

Mount Joy Borough Authority  
Regular Monthly Meeting  
June 7, 2016  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mr. Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period.**

There was no one present from the public.

**Authority Manager Report.**

Mr. Leaman provided an update on the SRBC monitoring plan for Charles Spring: Mr. Leaman stated that to date, the Authority has received no response. Mr. Leaman stated that a meeting was held today to discuss the water resource plan to submit to SRBC. Mr. Leaman stated that he will present this plan to the Board before it is submitted to SRBC.

Mr. Leaman provided an update on Well #2 increase permit request: Mr. Ardini met with Mr. Tom Yeager with PA DEP for Mr. Yeager to visually look at the Well #2 site. The Authority is expecting a response from PA DEP within the next two weeks.

Mr. Leaman informed the Board that the Authority's Well #1 30-day average increase modification is scheduled for action at the SRBC's June 16<sup>th</sup> commission meeting to be held in Lancaster. Mr. Leaman stated that he and Mr. Ardini will be attending.

Mr. Leaman provided an update on Well #4: Myers Brothers is scheduled to be on site the week of June 13<sup>th</sup> to permanently abandon the recently drilled well. The work will be performed according to PA DEP specifications. Mr. Leaman stated that he and Mr. Ardini met with Mr. Art Mann to discuss potentially drilling at additional sites on the Donsco Property for a public water supply. A map will be supplied by ARRO Consulting for potential sites to be negotiated. Mr. Leaman stated the he also had a conversation with Myers Brothers regarding the invoice from having the drill rig towed out; Myers Brothers had issued a credit for the amount that the Authority incurred. The credit will be deducted of the current invoice.

Mr. Leaman informed the Board that the Authority's Consumer Confidence Report and certification form was submitted to PA DEP.

Mr. Leaman provided an update on the 29 New Haven Street Property: At 1:30 today, Sheriff and Police Departments, Borough staff, and case workers were present to proceed with the court order. The owner has cooperated and accepted the help that is offered to him and was transported by ambulance. The Borough is performing a visual inspection today.

Mr. Leaman stated that staff is scheduled to meet with Mr. Doug DeClerck on June 21<sup>st</sup> to discuss the condition of the paint on the Hyrdo pillar tank on Lumber Street. Mr. DeClerck will be present to discuss the conditions of the tank at the June 21<sup>st</sup> Authority meeting.

Mr. Leaman stated that Mr. Hershey submitted the list of questions to Benecon from the joint administration meeting. Staff has not yet received a response. Authority Board and staff had a brief discussion reviewing the questions that were raised at the joint meeting.

Mr. Leaman provided to the Board a cost analysis for the Booster Station. The documents outlined the cost incurred with the project as well as the revenues received from contributions and grant funding.

Mr. Leaman stated the he received an email from AWWA to participate in a water and sewer rate survey. The Authority Board showed interest in participating in the survey and authorized Mr. Leaman to proceed.

Mr. Leaman stated that he was contacted by Main Street Mount Joy inquiring the use of the land where pump station 1 is located. Mr. Leaman stated that they would like to use this for parking for their event. Mr. Leaman

expressed concerns in the event of an emergency and staff would not have clear access to the station. After a brief discussion, it was decided to block off the necessary entry way for Authority staff to access the station and allow Main Street Mount Joy to use the ground for parking.

Mr. Leaman informed the Board that Borough Council adopted a Council meeting packet public distribution policy that will allow the public to view the information that is being acted upon at the meetings. Mr. Rebman asked Mr. Davis for his outlook on the policy. Mr. Davis replied that a policy is not necessary, however there is no harm to have the supporting documents with the agenda, for example: resolutions, minutes and financial statements. The Authority Board authorized staff to publish the supporting documents with the agenda on the website and provide copies for the public who is in attendance at the meeting.

### **Assistant Authority Manager Report.**

Mr. Ardini stated that the sewer plant has completed their proficiency testing for lab accreditation. Staff will be submitting their analytical results and will receive a report within five to six weeks. This testing is completed every year to confirm correct analytical results from our in house laboratory.

Mr. Ardini updated the Board on the High Street / Park Avenue paving: High Street has received its final paving. Park Avenue will be started by the middle of June. Mr. Ardini stated that staff is working on paving patches and water meter work orders.

Mr. Ardini informed the Board that the Authority received a recall notice from American Flow Controls relating to certain fire hydrant nozzles that were manufactured from 2006 to 2011. The water plant staff is currently looking at the inventory and will provide a list to the company who will replace the parts at their expense. Mr. Rebman asked how many fire hydrants are recalled. Mr. Ardini replied approximately 65 so far.

Mr. Ardini provided an update on the Cove Property: A total of four signs were installed on May 27<sup>th</sup>. Mr. Ardini stated that he visited the property on May 31<sup>st</sup> to find that one of the sign had been removed and discarded. A vandalism report was filed with Northwest Regional Police the same day.

Mr. Ardini informed the Board that he met with the water plant staff to discuss their recent class they attended on the revised total coliform rule. PA DEP has established two classifications of levels when it comes to getting a positive bacteria sample. PA DEP provided a checklist for both levels that staff understand, if needed this completed checklist is submitted to PA DEP after completed.

Mr. Ardini stated that Mr. Zach Dennis took his CDL test but did not pass the pre-trip portion. Mr. Dennis reschedule his testing for yesterday, June 6<sup>th</sup> and passed.

### **Business Manager Report.**

Mrs. Fenicle informed the Board the Authority received 50% of the health insurance claim fund rebate from Benecon. Mrs. Fenicle stated that the Authority received 35% of \$24,712 which totals \$8,649.20. No further information was given as to when the remaining funds will be distributed.

Mrs. Fenicle provided an update on the delinquent billing accounts: Staff sent 59 owner occupied notices out of which 34 owners paid their account in full and total amount collected was \$17,500 of \$25,500. The remaining owners established payment plans and one property were terminated. The rental notices are still in progress, of which 19 properties of the 34 have responded to pay in full or set up payment agreements. Total collected to date is \$17,600 out of \$32,600. Mrs. Fenicle reminded the Board, since the Authority follows the Landlord / Tenants Rights Act, the remaining 15 properties will get another notice this week.

### **Minutes of the Previous Meeting.**

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the May 3, 2016 meeting minutes; motion carried.

### **Unfinished Business.**

There was no unfinished business to discuss.

**New Business.**

There was no new business to discuss. The items proposed on the agenda are postponed until further notice.

**Any Other Matter Proper to Come Before the Authority.**

Mr. Leaman informed the Board that he will be meeting with Councilor Smeltz and Glessner on Friday regarding the new water plant. Mr. Rebman stated that he will attend the meeting with Mr. Smeltz.

**Authorization to Pay Bills.**

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 3 as follows: \$55,419.83 for the Water Operating Fund and \$73,305.15 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve the attached Requisition No. WBRI 16-10 from the Water Bond Redemption and Improvement Fund in the amount of \$27,581.96; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. SBRI 16-6 from the Sewer Bond Redemption and Improvement Fund in the amount of \$625; motion carried.

**Executive Session**

An executive session was held to discuss a potential litigation matter with no decision to be made.

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to reconvene the public session at 5:32 PM; motion carried.

**Adjournment.**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 5:33 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary