

Mount Joy Borough Authority
Regular Monthly Meeting
July 5, 2017
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hamm and Mr. Metzler. Also present were Lindsey Edgell, John Leaman, Joseph Ardini and Mike Davis from Barley Snyder. Mr. Golicher was absent. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

There was no one present from the public.

Authority Manager Report

Mr. Leaman informed the board that the Authority have received the docket modification from SRBC on Well 3, this is now complete.

Mr. Leaman provided an update on the Well 4: Mr. Leaman stated the he will be meeting with Myers Brothers tomorrow to discuss permanently abandoning the two drilled wells. After the meeting, he will call Don Mann to let him know the Authority will not pursue anything on their property. From conversations with the ARM Group there could be other potential locations to explore, Mr. Leaman said he will keep the Board informed.

Mr. Leaman stated that he and Mrs. Fenicle spent time last week working on the management content of the annual audit. Everything is now back to Trout, Ebersole and Groff, expects to have a draft by July 7, 2017. Trout, Ebersole and Groff is on schedule to present the draft at the July 12, 2017 Administration and Finance Committee Meeting and then the Authority Meeting on July 18, 2017.

Mr. Leaman provided an update of the South Jacob Street Water Plant (New Water Plant):

- ARRO Consulting sent a notice of intent to award the four contracts for the project.

Mr. Leaman provided an update on Healthcare: Mr. Leaman stated that in a joint meeting with Borough Council and the Authority Board, the Borough authorized the Borough Manager, Sam Sulkosky to send a letter to Benecon with intent to terminate, the letter went out June 27, 2017 and can be rescinded up until November 30, 2017 if we choose, if not this becomes effective December 31, 2017. Mr. Sulkosky also put in a request for consideration for Benecon to let the Borough and Authority out of the IIC early; an email came back on this today asking for solid documentation on what the savings will be to the Borough and Authority, Mr. Sulkosky provided the quotes to Benecon.

Mr. Leaman provided an update on the Borough's Marietta Avenue Pedestrian Project: The Borough received a redesigned configure from PADOT to some of the corridor coming in on Marietta Avenue, which reduced the conflict with the water main to 350 feet. Mr. Leaman will discuss this with Mr. Sulkosky and report back to the Board on a resolution of the conflict.

Mr. Leaman informed the Board that he received a letter from AT&T, concerning the existing five-year lease agreement. The letter was asking to restructure their agreement, at the end of the five-year lease, they are looking to reduce their exposure as far as cost. The decision was to not restructure the agreement at this time.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Davis reported that Melhorn Trucking proposed a settlement to the water/sewer capacity issue. Mr. Davis sent an email to Mr. Mel Hess to discuss this in more detail. Mr. Davis will report back to the board.

Assistant Authority Manager Report

Mr. Ardini stated that water plant staff installed a new turbidity meter at the plant. Staff also removed the overgrown shrubs that were outside of the building and replaced them with smaller ones along with new mulch.

Mr. Ardini stated that Howell Glass was in and installed the replacement window that was damaged by the roofing company. Mrs. Fenicle will be submitting an invoice to the roofing company for reimbursement.

Mr. Ardini informed the Board that the second VFD for the Wastewater Plant was received and was installed. Staff is currently running some tests on the unit before it is placed in service.

Mr. Ardini provided an update on the waterline replacement on New Haven Street. Authority staff has installed approximately 500 feet of watermain. They got through the intersection of David Street today and hope to be done with the installation of the watermain within the next three days.

Mr. Ardini said that the person hired to paint hydrants for the Authority last year started painting again this year.

Mr. Ardini stated that Dyna-Tech was in and did the yearly service of the generators at the facilities, an inspection sheet was provided to the Authority on the condition of the generators and if there is any maintenance items that need addressed, this list was provided to the plant supervisors and they will be addressing those items.

Mr. Ardini informed the Board that the allocation permit letters have gone out to Commercial/Industrial and Public customers that are trending over their permitted usage as determined half way through the year. There are a total of 17 accounts.

Mr. Ardini stated that Sandy Anderson from 544 W Main Street was in contact with him regarding their property. They are looking to sell their lot located in Clay Alley, but there is no water main located there. The Borough ordinance states that everyone must have water/sewer, they are asking that they not be required to connect to public water. It would be a financial hardship to extend the watermain to the lot on Clay Alley.

Mr. Ardini stated that the Authority had applied to PA DEP for assistance on our Source Water Protection Plan about three years ago. He was informed that the company performing the work is about ready to begin on our plan. It is possible to try and develop a plan with Elizabethtown Area Water Authority (EAWA), everyone believes there is a lot of value in working jointly with EAWA on this, but should have two separate plans.

Business Manager Report

There was nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the June 6, 2017 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler for approval of Resolution 7-17 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Elm Tree Properties, The Villas at Elm Tree Phase 5C Development, and to reduce the letter of credit to 15% of the cost opinion of \$77,869, retaining a balance of \$11,680.35 as recommended by ARRO Consulting's letter dated June 28, 2017; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the Elm Tree Properties Phase 4B Developers Agreement and Plans as recommended by ARRO Consulting's letter dated January 6, 2017; motion carried.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 5 as follows: \$49,274.86 for the Water Operating Fund and \$55,030.96 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. WBRI 17-11 in the amount of \$23,209.91 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. SBRI 17-7 in the amount of \$20,483.19 from the Sewer Bond Redemption and Improvement Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 5:25 PM.

Respectfully submitted,

Christopher E. Metzler
Assistant Secretary