



**Mount Joy Borough Authority
Pre-Authority Meeting Agenda
4:00 PM, June 21, 2016**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler
3. Public Input Period – Hearing of any citizen within the service area.
4. Presentation from Mr. Doug DeClerck on the Lumber Street water tower.
5. Reports:
 - A. Consulting Engineer
 - B. Authority Manager
 - C. Assistant Authority Manager
 - D. Business Manager
6. Approval of the Minutes: Approval of the minutes from May 17, 2016.
7. Unfinished Business:
 - A.
8. New Business:
 - A. Consider approval of M2 Construction, LLC. payment request No. 12 for the Pump Station 2 Project in the amount of \$24,437.50 as recommended by ARRO Consulting's letter dated June 9, 2016.
 - B. Consider approval to reduce letter of credit #D006794 for G&L Developers for Green Park Phase 4 in the amount of \$245,297.25 retaining a balance of \$43,287.75 which will serve as the 18 months maintenance guarantee as recommended by ARRO Consulting's letter dated for May 25, 2016.
 - C. Consider approval for approval of Resolution No. 6-16 to enter into a Deed of Dedications for the Conveyance of Interest in Utility Facilities to serve Green Park Phase 4 as recommended by ARRO Consulting's letter dated May 25, 2016.
9. Any other matter proper to come before the Authority:
 - A.
10. Authorization to pay bills:
 - A. Consider approval of Requisition No. 4 for the Water Operating Fund in the amount of \$30,744.70 and Sewer Operating Fund in the amount of \$57,872.01.
 - B. Consider approval of Requisition No. WBRI 16-11 from the Water Bond Redemption and Improvement Fund in the amount of \$14,704.85
 - C. Consider approval of Requisition No. SBRI 16-8 from the Sewer Bond Redemption and Improvement Fund in the amount of \$27,886.73.
11. Meetings and dates of importance:
 - A. Tuesday, July 5, 2016 Regular Monthly Meeting – 4 PM
 - B. Wednesday, July 13, 2016 Finance Committee Meeting – 10 AM
 - C. Tuesday, July 19, 2016 Pre-Authority Meeting – 4 PM

D. Tuesday, August 2, 2016

Regular Monthly Meeting – 4PM

E. Tuesday, August 16, 2016

Pre-Authority Meeting – 4PM

12. Executive Session

13. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 • (717) 653-5938 • Fax (717) 653-6680
authority@mountjoypa.org • www.mountjoyborough.com

Mount Joy Borough Authority
Pre-Authority
May 17, 2016
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Jimmy Dennis from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Jimmy Dennis provided updates on the following projects and developments:

Pump Station 2 – The final restoration is completed. There are a few minor punch list items outstanding as well as the as-constructed documents and O&M manuals need to be finalized.

Well 3 & New Water Treatment Plant – ARRO is continuing to move ahead with plant design. The permit packet for PA DEP was submitted on May 9th and received on May 10th. ARRO's goal is to submit the land development plan to the Borough and East Donegal Township on May 18th.

Air Scour System at Carmany Road – The testing has been completed and the equipment was removed on May 3rd. The filter performance expert was present on April 21st to compare the filter media between the filter with and the filter without air scour. ARRO will be scheduling a meeting with Authority staff to review the report. Mr. Leaman asked what the condition is of the media. Mr. Dennis commented that the media does have some wear from over the years of operation.

Donsco Property / Well Site – ARRO had worked with Authority staff and Myers Brothers on the test well on April 26th thru 29th. A test well was drilled with no success of hitting an adequate water source. ARRO and Authority staff is currently discussing the next steps to proceed.

Miscellaneous Projects – ARRO has completed the right-of-way exhibits and legal descriptions for Chiques Park and were given to Authority staff for execution.

LCCTC Construction / House Building Program– ARRO has reviewed a plan for three lots along Old Market Street and provided comments.

Farmview Properties – ARRO has been reviewing their shop drawing submittals. There are a few outstanding that were returned for correction.

Keystone Chapter of ABC – ARRO as reviewed the "as-constructed" plans and a comment letter was generated with required changes.

Authority Manager Report.

Mr. Leaman stated that he attended the SRBC public hearing on May 4th for the Authority's Well 1 request. There were not any comments on the project raised at the hearing. The project was open until yesterday for anyone to submit comments.

Mr. Leaman stated that he sent a letter to Mr. Art Mann Jr. with Donsco Incorporated making them aware that the Authority was terminating the Agreement of Sale for the property. The Authority was pursuing to establish a public water supply but it was determined there was not an adequate water source found at that site. Mr. Leaman stated that he followed up with Mr. Art Mann Sr. and Mr. Mann mentioned of an individual that has experience to locate sources of water and would like to contact him. Mr. Leaman stated that Authority staff and ARRO Consulting met with Mr. Mann, Jr. and Mr. Don Mann to see if there is a possibility to relocate on another area of Donsco property.

Both gentleman were receptive to the idea and had their engineer review the ground space and supplied the Authority a plan with different parcels of land that may be of interest. Mr. Leaman stated that the documents were received today and Mr. Mark Harman is currently reviewing the material.

Mr. Leaman informed the Board that the Borough and Authority will have a joint meeting to discuss health care on May 25th at 6:00 PM.

Mr. Leaman provided an update on the 29 New Haven Street Property: The Borough's solicitor filed a motion to extend the order for the owner until June 7th. A representative working on this situation from Lancaster County Coalition to End Homelessness confirmed that the owner qualifies for Supportive Services for Veterans Families (SSVF) and Veteran Affairs Supportive House (VASH). The owner has agreed to move into one of these opportunities. The representative feels one of these housing facilities can be secured prior to June 7th.

Mr. Leaman stated that the agreement from Evoqua for the Membrane Filter Pre-Selection was signed and submitted.

Mr. Leaman stated that ARRO submitted the plans and applications to PA DEP for Well 3 and the new water treatment plant last week. Mr. Leaman stated that on May 16th he received notification from PA DEP stating they are in receipt of the application and noted it is administratively complete and accepted for technical review. Mr. Leaman stated PA DEP has 120 business days to review the plan. Mr. Leaman also mentioned that the applications to the several of other organizations to obtain permits and approvals have been signed and noted the listing on the WBRI Requisition to be approved at this meeting.

Mr. Leaman stated that the Annual Report which includes the Consumer Confidence Report is currently at the printer and will be mailed on Thursday of this week.

Mr. Leaman informed the Board that the Borough received a letter from PA DOT notifying them that the state is moving forward with condemnation of St. Mark's parking lot off of Henry Street for train station parking.

Mr. Leaman reminded the Board of the Union Community Bank Economic Breakfast for this Thursday at 7:00 AM.

Mr. Leaman informed the Board that a previous employee, Kevin Herr, has submitted the required paperwork to claim the early pension benefit from the Authority. This should start in August of this year.

Mr. Leaman informed the Board that he received acknowledgement form Commonwealth of PA that they are in receipt of the 1979 Sewer Bond submittal.

Assistant Authority Manager Report

Mr. Ardini was not present; Mr. Leaman reviewed Mr. Ardini's report.

Mr. Leaman stated that the VFD for the wastewater treatment plant was received and staff is installing the unit and should be ready for service by the end of the week.

Mr. Leaman informed the Board that staff was able to abandon the waterline located at Alley D. The Authority received confirmation on both water samples and the boil water notice was lifted on May 5th.

Mr. Leaman made the Board aware that one of the employees is currently on military training for the next two weeks and will be returning on May 23rd.

Mr. Leaman informed the Board that staff has started meter readings this week and are expected to be complete in one week, weather pending.

Mr. Leaman informed the Board that staff replaced a manhole frame cover at the intersection of High Street and Appletree Alley. Staff wanted to have this completed prior to Roland Paving repaving the street.

Mr. Ardini informed the Board that Mr. Zach Dennis has passed his written portion of his CDL testing and is scheduled to take his driving test on May 26th.

Business Manager Report.

Mrs. Fenicle reported that staff continues to move forward with delinquent billing accounts and have sent 60 owner occupied notices totaling \$25,474 and 33 rental notices totaling \$32,661. The owner occupied has until May 20th to contact the office to establish a payment plan and the rental notices have 37 days. Mrs. Fenicle reminded the Board that the steps to proceed with the rental properties are more in-depth as the Authority follows the Landlord/Tenants Rights Act.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve the April 19, 2016 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve M2 Construction, LLC. Payment request No. 11 for the Pump Station 2 Project in the amount of \$30,423.75 as recommended by ARRO Consulting's letter dated May 6, 2016; motion carried.

Any Other Matter Proper to Come before the Authority.

There was no other matter to come before the Authority.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 2 as follows: \$30,838.58 from the Water Operating Fund and \$35,560.22 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Metzler to approve the attached Requisition No. WBRI 16-9 in the amount of \$39,610.82 from the Water Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve the attached Requisition No. SBRI 16-7 in the amount of \$41,054 from the Sewer Bond Redemption Improvement Fund; motion carried.

Executive Session.

An executive session was held to discuss a real estate matter.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to reconvene the public session at 5:10 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Golicher and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 5:11 PM.

Respectfully submitted,

Robert R. Golicher
Secretary



June 9, 2016

Mr. John Leaman, Authority Administrator
Mount Joy Borough Authority
P.O. Box 25
Mount Joy, PA 17552

Corporate Headquarters

108 West Airport Road
Lititz, PA 17543
T 717.569.7021
F 717.560.0577
www.thearrogroup.com

RE: Pump Station No. 2
ARRO #6798.05

Dear John:

ARRO has completed its review of the Payment Application No. 12 for Pump Station No. 2 as prepared by M2 Construction LLC, dated June 2, 2016.

ARRO recommends payment to M2 Construction LLC in the amount of \$24,437.50. The remaining balance to finish plus retainage is \$26,937.50.

With this pay application, the retainage has been reduced from 5% to 2.5% and will remain at 2.5% until the As-Built Survey Plan is completed and accepted by East Donegal Township. We have included three copies of the pay application for your use.

Additionally attached is one copy of the following Payroll Certifications:

- M2 Construction covering the week ending of May 1, 2016 through May 15, 2016.

Should you have any questions, please don't hesitate to contact me at your earliest convenience.

Sincerely,

Dale Kopp
Project Manager

Enclosure

DHK:tan

c: Joe Ardini – MJBA w/o enclosures
Angie Fenicle – MJBA w/o enclosures
Scott Kapcsos – MJBA w/o enclosures
Alex McManimen – M2 Construction w/o enclosures

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Contractor's Application for Payment No. 12

Application Period:	5/1/16	to	5/31/16	Application Date:	6/2/2016
To (Owner):	Mount Joy Borough Authority			Via (Engineer):	Arro Engineering and Environmental Consultants
Project:	Mount Joy Pump Station No. 2 Replacement			Contractor:	M2 Construction LLC
Owner's Contract No.:	14006			Engineer's Project No.:	

Application for Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
TOTALS	\$0.00	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$0.00		

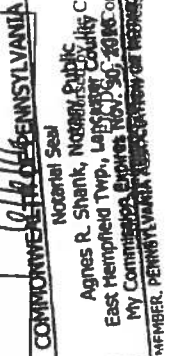
1. ORIGINAL CONTRACT PRICE	\$	980,000.00
2. Net change by change orders	\$	-
3. Current Contract Price (Line 1 + 2)	\$	980,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$	977,500.00
5. RETAINAGE		
a. 2.5 % X \$ 977,500.00 Work Completed	\$	24,437.50
b. 2.5 % X \$ - Stored Material	\$	-
c. Total Retainage (Line 5a + Line 5b)	\$	24,437.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	953,062.50
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	928,625.00
8. AMOUNT DUE THIS APPLICATION	\$	24,437.50
9. BALANCE TO FINISH PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$	26,937.50

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: 

Date: 6/2/16



Payment of: \$24,437.50

(Line 8 or other - attach explanation of the other amount)

is recommended by: John H. Kopp

(Engineer)

6/9/16
(Date)

Payment of: \$24,437.50

(Line 8 or other - attach explanation of the other amount)

is approved by: _____

(Owner)

_____ (Date)

Approved by: _____

Funding Agency (if applicable)

_____ (Date)

Agnes R. Shank, Notary Public
East Hempfield Twp., Lehigh County
My Commission Expires 10/15/2016



May 25, 2016

Ms. Angie Fenicle, Business Manager
Mount Joy Borough Authority
P.O. Box 25
Mount Joy, PA 17552

Corporate Headquarters

108 West Airport Road
Lititz, PA 17543
T 717.569.7021
F 717.560.0577
www.thearrogroup.com

RE: Green Park Phase IV
Water & Sanitary Sewer Improvements
Letter of Credit Reduction Request
ARRO # 07334.00

Dear Angie:

ARRO has completed our review of the Letter of Credit Reduction Request made by G & L Developers dated May 2, 2016. After review of ARRO's records and Authority Staff's field verification, we recommend the Authority enter into the Maintenance Agreement phase of this project. We recommend reducing the Letter of Credit to 15% of the original amount (\$288,585.00) to \$43,287.75 for the Maintenance Agreement.

Should you have any questions, please feel free to contact me.

Sincerely,

Jimmy L. Dennis
Project Manager

JLD:acb

c: John Leaman – MJBA
Joe Ardini – MJBA
Scott Kapcsos – MJBA
H. Glenn Esbenshade – G & L Developers
Les Witmer – G & L Developers

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G & L Developers
220 Eby Chiques Road
Mount Joy PA 17552

May 2, 2016

Mount Joy Borough Authority
21 East Main Street
PO Box 25
Mount Joy PA 17552

Re: Letter of Credit #D006794 Green Park Phase IV
With Fulton Bank, Attn: John Moose
1 Penn Square, Lancaster PA 17602

Sanitary Sewer & Water Letter of Credit \$288,585.00.
Date established April 8, 2015.

This letter is to confirm the installation of the Sanitary Sewer & Water System has been 100% completed as per enclosed invoice from B.R. Kreider and Son showing 100% completion.

G & L Developers would like to request to enter into a maintenance procedure at this time.

If you should have any questions pertaining to this request, contact me at 587-1593.

Sincerely,

G & L DEVELOPERS



H. Glenn Esbenshade, Partner

Cc: Les Witmer

MOUNT JOY BOROUGH AUTHORITY

RESOLUTION No. 6-16

WHEREAS, G&L Developers (the “Developer”) has entered into a Deed of Dedication for the Conveyance of Interest in Utility Facilities for certain off-site improvements to serve Green Park Phase 4 Development (the “Development”); and

WHEREAS, the Developer is now ready to dedicate to this Authority a Deed of Dedication turning over the utility facilities including, without limitation, sanitary sewer mains, water mains and related facilities constructed to serve the Development in Rapho Township to the Authority; and

WHEREAS, the Authority is willing to accept the Deed of Dedication and is willing to accept the utility facilities including, without limitation, sanitary sewer mains, water mains and related facilities and agrees to maintain them as part of the Mount Joy Borough Authority’s systems.

NOW, THEREFORE, be it

RESOLVED, that the Deed of Dedication from the Developer to the Authority is hereby approved and accepted.

MOUNT JOY BOROUGH AUTHORITY

By: _____
Chairman

Attest: _____
Secretary

Adopted: June 21, 2016

Prepared by/
Return to: **Michael W. Davis, Esquire**
Barley Snyder, LLP
126 East King Street
Lancaster, PA 17601

Account No. (____)

DEED OF DEDICATION
FOR THE CONVEYANCE OF INTEREST IN UTILITY FACILITIES

THIS DEED, made the 21st day of June, 2016.

BETWEEN **G&L DEVELOPERS.**, a Pennsylvania general partnership, having its principal place of business at 220 Eby Chiques Road, Mount Joy, County of Lancaster, Commonwealth of Pennsylvania, party of the first part, hereinafter called Grantor;

AND **MOUNT JOY BOROUGH AUTHORITY**, a municipal authority organized and existing under the Municipality Authorities Act, 53 Pa. C.S.A. Ch. 56, as amended and supplemented from time to time, of Lancaster County, Pennsylvania, party of the second part, hereinafter called Grantee.

WITNESSETH, that in consideration of the sum of One Dollar (\$1.00), in hand paid, the receipt whereof is hereby acknowledged, the said Grantor does hereby grant, convey and dedicate to the said Grantee, its successors and assigns,

ALL THOSE CERTAIN utility facilities including, without limitation, sanitary sewer mains, water mains and related sewer and water appurtenances, constructed by the Grantor for the development known as Green Park Phase 4 (the "Development") situated in Rapho Township, all as more fully described on a subdivision plan of said development as recorded in the Recorder of Deed's Office in and for Lancaster County, Pennsylvania, in Subdivision Plan

Book at Instrument No. 2015-0103-J.

Until such time as the streets in the Development are dedicated to, and accepted by, the Township, Grantor hereby grants to Grantee a continuous right of access and utility easement in all streets in the Development as indicated on the subdivision plan for the purposes of maintaining, repairing and/or reconstructing the aforesaid utility facilities.

Grantor hereby guarantees the correction of all defective work and materials discovered in the utility facilities being dedicated for a period of 18 months from the date of acceptance of dedication by the Grantee. Grantor's guaranty is secured by a letter of credit, surety bond or cash escrow equal to 15% of the costs incurred by Grantor in connection with the construction and installation of the utility facilities being dedicated by this document. The security for the guaranty has been delivered concurrently with this Deed of Dedication.

Grantor hereby guarantees the correction of any damage to the sanitary sewer mains, water mains and related sewer and water appurtenances resulting from the final paving of the streets in the Development, from maintenance of the streets not dedicated to the Township, or the construction of the remaining phases of the Development no matter when such damages occur, whether or not such damage occurs after the 18 month guarantee period. Grantor agrees to keep the letter of credit for the correction of defects in place until completion of final paving in the Development.

THIS CONVEYANCE is made by dedication and has been accepted by the Grantee by Resolution adopted on June 21, 2016.

Grantee, by acceptance of this conveyance and dedication hereby agrees to accept the utility facilities constructed for the Development as part of its system and agrees to maintain said utility facilities, following the expiration of the warranty periods specified herein and in the

Authority's Rules, Regulations and Resolutions and any applicable agreement with the Grantor.

This document constitutes a conveyance and dedication of Grantor's interest in the utility facilities constructed in the Development and not a conveyance of real estate.

IN WITNESS WHEREOF, said Grantor, by its corporate officers executed this document the day and year first above written.

GRANTOR

G&L DEVELOPERS

By: 
H. Glenn Esbenschade, Partner

I HEREBY CERTIFY that the precise address of the Grantee herein is 21 East Main Street, Mount Joy, Pennsylvania 17552.

BARLEY SNYDER LLP

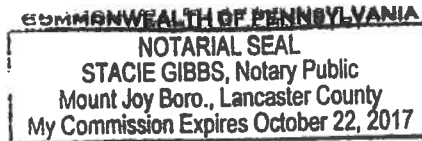
By: _____

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF LANCASTER)

On this the 9th day of June, 2016, before me, the undersigned officer, personally appeared H. Glenn Esbenshade, who acknowledged himself/herself to be the partner of G+K Developers, a Pennsylvania general partnership, and that he as such partner, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the general partnership by himself/herself as partner.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Stacie Gibbs
Notary Public





MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25
MOUNT JOY, PA 17552
INCORPORATED 1948

TELEPHONE: (717) 653-5938
FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 4

DATE: June 21, 2016

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>138,723.37</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	17,927.44	Payroll	Acct. 965421
	\$	12,817.26	Expenses	Acct. 414220
	\$	<u>30,744.70</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>169,468.07</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,295,893.00</u>		

Payroll Journal Entry
Payroll # 11

Water Fund

Debit	06.448.702	Water Wages	6,950.38	Barry, Kling, Zach
	06.449.752	Construction Crew Wages	4,463.42	Scott, Jim, Jason, Bret, Larry (Split)
	06.400.782	Authority Manager	1,551.60	John (Split)
	06.400.783	Operations Manager	1,431.43	Joe (Split)
	06.400.784	Business Manager	985.98	Angie (Split)
	06.400.785	Administrative Assistant	820.00	Lindsey (Split)
	06.400.790	Board Members	312.50	Members paid per month (Split)
	06.400.804	Employer Taxes	1,347.35	Split
	06.400.804	ADP Invoice	64.78	Split
				(Pay closest to 1st Tuesday)
		TOTAL	\$ 17,927.44	

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,573	06/21/2016	ADVANCE AUTO PARTS	38.99		TOOL	38.99
26,574	06/21/2016	AMS	62.50	62294	BI-ANNUAL ZIP CODE CERT	62.50
26,575	06/21/2016	BOROUGH OF MOUNT JOY	361.24	33-16	MONTHLY REIM	361.24
26,576	06/21/2016	BOROUGH OF MOUNT JOY	236.39	34-16	POSTAGE REIM	236.39
26,577	06/21/2016	CHEMICAL EQUIPMENT LABS, INC.	3,307.12	D008089	SALT	3,307.12
26,578	06/21/2016	DRESSEL WELDING SUPPLY, INC.	31.52	02958602	CYLINDER RENTAL	31.52
26,579	06/21/2016	EXETER SUPPLY COMPANY, INC.	509.15	324198	CLAMP COUPLING FOR WATER	509.15
26,580	06/21/2016	GUTTMAN ENERGY, INC.	93.45	0047627133	FUEL	93.45
26,581	06/21/2016	HIGHMARK, INC.	736.93	F160606090	HRA PAYMENTS	736.93
26,582	06/21/2016	J.B. HOSTETTER & SONS, INC.	219.45		MATERIALS AND SUPPLIES	219.45
26,583	06/21/2016	MCMINN'S ASPHALT	511.48	2675762	STREET PATCHING	511.48
26,584	06/21/2016	PA ONE CALL SYSTEM, INC.	115.49	685152	ONE CALL FAXES	115.49
26,585	06/21/2016	PARMER METERED CONCRETE	126.50	21828	SINK HOLE REPAIRS	126.50
26,586	06/21/2016	POSTMASTER MOUNT JOY	53.00		PO BOX RENEWAL	53.00
26,587	06/21/2016	PPL	188.12		ELECTRIC	188.12
26,588	06/21/2016	PRWA	85.00	40444	SEMINAR	85.00
26,589	06/21/2016	TROUT, EBERSOLE & GROFF, LLP.	6,000.00	108277	AUDIT	6,000.00
26,590	06/21/2016	UGI UTILITIES, INC.	66.73		GAS SERVICE	66.73
26,591	06/21/2016	WHITMOYER AUTO GROUP	74.20	FOCS138929	VEHICLE INSPECTION	74.20
** Report Total **			12,817.26			12,817.26



MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25
MOUNT JOY, PA 17552
INCORPORATED 1948

TELEPHONE: (717) 653-5938
FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 4

DATE: June 21, 2016

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>175,177.78</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	20,232.49	Payroll	Acct. 965421
	\$	<u>37,639.52</u>	Expenses	Acct. 414212
	\$	<u><u>57,872.01</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>233,049.79</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,647,925.66</u>		

Payroll Journal Entry
 Payroll # 11

Sewer Fund

Debit	08.429.730	Sewer Wages		\$	9,255.44	Dennis, Gary, Rex, David
	08.428.710	Construction Crew Wages		\$	4,463.42	Scott, Jim, Jason, Bret, Larry (Split)
	08.400.782	Authority Manager		\$	1,551.61	John (Split)
	08.400.783	Operations Manager		\$	1,431.43	Joe (Split)
	08.400.784	Business Manager		\$	985.97	Angie (Split)
	08.400.785	Administrative Assistant		\$	820.00	Lindsey (Split)
	08.400.790	Board Members		\$	312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes		\$	1,347.35	Split
	08.400.804	ADP Invoice		\$	64.77	Split
			TOTAL	\$	20,232.49	

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
25,223	06/21/2016	ALS GROUP USA, CORP.	200.00	40-202203	TESTING	200.00
25,224	06/21/2016	AMS	62.50	62294	BI ANNUAL ZIP CODE CERT	62.50
25,225	06/21/2016	ARRO CONSULTING, INC.	638.23	0033380	ENG SERVICES	638.23
25,226	06/21/2016	BOROUGH OF MOUNT JOY	361.23	33-16	MONTHLY REIM	361.23
25,227	06/21/2016	BOROUGH OF MOUNT JOY	236.39	34-16	POSTAGE REIM	236.39
25,228	06/21/2016	CARMEUSE LIME & STONE	7,068.64	93163778	HOT LIME	7,068.64
25,229	06/21/2016	DRESSEL WELDING SUPPLY, INC.	31.51	02958602	CYLINDER RENTAL	31.51
25,230	06/21/2016	FIVE STAR INTERNATIONAL	79.00	04S420330	FLUSH TRUCK INSPECTION	79.00
25,231	06/21/2016	GUTTMAN ENERGY, INC.	99.86	0047627132	FUEL	99.86
25,232	06/21/2016	HIGHMARK, INC.	736.93	F160606090	HRA PAYMENTS	736.93
25,233	06/21/2016	J.B. HOSTETTER & SONS, INC.	312.39		MATERIALS AND SUPPLIES	312.39
25,234	06/21/2016	LRM, INC.	840.00	16-349	FLOW METER SERVICE	840.00
25,235	06/21/2016	MCCRARY ENTERPRISES INC	629.51	3480	HAUL HOT LIME	629.51
25,236	06/21/2016	MCMINN'S ASPHALT	511.45	2675762	STREET PATCHING	511.45
25,237	06/21/2016	MOUNT JOY SOLAR POWER LLC	6,402.42	60	JULY PSA CONTRACT	6,402.42
25,238	06/21/2016	OVERHEAD DOOR CO OF READING	487.50	L35959	GARAGE DOOR MAINT.	487.50
25,239	06/21/2016	PA ONE CALL SYSTEM, INC.	115.49	685152	ONE CALL FAXES	115.49
25,240	06/21/2016	PARMER METERED CONCRETE	126.50	21828	SINK HOLE REPAIRS	126.50
25,241	06/21/2016	POSTMASTER MOUNT JOY	53.00		PO BOX RENEWAL	53.00
25,242	06/21/2016	PPL	302.85		ELECTRIC	302.85
25,243	06/21/2016	PRWA	85.00	40444	SEMINAR	85.00
25,244	06/21/2016	SUBURBAN TESTING LABS	225.75	6060759	TESTING	225.75
25,245	06/21/2016	TROUT, EBERSOLE & GROFF, LLP.	6,000.00	108278	AUDIT	6,000.00
25,246	06/21/2016	UGI UTILITIES, INC.	55.85		GAS SERVICE	55.85
25,247	06/21/2016	UNIVAR USA, INC.	8,946.40	H8819728	CHEMICALS	8,946.40
25,248	06/21/2016	USALCO	3,031.12	1210983	CHEMICALS	3,031.12
** Report Total **			37,639.52			37,639.52

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 16-11

Date: June 21, 2016

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 14,704.85

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on June 21, 2016 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 21st day of June, 2016.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for ROW Little Chiques Park; Invoice: 0033377	\$ 414.50
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Donsco Well 4; Invoice: 0033378	\$ 4,782.42
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for SRBC; Invoice: 0033374	\$ 910.97
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Air Scour System; Invoice: 0033376	\$ 153.50
Rholan Paving, LLC. 349 Florin Avenue Mount Joy, PA 17552	High Street Restoration; Invoice: 03074	\$ 4,970.00
Highway Materials, Inc. P.O. Box 62879 Baltimore, MD 21264-2879	High Street Restoration; Invoice: 13029841MB	\$ 3,173.46
Highway Materials, Inc. P.O. Box 62879 Baltimore, MD 21264-2879	High Street Restoration; Invoice: 13029828MB	\$ 300.00

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSTEM REQUISITION NO.: SBRI 16-8

Date: June 21, 2016

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____ Construction Contract
Address: _____ Yes _____ No _____

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 27,886.73	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
M2 Construction, LLC 901 Stony Battery Road Landisville, PA 17538	Payment Request #12 for Pump Station 2 project.	\$ 24,437.50
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Pump Station 2; Invoice 0033379	\$ 3,061.48
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for ROW Little Chiques Park; Invoice 0033381	\$ 387.75