

Mount Joy Borough Authority
Regular Monthly Meeting
September 5, 2017
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Redman, Mr. Derr, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Golicher was absent. Chairman Redman called the meeting to order at 4:00 PM.

Public Input Period

There was no one present from the public.

Discussion on Health Insurance with Mr. Jeff Schatzer.

Mr. Jeff Schatzer from Schatzer Insurance was present to discuss the possible proposed change on Health Insurance for Mount Joy Borough Authority. Mr. Schatzer noted the cost savings and discussed the change from a HSA Plan to a PPO Plan with Capital Blue Cross. Mr. Schatzer noted that the HSA will discontinue when the new insurance is initiated and the HSA accounts that have a balance will be transferred to a personal HSA account of which the employees will manage and be responsible for any administration fees. Mr. Schatzer also discussed with the Board the purpose of the overlap of the new health plan and the current health plan. Mr. Derr asked if the employees are aware of the purpose changes. Mr. Leaman replied that he held a preliminary meeting and will hold an employee meeting when decisions are made.

Consulting Engineer Report.

Mr. Dale Kopp was present to review the construction schedule provided for the South Jacob Water Plant Project. Mr. Kopp mentioned that the contractor has started breaking ground and has dug 15 feet of the clear wells. The contractor also hit a sink hole today at the clear wells of approximately one foot in diameter. Mr. Kopp stated that the contractor also hit some rock on the site, however, could be removed with a back hoe and therefore, the Authority will not incur any extra cost with the excavation so far.

Authority Manager Report

Mr. Leaman asked for an executive session prior to closing the meeting to discuss a possible litigation.

Mr. Leaman provided an update of the South Jacob Street Water Plant (New Water Plant):

- The ground-breaking ceremony is scheduled for October 16th at 10:00 AM. Staff and ARRO will finalize plans within the next few weeks.

Mr. Leaman reminded the Board that the employee picnic is Friday, September 8th at Little Chiques Park.

Mr. Leaman informed the Board that one of our employees was injured on the New Haven Street water main project. An MRI was scheduled and are currently waiting on the results.

Update on SR Holdings / Melhorn Trucking capacity discrepancy: Mr. Davis reported that he had spoken with Mr. Mel Hess and it was stated that an agreement will be finalized by the end of the month.

Mr. Leaman discussed with the Board that he was approached by Mr. John Heistand showing interest in serving on the Authority Board. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to submit a letter to Borough Council for consideration and approval for Mr. Heistand to serve on the Authority Board to full-fill the unexpired term of Mr. Golicher effective November 1, 2017; motion carried.

Mr. Leaman informed the Board that Mr. Brian Brubaker, Parks Department Supervisor, discussed with Authority staff to partner with the Borough to provide electric to the pavilions at Little Chiques Park. Mr. Leaman stated the Authority will replace the trees that will need to be removed to perform the necessary work for Well 3. The cost for these projects will cost approximately \$5,800 for the pavilion electric and \$1,000 for tree replacement. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to provide a contribution in the amount of \$3,500 to the Borough

for the new water plant and well 3 projects with funds earmarked for the Little Chiques Park Improvements; motion carried.

Mr. Leaman had further discussions with the Board on the plans for health care. Mr. Leaman mentioned that he did receive current claim fund figures from Benecon today of which the plan as of July 31st shows a 71% utilization of claim funds. Mr. Leaman stated the Benecon also shared that the 2018 renewal rate will increase between one and two percent for the Borough and Authority and the premium renewal on average will increase between seven and eight percent for the IIC. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the new proposed health care plan with Capital Blue Cross starting on November 1, 2017 to provide an overlap period to the current health care plan which will terminate December 31, 2017 with Highmark; motion carried. Mr. Leaman noted that the health care moving forward will have an effective date of November 1st thru October 31st. Mr. Leaman also noted that Highmark notified the Authority that the custodian of their HSA account will change from Bank of America to Acclaris, Inc. and will meet with staff to make them aware of the change.

Assistant Authority Manager Report

Mr. Ardini informed the Board that the Authority staff will need to replace the carbon steel tube that holds the paddles for mixing in the pug mill used for biosolids treatment. Mr. Ardini stated that the carbon steel tube will cost \$8,400 as to \$20,000 for an all stainless-steel tube. Mr. Ardini stated that the unit has been on-line for 12 years and this is the first substantial issue the plant has encountered. The Authority Board gave Mr. Ardini approval to move forward to purchase the carbon steel tube.

Mr. Ardini informed the Board that staff has ordered the two new flow meters for the water plant which were budgeted items. One meter is for the combined well influent meter and the other is for plant discharge into the distribution system. The current discharge meter will be utilized to replace the nitrate blending meter.

Mr. Ardini provided an update on the Waterline Replacement on New Haven Street: Final trench restoration on the service line connections is currently being done along with the removal of the old fire hydrant, these are the final remaining items for this project.

Mr. Ardini stated that this quarters meter readings are complete and staff is currently working on generating work orders.

Mr. Ardini noted to the Board that TA Duffy was present to perform the yearly calibration of the meters at the wells.

Mr. Ardini stated that staff will be rebuilding one of the air purge valves at Pump Station #1. This is used to purge air out of the pump during the initial startup. The other purge valves have been rebuilt on the other two pump stations.

Mr. Ardini provided an update on the Rapho Industrial Park Sewer Project: Steckbeck Engineering submitted a revised plan showing the elevations and bury depths for the sewer lines. Mr. Ardini stated that ARRO Consulting feels confident on the revised submittal.

Business Manager Report

Mrs. Fenicle provided budget reports for review and discussion.

Mrs. Fenicle provided an update on delinquent accounts: Staff has sent notices in August for accounts who are not currently on payment agreements and owe more than \$200. The accounts totaled \$39,000 of which \$30,000 was collected and the remaining accounts were placed on payment agreements.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the August 1, 2017 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to approve the attached Requisition No. 9 as follows: \$76,056.66 for the Water Operating Fund and \$82,837.47 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. WBRI 17-15 in the amount of \$2,092.51 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 9 in the amount of \$120.00 from the 2016 Construction Fund; motion carried.

Executive Session

An executive session was held for litigation purposes with no decisions made. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to reconvene the public session at 5:57 PM; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn; motion carried and the meeting adjourned at 5:58 PM.

Respectfully submitted,

Christopher E. Metzler
Assistant Secretary