

Mount Joy Borough Authority  
Regular Monthly Meeting  
May 1, 2018  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Consulting Engineer Report**

Mr. Dale Kopp was present to provide an update for the South Jacob Street Water Plant Project: Mr. Kopp, Authority Board and staff had a lengthy discussion on the timeline of the roof and the delivery of the trusses. Mr. Kopp stated the V.E. Sutton will not be installing the roof assembly as originally planned, due to health issues. PACT TWO is currently talking to other roofing subcontractors.

**Authority Manager Report**

Mr. Leaman updated the Board on MuniPay: Mr. Leaman stated that office staff met for a webinar with MuniPay on April 18<sup>th</sup>. Mrs. Fenicle stated that the webinar went well and since then the live link was established and one final training will be held. Staff will also contact Mr. Dave Schell for his assistance with placing the info on the website.

Mr. Leaman updated the Board on the Laurel Harvest project: Mr. Leaman stated that the project continues to move forward, and both the Borough and Authority's engineering review comments are being addressed. The Lancaster County Conservation District has reviewed the plan and submitted comments back to the engineers for Laurel Harvest.

Mr. Leaman stated that Authority staff and ARRO met with Twisted Bine Brewery to discuss the project on April 19<sup>th</sup> and a subsequent meeting to discuss more details of the project on April 26<sup>th</sup>. The brewery did supply three separate documents to show similar size breweries water usage to discuss the requirements of EDU's that need to be purchased.

Mr. Leaman stated that Mr. Doug DeClerck contacted a couple of painting contractors to get rough estimates of painting the hydropillar water tank on David Street. Mr. Leaman noted that the life expectancy of the new paint averages between 25-30 years. Staff and ARRO will work on bidding specs around July and August.

Mr. Leaman stated that he was contacted by Mr. Charles Glessner, Council President, to see if the Authority and Borough could meet to discuss the SICO building. The Authority Board asked Mr. Leaman to see if Mr. Glessner and Council would be willing to come to the next Authority meeting on May 15<sup>th</sup>.

**Assistant Authority Manager Report**

Mr. Ardini informed and updated the Board on issues and statuses for the construction department:

- Staff is still making progress on installing the new tags on the existing composite water meters that needed the additional tag. The six remaining properties were contacted by sending a letter.
- Staff has finished connecting all the services on Lumber Street to the new 12" water main. Staff is still researching the connection on Marietta Avenue.

Mr. Ardini informed and updated the Board on issues and statuses for the water system:

- Staff met with Elizabethtown Water Authority and PA DEP regarding the Source Water Protection Plan on April 26<sup>th</sup>. A first draft is expected within 30 to 60 days.

Mr. Ardini informed and updated the Board on issues and statuses for the wastewater system:

- A sinkhole appeared along New Street close to the sewer main. Staff televised the line and found no damage and the sinkhole was filled with stone by Borough.

- The Authority received the inspection report from the PA DEP inspection in April and was confirmed that there were no compliance issues.

Mr. Ardini informed and updated the Board on other related topics:

- Staff was working on the mower at the WWTP and found issues with the mower. Landis Brothers was contacted, and the mower was dropped off them to evaluate.
- Mr. Ardini asked the Board for authorization to move forward to get quotes for pricing for a new pick-up truck, Authority Board had no objections.

### **Business Manager Report**

Mrs. Fenicle provided a fiscal year end budget report. Mrs. Fenicle highlighted that no more expenses will reflect in this year's fiscal year, however the revenue will be entered until April 30<sup>th</sup>. Mrs. Fenicle will provide an updated revenue portion of the budget report to the Board via email when all entries for April 30<sup>th</sup> are documented.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to approve the April 3, 2018 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve Resolution No. 4 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Farmview Properties and to maintain the letter in the amount of \$21,670.20 for 18 months, which is 15% of the cost opinion of \$144,468 as recommended by ARRO Consulting's letter dated April 17, 2018; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve 950 Square Street Water and Sanitary Sewer plans as recommended by ARRO Consulting's letter dated April 6, 2018; motion carried.

A **MOTION** was made by Mr. Hiestand and a second by Mr. Derr to approve Flyway Properties, LLC Water and Sanitary Sewer plans as recommended by ARRO Consulting's letter dated May 15, 2018; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 1 as follows: \$50,723.92 for the Water Operating Fund and \$67,595.97 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. WBRI 18-6 from the Water Bond Redemption and Improvement Fund in the amount of \$754.00; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hiestand to adjourn; motion carried and the meeting adjourned at 5:45 PM.

Respectfully submitted,

John A. Hiestand  
Secretary