

Mount Joy Borough Authority
Regular Monthly Meeting
June 6, 2017
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4:00 PM.

Public Input Period

There was no one present from the public.

Authority Manager Report

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that The ARM Group submitted a draft report from the geographical studies they performed. The report shows three potential locations of a possible sources of water. Two of the locations are on the South side of the Wastewater Treatment Plant and the other is on the upper side. The ARM Group feels that the upper side location is worth more investigation and field work. Mr. Leaman stated that the upper side location would require an encroachment agreement for the property beside this location and will be meeting with the owner tomorrow. Mr. Leaman stated that he received notice from East Donegal Township (EDT) to notify the Authority that the Donsco property is requesting to be rezoned to Industrial. A meeting was held last Thursday at EDT for the public to express their opinions of the rezone. EDT is to make a decision in July or August the latest. Mr. Leaman stated the EDT Board Members are concerned what may be constructed if granted. Mr. Leaman stated that Mount Joy Borough Planning Commission sent a letter to EDT to express their concerns of heavy traffic through town.

Mr. Leaman stated that the Authority received the assumption study from Markley Actuary Services with the changes made to update the mortality table. This study and upgrade determines what the Minimum Municipal Obligation (MMO) will be for the new year. Mr. Leaman reminded the Board that currently a 1984 unisex mortality table was being used and as municipalities are not required to update their tables, it is a good practice to keep these tables up to date to have the most accurate figures for the pension plan. Mr. Leaman stated that staff had a meeting with Mr. Stacy Heistand to review the assumptions and provided his recommendations. Mr. Heistand's recommendation would be to upgrade to the 2000 mortality table which will show the pension fund 95% funded and increase the percentage of funding next year to 12% for the next two years and then reevaluate. The Authority Board authorized staff to move ahead and update the plan to reflect the 2000 mortality table.

Mr. Leaman stated that the Authority received information from Fire Department Mount Joy (FDMJ) in regard to the size of the water line leading to the fire house. Mr. Leaman stated that he spoke with Mr. Bob Purcell, President of FMDJ about the process of installing a new water line in conjunction with the Authority's water main project and FDMJ will be upgrading to a 6" line for fire protection.

Mr. Leaman stated that he contacted Ms. Lori Grove, Director of Career Services with Thaddeus Stevens after being unsuccessful in contacting Mr. Zach Bauer regarding the internship opportunity with the Authority. Ms. Grove stated that he accepted another job and will look for other potential candidates.

Mr. Leaman provided an update on the South Jacob Street Water Plant (New Water Plant):

- The Authority received the Right-of-Way documents from PPL for the new water plant and Well #3.
- The Borough received the Right-of-Way document from PPL for Well #3 in Little Chiques Park.
- The bid opening is June 13th, staff will meet with ARRO June 14th and ARRO will be present at the June 20th meeting to review and provide recommendations on awarding the bids.

Mr. Leaman informed the Board that the joint meeting with the Borough to discuss Health Care Insurance and General Liability / Worker's Comp Insurance will be June 21st at 7:00 PM. Mr. Leaman noted that he received confirmation from Benecon that a notice to withdraw from the plan must be received on or before June 30th.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Davis stated that he spoke with Mr. Mel Hess and he noted that Melhorn Trucking are not interested in re-testing the meter. Mr. Davis will speak with Mr. Hess to determine a mutually agree upon path to resolve the capacity issue.

Mr. Leaman provided an update on the Borough Marietta Avenue Project: Mr. Leaman stated that staff met with Borough staff and PennDOT to review the plans. Mr. Leaman stated that PennDOT took the position that if the Authority does not want the water line under the sidewalk, then the Authority must relocate it. The plans were redesigned to show that 350 feet of water main will be located under the sidewalk rather than 1,200 feet. Mr. Leaman stated that it will cost approximately \$70,000 to \$90,000 to relocate 350 feet of water main.

Mr. Leaman discussed with the Board the cost opinion for the Nitrate Grant. Mr. Leaman stated the ARRO has provided the cost opinion to submit with the grant application. Mr. Leaman noted that he wanted to discuss how to move forward since there has been other encounters with cost opinions from ARRO. After further discussion it was decided, Mr. Leaman should talk to ARRO Consulting about the project and the grant obligations.

Assistant Authority Manager Report

Mr. Leaman highlighted the following on Mr. Ardini's report:

Mr. Leaman informed the Board that there was a hydrant and hydrant valve leak on Kelly Avenue on May 22nd which required shutdown of the water main for replacement. A boil water notice was issued to some residents which was then rescinded. Mr. Leaman stated that there was also a water main break at the intersection of Florin Avenue and Martin Avenue. The leak was repaired and did not require any boil water notices.

Mr. Leaman provided an update on the West Main Street Waterline Replacement: The water main passed for bacteria sampling and hydro-testing. All the water services have been switched over to the new water main and the existing waterline has been abandoned. Final restoration will occur in August after the trench has stabilized.

Mr. Leaman stated that Capital Area Communications submitted their findings from the drone test for possible antenna usage between Well 3 and the South Jacob Street Water Plant. The results reported no concerns with radio read signals if there is a 60-foot tower with an antenna. Mr. Leaman stated that he clarified with the Borough that there are no permits needed to install a pole.

Mr. Leaman stated the construction staff repaired a sewer lateral at the Trinity Church on Appletree Alley. Staff is speculating that the lateral had moved during the backfilling of the trench when the sewer main was replaced for the Manheim Street project. Mr. Leaman stated that staff will also be repairing a sinkhole behind 415 Donegal Springs Road that is close to the 16" water transmission line.

Mr. Leaman provided an update on the new service truck: The vehicle is scheduled to be built by Ford during the week of June 12th and should arrive to Levan to install the bed in early July.

Mr. Leaman informed the Board that a level sensor on one of the primary digester's at the Wastewater Treatment Plant is starting to fail. The level sensor controls when digested sludge removed from the digester and transferred to a secondary digester. The cost is \$2,100.

Business Manager Report

Mrs. Fenicle supplied and discussed the year end budget reports.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the May 2, 2017 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. 3 as follows: \$74,018.47 for the Water Operating Fund and \$95,477.64 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Golicher to approve the attached Requisition No. WBRI 17-10 in the amount of \$796.50 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. 7 in the amount of \$4,207.50 from the 2016 Construction Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Hamm and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:28 PM.

Respectfully submitted,

Robert R. Golicher
Secretary