

Mount Joy Borough Authority
Regular Monthly Meeting
May 3, 2016
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Vice-Chairman, Mr. Derr, Mr. Golicher, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mr. Mike Davis from Barley Snyder. Chairman Rebman was absent. Vice-Chairman Derr called the meeting to order at 4:00 PM.

Public Input Period.

Mr. Josh Deering from 33 Frank Street, Mount Joy, was present with nothing to report.

Authority Manager Report.

Mr. Leaman informed the Board that a monitoring plan for Charles Springs was submitted to SRBC for review. Mr. Leaman reminded the Board that this was one of the conditions in the revised docket for Wells 1 and 2.

Mr. Leaman informed the Board that the information for the requested increase for Well 2 was sent to PA DEP. This request, when approved will be consistent with the increase approved from SRBC for the well. Mr. Leaman stated that he will be attending the SRBC hearing this evening regarding the increase for Well 1.

Mr. Leaman informed the Board that Myers Brothers Drilling mobilized and started the drilling operation on April 26th. Mr. Leaman stated that a decision was made to drill down to 1,000 feet only to find 5 gallons of water per minute. Mr. Leaman stated the Mr. Mark Harmon felt that it is not wise to drill another test well in that general area. Mr. Leaman stated he would like to have a conversation with the property owners to see if they would offer another piece of ground of the 75 acres and are willing to work with the Authority.

Mr. Leaman stated that he and Mr. Ardini met with Mount Joy Borough Police Chief Williams and Northwest Regional Police Chief Mayberry to discuss the activity at the Cove site. Mr. Leaman stated that there has been more activity such as open fires. Mr. Leaman stated that Chief Williams informed staff that they could file a trespass letter to the individuals as a warning. If the individual(s) are trespassing a second time, they will be prosecuted by the police department. Mr. Leaman stated that new signs should be made and displayed to state what is prohibited. Mr. Davis stated that if the signs reference the public law, and the individuals break the law, they can be prosecuted. Mr. Davis also said that if the individuals are walking in the water when spotted, they legally are not on the Authority's property as the creek is owned by the Commonwealth of PA. The Authority Board agreed to have new signs created to be more specific of what the Authority will be enforcing.

Mr. Leaman stated that Mr. Scott Hershey received notification from Benecon noting that the Borough and Authority will be receiving a health insurance claim fund rebate. The insurance rebate for the Authority and Borough totals \$51,089 with 35% of that to the Authority. Mr. Leaman stated that Benecon has approved to release 50% of \$51,089 within the next couple of weeks. Mr. Leaman also informed the Board that the joint administration meeting between the Authority and Borough is slated for May 25th. Mr. Leaman stated that he is waiting for final confirmation from Mr. Hershey.

Mr. Leaman informed the Board that the employee meeting was held on April 27th to review the changes to the employee handbook.

Mr. Leaman provided an update on the 29 New Haven Street property: The Borough contacted the office of aging and V.A. Hospital to see if any services were available for the owner. On April 22nd, the Borough's solicitor sent another order to enforce the original order to condemn the property. Mr. Leaman mentioned that the owner has agreed to meet with other organizations and has a case worker helping him to see what these organizations can do to help him.

Mr. Leaman stated that he was present at the Council Meeting last evening to explain the borrowing for the new water treatment plant. Mr. Leaman stated that he was asked many questions about the borrowing and the capital improvement plan. Mr. Leaman stated he felt the questions were answered respectfully and satisfactory. Mr.

Leaman informed the Board that Mr. Glessner noted at the meeting that he has been involved in this process numerous of times and commend the Authority Board for the excellent job they do.

Operations Manager Report.

Mr. Ardini stated that the water department staff will be attending a compliance and assessment training course sponsored by PA DEP on May 17th for the new Residual Total Coliform Rule. Mr. Ardini stated he will meet with them after the course to discuss any changes needed to comply with the new rule.

Mr. Ardini informed the Board that a sinkhole was noted in Alley D which was repaired and remediated.

Mr. Ardini stated that the Authority had a compliance inspection at the Water Treatment Plant by SRBC on April 28th. Mr. Ardini stated that the current SRBC docket was discussed and a field inspection was completed on Wells 1 and 2. Mr. Ardini stated that staff felt the inspection went well and Mr. Leaman did receive an email outlining the compliance inspection.

Mr. Ardini provided an update on Pump Station 2: The final grading and seeding was completed and the signs were posted. There are a few small punch list items that will be addressed. The project is almost ready to be closed out.

Mr. Ardini stated that he was contacted in regards to the Member's 1st Bank on the East end of town. Mr. Ardini stated that the project is underway and the only involvement of the Authority would be to inspect the water and sewer service line.

Mr. Ardini provided an update on Park Avenue and High street: The paving will begin on May 23rd for High Street and is scheduled to be completed by May 27th. Park Avenue will begin on May 31st and is scheduled to be completed by June 3rd.

Mr. Ardini informed the Board that Roland Paving will be conducting a sewer service termination on Wood Street at the intersection of Wood Street and South Market Avenue within the next two weeks. The previous house on the corner of the intersection was demolished over the winter. Mr. Ardini noted that the termination will complete the work for this project.

Mr. Ardini informed the Board that Mr. Zach Dennis asked if the Authority would have a issue if he engaged in part-time work on weekends doing inspections for ARRO Consulting. Mr. Ardini stated that his time will not interfere with his current employment with the Authority. Mr. Ardini stated that he has done this work prior to accepting the position with the Authority and would like to continue to do so. Mr. Ardini mentioned that staff has no objection to his request. The Authority Board also did not have any objections.

Mr. Ardini informed the Board that one of the employees asked if he could attend a Global Leadership Summit conference held at LCBC if that would classify as a course that the Authority would allow as a training course. Mr. Leaman stated the he did receive an invitation from PMAA for management conference which is a three day conference. Mr. Leaman stated that they are starting to have these more often as these conferences are being requested. The Authority Board is in an agreement for management to look into one of these events for staff to attend management training.

Business Manager Report.

Mrs. Fenicle provided and reviewed the year end budget report as requested at the last meeting.

Mrs. Fenicle provided an update on the termination letters that were sent at the beginning of April. It was noted that 114 owner occupied notices were sent totaling \$57,000 out of which \$38,000 was collected and payment plans were established. Five properties had their services terminated of which four of them are vacated and one was occupied and the customer came to the office to set up a payment plan.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the April 5, 2016 meeting minutes; motion carried.

Unfinished Business.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to approve and authorize Mr. Leaman to execute the agreements with Evoqua Water Technologies, LLC for the membrane filters for the new South Jacob Street Water Treatment Plant; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to approve and authorize Mr. Leaman to execute the documents and submit the application permit for the South Jacob Street Water Treatment Plant and Well #3 to PA DEP; motion carried.

New Business.

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority.

There was no other matter proper to come before the Authority.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. 1 as follows: \$52,464.96 for the Water Operating Fund and \$66,312.41 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to approve the attached Requisition No. WBRI 16-8 from the Water Bond Redemption and Improvement Fund in the amount of \$2,165; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Hamm to approve the attached Requisition No. SBRI 16-6 from the Sewer Bond Redemption and Improvement Fund in the amount of \$625; motion carried.

Executive Session

An executive session was held to discuss a real estate matter with no decision to be made.

A **MOTION** was made by Mr. Hamm and a second by Mr. Golicher to reconvene the public session at 5:30 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Golicher and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 5:32 PM.

Respectfully submitted,

Robert R. Golicher
Secretary