



Mount Joy Borough
Administration & Finance Committee Meeting
September 28, 2023, at 6:30 pm (Revised)

1. Call to Order
2. Executive Session – No Executive Session held by Committee between August 24, 2023, through September 28, 2023.
3. Consider a motion to approve the Agenda for the September 28, 2023, Administration and Finance Committee meeting.
4. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
5. Approval of the Minutes of the August 24, 2023, Administration & Finance Committee meetings.
6. Administration, Budget, and Finance
 - A. Manager's Report
 - B. Consider a motion to move to full Council authorizing Council President and Manager to ratify the documents for a bus shelter at Old Standby Park.
 - C. Updates on Job Description for Community & Economic Development, Projects and Grants Administrator, with possible motion to move job description to full Council.
 - D. Budget Update –
 - a. Review end of year projections
 - E. Florin Hill Update
 - F. Discussion/update on Act 172, Volunteer Fire Company member's tax relief with possible motion to move items to full Council.
 - G. Discussion on salary increases and merit pay increases for Borough Staff with possible motion to move to full Council.
 - H. Discussion on resolving property line issue on Jury property.
 - I. Consider a motion to move to full council the awarding of the contract for the RRFB and Street markings as part of the MTF Grant to Herr Signal & Lighting in the amount of \$370,800.00.
 - J. Consider a motion to move to full Council to acknowledge receipt of MMO of both the Police and Non-Uniform Pension Plans.
7. Land Development, Zoning, & Codes
 - A. Codes & Zoning Report
 - B. Consider a motion to move to the full Council, the release of the remaining Financial Securities in the amount of \$22,904.35 to Square Deal 950 LLC.

- C. Consider a motion to move to full Council authorizing the Codes/Zoning Officer to escalate Property Maintenance Violation to a summary non-traffic offense for property at 608 Bernhard Ave.
 - D. Review of Zoning Hearing Board Cases 23-07 and 23-08 with possible motion to move to full Council to appoint representative to appear before the Zoning Hearing Board to present Borough Council's opinions.
 - E. Review Sketch Submission and Waiver Request for 30 Orchard Way with possible motion to full Council.
 - F. Update on Rental/Property Maintenance Ordinances
 - G. Consider a motion to move to full Council authorizing enforcement action against the property owner and/or renter of 124 N. Angle St by Borough staff or the Borough Solicitor.
- 8. Grant Updates
 - A. Reference to Grant Tracking Document.
 - i. SMT Grant approved.
- 9. Ordinances
 - A. Non-pending.
- 10. Borough Building Ad Hoc Committee
 - A. General Updates.
- 11. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
 - 12. Executive Session – Discuss a personnel matter.
 - 13. Any Other Matter to Come Before the Committee.
 - 14. Adjournment

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday October 26, 2023, at 6:30 PM in Council Chambers.