



**Mount Joy Borough Authority Meeting  
Agenda  
4:00 PM, January 17, 2023**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
4. Reorganization of the Board and Appointment of Official Representatives.
5. Public Input Period – Hearing of any citizen within the service area.
6. Reports
  - A. Consulting Engineer
  - B. Authority Manager
  - C. Operations Manager
  - D. Business Manager
7. Approval of the Minutes – Approval of the minutes from December 20, 2022.
8. Unfinished Business
  - A.
9. New Business
  - A. Consider approval of Resolution No. 1-23 approving a Schedule of Fees and Charges for Water and Sewer Services
  - B. Consider approval of Resolution No. 2-23 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Elm Tree Properties, LLC Phase 5C and to maintain the letter of credit of 15% of construction cost for 24 months as recommended by ARRO Consulting's letter dated January 12, 2023.
  - C. Consider approval of Elm Tree Properties Letter of Credit Reduction Request for Elm Tree Phase 5B/5C in the amount of \$169,070.45 as recommended by ARRO Consulting's letter dated January 12, 2023.
10. Any other matter proper to come before the Authority
  - A.
11. Authorization to pay bills
  - A. Consider approval of Requisition No. 15 for the Water Operating Fund in the amount of \$82,103.58 and Sewer Operating Fund in the amount of \$159,777.43
  - B. Consider approval of Requisition No. WBRI 23-1 from the Water Bond Redemption and Improvement Fund in the amount of \$979.26.
  - C. Consider approval of Requisition No. SBRI 23-1 from the Sewer Bond Redemption and Improvement Fund in the amount of \$10,067.30.

12. Meetings and dates of importance

- |                               |                                |
|-------------------------------|--------------------------------|
| A. Tuesday, February 7, 2023  | Regular Monthly Meeting – 4 PM |
| B. Tuesday, February 21, 2023 | Pre-Authority Meeting – 4 PM   |
| C. Tuesday, March 7, 2023     | Regular Monthly Meeting – 4 PM |
| D. Tuesday, March 21, 2023    | Pre-Authority Meeting – 4 PM   |

13. Adjournment

Mount Joy Borough Authority  
Pre-Authority  
December 20, 2022  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Presentation of the 2021-2022 Annual Audit by Trout, CPA**

Ms. Megan Senkowski from Trout CPA were present to present the 2022 annual audit highlighting the financial analysis, capital assets, SAS 114 and SAS 115 letters and the GASB pension standards. It was noted that there were no significant findings during the audit. A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to accept the 2022 annual audit as presented; motion carried. A copy of the annual audit is on file for the public to view upon completion of the right-to-know request form.

**Consulting Engineer Report**

Mr. Dennis was not present at the meeting, therefore, provided a written report.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the vacant employment positions: Mr. Ardini stated that an offer has been made to the candidate to fulfill the wastewater department position of which he has accepted. The offer is contingent upon the completion of the pre-employment physical and background checks with an anticipated start date of January 3, 2023. Mr. Ardini noted that staff has been unable to contact the other candidate that interviewed for the water department position; therefore, the vacancy will be revised and be posted as a plant operator position rather than chief plant operator.

**Operations Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the PA DEP Permit Amendment for Carmany Road Water Plant: Mr. Kapcsos informed the Board that staff provided ARRO with the required information to start producing a draft document. Staff anticipates having a draft to review by the end of this week,

Mr. Kapcsos informed the Board that staff has been trouble shooting the operations of the denitrification filters at the wastewater treatment plant. Mr. Kapcsos stated that staff discovered one of the units is extremely low on sand media and noted that staff continues to investigate the possibilities of how and why this occurred. Mr. Kapcsos stated that staff is currently working with Water Service Professionals of PA, Inc. to replace the sand media.

Mr. Kapcsos provided an update on the ARPA H2O Water Supply and Sanitary Sewer Project Program Grant: Mr. Kapcsos stated that the grant applications were finalized and submitted today.

Mr. Kapcsos informed the Board that a PRWA is scheduled for January 19<sup>th</sup>, 2023, to conduct a safety training seminar for all the employees.

**Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the November 15, 2022, meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

There was no new business to discuss.

### **Any Other Matter Proper to Come before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 14 as follows: \$76,355.53 for the Water Operating Fund and \$87,964.97 for the Sewer Operating Fund; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 4:58 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary

**MOUNT JOY BOROUGH AUTHORITY**

**RESOLUTION APPROVING A SCHEDULE OF FEES  
AND CHARGES FOR WATER AND SEWER SERVICES**

Resolution No. 1-23

RESOLVED, the Board of Mount Joy Borough Authority, pursuant to Section 27 of the Sewer System Rules and Regulations Effective as of May 1, 2012 and as amended from time to time and pursuant to Section 37 of the Water System Rules and Regulations Effective as of May 1, 2012 and as amended from time to time, hereby adopts and approves the 2023 Schedule of Fees and Charges attached hereto and made a part hereof.

RESOLVED FURTHER, the 2023 Schedule of Fees and Charges shall become effective immediately and all resolutions inconsistent herewith are hereby rescinded and repealed.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
(Assistant) Secretary

**CERTIFICATE OF SECRETARY**

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on January 17, 2023 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 17th day of January, 2023.

\_\_\_\_\_  
(Assistant) Secretary

# MOUNT JOY BOROUGH AUTHORITY



## 2023 SCHEDULE OF FEES & CHARGES

### **Inspections:**

- Water Service Line & Sewer Service Line \$ no charge <sup>1</sup>
- Meter Inspection (New) \$ no charge <sup>1</sup>

<sup>1</sup> If the inspection fails a \$40.00 charge will be incurred for the rescheduled inspection.

### **Miscellaneous:**

- Water Meter Test Deposit \$ 100.00 <sup>2</sup>
- ¾ Inch Water Meter Rental \$ 50.00 <sup>3,4</sup>
- 1 Inch and Larger Water Meter Rental \$ 150.00 <sup>3,4</sup>
- Emergency Water Shut Off/Turn On No charge
- Water Turn Off \$ 40.00
- Water Turn On \$ 40.00
- Meter Replacement / Accessories Due To Failure No Charge
- Meter Replacement / Accessories Due To Damage Cost of materials & labor
- Replacement Of Seal & Tag \$ 25.00
- New Water Meter Current cost of meter plus 5%<sup>6</sup>
- Televising Of Sewer Lateral No Charge <sup>5</sup>
- Fire Hydrant Hookup For Water \$ 20.00 <sup>7</sup>
- Water / Sewer Final Reading \$ 25.00
- Check Return Fee \$ 35.00
- Copying Charges (per page) \$ 0.25

<sup>2</sup> This fee will be refunded if meter tests defective and water/sewer bill will be adjusted according to average of last 4 quarters; if meter does not test defective then customer will be billed for new replacement meter, accessories and any additional testing charges from the manufacturer for the meter.

<sup>3</sup> Rental fees are based per month and gallons used based on current rate structure.

<sup>4</sup> If meter and/or appurtenances are damaged during use, then customer will be billed for materials and labor for repair; if meter and/or appurtenances cannot be repaired, customer will be liable for replacement of the meter and appurtenances.

<sup>5</sup> First time event is free, if problem is found and owner does not correct problem upon second event, then labor & equipment fee will incur. (Must have access to lateral (example: cleanout on homeowner's property)).

<sup>6</sup> This fee is based on current pricing for meter and accessories plus administrative.

<sup>7</sup> If the hydrant and/or appurtenances are damaged during use, then customer will be billed for materials and labor for repair; if hydrant and/or appurtenances cannot be repaired, customer will be liable for replacement of the hydrant and appurtenances.

**Hourly Equipment Rates:**

• Backhoe	\$ 63.00 per hr.
• Vibratory Plate Compactor (Backhoe)	\$ 16.00 per hr.
• Ram Hammer for Backhoe	\$ 79.00 per hr.
• Mini Excavator	\$ 63.00 per hr.
• Skid Loader	\$ 32.00 per hr.
• Asphalt Roller	\$ 32.00 per hr.
• Dump Truck	\$ 42.00 per hr.
• Tapping Machine + Materials	\$ 16.00 per hr.
• Generator	\$ 11.00 per hr.
• Air Compressor	\$ 21.00 per hr.
• Air Boring Tool	\$ 16.00 per hr.
• Hand Jackhammer	\$ 10.00 per hr.
• Shoring Box	\$ 84.00 per day
• Vibratory Plate Compactor (hand held)	\$ 10.00 per hr.
• Cut saw	\$ 11.00 per hr.
• 3 Inch Trash Pump	\$ 16.00 per hr.
• 2 Inch Trash Pump	\$ 11.00 per hr.
• Camera Truck	\$ 131.00 per hr.
• Lateral Camera	\$ 79.00 per hr.
• Flush Truck	\$ 105.00 per hr.

**Materials:**

All materials will be billed according to quantities used, including but not limited to the following;

- Stone, Sand, Topsoil, Cold Patch, Macadam, Piping, Fittings, Drill bits, Saw Blades, etc.

**Labor Rates:**

• Administration	\$ 40.00 per hr.
• Management	\$ No Charge
• Equipment Operator	\$ 40.00per hr.
• Construction Personnel	\$ 35.00 per hr.
• Plant Operator	\$ 40.00 per hr.
• Laborer	\$ 35.00 per hr.

**Escrows:**

- Escrow Establishment – prior to any plan or solicitor review, an escrow shall be established. The minimum amount of \$3,000.00 shall be paid to the Authority. The Authority reserves the right to determine if a greater amount is required above the minimum amount stated. Invoices associated with the project will be paid from the escrow. If funds are exhausted from the escrow, replenishment will be required in an amount specified by the Authority. Any funds remaining after invoicing for the project is complete will be returned to the depositor establishing the escrow account.

MOUNT JOY BOROUGH AUTHORITY

**RESOLUTION No. 2-23**

WHEREAS, Elm Tree Properties, LLC (the “Developer”) has entered into a Deed of Dedication for the Conveyance of Interest in Utility Facilities for certain off-site improvements to serve Elm Tree Properties, LLC – Phase 5C (the “Development”); and

WHEREAS, the Developer is now ready to dedicate to this Authority a Deed of Dedication turning over the utility facilities including, without limitation, sanitary sewer mains, water mains and related facilities constructed to serve the Development in Rapho Township to the Authority; and

WHEREAS, the Authority is willing to accept the Deed of Dedication and is willing to accept the utility facilities including, without limitation, sanitary sewer mains, water mains and related facilities and agrees to maintain them as part of the Mount Joy Borough Authority’s systems.

NOW, THEREFORE, be it

RESOLVED, that the Deed of Dedication from the Developer to the Authority is hereby approved and accepted.

**MOUNT JOY BOROUGH AUTHORITY**

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary

Adopted: January 17, 2023





# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 15

DATE: January 17, 2023

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>906,420.89</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	34,162.79	Payroll	Acct. 21544
	\$	47,940.79	Expenses	Acct. 21510
	\$	<u>82,103.58</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>988,524.47</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,023,885.95</u>		

Payroll Journal Entry  
Payroll # 26

## Water Fund

Debit				
06.448.702	Water Wages			
06.449.752	Construction Crew Wages	\$ 4,837.12	Kling, Zach, Shawn	
06.400.782	Authority Manager	\$ 5,595.62	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
06.400.783	Operations Manager	\$ 1,751.26	Joe (Split)	
06.400.784	Business Manager	\$ 1,518.50	Kapcsos (Split)	
06.400.785	Administrative Assistant	\$ 1,143.40	Angie (Split)	
06.400.790	Board Members	\$ 950.81	Lindsey (Split)	
06.400.804	Employer Taxes	\$ -	Members paid per month (Split)	(Pay closest to 1st Tuesday)
06.400.804	ADP Invoice	\$ 1,225.13	Split	
06.400.791	Employer 457B Contribution	\$ 76.20	Split	
		\$ 150.48	Ryan, Chris, Rory	
	<b>TOTAL</b>	<b>\$ 17,248.52</b>		

Payroll Journal Entry  
Payroll # 1

Water Fund

Debit	06.448.702	Water Wages	\$	4,647.10	Kling, Zach, Shawn	
	06.449.752	Construction Crew Wages	\$	5,114.19	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
	06.400.782	Authority Manager	\$	1,751.26	Joe (Split)	
	06.400.783	Operations Manager	\$	1,518.50	Kapcsos (Split)	
	06.400.784	Business Manager	\$	1,143.40	Angie (Split)	
	06.400.785	Administrative Assistant	\$	950.81	Lindsey (Split)	
	06.400.790	Board Members	\$	312.50	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,242.14	Split	
	06.400.804	ADP Invoice	\$	83.89	Split	
	06.400.791	Employer 457B Contribution	\$	150.48	Ryan, Chris, Rory	
		<b>TOTAL</b>	<b>\$</b>	<b>16,914.27</b>		

# Mount Joy Authority Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Running		Status
					Payments	Total	
4078	Accounts Payable	Computer Check	12/21/2022	ADVANCE AUTO PARTS	\$30.19	(\$30.19)	Outstanding
4079	Accounts Payable	Computer Check	12/21/2022	BRIGHTSPEED	\$235.97	(\$266.16)	Outstanding
4080	Accounts Payable	Computer Check	12/21/2022	HIGHMARK BLUE SHIELD	\$97.22	(\$363.38)	Outstanding
4081	Accounts Payable	Computer Check	12/21/2022	STANDARD INSURANCE COMPAN	\$21.00	(\$384.38)	Outstanding
4082	Accounts Payable	Computer Check	1/9/2023	BRIGHTSPEED	\$213.23	(\$597.61)	Outstanding
4083	Accounts Payable	Computer Check	1/9/2023	COMMONWEALTH OF PENNSY	\$1,000.00	(\$1,597.61)	Outstanding
4084	Accounts Payable	Computer Check	1/9/2023	GUTTMAN ENERGY INC.	\$51.44	(\$1,649.05)	Outstanding
4085	Accounts Payable	Computer Check	1/9/2023	HACH COMPANY	\$615.57	(\$2,264.62)	Outstanding
4086	Accounts Payable	Computer Check	1/9/2023	KW CORNERSTONE W-1	\$13,925.00	(\$16,189.62)	Outstanding
4087	Accounts Payable	Computer Check	1/9/2023	NORTHWEST BANK	\$1,623.60	(\$17,813.22)	Outstanding
4088	Accounts Payable	Computer Check	1/9/2023	PENNSYLVANIA MUNICIPAL AUT	\$1,350.00	(\$19,163.22)	Outstanding
4089	Accounts Payable	Computer Check	1/9/2023	PPL	\$301.72	(\$19,464.94)	Outstanding
4090	Accounts Payable	Computer Check	1/9/2023	SCOTT KLING	\$91.95	(\$19,556.89)	Outstanding
4091	Accounts Payable	Computer Check	1/9/2023	TRIANGLE FIRE PROTECTION, IN	\$125.00	(\$19,681.89)	Outstanding
4092	Accounts Payable	Computer Check	1/9/2023	UNITED CONCORDIA INSURANC	\$734.41	(\$20,416.30)	Outstanding
4093	Accounts Payable	Computer Check	1/9/2023	VERIZON WIRELESS	\$122.50	(\$20,538.80)	Outstanding
4094	Accounts Payable	Computer Check	1/9/2023	WALTER BOYER PROMOTIONAL I	\$520.60	(\$21,059.40)	Outstanding
4095	Accounts Payable	Computer Check	1/17/2023	1234 MICROTECHNOLOGIES, INC.	\$25.91	(\$21,085.31)	Outstanding
4096	Accounts Payable	Computer Check	1/17/2023	AMS	\$2,155.37	(\$23,240.68)	Outstanding
4097	Accounts Payable	Computer Check	1/17/2023	ARRO CONSULTING, INC.	\$2,828.50	(\$26,069.18)	Outstanding
4098	Accounts Payable	Computer Check	1/17/2023	BARLEY SNYDER LLP	\$954.88	(\$27,024.06)	Outstanding
4099	Accounts Payable	Computer Check	1/17/2023	BOROUGH OF MOUNT JOY	\$446.90	(\$27,470.96)	Outstanding
4100	Accounts Payable	Computer Check	1/17/2023	BRIGHTSPEED	\$237.17	(\$27,708.13)	Outstanding
4101	Accounts Payable	Computer Check	1/17/2023	BUCKMAN S INC	\$704.00	(\$28,412.13)	Outstanding
4102	Accounts Payable	Computer Check	1/17/2023	CHEMICAL EQUIPMENT LABS IN	\$8,637.24	(\$37,049.37)	Outstanding
4103	Accounts Payable	Computer Check	1/17/2023	CONCENTRA HEALTH SERVICES,	\$30.00	(\$37,079.37)	Outstanding
4104	Accounts Payable	Computer Check	1/17/2023	CORE & MAIN	\$1,802.50	(\$38,881.87)	Outstanding
4105	Accounts Payable	Computer Check	1/17/2023	FLORAL DESIGNS OF MOUNT JO	\$37.48	(\$38,919.35)	Outstanding
4106	Accounts Payable	Computer Check	1/17/2023	GUTTMAN ENERGY INC.	\$142.15	(\$39,061.50)	Outstanding
4107	Accounts Payable	Computer Check	1/17/2023	HUMMER'S MEATS	\$87.50	(\$39,149.00)	Outstanding
4108	Accounts Payable	Computer Check	1/17/2023	J.B. HOSTETTER & SONS, INC.	\$39.79	(\$39,188.79)	Outstanding
4109	Accounts Payable	Computer Check	1/17/2023	LINCASTER GENERAL HEALTH	\$103.50	(\$39,292.29)	Outstanding
4110	Accounts Payable	Computer Check	1/17/2023	LINDSEY EDGELL	\$175.00	(\$39,467.29)	Outstanding
4111	Accounts Payable	Computer Check	1/17/2023	PA ONE CALL SYSTEM, INC.	\$73.49	(\$39,540.78)	Outstanding
4112	Accounts Payable	Computer Check	1/17/2023	PMAA U. C. FUND	\$15.59	(\$39,556.37)	Outstanding
4113	Accounts Payable	Computer Check	1/17/2023	PYRZ WATER SUPPLY CO INC	\$693.00	(\$40,249.37)	Outstanding
4114	Accounts Payable	Computer Check	1/17/2023	SCHWANGER BROS & CO INC	\$1,749.36	(\$41,998.73)	Outstanding
4115	Accounts Payable	Computer Check	1/17/2023	SUBURBAN TESTING LABS, INC	\$560.00	(\$42,558.73)	Outstanding
4116	Accounts Payable	Computer Check	1/17/2023	TROUT, CPA	\$4,940.00	(\$47,498.73)	Outstanding

# Mount Joy Authority Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
4117	Accounts Payable	Computer Check	1/17/2023	UGI UTILITIES, INC.	\$0.00	\$442.06	(\$47,940.79)	1/17/2023	Outstanding

## Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$47,940.79)
Total Payments:	(\$47,940.79)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$47,940.79)



# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 15

DATE: January 17, 2023

Fulton Bank, National Association

P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,234,761.92</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	39,553.51	Payroll	Acct. 21544
	\$	120,223.92	Expenses	Acct. 21536
	\$	<u><b>159,777.43</b></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,394,539.35</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,097,102.22</u>		

# Sewer Fund

Debit	08.429.730	Sewer Wages	\$	6,940.46	Dennis, Gary, Rex, David
	08.428.710	Construction Crew Wages	\$	5,595.61	Jim, Jason, Chris, Ryan, Leon, Rory (Split)
	08.400.782	Authority Manager	\$	1,751.26	Joe (Split)
	08.400.783	Operations Manager	\$	1,518.49	Kapcsos (Split)
	08.400.784	Business Manager	\$	1,143.40	Angie (Split)
	08.400.785	Administrative Assistant	\$	950.80	Lindsey (Split)
	08.400.790	Board Members	\$	-	Members paid per month (Split)
	08.400.804	Employer Taxes	\$	1,225.13	Split
	08.400.804	ADP Invoice	\$	76.20	Split
	08.400.791	Employer 457B Contribution	\$	150.48	Ryan, Chris, Rory
		TOTAL	\$	19,351.83	

# Sewer Fund

Debit					
08.429.730	Sewer Wages		7,934.54	Dennis, Gary, Rex, David	
08.428.710	Construction Crew Wages		5,114.18	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
08.400.782	Authority Manager		1,751.26	Joe (Split)	
08.400.783	Operations Manager		1,518.49	Kapcsos (Split)	
08.400.784	Business Manager		1,143.40	Angie (Split)	
08.400.785	Administrative Assistant		950.80	Lindsey (Split)	
08.400.790	Board Members		312.50	Members paid per month (Split)	(Pay closest to 1st Tuesday)
08.400.804	Employer Taxes		1,242.14	Split	
08.400.804	ADP Invoice		83.89	Split	
08.400.791	Employer 457B Contribution		150.48	Ryan, Chris, Rory	
	<b>TOTAL</b>		<b>\$ 20,201.68</b>		



# Mount Joy Authority

## Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Running		Status
					Deposits	Payments	
4293	Accounts Payable	Computer Check	12/21/2022	ADVANCE AUTO PARTS	\$0.00	\$30.18	Outstanding
4294	Accounts Payable	Computer Check	12/21/2022	HIGHMARK BLUE SHIELD	\$0.00	\$97.22	Outstanding
4295	Accounts Payable	Computer Check	12/21/2022	PPL	\$0.00	\$7,671.19	Outstanding
4296	Accounts Payable	Computer Check	12/21/2022	SCHWANGER BROS & CO INC	\$0.00	\$49.00	Outstanding
4297	Accounts Payable	Computer Check	12/21/2022	STANDARD INSURANCE COMPAN	\$0.00	\$21.00	Outstanding
4298	Accounts Payable	Computer Check	1/9/2023	ALS GROUP USA CORP.	\$0.00	\$249.00	Outstanding
4299	Accounts Payable	Computer Check	1/9/2023	BRIGHTSPEED	\$0.00	\$746.87	Outstanding
4300	Accounts Payable	Computer Check	1/9/2023	COYNE CHEMICAL	\$0.00	\$10,383.45	Outstanding
4301	Accounts Payable	Computer Check	1/9/2023	GUTTMAN ENERGY INC.	\$0.00	\$127.35	Outstanding
4302	Accounts Payable	Computer Check	1/9/2023	HACH COMPANY	\$0.00	\$593.94	Outstanding
4303	Accounts Payable	Computer Check	1/9/2023	KW CORNERSTONE W-1	\$0.00	\$13,925.00	Outstanding
4304	Accounts Payable	Computer Check	1/9/2023	LEFFLER ENERGY	\$0.00	\$2,320.58	Outstanding
4305	Accounts Payable	Computer Check	1/9/2023	NORTHWEST BANK	\$0.00	\$1,900.41	Outstanding
4306	Accounts Payable	Computer Check	1/9/2023	PENNSYLVANIA MUNICIPAL AUT	\$0.00	\$1,350.00	Outstanding
4307	Accounts Payable	Computer Check	1/9/2023	PPL	\$0.00	\$249.72	Outstanding
4308	Accounts Payable	Computer Check	1/9/2023	RESSLER PROPANE	\$0.00	\$3,484.53	Outstanding
4309	Accounts Payable	Computer Check	1/9/2023	SCOTT KLING	\$0.00	\$91.95	Outstanding
4310	Accounts Payable	Computer Check	1/9/2023	SUBURBAN TESTING LABS, INC	\$0.00	\$275.52	Outstanding
4311	Accounts Payable	Computer Check	1/9/2023	UNITED CONCORDIA INSURANC	\$0.00	\$734.41	Outstanding
4312	Accounts Payable	Computer Check	1/9/2023	UNIVAR USA, INC.	\$0.00	\$1,480.00	Outstanding
4313	Accounts Payable	Computer Check	1/9/2023	VERIZON WIRELESS	\$0.00	\$122.49	Outstanding
4314	Accounts Payable	Computer Check	1/9/2023	WALTER BOYER PROMOTIONAL I	\$0.00	\$520.60	Outstanding
4315	Accounts Payable	Computer Check	1/17/2023	1234 MICROTECHNOLOGIES, INC.	\$0.00	\$25.90	Outstanding
4316	Accounts Payable	Computer Check	1/17/2023	ALS GROUP USA CORP.	\$0.00	\$776.00	Outstanding
4317	Accounts Payable	Computer Check	1/17/2023	AMS	\$0.00	\$2,155.35	Outstanding
4318	Accounts Payable	Computer Check	1/17/2023	ARRO CONSULTING, INC.	\$0.00	\$3,680.75	Outstanding
4319	Accounts Payable	Computer Check	1/17/2023	BARLEY SNYDER LLP	\$0.00	\$954.87	Outstanding
4320	Accounts Payable	Computer Check	1/17/2023	BARTON S BODY SHOP INC	\$0.00	\$1,365.04	Outstanding
4321	Accounts Payable	Computer Check	1/17/2023	BOROUGH OF MOUNT JOY	\$0.00	\$446.90	Outstanding
4322	Accounts Payable	Computer Check	1/17/2023	CARMEUSE LIME & STONE	\$0.00	\$9,938.36	Outstanding
4323	Accounts Payable	Computer Check	1/17/2023	CONCENTRA HEALTH SERVICES,	\$0.00	\$30.00	Outstanding
4324	Accounts Payable	Computer Check	1/17/2023	CORE & MAIN	\$0.00	\$1,802.50	Outstanding
4325	Accounts Payable	Computer Check	1/17/2023	DEER COUNTRY FARM & LAWN, I	\$0.00	\$906.43	Outstanding
4326	Accounts Payable	Computer Check	1/17/2023	FLORAL DESIGNS OF MOUNT JO	\$0.00	\$37.47	Outstanding
4327	Accounts Payable	Computer Check	1/17/2023	GUTTMAN ENERGY INC.	\$0.00	\$176.15	Outstanding
4328	Accounts Payable	Computer Check	1/17/2023	HUMMER'S MEATS	\$0.00	\$87.50	Outstanding
4329	Accounts Payable	Computer Check	1/17/2023	J.B. HOSTETTER & SONS, INC.	\$0.00	\$274.74	Outstanding
4330	Accounts Payable	Computer Check	1/17/2023	LANCASTER GENERAL HEALTH	\$0.00	\$103.50	Outstanding
4331	Accounts Payable	Computer Check	1/17/2023	LEFFLER ENERGY	\$0.00	\$1,178.54	Outstanding

Mount Joy Authority  
Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
4332	Accounts Payable	Computer Check	1/17/2023	LINDSEY EDGELL	\$0.00	\$175.00	(\$70,539.41)	1/17/2023	Outstanding
4333	Accounts Payable	Computer Check	1/17/2023	MCCRARY ENTERPRISES INC	\$0.00	\$820.26	(\$71,359.67)	1/17/2023	Outstanding
4334	Accounts Payable	Computer Check	1/17/2023	MOUNT JOY SOLAR POWER LLC	\$0.00	\$6,402.42	(\$77,762.09)	1/17/2023	Outstanding
4335	Accounts Payable	Computer Check	1/17/2023	PA ONE CALL SYSTEM, INC.	\$0.00	\$73.48	(\$77,835.57)	1/17/2023	Outstanding
4336	Accounts Payable	Computer Check	1/17/2023	PMAA U. C. FUND	\$0.00	\$15.59	(\$77,851.16)	1/17/2023	Outstanding
4337	Accounts Payable	Computer Check	1/17/2023	SCHWANGER BROS & CO INC	\$0.00	\$1,049.64	(\$78,900.80)	1/17/2023	Outstanding
4338	Accounts Payable	Computer Check	1/17/2023	SHARE CORPORATION	\$0.00	\$1,060.31	(\$79,961.11)	1/17/2023	Outstanding
4339	Accounts Payable	Computer Check	1/17/2023	SHERMAN-GIBSON SYSTEMS CO	\$0.00	\$618.79	(\$80,579.90)	1/17/2023	Outstanding
4340	Accounts Payable	Computer Check	1/17/2023	SUBURBAN TESTING LABS, INC	\$0.00	\$3,985.76	(\$84,565.66)	1/17/2023	Outstanding
4341	Accounts Payable	Computer Check	1/17/2023	THE UPS STORE 3853	\$0.00	\$11.91	(\$84,577.57)	1/17/2023	Outstanding
4342	Accounts Payable	Computer Check	1/17/2023	TROUT, CPA	\$0.00	\$4,940.00	(\$89,517.57)	1/17/2023	Outstanding
4343	Accounts Payable	Computer Check	1/17/2023	USA BLUEBOOK	\$0.00	\$286.06	(\$89,803.63)	1/17/2023	Outstanding
4344	Accounts Payable	Computer Check	1/17/2023	USALCO	\$0.00	\$5,530.29	(\$95,333.92)	1/17/2023	Outstanding
4345	Accounts Payable	Computer Check	1/17/2023	WATER SERVICE PROFESSIONAL	\$0.00	\$24,890.00	(\$120,223.92)	1/17/2023	Outstanding

## Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$120,223.92)
Total Payments:	(\$120,223.92)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$120,223.92)



## EXHIBIT "A"

## WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Well 3 SRBC Docket Renewal; Invoice 0076579	\$ 979.26

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND  
REQUISITION FORM

SEWER SYSYTEM REQUISITION NO.: SBRI 23-1

Date: January 17, 2023

Fulton Bank, National Association  
Trustee under Trust Indenture  
dated November 15, 1996  
of Mount Joy Borough Authority  
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: \_\_\_\_\_ Construction Contract  
Address: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 10,067.30	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

## EXHIBIT "A"

## SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
MLK & Associates, LLC 294 Pleasant Acres Road Box 6; Suite 204 York, PA 17402	Filter Level Control Valve Actuator; Invoice 22-0497	\$ 9,368.00
Quality Metal Works, Inc. 385 Anchor Road Elizabethtown, PA 17022	Valve Actuator Accessories; Invoice 23-0348	\$ 699.30