

Mount Joy Borough Authority
Pre-Authority
January 19, 2016
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr and Mr. Hamm. Also present were Joe Ardini, Angie Fenicle, John Leaman, Matt Brown and Mark Harman from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Weidman and Mr. Golicher were absent. Chairman Rebman called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Authority Manager Report.

Mr. Leaman informed the Board that the Authority received the closing binder from Barley Snyder for the refunding of the 2010 sewer bonds.

Mr. Leaman stated that the Authority received the civil penalty statement from PA DEP. Mr. Leaman stated that he reviewed the documents with Mr. Davis and sent a response letter to PA DEP requesting some revisions and additions to the statements in the document.

Mr. Leaman stated that he met with Trout, Ebersole & Groff last week to supply additional information needed for the compliance audit for the booster station grant. The anticipated completion date is still scheduled for the end of February.

Mr. Leaman informed the Board that Trout, Ebersole & Groff will be attending the February 2nd meeting to discuss the results of the updated rate forecasts.

Mr. Leaman informed the Board that a meeting is scheduled with Authority staff on January 27th to discuss the amendment to the pension plan. Mr. Stacey Heistand from Asset Strategy will be present to explain why the amendment was made.

Mr. Leaman provided an update on the AT&T antennae project: The fencing work will be completed this week which will conclude this project.

Mr. Leaman stated that he had directed Mr. Doug DeClerck to prepare a detailed report on the condition of the Lumber Street water tank and provide current pricing to refurbish the tank.

Mr. Leaman informed the Board that the Authority has not yet received the revised benefit survey from Ms. Nancy Hess. It was stated that the report should be available by the end of February.

Mr. Leaman provided an update on Melhorn Trucking cart wash system: The equipment has been installed and is in operation. Mr. Leaman stated that modifications were being completed today. Mr. Leaman informed the Board that he requested a site visit to see the equipment and to view the disconnection of the well. Mr. Leaman stated that staff has been monitoring their meter since January 1st and the water usage is below their allotted allocation.

Mr. Leaman briefly discussed healthcare concerns with the Board as the new health care criteria and tax laws are being enforced. Mr. Leaman stated that March would be a good time frame to start looking at changes if any to the plans for 2017. Mr. Leaman stated that if the Authority chooses to change the plan during the calendar year, a 60 day notice must be given to the employee before doing so. Mr. Leaman also mentioned that changes to the employee contributions do not require an extended notification.

Operations Manager Report

Mr. Ardini provided an update on the Marietta Avenue Bridge project: The insulation has been completed on the transition joints. The reimbursement was completed and submitted to PA DOT for preliminary approval. The cost of

the project exceeded the cost opinion and therefore, staff asked for approval of the reimbursement prior to sending the final forms. The amount of the reimbursement totals \$94,396.55.

Mr. Ardini provided an update on Pump Station 2 project: Demolition is completed on the old station. There is a walkthrough scheduled with ARRO on January 28th.

Mr. Ardini informed the Board that the dissolved oxygen meter in the laboratory at the wastewater treatment plant went out of service this past weekend. Staff ordered a new meter which will cost approximately \$2,000.

Mr. Ardini informed the Board that staff is almost complete with their new list for the changes in the proposed revised total coliform rule. The Authority has not yet received the formal documents on the changes; however staff wanted to get a jump start on the process.

Mr. Ardini stated that staff has completed installing the replacement meters at all of the industrial locations. Staff is currently confirming sizes on commercial accounts prior to ordering the meters.

Mr. Ardini stated that the recalibrated meter head has been installed in the metering chamber at the water plant. L/B Water picked up the metering head that was removed which will be sent back to the factory for recalibration.

Mr. Ardini stated that the rebuilt pump for the reserves pump station was installed last week and is performing well.

Mr. Ardini stated that staff received the clarifier from Heisey Mechanical and is currently at the wastewater treatment plant. Mr. Ardini stated that there was a miscommunication last year when Heisey Mechanical was asked to provide a quote on the cost to construct and install the unit. Heisey Mechanical moved forward fabricating the clarifier without approval from the Authority. Heisey Mechanical decided to give the clarifier to the Authority and asked that the Authority will contact Heisey Mechanical for the installation.

Mr. Ardini stated that PA DEP performed a bio-solids compliance inspection today. PA DEP was pleased with the operations and recordkeeping. The Authority will be receiving a report from PA DEP within the next two weeks.

Business Manager Report.

Mrs. Fenicle had nothing to report.

Consulting Engineer Report.

Mr. Mark Harman provided updates on the following projects and developments:

Well 3 & New Water Treatment Plant – ARRO is continuing to move ahead with plant design. The pre-selection packets were distributed to Pall and Evoqua on December 17, 2015. The proposals are due on January 28, 2016 at the Authority office at 2:00 PM. ARRO's recommendation will be presented to the Authority Board for action at the March 1st meeting.

Air Scour System – ARRO will be on site to observe the installation of temporary / test air scour system on January 25th. ARRO will document the test operations over several weeks gathering data that will be needed for future permitting.

Pump Station 2 – The station has passed the required ten day trouble free operation period. Substantial completion date is December 25, 2015. Demolition is currently underway and paving will be completed in the spring. The final completion will be issued after the paving is completed.

Well 1 & 2 – There has been no change this month. ARRO has submitted all requested data to date. SRBC is currently in the technical review process.

Miscellaneous Projects - ARRO continues to work on the tapping fee recalculations for both water and sewer systems. ARRO plans on reviewing the draft documents with Authority staff in February. ARRO has started to work on the Authority's Annual Chapter 94 report that is due March 31st.

The Meadows – ARRO has been providing construction observation on water and sanitary sewer. Manholes still needs completed.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the December 15, 2015 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve M2 Construction, LLC. payment request No. 9 for Pump Station 2 Project in the amount of \$40,897.50 as recommended by ARRO Consulting's letter dated January 7, 2016; motion carried.

Mr. Matt Brown and Mr. Mark Harman from ARRO Consulting were present to discuss the preliminary findings of the additional boring for the new water plant site. Mr. Brown stated that the additional borings showed pinnacles of limestone within the footprint of the site. Additional measures may be needed on the structural footers and ARRO is in the process of evaluating these options, however, ARRO is comfortable with utilizing the site. Mr. Brown also discussed the flow monitoring needed for well 3 as required by SRBC. Mr. Brown stated that Mr. Harman had acquired depths, widths and profiles of the Little Chiques Creek. Mr. Brown stated that after plugging these figures into a modeling program, there were no drought conditions that would of required well 3 to be inoperable over the past 100 years. Mr. Brown also gave a professional opinion and unequivocally stated that he did not see a condition in the future that would require the non-use of well 3. Mr. Brown stated that if an extreme drought condition occurred requiring the non-use of well 3, The Authority would not be the only municipal drinking water provider with the issue meeting water demands.

Any Other Matter Proper to Come before the Authority.

There was no other matter proper to come before the Authority.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to approve the attached Requisition No. 17 as follows: \$29,019.18 from the Water Operating Fund and \$81,822.53 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. SBRI 16-2 in the amount of \$40,897.50 from the Sewer Bond Redemption Improvement Fund; motion carried.

Executive Session.

An executive session was held to discuss real estate matters.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to reconvene the public session at 5:24 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Hamm and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:25 PM.

Respectfully submitted,

Richard S. Hamm
Assistant Secretary