

Mount Joy Borough Authority
Pre-Authority
May 16, 2017
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Conference Room of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Golicher, and Mr. Hamm. Also present were Angie Fenicle and John Leaman, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Rebman and Mr. Metzler were absent. Vice-Chairman Derr called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Dale Kopp provided updates on the following projects and developments:

Well 3 & South Jacob Street Water Plant – The revised bidding documents for contract one was posted on PennBid on Friday, May 5th and advertised in the Lancaster Newspaper on the same day. All sealed bids will be received online via the PennBid Program until 1:00 PM prevailing time on Tuesday, June 13th. A written confirmation was received from each of the qualified low bidders for contracts two thru four to honor their current bids through June 20th.

Rapho Industrial Park – On May 10th two updated sanitary sewer plan sheets from Steckbeck Engineering was received and reviewed with a comment email sent to Authority staff on May 10th.

Farmview Properties – Partial as constructed documents were resubmitted on April 28th. There are still outstanding punchlist items that need to be addressed prior to final dedication.

Authority Manager Report.

Mr. Leaman provided an update on Well 4: Mr. Leaman stated that The ARM Group was on site today to investigate one additional area on the Donsco Tract. They are proposing having the final report to the Authority the week of May 22nd.

Mr. Leaman provided an update on Well 3 docket modification: Mr. Leaman stated that he attended the SRBC Public Hearing on May 11th. There were not any public comments made on the proposed project. The next scheduled SRBC Business Meeting is scheduled for June 16th.

Mr. Leaman stated that he received notice from SRBC that they are having a Listening and Planning Session on May 31st in Lancaster, which he will be attending.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Davis stated the he spoke with Melhorn's attorney, Mr. Mel Hess and offered three resolutions. Mr. Hess will speak with his client and report back to Mr. Davis within the next two weeks.

Mr. Leaman stated that he and Borough Manager Sulkosky are looking at dates in June to schedule a joint meeting between the Borough and Authority to discuss healthcare, property liability and workman's comp rates that were provided by Mr. Dan Derr.

Mr. Leaman stated that the Borough and Authority received a dividend check from Benecon for \$60,000. The check is split 70% Borough and 30% Authority.

Mr. Leaman informed the Board that Markely Actuary Services is currently working on updating the mortality assumptions for the pension plan which will be used in the minimum municipal obligation for the new year.

Mr. Leaman informed the Board that Mr. Jason Bowers has passed his water operator certification required for the Carmany Road Water Plant. Mr. Leaman discussed with the Board his recommendation to increase Mr. Bowers pay rate to a licenses operators rate when he officially receives his certification. A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to increase Mr. Bowers pay rate to \$20.70 upon receiving his official certification from PA DEP; motion carried.

Mr. Leaman stated that staff interviewed Mr. Zach Bauer for the internship position at the Wastewater Treatment Plant. Mr. Leaman stated that he received two applications and one of the individuals has accepted another internship. A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to offer Mr. Bauer the internship position at a rate of \$15.00 per hour with no benefits and continuance upon passing his physical and drug test; motion carried.

Assistant Authority Manager Report

Mr. Leaman highlighted the following on Mr. Ardini's report:

Mr. Leaman stated that the following operators have passed the following PA operators testing:

Scott Kling – Ultraviolet Disinfection & Corrosion Control

Scott Kapcsos – Corrosion Control & Collection Systems

Jason Bowers – Ion Exchange and will submit for his operator's license for the Carmany Road Water Plant

Dennis Hardman – Laboratory Supervisor

Bret Babula- General Knowledge Wastewater & Collection Systems

Mr. Leaman stated that the Wastewater Treatment Plant had a flow sensor fail on the effluent discharge line. LRM was contacted and replaced the unit. The cost of the repairs was \$3,000.

Mr. Leaman provided an update on the West Main Street Waterline Replacement: The new water main has been installed. The service line for 977 West Main Street will be installed this week. When completed, final testing will be completed before the services will be switched over to the new waterline line of which will take approximately four to five days.

Mr. Leaman stated that Capital Area Communications was present Monday to conduct the drone test for the possible antenna usage between Well 3 and the South Jacob Street Water Plant.

Mr. Leaman stated that Top of the Line Roofing will be repairing the hail damage that was caused to the Lakes Pump Station and the Booster Station at the price stated by the insurance company adjuster.

Business Manager Report.

Mrs. Fenicle noted that the Auditors have started the annual audit on Monday.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the April 18, 2017 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to enter into an agreement with Pennsylvania Department of Community and Economic Development for a PA Small Water and Sewer Program Grant in the amount of \$268,380.00; motion carried.

Any Other Matter Proper to Come before the Authority.

There was on other matter proper to come before the Authority.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. 2 as follows: \$40,393.14 from the Water Operating Fund and \$43,741.53 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to approve the attached Requisition No. WBRI 17-9 in the amount of \$8,294.49 from the Water Bond Redemption and Improvement Fund; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Hamm and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 5:02 PM.

Respectfully submitted,

Robert R. Golicher
Secretary