



**Mount Joy Borough Authority  
Pre-Authority Meeting Agenda  
4:00 PM, March 20, 2018**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
  - A. Consulting Engineer
  - B. Authority Manager
  - C. Assistant Authority Manager
  - D. Business Manager
5. Approval of the Minutes: Approval of the minutes from February 20, 2018.
6. Unfinished Business:
  - A.
7. New Business:
  - A. Consider approval of Payment Application No. 7 from PACT TWO, LLC in the amount of \$221,889.46 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated March 14, 2018.
  - B. Consider approval of Payment Application No. 3 from Garden Spot Mechanical in the amount of \$8,640.00 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated March 14, 2018.
8. Any other matter proper to come before the Authority:
  - A.
9. Authorization to pay bills:
  - A. Consider approval of Requisition No. 22 for the Water Operating Fund in the amount of \$40,844.55 and Sewer Operating Fund in the amount of \$65,378.47.
  - B. Consider approval of Requisition No. WBRI 18-3 from the Water Bond Redemption and Improvement Fund in the amount of \$577.25.
  - C. Consider approval of Requisition No. 22 from the 2016 Construction Fund in the amount of \$252,021.84
10. Meetings and dates of importance:

A. Wednesday, March 28, 2018	Finance Committee Meeting – 5 PM
B. Tuesday, April 3, 2018	Regular Monthly Meeting – 4 PM
C. Tuesday, April 17, 2018	Pre-Authority Meeting – 4 PM
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority  
Pre-Authority  
February 20, 2018  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joe Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period.**

There was no one present from the public.

**Consulting Engineer Report.**

Mr. Dale Kopp provided updates on the following projects and developments:

**South Jacob Street Water Treatment Plant and Well 3 Site** – Mr. Kopp discussed the items on the construction schedule that are completed and the items that are in progress. Mr. Kopp stated that PACT TWO provided a quote to install at 4" Mud Mat. After further discussion, it was decided to revisit this proposal the beginning of March. Mr. Kopp also noted that there was an accident on site where one of the employees was assisting with the unloading of the 12" pipe which struck his foot after rolling off the dunnage. PACT TWO's insurance company and third-party safety consultant were on-site today. Mr. Kopp noted that PACT TWO is to mobilize a pipe crew at the end of March to start the water main work. Mr. Derr asked Mr. Kopp if he instructed PACT TWO to add the additional information requested on the construction schedule by the Authority Board as none of the information is on the schedule to date. Mr. Kopp replied that he did submit the request; however, PACT TWO updates the schedule every month, therefore, an updated schedule will be provided for March meeting.

**DCED Grant Application** – ARRO Continues to work with Authority staff to create exhibits for the Well 1 and 2 improvements.

**Carmany Road Nitrate Resin Replacement** – ARRO received the Public Water Supply Permit Amendment on January 19<sup>th</sup>.

**Laurel Harvest Labs** – ARRO completed the first review of the submitted plans and provided a comment letter on February 9<sup>th</sup>.

**1335 Strickler Road** – The contractor is continuing the installation of the water and sanitary sewer improvements.

**950 Square Street** – ARRO completed a review of the third submitted plans and provided a comment letter on February 9<sup>th</sup>.

**Flyway Properties** – ARRO is currently working on the second review of the submitted plan dated February 5<sup>th</sup>.

**Authority Manager Report.**

Mr. Leaman provided an update on the ER studies for a proposed well: Mr. Leaman stated that The ARM Group was in to conduct the ER Study on the two parcels of ground on February 8<sup>th</sup> and 9<sup>th</sup>. Mr. Leaman hopes to have a written report within the next couple of weeks.

Mr. Leaman informed the Board that he spoke with Mr. Michael Bensinger regarding an internship opportunity with the Authority. He extended the offer to Mr. Bensinger for the summer position at a rate of \$15.00 per hour and 28 hours per week, which he accepted. The Authority had received Mr. Bensinger's confirmation letter from Laurie Grove, Director of Career Services with Thaddaeus Stevens.

Mr. Leaman stated that the grant application for the Well 1 and 2 Project will be delivered to PA DCED on February 21<sup>st</sup> by Mr. Ardini.

Mr. Leaman informed the Board that Authority staff had their second budget meeting on February 15<sup>th</sup>. Mr. Leaman stated that due to schedule conflicts, he is looking to re-advertise the Finance Committee Meeting for March 5, 2018 at 10 AM.

Mr. Leaman noted that Authority staff had again met with Union Community Bank to discuss their proposal to the Authority. Mr. Leaman and Mrs. Fenicle discussed with the Board the comments from both Union Community Bank and Northwest Bank. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Northwest Bank as their new Depository effective upon staff's discretion on the amount of time to establish the accounts with Northwest and closing the existing accounts with Union Community; motion carried.

Mr. Leaman stated that James Zink's mother passed away and he is planning on sending a contribution to the First Presbyterian Church in her memory in the amount of \$50.00.

Mr. Leaman informed the Board that Mr. Sam Sulkosky made him aware that the Borough was approached to see if they have interest in purchasing the Sico Building on Mount Joy Street.

Mr. Leaman discussed with the Board the proposed wage increases for staff. Mr. Leaman provided the Board with a layout of the increase for each employee which was followed by the rate survey that was prepared by NJ Hess Associates. Mr. Leaman asked the Board to review the information and would like to discuss this at the next meeting.

#### **Assistant Authority Manager Report**

Mr. Ardini provided an update on the Construction Department:

- Staff was busy doing housekeeping work at the pump stations and booster station.
- Staff will be starting to repair the meters from this quarters meter readings.

Mr. Ardini provided an update on the Water Plant:

- Staff installed the new raw water influent meter that was budgeted and will be scheduling to install the new plant effluent meter which will need to be coordinated with Mr. Bruce Sherman due to the signal being processed in the PLC.
- The second part of the roof over the offices had been completed.

Mr. Ardini provided an update on the Waste Water Treatment Plant:

- The control panel at Fairview Pump Station was replaced on February 14<sup>th</sup> by Garden Spot Electric. This was a Capital Improvement Plan budgeted item.
- Staff have completed their portions of the annual Chapter 94 report and have sent the information to ARRO for them to enter into the report. ARRO will supply staff with a draft prior to submission.
- Staff is completing the EPA and PA DEP biosolids reporting for the 2017 calendar year.
- Staff are preparing for the laboratory inspection by PA DEP Laboratory Accreditation department which is scheduled for March.

#### **Business Manager Report.**

Mrs. Fenicle provided and discussed the year to date budget reports.

Mrs. Fenicle provided an update on the accounting software: Mrs. Fenicle noted that there has been a change in consultants to build the data bases. Mrs. Fenicle stated that after speaking with the new consultant, it is anticipated with a go live date of May 1<sup>st</sup>.

#### **Minutes of the Previous Meeting.**

A **MOTION** was made by Mr. Hamm and a second by Mr. Hiestand to approve the January 16, 2018 meeting minutes; motion carried.

#### **Unfinished Business.**

There was no unfinished business to discuss.

**New Business.**

A **MOTION** was made by Mr. Hiestand and a second by Mr. Hamm to approve Payment Application No. 6 from PACT TWO in the amount of \$217,380.60 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated February 8, 2018; motion carried

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve Payment Application No. 2 from Garden Spot Mechanical in the amount of \$14,490.00 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated February 8, 2018; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve Resolution No. 3-18, the Maestro Health FSA Plan Document and the Summary Plan Description; motion carried.

**Any Other Matter Proper to Come before the Authority.**

There was no other matter proper to come before the Authority.

**Authorization to Pay Bills.**

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 20 as follows: \$48,105.77 from the Water Operating Fund and \$58,049.24 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Hiestand to approve the attached Requisition No. 20 from the 2016 Construction Fund in the amount of \$231,870.60; motion carried.

**Adjournment.**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hiestand to adjourn. Motion carried and the meeting adjourned at 5:40 PM.

Respectfully submitted,

John A. Hiestand  
Secretary



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 22

DATE: March 20, 2018

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,105,030.94</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	16,719.02	Payroll	Acct. 965421
	\$	<u>24,125.53</u>	Expenses	Acct. 414220
	\$	<u><u>40,844.55</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,145,875.49</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,464,625.00</u>		

Payroll Journal Entry  
Payroll # 5

Water Fund

Debit	06.448.702	Water Wages	\$	6,901.64	Barry, Kling, Zach
	06.449.752	Construction Crew Wages	\$	3,283.71	Scott, Jim, Jason, Bret, Larry (Split)
	06.400.782	Authority Manager	\$	1,590.40	John (Split)
	06.400.783	Operations Manager	\$	1,467.21	Joe (Split)
	06.400.784	Business Manager	\$	1,005.70	Angie (Split)
	06.400.785	Administrative Assistant	\$	836.40	Lindsey (Split)
	06.400.790	Board Members	\$	312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,255.88	Split
	06.400.804	ADP Invoice	\$	65.58	Split
			<b>TOTAL</b>	<b>\$ 16,719.02</b>	

Run date: 03/16/2018 @ 10:35  
 Bus date: 03/20/2018

Mount Joy Borough Authority  
 Water Operating Fund Check Register

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
27,858	03/20/2018	ALS GROUP USA, CORP.	120.30	40-2233018	TESTING	120.30
27,859	03/20/2018	AMS	63.25	64337	MONTHLY BILLING CONTRACT	63.25
27,860	03/20/2018	ARRO CONSULTING, INC.	170.00	0043702	ENG SERVICES	170.00
27,861	03/20/2018	BOROUGH OF MOUNT JOY	2,011.73	5-18	MONTHLY REIMBURSEMENT JAN	2,011.73
27,862	03/20/2018	BUCKMAN'S INC	525.00	648928	CHEMICALS	525.00
27,863	03/20/2018	CAPITAL BLUE CROSS	13,139.07	1807400343	APRIL HEALTH INSURANCE	13,139.07
27,864	03/20/2018	DEER COUNTRY FARM & LAWN, INC	20.46	P56763	LAWN TRACTOR MAINTENANCE	20.46
27,865	03/20/2018	DRESSEL WELDING SUPPLY, INC.	35.36	03987422	CYLINDER RENTAL	35.36
27,866	03/20/2018	EASTERN SALT COMPANY INC.	2,804.85	INV077554	SALT	2,804.85
27,867	03/20/2018	EXECUTIVE PRINTING	252.50	51562	METER INSPECTION TAGS	252.50
27,868	03/20/2018	FASTENAL COMPANY	132.86	PALIT46582	PLANT MAINT.	132.86
27,869	03/20/2018	GUTTMAN ENERGY, INC.	262.70	F52780307	FUEL	262.70
27,870	03/20/2018	HIGHMARK BLUE SHIELD	95.68		APRIL VISION INSURANCE	95.68
27,871	03/20/2018	J.B. HOSTETTER & SONS, INC.	331.45		MATERIAL AND SUPPLIES	331.45
27,872	03/20/2018	L/B WATER SERVICE, INC.	2,402.28	3153983	BACK FLOWS FOR METERS	2,402.28
27,873	03/20/2018	LNP MEDIA GROUP, INC.	64.52	3905457	MTG. RE-ADVERTISEMENT	64.52
27,874	03/20/2018	MOUNT JOY AUTO PARTS	2.00	311336	VEHICLE MAINTENANCE	2.00
27,875	03/20/2018	OFFICE BASICS, INC.	101.85	I-862353	SUPPLIES	101.85
27,876	03/20/2018	PA MUNICIPAL AUTHORITIES ASSOC	99.00		TRAINING COURSES - LEAMAN	99.00
27,877	03/20/2018	PA ONE CALL SYSTEM, INC.	202.07	760907	ONE CALL FAXES	202.07
27,878	03/20/2018	SAFEGUARD	5.84		SUPPLIES	5.84
27,879	03/20/2018	SCHWANGER BROS & CO INC	42.20	22704	PREVENTIVE MAINT	42.20
27,880	03/20/2018	SCOTT KAPCSOS	32.00		CDL REIMBURSEMENT	32.00
27,881	03/20/2018	SERVICE SUPPLY CORP	71.18	80795	SUPPLIES	71.18
27,882	03/20/2018	UGI UTILITIES, INC.	326.28		GAS SERVICE	326.28
27,883	03/20/2018	UNITED CONCORDIA INSURANCE CO.	744.05	128140436	APRIL DENTAL INSURANCE	744.05
27,884	03/20/2018	WEX BANK	37.50	53297043	FUEL	37.50
27,885	03/20/2018	XO COMMUNICATIONS	29.55	0303548437	LONG DISTANCE	29.55
** Report Total **			24,125.53			24,125.53



TELEPHONE: (717) 653-5938  
 FAX: (717) 653-6680

MOUNT JOY BOROUGH AUTHORITY  
 P.O. BOX 25  
 MOUNT JOY, PA 17552  
 INCORPORATED 1948

SEWER OPERATING REQUISITION NO.: 22

DATE: March 20, 2018

Fulton Bank, National Association  
 P.O. Box 4887  
 Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
 AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,317,702.62</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	19,453.65	Payroll	Acct. 965421
	\$	<u>45,924.82</u>	Expenses	Acct. 414212
	\$	<u><u>65,378.47</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,383,081.09</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,734,615.00</u>		



Payroll Journal Entry  
 Payroll # 5

Sewer Fund

debit	08.429.730	Sewer Wages	\$ 9,636.27	Dennis, Gary, Rex, David	
	08.428.710	Construction Crew Wages	\$ 3,283.71	Scott, Jim, Jason, Bret, Larry (Split)	
	08.400.782	Authority Manager	\$ 1,590.39	John (Split)	
	08.400.783	Operations Manager	\$ 1,467.22	Joe (Split)	
	08.400.784	Business Manager	\$ 1,005.69	Angie (Split)	
	08.400.785	Administrative Assistant	\$ 836.41	Lindsey (Split)	
	08.400.790	Board Members	\$ 312.50	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	\$ 1,255.89	Split	
	08.400.804	ADP Invoice	\$ 65.57	Split	
			<b>TOTAL \$ 19,453.65</b>		

Run date: 03/16/2018 @ 12:01  
Bus date: 03/20/2018

Mount Joy Borough Authority  
Sewer Operating Fund Check Register

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,494	03/20/2018	AMS	63.25	64337	MONTHLY BILLING CONTRACT	63.25
26,495	03/20/2018	ARRO CONSULTING, INC.	2,593.50	0043705	ENG SERVICES	2,593.50
26,496	03/20/2018	BOROUGH OF MOUNT JOY	2,011.72	5-18	MONTHLY REIMBURSEMENT JAN	2,011.72
26,497	03/20/2018	CAPITAL BLUE CROSS	13,139.07	1807400343	APRIL HEALTH INSURANCE	13,139.07
26,498	03/20/2018	DRESSEL WELDING SUPPLY, INC.	35.36	03987422	CYLINDER RENTAL	35.36
26,499	03/20/2018	EXECUTIVE PRINTING	252.50	51562	METER TAGS	252.50
26,500	03/20/2018	FIVE STAR INTERNATIONAL	1,042.85	045424736	CAMERA VAN INSPECTION	1,042.85
26,501	03/20/2018	GUTTMAN ENERGY, INC.	114.72	F52780306	FUEL	114.72
26,502	03/20/2018	HIGHMARK BLUE SHIELD	95.68		APRIL VISION INSURANCE	95.68
26,503	03/20/2018	J.B. HOSTETTER & SONS, INC.	230.48		MATERIALS AND SUPPLIES	230.48
26,504	03/20/2018	L/B WATER SERVICE, INC.	2,402.28	3153983	BACK FLOWS FOR METERS	2,402.28
26,505	03/20/2018	LNP MEDIA GROUP, INC.	64.52	3905457	MTG RE-ADVERTISEMENT	64.52
26,506	03/20/2018	MESSICK'S FARM EQUIPMENT, INC.	6.47	IN11547	PLANT MAINT	6.47
26,507	03/20/2018	MOUNT JOY AUTO PARTS	1.99	311336	VEHICLE MAINT	1.99
26,508	03/20/2018	MOUNT JOY SOLAR POWER LLC	6,402.42	80	MARCH PSA CONTRACT	6,402.42
26,509	03/20/2018	PA MUNICIPAL AUTHORITIES ASSOC	99.00		TRAINING COURSE LEAMAN/AR	99.00
26,510	03/20/2018	PA ONE CALL SYSTEM, INC.	202.07	760907	ONE CALL FAXES	202.07
26,511	03/20/2018	PPL	1,517.43		ELECTRIC	1,517.43
26,512	03/20/2018	SAFEGUARD	5.84		SUPPLIES	5.84
26,513	03/20/2018	SCHWANGER BROS & CO INC	49.05	22703	PREVENTIVE MAINT	49.05
26,514	03/20/2018	SCOTT KAPCSOS	32.00		CDL REIMBURSEMENT	32.00
26,515	03/20/2018	SERVICE SUPPLY CORP	71.18	80795	SUPPLIES	71.18
26,516	03/20/2018	SUBURBAN TESTING LABS	220.00	8031994	TESTING	220.00
26,517	03/20/2018	UGI UTILITIES, INC.	406.51		GAS SERVICE	406.51
26,518	03/20/2018	UNITED CONCORDIA INSURANCE CO.	744.05	128140436	APRIL DENTAL INSURANCE	744.05
26,519	03/20/2018	UNIVAR USA, INC.	14,053.83	H8866559	CHEMICALS	14,053.83
26,520	03/20/2018	WEX BANK	37.50	53297043	FUEL	37.50
26,521	03/20/2018	XO COMMUNICATIONS	29.55	0303548437	LONG DISTANCE	29.55
** Report Total **			45,924.82			45,924.82

MOUNT JOY BOROUGH AUTHORITY  
WATER SYSTEM  
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 18-3

Date: March 20, 2018

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 577.25

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on March 20, 2018 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 20th day of March, 2018.

\_\_\_\_\_  
(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng. Services for Nitrate Units Resin Replacement; Invoice 0043703	\$ 280.25
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng. Services for DCED Wells 1 and 2 Grant; Invoice 0043704	\$ 297.00

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
WATER SYSTEM

**2016 CONSTRUCTION FUND REQUISITION FORM**

Requisition No. 22

Date: March 20, 2018

Fulton Bank, N.A., as Trustee under the  
Second Supplemental Trust Indenture to the Original  
Indenture from Mount Joy Borough Authority,  
Lancaster, Pennsylvania

Gentlemen:

Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

<b>Payee (Name &amp; Address)</b>	<b>Purpose for Which Obligation was Incurred</b>	<b>Amount To be Paid</b>	<b>Construction Contract (Yes or No)</b>
PACT TWO, LLC P.O. Box 74 Ringo, NJ 08551	Pay App #7 for S. Jacob St. Water Plant / Well #3	\$221,889.46	YES
Garden Spot Mechanical 336 Hostetter Road Manheim, PA 17545	Pay App #3 for S. Jacob St. Water Plant / Well #3	\$8,640.00	YES
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng. Services for S. Jacob St. Water Plant / Well #3; Invoice 0043706	\$21,492.38	NO

**Total to be paid on this Requisition \$252,021.84.**