

Mount Joy Borough Authority  
Regular Monthly Meeting  
January 3, 2017  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini, Mike Davis from Barley Snyder and Matt Warfel and Dale Kopp from ARRO Consulting. Chairman Rebman called the meeting to order at 4:00 PM.

**Reorganization of the Board.**

The meeting was turned over to Mr. Leaman for the purpose of election of the officers. Mr. Leaman noted the suggested slate of officers as follows: John Rebman, Chairman; Larry Derr, Vice Chairman; Richard Hamm, Treasurer; Robert Golicher, Secretary; and Chris Metzler, Assistant Secretary / Treasurer. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to re-nominate the suggested slate of officers listed above; motion carried. A **MOTION** was made by Mr. Rebman and a second by Mr. Golicher that the nominations be closed; motion carried. A **MOTION** was made by Mr. Metzler and a second by Mr. Rebman to approve the above stated slate of officers as presented; motion carried.

**Appointment of Official Representatives.**

Chairman Rebman noted the current slate of representatives:

Solicitor: Barley Snyder, LLC  
Engineer: ARRO Consulting, Inc.  
Auditor: Trout, Ebersole & Groff  
Trustee: Fulton Financial Advisors  
Depository: Union Community Bank

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to reappoint the same representatives as noted above for the 2017 calendar year; motion carried.

**Public Input Period**

There was no one present from the public.

**Consulting Engineer Report.**

Mr. Warfel was present to introduce Mr. Dale Kopp from ARRO Consulting who will serve as the project manager for the South Jacob Street Water Plant (New Water Plant). Mr. Warfel stated that Mr. Kopp has been with ARRO Consulting for 48 years and has overseen many large project of this size. Mr. Derr asked if Mr. Kopp will be on site to do the inspections. Mr. Kopp stated that Mr. Van Horn will be the individual doing the daily inspections and submitting daily reports. Mr. Kopp stated he will be on site once or twice a month. Mr. Derr asked if Mr. Horn can attend a meeting so the Board can meet him. Mr. Warfel replied he will arrange for him to come to the next meeting. Mr. Golicher asked if the Authority will receive updates on the project. Mr. Kopp replied that he will be attending the monthly meetings and will provide updates.

**Authority Manager Report**

Mr. Leaman provided an update on Well 3 docket modification: Mr. Leaman stated that the County, Borough, DEP and residential notifications were sent for the docket modification. The legal notice for SRBC was advertised on December 29<sup>th</sup>. Mr. Rebman asked how much Well 3 will be permitted to pump per minute. Mr. Leaman replied the modification permit is for 778 gallons per minute.

Mr. Leaman provided an update on the PA DEP Well 2 Amendment Application: Mr. Leaman stated that the Authority did receive the operating permit for Wells 1 and 2 dated December 22, 2016.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that Myers Brothers completed the first well drilling down to a depth of 1,150 feet. Myers Brothers will drill the second well by the end of this week.

Mr. Leaman gave an update on the South Jacob Street Water Plant (New Water Plant):

- The Authority received the quote for the communication upgrade from Capital Area Communications which is on the agenda for approval.
- The easement agreement with Donsco was recorded and sent back to Donsco.
- The response to the last review from PA DEP was sent back to Watek on December 7<sup>th</sup>.
- The Authority received the proposal from Sherman-Gibson Systems Company for the communication upgrade and also his services to integrate the South Jacob Street Water Plant into communication with Carmany Road Water Plant which is also on the agenda for approval.

Mr. Leaman informed the Board that Public Officials day at the Farm Show is January 11<sup>th</sup>.

### **Assistant Authority Manager Report**

Mr. Ardini informed the Board that he received the quote from Capital Area Communications in the amount of \$41,686.49 and United Electric Supply in the amount of \$7,365.42 for the antennas and radios needed for the antenna upgrades.

Mr. Ardini stated that staff reviewed the water and sewer usages for the connection permit holders and their allocations. There will be four accounts that have exceeded their allocation and will be getting invoices for the charges and a revised connection permit.

Mr. Ardini informed the Board that the construction department staff installed the water service line for the homeowner on Range Road and will start on the lateral installations from the curb stop to the house.

Mr. Ardini stated that Authority staff is in the process of reviewing the specifications and drawings for the South Jacob Street Water Plant and Well 3. Staff will be meeting with ARRO on January 5<sup>th</sup> to discuss any changes or clarifications.

Mr. Ardini informed the Board that Top of the Line Roofing has completed the roof repairs at the Charles Springs site. The invoice was received and he noted that it is approximately \$200 more due to unforeseen damage.

Mr. Ardini stated that the Authority received the agreement with Amtrak for the fiber communications line between the South Jacob Street Water Plant and Well 3. The agreement is reflective of the existing agreements the Authority currently has with Amtrack and asked the Board for permission to sign and return the agreement. The Board unanimously agreed to have Mr. Ardini sign the agreement.

Mr. Ardini informed the Board that a meeting was held today in regards to 977 West Main Street for the purpose of owner possibly connecting to the Authority's water main for fire protection.

Mr. Ardini informed the Board that the valves on the softeners at the Carmany Road Water Plant are leaking and needs replaced. Mr. Ardini stated that the cost will be approximately \$16,500 and staff will do the installation. Mr. Ardini stated that these repairs should not affect the overall budget as Well 1 generator building cannot be completed due to regulatory issues. Mr. Metzler asked if there is a way that staff can budget for unforeseen failures. Mr. Ardini replied that these valves have been in service for 15 years and there are no known life expectancy values of these valves as they can last 2 years or 20 years.

### **Business Manager Report**

Mrs. Fenicle reported that the HSA wire transfer was completed and was received by Bank of America today. Mrs. Fenicle stated that Union Community will be establishing ACH rights to online banking that the pushes can be done online rather than having to visit the bank every two weeks. Mrs. Fenicle mentioned that the bank will charge the Authority fees to have the ACH account. It was stated that Mrs. Fenicle is still waiting on confirmation of the fees and other information she inquired about.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the December 6, 2016 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve Resolution No. 1-17 approving a schedule of Fees and Charges for Water and Sewer Services; motion carried. Mr. Golicher asked staff if the labor rates included benefits, etc. Mr. Ardini stated that these rates were compared to other company's rates and staff feels these rates are sufficient.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the revised PSA Agreement from ARRO Consulting, Inc. for the South Jacob Street Water Treatment Plant; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve Sherman-Gibson Systems quote Q16-052 for the Telemetry System Interfacing and Communication Upgrade in the amount of \$39,600; motion carried. Mr. Davis asked staff to get clarification on what the limited liability coverage is.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve Capital Area Communications proposal in the amount of \$41,686.49 for the Communication Upgrade to the Carmany Road Water Plant, Wells and Water Tanks; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

Mr. Leaman informed the Board that the reimbursement agreement between the Authority and the Borough has expired at the end of the year. Mr. Leaman stated that staff is reviewing the agreement and will have it ready for approval at the next meeting.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. 17 as follows: \$81,812.54 for the Water Operating Fund and \$102,876.02 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. WBRI 17-1 in the amount of \$11,291.91 from the Water Bond Redemption and Improvement Fund; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:48 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary