



Mount Joy Borough
Administration & Finance Committee Meeting
August 24, 2023, at 6:30 pm

1. Call to Order
2. Executive Session – No Executive Session held by Committee between July 27, 2023, through August 24, 2023.
3. Consider a motion to approve the Agenda for the August 24, 2023, Administration and Finance Committee meeting.
4. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
5. Approval of the Minutes of the July 27, 2023, Administration & Finance Committee meetings.
6. Administration, Budget, and Finance
 - A. Manager's Report
 - B. Discussion of positions and Job Description for Economic Development and Grants Administrator.
 - C. Consider a motion to move to full council authorizing the Borough Manager to attend the PSAB Fall Leadership Conference in Erie, PA on October 13th through the 15th, 2023 (This is a Friday to Sunday conference) and to pay for and/ or reimburse expenses as provided by Section 701 of the Borough Code.
 - D. Budget Update –
 - a. 5 Year Capital Expense Plan
 - b. Salary & Merit Pay
 - c. County Salary Survey
 - E. Florin Hill Update
 - F. 306 Locust Lane Easement Update
 - G. Discussion/update on Act 172, Volunteer Fire Company member's tax relief.
7. Land Development, Zoning, & Codes
 - A. Codes & Zoning Report
 - B. Consider a motion to move to full Council, the appointment of Thomas Paul Zoning Hearing Board with a term expiration of 1/1/26.
 - C. Consider a motion to move to full council authorizing prosecution against the owner of 305 E Main St under Section 195-3 for violations of the Property Maintenance Code (Unsafe Equipment, Interior Surfaces, Stairs and Walking Surfaces, Electrical System Hazards, Requirement to Appoint a Manager, Duties of Owners and Managers of Residential Rental Units) by the Code Enforcement Officer or Borough Solicitor
 - D. Discussion of Zoning Hearing Board Appeal, 35 Columbia Ave.
 - E. Discussion on Mount Joy Rental Code & Property Maintenance Code

8. Grant Updates
 - A. Reference to Grant Tracking Document.
9. Ordinances
 - A. Ordinance 03-2023, An ordinance to amend the Mount Joy Borough Code of Ordinances, Chapter 255, Vehicles and Traffic, to revise regulations governing parking on Pinkerton Road will be before Council at their September Meeting.
10. Borough Building Ad Hoc Committee
 - A. General Updates.
 - B. Review of building schematic.
 - C. Any recommendations to the full Council.
 - i. Consider a motion to move to full Council the waiving of all fee's to Mount Joy Borough regarding the Municipal Services Complex.
11. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
12. Executive Session – Discuss a personnel matter.
13. Any Other Matter to Come Before the Committee.
14. Adjournment

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday September 28, 2023, at 6:30 PM in Council Chambers.