

Mount Joy Borough Authority  
Regular Monthly Meeting  
January 2, 2018  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Reorganization of the Board and Appointment**

The meeting was turned over to Mr. Leaman for the purpose of election of officers. Mr. Leaman noted the suggested slate of officers as follows: Mr. Rebman, Chairman; Larry Derr, Vice Chairman; Richard Hamm, Treasurer; John Hiestand, Secretary; Chris Metzler, Assistant Secretary/Treasurer. A nomination was made by Mr. Metzler and a second by Mr. Hamm to nominate the above listed slate of officers. A **MOTION** was made by Mr. Rebman and a second by Mr. Hiestand that the nominations be closed; motion carried. A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the above stated slate of officers as presented; motion carried with Mr. Hiestand abstaining.

**Appointment of Official Representatives.**

Chairman Rebman noted the current slate of representatives:

Solicitor: Barley Snyder, LLC.  
Engineer: ARRO Consulting, Inc.  
Auditor: Trout, Ebersole & Groff  
Trustee: Fulton Financial Advisors  
Depository: Union Community Bank

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to reappoint the same representatives as noted above for the 2018 calendar year; motion carried.

**Public Input Period**

There was no one present from the public.

**Consulting Engineer Report**

Mr. Dale Kopp was present to provide an update for the South Jacob Street Water Plant Project: Mr. Kopp has reviewed the updated construction schedule and provided an outline of the areas that are complete. After reviewing the construction schedule, Mr. Derr asked to see an overall schedule to identify exactly how far behind schedule the project is. Mr. Derr stated that this will help the Authority to make the decision if the extension of days in the spring is warranted. Mr. Kopp stated that he will request PACT TWO to submit and overall schedule. Mr. Kopp noted that the comment letter for change order 2 was sent to PACT TWO.

**Authority Manager Report**

Mr. Leaman stated that the Authority received plans from Dave Christian for the Flyway Construction Project. A copy of the plans was also submitted to ARRO for review and comment.

Mr. Leaman informed the Board that administration staff will meet this Thursday with Union Community Bank to discuss the interest rates on the accounts.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Leaman stated that the Authority received the check for the additional water and sewer capacity.

Mr. Leaman stated that Borough Manager, Mr. Sam Sulkosky, is going to schedule a conference call with the Borough's solicitor to discuss the Municipality Agreements. There is a conflict on some of the language in the documents.

Mr. Leaman stated that he spoke with The ARM Group and requested a cost proposal to have a ER Study completed on the tract of ground Well 3 is located on. He is expecting the cost proposal by mid-January.

### **Assistant Authority Manager Report**

Mr. Ardini informed and updated the Authority Board on issues and statuses for the water system:

- PA DEP is scheduled to present the filter evaluation report on January 18<sup>th</sup> to Authority staff.

Mr. Ardini informed and updated the Authority on issues and statuses for the construction department:

- There was a watermain break on Martin Avenue on Sunday December 24<sup>th</sup>. Staff was able to repair the leak under pressure without taking any property out of water.
- Staff has been receiving calls regarding no water complaints. After further valuation, the homes pipes were frozen of which one home Authority staff replaced a broken meter due to pipe freezing.

Mr. Ardini informed and updated the Authority Board on issues and statuses for the wastewater system:

- The dystor parts were received and have been installed. Staff is working on a small issue with the communication between the touch panel and the PCL.
- The headworks parts have been installed and the machine is functioning well.

### **Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the December 5, 2017 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve Resolution No. 1-18 approving the schedule of fees and charges for water and sewer services; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 17 as follows: \$51,629.31 for the Water Operating Fund and \$77,083.79 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve the attached Requisition No. SBRI 18-1 in the amount of \$8,875.00 from the Sewer Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Hiestand to approve the attached Requisition No. 17 in the amount of \$19,962.12 from the 2016 Construction Fund; motion carried.

**Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 4:53 PM.

Respectfully submitted,

John A. Hiestand  
Secretary