

Mount Joy Borough Authority  
Regular Monthly Meeting  
July 5, 2016  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Lindsey Edgell, John Leaman, Joe Ardini, Mark Harman from Arro Consulting and Mr. Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Arro Consulting Presentation**

Mark Harman made a presentation to the Board on the Water Resources Plan, which is a requirement in the current docket received from SRBC. Mr. Harman indicated this is a fairly new regulation; we are assessing this on a drought scenario. Mr. Leaman stated that the plan needs to be submitted by September, but we are trying to get ahead of the game.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to authorize submission of the Water Resource Plan to SRBC; motion carried.

**Authority Manager Report**

Mr. Leaman informed the board on the progress of the Well #2 permit request to PA DEP. A letter from PA DEP was received requesting the Authority to submit a PA DEP application, a hydrogeological report, engineers report and permit fees for the department to consider the Well #2 increase request. Staff received an amended docket from the SRBC meeting that he and Mr. Ardini attended.

Mr. Leaman said that Myers Brothers expects to be on site this week to permanently abandon the well as long as the weather cooperates.

Mr. Leaman stated that he spoke with Don Mann to discuss the possibility of drilling on two additional sites on the Donsco property. The Manns met with a real estate agent and came back today stating that they wanted the Authority to consider buying all of either parcel four or five. Mike Davis suggested we look at an Access Agreement with the Manns.

Mr. Leaman provided an update on Health Care. John noticed a mistake on the report for separate pricing from Benecon; he will go over that at a later date when the figures are correct.

Mr. Leaman informed the Board that the AWWA Water and Sewer Rate Survey will be submitted this week.

Mr. Leaman stated that Trout Ebersole & Groff provided staff with the information for the Manager's Discussion and Analysis section of the audit. The draft version of the Water and Sewer Audit will be provided at the Finance Committee Meeting on July 13, the final version expected to be presented at the July 19 Authority Meeting.

Mr. Leaman provided an update on the new water plant. Staff met with Ben Movahed and Bruce Sherman to discuss what equipment will be needed to integrate communication between the wells, tanks, and treatment plants. We also need to upgrade the software licensing with the new water plant. Mr. Sherman is getting numbers together for the communication and software upgrades.

Mr. Leaman said that he reached out to Steven Flattery with RBC Capital regarding the bond rates. Mr. Flattery stated that there was a down tic on the rates, and as of today they are at a historical low. The potential is there to have a savings to the total aggregate water debt service. The Board agreed to move head and start the process.

Mr. Leaman informed the Board that he has had discussion with Scott Hershey regarding the Open House; the date will be September 24, 2016 from 9-1 PM. We plan to have the Water Plant, Sewer Plant, the Booster Station and Pump Station #1 open that day. We will do a mailing to get the date and locations out to the public.

### **Assistant Authority Manager Report**

Mr. Ardini stated that Dennis Hardman informed him that they passed their annual Laboratory Performance Test. He will now be administering the remaining unused sample to the rest of his staff for them to perform the test; this is for in-house certification and recordkeeping.

Mr. Ardini informed the Board that Barry and staff had a meeting with PA DEP sanitarian to discuss our lead & copper sampling plan. Barry had had a few questions that he needed clarification on; there were no issues with our plan so Barry submitted to DEP. Barry will be contacting the sampling sites shortly to begin our required sampling.

Mr. Ardini said that Barry informed him that he was in contact with Gregg from Fluid Pinpointing Services and has tentatively scheduled our water distribution survey for the beginning of September.

Mr. Ardini informed the Board that Kohl Brothers was in and installed the rebuilt motor on High Service pump at the Water Plant. It was started and everything appears to be working correctly.

Mr. Ardini stated that the Pump Station cleanout with Kline's Services is scheduled for July 7, 2016.

Mr. Ardini gave an update on Cargill Corporation. They will be disconnecting the water and sewer services for 611 and 625 Wood Street. The terminations will be made where the connections meet the water and sewer mains under MJBA supervision. They have filled out the paperwork for relinquishing the EDU's for the properties.

Mr. Ardini said that Scott Kapcsos is working on updating our maps, specifications and details. Once he has completed his review he will meet with Arro to implement the changes.

### **Business Manager Report**

Mrs. Edgell informed the Board that we received notification from Security Life that our new carrier will be The Standard.

Mrs. Edgell provided an update on water/sewer delinquent accounts. We started out with 34 delinquent rental accounts, to date we have heard from everyone on the list and brought in all but \$3,500 of the total delinquent amount of \$32,600. We will get a new list out this month.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the June 7, 2016 meeting minutes as amended; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

There was no new business to discuss.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills.**

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve the attached Requisition No. 5 as follows: \$75,668.31 for the Water Operating Fund and \$80,784.09 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 16-12 in the amount of \$97,518.81 from the Water Bond Redemption and Improvement fund; motion carried.

## Adjournment

There being no further business, a **MOTION** was made by Mr. Golicher and seconded by Mr. Metzler to adjourn; motion carried and the meeting adjourned at 5:45 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary