

Mount Joy Borough Authority  
Regular Monthly Meeting  
March 7, 2017  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

John Deering from 33 Frank Street, Mount Joy, was present with nothing to report.

**Authority Manager Report**

Mr. Leaman provided an update on the monitoring plan for Charles Spring: Mr. Leaman stated that ARRO has made a revision to the monitoring plan and resubmitted it to SRBC. Mr. Leaman expects this to be the last revision necessary and is hoping to hear within the next few weeks if the plan is acceptable for the equipment to be installed.

Mr. Leaman provided an update on Well 3 docket modification: Mr. Leaman stated that he requested the commission to table action on the Authority's application modification to provide additional time for ARRO to review the proposed well 3 withdrawal. Mr. Leaman stated action will take place at the June meeting.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that Kohl Brothers is scheduled to perform the step test on March 9<sup>th</sup>. Analytical Lab Services will be on site in the afternoon to retrieve water samples from the test.

Mr. Leaman stated that the Authority received a letter from Fire Department Mount Joy with two requests when the new water main is installed on New Haven Street. Mr. Leaman stated the request is for an 8" line to the fire station to supply fire sprinkler protection. Mr. Leaman stated the new water main will be upgraded to an 8" water main and currently there is a 4" line going to the fire station. The second request is to install a fire hydrant on the same side of the street as the fire station. Mr. Leaman stated that staff scheduled a meeting for this Friday to review their request.

Mr. Leaman informed the Board that he followed up with Industrial Appraisal Company to inquire if the Authority could skip a year for the revaluations and proceeds in years 2018 and 2019 of which the representative stated that was acceptable. Mr. Leaman stated that staff reached out to the insurance company and they feel that is reasonable as well.

Mr. Leaman gave an update on the South Jacob Street Water Plant (New Water Plant):

- ARRO received an email from East Donegal Township's engineer noting that the submitted Stormwater Easement and Drive Declaration needed additional clarification prior to being approved. ARRO will be making the revisions and submit them back to David Miller Associates.

Mr. Leaman provided an update on Rapho Industrial Park: Mr. Leaman stated that he contacted Rapho Township to see if they agreed to approve the five year water and sewer extension agreement for Rapho Triangle East Development (RTE). The response he received from the Township Manager was the Township agreed to pass a mandatory connection requirement for the Industrial Park and approved the five year water and sewer extension agreement that RTE is requesting. Mr. Leaman asked the Authority Board if they want to move forward and amend the agreement with RTE by a five year extension. The Authority Board agreed to move forward with the amendment.

Mr. Leaman informed the Board that he will be attending a follow up meeting tomorrow at Lancaster County Planning Commission for further discussion regarding blueprints, the Water Resources Element of Lancaster County Comprehensive Plan.

Mr. Leaman informed the Board that the Authority was contacted by Flyway Excavating in regards to possibly purchasing ground next to the Authority's Pump Station #6 in the Rapho Triangle East Service Area. Flyway

Excavating is looking into providing water service to the property. Mr. Leaman stated that staff had discussed the option of installing a small extension to the Authority's water service main. Mr. Leaman asked if the Authority Board would entertain a waiver request to allow Flyway to extend the water main half way across the property rather than installing the water line the entire length of the property. The Authority Board authorized Mr. Mike Davis to draft a waiver to pass along to Flyway Excavating for approval at a later date by the Authority if Flyway Excavating decides to purchase the piece of land.

Mr. Leaman discussed with the Board the wage increases as presented at the last meeting. Mr. Leaman mentioned that a decision needs to be made this evening or at next meeting for staff to incorporate the new figures in the proposed budget. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve and authorize pay increases for employees per the recommendation of Mr. Leaman and consistent with the updated Wage Survey provided by N.J. Hess in the amount of 2%, except for those employees requiring an additional increase to be brought into the recommended wage range as established by the Wage Survey, which additional increases are also approved and authorized by the Board; motion carried.

Mr. Leaman provided an update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Leaman stated that Mr. Davis reached out to Mr. Melhorn's attorney to discuss the proposed option that was presented to help clear up the discrepancy with the meter reading. Mr. Davis stated that he sent the email last Thursday with a follow-up yesterday and received an out of office response of which the attorney will return to office tomorrow. Mr. Davis stated he will follow-up with a phone call tomorrow. Mr. Leaman stated that the proposed option is to have a third party inspector inspect the meter to verify the accuracy and have supplied options of third party inspectors for them to choose from.

Mr. Leaman made the Board aware that he will be on vacation all next week and will return to the office on March 20<sup>th</sup>.

Mr. Leaman informed the Board that PA DEP is in the process of adjusting their fee schedule to accommodate the hiring of additional staff to meet EPA regulations. Mr. Leaman stated that the new fee schedule will be effective in 2018.

### **Assistant Authority Manager Report**

Mr. Ardini informed the Board that this quarters meter readings have been completed and staff is working on the working orders that were created for the meters with non reads.

Mr. Ardini provided an update on the sewer lining project on Chestnut Street and Marietta Avenue: Mr. Ardini stated that Kinsley Constructed completed the sewer main repair on Marietta Avenue. Abel Recon is anticipating on completing the sewer lining on March 1<sup>st</sup> weather depending.

Mr. Ardini informed the Board that staff has completed and submitted the annual bio-solids report to PA DEP for 2016.

Mr. Ardini provided an update on the Range Road water main project: Mr. Ardini stated that the project has been completed and the old water main has been abandoned. Mr. Ardini stated that the final paving restoration will take place during this year however Mount Joy Township is looking to perform some improvement to the curb at which the Authority will meet with the Township to see what the plans are to accommodate the schedule.

Mr. Ardini stated that the new softener drain valves for Carmany Road Water Plant have arrived and are slated to be installed on March 7<sup>th</sup>. Garden Spot Electric will be installing the wiring, Bruce Sherman the programming and Authority staff the valves.

Mr. Ardini provided an update on the antenna upgrade: Mr. Ardini stated that Capital Area Communications started the installation on February 22<sup>nd</sup> and seemed to go smoothly. Mr. Ardini stated that the Ice Bridge material for Carmany Road Water Plant will be the last installation piece to finish the project. Mr. Ardini stated that he was not given a date as to when the equipment will arrive.

Mr. Ardini informed the Board that the Carmany Road Water Plant roof replacement over the lab part of the building may come in higher than expected due to the unforeseen rotten plywood. Mr. Ardini reminded the Board that there was \$45,000 budgeted in the Capital Improvement Plan.

### **Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the February 7, 2017 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

There was no new business to discuss.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. 21 as follows: \$61,416.75 for the Water Operating Fund and \$78,548.68 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. WBRI 17-5 in the amount of \$8,697.25 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. 3 in the amount of \$9,175.75 from the 2016 Construction Fund ; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:00 PM.

Respectfully submitted,

Robert R. Golicher  
Secretary