



**Mount Joy Borough Authority
Pre-Authority Meeting Agenda
4:00 PM, July 19, 2016**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler
3. Public Input Period – Hearing of any citizen within the service area.
4. Presentation from Trout, Ebersole & Groff on the 2016 Audit.
5. Reports:
 - A. Consulting Engineer
 - B. Authority Manager
 - C. Assistant Authority Manager
 - D. Business Manager
6. Approval of the Minutes: Approval of the minutes from June 21, 2016.
7. Unfinished Business:
 - A.
8. New Business:
 - A. Consider approval of Resolution No. 7-2016 to authorize the disposition of public records as set forth in the Municipal Records Manual approved December 16, 2008.
9. Any other matter proper to come before the Authority:
 - A.
10. Authorization to pay bills:
 - A. Consider approval of Requisition No. 6 for the Water Operating Fund in the amount of \$35,312.90 and Sewer Operating Fund in the amount of \$31,567.98.
 - B. Consider approval of Requisition No. WBRI 16-13 from the Water Bond Redemption and Improvement Fund in the amount of \$30,142.51.
 - C. Consider approval of Requisition No. SBRI 16-9 from the Sewer Bond Redemption and Improvement Fund in the amount of \$1,610.50.
11. Meetings and dates of importance:

A. Tuesday, August 2, 2016	Regular Monthly Meeting – 4PM
B. Tuesday, August 16, 2016	Pre-Authority Meeting – 4PM
C. Tuesday, September 6, 2016	Regular Monthly Meeting – 4 PM
12. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority
Pre-Authority
June 21, 2016
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini, Jimmy Dennis from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Presentation from Mr. Doug DeClerck on Lumber Street Water Tower.

Mr. Doug DeClerck was present to report on the condition of the water tower on Lumber Street. Mr. Doug DeClerck stated that he evaluated three areas of the tank; 1) Interior Wet Chamber: recent evaluations of existing surface indicate that the existing conditions are such that reconditioning is not necessary. The protective coating is estimated to have approximately seven more years of useful service before rehabilitation is needed on the interior wet chamber. 2) Interior Dry Chamber: recent evaluations of existing surface indicate that the existing conditions are such that reconditioning is not necessary. The protective coating is estimated to have approximately seven years of useful service before rehabilitation is needed. 3) Exterior: recent evaluations of existing surface indicate that the existing conditions are such that reconditioning is not necessary. The protective coating is exhibiting deteriorating, mainly on the upper shell walls of the water holding container and spot locations on the skirt. Mr. DeClerck stated that the coating failure is more of an appearance issue than a serious structural deficiency. This condition would need to remain unchecked for at least 20 years before negative structural integrity would come into play. Mr. DeClerck recommended that the exterior be reconditioned within the next seven years. Mr. DeClerck did present available options for the Authority Board and staff to review and discuss what is the best option for the Authority. Mr. Leaman asked the duration of time the tank would need to be off line to recondition the entire exterior of the tank. Mr. DeClerck replied eight weeks at the minimum depending on weather, at the worse 12 weeks. Mr. Leaman stressed the risk of taking the tank off line with one water plant and recommended waiting till the new water plant is on line in 2018 to fully inspect the entire tank for accuracy and do a complete reconditioning at that time. Mr. Metzler stated that it's more of an appearance issue that the public is concerned about. Mr. Metzler suggested that the Authority work on providing information to Borough Council and the customers on the tank mentioning that it is not beneficial to recondition the tank as there is no structural damage, only cosmetic damage. Mr. Metzler also stated that it is not conservative if the Authority would spend the funds to temporary cover up the cosmetic damage and 3 years later spend the funds again to recondition the entire tank. The Authority Board moved to wait until the water plant is constructed before moving forward with this project. Mr. Rebman stated that he would like to see an article in the next Borough Newsletter, Authority Annual Report and on the website, to educate individuals on the condition of the tank.

Consulting Engineer Report.

Mr. Jimmy Dennis provided updates on the following projects and developments:

Pump Station 2 – The O&M manuals are being finalized. ARRO is creating final “as-constructed” documents and there also needs to be a storm water management plan survey for final closeout which is scheduled.

Well 3 & New Water Treatment Plant – ARRO is continuing to move ahead with plant design. ARRO is currently working on electrical, structural and HVAC. There is a final design coordination meeting scheduled for June 28th. ARRO met with the Borough to provide additional information as requested and are planning to attend the July Mount Joy Borough Planning Commission meeting. ARRO received land development comments from East Donegal Township that are being addressed and ARRO staff attended their June meeting to brief them on the plan.

Air Scour System at Carmany Road – ARRO met with Authority staff to review the reports. Based upon the report's recommendations, Authority staff wanted to perform some more testing to confirm the recommendations of the report will provide the results needed at the water plant. Authority staff is currently working on these tests.

Donsco Property / Well Site – Myers Brothers were on site June 13th to pull the casing and fill the hold with grout. They experienced equipment issues and were not able to complete the work. When the repairs are completed, they will reschedule to finish the project.

Donegal Square – There has been no work on the construction, however, they have requested additional Edu's. ARRO is waiting for additional information requested before a recommendation letter is drafted.

Farmview Properties – ARRO has reviewed shop drawing submittals and they are complete and ready to begin construction. They are scheduled to start construction on June 27th.

Keystone Chapter of ABC – ARRO and Authority staff has reviewed the revised "as-constructed" plans and a comment letter was generated with required changes.

Calvary Bible Church – A plan was submitted for expansion of their facility. The plan was reviewed and a comment letter was generated this week.

Authority Manager Report.

Mr. Leaman provided an update on the SRBC monitoring plan for Charles Spring: Mr. Leaman stated that to date, the Authority has received no response. Mr. Leaman stated that ARRO has completed a draft water resource plan and anticipates the plan will be ready to submit to SRBC in July. Mr. Davis has reviewed and made comments to the plan and ARRO will be present at the July 5th meeting to present the plan to the Board.

Mr. Leaman provided an update on Well #1 allocation increase: Mr. Leaman stated that he and Mr. Ardini attended the SRBC meeting for action on the increased allocation to Well #1 and the requested increase to the 30 day average was approved. Mr. Leaman stated the he anticipates within three weeks to receive an amendment to the docket reflecting the approved increase.

Mr. Leaman provided an update on Well #2 allocation increase: Mr. Leaman stated that he received an e-mail from DEP indicating they will be submitting a letter in the near future listing the necessary items needed to evaluate the requested increase for Well #2.

Mr. Leaman provided an update on the well drilling on Donsco Property: Mr. Leaman stated that the Authority received a map showing two potential sites for well drilling. The map was forwarded to Mr. Art Mann for review. Mr. Leaman stated that he will contact him to verify if the sites are acceptable and if so, will contact Mr. Davis to amend the previous agreement with the new sites. Mr. Leaman also stated that Myers Brothers mobilized on June 13th to perform the abandonment of the test well; however, experienced a problem with the grout pump and were not able to finish the job. Myers Brothers will reschedule for another day in about two weeks.

Mr. Leaman provided an update on healthcare: Benecon emailed last week stating the actuary requested claim history for the individual groups through 2016 to provide the most accurate pricing. Highmark had provided the claim history for 2013 to year end 2015. Mr. Leaman stated this request will push back the response date.

Mr. Leaman stated that he expects to have the AWWA Water & Sewer Rate Survey completed within the next week. Mr. Leaman stated that as he started the survey it became more in-depth than anticipated.

Mr. Leaman stated that the audit is wrapping up as Mrs. Fenicle and himself are preparing the Manager's Discussion & Analysis section of the audit. Staff anticipates to have this completed by Friday this week. Mr. Leaman informed the Board that Trout, Ebersole & Groff will be at the Finance Committee meeting to present the draft audit on July 13 and will attend the July 19 Board meeting to present the final audit.

Mr. Leaman informed the Board that he will review the capital improvement plan at the 1st or 2nd meeting in July.

Mr. Leaman mentioned to the Board that staff has drafted a calendar of events schedule to post on the website to educate customers of the collection, invoice and posting procedure for utility billing. Mr. Leaman provided the

Board with a copy of the drafted events for review. The Authority Board commended staff of the idea and authorized staff to publish the information on the website.

Assistant Authority Manager Report

Mr. Ardini stated that staff ordered and received the meters for the meter replacement program for the commercial customers and will be coordinating the installations over the next few months.

Mr. Ardini informed the Board that staff has projected a hydrant flushing schedule that will take place on Tuesday, Wednesday and Thursday of each week. There are approximately 500 hydrants within the system. Staff will place an ad in the merchandiser and post it on the web site. Mr. Rebman asked what the purpose is for flushing hydrants. Mr. Ardini replied it is part of DEP requirements to test hydrants.

Mr. Ardini stated that he received a call from an owner on Blossom Trail to report running water within the storm sewer. Authority staff was able to backtrack where the water was coming from and verified that it was potable water. Mr. Ardini stated that staff repaired a service line on Blossom Trail as the leak happened prior to the curb box.

Mr. Ardini stated that he was informed by staff that the Sym-Bio computer for the aeration tank is not functioning but the PLC program is still operating. Mr. Bruce Sherman was at the Wastewater Plant to assess the computer and an estimate was given between \$3,000 to \$5,000 to repair the computer. Mr. Ardini also stated that typically the computers are not a budgeted item, however asked if this is something staff should be adding to the capital improvement plan as these are considered upgrades. Mr. Ardini stated that the computers will be replaced at the water plant and the wastewater plant when the new water plant is in service. Mr. Golicher stated that if a rotation is set to upgrade the computers every three years, then all the computers need to be on that rotation. The Authority Board authorized staff to repair the current equipment.

Mr. Ardini stated that Kline's Service will be present within the next couple weeks to clean out all the pump stations. Mr. Ardini reminded the Board that this is a budgeted item that is expected every year to remove unwanted debris from the stations.

Mr. Ardini informed the Board that Mr. Zach Dennis has passed his CDL driving test. All Authority Operators and Construction Laborers are licensed to operate equipment.

Mr. Ardini informed the Board that staff will be placing two new hydrants within our system for flushing purposes. One hydrant will be placed on Sentz Drive and will cost \$3,693.65 and the other on Walnut Street and will cost \$1,255.00. The Authority Board authorized staff to move forward.

Mr. Ardini informed the Board that one of the employees was injured using a saw as he was cutting fittings off of pipes. He was taken to the clinic and received stitches and returned back to work.

Business Manager Report.

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the May 17, 2016 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Golicher and a second by Mr. Metzler to approve M2 Construction, LLC. Payment request No. 12 for the Pump Station 2 Project in the amount of \$24,437.50 as recommended by ARRO Consulting's letter dated June 9, 2016; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to authorize the reductions of letter of credit #D006794 for G&L Developers for Green Park Phase 4 in the amount of \$245,297.25 retaining a balance of \$43,287.75 which will serve as the 18 months maintenance guarantee as recommended by ARRO Consulting's letter dated May 25, 2016; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Metzler to approve Resolution No. 6-16 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Green Park Phase 4 as recommended by ARRO Consulting's letter dated May 25, 2016; motion carried.

Any Other Matter Proper to Come before the Authority.

Mr. Rebman asked if there was any talk about holding an open house anytime soon. Mr. Rebman stated that it has been many years since one was held and feels it would be beneficial for the Authority since the booster station and pump station 2 are completed and the new water plant starting to progress. The fellow Board Members are in favor of the idea and asked staff to meet with the Borough staff to see if they would also have interest.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 4 as follows: \$30,744.70 from the Water Operating Fund and \$57,872.01 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 16-11 in the amount of \$14,704.85 from the Water Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. SBRI 16-8 in the amount of \$27,886.73 from the Sewer Bond Redemption Improvement Fund; motion carried.

Executive Session.

An executive session was held to discuss a potential litigation matter.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to reconvene the public session at 5:33 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:38 PM.

Respectfully submitted,

Robert R. Golicher
Secretary

RESOLUTION NO. 7 - 2016
MOUNT JOY BOROUGH AUTHORITY
LANCASTER, COUNTY, PENNSYLVANIA

Resolved by the Board of Directors of Mount Joy Borough Authority, Lancaster County, that:

WHEREAS, by virtue of Resolution No. 7-2015, adopted on May 19, 2015, the Mount Joy Borough Authority declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mount Joy Borough Authority, Lancaster County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

GENERAL FINANCIAL AND PURCHASING RECORDS (ALL FUNDS)

1. Accounts Payable Files and Ledgers – 2009 and prior (7 year retention)
2. Accounts Receivable Files and Ledgers – 2009 and prior (7 year retention)
3. Bank Statements and Reconciliations – 2009 and prior (7 year retention)
4. Bills – 2009 and prior (7 year retention)
5. Cancelled Checks – 2009 and prior (7 year retention)
6. Check Registers – 2009 and prior (7 year retention)
7. Daily Cash Records – 2009 and prior (3 year retention)
8. Deposit Slips – 2009 and prior (7 year retention)
9. Invoices – 2009 and prior (7 year retention)
10. Requisitions – 2009 and prior (7 year retention)
11. Purchase Orders – 2009 and prior (7 year retention)

CUSTOMER BILL COLLECTION

1. Bills, Paid Receipts – 2009 and prior (7 year retention)
2. Meter Reading Records – 2009 and prior (5 year retention)

ADMINISTRATIVE & LEGAL RECORDS

1. Ethics Commission Statements of Financial Interest – 2009 and prior (5 year retention)
2. Workman's Compensation Insurance Claims and Policies – 2009 and prior (6 year retention)
3. Public Hearing Notices & Proof of Publication – 2006 and prior (10 year retention)

4. Bids, Proposals, Price Quotations and Qualified Contractor Memoranda (If successful, 6 year retention after termination of contracts) – 2009 and prior
5. Bids, Proposals, Price Quotations and Qualified Contractor Memoranda (If unsuccessful, 3 year retention after job completion) – 2011 and prior
6. Satisfied Municipal Lien Files – 2009 and prior (1 year retention)
7. Right To Know Law Requests – 2013 and prior (2 year retention)

PUBLIC WORKS/ENGINEERING RECORDS

1. Public Work and Engineering Records (5 year retention) – 2009 and prior
2. Street Cut/Excavation/HOP Permits (5 year retention) – 2009 and prior

WASTE MANAGEMENT/SEWAGE DISPOSAL RECORDS

1. BioSolids Disposal Lab Analysis Reports (30 year retention) – 1986 and prior

WATER QUALITY, SUPPLY & DISTRUBUTION RECORDS

1. Water Quality Analysis Reports (12 year retention) – 2004 and prior
2. Monthly Operating Reports (10 year retention) – 2006 and prior

Attest: _____
 Authority Secretary

By: _____
 Authority Chairperson



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 6

DATE: July 19, 2016

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>245,136.38</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	17,093.93	Payroll	Acct. 965421
	\$	18,218.97	Expenses	Acct. 414220
	\$	<u><u>35,312.90</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>280,449.28</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,295,893.00</u>		

Payroll Journal Entry
 Payroll # 13

Water Fund

Debit	06.448.702	Water Wages	6,115.08	Barry, Kling, Zach
	06.449.752	Construction Crew Wages	4,500.27	Scott, Jim, Jason, Bret, Larry (Split)
	06.400.782	Authority Manager	1,551.60	John (Split)
	06.400.783	Operations Manager	1,431.43	Joe (Split)
	06.400.784	Business Manager	985.98	Angie (Split)
	06.400.785	Administrative Assistant	820.00	Lindsey (Split)
	06.400.790	Board Members	312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	1,313.44	Split
	06.400.804	ADP Invoice	63.63	Split
		TOTAL	\$ 17,093.93	

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,621	07/19/2016	ALS GROUP USA, CORP.	170.30	40-2073672	TESTING	170.30
26,622	07/19/2016	AMS	330.73	62401	QTLY BILLING MAILING	330.73
26,623	07/19/2016	ARRO CONSULTING, INC.	185.00	0033916	ENG SERVICES	185.00
26,624	07/19/2016	BATTERY WAREHOUSE	299.98	T168790	GENERATOR BATTERIES	299.98
26,625	07/19/2016	BOROUGH OF MOUNT JOY	392.77	41-16	MONTHLY REIMBURSEMENT	392.77
26,626	07/19/2016	BOROUGH OF MOUNT JOY	65.50		TRASH PMT REIMBURSEMENT	65.50
26,627	07/19/2016	BUCKMAN'S INC	459.80	602246	CHEMICALS	459.80
26,628	07/19/2016	CHEMICAL EQUIPMENT LABS, INC.	5,014.73	D008514	SALT	5,014.73
26,629	07/19/2016	COMMONWEALTH OF PENNSYLVANIA	750.00		WELL #2 DEP APPLICATION F	750.00
26,630	07/19/2016	DRESSEL WELDING SUPPLY, INC.	30.68	03004879	CYLINDER RENTAL	30.68
26,631	07/19/2016	DROHAN BRICK & SUPPLY INC.	107.20	0001306-00	SERVICE REPAIRS	107.20
26,632	07/19/2016	DYNA-TECH INDUSTRIES LTD	1,465.00	88613	WP MOBILE GENERATOR MAINT	1,465.00
26,633	07/19/2016	EXETER SUPPLY COMPANY, INC.	100.90	324467	FIRE HYDRANT RELOCATE	100.90
26,634	07/19/2016	FLEET MASTERS INC	169.71	43038	VEHICLE INSP/MAINT	169.71
26,635	07/19/2016	GRAHAM'S FYR-FYTER	204.25	44392	FIRE EXTINGUISHER ANNUAL	204.25
26,636	07/19/2016	GUTTMAN ENERGY, INC.	68.23	0047909016	FUEL	68.23
26,637	07/19/2016	HIGHMARK, INC.	63.43	F160711372	HRA PAYMENTS	63.43
26,638	07/19/2016	HIGHMARK, INC.	290.47	F160704316	HRA PAYMENTS	290.47
26,639	07/19/2016	HVAC DISTRIBUTORS, INC.	4.60	S2381063.0	PLANT MAINT	4.60
26,640	07/19/2016	J.B. HOSTETTER & SONS, INC.	384.77		MATERIALS AND SUPPLIES	384.77
26,641	07/19/2016	KOHL BROS INC	3,318.00	62716D0162	PLANT MAINTENANCE	3,318.00
26,642	07/19/2016	L/B WATER SERVICE, INC.	1,440.00	3697955A	METERS	1,440.00
26,643	07/19/2016	MCMINN'S ASPHALT	478.10	2684068	VALVE BOXES REPAIRS	478.10
26,644	07/19/2016	MOUNT JOY AUTO PARTS	12.10		VEHICLE MAINT	12.10
26,645	07/19/2016	PA ONE CALL SYSTEM, INC.	119.23	688763	ONE CALL FAXES	119.23
26,646	07/19/2016	PMAA U. C. FUND	26.80		2ND QTR UNEMP COMP	26.80
26,647	07/19/2016	SERVICE SUPPLY CORP	96.16	43870	EQUIP. MAINT. / TOOLS	96.16
26,648	07/19/2016	STANDARD INSURANCE COMPANY	45.00		JUNE LIFE INSURANCE	45.00
26,649	07/19/2016	SUSQUEHANNA RIVER BASIN COMMIS	840.00	87278	ANNUAL COMPLIANCE FEE	840.00
26,650	07/19/2016	THE UPS STORE 3853	14.24		SHIPPING	14.24
26,651	07/19/2016	UGI UTILITIES, INC.	16.84		GAS SERVICE	16.84
26,652	07/19/2016	USA BLUEBOOK	655.15	997249	PLANT MAINT	655.15
26,653	07/19/2016	WEX BANK	459.30	46039398	FUEL	459.30
26,654	07/19/2016	WOLGGIE'S LAWN CARE, LLC.	140.00	568	MOWING	140.00
** Report Total **			18,218.97			18,218.97

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
25,278	07/19/2016	ADVANCE AUTO PARTS	55.87		VEHICLE MAINT	55.87
25,279	07/19/2016	ALS GROUP USA, CORP.	160.00	40-2063749	TESTING	160.00
25,280	07/19/2016	AMS	330.73	62401	QTRLY BILLING MAILING	330.73
25,281	07/19/2016	ARRO CONSULTING, INC.	154.00	0033923	ENG SERVICES	154.00
25,282	07/19/2016	BOROUGH OF MOUNT JOY	392.76	41-16	MONTHLY REIMBURSEMENT	392.76
25,283	07/19/2016	BOROUGH OF MOUNT JOY	65.50		TRASH PMT REIMBURSEMENT	65.50
25,284	07/19/2016	DEER COUNTRY FARM & LAWN, INC	78.76	P97199	MOWER MAINTENANCE	78.76
25,285	07/19/2016	DRESSEL WELDING SUPPLY, INC.	30.67	03004879	CYLINDER RENTAL	30.67
25,286	07/19/2016	DYNA-TECH INDUSTRIES LTD	3,099.60	88610	PS#1 GENERATOR MAINT	3,099.60
25,287	07/19/2016	FLEET MASTERS INC	169.71	43038	VEHICLE INSP / MAINT	169.71
25,288	07/19/2016	GCR TIRE CENTER	153.64	278-125773	MOWER MAINT/TIRES	153.64
25,289	07/19/2016	GRAHAM'S FYR-FYTER	204.25	44392	FIRE EXTINGUISHER INSPECT	204.25
25,290	07/19/2016	GUTTMAN ENERGY, INC.	88.04	0047909015	FUEL	88.04
25,291	07/19/2016	HACH COMPANY	310.10	9996759	LAB SUPPLIES	310.10
25,292	07/19/2016	HIGHMARK, INC.	63.42	F160711372	HRA PAYMENTS	63.42
25,293	07/19/2016	HIGHMARK, INC.	290.46	F160704316	HRA PAYMENTS	290.46
25,294	07/19/2016	J.B. HOSTETTER & SONS, INC.	725.21		MATERIALS AND SUPPLIES	725.21
25,295	07/19/2016	L/B WATER SERVICE, INC.	1,440.00	3697955A	METERS	1,440.00
25,296	07/19/2016	MCMINN'S ASPHALT	491.95	2683716	BIO-SOLIDS LOADING RAMP	491.95
25,297	07/19/2016	MIKE & DAUGHTER RADIATOR &	241.00	43120	PLANT MAINT	241.00
25,298	07/19/2016	MOUNT JOY AUTO PARTS	12.10		VEHICLE MAINT	12.10
25,299	07/19/2016	PA ONE CALL SYSTEM, INC.	119.23	688763	ONE CALL FAXES	119.23
25,300	07/19/2016	PARMER METERED CONCRETE	1,178.00	22290	WWTP SINK HOLE REPAIRS	1,178.00
25,301	07/19/2016	PMAA U. C. FUND	26.79		2ND QTR UNEMP COMP	26.79
25,302	07/19/2016	PPL	365.58		ELECTRIC	365.58
25,303	07/19/2016	R/W CONNECTION, INC.	303.58	1087572-01	PLANT MAINT	303.58
25,304	07/19/2016	SCOTTS LAWN SERVICE	60.90	65533603	PS#5 PEST CONTROL	60.90
25,305	07/19/2016	SERVICE SUPPLY CORP	96.16	43870	EQUIP MAINT. / TOOLS	96.16
25,306	07/19/2016	STANDARD INSURANCE COMPANY	45.00		JUNE LIFE INSURANCE	45.00
25,307	07/19/2016	SUBURBAN TESTING LABS	225.75	6071419	TESTING	225.75
25,308	07/19/2016	THE PENNSYLVANIA STATE UNIVERS	401.00	82788	TESTING	401.00
25,309	07/19/2016	THE UPS STORE 3853	32.58		SHIPPING	32.58
25,310	07/19/2016	UGI UTILITIES, INC.	34.70		GAS SERVICE	34.70
25,311	07/19/2016	WEX BANK	11.79	46039398	FUEL	11.79
** Report Total **			11,458.83			11,458.83

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 16-13

Date: July 19, 2016

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 30,142.51

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on July 19, 2016 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 19th day of July, 2016.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services New Water Plant; Invoice: 0033925	\$ 16,423.88
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services Well 4 / Donsco; Invoice 0033921	\$ 1,606.46
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services ROW-Little Chiques Park; Invoice 0033920	\$ 3,673.10
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services SRBC; Invoice 0033917	\$ 2,656.37
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services Air Scour System; Invoice 0033919	\$ 932.70
Myers Bros. Drilling Contractors, Inc. 54 Holland Street Salunga, PA 17538	abandonment well 4 drilling; Invoice 7789	\$ 4,850.00

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSTYEM REQUISITION NO.: SBRI 16-9

Date: July 19, 2016

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____ Construction Contract
Address: _____ Yes _____ No _____

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 1,610.50	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Pump Station 2; Invoice 0033922	\$ 1,610.50