **Authorization to Pay Bills.**

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve the attached Requisition No. 16 as follows: \$54,044.40 from the Water Operating Fund and \$81,651.15 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. WBRI 16-23 in the amount of \$23,448.20 from the Water Bond Redemption Improvement Fund; motion carried.

#### **Adjournment.**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 5:25 PM.

Respectfully submitted,

Robert R. Golicher

**AGREEMENT**

This agreement is made this 9th day of January, 2017, between the Borough of Mount Joy (herein after called the Borough) and the Mount Joy Borough Authority (herein after called the Authority), Lancaster County, Pennsylvania.

WHEREAS, both parties to the aforementioned agreement wish to establish a formal document for operations and financial reasons.

NOW, THEREFORE, the parties agree to the following:

1. The Authority agrees to provide reimbursement for 50% (fifty percent) of all costs related to the operation and maintenance of the Public Works facility located at 25 South Melhorn Drive. This reimbursement shall be contingent on joint approval of all upgrades/repairs beyond the dollar figure of \$1,000.00. It is recognized that the Borough and Authority operate on two different budget and year end cycles. Coordination of major projects must recognize that timing issue.
  
2. The Authority agrees that it will provide reimbursement of 33% (thirty three percent) for the operation and maintenance of the Borough Office facility located at 21 East Main Street. This reimbursement shall be contingent of joint approval of all upgrades/repairs beyond the dollar figure of \$1,000.00. It is recognized that the Borough and Authority operate on two different budget and year end cycles. Coordination of major projects must recognize the timing issue.

WHEREAS, this agreement shall constitute the entirety of the agreement and shall by action repeal any all other agreements between the Borough and the Authority in their entirety.

WHEREAS, This agreement shall be remain in effect for a period of two years beginning January 1, 2017 and expiring on December 31, 2018, but can be extended or amended by agreement of both parties.

IN WITNESS WHEREOF, the parties set their hand and seal.

Borough of Mount Joy

\_\_\_\_\_  
Borough Council President

Attest: \_\_\_\_\_  
Borough Secretary

Mount Joy Borough Authority

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Secretary

**MOUNT JOY BOROUGH AUTHORITY**

**RESOLUTION REVISING WATER TAPPING FEES**

**RESOLUTION NO: 2-17**

WHEREAS, under the Municipalities Authorities Act (53 Pa. C.S.A. Chapter 56, as amended and supplemented from time to time), Mount Joy Borough Authority is granted the right and power to charge to property owners who desire to or are required to connect to the Authority's water and sewer system a tapping fee; and

WHEREAS, on December 20, 2016, at a public meeting of the Mount Joy Borough Authority, ARRO Consulting, Inc., the Authority's Engineer, presented a report of the calculations of tapping fees for the water system. A copy of those calculations is attached as an addendum to this Resolution. The components of which were calculated as follows:

**WATER SYSTEM  
(170 gallons/EDU)**

A.	Capacity Part of Tapping Fee per EDU	\$ 885.70 per EDU
B.	Distribution Part per EDU	\$1,513.00 per EDU
C.	Maximum Allowable Tapping Fee per EDU	\$2,398.00 per EDU (rounded down)

WHEREAS, based on the report prepared by ARRO Consulting, Inc. and reviewed by the Authority, the Authority on Motion made, duly seconded and unanimously approved by the members present, a quorum being present, did set the tapping fee for connections to the water system at \$2,398.00 per EDU, effective 12:01 A.M., February 1, 2017. A copy of said report is hereby made a part of and incorporated by reference in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the tapping fees assigned to each EDU, as set forth in the recitals hereto are hereby adopted, to be effective and in full force and effect as of February 1, 2017.

It is further noted that there are existing agreements with developers which relate to water tapping fees and that continue in full force and effect. Within the Rapho Triangle East service area, the tapping fee for a water EDU shall only include the capacity component. In addition, certain water EDUs are subject to special facilities fees relating to service in and around specific service areas including Rapho Township and Rapho Triangle East. These special facilities fees are specifically called out in the Authority's Tapping Fee Schedule.

Except as modified herein, the Authority's Rules and Regulations shall remain in full force and effect.

[signature page follows]

I certify that the above Resolution was adopted by the Mount Joy Borough Authority at a meeting in regular session on the date indicated and was so entered into the Minutes.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_  
John D. Rebman, Chairman

Attest: \_\_\_\_\_  
Robert R. Golicher, Secretary

Dated: January 17, 2017

**MOUNT JOY BOROUGH AUTHORITY**  
**Calculation of Water Tapping Fee**  
**Summary**  
**November 16, 2016**

The Tapping Fee was calculated based on interpretations of Act 57 of 2003. Where historical costs were ascertainable, the trended original cost value was determined by up-dating to November 2016 dollars utilizing Engineering News Record (ENR) Construction Cost Index. Where historical costs were not ascertainable, a replacement cost opinion was tabulated for these component calculations.

$$65 \text{ GPD/Person} \quad \times \quad 2.62 \text{ persons per household}^* \quad = \quad 170 \text{ GPD/EDU} \\ \text{(rounded down)}$$

\* Based on the U.S. Census Bureau Information, year 2010 for Lancaster County, PA

**CAPACITY-RELATED**

Total November 2016 Value <sup>1</sup>				\$25,187,051
Less Outstanding Debt <sup>2</sup>				-\$11,621,540
		Total Value		\$13,565,511
2016 Capacity:		2,600,000 GPD		
<u>Total Value</u>	=	<u>\$13,565,511</u>	=	\$5.21 Per Gallon
Total Capacity		2,600,000 GPD		(rounded down)
One EDU Equals		170 GPD		
\$5.21 Per Gallon	x	170 GPD	=	\$885.70 /EDU
				(rounded down)

**DISTRIBUTION-RELATED**

Total November 2016 Value <sup>3</sup>				\$26,821,047
Less Outstanding Debt <sup>4</sup>				-\$3,671,561
		Total Value		\$23,149,486
2016 Capacity:		2,600,000 GPD		
<u>Total Value</u>	=	<u>\$23,149,486</u>	=	\$8.90 Per Gallon
Total Capacity		2,600,000 GPD		(rounded down)
One EDU Equals		170 GPD		
\$8.90 Per Gallon	x	170 GPD	=	\$1,513.00 /EDU
				(rounded down)

**TOTAL TAPPING FEE**

<u>Capacity</u>	+	<u>Distribution</u>		
\$885.70 /EDU	+	\$1,513.00 /EDU	=	\$2,398.00 /EDU
				(rounded down)

<sup>1</sup> Capacity related items that have been removed from service have been removed from these calculations.

<sup>2</sup> Previous debt service is \$5,573,101. 40% of the total system value is in the system capacity thus, 40% (\$2,229,240) of the current debt service is applied to system capacity plus the new assumed \$9,720,000 bond for Well 3 & Treatment Facility less \$327,700.00 for finished water distribution. Thus the total debt for the system capacity is \$11,621,540.00

<sup>3</sup> Developer contributions have not been included in these calculations.

<sup>4</sup> Previous debt service is \$5,573,101. 60% of the total system value is in the system distribution thus, 60% (\$3,343,861) of the previous debt service is applied to system distribution plus \$327,700.00 of the new \$9,720,000.00 or \$3,671,561.00 is applied to the distribution system.



**MOUNT JOY BOROUGH AUTHORITY**

**RESOLUTION REVISING SEWER TAPPING FEES**

**RESOLUTION NO: 3-17**

WHEREAS, under the Municipalities Authorities Act (53 Pa. C.S.A. Chapter 56, as amended and supplemented from time to time), Mount Joy Borough Authority is granted the right and power to charge to property owners who desire to, or are required to, connect to the Authority's water and sewer system a tapping fee; and

WHEREAS, on December 20, 2016, at a public meeting of the Mount Joy Borough Authority, ARRO Consulting, Inc., the Authority's Engineer, presented a report of the calculations of tapping fees for the sewer system. A copy of those calculations is attached as an addendum to this Resolution. The components of which were calculated as follows:

**SEWER SYSTEM  
(235 gallons/EDU)**

A.	Capacity Part of Tapping Fee per EDU	\$3,527.35 per EDU
B.	Collection Part per EDU	\$1,276.05 per EDU
C.	Maximum Allowable Tapping Fee per EDU	\$4,803.00 per EDU (rounded down)

WHEREAS, based on the report prepared by ARRO Consulting, Inc. and reviewed by the Authority, the Authority on Motion made, duly seconded and unanimously approved by the members present, a quorum being present, did set the tapping fee for connections to the sewer system at \$4,803.00 per EDU, effective 12:01 A.M., February 1, 2017. A copy of said report is hereby made a part of and incorporated by reference in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the tapping fees assigned to each EDU, as set forth in the recitals hereto are hereby adopted, to be effective and in full force and effect as of February 1, 2017.

It is further noted that there are existing agreements with developers which relate to sewer tapping fees and that continue in full force and effect. Within the Rapho Triangle East service area, the tapping fee for a sewer EDU only includes the capacity component. In addition, some sewer EDUs are subject to special facilities fees relating to service in and around certain areas including east of the Little Chiques Creek in the Borough, Rapho Township, the Rapho Triangle East development and the Elm Tree development. These special facilities fees are specifically called out in the Authority's Tapping Fee Schedule.

Except as modified herein, the Authority's Rules and Regulations shall remain in full force and effect.

[signature page follows]

I certify that the above Resolution was adopted by the Mount Joy Borough Authority at a meeting in regular session on the date indicated and was so entered into the Minutes.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_  
John D. Rebman, Chairman

Attest: \_\_\_\_\_  
Robert R. Golicher, Secretary

Dated: January 17, 2017

**MOUNT JOY BOROUGH AUTHORITY**  
**Calculation of Sanitary Sewer Tapping Fee**  
**Summary**  
**November 16, 2016**

The Tapping Fee was calculated based on interpretations of Act 57 of 2003. Where historical costs were ascertainable, the trended original cost value was determined by up-dating to November 2016 dollars utilizing Engineering News Record (ENR) Construction Cost Index. Where historical costs were not ascertainable, a replacement cost opinion was tabulated for these component calculations.

$$90 \text{ GPD/Person} \quad \times \quad 2.62 \text{ persons per household}^* \quad = \quad 235 \text{ GPD/EDU} \\ \text{(rounded down)}$$

\* Based on the U.S. Census Bureau Information, year 2010 for Lancaster County, PA.

**CAPACITY-RELATED**

Total November 2016 Value <sup>1</sup>			\$34,869,540
Less Outstanding Debt <sup>2</sup>			-\$7,993,500
		Total Value	\$26,876,040

2016 Capacity: 1,790,000 GPD

$$\frac{\text{Total Value}}{\text{Total Capacity}} = \frac{\$26,876,040}{1,790,000 \text{ GPD}} = \$15.01 \text{ Per Gallon} \\ \text{(rounded down)}$$

One EDU Equals 235 GPD

$$\$15.01 \text{ Per Gallon} \quad \times \quad 235 \text{ GPD} \quad = \quad \$3,527.35 \text{ /EDU} \\ \text{(rounded down)}$$

**COLLECTION-RELATED**

Total November 2016 Value <sup>3</sup>			\$12,685,042
Less Outstanding Debt <sup>4</sup>			-\$2,956,500
		Total Value	\$9,728,542

2016 Capacity: 1,790,000 GPD

$$\frac{\text{Total Value}}{\text{Total Capacity}} = \frac{\$9,728,542}{1,790,000 \text{ GPD}} = \$5.43 \text{ Per Gallon} \\ \text{(rounded down)}$$

One EDU Equals 235 GPD

$$\$5.43 \text{ Per Gallon} \quad \times \quad 235 \text{ GPD} \quad = \quad \$1,276.05 \text{ /EDU} \\ \text{(rounded down)}$$

**TOTAL TAPPING FEE**

<b><u>Capacity</u></b>	<b>+</b>	<b><u>Collection</u></b>		
\$3,527.35 /EDU	+	\$1,276.05 /EDU	=	\$4,803.00 /EDU (rounded down)

<sup>1</sup> Capacity related items that have been removed from service have been removed from these calculations.

<sup>2</sup> Current debt service is \$10,950,000. 73% of the total system value is in system capacity thus, 75% (\$7,993,500)

<sup>3</sup> Developer contributions have not been included in these calculations.

<sup>4</sup> Current debt service is \$10,950,000. 27% of the total system value is in system collection thus, 25% (\$2,956,500)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 18

DATE: January 17, 2017

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>860,777.03</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	17,154.25	Payroll	Acct. 965421
	\$	<u>33,211.01</u>	Expenses	Acct. 414220
	\$	<u><u>50,365.26</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>911,142.29</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,295,893.00</u>		

Payroll Journal Entry  
 Payroll # 1

Water Fund

Debit	06.448.702	Water Wages			
	06.449.752	Construction Crew Wages			
	06.400.782	Authority Manager			
	06.400.783	Operations Manager			
	06.400.784	Business Manager			
	06.400.785	Administrative Assistant			
	06.400.790	Board Members			
	06.400.804	Employer Taxes			
	06.400.804	ADP Invoice			
			\$	6,793.30	Barry, Kling, Zach
			\$	4,259.39	Scott, Jim, Jason, Bret, Larry (Split)
			\$	1,551.60	John (Split)
			\$	1,431.43	Joe (Split)
			\$	985.98	Angie (Split)
			\$	820.00	Lindsey (Split)
			\$	-	Members paid per month (Split)
			\$	1,255.78	Split (Pay closest to 1st Tuesday)
			\$	56.77	Split
			\$	17,154.25	TOTAL

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,954	01/17/2017	1234 MICROTECHNOLOGIES, INC.	584.50	19095	NEW COMPUTER - JOHN LEAMA	584.50
26,955	01/17/2017	ADVANCE AUTO PARTS	6.50		VEHICLE MAINT	6.50
26,956	01/17/2017	ALS GROUP USA, CORP.	24.30	40-2123697	TESTING	24.30
26,957	01/17/2017	AMS	1,248.73	62965	MONTHLY BILLING CONTRACT	1,248.73
26,952	01/03/2017	CENTURYLINK	134.34		PHONE	134.34
26,958	01/17/2017	COMMONWEALTH OF PENNSYLVANIA	500.00		NPDES ANNUAL PERMIT FEE 9	500.00
26,959	01/17/2017	DRESSEL WELDING SUPPLY, INC.	32.08	03280776	CYLINDER RENTAL	32.08
26,960	01/17/2017	EASTERN SALT COMPANY INC.	5,958.28	INV062946	SALT	5,958.28
26,961	01/17/2017	GARY KARICHNER JR	140.60		VISION REIMBURSEMENT	140.60
26,962	01/17/2017	GUTTMAN ENERGY, INC.	156.42	0049393007	FUEL	156.42
26,963	01/17/2017	HDH GROUP, INC.	50.00	508727	ANNUAL ADMIN FEE FOR INSU	50.00
26,964	01/17/2017	HIGHMARK, INC.	108.56	F170103269	HRA PAYMENTS	108.56
26,953	01/03/2017	IIC	19,145.74		JAN 2017 HEALTH INSURANCE	19,145.74
26,965	01/17/2017	J.B. HOSTETTER & SONS, INC.	90.83		MATERIALS AND SUPPLIES	90.83
26,966	01/17/2017	JOHN LEAMAN	170.50		VISION REIMBURSEMENT	170.50
26,967	01/17/2017	L/B WATER SERVICE, INC.	613.51	3035752	1* WATER METERS FOR STOCK	613.51
26,968	01/17/2017	LINDSEY EDGELL	175.00		VISION REIMBURSEMENT	175.00
26,969	01/17/2017	MJBA HSA ACCOUNT	500.00		FUNDS TO COVER BANK CHARG	500.00
26,970	01/17/2017	MOUNT JOY AUTO PARTS	189.89		TOOLS/ DUMP TRUCK MAINT.	189.89
26,971	01/17/2017	PA ONE CALL SYSTEM, INC.	77.84		ONE CALL FAXES	77.84
26,972	01/17/2017	PA SECTION AWWA	197.50		TRAINING COURSE - BOWERS	197.50
26,973	01/17/2017	PLASTERER EQUIPMENT CO., INC	9.03	P10045	BACKHOE MAINT	9.03
26,974	01/17/2017	PMAA U. C. FUND	9.19		4TH OTR WORKER'S COMP	9.19
26,975	01/17/2017	PRWA	62.50	42433	TRAINING COURSE - LEAMAN	62.50
26,976	01/17/2017	SCHWANGER BROS & CO INC	825.00		PREVENTIVE MAINT AGREEMEN	825.00
26,977	01/17/2017	SCOTT KLING	100.00		BOOT ALLOWANCE	100.00
26,978	01/17/2017	SWIFTREACH NETWORKS INC	800.00	224039	ANNUAL SUBSCRIPTION	800.00
26,979	01/17/2017	UGI UTILITIES, INC.	267.96		GAS SERVICE	267.96
26,980	01/17/2017	WEX BANK	962.21	48203292	FUEL	962.21
26,981	01/17/2017	WOLGGIE'S LAWN CARE, LLC.	70.00	1068	MOWING	70.00
** Report Total **			33,211.01			33,211.01



# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 18

DATE: January 17, 2017

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,106,984.55</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	18,818.26	Payroll	Acct. 965421
	\$	31,591.54	Expenses	Acct. 414212
	\$	<u>50,409.80</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,157,394.35</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,647,925.66</u>		





Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
25,669	01/17/2017	1234 MICROTECHNOLOGIES, INC.	584.50	19095	NEW COMPUTER - JOHN LEAMA	584.50
25,670	01/17/2017	ADVANCE AUTO PARTS	6.49		VEHICLE MAINT	6.49
25,671	01/17/2017	ALS GROUP USA, CORP.	40.00	40-2123696	TESTING	40.00
25,672	01/17/2017	AMS	1,248.73	62965	MONTHLY BILLING CONTRACT	1,248.73
25,667	01/03/2017	CENTURYLINK	150.75		PHONE	150.75
25,673	01/17/2017	DRESSEL WELDING SUPPLY, INC.	32.07	03280776	CYLINDER RENTAL	32.07
25,674	01/17/2017	FIVE STAR INTERNATIONAL	79.00	04S421626	FLUSH TRUCK INSPECTION	79.00
25,675	01/17/2017	GARY KARICHNER JR	140.60		VISION REIMBURSEMENT	140.60
25,676	01/17/2017	GUTTMAN ENERGY, INC.	101.01	0049393006	FUEL	101.01
25,677	01/17/2017	HDH GROUP, INC.	50.00	508727	ADMIN FEE FOR INSURANCE	50.00
25,678	01/17/2017	HIGHMARK, INC.	108.56	F170103269	HRA PAYMENTS	108.56
25,668	01/03/2017	IIC	19,145.73		JAN 2017 HEALTH INS	19,145.73
25,679	01/17/2017	J.B. HOSTETTER & SONS, INC.	199.09		MATERIALS AND SUPPLIES	199.09
25,680	01/17/2017	JOHN LEAMAN	170.50		VISION REIMBURSEMENT	170.50
25,681	01/17/2017	L/B WATER SERVICE, INC.	613.51	3035752	1" WATER METERS FOR STOCK	613.51
25,682	01/17/2017	LEFFLER ENERGY	1,638.91	532411	DYED FUEL FOR WWTP GENERA	1,638.91
25,683	01/17/2017	LINDSEY EDGELL	175.00		VISION REIMBURSEMENT	175.00
25,684	01/17/2017	MJBA HSA ACCOUNT	500.00		FUNDS TO COVER BANK CHARG	500.00
25,685	01/17/2017	MOUNT JOY AUTO PARTS	189.88		TOOLS / DUMP TRUCK MAINT	189.88
25,686	01/17/2017	OFFICE BASICS, INC.	72.01	I-513909	SUPPLIES	72.01
25,687	01/17/2017	PA ONE CALL SYSTEM, INC.	77.84	710697	ONE CALL FAXES	77.84
25,688	01/17/2017	PA SECTION ANWA	197.50		TRAINING COURSE - BOWERS	197.50
25,689	01/17/2017	PLASTERER EQUIPMENT CO., INC	9.03	P10045	BACKHOE MAINT	9.03
25,690	01/17/2017	PMAA U. C. FUND	9.19		4TH QTR WORKER'S COMP	9.19
25,691	01/17/2017	PPL	285.63		ELECTRIC	285.63
25,692	01/17/2017	PRWA	62.50	42433	TRAINING SEMINAR - LEAMAN	62.50
25,693	01/17/2017	SCHWANGER BROS & CO INC	415.00		PREVENTIVE MAINT AGREEMEN	415.00
25,694	01/17/2017	SCOTT KLING	100.00		BOOT ALLOWANCE	100.00
25,695	01/17/2017	SHERMAN-GIBSON SYSTEMS COMPANY	168.83	2016-0147	MONITOR FOR CAMERA TRUCK	168.83
25,696	01/17/2017	SUBURBAN TESTING LABS	180.60	6123793	TESTING	180.60
25,697	01/17/2017	SWIFTREACH NETWORKS INC	800.00	224039	ANNUAL SUBSCRIPTION	800.00
25,698	01/17/2017	THE PENNSYLVANIA STATE UNIVERS	401.00	85647	TESTING	401.00
25,699	01/17/2017	THE UPS STORE 3853	9.60	9067	SHIPPING	9.60
25,700	01/17/2017	UGI UTILITIES, INC.	274.93		GAS SERVICE	274.93
25,701	01/17/2017	USALCO	3,219.00	1226970	CHEMICALS	3,219.00
25,702	01/17/2017	WEX BANK	134.55	48203292	FUEL	134.55
** Report Total **			31,591.54			31,591.54

MOUNT JOY BOROUGH AUTHORITY  
WATER SYSTEM  
RESOLUTION AND REQUISITION

WATER SYSYTEM REQUISITION NO.: WBRI 17-2

Date: January 17, 2017

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 11,769.62

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on January 17, 2017 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 17th day of January, 2017.

\_\_\_\_\_  
(Secretary) (Assistant Secretary)

AUTHORITY SEAL

## EXHIBIT "A"

## WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Well 4 Eng Services; Invoice 0036927	\$ 189.40
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	PA DEP Lab Testing Reviews; Invoice 0036926	\$ 3,156.25
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Range Road Project; Invoice Q176949	\$ 248.97
ALS Environmental 34 Dogwood Lane Middletown, PA 17057	Well Testing; Invoice 40-2124961	\$ 2,575.00
MLK & Associates 2568 North George Street York, PA 17406	Limitorque for Backwash Project; Invoice 16-8282	\$ 5,600.00

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND  
REQUISITION FORM

SEWER SYSTEM REQUISITION NO.: SBRI 17-1

Date: January 17, 2017

Fulton Bank, National Association  
Trustee under Trust Indenture  
dated November 15, 1996  
of Mount Joy Borough Authority  
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: \_\_\_\_\_ Construction Contract  
Address: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 343.96	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Pump Station 2 Eng Services; Invoice 0036928	\$ 343.96

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
WATER SYSTEM

**2016 CONSTRUCTION FUND REQUISITION FORM**

Requisition No.   1  

Date:   January 17, 2017  

Fulton Bank, N.A., as Trustee under the  
Second Supplemental Trust Indenture to the Original  
Indenture from Mount Joy Borough Authority,  
Lancaster, Pennsylvania

Gentlemen:

Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

<b>Payee (Name &amp; Address)</b>	<b>Purpose for Which Obligation was Incurred</b>	<b>Amount To be Paid</b>	<b>Construction Contract (Yes or No)</b>
MJBA/Fulton Bank; Please transfer fund to Water BRI Fund	Reimburse Water BRI Fund for funds previously paid for South Jacob Street Water Plant	\$444,510.91	NO
LNP Media Group P.O. Box 3999 Lancaster, PA 17604	Well 3 SRBC Docket Advertisement	\$367.12	NO
ARRO Consulting 108 W Airport Road Lititz, PA 17543	South Jacob Street Engineering Services	\$1,719.28	NO

**Total to be paid on this Requisition \$ 446,597.31.**