

Mount Joy Borough Authority
Pre-Authority
July 18, 2017
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher and Mr. Metzler. Also present were Angie Fenicle and John Leaman, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Hamm was absent. Chairman Rebman called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Presentation from Trout, Ebersole & Groff.

Ms. Carol Roland and Ms. Amanda Kilroy from Trout, Ebersole & Groff were present to present the 2017 annual audit highlighting the financial analysis, capital assets, SAS 114 and SAS 115 letters and the GASB pension standards. It was noted that there were no significant findings during the audit. A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to accept the 2017 annual audit as presented; motion carried. A copy of the annual audit is on file for the public to view upon completion of the right-to-know request form.

Consulting Engineer Report.

Mr. Matt Warfel provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant – The bids for contract one (General Contractor) were opened on June 13th and the intent to Award letters were issued to each of the four contracts on June 21st. All signed agreements and bonding documents were received and were signed by the Authority on July 13th. A notice to proceed letter was issued to each of the contracts, with contract times starting on July 13th. A pre-construction meeting will be held the beginning of August.

Well 4 – The pump test was completed on March 9th. The test indicated the maximum pumping rate from the well was approximately 50 gallon per minute (GPM). Based on the withdraw quantity, the well was deemed inadequate to meet the needs of the Authority. A geo-physical study was completed by The ARM Group over the entire tract and an adequate supply was not encountered, therefore the Authority had abandoned the idea of developing a well on the property.

Permitting for Well 2 at Carmany Road Water Plant – The monitoring plan for Charles Spring was submitted to SRBC on February 17th. SRBC approved the monitoring plan and the Authority is in the process of implementing the plan which requires the installation of monitoring equipment.

Rapho Industrial Park – On July 7th, Steckbeck Engineering emailed two revised sheets for review and comment. They were reviewed by ARRO and discussed with the Authority staff followed by a comment email sent to Steckbeck Engineering on July 10th.

The Villia's at Elm Tree Phase 5C – A walkthrough was conducted on June 27th. A punch list was provided to all parties involved.

Authority Manager Report.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that he was in contact with The ARM Group to finalize the report. Mr. Leaman stated the he spoke with Mr. Don Mann in regard to permanently terminating the two test wells and it was decided to postpone until the fall to complete the work to mitigate or eliminate crop damage.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- All four agreements were signed and notice to proceed was given on July 13th.

- ARRO Consulting completed the recording of the storm water and private drive agreements with East Donegal Township along with the new plant plan last week.
- A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to ratify Mr. Leaman to sign all documents and plans related to the South Jacob Street Water Plant; motion carried.

Mr. Leaman provided an update on healthcare and property liability insurance study: Mr. Leaman stated that he received verbal confirmation that Capital Blue Cross can provide an overlap policy and is waiting for the confirmation in writing. Mr. Leaman stated that staff reached out to our current liability insurance carrier to have them also provide a quote for comparison, staff has not yet received.

Mr. Leaman provided an update on the Marietta Avenue Project: Mr. Leaman stated that staff has met with the Borough and stated that the Authority is looking to relocate the water main. Mr. Leaman stated that the Borough Council is willing to pay 50% of the cost to relocate the 350 feet of water main away from the proposed sidewalk. The Authority Board agreed to move forward.

Mr. Leaman provided an update on the Rapho Industrial Park Sewer Project: Mr. Leaman stated that Steckbeck Engineering sent a revised plan for review however still not adequate coverage. Rapho Township's engineer will evaluate to see if anything can be done with the swale.

Mr. Leaman stated that staff met with Becker Engineering to discuss a cost opinion for the rehabilitation project. A cost opinion will be provided to the Authority by July 28th.

Mr. Leaman informed the Board that he will be on vacation from July 31st through August 4th, returning to work on August 7th.

Mr. Leaman informed the Board that Atlantic Sunrise Pipeline Project will be holding a pre-construction meeting at Acorn Farms on August 1st from 11:00 AM to 1:00 PM. Mr. Ardini will be attending the meeting.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Davis provided the Board with an update on the Melhorn capacity issue. Mr. Davis will continue to report to the Board on the progress.

Assistant Authority Manager Report

Mr. Leaman highlighted the following on Mr. Ardini's report:

Mr. Leaman provided an update on the Waterline Replacement on New Haven Street: Mr. Leaman stated that all the watermain has been installed and is in the process of being bacteria tested and hydro-tested. The pressure testing was completed today and passed.

Mr. Leaman stated that staff will be sending letters tomorrow to property owners that will be adjacent to Well #3 and the raw waterline installation informing them that the work will soon begin.

Business Manager Report.

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the May 16, 2017 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority.

Mr. Chris Metzler informed staff that Main Street Mount Joy will be contacting the Authority again this year in regards to providing water for the splash event to be held August.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve the attached Requisition No. 6 as follows: \$45,370.10 from the Water Operating Fund and \$68,741.84 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. WBRI 17-12 from the Water Bond Redemption and Improvement Fund in the amount of \$28,010.87; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. SBRI 17-8 from the Sewer Bond Redemption and Improvement Fund in the amount of \$14,623.92; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 5:20 PM.

Respectfully submitted,

Robert R. Golicher
Secretary