



**Mount Joy Borough Authority Meeting
Agenda
4:00 PM, January 2, 2018**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler.
4. Reorganization of the Board and Appointment of Official Representatives.
5. Public Input Period – Hearing of any citizen within the service area.
6. Reports
 - A. Authority Engineer
 - B. Authority Manager
 - C. Operations Manager
 - D. Business Manager
7. Approval of the Minutes – Approval of the minutes from December 5, 2017.
8. Unfinished Business
 - A.
9. New Business
 - A. Consider approval of Resolution No. 1-18 approving a schedule of Fees and Charges for Water and Sewer Services.
10. Any other matter proper to come before the Authority
 - A.
11. Authorization to pay bills
 - A. Consider approval of requisition No. 17 for the Water Operating Fund in the amount of \$51,629.31 and Sewer Operating Fund in the amount of \$77,083.79.
 - B. Consider approval of requisition No. SBRI 18-1 from the Sewer Bond Redemption and Improvement Fund in the amount of \$8,875.00.
 - C. Consider approve of Requisition No. 17 from the 2016 Construction Fund in the amount of \$19,962.12.
12. Meetings and dates of importance
 - A. Tuesday, January 16, 2018 Pre-Authority Meeting – 4 PM
 - B. Tuesday, February 6, 2018 Regular Monthly Meeting – 4 PM
 - C. Tuesday, February 20, 2018 Pre-Authority Meeting – 4 PM
13. Adjournment

If you are a person that requires accommodations to participate, please contact Borough staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority
Regular Monthly Meeting
December 5, 2017
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Derr was absent. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

There was no one present from the public.

Consulting Engineer Report.

Mr. Dale Kopp was present to provide an update for the South Jacob Water Plant Project: Mr. Kopp has reviewed the updated construction schedule and noted the following areas are completed:

- Clear Wells A & B: slab and wall pour one and two complete, wall pour three is scheduled this week; four days ahead of schedule. Mr. Leaman asked who is responsible for the pressure testing. Mr. Kopp replied PACT TWO.
- Neutralization Tank: slab and walls are poured; three days ahead of schedule.
- Raw Water Tank: slab and walls are poured; five days ahead of schedule.
- Well 3 Site: directional drill and E&S completed four days ahead of schedule; the construction driveway is complete; 22 days behind schedule; strip, stockpile topsoil and install berm completed three days ahead of schedule. Mr. Kopp stated that the driveway area found to be quite soft of which the contractor over excavated an additional 6" of depth and placed an additional 6" of large stone. The additional cost \$4,270 which will be reflected in a change order.

Mr. Kopp stated that there is a special meeting with PACT TWO scheduled for December 14th at ARRO to discuss their change order request. Mr. Leaman discussed with the Board the different areas of negotiation.

Authority Manager Report

Mr. Leaman stated that PPL had a contractor clear the easement for the electric line from Little Chiques Park across the creek to Well #3. Mr. Leaman confirmed with Mr. Brian Brubaker that the clearing involved a total of five trees being removed of which the Authority agreed to replace those trees. The trees will be purchased in the spring.

Mr. Leaman provided an update on the vision and dental plans: Mr. Leaman stated that the open enrollment will take place the week of December 11th. Authority and Borough staff will be meeting with Mr. Shatzer this Thursday to review the voluntary benefit options and flexible spending accounts which will be offered to staff.

Mr. Leaman provided an update on the accounting software contract: Mr. Leaman stated that staff signed and returned the required documents with payment.

Mr. Leaman provided an update on the grounding clamps for the water meters: Mr. Leaman stated that the equipment was received. Staff is currently doing work orders and are verifying that these regulations are in place and are documenting. After staff completes the current work order, the homes that were done prior will be verified as well.

Mr. Leaman stated that at last evenings Borough Council meeting, Mr. Hiestand was approved to serve on the Board for the next five years.

Mr. Leaman informed the Board the he received an e-mail from PMAA notifying a possible change to a senate bill SB 656 that could affect Municipal Authorities.

Assistant Authority Manager Report

Mr. Ardini provided an update on the Marietta Avenue Waterline Relocation: Mr. Ardini stated that staff was in contact with PennDOT on the requirement for final restoration. PennDOT will be repairing the section where the water main work was completed, and therefore, the Authority only needs to remediate the valve boxes.

Mr. Ardini informed and updated the Authority Board on issues and statuses for the water system:

- PA DEP has started their filter evaluation today and will finish tomorrow. PA DEP will supply the Authority a written report within 45 days of completion.

Mr. Ardini informed and updated the Authority Board on issues and statuses for the wastewater system:

- The conveyer belt on the discharge conveyer needs repaired. The existing belt on the equipment is the original belt and has been in operation approximately 10 years. The cost to repair is approximately \$900.
- Staff spoke with Evoqua regarding the Dystor panel view and the estimate cost is \$9,000. This repair will be paid from the Sewer Bond and Redemption Fund.

Mr. Ardini informed the Board that there is approximately 50 meters that staff was unable to get a meter reading of which 18 of them will need to be repaired or replaced.

Business Manager Report

Mrs. Fenicle provided an update on the Holiday banner that was purchased by the Authority. It was stated that the banners were intended to be installed prior to the Winterfest event; however, the banners arrived ten days late and when they arrived on December 1, the sizes of the banners were incorrect. The replacement banners should arrive by the end of this week.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the November 7, 2017 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

Ms. Claudia Shank from McNeese Wallace & Nurick was present on behalf of Donegal Square Development. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Resolution No. 9-17 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Donegal Square Development and to release the current letter of credit in the amount of \$31,420.12 and replace with a 15% maintenance bond in the amount of \$31,420.13 as recommended by ARRO Consulting's letter dated November 15, 2017; motion carried.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 15 as follows: \$43,458.68 for the Water Operating Fund and \$66,484.09 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 17-21 in the amount of \$15,978.54 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve the attached Requisition No. 15 in the amount of \$19,934.26 from the 2016 Construction Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Hiestand and seconded by Mr. Metzler to adjourn; motion carried and the meeting adjourned at 5:05 PM.

Respectfully submitted,

John A. Hiestand
Secretary

DRAFT

MOUNT JOY BOROUGH AUTHORITY

**RESOLUTION APPROVING A SCHEDULE OF FEES
AND CHARGES FOR WATER AND SEWER SERVICES**

Resolution No. 1-18

RESOLVED, the Board of Mount Joy Borough Authority, pursuant to Section 27 of the Sewer System Rules and Regulations Effective as of May 1, 2012 and as amended from time to time and pursuant to Section 37 of the Water System Rules and Regulations Effective as of May 1, 2012 and as amended from time to time, hereby adopts and approves the 2018 Schedule of Fees and Charges attached hereto and made a part hereof.

RESOLVED FURTHER, the 2018 Schedule of Fees and Charges shall become effective immediately and all resolutions inconsistent herewith are hereby rescinded and repealed.

MOUNT JOY BOROUGH AUTHORITY

By: _____
Chairman

Attest: _____
Secretary

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on January 2, 2018 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 2nd day of January, 2018.

(Assistant) Secretary

MOUNT JOY BOROUGH AUTHORITY



2018 SCHEDULE OF FEES & CHARGES

Inspections:

- Water Service Line & Sewer Service Line \$ no charge ¹
- Meter Inspection (New) \$ no charge ¹

¹ If the inspection fails a \$40.00 charge will be incurred for the rescheduled inspection.

Miscellaneous:

- Water Meter Test Deposit \$ 100.00 ²
- ¾ Inch Water Meter Rental \$ 20.00 ^{3,4}
- 1 Inch and Larger Water Meter Rental \$ 150.00 ^{3,4}
- Emergency Water Shut Off/Turn On No charge
- Water Turn Off \$ 40.00
- Water Turn On \$ 40.00
- Meter Replacement / Accessories Due To Failure No Charge
- Meter Replacement / Accessories Due To Damage Cost of materials & labor
- Replacement Of Seal & Tag \$ 25.00
- New Water Meter Current cost of meter plus 5%⁵
- Televising Of Sewer Lateral No Charge ⁵
- Fire Hydrant Hookup For Water \$ 20.00 ⁷
- Water / Sewer Final Reading \$ 25.00
- Check Return Fee \$ 35.00
- Copying Charges (per page) \$ 0.25

² This fee will be refunded if meter tests defective and water/sewer bill will be adjusted according to average of last 4 quarters; if meter does not test defective then customer will be billed for new replacement meter, accessories and any additional testing charges from the manufacturer for the meter.

³ Rental fees are based per month and gallons used based on current rate structure.

⁴ If meter and/or appurtenances are damaged during use, then customer will be billed for materials and labor for repair; if meter and/or appurtenances cannot be repaired, customer will be liable for replacement of the meter and appurtenances.

⁵ First time event is free, if problem is found and owner does not correct problem upon second event, then labor & equipment fee will incur. (Must have access to lateral (example: cleanout on homeowner's property)).

⁶ This fee is based on current pricing for meter and accessories plus administrative.

⁷ If the hydrant and/or appurtenances are damaged during use, then customer will be billed for materials and labor for repair; if hydrant and/or appurtenances cannot be repaired, customer will be liable for replacement of the hydrant and appurtenances.

Hourly Equipment Rates:

• Vibratory Plate Compactor (hand held)	\$ 9.00 per hr.
• Vibratory Plate Compactor (Backhoe)	\$ 15.00 per hr.
• Backhoe	\$ 60.00 per hr.
• Ram Hammer For Backhoe	\$ 75.00 per hr.
• Air Compressor	\$ 20.00 per hr.
• Air Boring Tool	\$ 15.00 per hr.
• Hand Jackhammer	\$ 5.00 per hr.
• Tapping Machine + Materials	\$ 15.00 per hr.
• Dump Truck	\$ 40.00 per hr.
• Camera Truck	\$ 125.00 per hr.
• Lateral Camera	\$ 75.00 per hr.
• Skid Loader	\$ 30.00 per hr.
• Flush Truck	\$ 100.00 per hr.
• Shoring Box	\$ 80.00 per day
• Cut saw	\$ 10.00 per hr.
• 3 Inch Trash Pump	\$ 15.00 per hr.
• 2 Inch Trash Pump	\$ 10.00 per hr.
• Generator	\$ 10.00 per hr.
• Asphalt Roller	\$ 30.00 per hr.

Materials:

All materials will be billed according to quantities used, including but not limited to the following;

- Stone, Sand, Topsoil, Cold Patch, Macadam, Piping, Fittings, Drill bits, Saw Blades, etc.

Labor Rates:

• Administration	\$ 30.00 per hr.
• Management	\$ No Charge
• Equipment Operator	\$ 30.00 per hr.
• Construction Personnel	\$ 25.00 per hr.
• Plant Operator	\$ 30.00 per hr.
• Laborer	\$ 25.00 per hr.

Escrows:

- Escrow Establishment – prior to any plan or solicitor review, an escrow shall be established. The minimum amount of \$2,000.00 shall be paid to the Authority. Invoices associated with the project will be paid from the escrow. If funds are exhausted from the escrow, replenishment will be required in an amount specified by the Authority. Any funds remaining after invoicing for the project is complete will be returned to the depositor establishing the escrow account.



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 17

DATE: January 2, 2018

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>836,690.41</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	17,116.33	Payroll	Acct. 965421
	\$	34,512.98	Expenses	Acct. 414220
	\$	<u>51,629.31</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>888,319.72</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,464,625.00</u>		

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
27,711	01/02/2018	ALS GROUP USA, CORP.	156.30	40-2215139	TESTING	156.30
27,712	01/02/2018	AMS	62.50	64075	ZIP CODE CERTIFICATION	62.50
27,713	01/02/2018	ARRO CONSULTING, INC.	70.25	0042746	ENG SERVICES	70.25
27,714	01/02/2018	BARLEY SNYDER, LLP	2,197.75	70085953	LEGAL SERVICES	2,197.75
27,715	01/02/2018	BUCKMAN'S INC	578.38	644143	CHEMCIALS	578.38
27,716	01/02/2018	CAPITAL BLUE CROSS	12,689.12	1734900372	JAN HEALTH INSURANCE	12,689.12
27,717	01/02/2018	EASTERN SALT COMPANY INC.	2,869.83	INV070605	SALT	2,869.83
27,718	01/02/2018	GUTTMAN ENERGY, INC.	219.27	F52139517	FUEL	219.27
27,719	01/02/2018	HACH COMPANY	958.73	10751670	LAB SUPPLIES	958.73
27,720	01/02/2018	HIGHMARK, INC.	29.25	A171226320	HSA ADMIN FEES FOR DECEMB	29.25
27,721	01/02/2018	HIGHWAY MATERIALS, INC.	110.65	51440	WATER SERVICE DISCONNECT	110.65
27,722	01/02/2018	HY-VIZ INCORPORATED	3,010.70	TYL-1835	HYDRANT MARKERS	3,010.70
27,723	01/02/2018	L/B WATER SERVICE, INC.	660.00	3134811	WATER SERVICE DISCONNECTI	660.00
27,724	01/02/2018	MAIN POOL & CHEMICAL CO., INC.	598.00	1765117	CHEMCIALS	598.00
27,725	01/02/2018	MCCARTHY TIRE SERVICE	625.65	54-2369	BACKHOE TIRES	625.65
27,726	01/02/2018	OFFICE BASICS, INC.	33.73	I-801268	SUPPLIES	33.73
27,727	01/02/2018	PA MUNICIPAL AUTHORITIES ASSOC	1,150.00		2018 MEMBERSHIP DUES	1,150.00
27,728	01/02/2018	PETTY CASH	29.67		REPLENISH PETTY CASH	29.67
27,729	01/02/2018	PPL	8,282.23		ELECTRIC	8,282.23
27,730	01/02/2018	RALPH C. ECKELS III	18.88		DENTAL REIMBURSEMENT	18.88
27,731	01/02/2018	STANDARD INSURANCE COMPANY	22.50		JAN LIFE INSURANCE	22.50
27,732	01/02/2018	VERIZON WIRELESS	139.59	9798283710	CELL PHONES	139.59
** Report Total **			34,512.98			34,512.98

Payroll Journal Entry
 Payroll # 25

Water Fund

Debit	06.448.702	Water Wages	\$	6,903.12	Barry, Kling, Zach
	06.449.752	Construction Crew Wages	\$	3,956.79	Scott, Jim, Jason, Bret, Larry (Split)
	06.400.782	Authority Manager	\$	1,590.40	John (Split)
	06.400.783	Operations Manager	\$	1,467.21	Joe (Split)
	06.400.784	Business Manager	\$	1,005.70	Angie (Split)
	06.400.785	Administrative Assistant	\$	836.40	Lindsey (Split)
	06.400.790	Board Members	\$	-	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,297.14	Split
	06.400.804	ADP Invoice	\$	59.57	Split
		TOTAL	\$	17,116.33	



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 17

DATE: January 2, 2018

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>974,084.95</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	19,704.74	Payroll	Acct. 965421
	\$	57,379.05	Expenses	Acct. 414212
	\$	<u>77,083.79</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,051,168.74</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,734,615.00</u>		

Payroll Journal Entry
 Payroll # 25

Sewer Fund

Debit	08.429.730	Sewer Wages	\$	9,491.55	Dennis, Gary, Rex, David
	08.428.710	Construction Crew Wages	\$	3,956.78	Scott, Jim, Jason, Bret, Larry (Split)
	08.400.782	Authority Manager	\$	1,590.39	John (Split)
	08.400.783	Operations Manager	\$	1,467.22	Joe (Split)
	08.400.784	Business Manager	\$	1,005.69	Angie (Split)
	08.400.785	Administrative Assistant	\$	836.40	Lindsey (Split)
	08.400.790	Board Members	\$	-	Members paid per month (Split) (Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	\$	1,297.14	Split
	08.400.804	ADP Invoice	\$	59.57	Split
		TOTAL	\$	19,704.74	

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,347	01/02/2018	ALS GROUP USA, CORP.	80.00	40-2216559	TESTING	80.00
26,348	01/02/2018	AMS	62.50	64075	ZIP CODE CERTIFICATION	62.50
26,349	01/02/2018	APPLIED INDUSTRIAL TECH-PA LLC	862.21	7012172196	PLANT MAINTENANCE	862.21
26,350	01/02/2018	ARRO CONSULTING, INC.	148.50	0042747	ENG SERVICES	148.50
26,351	01/02/2018	BARLEY SNYDER, LLP	2,266.00	70085953	LEGAL SERVICES	2,266.00
26,352	01/02/2018	CAPITAL BLUE CROSS	12,689.12	1734900372	JAN HEALTH INSURANCE	12,689.12
26,353	01/02/2018	CARMEUSE LIME & STONE	7,063.35	93523926	HOT LIME	7,063.35
26,354	01/02/2018	DARYL L. BEILER	10,440.00	4585	BIO-SOLIDS HAULING	10,440.00
26,355	01/02/2018	FISHER SCIENTIFIC	359.18	4353952	SUPPLIES	359.18
26,356	01/02/2018	GUTTMAN ENERGY, INC.	79.14	F52098002	FUEL	79.14
26,357	01/02/2018	HIGHMARK, INC.	29.25	A171226320	HSA ADMIN FEE FOR DECEMBE	29.25
26,358	01/02/2018	JWC ENVIRONMENTAL	2,832.69	89754	PLANT MAINTENANCE	2,832.69
26,359	01/02/2018	LEFFLER ENERGY	575.47	887920	HEATING OIL	575.47
26,360	01/02/2018	MCCARTHY TIRE SERVICE	625.65	54-2369	BACK HOE TIRES	625.65
26,361	01/02/2018	MOUNT JOY SOLAR POWER LLC	6,402.42	78	JAN PSA CONTRACT	6,402.42
26,362	01/02/2018	OFFICE BASICS, INC.	88.02	I-801370	SUPPLIES	88.02
26,363	01/02/2018	PA MUNICIPAL AUTHORITIES ASSOC	1,150.00		2018 MEMBERSHIP DUES	1,150.00
26,364	01/02/2018	PATRIOT PROPANE	3,524.77	902715	PROPANE	3,524.77
26,365	01/02/2018	PETTY CASH	29.66		REPLENISH PETTY CASH	29.66
26,366	01/02/2018	PPL	7,316.83		ELECTRIC	7,316.83
26,367	01/02/2018	RALPH C. ECKELS III	18.88		DENTAL REIMBURSEMENT	18.88
26,368	01/02/2018	STANDARD INSURANCE COMPANY	22.50		JAN LIFE INSURANCE	22.50
26,369	01/02/2018	SUBURBAN TESTING LABS	573.32	7123153	TESTING	573.32
26,370	01/02/2018	VERIZON WIRELESS	139.59	9798283710	CELL PHONES	139.59
** Report Total **			57,379.05			57,379.05



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 17

DATE: January 2, 2018

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

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MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

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	\$	57,379.05	Expenses	Acct. 414212
	\$	<u>77,083.79</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,051,168.74</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,734,615.00</u>		

Payroll Journal Entry
Payroll # 25

Sewer Fund

Debit	08.429.730	Sewer Wages	\$ 9,491.55	Dennis, Gary, Rex, David
	08.428.710	Construction Crew Wages	\$ 3,956.78	Scott, Jim, Jason, Bret, Larry (Split)
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	08.400.783	Operations Manager	\$ 1,467.22	Joe (Split)
	08.400.784	Business Manager	\$ 1,005.69	Angie (Split)
	08.400.785	Administrative Assistant	\$ 836.40	Lindsey (Split)
	08.400.790	Board Members	\$ -	Members paid per month (Split) (Pay closest to 1st Tuesday)
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	08.400.804	ADP Invoice	\$ 59.57	Split
		TOTAL	\$ 19,704.74	

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26,351	01/02/2018	BARLEY SNYDER, LLP	2,266.00	70085953	LEGAL SERVICES	2,266.00
26,352	01/02/2018	CAPITAL BLUE CROSS	12,689.12	1734900372	JAN HEALTH INSURANCE	12,689.12
26,353	01/02/2018	CARMEUSE LIME & STONE	7,063.35	93523926	HOT LIME	7,063.35
26,354	01/02/2018	DARYL L. BEILER	10,440.00	4585	BIO-SOLIDS HAULING	10,440.00
26,355	01/02/2018	FISHER SCIENTIFIC	359.18	4353952	SUPPLIES	359.18
26,356	01/02/2018	GUTTMAN ENERGY, INC.	79.14	F52098002	FUEL	79.14
26,357	01/02/2018	HIGHMARK, INC.	29.25	A171226320	HSA ADMIN FEE FOR DECEMBE	29.25
26,358	01/02/2018	JWC ENVIRONMENTAL	2,832.69	89754	PLANT MAINTENANCE	2,832.69
26,359	01/02/2018	LEFFLER ENERGY	575.47	887920	HEATING OIL	575.47
26,360	01/02/2018	MCCARTHY TIRE SERVICE	625.65	54-2369	BACK HOE TIRES	625.65
26,361	01/02/2018	MOUNT JOY SOLAR POWER LLC	6,402.42	78	JAN PSA CONTRACT	6,402.42
26,362	01/02/2018	OFFICE BASICS, INC.	88.02	I-801370	SUPPLIES	88.02
26,363	01/02/2018	PA MUNICIPAL AUTHORITIES ASSOC	1,150.00		2018 MEMBERSHIP DUES	1,150.00
26,364	01/02/2018	PATRIOT PROPANE	3,524.77	902715	PROPANE	3,524.77
26,365	01/02/2018	PETTY CASH	29.66		REPLENISH PETTY CASH	29.66
26,366	01/02/2018	PPL	7,316.83		ELECTRIC	7,316.83
26,367	01/02/2018	RALPH C. ECKELS III	18.88		DENTAL REIMBURSEMENT	18.88
26,368	01/02/2018	STANDARD INSURANCE COMPANY	22.50		JAN LIFE INSURANCE	22.50
26,369	01/02/2018	SUBURBAN TESTING LABS	573.32	7123153	TESTING	573.32
26,370	01/02/2018	VERIZON WIRELESS	139.59	9798283710	CELL PHONES	139.59
** Report Total **			57,379.05			57,379.05

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSYTEM REQUISITION NO.: SBRI 18-1

Date: January 2, 2018

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____ Construction Contract
Address: _____ Yes _____ No _____

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 8,875.00	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
Evoqua Water Technologies LLC 2607 North Grandview Blvd Suite 130 Waukesha, WI 53188	Dystor Panel Upgrade; Invoice #903364890	\$ 8,875.00

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
WATER SYSTEM

2016 CONSTRUCTION FUND REQUISITION FORM

Requisition No. 17

Date: January 2, 2018

Fulton Bank, N.A., as Trustee under the
Second Supplemental Trust Indenture to the Original
Indenture from Mount Joy Borough Authority,
Lancaster, Pennsylvania

Gentlemen:

Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

Payee (Name & Address)	Purpose for Which Obligation was Incurred	Amount To be Paid	Construction Contract (Yes or No)
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for S. Jacob Street Water Plant; Invoice #0042748	\$18,723.12	NO
Barley Snyder LLP 126 East King Street Lancaster, PA 17602	Legal Servies for S. Jacob Street Water Plant; Invoice 70085983	\$1,239.00	No

Total to be paid on this Requisition \$19,962.12.